



AGENDA FOR COMMON COUNCIL/REORGANIZATIONAL MEETING MEETING NOTICE

A Common Council/Reorganizational Meeting will be held on **Tuesday, April 20, 2021 at 6:30 PM** in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

*****PLEASE NOTE THAT THE NEW COMMON COUNCIL ALDERPERSONS WILL BE SWORN IN AT 6:15 P.M. BEFORE THE MEETING START AT 6:30 P.M. *****

NOTE: The Mayor, Alderpersons, City Clerk and City Attorney will gather in the Council Chambers and will dial into the teleconference referenced below prior to the "Call to Order". Department heads, news media, and others appearing before the council, as well as any members of the public desiring to monitor the meeting, are to do as follows:

Join Zoom Meeting: <https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMK1qNU5vNFJwMzdSZz09>

Meeting ID: 768 946 6740 Password: Tomah2020

Dial by your location +1 312 626 6799 US (Chicago)

CALL TO ORDER – PLEDGE OF ALLEGIANCE – ROLL CALL

Anyone Desiring to Appear Before the City Council

AGENDA:

GENERAL:

1. Elect President of the Council - 1 Year Term
2. Elect Vice President of the Council - 1 Year Term
3. Designate Official Newspaper
4. Designate Hagen Sports Network as Broadcaster of the City Council & Committee of the Whole Meetings

APPOINTMENTS/REORGANIZATIONAL:

5. City Attorney - 1-Year Term Appointed by Council (Ordinance 1.14)(Penny Precour)
6. Appoint Weed Commissioner - Kirk Arity - 1-Year Term
7. Committee of the Whole – Ordinance No. 2-32 Established 12/17/2001 consolidating the Claims, Accounts and Licenses Committee, Audit, Budget and Finance Committee, Ordinance and Resolution Committee, Public Safety Review Board, Board of Health and Cable TV Committee. The committee shall consist of the members of the Common Council. One-year terms. Council President is chairperson. Five members shall constitute a quorum. (Meets the Monday preceding the third Tuesday at 6:30 p.m. – Council Chambers)
8. Public Works and Utilities Commission - Ordinance No. 2-274 (Amended 12/11/2001 Ordinance No. 2001-12-14-C to include reviewing issues involving the Lake and Airport) (Meets 4th Wednesday - City Hall - 5:30 p.m.)
9. Police & Fire Commission - Ordinance No. 2-378 - 5 year terms (Meets Subject to Call – Tomah Police Dept.) Members of the Police and Fire Commission may not serve on other

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committees of the City as they must keep the appearance of an independent body(per League of WI legal opinion)

