

Committee of the Whole Minutes Monday, October 17, 2022

CALL TO ORDER – ROLL CALL

The meeting was called to order by Council President Adam Gigous at 6:30 p.m. Present: Adam Gigous, Michael Murray, John Glynn, Shawn Zabinski, Mitchell Koel (arrived at 6:38), Lamont Kiefer, Nellie Pater, Dean Peterson, and. Absent: Richard Yarrington. Also present: Molly Powell, Becki Weyer, Shane Rolff (remote), Police Chief Scott Holum, Tim Adler, and Joe Protz. All motions are unanimous unless otherwise indicated.

Approval of Minutes from September 19, 2022

Motion by Zabinski, second by Kiefer, to approve the minutes from September 19, 2022. Motion carried.

Agenda No. 9 was moved ahead on the schedule to due guests at the meeting.

Request by Henrietta Schaller for consideration of renewing her beverage operator's license

Henrietta Schaller applied to renew a bartender license on April 13, 2022. The Chief of Police and City Clerk recommended denial of her application after it was determined that she was involved in a physical disturbance involving alcohol on February 19, 2022 and found guilty of that violation on August 26, 2022. Ms. Schaller appeared to the Committee and stated she was unable to get off work to fight the charge but intended to plead not guilty to the charge. She claims she was trying to deescalate the fight, not participate in it. Motion by Murray, second by Peterson, to recommend the Council approve the beverage operator license for Henrietta Schaller. Motion failed with four negative votes. (Pater, Kiefer, Koel, Zabinski)

City Clerk Monthly Report

Weyer provided a monthly written report and covered the highlights with the Committee of the Whole. Poll workers have been trained on the Badger Books for the November 8th election. In person absentee voting begins on October 25, 2022. City employee benefits open enrollment has begun and ends on 10/21/2022.

Treasurer

September 30, 2022 Cash and Investments Report

A few CDs are maturing in our portfolio. Most have been rolled over into higher interest rates. Motion by Murray, second by Pater, to recommend the Council approve the September 30, 2022 Cash and Investments Report. Motion carried.

Discussion of Timing of 2023 Pay Increases for Non-Union City Staff

Informational only. This year, the 2022 pay increases for step increases and cost of living increases were effective January 1, 2022. This caused a large number of administrative complications due to hours worked with two different wages. In 2018, Resolution No. 2018-10-09-32 was adopted, and it indicated that pay increases should be implemented at the beginning of the first pay period in January. The city's payroll department will be following this direction in 2023.

Approval of Preliminary 2023 Budget

Motion by Pater, second by Glynn, to recommend the Council approve the 2023 preliminary budget as presented. Motion carried.

Parks & Recreation

Protz presented a monthly written report.

Parks: Busy with winterization, park bathrooms will be closed. Winnebago park project is taking shape. Finishing up fall tree planting.

Rec Programs: finishing up fall programs, working on winter programming. Protz covered the winter program recreation options.

Aquatic Center: will have winterized by the end of the week.

Protz covered the upcoming events at Rec Park. The Ice Center is up and running and the Tomah Youth Hockey program has begun.

Public Works & Utilities

Arity was not present but provided a monthly written report.

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Police Department

Holum provided a monthly written report. Audra Gomez has joined the force after completing the academy. They have extended a conditional offer to Ethan Pedersen. Two patrol officers are out on FMLA.

K-9 update: Viktor is seven years old, and working life is generally 7-9 years. They have started the process of replacing Viktor by beginning conversations with a highly respected kennel. There, dogs are raised for 18 months on property and trained; after selection, the handler gets 7 days of training. Total cost is \$15,000. There will be future agenda items for required training in Canada. Trick or Treating in the city will be October 31st from 5pm-8pm. The Holiday Train is scheduled to arrive on December 10th at 5:25p.m.

GENERAL:

Application of “Class A” Liquor & Class “A” Fermented Malt Beverage License for Tomah Mini Mart

Tomah Food Mart, LLC; Tomah Mini Mart has submitted its alcohol license application for the period to expire June 30, 2023 as the business has new owners. Motion by Murray, second by Pater, to recommend the Council approve the “Class A” Liquor & Class “A” Fermented Malt beverage license for Tomah Mini Mart. Motion carried.

Resolution for Payment of Monthly Bills

Motion by Kiefer, second by Zabinski, to recommend the Council approve the Resolution for the Payment of Monthly Bills in the amount of \$2,327,831.89. Motion carried.

Approval of Fire Department purchase of pagers

The Fire Department is requesting funds to purchase ten Motorola VI pagers. Chief Adler is requesting \$4,065 from the contingency account for this purpose. Motion by Murray, second by Koel, to recommend the Council approve the purchase of the pagers for the fire department from the contingency account in the amount of \$4,065. Motion carried.

Ordinance of 2022 City of Tomah Proposed Comprehensive Plan Future Land Use Map Amendments

There will be a Public Hearing for the ordinance amending the Comprehensive Plan Future Land use amendments at the Council meeting on 10/18/2022. The proposed amendment will allow for the rezoning of properties to accommodate the development of the City of Tomah Sports Complex. This ordinance amendment has been recommended by the Planning Commission. Motion by Koel, second by Kiefer, to recommend the Council approve the first verbatim reading of the or Ordinance of 2022 City of Tomah Proposed Comprehensive Plan Future Land Use Map Amendments. Motion carried.

Amendment of Ordinance Section 18-129 (Substitute Buildings) Second Reading and Adoption

Motion by Murray, second by Kiefer, to recommend the Council approve the second reading and adoption of the amendment of Ordinance Section 18-129 (Substitute Buildings). Motion carried.

Amendment of Ordinance Section 8-1, & 8-61 (Housing of Farm & Exotic Animals) Second Reading and Adoption

Motion by Kiefer, second by Koel, to recommend the Council approve the second reading and adoption of the amendment of Ordinance Section 8-1, & 8-61 (Housing of Farm & Exotic Animals.) Motion carried.

Downtown Design Standard Zoning Ordinance Amendments, 2nd Reading and Adoption

Motion by Kiefer, second by Zabinski, to recommend the Council approve the second reading and adoption of the Downtown Design Standard Zoning ordinance amendments. Motion carried.

Approval to 2023 Cost of Living Increase for Non-Union City Staff

Motion by Kiefer, second by Murray, to recommend the Council approve the 2023 cost of living increase for non-union city staff in the amount of 3%. Motion carried.

ADJOURN

Motion by Kiefer, second by Koel, second by to adjourn. Motion carried. Meeting adjourned at 7:14 p.m.

Respectfully submitted,

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Rebecca Weyer, City Clerk

To be approved November, 14, 2022