



MEETING NOTICE: AGENDA FOR BOARD OF REVIEW

A Board of Review meeting will be held on **Thursday, July 15, 2021 at 9:00 AM**
in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

NOTE: The Board of Review and will dial into the teleconference referenced below prior to the "Call to Order". Any members of the public desiring to monitor the meeting, are to do as follows:

Join Zoom Meeting: <https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMk1qNU5vNFJwMzdSZz09>

Meeting ID: 768 946 6740 Password: Tomah2020

Dial by your location +1 312 626 6799 US (Chicago)

AGENDA:

1. **CALL TO ORDER:**
2. **ROLL CALL**
3. **STATEMENT OF PUBLIC NOTICE**
4. **SELECT A CHAIRPERSON**
5. **SELECT A VICE CHAIRPERSON**
6. **BOARD OF REVIEW VERIFICATION OF TRAINING DOCUMENTATION**
 - A. Board of Review Verification of Training Documentation
7. **APPROVAL OF THE MINUTES**
 - A. Approval of Minutes from June 4, 2020
 - B. Approval of Minutes from June 3, 2021
8. **REAFFIRM THAT THE CITY OF TOMAH HAS AN ORDINANCE FOR THE CONFIDENTIALITY OF INCOME AND EXPENSE INFORMATION**
9. **POLICY ON PROCEDURE FOR SWORN TELEPHONE OR SWORN WRITTEN TESTIMONY**
 - A. Policy on Sworn Written Testimony Requests
10. **POLICY ON PROCEDURE FOR WAIVER OF BOARD OF REVIEW HEARING REQUESTS**
 - A. Policy on Procedure for Waiver of Board of Review Hearing Requests
11. **RECEIVE THE ASSESSMENT ROLL AND SWORN STATEMENTS FROM THE CLERK**
12. **EXAMINE THE ROLL, CORRECT DESCRIPTION OR CALCULATION ERRORS, ADD OMITTED PROPERTY, AND ELIMINATE DOUBLE ASSESSED PROPERTY**
13. **CERTIFY ALL CORRECTIONS OF ERROR**
14. **VERIFY WITH THE ASSESSOR THAT OPEN BOOK CHANGES ARE INCLUDED IN THE ASSESSMENT ROLL**
15. **CREATE A NEW HEARING SCHEDULE FOR WRITTEN OBJECTIONS FILED BUT NOT HEARD (IF ANY)**
16. **COMMUNICATIONS AND ANY OTHER BUSINESS AS AUTHORIZED BY LAW**

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16. ADJOURN IF THE ROLL IS COMPLETE OR CREATE NEW HEARING DATE

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Becki Weyer, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.