

MINUTES FOR PUBLIC WORKS COMMISSION

A Public Works Commission was held on **Wednesday, May 27, 2026 at 5:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

Meeting was called to order at 5:30 PM by Paul Dwyer at 5:31PM

Call to Order - Roll Call

Quorum Present (YES)

John Glynn (P), Dean Peterson (P), Travis Scholze (P), Brian Rice (P), Kerwin Greeno (P), Mayor Paul Dwyer (P), Mitch Koel – left meeting at 6:52pm (P)

Also Present, Director Brandy Leis, Joe Kube, Jeff Marten, Chad Richmond, Brian Berquist and Nik Dorava from Town & Country.

Approve Minutes

Motion by Scholze, seconded by Glynn to approve April minutes as presented. All ayes. Motion carried.

Discussion Items

1. Elect New President

Motion by Glynn, seconded by Peterson to elect Dwyer at President. All ayes. Motion carried

2. Elect New Vice President

Motion by Greeno, seconded by Scholze to elect Glynn as Vice President. All ayes. Motion carried.

3. Airport Update

Mowing operations have begun for the season. 1300 gallons of fuel is left, projecting to have to order more fuel by the end of the year.

4. Discussion & Possible Action: Driveway Permit

Motion by Rice and seconded by Greeno to approve the driveway permit for 35 ft at the street down to 24ft to the sidewalk, from the sidewalk to the house can be as wide as needed. All ayes. Motion carried.

5. Approval: Street Privilege Permit – Tomah Chamber & Visitor Center – DTN

Motion by Glynn and seconded by Rice to approve the street privilege permits as presented. All ayes. Motion carried.

6. Approval: Street Privilege Permit – Americana Music in the Park

Motion by Glynn and seconded by Rice to approve the street privilege permits as presented. All ayes. Motion carried.

7. Approval: Street Privilege Permit – Tomah Chamber & Visitor Center – 4th of July Parade

Motion Glynn and seconded by Greeno to approve the street privilege permit as presented. All ayes. Motion carried.

8. Approval: Street Privilege Permit – Tomah Chamber & Visitor Center – Holiday Parade

Motion by Peterson and seconded by Rice to approve the street privilege permit as presented. All ayes. Motion carried.

9. Approval: Street Privilege Permit – Elbow Room/Kelsey’s
Motion by Peterson and seconded by Scholze to approve the street privilege permit as presented. All ayes. Motion carried.

10. Approval: Street Privilege Permit – Ethos Green Power Cooperative
Motion by Peterson and seconded by Rice to approve the street privilege permit as presented. All ayes. Motion carried.

11. Discussion & Potential Action: Memorial Bench Sidewalk Installment
Motion by Peterson and seconded by Rice to table this item to next meeting with specific information, including a map of the location. All ayes. Motion carried.

12. Approval: Roof Replacement on Well #11 & #12
Motion by Peterson and seconded by Rice to approve the Culpitt Roofing quote as presented. 6 ayes. Koel voted nay. Motion carried.

13. Approval: Compliance Maintenance Annual Report
Motion by Scholze and seconded by Petterson to approve CMAR to be forwarded to Council for approval of resolution. All ayes. Motion carried.

14. Discussion & Potential Action: Adding Additional Trees in City Limits
Motion by Scholze and seconded by Rice to send to Parks and Recreation Commission for recommendations. All ayes. Motion carried.

15. Discussion & Potential Action: Recommendation to Amend Ordinance Sec. 38-33
Would like to review at budget time to find revenue to fund the expense account. Motion by Peterson and seconded by Koel to table discussion until budget time. All ayes. Motion carried.

16. Project Updates

Motion by Peterson and seconded by Rice to approve the lake forebay pay request. All ayes. Motion carried.

Motion by Peterson and seconded by Greeno to approve the Hollister Pay request. All ayes. Motion carried.

Hollister project is going well and progress is being made. Surveying for Hollister Phase 2 will be taking place soon. Watermain Loop will start around August, and the Townline Lift Station is scheduled for later this summer.

17. Payment of Monthly Water & Sewer Bills
Sewer- Motion by Peterson and seconded by Scholze to approve the sewer bills as presented. All ayes. Motion carried.

Water – Motion by Peterson and seconded by Glynn to approve the water bills as presented. All ayes. Motion carried.

18. Departmental Reports

Sewer – Average flow last month was 1.9 MGD. Mowing grass has begun, and annual sewer cleaning/ jetting has begun. Cleaning lift stations and getting all grease out of them. Finished hauling sludge out to farmers for this spring and ended up hauling a total of 48 quad loads.

Water – May average daily pumpage is 1,000,000 gallons per day. Working on composing a list for Lead and Cooper testing sites. This is a test that the DNR requires to be completed every 3 years. Well 14 is back in service since May 4th. Nitrate tests are done every day, averaging at 6.90. Boring crews are keeping us busy with locates, along with cross connections and large meter testing. No mains, breaks or leaks.

Public Works – Library project is completed, looking nice with the concrete, mulch and black dirt seeding. Working on crack sealing and hot mix patch to maintain streets. Continuing to street sweep and mowing operations have started. Public Works Department worked with Parks and Rec on installing a boat dock at Butts Park.

19. Director's Report –

The Dam is completely finished after the lighting strike 1 ½ years ago. A budget amendment will be sent to Committee of the Whole and Common Council.

Next Meeting will be held on June 24, 2026 @ 5:30PM

Adjourn

Motion by Peterson and seconded by Scholze to adjourn the meeting at 6:59 PM. All ayes. Motion carried.