

MINUTES FOR PLANNING COMMISSION

A Planning Commission was held on **Thursday, January 18, 2024 at 5:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

Meeting was called to order at 5:30 PM by Bryan Meyer

ROLL CALL

Present: Bryan Meyer, Tina Thompson, John Glynn, Eric Prise, and Brian Rice.

Absent: Travis Scholze and Mike Murray. Also present: Shane Rolff.

APPROVAL OF MEETING MINUTES

Motion by Prise, second by Glynn to approve the meeting minutes for November 2023. All ayes.
Motion carried.

PUBLIC HEARING - Public Hearing, Section 52-256, to consider the request from Alexandra Matthews & David Deprey to rezone the property located at 1201 Kilbourn Ave from B-Business District to R2-One-and-Two Family Residential District.

Meyer Opened Public Hearing @ 5:31 PM

Rolff gave brief overview of the background that the property is legal nonconforming, and the rezone would make it a legal conforming property. Dave Deprey of 1201 Kilbourn Ave stated that he has filed all necessary paperwork. Jay Larsen, Crow Bar, asked how the rezone would affect the bar and having live music. The Plan Commission reviews rezonings by whether or not it meets the future land use map, and this rezoning does.

Meyer Closed Public Hearing @ 5:40 PM

Discussion and recommendation:

Brief discussion on how noise is perceived, and any questions should be handled by the Committee of the Whole as they review and approve Outdoor Cabernet Licenses.

Motion by Prise, second by Thompson to approve the rezoning of 1201 Kilbourn Ave to R2-One-and-Two Family Residential District. Motion carried with one negative vote (Rice).

CERTIFIED SURVEY MAP

Postponed to February 2024 Meeting for more information.

DISCUSSION ITEMS

A. Discuss Comprehensive Plan Schedule & Survey Update

Survey is live on city website, Chambers website, social media, and Tomah Health distributed to employees. Rolff went over the schedule.

B. Discussion and Recommendation for Approval of the Adoption of a Public Participation Plan Resolution

Motion by Thompson, second by Glynn to approve the recommendation of the Public Participation Plan Resolution. All Ayes. Motion carried.

C. Discuss Accessory Structure Height Ordinance 52-10

Residential Districts are restricted to 20ft height of accessory structures. Commission is in favor of increasing the height for parcels greater than 1 acre.

D. Discuss Fence Ordinance 52-209

Brief discussion on fence ordinance. No changes were recommended.

E. Discuss Airport Regulations Ordinance 52-231

Discussion on construction companies using cranes. Currently, PW&U Commission would deny permit to use a crane within the Height Limitation Zoning Map. The application would go to the Board of Appeals and be approved. An ordinance change would give the Zoning Administrator ability to review and grant applications for temporary use. Ordinance amendment to follow in future meeting.

F. Review Ordinance Amendments to 52-74 & 52-82

Ordinance 52-74 and 52-82 referred to common council instead of plan commission.

Amendments would change to plan commission. Will bring back for public hearing at later date.

FUTURE AGENDA ITEMS

- Webinar
- 52-231 amendment format
- 52-74 & 52-82 public hearing
- Site plan review

FUTURE MEETING DATE: February 29, 2024 possible February 22, 2024 as some members will be out of town.

ADJOURNMENT

Motion by Thompson, second by Glynn to adjourn at 6:33 PM.

Written and Submitted Casey Kinnear