

A meeting of the Common Council was held on 06/21/2022. The meeting was called to order by Mayor Michael Murray at 6:00 p.m. After the Pledge of Allegiance, roll call was held. Present: Michael Murray, Adam Gigous, Richard Yarrington, John Glynn, Shawn Zabinski, Mitchell Koel, (left at 7:16 pm.) Lamont Kiefer, Nellie Pater, and Dean Peterson. Absent: None. Also present: Kirk Arity, Becki Weyer, Penny Precour, Molly Powell, Shane Rolff (remote), Scott Holum, Tim Adler, Pam Buchda, and Irma Keller.

Closed Session

Motion by Zabinski, second by Gigous, to adjourn to closed session pursuant to Wis Stat § 19.85(1) (c) and 19.85(1) (e) to consider compensation/employment of a public employee and confer with legal counsel regarding the police union bargaining agreement. Motion carried.

Meeting adjourned to closed session at 6:00 p.m.

Meeting resumed to open session at 6:20 p.m.

Action on Closed Session

Resolution Authorizing a Change in the 2022 City of Tomah Position Count

Motion by Yarrington, second by Pater, to approve the resolution authorizing a change in the 2022 City of Tomah position count by the abolishment of two part time police clerks and the establishment of one full time police clerk. Motion carried.

**RESOLUTION NO:
A RESOLUTION AUTHORIZING A CHANGE IN THE 2022 CITY OF TOMAH
POSITION COUNT BY THE ABOLISHMENT OF TWO PART TIME POLICE CLERKS
AND THE ESTABLISHMENT OF ONE FULL TIME POLICE CLERK**

WHEREAS, the Tomah Police Department currently has two part-time Police Clerk positions; and,

WHEREAS, the Common Council of the City of Tomah, recognizes the need for improvements to maintain and increase retention and recruitment; and,

WHEREAS, the availability of full time benefitted positions assists the City in the efforts to increase retention and recruitment,

NOW, THEREFORE BE IT RESOLVED that the City of Tomah Common Council does hereby authorize a change in the 2022 City of Tomah Position Count by the elimination of two part time Police Clerk positions, and the creation of one full-time Police Clerk as described above.

Passed by the City Council on the 20th day of June, 2022.

ATTEST: _____
Michael Murray, Mayor

Rebecca Weyer, City Clerk

Approval of the First Amendment to the 2022-2023 Agreement between the City of Tomah and the Tomah Professional Police Association

Motion by Koel, second by Glynn, to approve the First Amendment to the 2022-2023 Agreement between the City of Tomah and the Tomah Professional Police Association. Motion carried.

Anyone Desiring to Appear before the Council

Robert Hanks from 1215 Lincoln Avenue appeared to ask if he can get the approach widened on his driveway. He was advised to collaborate with Kirk Arity about his request. He met with Arity during the meeting.

Alexandra Matthews from 1201 Superior Ave voiced concerns about the noise levels of “the Lot” downtown. She stated the levels are “excessive and annoying” and asked if the council can do something about it. Building Inspector Rolf stated that the matter had already been brought to the SET’s attention and there is a meeting to be scheduled with the owners.

Amy Waege beverage operator license appeal

Troy Gilson appeared before the Council to appeal on behalf of Amy. Amy spoke to the Council thanking them for letting her plead her appeal. Motion by Peterson, second by Glynn, to approve the beverage operator license for Amy Waege. Motion carried with one negative vote. (Kiefer)

Rebecca Bogle beverage operator license appeal

Rebecca Bogle appeared in front of the Council to appeal her denial of the beverage server license. Rebecca has been working at Franny’s Bar for the past six years. She asked the Council for a 2nd chance to continue her employment. There was concern that the incident happened during closing time. Motion by Yarrington, second by Gigous, to approve the beverage server license appeal for Rebecca Bogle subject to verification that all fines owed to the city are paid. Motion carried with three negative votes (Zabinski, Kiefer, and Pater)

Megan Coulson beverage operator license appeal

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Motion by Pater, second by Zabinski, to deny the beverage operator license appeal for Megan Coulson. Motion tied with 4 no's and 4 yays. (Gigous, Yarrington, Koel, and Peterson voted no). Mayor Mike Murray broke the tie by voting to deny the license. Motion carried.

REPORTS

Mayor

Mayor Murray reminded everyone about the Tractor Pull this weekend. He urged caution with the increased number of people in the city during the event. The all-inclusive playground will host an award ceremony at 1:00 p.m. on Friday, June 24th to receive a donation that will be used to put a fence around the park.

SET Report

Arity spoke on the redundancy of the SET report in its current form as all items by each of the SET members are included on their individual reports. Arity requested the SET report become more of a question and answer to the SET team from the Council, or a forum for Council members to bring forth future agenda items to the SET team. The Council asked for updates on the construction at the new public safety building site. The Council agreed the SET agenda item can be used for this reason.

