

MINUTES FOR COMMITTEE OF THE WHOLE MARCH 20, 2023

CALL TO ORDER – ROLL CALL

The meeting was called to order by Adam Gigous at 6:30 p.m. Present: Adam Gigous, Richard Yarrington, Shawn Zabinski, John Glynn, Mitchell Koel, (remote) Lamont Kiefer, Nellie Pater, and Dean Peterson. Absent: Michael Murray. All motions are unanimous unless otherwise indicated.

APPROVAL OF THE MINUTES:

Motion by Peterson, second by Pater, to approve the Minutes from February 13, 2023. Motion carried.

Request by Jennifer Sasser for consideration of granting her beverage operator's license

This agenda item was moved up in consideration of guests attending the meeting. Jennifer Sasser applied for a bartender license on March 2, 2023. The Chief of Police and City Clerk denied the license due to Ms. Sasser having several alcohol-related convictions or pending charges within the last 12 months. Sasser appeared to the Committee of the Whole asking for consideration of overturning the denial. Motion by Glynn, second by Yarrington, to recommend the Council deny the appeal for a bartender license for Jennifer Sasser. Motion carried with no negative votes.

REPORTS:

Parks and Recreation

Dir. Protz provided a monthly Tomah Parks and Recreation Program Report. Protz gave the Committee a recap of completed and upcoming recreation programs and listed the upcoming events hosted at Recreation Park. He is currently working with Keller Inc. on the Ice Center addition. The tentative bid opening will be on April 6, 2023. May 1st is the tentative date for

City Clerk

Weyer submitted a written report. The Spring Election will be held on April 4, 2023 and polls will open at 7:00 a.m. There are three referendums on the ballot, and the city will have five different ballot styles due to the aldermanic contests. The Clerk's office is also developing a mobile food vendor ordinance that will be presented to the Committee of the Whole and Council in the next few months.

Treasurer

Powell provided a written March 2023 Treasurer's Report and gave a recap to the Committee. The year-end financial statement audit is in progress. There will be a special Council meeting in April immediately preceding the Committee of the Whole meeting with the intent to set the sale for the 2023 bonding with hopes of selling in May. The CDBG discontinuation process has been completed so all new loans will be provided through Coulee Cap of Monroe County. The DOT concluded during their audit that the city will need to repay approximately \$26,000 due to overfunding received in 2018. Pet licenses and second payments on property taxes is due by March 31st.

February 28, 2023 Cash and Investments Report

Motion by Glynn, second by Zabinski, to recommend the Council approve the February 28, 2023 Cash and Investments Report. Motion carried.

Public Works & Utilities

Dir. Arity provided a written Public Works And Utilities Director monthly report.

Street: Trimming the fence line and making repairs to the fence at Rec Park. They are focusing on servicing the sweeper and garbage trucks. The chiller at City Hall is connected and awaiting startup in the spring. Andrew Strait was hired as a new truck driver and will be starting on 03/20/2023.

Sewer: There was a gear box failure on the belt press, and they continue to work on interior painting. Samples are being taken of the water supply to see if there are any contaminants in the water.

Lake: The next Lake Committee meeting is May 18th at 5:00 p.m.

Police Department

Chief Holum provided a written February 2023 Police Department Monthly Report. Holum gave an update on staffing. The joint recruiting process between the city of Tomah, Monroe County, and the city of Sparta will be coming up later this month. Reminder that the annual Canine Golf Tournament will be on July 21st at Hiawatha Golf Course. They have received a grant of \$26,000 that will be used to help fund the transfer to a new records management system.

Special Beer and Wine Permit Application by Monroe County Support Services for Budweiser Dairyland Super Nat'l Truck & Tractor Pull on June 22-24, 2023

Motion by Yarrington, second by Zabinski, to recommend the Council approve the Special Beer and Wine permit application for Monroe county Support Services for the Tractor Pull on June 22-24, 2023. Motion carried.

Special Beer and Wine License Application by Monroe County Support Services for Monroe County Fair on July 26-30, 2023

Motion by Zabinski, second by Yarrington, to recommend the Council approve the Special Beer and Wine License application for Monroe County Support Services for the Monroe County Fair on July 26-30, 2023. Motion carried. There was a brief discussion on the increase to the area where alcohol is allowed

Koel left the meeting at 7:12 p.m.

Monroe County Support Services (MCSS) extending hours of operation at the Monroe County Fair Beer Garden on Friday, July 28 and Saturday, July 29, 2023 at Recreation Park

Motion by Kiefer, second by Pater, to recommend the Council approve extension of hours of operation at the Monroe county Fair Beer Garden to 1:00 a.m. on Friday July 28 and Saturday, July 29, 2023 at Recreation Park. Motion carried.

Ordinance amending Ordinance Sec. 2-557 of the City of Tomah Municipal Code (First Reading, Second Reading, Adoption)

Motion by Zabinski, second by Kiefer, to recommend the Council adopt the ordinance amending Sec. 2-557 of the City of Tomah Municipal code regarding the Long-Range Planning Committee composition and quorum. Motion carried with one negative vote (Yarrington)

Tomah PD Suppression Device Reimbursement Budget Amendment

Motion by Kiefer, second by Pater, to recommend the Council approve the budget amendment to move \$3000.00 from account 01-48420 to account 01-52100-3400 for the insurance reimbursement for a suppression device used in a fire. Motion carried.

Resolution for Payment of Monthly Bills

Motion by Kiefer, second by Zabinski, to recommend the Council approve the Resolution for Payment of Monthly Bills in the amount of \$6,180,023.38. Motion carried.

Approval of the new lease with Tomah Youth Hockey Association

The current lease is outdated and has been revised by the City Attorney. Motion by Glynn, second by Kiefer, to recommend the Council approve the updated lease between the City of Tomah and the Tomah Youth Hockey Association. Motion carried.

Winnebago Park Trail Addition

The Park and Recreation Board has recommended adding a recreational trail as part of the ongoing project at Winnebago Park. There was a lengthy discussion about the necessity of the trail. Motion by Gigous, second by Glynn, to recommend the Council approve the addition of the recreational trail to the Winnebago Park project. Motion failed with five negative votes (Yarrington, Zabinski, Kiefer, Pater, and Peterson)

Request usage of A.R.P.A. funds for lighting upgrades at Recreation Park

In an ongoing effort to make improvements in the city that are a return on investment, the request is use ARPA funds to purchase lighting upgrades at Rec Park. The upgrade will save in monthly electricity and maintenance costs.

Motion by Yarrington, second by Kiefer, to postpone this agenda item until estimated electrical savings are brought back to the Council. Motion carried with one negative vote (Gigous)

Adjourn

Motion by Yarrington, second by Pater, to adjourn. Motion carried. Meeting adjourned at 8:08 p.m.

Respectfully Submitted,

Rebecca Weyer, City Clerk

To be approved April 18, 2023