

MINUTES FOR COMMITTEE OF THE WHOLE MONDAY, APRIL 15, 2024

CALL TO ORDER – ROLL CALL

A Committee of the Whole was held on **Monday, April 15, 2024** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI. The meeting was available via zoom and was recorded by Hagen Sports Network. John Glynn called the meeting to order at 6:30 p.m. Present: Michael Murray, Travis Scholze, Richard Yarrington, Shawn Zabinski, John Glynn, Nicole Hart, Lamont Kiefer, and Dean Peterson. Absent: Nellie Pater. Also present: Kirk Arity, Becki Weyer, Molly Powell, Tina Thompson, and Scott Holum (remote). All motions are unanimously approved unless otherwise noted.

Approval of Minutes from March 18, 2024

Motion by Murray, second by Peterson, to approve the minutes from March 18, 2024. Motion carried.

City Clerk Monthly Report

Weyer provided a monthly written report and summarized for the Committee. She provided an overview of the election proceedings from the Spring Election and updated the committee on the loss of the city's ability to apply for private grants to help support elections costs. The focus for the upcoming months will be on license renewals and training.

April Treasurer's Report

Powell updated the Committee on upcoming debt service payments due. In March, Governor Evers signed Wisconsin Act 128 which extends the maximum maturity dates for general obligation promissory notes for municipalities from 10 years to 20 years. This change will allow the city to forgo the bonding process and use more traditional borrowing methods. The annual financial audit began March 18-22nd and will be ongoing over the next few months.

March 31, 2024 Cash and Investments Report

Motion by Murray, second by Scholze, to recommend the Council approve the March 31, 2024 Cash and Investments Report. Motion carried.

Preliminary - February 29, 2024 Revenues and Expenditures with Comparison to Budget

Powell provided a monthly written report for committee review.

Public Works and Utilities Director Report

Street: The Hwy ET project has begun. Crews have started crack sealing on Townline Road. Cosmetic upgrades to the Public Works building are mostly completed. They are conducting interviews for the open truck driver position.
Sewer: Training for the new UV system is complete. Blasting and painting operations have started on one clarifier.
Water: Lead service inventory has been the focus. Of the original 3,459 services, there are 122 that have not been identified. Annual flushing will begin on 04/15/2024. The department recommends running the cold water tap to flush any discolored water from the lines in the house during the flushing of the mains.
Lake: The Lake Committee's next meeting is tentatively scheduled for 05/16/2024 at 5:00 p.m. They will be discussing recommendations based on information from the DNR.

Tomah Police Department Monthly Council Report - March 2024

Chief Holum provided a monthly written report to the Committee and Council and appeared via Zoom to answer any questions from the committee. They will have one graduate in June from the Police Academy. They will be doing interviews soon for the open police officer position. Reminder about the K-9 Golf Outing on Friday, June 27, 2024.

Chamber/Convention & Visitors Bureau

The Leadership Academy is going well. The city-wide rummage sale will be on May 4th, the first Saturday in May. Display signs have been installed. The Monroe County Fair has changed the entertainment and are sponsoring Larry the Cable Guy. All permits and entertainment have been approved for Downtown Thursday Nights.

Secondhand Article Dealer License Application for ecoATM, LLC of Tomah

Motion by Kiefer, second by Zabinski, to recommend the Council approve the secondhand article dealer license application for ecoATM, LLC. Motion carried.

Resolution Adopting Adjusted Urban Area Boundary

Defined boundary adjustments determine eligibility for federal funding. Primarily, the STP-Urban and STP-Rural programs. The Public Works Commission has recommended the Committee of the Whole and Common council approve the resolution adopting the provided urban boundary maps. Motion by Kiefer, second by Yarrington, to recommend the Council approve the resolution adopting the adjusted urban boundary maps. Motion carried.

Temporary Class “B” license by VFW Post 1382 for their event on May 4, 2024

Motion by Peterson, second by Zabinski, to recommend the Council approve the temporary class “B” license for the VFW Post 1382 for their event on May 4, 2024. Motion carried

Temporary Class “B” license by VFW Post 1382 for their event on September 7, 2024

Motion by Peterson, second by Zabinski, to recommend the Council approve the temporary class “B” license for the VFW Post 1382 for their event on September 7, 2024. Motion carried

Appointment of 2024-2025 Election Officials

The Clerk’s office has received three additional applications for the 2024-2025 election term. Motion by Murray, second by Kiefer, to recommend the Council approve the applications for Adam Balz, Darlene Nelson, and Susan Zinke for election inspectors for the 2024-2025 term. Motion carried

Ordinance Amending Chapter 2 Sec. 2-543 of the City of Tomah Municipal Code First Reading, Second Reading, Adoption

The composition portion of the ordinance defining the members of the Emergency Management Committee needs to be changed due to job positions in various organizations changing over the years. This ordinance change will define the members using wider language that will future proof this ordinance against further organizational changes at the city, county, and school district levels. Motion by Kiefer, second by Peterson, to recommend the Council waive the first and second verbatim reading and adopt the ordinance amending Chapter 2 Sec. 2-543 regarding the membership of the Emergency Management Committee. Motion carried.

Resolution Authorizing Payment of Monthly Bills

Motion by Zabinski, second by Yarrington, to recommend the Council approve the resolution authorizing payment of monthly bills in the amount of \$1,368,572.83. Motion carried.

Resolution Adopting Adjusted Urban Area Boundary

This was a duplicate agenda item with item #9 and was not needed.

ADJOURN

Motion by Kiefer, second by Murray, to adjourn the meeting. The meeting was adjourned at 7:07p.m.

Respectfully submitted,

Rebecca Weyer, City Clerk

To be approved May 21, 2024