10. Parks & Recreation Commission - Ordinance No. 2-307 - 3 year terms (Meets 4th Monday - City Hall - 5:45 p.m.)
11. Planning Commission - Ordinance No. 2-345 - 3 year terms. Ordinance Amended 12/11/2001. Planning Commission to consist of seven members as follows: Mayor who shall be its presiding officer, two (2) alderpersons, and four (4) citizens. This was changed 12/11/01 from one alderperson and the Park and Recreation Chairperson to two alderpersons. The Planning Commission also assumed the duties of the previous Industrial Development Committee. (Meets last Thursday - City Hall - 5:30 p.m.)
12. Housing Authority - Original Resolution establishing a Housing Authority in the City of Tomah adopted January 9, 1968; (Resolution amending the membership to include the Project Coordinator as a member of the Committee for the duration of the Community Development Block Grant adopted November 9, 1976; Page 100 - minute book.) 5 year terms (Meets 1st Wednesday – Housing Authority Office - 4:20 p.m.)
13. Community Development Block Grant Committee – 1-year term (Meets 1st Wednesday – CDBG Office -4:00 p.m.)
14. Board of Appeals - Ordinance No. 2-133 & WI Statutes 62.23(7)(e)(2) - 3 year terms (Subject to Call - 2nd Tuesday - City Hall – 12 PM)
15. Emergency/Management Committee (Meets Subject to Call – Police Department Meeting Room) Committee Consists of Safety Director-Tomah Veterans Affairs Hospital, City Administrator-Tomah, Mayor-Tomah, Ambulance Director-Tomah, Civil Defense Director-Monroe County, Safety Director-Tomah Memorial Hospital, Chief of Police-Tomah, Director of Public Works & Utilities-Tomah, Fire Chief-Tomah, and City of Tomah City Attorney
16. Board of Review - Ordinance No. 2-166 - 1 year term - (Meets annually at any time during the 45 day period beginning on the fourth Monday of April - City Hall)
17. Ambulance Commission - Ordinance No. 2-406 - 3 year terms. At least four members shall be residents of the City of Tomah. (Meets last Thursday - Ambulance Office - 5:00 p.m.)
18. Library Board - Ordinance No. 2-186 - 3 year terms and school representative 1 year term (Meets 2nd Thursday January, April, July, & October. – City Hall - 4:30 p.m.)
19. Joint City/School Committee - Resolution adopted June 11, 1991 Committee consists of two council members, City Administrator, Police Chief, two members of the school board, school superintendent, and one school administrator. Mayor appoints two council members annually. (Meets Subject to Call)
20. Convention & Visitors Bureau - (Policies & Procedures June 14, 1995 & Term Limits Revised 2012) Mayor recommends committee as follows: City Council Member - one year term; Chamber of Commerce Board of Director - one year term; Monroe County Agricultural Society member - three year term; City Administrator - one year term; Tomah retail representative - three year term; Tomah Motel/Hotel representatives - three year terms; Tomah Restaurants or Bars representative - three year term. (Meets 2nd Tuesday – Chamber Office - 10:00 a.m. – Feb., April, June, August, October, December) Administrative members (Council rep, City Admin., & Chamber rep) are not subject to term limits. Remaining members have 3 year terms which is the term limit. Must be off at least one full year before reappointment.
21. Tomah Senior and Disabled Services Board - The Tomah Senior and Disabled Services Board shall consist of the Mayor, two Members of the Common Council and five Tomah Citizens. The term of the citizen members shall be 2 years and aldermanic members shall be coextensive with their term of office. (This Committee was formed in July 2000 and was

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originally named Aged and Disabled Resource Board) (Meetings held in January, April, June, July, September and October – Senior Center – 6:15 p.m. – 1st Monday)

22. Lake Committee - The Lake Committee shall consist of seven members. At least 6 of the Committee members shall be electors (citizens) of the Lake Protection and Rehabilitation District, however, not more than one non-electoral member may be selected from the Drainage Area Boundary map dated 1/5/2011 with one of said individuals being a member of the Common Council. The Director of Public Works and Utilities shall oversee the Committee. (This Committee was formed in July 2006) (Meetings are 3rd Thursday of Odd Months – City Hall – 5 p.m.)
23. Ethics Board - The Ethics Board shall consist of 3 citizen members, 1 designee of the Mayor, 1 member of the Council, and 1 City employee. The Ethics Board shall elect its own chairman, vice-chairman and secretary. The City Clerk shall provide needed staff assistance and the City Attorney shall provide needed legal advice and assistance. Terms of office for members shall be 3 years. The term of a Board member appointed as the designee of the mayor shall expire with the expiration of the Mayor's term in office; the term of a Board member representing the City Council shall expire with the members term as a member of the Council; the term of a Board member representing City employees shall expire with the member's termination of employment as a City employee. Meetings are subject to call.
24. Long Range Planning Committee The Long Range Planning Committee is an advisory committee which assists the Common Council in the performance of its duties to the City. The committee shall serve as a venue to thoroughly re-evaluate the existing corporate limits of the City of Tomah with a view of the revitalization of presently occupied areas as well as undeveloped sections of the City. The Committee shall consist of the mayor, two (2) members of the Common Council, and six (6) members with two of said members being members of the Planning Commission. The Council member/Mayor terms shall be for two years. All other terms shall be for three years. Meetings are held the 4th Tuesday of each month at 5:30 P.M. in the Council Chambers at City Hall.
25. Historic Preservation Commission. A Historic Preservation Commission is hereby created, consisting of seven (7) members. Of the membership, one (1) shall be an Alderperson, appointed annually by the Mayor, one (1) shall be a member of the City Planning Commission, one shall be a member of the Long Range Planning Committee, all remaining members shall be residents of the City of Tomah. Said persons shall be competent and informed in the historical, architectural and cultural traditions of the community. They shall be appointed by the Mayor, subject to confirmation by the Common Council of the City of Tomah by majority vote. The term for each member shall be three years. A vacancy occurring in the membership for any cause shall be filled by a person appointed by the Mayor and confirmed by the Common Council for the unexpired term. The members of said Commission shall receive no compensation except for necessary expenses sustained in carrying out their duties, which expenses shall be paid by the City of Tomah as may be authorized by the Common Council. Meetings are held the second Thursday at 5:45 p.m. at City Hall.