Police Department

Chief Holm presented a written monthly report and covered the highlights with the Council. The police department is fully staffed with sworn personnel. One officer is attending field training and one is attending the academy. Part time clerk Janelle Rodriguez has resigned. The city thanks her for her years of service. The Wisconsin Masonic Foundation donated a tool that when activated, releases a gas that suppresses and can extinguish fires. The department received a \$26,538.25 law enforcement agency grant from the State of WI. It that will be used to upgrade the in-car camera systems and potentially for adding flex cameras, or SIMS gear to be used for training. LED crosswalk signals are starting to be installed. July 8th is the K-9 golf outing at Hiawatha golf course.

Public Safety

Chief Adler presented a written monthly report and covered the highlights with the Council.

Fire: Fully staffed, 32 calls in May, advertised an eligibility list for next year. He has received a lot of questions on fire on Kilbourne. The demolition was postponed due to the need for further investigation. UTV update: it is in Marshfield, they are waiting for parts. The ladder truck was sold to another municipality.

Building Update: The project is moving along, the pad is now set, organics have been removed. Utilities have been hooked up. Footers are being set and dug and concrete is being poured.

EMS: Adler is currently writing in for many grants for equipment, ambulances, and wages, and will report updates next month. EMS is fully staffed, and they advertised for the billing clerk position. There were 25 applicants, and interviews will be on 06/22/22. Adler has instituted a preventative maintenance plan for vehicles. Students from Western tech will be conducting clinicals at the TAAS. The emergency siren has been ordered. The Lion's Club will have fireworks at Rec Park for the 4th of July.

Library

There were 3853 physical and 1894 eBook checkouts in the month of May. Logs are still available for the children's summer reading program. There are 271 children signed up. There are book clubs available for kids. During Downtown Thursday Nights the library will be showing movies during the afternoon at 2:00 p.m. Keller covered the new books at the library. There will be a book sale on the lawn of the library (weather permitting) during the Downtown Thursday Night events.

Senior & Disabled Services

Buchda provided a written monthly report and covered the highlights with the Council. Buchda covered all the upcoming programs at the Sr. and Disabled Services Center. There was an incident of the meals being closed due to staffing shortages.

Planning & Building Inspection

Rolff provided the May Code Enforcement and Building Permit Reports and entertained questions from the council. In July Rolff will be providing the annual report from last year. There is currently a list of 24 properties that is currently being written up for code violations. The City held an informational training on raffle licenses by the Department of Agriculture.

Chamber/Convention & Visitors Bureau

The first Downtown Thursday Nights will be June 30th at 6:00 p.m.

CONSENT AGENDA

Motion by Zabinski, second by Gigous, to approve the following consent agenda:

- A. Approval of Minutes from May 17, 2022
- B. Renewal of "Class B" Liquor & Class "B" Fermented Malt Beverage License for American Legion Post 201.
- C. May 31, 2022 Cash and Investments Report

Motion carried.

Approval of SET Team Recommendation on Assessor Services

Motion by Peterson, second by Pater, to approve the SET team recommendation of Associated Appraisal Consultants Inc. for the 2023-2025 assessor services contract with the City of Tomah. Motion carried.

Common Council – June 21, 2022

Resolution to approve six year airport project intentions

Motion by Glynn, second by Gigous, to approve the six-year airport projections intention resolution. Motion carried.

RESOLUTION

RESOLVED, by the City of Tomah Common Council that the attached list of proposed improvements are in the best interest of the Bloyer Field Airport; and

WHEREAS, Wisconsin Statutes require a Statement of Project Intentions from airport owners contemplating federal and/or state aid within the next six years; and

WHEREAS, this Six Year Statement of project Intentions is used by the Department of Transportation, Bureau of Aeronautics for planning and budgeting purposes and is not a petition for federal and/or state aid; and

NOW, THEREFORE BE IT RESOLVED that this governing body contemplates requesting federal and/or state aid for the projects listed on the attached schedule of airport improvements.

Resolution introduced by _____
 _____ (Title)

 _____ (Title)

 _____ (Title)

CERTIFICATION

I, Becki Weyer, Clerk of Tomah, Wisconsin, do hereby certify that the foregoing is a correct copy of a Resolution introduced at a City Council meeting on June 21st, 2022, adopted by a majority vote, and recorded in the minutes of said meeting.

 Clerk

STATEMENT OF PROJECT INTENTIONS FOR Bloyer Field AIRPORT

Fiscal Year	Description of Improvement	Size of Improvement	Estimated Cost (if known)	Anticipated Petition Date
2022	No project			
2023	Design – Replace Runway Lighting		\$40,000	
2024	Replace Runway Lighting		\$300,000	
2025	Land Acquisition Easements for Approach Protection		\$200,000	
2026	Crackseal Airfield Pavements		\$50,000	
2027	No project			

For 2027 & later, please attach additional pages.

