



AGENDA FOR COMMON COUNCIL

A Common Council meeting will be held on **Monday, December 15, 2025 at 6:30 PM**
in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

Join Zoom Meeting:

<https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMK1qNU5vNFlwMzdSZz09>

Meeting ID: 768 946 6740 Password: Tomah2020

Dial by your location +1 312 626 6799 US (Chicago)

CALL TO ORDER:

1. Pledge of Allegiance
2. Roll Call

ANYONE DESIRING TO APPEAR TO COUNCIL: *Those that desire to address the City Council must state their name, address, deliver their comments in accordance with the City of Tomah Rules of Order, and will be limited to three minutes.*

MAYOR:

3. Employee of the Month: Ashley Bankhead
4. Monthly Update

CONSENT AGENDA: *(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, the Mayor or any Council member can request item(s) be removed from the Consent Agenda and addressed on the regular agenda).*

5. Approval of Minutes from November 17, 2025
6. Approval: Secondhand Article Dealer License Application for ecoATM, LLC
7. Approval: Resolution for the Payment of Monthly Bills

COMMITTEE OF THE WHOLE:

8. Approval: 2025 Exercise of Options Public Transit Third Year Between City of Tomah and Abby Vans, Inc.
9. Approval: 2026 City of Tomah Organizational Chart and Command Relationships
10. Approval: 2026 City of Tomah Official Employee Position Count
11. Approval: Job Description for Captain in the Tomah Area Ambulance Service
12. Approval: Job Description for Lieutenant in the Tomah Area Ambulance Service
13. Approval: Ordinance Fee Schedule

PUBLIC WORKS AND UTILITIES COMMISSION:

14. Approval: Sewer Rate Increase

Common Council – December 15, 2025

APPOINTMENTS:

15. Approval: Appointment of 2026-2027 Election Officials

GENERAL:

16. Approval: Facade Improvement Grant Program Application 7-2025 (Rezin Real Estate)
17. Approval: Facade Improvement Grant Program 8-2025 (Harbor Beach LLC)
18. Approval: Resolution declaring official intent to reimburse expenditures from proceeds of borrowing.

ADJOURN:

19. Adjourn to closed session pursuant to Wis. Stat. 19.85.

(1) Any meeting of a governmental body, upon motion duly made and carried, may be convened in closed session under one or more of the exemptions provided in this section. The motion shall be carried by a majority vote in such manner that the vote of each member is ascertained and recorded in the minutes. No motion to convene in closed session may be adopted unless the chief presiding officer announces to those present at the meeting at which such motion is made, the nature of the business to be considered at such closed session, and the specific exemption or exemptions under this subsection by which such closed session is claimed to be authorized. Such announcement shall become part of the record of the meeting. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session. A closed session may be held for any of the following purposes:

(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held:

-Consideration of allegations of the misuse of funds by a city employee requiring an administrative investigation and possible approval of disciplinary action.

-Considering the discipline of a public employee for neglect of duty and possible approval of disciplinary action.

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

-Approval: City Clerk performance evaluation.

-Approval: Director of the Library performance evaluation.

-Approval: Director of Parks and Recreation performance evaluation.

-Approval: Chief of Police performance evaluation.

-Approval: Director of Public Safety performance evaluation.

-Approval: Director of Public Works and Utilities performance evaluation.

-Approval: Director of Senior and Disabled Services performance evaluation.

-Approval: City Treasurer performance evaluation.

-Approval: Zoning Administrator performance evaluation.

-Approval: City Administrator performance evaluation.

Common Council – December 15, 2025

(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:

- Continued consideration regarding the purchase of Property A, Property B, and/or Property C.
 - Deliberation regarding collective bargaining agreement with the ambulance employee union.
 - Approval: Contract agreement authorizing the use of city parking lot for vehicle staging for White Co LLC.
- (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
- Conferring with legal counsel regarding ongoing threats of litigation by a private citizen.

20. Reconvene to open sessions pursuant to Wis. Stat. 19.85(3):

- Approval: 2026-2027 Ambulance Union Collective Bargaining Agreement.

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Nicole Jacobs, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.