

MINUTES FOR COMMITTEE OF THE WHOLE MONDAY AUGUST 14, 2023

A Committee of the Whole meeting was held on **Monday, August 14, 2023 at 6:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI. The meeting was also available via Zoom and was videotaped by Hagen Sports Network. All motions are unanimous unless otherwise noted.

CALL TO ORDER – ROLL CALL

The meeting was called to order by John Glynn at 6:30 p.m. Present: Michael Murray, Travis Scholze, Richard Yarrington, Shawn Zabinski, John Glynn, Lamont Kiefer, Nellie Pater, and Dean Peterson. Absent: Nicole Hart. Also present: Kirk Arity, Molly Powell, Becki Weyer, Shane Rolff (remote), Joe Protz, and Tina Thompson.

Approval of Minutes from July 17, 2023

Motion by Kiefer, second by Pater, to approve the minutes from July 17, 2023. Motion carried.

REPORTS:

City Clerk Monthly Report

Weyer provided a written report. Applications for election worker reappointments will be sent out over the next couple of months. The Joint Review Board meeting has been finalized for August 28, 2023 at 9:00 a.m. They are continuing to keep an eye on Assembly Bill 304, which could have significant changes to server licensing in the municipality.

July 31, 2023 Cash and Investments Report

There was a substantial increase in the capital fund due to the 2023A payment received. Motion by Murray, second by Scholze, to recommend the Council approve the July 31, 2023 Cash and Investments report. Motion carried.

Preliminary June 30, 2023 Revenues and Expenditures with Comparison to Budget

They just finished the final installment of tax payments. All delinquent payments must now be made to the county. The delinquency rate is comparable to last year. The treasurer's office is temporarily down one staff member. Upon quarterly review by the city's investment company, because we report at face value and sell at market value, selling older CD's would result in a loss of about \$130,000. The audit is finalized, it will be ready for presentation at next month's meeting.

Tomah Parks and Recreation Program Report

The new Winnebago Park bathroom is open, but still needs final additions. They are waiting on a contractor to install a shade structure for the Rotary Plaza, then they will install music play. They will be mowing and clearing areas for a potential disc golf course on Brownell Street. Contracts have been signed for the new ballfield complex with construction to begin in September. Dir. Protz thanked Public Works for all their help getting the work completed at Winnebago park. The Aquatic Center is now closed for the season. Lighting continues to be upgraded at Rec Park. They will be rebidding the Ice Center addition in October with a presentation to Council in November.

Public Works And Utilities Director Report

Street: The focus has been on Winnebago Park. The access roads are complete. The generator project at the police department has been moving along. The old generator has been removed and the switchover should occur the week of 08/21. They will be starting the hiring process for the open truck driver position.

Sewer: Lining has begun as part of a sewer project. The preliminary budget has been completed. Tony Newcomb has accepted the potion at the Wastewater Treatment Plant.

Water: The work associated with the ET project has been completed.

Lake: The Lake Committee's next meeting is tentatively scheduled for 09/21/2023 at 5:00 p.m.

Police Department Monthly Report - July 2023

Chief Holum provided a monthly written report.

Chamber/Convention & Visitors Bureau

Downtown Thursday Nights has gone well this year. This week will be the final Thursday, with Cherry Pie heading the entertainment. They are anticipating around 5,000 people attending. The wayfinding signage project has been on

pause while the last summer events are completed. The golf outing has been set for September 8, 2023. Dir. Thompson thanked all the city departments for their efforts with Downtown Thursday Nights.

Permanent City Hall Hours and Days Change

At the City Council meeting held in May of 2023, the Council approved a motion to change the hours of City Hall, on a trial basis, to 7:30 a.m. - 4:30 p.m., Monday through Thursday and closed City Hall to the public on Fridays. This change allowed management the ability to provide a condensed workweek for certain employees, while also allowing employees the flexibility of staying on a five-day schedule, if it was better for their home and work-life balance. The council requested that management provide data in the form of a poll of affected employees to gauge the effectiveness/impact of the change. Weyer presented the poll which showed employees were overwhelmingly appreciative of the change. Overtime was also reduced by \$1200 from the previous year. Motion by Murray, second by Yarrington, to recommend the Council approve the permanent hours change to City Hall from 7:30 a.m. to 4:30 p.m. Monday through Thursday. Motion carried.

Original application of Class "B" Fermented Malt Beverage License

Motion by Murray, second by Zabinski, to recommend the Council approve the Class "B" fermented malt beverage license to Pinnacle Hockey Group LLC DBA Wisconsin Woodsmen. Motion carried.

Resolution Authorizing Payment of Monthly Bills

Motion by Kiefer, second by Peterson, to recommend the Council approve the Resolution Authorizing Payment of Monthly Bills in the amount of \$1,059,785.25. Motion carried.

Request by Habitat for Humanity for City of Tomah to Waive Permit Fees in the amount of \$616.80.

Motion by Yarrington, second by Pater, to recommend the Council approve Habitat for Humanity's request to waive permit fees in the amount of \$616.80. Motion carried.

First Reading, Second Reading, Adoption of Ordinance Amending Section 42-27(b) Regarding Distribution of Room Tax in the City of Tomah Municipal Code

On June 20, 2023 City Council voted to approve the change in the allocation of room tax percentages: 1% to Recreation Park yearly improvements, 1.75% for Flare Ave ballfield/park complex, and 1.25% for Tomah Ice Center improvements. This ordinance amendment is correcting the current ordinance to reflect the proper percentage allocations. Motion by Pater, second by Peterson, to recommend the Council adopt the ordinance amending Section 42-27(b) regarding distribution of room tax. Motion carried.

Special Beer and Wine Temporary "Class B" License application by Tomah Rotary Club to sell fermented malt beverages and wine at Cranberry Country Rally Days September 15th and 16th 2023.

Motion by Kiefer, second by Zabinski, to recommend the Council approve the special beer and wine temporary "Class B" license application for the Rotary Club for their Rally Days on September 15 and September 16, 2023. Motion carried.

Adjourn

Motion by Peterson, second by Pater, to adjourn. Motion carried. The meeting adjourned at 7:11 p.m.

Respectfully submitted,

Rebecca Weyer, City Clerk

To be approved September 19, 2023