

A Committee of the Whole was held on **Monday, August 15, 2022 at 6:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

CALL TO ORDER – ROLL CALL

The meeting was called to order by Adam Gigous at 6:30 p.m. present: Adam Gigous, Richard Yarrington, Shawn Zabinski, John Glynn, Lamont Kiefer, Mitchell Koel, Nellie Pater, and Dean Peterson. Absent: Michael Murray

Request by Rhena Rouse for consideration of approving her beverage operator's license

Rhena Rouse applied for a bartender license on June 30, 2022. The Chief of Police is recommending denial due to her conviction in Racine County Circuit Court on April 29, 2015 for possession of heroin with intent to deliver. Rouse appeared to the committee and Council to request the denial be reconsidered. Rouse provided documentation to show rehabilitation. Rouse appeared in front of the Council to appeal the denied license. Troy Gilson from The Crow Bar also appeared on her behalf as a reference. Motion by Yarrington, second by Glynn, to recommend the Council approve the bartender license for Rhena Rouse. Motion carried.

APPROVAL OF THE MINUTES:

Motion by Peterson, second by Pater, to approve the Minutes from July 18, 2022. Motion carried.

REPORTS:

City Clerk

Weyer provided a City Clerk Monthly Report. The clerk's office is thankful to have received an Andres grant in the amount of \$1,848.00 for the purchase of two additional handicapped accessible voting booths. Badger Books have arrived and but are not going to be used for the November election. We are currently in the process of ensuring we have everything we need and scheduling training. The August election went well with 1,309 voters. Next month will have the election tally for acceptance. Recruiting for the part time Deputy clerk is complete. Mindy Scholze has accepted the position and will start on October 17th.

Treasurer

Tax collection for 2021 has been completed. Any property tax payments that have not been submitted must be sent to the county. Recruiting for the Treasurer's office is also complete, Sandy Ernst will be starting this week in the AP position. Implementation of Invoice Cloud for payment processing has begun. Budget discussions have started. Net new construction numbers are at 1.35% which is higher than last year but still low. All TID values have increased this year. Powell provided the July 31, 2022 Cash and Investments Report for acceptance. Motion by Zabinski, second by Glynn, to recommend the Council accept the July 31, 2022 Cash and Investments Report.

Powell also provided the June 30, 2022 Revenues and Expenditures with Comparison to Budget Report for Committee review.

Parks & Recreation

Protz provided the Tomah Parks and Recreation Program Monthly Report for review. He covered the recreation programs coming up - they are in need of staff. The Aquatic center closed on August 14th. The splash pad that was hit by lightning is waiting for parts for the repair. Protz covered upcoming events at Rec Park. The fall tree program will be starting soon for residents that would like to plant trees in the boulevards.

Public Works & Utilities

Arity provided the Public Works and Utilities Director Monthly Report.

Street: The four new crossing signals have been installed. The unit at Hollister & Hwy. 16 is only partially working and is waiting on repairs. They are currently working on the budget and filling any vacant

positions. Arity covered the current street projects being worked. Informational signs for the Chamber will be installed. New traffic signal poles will be installed. Chip sealant is happening in the Lemonweir area. The retirement party for Stuart Westphal will be next week. There is also one vacancy due to an internal transfer.

Sewer: Gerke has started the sewer installation on W Monowau.

Water: Will be doing PFAS and lithium testing in 2023. Will be seeing water rate increase of 4.5% beginning in January 2023. This will be water only, not sewer.

Lake: The next Lake Committee meeting will be the third Thursday in September at 5:00 p.m.

Police Department

Chief Holum provided the July 2022 Police Department Monthly Report and covered the highlights of staffing with the Committee. Thank you to all of the patrol staff for their additional patrols during the events this summer. “Cops on a Rooftop” will be ??? at Dunkin Doughnuts. With School starting soon, Holum asked the public to use caution when driving especially in the morning and after school hours.

GENERAL:

Ordinance Repealing Division 3 of Article VI of the Municipal Code of the City of Tomah Regarding Community Development Block Grant Committee

The duties for the CDBG have been taken over by the City Treasurer and there are no new loans that will be approved, which is the purpose of the CDBG committee. Since there is no need for the committee, the repealing of the ordinance would disband the committee. Updated CDBG information would be covered by the City Treasurer at Committee of the Whole meetings. Motion by Yarrington, second by Zabinski, to recommend Council postpone this agenda item until the October meeting to give the CDBG the opportunity to meet. Motion carried.

Approval of Amendment of City Treasurer Job Description

The request is to approve the amendment of the City Treasurer job description to add the duties of “Reporting and reconciliation into the City’s General Ledger for the CDBG Programs.” Motion by Pater, second by Glynn, to recommend the Council approve the amendment to the City Treasurer Job Description.

Approval of Assignment of Airport Land lease from Bohm to Francis

Joseph Bohm has passed away and Jeffrey and Tina Francis would like to take over his airport land lease as they have purchased the hangar. Motion by Yarrington, second by Glynn, to recommend the Council approve the assignment of airport land lease from Bohm to Francis. Motion carried.

Proposed Easement for TDS Telecom at Fireman's Park

The Parks and Recreation Commission has reviewed the proposed agreement to allow TDS telecom to place a 15’ X15’ cabinet in Fireman’s Park. TDS telecom would make a one-time payment of \$8,000. The Parks and Recreation Commission have approved the use of these funds to improvements at Fireman’s Park. Motion by Kiefer, second by Peterson, to recommend the Council approve the proposed easement for TDS Telecom at Fireman’s Park. Motion carried.

Resolution Authorizing Payment of Monthly Bills

Motion by Kiefer, second by Zabinski, to recommend the Council approve the Resolution Authorizing the Payment of Monthly Bills in the amount of \$1,610,243.31. Motion carried.

Special Beer Permit Application by Queen of the Apostles for August 20, 2022

Motion by Yarrington, second by Glynn, to approve the Special Beer Permit for the Queen of the Apostles for their event on August 20, 2022. Motion carried.

Special Beer and Wine Permit Application by Tomah Rotary Club for September 16-17, 2022

Motion by Zabinski, second by Glynn, to recommend the Council approve the Special Beer and Wine permit for the Tomah Rotary Club for their event on September 16-17, 2022. Motion carried with one abstain (Koel)

ADJOURN

Motion by Yarrington, second by Zabinski, to adjourn. Motion carried. Meeting adjourned at 7:33 p.m.

Respectfully Submitted,

Rebecca Weyer, City Clerk

To be approved on September 19, 2022