



## **AGENDA FOR PUBLIC WORKS COMMISSION AMENDED**

A Public Works Commission meeting will be held on **Wednesday, September 25, 2024 at 5:30 PM**  
in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

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### **Call to Order - Roll Call**

Quorum Present (YES)

John Glynn (P), Dean Peterson (P), Patrick Devine (P), Brian Rice (A), Kerwin Greeno (P), Mayor Paul Dwyer (P), Richard Yarrington (P).

Also present, Director Kirk Arity (P), Brandy Leis (P), Joe Kube (P), Jeff Marten (P)

### **Approve Minutes**

Motion by Peterson, seconded by Devine to approve minutes as presented. All ayes. Motion carried.

### **Discussion Items**

1. Airport Update

Nothing new to report.

2. Request to appear - Elizabeth and Bryan Prah

Motion by Yarrington, seconded by Peterson, to deny the request for adjustment to the sewer utility charge. All ayes. Motion carried.

3. Discussion on request to appear from 315 Dawnee St.

It was recommended to send a letter to the DOT and county and have Tomah Police Department monitor. No action was taken.

4. Utility Billing Clerk job description approval

Motion by Peterson, seconded by Yarrington, to approve the Utility Billing Clerk job description as presented and forward to the City Council. All ayes. Motion carried.

5. Administrative Assistant job description approval

Motion by Glynn, seconded by Peterson, to approve the Administrative Assistant job description as presented and forward to the City Council. All ayes. Motion carried.

6. Approval request for additional street lighting for Industrial Ave.

Motion by Yarrington, seconded by Peterson, to approve additional street lighting for Industrial Ave. All ayes. Motion carried.

7. Approval of "No Parking" signs for S. Buan St.

No action taken.

8. Project Updates

No updates.

Motion by Peterson, seconded by Greeno, to approve pay request as presented. All ayes. Motion carried.

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9. Payment of Monthly Water & Sewer Bills

Motion by Peterson, seconded by Greeno, to approve sewer bills as presented. All ayes.  
Motion carried.

Motion by Peterson, seconded by Greeno, to approve water bills as presented. All ayes.  
Motion carried

10. Departmental Reports

Sewer – 2<sup>nd</sup> clarifier online. Working with Alliant Energy to swap out transformer. Wet testing not passing test. Pumping 1.1 million gallons/day.

Water – Pumping 1.4 million gallons/day. VA usage is down. Lead service inventory done, deadline Oct. 16. Well 10 back online. Recently power washed the reservoir. Will begin fall flushing Oct. 14.

Public Works – working on asphalt repair, riprap repair on walking trail and mowing.

11. Director's Report

Von Briesen training on October 9<sup>th</sup> at EMS 6:00 PM for all commission and board members. Focusing on budget, workshop on Oct. 5.

12. Set next Meeting Date

October 16, 2024

### Adjourn

Motion by Peterson, seconded by Greeno to adjourn at 6:45 PM. All ayes. Motion carried.

**NOTICE:** It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Becki Weyer, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.