

MINUTES FOR PUBLIC WORKS COMMISSION

A Public Works Commission was held on **Wednesday, March 20, 2024 at 5:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

Meeting was called to order at 5:30 PM by Lamont Kiefer

Call to Order - Roll Call

Quorum Present (YES)

John Glynn (P), Dean Peterson (P), Lamont Kiefer (P), Brian Rice (P), Kerwin Greeno (A), Mayor Mike Murray (P), Nicole Hart (A).

Also present, Director Kirk Arity (P), Brandy Leis (P), Shane Rolff (P), Joe Kube (P), Jeff Marten (P), and Brian Berquist (A).

Approve Minutes

February 2024 Minutes - Motion 1st by Peterson, 2nd by Glynn. All ayes. Motioned carried.

Discussion Items

1. Airport Update

Everything is going well. Prices are updated. General discussion of fuel purchasing for the city.

2. Review of Public Hearing Comments and Minutes

Arity reviewed the public hearing minutes from 2/29/2024. Concern from Dwyer regarding safety of sidewalks for his business. General discussion from members stating no concerns for safety. Read Boroweic's concerns.

3. Approval of Public Hearing 2/29/2024 Minutes

Motion 1st by Murray, 2nd by Glynn. All ayes. Motioned carried.

4. Street Closure Approval: 100 Block of E Juneau St

Summary of proposal from Arity.

Motion 1st by Peterson, 2nd by Rice. All ayes. Motioned carried.

5. 2020 Census Defined Urban Area Boundary Adjustments

Summary of the proposed map by Arity.

Motion 1st by Murray, 2nd by Peterson to move to Council. All ayes. Motioned carried.

6. Multiple Roof Replacement Approval

Postponed until 2nd estimate is received.

7. Project Updates

Arity gave a brief summary on ET project timeline. Press release stating project will start on the 27th of March.

8. Building Code/Violation Report

Commission reviewed reports. Rolff gave brief summary of construction projects.

9. Payment of Monthly Water & Sewer Bills

- a. Sewer- 1st by Peterson, 2nd by Murray to approve water bills as presented. All ayes. Motion carried.
- b. Water-1st by Peterson, 2nd by Murray to approve water bills as presented. All ayes. Motion carried.

10. Departmental Reports

- a. Sewer- Brandy Lies explained they hauled sludge using Public Works trucks and their assistance. Chamber Tour last week. Replacing air compressor will be \$2,500. 1.1 million gallons per day.
- b. Water- Jeff Marten stated 882 thousand gallons per day. Working on lead survey. New employee is doing well. Summary on Cross Connection testing. Spring flushing is April 15-19.
- c. Public Works- Joe Kube stated tree removal for ET project is almost complete. Installed radar signs. Street sweeper has begun. Update on street shop break room floor epoxy project.

11. Director's Report

Arity stated 5 or 6 qualified candidates have applied for the truck driver position so far. Working on the audit. Summary of 18 hours of safety sessions for each staff person. Hearing tests have started. New garbage truck anticipated in August. Looking at simplified rate increase. 8% determined by the PSC.

12. Future Meeting Date: April 24, 2024

Adjourn 1st by Murray, 2nd by Glynn at 6:29 PM. All ayes. Motion approved.

Minutes written and submitted by Casey Kinnear