

COMMITTEE OF THE WHOLE MINUTES, MONDAY JUNE 20, 2022

A Committee of the Whole meeting was held on Monday, June 20, 2022.

CALL TO ORDER – ROLL CALL

The meeting was called to order by Council President Adam Gigous at 6:00 p.m. Present: Adam Gigous, John Glynn, Shawn Zabinski, Lamont Kiefer, Nellie Pater, and Dean Peterson. Mitchel Koel and Richard Yarrington arrived at 6:32 p.m. Absent: Mike Murray. Also present for the meeting: Kirk Arity, Molly Powell, Becki Weyer, Tim Adler, and Joe Protz. Shane Rolf appeared remotely.

APPROVAL OF THE MINUTES:

Motion by Peterson, second by Koel, to approve the minutes from May 16, 2022. Motion carried.

Approval of Recreation Park Emergency operation weather plan

This item was moved up on the agenda due to Chief Adler needing to leave early for another meeting.

Motion by Peterson, second by Zabinski, to recommend the Council approve the Recreation Park Emergency operations weather plan as submitted. Motion carried.

REPORTS:

City Clerk

Weyer provided a monthly written report. She gave a brief update on license renewals in the clerk's office. The next election is the Partisan Primary and will be held at the Tomah Municipal center on August 9, 2022.

Treasurer

June Treasurer's Report

The ratings call with Moody's was on May 23rd. Powell was happy to announce the City kept its A1 rating. The funding for the Public Safety building locked in 3.4% interest on 20 year issues. Purchasers paid a premium, and it saved the city around \$700,000. The city should have money by the end of the week. Ehlers offered investing options to the City, and can invest the funds and conservatively make \$170,000 gain on the borrowed money. May tax collection was closed out. The treasurer's office sent out around 300 delinquency notices. An intern named Hope Carlson started on June 8th. Powell presented the May 31, 2022 Cash and Investments Report and April 30, 2022 Revenue and Expenditures with Comparison to Budget and welcomed questions from the committee.

May 31, 2022 Cash and Investments Report

There are some CD's that are maturing and Powell will be holding them back from renewing and look for opportunities to invest in higher yield investments. Motion by Koel, second by Zabinski, to recommend the Council approve the May 31, 2022 Cash and Investments report. Motion carried.

Parks & Recreation

Protz provided a written monthly written report and covered the highlights with the committee. Protz thanked the Tomah Historical Preservation committee for the \$19,024.18 donation. T-ball has started with 69 participants. Adult softball continues at Bud's ballpark and they continue to paint ball fields. The pool opened on June 20. Joe Protz thanked Mayor Murray and area business owners for sponsoring the certification class for this year's lifeguards. Season memberships have been prorated due to the delayed opening of the pool. The tractor pull is this weekend. Protz covered the other upcoming events at Recreation Park.

Public Works & Utilities

Arity provided a monthly Public Works and Utilities Director Report.

Street: Crack sealing is 75% complete. The E Brownell bridge was finished with an epoxy coating. The installation of touchless crosswalks has begun. For Downtown Thursday nights, the parking lot on McClean and La Crosse streets will be closed off and accessible for disabled participants. There will be a golf cart that will help to get them around.

Sewer: Operations are normal. The CMAR report has been completed.

Water: Operations are normal. Six valve locations were repaired throughout the city.

Lake: The Lake Committee's next meeting will be in July as needed. They continue to monitor and adjust for the plant growth on the lake. They are looking at putting up new informational signs for the new boat launch at the lake.

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Amy Waege beverage operator license appeal

Troy Gilson, the owner of the Crow Bar came to the Committee to plead with the Committee to overturn the denial. Gilson stated it is difficult to staff in this job market. He said Waege is going to become a partner and that this license is required for her career. She was denied a bartender license due to the charge of operating a motor vehicle under the influence of alcohol in February of 2022. Waege gave an emotional and remorseful plea to the Committee. Waege explained the night in question and she stated it was the wakeup call she needed to use more caution in her life. Motion by Peterson, second by Glynn, to recommend the Council overturn the denial for the beverage operator license for Amy Waege. Motion carried with one negative vote (Kiefer)

Rebecca Bogle beverage operator license appeal

Bogle was denied a bartender license due to an alcohol-related disorderly conduct charge. She also has unpaid fines owed to the City of Tomah. Bogle did not appear. Clerk Weyer provided an email from Jim Frandsen, the owner of Franny's Bar where Bogle works. He made a plea to the Council to overturn the denial based on Bogle's tenure with Franny's and the difficulty of obtaining workers. Motion by Pater, second by Kiefer, to recommend the Council deny the beverage operator license appeal for Rebecca Bogle. Motion carried with one negative vote (Yarrington)

Megan Coulson beverage operator license appeal

Coulson's operator license was denied due to her outstanding fines in the City of Tomah. Coulson did not appear. Motion by Koel, second by Pater, to recommend the Council deny the beverage operator license for Megan Coulson. Motion carried with two negative votes (Peterson and Yarrington)

Approval of SET Team Recommendation on Assessor Services

Motion by Koel, second by Glynn, to recommend the Council approve the SET team recommendation of Associated Appraisal for the 2023-2025 assessor services contract. Motion carried.

Renewal of "Class B" Liquor & Class "B" Fermented Malt Beverage License for American Legion Post 201

Motion by Koel, second by Peterson, to recommend the Council approve the renewal of the "class B" liquor and class "B" fermented malt beverage license for American Legion Post 201. Motion carried

Resolution to approve six year airport project intentions

The projects listed are primarily maintenance oriented. The City would fund 20% of the cost. This resolution was recommended by the Public Works and Utilities Commission. The projects on this list may or may not be completed depending on available funding. Motion by Peterson, second by Glynn, to recommend the Council approve the resolution to approve the six-year project intentions. Motion carried.

Resolution approval for CMAR

Annually, the DNR provides a "report card" for the Waste Water facility. The requirement for a formal resolution approval is needed for the DNR. Motion by Peterson, second by Koel, to recommend the Council approve the Resolution for the CMAR. Motion carried.

Budget Amendment to Transfer City Administrator Expenses to Contingency Funds

This budget amendment is the formal transfer of funds from the City Administrator budget to a contingency account to be used as needed for wages and other expenses during 2022. Motion by Peterson, second by Koel to recommend the Council approve the budget amendment transferring the funds as presented. Motion carried.

Resolution Authorizing Payment of Monthly Bills

Motion by Yarrington, second by Zabinski, to recommend the Council approve the Resolution Authorizing the payment of monthly bills in the amount of \$2,629,388.72. Motion carried.

Approval of ARPA Funding for energy upgrades

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Arity proposed spending \$7,393.18 in ARPA funds to fund energy saving upgrades at the Police Department. Motion by Peterson, second by Kiefer, to recommend the Council approve the expenditure of \$7,393.18 in ARPA funds for energy upgrades at the Police Department. Motion carried.

ADJOURN

Motion by Peterson, second by Kiefer, to adjourn. Motion carried. Meeting adjourned at 8:12 p.m.

Respectfully Submitted,

Rebecca Weyer

To be approved 07/18/2022