



## LONG RANGE PLANNING COMMITTEE MINUTES

The City of Tomah Long Range Planning Committee (LRPC) met in session on **Tuesday, July 27, 2021** at 5:30 p.m. in the Municipal Building, 819 Superior Ave, Tomah, WI, and via Zoom teleconference. The meeting access information was provided on the posted agenda. The meeting agenda notice was posted at City Hall and on the City's website in compliance with the provisions of Section 19.84 Wisconsin Statutes.

**Call to Order – Roll Call:** Member Chair Remy Gomez called the meeting to order at 5:30 p.m. Members present: Adam Gigous, Remy Gomez, Jeff Holthaus, Dustin Powell, Tina Thompson, and Shawn Zabinski. Absent: Mike Murray, Pete Reichardt, and Joanne Westpfahl. Quorum present.

Also in attendance: Building Inspector Shane Rolff, City Administrator Brad Hansen, Deputy City Clerk Berta Downs, Deputy City Clerk Matt Baumgartner, Business Owner Mark Mueller, Business Owner Pete Thorson, and Alderperson Nellie Pater.

**Approval of June 22, 2021 Minutes:** Motion by Holthaus, second by Gigous to approve the minutes of the June 22, 2021 meeting. Motion carried.

**Reviewing Certificate of Appropriateness – 1021 Superior Ave (Signage):** Associated Accounting has submitted an application for certificate of appropriateness for signage at 1021 Superior Avenue, Tomah. The proposed work will include a new wall and ground sign, adding/changing the dimensional lettering to the exterior of the building.

Motion by Powell, second by Thompson to approve the Certificate of Appropriateness for Associated Accounting at 1021 Superior Avenue, Tomah, as submitted. Motion carried.

**Downtown Design Standards Amendment – Colors & Materials:** Rolff reviewed MSA's edits to the Downtown Design Standards that was amended by the Long Range Planning Committee at a previous meeting. The document presented showed what the language would look like once the standards were codified. Information only, no action needed on this item.

**Discussion of Hydraulic Analysis and Study of Deer Creek and Related Areas:** Chairperson Gomez advised this item will be discussed with the Planning Commission as it is a zoning concern.

**TID 8 Amendment Map and Discussion:** Chairperson Gomez advised this agenda item has been a subject of council recently and the Council has opted to hold a Special Council Meeting in regard to the city's TID/TIF's to be held on Tuesday, August 10, 2021.

Chairperson Gomez recognized Mark Mueller in attendance and offered for him to speak in regard to the TID 8 amendment. Mark Mueller, owner of Deer Creek Dental, presented traffic and safety concerns with the frontage road area near the Tomah Area Credit Union, Post Office, BP Smokehouse, and his entrance to Deer Creek Dental and has had this concern for years now. Mueller advised he addressed the council back in 2014 and was ensured his concerns would be looked into. Mueller is asking has anything been done about traffic safety in that intersection, any long range plans, is this on anyone's radar with his biggest concern of safety. Discussion was held on the traffic congestion, increase of residency with the new apartment complex, safety concerns, and grant writing with the DOT to help assist with funding for this area. Building Inspector Rolff advised this topic has been placed on the Public Works and Utilities Commission agenda for discussion to be held Wednesday, July 28, 2021.

**Building Inspector Project Updates:** Rolff advised Cardinal Glass is still moving forward with their project. Courtesy Corp is moving forward with the new store and provided site plans for tearing down and rebuilding. An interest/inquiry was received from a local realtor for the property adjacent to Walmart.

**Administrative Updates:** Hansen advised with TID 11 there will be an increment with the McDonald's improvement and another increment with an individual who submitted a permit for improvement.

**Next Meeting Date:** August 24, 2021.

**Adjournment:** Motion by Thompson, seconded by Powell to adjourn at 6:08 p.m. Motion carried.

Respectfully submitted by:

*Berta Downs*

Berta Downs, Deputy City Clerk, July 28, 2021