

MEETING MINUTES - CITY OF TOMAH

The City of Tomah **Parks & Recreation Commission (PRC)** met on Monday June 12, 2023 at 5:45p.m. in City Council Chambers. The meeting notice was posted at City Hall in compliance with the provisions of Section 19.84 Wisconsin Statutes.

Call to order and roll call; present: Dir. Joe Protz, Oak Moser, , Dean Peterson, Dustin Powell, Donna Evans, DeDe Nelson, Shirley Galstad-Roh, Josephine Piper (via Zoom)

The following members were absent: Travis Scholze

Others in attendance: Molly Powell, Kirk Arity, Ryan Brookman, Joey and Heather Breske, Jason Stephenson (via Zoom), Bob Hendricks, Seth Yarco

1. Act on Minutes of 4/24/23 regular meeting. A motion by Galstad-Roh second by Peterson, to accept the minutes of the Apr 24, 2023, regular meeting. Motion carried.
2. Allocation of Room Tax for new Ballfield Complex (Flare Ave Project) and Tomah Ice Center: Dir Protz and City Treasurer Molly Powell reviewed room tax revenues, historic averages, breakdown of the 8% room tax and answered questions pertaining to the Proposed Ice Center expansion and the Ballfield Project plans and costs. Of the 4% (of the total 8% of room tax), current planning called for 1% of the room tax to fund the Ice Center work, 1% to fund the Ballfield Project, 1% to continue to fund Rec Park in general, and 1% available and intended to cover the remaining Ballfield cost and potentially the Ice Center work. After discussion and questions and answers, motion by Peterson, second by Moser to recommend to the S.E.T. and City Council that .75% of the currently unallocated room tax be used to fund the Ballfield Project and an additional .25% be applied to the Ice Center project, leaving a breakdown of the 4% of room tax as; 1.75% to the Ballfield Project, 1.25% be applied to the proposed Ice Center locker room expansion, and 1% remain for general expenses at Rec Park. Motion carried.
3. New Public Athletic Field Bids: Dir Protz reviewed the bids to construct the ballfields and the concession/restroom facilities. Motion by Moser, second by Evans, to recommend Committee of the Whole/City Council, with review from the S.E.T. award Contract #1 with Alternate A to Gerke Excavating (only bid received of four requested) for the ballfield construction and award Contract #2 to All American Do It Center (lowest of three submitted bids of four requested) for construction of restroom/concession facilities. Motion carried.
4. Potential use of Ambulance Garage and Fire Station for Parks and Rec Programming: Dir Protz proposed using the ambulance garage and fire station (both operations soon to move to the new EMS facility) for space for Parks and Rec Programming. Programs discussed included strong bodies and other, as well as possible rental to private organizations. Motion by Moser, second by Peterson, to recommend that S.E.T. and City Council consider using the current ambulance garage and fire station for Parks and Rec programming. Motion carried.

5. Tomah Parks and Recreation Program Report: Dir Protz reviewed the monthly Program report.

6. Discussed any affairs and business of the Tomah Parks and Recreation Department. None presented.

The Meeting was adjourned at 6:25PM. Next regular meeting to be held Monday, July 24, 2023, @ 5:45PM, City Council Chambers.

Respectfully Submitted: Oak Moser, June 13, 2023.