



AGENDA FOR BOARD OF REVIEW

A Board of Review meeting will be held on **Wednesday, June 11, 2025 at 10:00 AM**
in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

AGENDA

1. Call Board of Review (BOR) to Order & Meeting Recording Announcement
2. Roll Call - Confirmation of appropriate BOR and Open Meeting Notices
3. Select a Chairperson for BOR
4. Select a Vice-Chairperson for BOR
5. Approval of Minutes from August 1, 2025 BOR meeting
6. Verify that at Least One BOR Member has met the Mandatory Training Requirements
7. Verify City of Tomah Ordinance for Confidentiality of Income and Expense Information - City of Tomah Ordinance Article VIII Sec. 2-688
8. Reaffirmation of Policy Regarding Procedure for Sworn Telephone Testimony and Sworn Written Testimony
9. Reaffirmation of Policy Regarding Procedure for Waiver of BOR Hearing Requests
10. Filing and Summary of Annual Assessment Report by Assessor
11. Receipt of the Assessment Roll by the Clerk from the Assessor
12. Review the Assessment Roll and Perform Statutory Duties
 - A) Examine the Roll
 - B) Correct Description or Calculation Errors
 - C) Add Omitted Property
 - D) Eliminate Double Assessed Property
13. Discussion/Action - Certify all corrections of Error Under State Law Wis. Stat. § 70.43
14. Discussion/Action - Verify with Assessor that Open Book Changes are Included in the Assessment Roll
15. Allow Taxpayers to Examine Assessment Data
16. During First Two Hours Consideration of:
 - A) Waivers of Required 48-hour Notice of Intent to File Objection when there is good cause
 - B) Requests for Waiver of BOR Hearing
 - C) Requests to Testify by Telephone or Sworn Written Statement
 - D) Subpoena requests
 - E) Act on any other legally allowed or required BOR matters
17. Review Notices of Intent to File Objection

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18. Proceed to Hear Objections, if any and if Proper Notice/Waivers Given, unless Scheduled for another date

19. Consider/Act on Scheduling Additional BOR Date(s)

ADJOURNMENT (To Future Date if Necessary)

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Nicole Jacobs, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.