



LONG RANGE PLANNING COMMITTEE

The City of Tomah Long Range Planning Committee (LRPC) met in session on **Tuesday, May 25, 2021** at 5:30 p.m. in the Municipal Building, 819 Superior Avenue, Tomah, WI, and via Zoom teleconference. The meeting access information was provided on the posted agenda. The meeting agenda notice was posted at City Hall and on the City's website in compliance with the provisions of Section 19.84 Wisconsin Statutes.

Call to Order – Roll Call: Member Remy Gomez called the meeting to order at 5:30 p.m. Members present: Adam Gigous, Remy Gomez, Pete Reichardt, Tina Thompson, and Shawn Zabinski. Absent: Jeff Holthaus, Mike Murray, Dustin Powell, and Joanne Westpfahl. Quorum present.

Also in attendance: City Administrator Brad Hanson, Building Inspector Shane Rolff, MSA Community Planner Steve Tremlett, MSA Finance/TID Specialist Jeff Thelen, and Deputy City Clerk Berta Downs.

Approval of April 27, 2021 Citizen Participation Committee (CPC) Meeting Minutes: Motion by Gigous, second by Zabinski to approve the minutes of the April 27, 2021 CPC meeting. Motion carried.

Approval of April 27, 2021 Long Range Planning Committee (LRPC) Meeting Minutes: Motion by Gigous, second by Zabinski to approve the minutes of the April 27, 2021 LRPC meeting. Motion carried.

Nominations and Election of Officers (Chair and Vice-Chair): Powell expressed before the meeting to nominate Pete Reichardt as the Committee Chairperson. Pete respectfully declined as he is involved with other committees and activities that may conflict with this meeting and won't be able to perform the duties.

Thompson nominated Remy Gomez for Committee Chairperson and to re-elect Dustin Powell as Committee Vice-Chairperson.

Motion by Thompson, second by Zabinski to nominate Remy Gomez as Committee Chairperson and to nominate Dustin Powell as Committee Vice-Chairperson. There were no other nominations. Motion carried. Remy Gomez was duly elected Chairperson of the Long Range Planning Committee and Dustin Powell was duly elected Vice-Chairperson of the Long Range Planning Committee.

Downtown Design Standards - Outdoor Food Service and Vending Unit: Steve Tremlett, MSA Community Planner, presented site design standard examples and recommendations for outdoor food service and vending units. The intent is to create an enjoyable atmosphere for visitors that would serve as a benefit for the community, provided that such service is planned and managed properly.

Motion by Gigous, second by Zabinski to adopt recommendation "A. All outdoor food service areas open to the public shall be ADA compliant" and recommendation "B. Vending Unit use of plastic materials, concrete block, fabric, and other loose materials are prohibited base materials", to become site design standards and be removed from the recommendation list. Motion carried.

Potential TID Amendments and TID Creation: Steve Tremlett, MSA, reviewed the city's TID Health and discussed potential TID amendments/creation with the possibility of adding territory to the existing TID 8 and creation of a new TID 11. Administrator Hanson noticed the TID plans were missing items that could help the city with acquisition of equipment and assist community housing needs. The State of Wisconsin is promoting a housing rehabilitation program which is unique and first of its kind. Hanson is not aware of any other municipality currently utilizing this program in the state. Hanson provided information on the proposal to create a new "Tomah Owner Occupied Housing Assistance Program" which would start after the limit was

met for the CBGD housing program. Use of this program will help prevent dilapidated buildings, benefit TID's, provide workforce housing, improve the value of city homes, and keep utility users in our city. It will be ground breaking and very impressive for our community. Information only, no action needed on this item.

Building Inspector Project Updates: Rolff advised the city is discussing development suggestions south of Tomah with Don Brenengen. Thompson advised a community survey was conducted to see what residents wanted developed in the Tomah area with "Recreation Center" topping the list.

Administrator Updates: Hanson advised the city is still working on the hotel comprehensive study and hoping to get feedback soon.

Next Meeting Date: June 22, 2021.

Adjournment: Motion by Thompson, second by Reichardt to adjourn at 6:33 p.m. Motion carried.

Respectfully submitted by:

Berta Downs

Berta Downs, Deputy City Clerk, May 26, 2021