

MINUTES FOR PUBLIC WORKS COMMISSION

A Public Works Commission was held on **Wednesday, February 22, 2023 at 5:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

Join Zoom Meeting

<https://us06web.zoom.us/j/2708608080?pwd=ZTZ0cmllVEFEb1dzVDNwdi91UHFYQT09>

Meeting ID: 270 860 8080

Passcode: 206751

One tap mobile

+13092053325,,2708608080#,,,,*206751# US

Approve Minutes

January 2023 Minutes

Discussion Items

Adjourn

Meeting ID: 270 860 8080

Passcode: 206751

One tap mobile

+13092053325,,2708608080#,,,,*206751# US

Call to Order - Roll Call

John Glynn (P), Dean Peterson (P), Lamont Kiefer (P), Brian Rice (P), Kerwin Greeno (P), Mayor Mike Murray (A), Adam Gigous (P). Quorum Present. Also present, Director Kirk Arity, Mark Rezin, Brandy Leis and Joe Kube.

Approve Minutes

August 2022 Minutes 1st by DP, 2nd by JG. All ayes. Motion approved.

Discussion Items

- 1) Airport Update
 - a) No report was given.
- 2) Discussion on Appropriate Fee and Prohibiting Shipping Containers in Business District
 - a) Motion made by DP, seconded by JG to postpone, and bring back to a future meeting. Everything that has been presented so far looks good. All ayes. Motion approved.
- 3) Approval for Placement of Sign for 618 Superior Ave
 - a) The following items were discussed, the committee feels they need more info before any action can be taken. Motion by DP, seconded by LK to look into a few concerns and postpone until that information is available. All ayes. Motion approved.
 - i) It is in a 25 mph zone.
 - ii) You are coming into a school zone,
 - iii) If put up is it setting precedence & everyone will want one?
 - iv) City has jurisdiction.
 - v) Is this a rental property?

Minutes will be approved at March PWC meeting.

4) Equipment Purchase Approval

¾ Ton for Sewer Dept.

- a) Two estimates received. 1) Ford Sleepy Hollow, Ford 2023 \$55,264 with plow. 2) Larkins GM, Chevy 2024 \$56,819 with plow.
- b) Motion made by DP, seconded by JG to accept the quote and purchase from Larkins GM. All ayes. Motion approved.

½ Ton for Water Dept.

- a) Two estimates received. 1) Gross Motors, Chevy 2024, 2.7, \$38,343. 2) Sleepy Hollow, Chevy 2023, 5.3, \$41,950.
- b) Motion made by DP, seconded by JG to approve the purchase from Gross Motor for the 2023 Chevy with the 2.7 motor. All ayes. Motion approved.

1 Ton for Public Works (w/box, separate quote)

- a) S&R dump box \$21,833. Have had in the past on a quad axle.
- b) Motion by DP, seconded by JG to approve the purchase from S&R. All ayes. Motion approved.
- c) Two quotes on chaise. 1) Morries, 2023, month old \$52,940. 2) Larkins GM, 2024, \$51,425. Budget is \$70,000. Both quotes do not include the municipality discount which is between \$2,000-\$4,000.
- d) Motion by JG, seconded by DP to approve the purchase from Larkin. All ayes. Motion approved

5) Final Assessment Report for the 2022 Street and Utility Improvements Approval

- a) Additional items: Two parcels on Charles Dr, owned by Terry and Sharon Larkin 2001 Revocable Trust have requested the cost of lateral be deferred until a house is built on the parcel. Parcel on Brandon/Butts nee to get easement/encroachment.
- b) Motion by DP, seconded by JG to set the repayment percentage at 6% for seven years (same as in the past) and accept the final assessment report. All ayes. Motion approved.

6) Project Updates

- a) The short plan is to expand Cleveland St to back of EMS. Survey crew has been out on Glendale. Intersection project, Superior/Vets will be done by Gerke's around June start date, project managed by DOT.

7) Building Code/Violation Report

- a) Reviewed by committee.

8) Payment of Monthly Water & Sewer Bills

- a) Sewer- 1st by DP, 2nd by JG to approve water bills as presented. All ayes. Motion approved.
- b) Water-1st by DP, 2nd by BR to approve sewer bills as presented. All ayes. Motion approved.

9) Departmental Reports

- a) Sewer- Passed lab testing and cold weather training. The belt press had three gears break that were 23 years old. The cost to repair was \$14,000. Average daily pumping is 1.1 million gallons a day. Continue to help with plowing.
- b) Water- 820,000 gallons per day. 1" service leak on five-year-old service. Conducted a walk through on SCADA system with Town and Country. Twenty punch list items, techs were back, slight program & set up needed to be done. 100% by march. Completed yearly reports for PSC

and have Audit left. New rate on bills are out, EPA PFAS testing material for march. Frost reading is at 2 ½ feet.

- c) Public Works- Did cold safety training. Ditching on N. Kilbourn. Cleaned up trees and brush. Demo on hydraulic blower.

10) Directors Report

- a) Meeting with Highway Department on ET/Forbes-Cty N. Grant for \$3million, project in 2024. Made a job offer for truck driver position, he will start in three weeks. Working with EPA on fairgrounds.

Adjourn 1st by DP, 2nd by BR at 6:28 PM. All ayes. Motion approved.

Submitted by: Kim Lambert