REPORTS

Mayor

1. Proclamation Announcing Professional Municipal Clerks Week as May 2-8, 2021

City Administrator

2. Administrator Monthly Report

City Clerk

3. City Clerk Monthly Report
4. Information about 2021 Wisconsin Act 21

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Fire Department and Ambulance Department

Library

Tomah Public Housing & Community Development Block Grant

Senior & Disabled Services

5. Senior & Disabled Services Department Monthly Report 04/2021

Planning & Building Inspection

6. March Building Permit Report

Chamber/Convention & Visitors Bureau

CONSENT AGENDA:

- A. Request for Appointment of Successor Agent for Kwik Trip Store #484 at 124 W. McCoy Blvd.
- B. Special Beer & Wine Permit Application for North American Squirrel Association for their event Squirrel Fest on July 10, 2021
- C. Budget Transfer for Tomah Area Ambulance Service
- D. Approval of Minutes from March 13, 2021
- E. Approval of Minutes from March 30, 2021
- F. Approval of Minutes from April 14, 2021

CONSENT AGENDA: *(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, the Mayor or any Council member can request item(s) be removed from the Consent Agenda and addressed on the regular agenda).*

COMMITTEES:

Committee of the Whole

1. A Resolution Commending Police Chief Mark D Nicholson on his Retirement and for his Years of Service to the City of Tomah
2. Request for approval of the July 4th Parade that will take place on July 3rd.
3. 2021 Capital Improvement Plan
4. Community Development Block Grant (CDBG) Application Required Actions & Approvals
5. N Superior Kasten Property Acquisition for Fire Department Update
6. Fire Department Engineering & Design Invoice
7. Amendment to 28-81 correcting previous typo within the ordinance and add language allowing for bow hunting on parcel 286-02674-000 which is owned by the City. (First Reading)
8. Conditional Use Permit-Jason Yahnke
9. Plan Commission recommendation to rezone property from B2-Highway Business District to R5-Mobile Home District
10. Rezone of Parcel from B-Business District to R5- Mobile Home District
11. Plan Commission recommendation on amendments to the City of Tomah Comprehensive Plan related to Future Land Use Map
12. Morries Tomah C F RE, LLC Petition to Donate Land
13. Resolution Accepting Donation of Land

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14. Resolution Authorizing Payment of Monthly Bills
15. CenturyLink/Lumens Update
16. 3RT/Lynxx Information Technology Agreement Reviewed
17. American Rescue Plan Act of 2021
18. New Councilmember Orientations & Special Meeting Needs
19. Emergency Medical Responder Agreement approval
20. Tomah Area Ambulance Service updated Job Description
21. Creation of (2) two part-time Lieutenants of Training for the Tomah Fire Department

ADJOURN

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Becki Weyer, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.