EXAMPLE DESCRIPTIONS OF IMPROVEMENTS:

Reconstruct runway, replace runway lighting, construct runway extension, construct or expand apron, develop hangar area, construct terminal building, acquire land, clear runway approaches, develop auto parking, prepare master plan, purchase snow removal equipment. List the size of the improvement in acres, square yards, length, width, or as appropriate.

Resolution approval for CMAR

Motion by Zabinski, second by Yarrington to approve the resolution for CMAR. Motion carried.

Common Council – June 21, 2022

Resolution No. _____

COMPLIANCE MAINTENANCE RESOLUTION

RESOLVED that the City of Tomah informs the Department of Natural Resources that the following actions were taken by the City Council:

Review of the 2021 Compliance Maintenance Annual Report, which is attached to this Resolution.

Monitor the operation of the wastewater treatment facility to maintain permit compliance.

Implement and complete a Capacity, Management, Operation and Management (CMOM) program once the DNR drafts a final ruling.

Passed by a _____ vote of the Tomah City Council on June 14, 2022.

Mike Murray, Mayor

Rebecca Weyer, City Clerk

Budget Amendment to Transfer City Administrator Expenses to Contingency Funds

Motion by Peterson, second by Glynn, to approve the budget amendment to transfer City Administrator expenses to contingency funds as indicated:

Expenditure Budget Line(s) Amended:

Account Name	Account #	Original Budget	Budget Adjustment	Final Budget
Admin Office Supplies	01-51415-3100	350.00	-350.00	0.00
Admin Publications & Subscriptions	01-51415-3200	200.00	-200.00	0.00
Admin Association Dues	01-51415-3250	1,400.00	-1,400.00	0.00
Admin Travel	01-51415-3300	1,400.00	-1,400.00	0.00
Admin Training	01-51415-3350	1,000.00	-1,000.00	0.00
Admin Operating Expenses	01-51415-3400	33,000.00	-3000.00	30,000.00
Reserve for Other Gov Exp	01-51980-2270	40,000.00	7,350.00	47,350.00

Account Name	Account #	Original Budget	Budget Adjustment	Final Budget
Admin Salaries	01-51415-1100	93,300.00	-92,234.9	1,065.41
Admin WI Retirement	01-51415-1310	6,064.00	-6,037.29	26.71
Admin Social Security	01-51415-1320	7,137.00	-7,055.49	81.51
Admin Med Health	01-51415-1340	8,850.00	-8,850.00	0.00
Inspection Salaries - Management	01-52400-1100	77,500.00	9,757.28	87,257.28
Inspection WI Retirement	01-52400-1310	6,390.00	634.22	7,024.22
Inspection Social Security	01-52400-1320	7,520.00	746.43	8,266.43
City Clerk Salaries - Management	01-51420-1100	72,200.00	8,717.28	80,917.28
City Clerk WI Retirement	01-51420-1310	9,389.00	566.62	9,955.62
City Clerk Social Security	01-51420-1320	11,050.00	666.87	11,716.87
Treasurer Salaries – Management	01-51520-1100	69,200.00	6,217.28	75,417.28
Treasurer WI Retirement	01-51520-1310	11,609.00	404.12	12,013.12
Treasurer Social Security	01-51520-1320	13,663.00	475.62	14,138.62
Reserve for Other Gov Exp - Wages	01-51980-2280	25,000.00	85,991.96	110,991.96

Motion carried.

Resolution Authorizing Payment of Monthly Bills

Motion by Zabinski, second by Peterson, to approve the resolution authorizing payment of monthly bills in the amount of \$2,629,388.72. Motion carried.

Common Council – June 21, 2022

RESOLUTION NO : _____

RESOLUTION AUTHORIZING PAYMENT OF MONTHLY BILLS

Be it resolved by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills and recommends the City Council approve said bills as follows:

1. Pre-Paid Checks:	2022	\$1,100,816.85	Check #'s:	140365	140497
2. Payroll:		\$256,253.94	Dir Dep #'s:	9295884	9296113
3. Wire/ACH Transfers:		\$1,140,515.40			
4. Invoices:		\$131,802.53			
Total:		<u>\$2,629,388.72</u>			

Mayor

Clerk

Requested by: Finance Department

Submitted by: Committee of the Whole

June 15, 2022

Approval of ARPA Funding for energy upgrades

Motion by Peterson, second by Pater, to approve the expenditure of \$7,393.18 for the purchase of energy saving upgrades at the Police Department. Motion carried.

Approval of Recreation Park Emergency operation weather plan

Motion by Gigous, second by Yarrington, to approve the Recreation Park Emergency Operation Weather Plan as presented. Motion carried.

Adjourn

Motion by Peterson, second by Zabinski, to adjourn. Meeting adjourned at 7:36 p.m.

Michael Murray, Mayor

Attest: Rebecca Weyer, City Clerk

To be approved 07/19/2022