

# MINUTES FOR COMMITTEE OF THE WHOLE SEPTEMBER 16, 2024

## CALL TO ORDER – ROLL CALL

John Glynn called the meeting to order at 6:30 p.m. Present: John Glynn, Paul Dwyer, Travis Scholze, Richard Yarrington, Patrick Devine, Nellie Pater, and Dean Peterson. Absent: Shawn Zabinski and Nicole Hart. Also Present: Becki Weyer, Molly Powell, Joe Protz, Kirk Arity, and Eric Pedersen. The meeting was recorded by Hagen Sports Network and available via Zoom. All motions are unanimously approved unless otherwise notated.

## **Financial Audit Presentation by Clifton Larson Allen**

Brock Geyen from Clifton Larson Allen gave remotely a presentation of the financial audit summary to the committee.

## **Ehlers Financial Management Plan Presentation**

Dave Ferris from Ehlers Financial Management gave an updated version of the city's financial plan.

## **Approval of Minutes from August 19, 2024**

Motion by Scholze, second by Peterson, to approve the minutes from August 19, 2024. Motion carried.

## **City Clerk Monthly Report**

Weyer provided a monthly written report and gave an update to the Council. In person absentee voting will start on October 22, 2024 and will go through November 1, 2024. There are currently 14 applications for the Economic Development/Zoning Director, and they are being routed for review by the recruiter.

## **September 2024 Treasurer's Report**

Powell provided a monthly written report. The Treasurer is meeting with Department Heads to determine budget needs for 2025. Budget work will continue over the next month.

## **August 31, 2024 Revenue and Expenditures with Comparison to Budget**

Powell provided a written report for review.

## **Tomah Parks and Recreation Program Report**

Protz provided a monthly written report and covered the highlights with the committee. He went over the upcoming recreation programs and events at Recreation Park.

## **Public Works And Utilities Director Report**

Street: The May Street project is complete. The Glendale bridge deck has been resurfaced under warranty from Fahrner Asphalt. The asphalt parking area for the Tomah Public Housing Authority is complete. The W Juneau parking lot is ready to be paved. Sections of the Northbound Lane of the 1100 Block of Superior Ave have been repaired. The flagpole base has been poured and the flagpole should be set the week of 8/12.

2) Sewer Department Operations are normal. The mechanical upgrades to the fermentation tank and clarifiers are on schedule for completion in August. Sludge has been hauled out with the help of the street department. Preparation for the budget process has begun. 3) Water Department Operations are normal. The exception to this is well # 10 is down for scheduled repairs. Lead service inventory is still the focus. Of the original 3,459 services there are 5 services that have not been identified. This is exceptional work by the water department. 4) Lake Committee The Lake Committee's next meeting is 9/19/24 @ 5:00pm. A lightning strike occurred around 8/5/24 at the dam control house. We are still evaluating the damage. The tainter and roller gates are operational manually. There will be a free e-recycling event at the Aquatic Center parking lot this Saturday from

## **August 2024 Police Department Monthly Report**

Chief Holum provided a monthly written report.

## **Special Beer and Wine License Application by the Tomah Lions Club for Downtown Thursday Nights in July and August 2025**

Motion by Scholze, second by Yarrington, to recommend the Council approve the special beer and wine license for the Tomah Lions Club for Downtown Thursday Nights for July and August 2025. Motion carried.

**Special Event Outdoor Cabaret License for the Greater Tomah Area Chamber of Commerce for the 800 and 900 blocks of Superior Avenue for six “Downtown Thursday Nights” concert events in July and August of 2025.**

Motion by Scholze, second by Peterson, to recommend the Council approve the cabaret license for the Tomah Chamber of Commerce for the 800 and 900 blocks of Superior Avenue for six Downtown Thursday Night concert events in July and August of 2025. Motion carried with one negative vote. (Dwyer)

**Tomah K9 Unit Officer Vehicle Policy Change approval**

Motion by Scholze, second by Yarrington, to recommend the Council approve the change to the Personnel Policy to remove the fifteen-mile residency restriction for K-9 officers to open the position to all officers. Discussion ensued on changing the 15-mile restriction but not removing it. Motion carried with three negative votes. (Peterson, Yarrington, Dwyer)

**K9 Training - Canada**

The Police department has entered into an agreement with Working K9 out of Beeton, Ontario, Canada for the next dual-purpose K9. This requires the new K9 handler to drive Working K9 in the early part of 2025 for a week to train with the animal. The City’s personnel manual requires authorization for employees to attend training events out of the state. Motion by Dwyer, second by Peterson, to recommend the Council approve the K-9 training in early 2025. Motion carried.

**August 31, 2024 Cash and Investments Schedule**

Motion by Yarrington, second by Scholze, to recommend the Council approve the August Cash and Investments Schedule. Motion carried.

**Resolution Authorizing Payment of Monthly Bills**

Motion by Scholze, second by Peterson, to recommend the Council approve the Resolution Authorizing Payment of Monthly Bills in the amount of \$2,826,141.52. Motion carried.

**Discussion on TID 8 Facade Improvement Grant Program**

Powell discussed the proposed TID 9 Façade Improvement grant and opened the discussion to the Committee for additional ideas before finalizing the plan. Motion by Dwyer, second by Peterson, to recommend the Council approve moving to the Planning Commission for approval. Carried with one negative vote (Yarrington.)

**Special Beer Permit Application by Tomah Firefighters Association for Hunters Night Out on November 2, 2024**

Motion by Peterson, second by Pater, to recommend the Council approve the special beer permit for the Tomah Firefighters Association for Hunter’s Night out on November 2, 2024. Motion carried.

**Ordinance Re-Zoning Property Parcel #286-02651-5301**

Motion by Glynn, second by Yarrington, to recommend the Council adopt the ordinance rezoning parcel #286-02651-5301 from A-1 Agricultural to R-3 Multifamily Residential district. Motion carried.

**Ordinance to Create Ordinance Committee**

Atty. Precour provided an updated ordinance to the Committee of the Whole for the proposed Ordinance Committee including the changes they requested last month. Motion by Yarrington, second by Dwyer, to recommend the Council adopt the Ordinance to Create the Ordinance Committee as submitted. Motion carried.

**ADJOURN:**

Motion by Peterson, second by Dwyer, to adjourn. The meeting was adjourned at 8:12 p.m.

Respectfully submitted,

Rebecca Weyer

To be approved October 14, 2024