

MEETING MINUTES CITY COUNCIL MEETING 08/16/2022

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

The meeting was called to order by Council President Adam Gigous at 6:30 p.m. After the Pledge of Allegiance, roll call was taken. Present: Adam Gigous, Richard Yarrington, John Glynn, Shawn Zabinski, Lamont Kiefer, Mitchell Koel (Arrived at 6:33 p.m.), Nellie Pater, and Dean Peterson. Absent: Michael Murray. Others present: City Attorney Penny Precour, Kirk Arity, Molly Powell, Becki Weyer, Irma Keller, Tim Adler, Tina Thompson, and Pam Buchda. Gregg Hagen videotaped the meeting. The meeting was available remotely here: <https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMk1qNU5vNFlwMzdSZz09>. All motions are unanimous unless otherwise noted. The meeting was recorded by Gregg Hagen.

ANYONE DESIRING TO APPEAR BEFORE THE COUNCIL

Request by Rhena Rouse for consideration of renewing her beverage operator's license

Motion by Peterson, second by Glynn, to approve the request by Rhena Rouse to appeal the denial of her beverage operator license. Motion carried.

Mayor

The Mayor was not present. Gigous commended the City Clerk on the successful August Primary election.

Senior Executive Team

Arity spoke to the Council to reiterate the purpose of the Senior Executive Team section of the Council agenda (SET) is to bring up items specific to the SET and to ensure that the discussion only relates to items for consideration not conversations that can affect residents or members of the community.

Public Safety

Adler provided a July Fire and EMS report for Council review and covered the highlights with the Council.

Fire: Adler is creating an eligibility list. The house at 1208 Kilbourne can now be demolished. Adler provided an update on the Public safety building project, which is on schedule. They are thankful to have received a \$2500 Andres grant was received to be used towards laptops for the command unit. The last ISO audit resulted in an ISO rating of 3 that will go into effect on October 1st, 2022.

EMS: Currently recruiting for one full time member. Adler recognized Pete Huneck for his 23 years of EMT service the Tomah and surrounding community. The service is in the process of revalidating the Medicaid process. The annual meeting with the Tomah EMS and the surrounding townships will be at 5:00 p.m. August 25th, 2022. The emergency siren has arrived.

Library

There were 1,914 EBook checkouts and 5,002 physical checkouts in the month of July. Keller covered the new books and the upcoming events at the library. There will be a book sale on the library lawn during the city-wide garage sale.

Senior & Disabled Services

Buchda provided a monthly Senior & Disabled Services Monthly Report to Council and covered the highlights with the Council. The City expresses its condolences to the family on the passing of Bob Honel, an active member of the Sr. Center. They will be closed on Monday September 5th in observance of Labor Day. Buchda covered the upcoming entertainment at the center. Buchda asked for feedback for the date of the community trick or treat hours and the annual Halloween party. Buchda thanked everyone for their help with Crazy Daze.

Planning & Building Inspection

Rolff provided the Council with the July Building & Code Enforcement Reports and asked for any questions from the Council. There will be an extensive audit in the Building Inspector's office coming up in September. The code inspector has been working on a property on Williams street as a public nuisance, and that property is finally in compliance. She is now working on a property on N Glendale. Rolff continues to work with Vandewalle and the Long-Range Planning Committee regarding the upcoming housing assessment.

Chamber/Convention & Visitors Bureau

Dir. Tina Thompson gave a brief summary of the Downtown Thursday Nights events. There was a lot of positive feedback from the performers regarding the welcoming Tomah community. She thanked the city departments for their assistance during the events. Tourism is expected to be up from previous years.

CONSENT AGENDA:

Motion by Zabinski, second by Yarrington, to approve the following consent agenda:

- A. Approval of Minutes from July 19, 2022
- B. July 31, 2022 Cash and Investments Report
- C. Special Beer and Wine Permit Application by Tomah Rotary Club for September 16-17, 2022.
- D. Special Beer Permit Application by Queen of the Apostles for August 20, 2022.

Motion carried with one abstain (Koel).

Committee of the Whole

Ordinance Repealing Division 3 of Article VI of the Municipal Code of the City of Tomah Regarding Community Development Block Grant Committee

There was a lengthy discussion with the Council and Attorney Precour on the purpose of the committee, and if the committee is needed with the decision to exit of the state loan program. Motion by Pater, second by Zabinski, to waive the first verbatim reading of the Ordinance Repealing Division 3 of Article VI of the Municipal Code of the

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City of Tomah Regarding Community Development Block Grant Committee. Motion carried with one negative vote (Yarrington)

Motion by Pater, second by Glynn, to waive the second verbatim reading of the ordinance Repealing Division 3 of Article VI of the Municipal Code of the City of Tomah Regarding Community Development Block Grant Committee. Motion carried with two negative votes. (Kiefer and Yarrington)

Motion by Pater, second by Glynn, to adopt the Ordinance Repealing Division 3 of Article VI of the Municipal Code of the City of Tomah Regarding Community Development Block Grant Committee. Motion carried with three negative votes. (Peterson, Yarrington, and Kiefer).

