



AGENDA FOR BOARD OF REVIEW 2 HOUR MEETING

A Board of Review 2 Hour Meeting meeting will be held on **Thursday, August 01, 2024 at 10:00 AM** in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

Join Zoom Meeting

<https://us06web.zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMK1qNU5vNFJwMzdSZz09&omn=81412295866>

Meeting ID: 768 946 6740
Passcode: Tomah2020

Dial by phone:
1 312 626 6799 US (Chicago)

Meeting ID: 768 946 6740
Passcode: 546782713

AGENDA

1. **Call Board of Review (BOR) to Order & Meeting Recording Announcement**
2. **Roll Call - Confirmation of appropriate BOR and Open Meeting Notices**
Affidavit of Publication
3. **Select a Chairperson for BOR**
4. **Select a Vice-Chairperson for BOR**
5. **Approval of Minutes**
Approval of Minutes from June 20, 2023
6. **Verify that at Least One BOR Member has met the Mandatory Training Requirements**
7. **Proof of Training Affidavit and Submission to DOR**
8. **Verify City of Tomah Ordinance for Confidentiality of Income and Expense Information**
City of Tomah Ordinance Article VIII Sec. 2-688
9. **Reaffirmation of Policy Regarding Procedure for Sworn Telephone Testimony and Sworn Written Testimony**
Policy for Sworn Written Testimony
10. **Reaffirmation of Policy Regarding Procedure for Waiver of BOR Hearing Requests**
Policy on Waiver of Hearings
11. **Filing and Summary of Annual Assessment Report by Assessor**
12. **Receipt of the Assessment Roll by the Clerk from the Assessor**
13. **Filing and Summary of Annual Assessment Report by Assessor**
14. **Review the Assessment Roll and Perform Statutory Duties**

Board of Review 2 Hour Meeting – August 01, 2024

- 1) Examine the Roll**
- 2) Correct Description or Calculation Errors**
- 3) Add Omitted Property**
- 4) Eliminate Double Assessed Property**
- 15. Discussion/Action - Certify all corrections of Error Under State Law Wis. Stat. § 70.43**
- 16. Discussion/Action - Verify with Assessor that Open Book Changes are Included in the Assessment Roll**
- 17. Allow Taxpayers to Examine Assessment Data**
- 18. During First Two Hours Consideration of:**
 - a)Waivers of Required 48-hour Notice of Intent to File Objection when there is good cause**
 - b)Requests for Waiver of BOR Hearing**
 - c)Requests to Testify by Telephone or Sworn Written Statement**
 - d) Subpoena requests**
 - e) Act on any other legally allowed or required BOR matters**
- 19. Review Notices of Intent to File Objection**
- 20. Proceed to Hear Objections, if any and if Proper Notice/Waivers Given, unless Scheduled for another date**

Objection to Real Property Assessment - Alissa and William Scheerer 503 Alyssa St
- 21. Consider/Act on Scheduling Additional BOR Date(s)**
- 22. Adjourn (To Future Date if Necessary)**

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Becki Weyer, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.