Ordinance No. 2022-08-15-D

ORDINANCE REPEALING DIVISION 3 OF ARTICLE VI OF THE MUNICIPAL CODE
OF THE CITY OF TOMAH

The Common Council of the City of Tomah, do ordain as follows:

SECTION ONE: Division 3 of Article VI, Community Development Block Grant Committee, of the Municipal Code is hereby repealed.

SECTION TWO: This ordinance shall take effect upon passage and publication.

Michael Murray, Mayor

ATTEST:

Rebecca Weyer, Clerk

READ: 08/16/2022
PASSED: 08/16/2022
PUBLISHED: 08/22/2022

Amendment of City Treasurer Job Description

Motion by Kiefer, second by Pater, to approve the amendment of the City Treasurer Job description to include the duty “Administers outstanding Community Development Block Grant loans, including but not limited to the servicing and collecting thereof.” Motion carried.

Approval of Assignment of Airport Land lease from Bohm to Francis

Motion by Kiefer, second by Peterson, to approve the assignment of the Bohm Airport lease to Francis. Motion carried.

Resolution Authorizing Payment of Monthly Bills

Motion by Zabinski, second by Koel, to approve the Resolution authorizing the payment of monthly bills in the amount of \$1,610,243.31. Motion carried.

RESOLUTION NO : 2022-08-16-24

RESOLUTION AUTHORIZING
PAYMENT OF MONTHLY BILLS

Be it resolved by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills and recommends the City Council approve said bills as follows:

1. Pre-Paid Checks:	2022	\$326,065.93	Check #'s:	140679	140852
2. Payroll:		\$296,593.31	Dir Dep #'s:	9296416	9296701
3. Wire/ACH Transfers:		\$913,418.69			
4. Invoices:		\$74,165.38			

Total: \$1,610,243.31

Mayor

Clerk

Requested by: Finance Department

Submitted by: Committee of the Whole

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Proposed Easement for TDS Telecom at Fireman's Park

Motion by Peterson, second by Glynn, to approve the proposed easement for TDS Telecom at Fireman’s park and authorize the Mayor and City Clerk to sign. Motion carried.

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Motion by Peterson, second by Pater, to authorize the Mayor and City Clerk to authorize the contract after review and approval by the city attorney. Motion carried.

GENERAL:

Resolution accepting Donation of Real Property to the City of Tomah

Motion by Yarrington, second by Kiefer, to approve the resolution accepting the donation of the property at 1004 Superior Avenue from Dean A. Dickie. Motion carried.

RESOLUTION NO. 2022-08-16-25

RESOLUTION ACCEPTING DONATION OF REAL ESTATE

WHEREAS, Dean A. Dickie is the owner of an interest in real property located at 1004 Superior Avenue, Tomah, Wisconsin legally described as follows:

One third (1/3) interest in the North 32 feet of Lot 2, Block 33 of the Original Plat and 100% ownership of the second story. (See attached tax reports collectively marked as Exhibit 1).

WHEREAS, the one third interest is owned along with the City of Tomah and the second story owned solely by the undersigned is located in the building in which the City of Tomah owns the first story. The second story of said building is uninhabited and generates limited property tax revenue; and

WHEREAS, Dean A. Dickie has filed a Petition to Donate the above-referenced property to the City of Tomah; and

WHEREAS, the transfer of ownership interest to the City of Tomah will provide opportunities for future improvements to, and investment in, the entire building and/or development of the footprint; and

WHEREAS, there is a need for a resolution to be filed with the Monroe County Register of Deeds formally accepting said land donation along with the deed from Dean A. Dickie to the City of Tomah;

NOW, THEREFORE, BE IT RESOLVED, the Common Council of the City of Tomah hereby accepts the above-described donation of real estate.

Michael Murray, Mayor

ATTEST:

Rebecca Weyer, City Clerk

APPOINTMENTS:

Appointment of Kerwin Greeno to the Public Works and Utilities Commission to fulfill the remaining term of Bruce Peth ending April 30, 2023

Motion by Zabinski, second by Pater, to approve the appointment of Kerwin Greeno to the Public Works and Utilities Commission to fulfill the remaining term of Bruce Peth ending April 30, 2023. Motion carried.

Appointment of Kerwin Greeno to the Ethics Board to fulfill the remaining term of Bruce Peth ending April 30, 2024

Motion by Zabinski, second by Pater, to approve the Appointment of Kerwin Greeno to the Ethics Board to fulfill the remaining term of Bruce Peth ending April 30, 2024. Motion carried.

ADJOURN

Motion by Peterson, second by Koel, to adjourn. Meeting adjourned at 8:03 p.m.

Adam Gigous, City Council President

Attest: Rebecca Weyer, City Clerk