

If you have any questions regarding this agenda, please contact the Borough Clerk at 732-542-3400 x260 or boroughclerk@tintonfalls.com



**Borough of Tinton Falls
Council Meeting-Courtroom
556 Tinton Avenue
Tinton Falls, NJ 07724**

**AGENDA
BOROUGH COUNCIL
ANNUAL REORGANIZATION MEETING
JANUARY 06, 2026**

Regular Meeting to begin at 7:30 PM

Notice: Please silence your cell phones. If you need to make a call, kindly make your call outside of the meeting room.

CALL TO ORDER

Open Public Meeting Statement: Call to Order – Pursuant to Section 5 of the Open Public Meetings Act, Adequate Notice of This Meeting Has Been Provided by Posting on the Bulletin Board at Borough Hall and by Notification to the Asbury Park Press and the New Coaster at Least 48 Hours Prior to the Meeting and filing with the Borough Clerk all on November 10, 2025.

SALUTE TO FLAG

STATEMENT OF ELECTION

SWEARING IN CEREMONY

1. Risa Clay, Mayor
Greg Alessi, Councilmember
Lawrence A. Neis, Councilmember
Kashyap Parikh, Councilmember

ROLL CALL

COUNCIL REORGANIZATION AND SWEARING IN

2. Appointment of Council President
3. Appointment of Deputy Council President

STATEMENT OF NEWLY ELECTED OFFICIALS

APPOINTMENT OF DIRECTORS

4. R-26-001 Resolution Consenting To Appointment Of Director Of Law
5. R-26-002 Resolution Confirming Appointment of Director, Department of Public Works

APPOINTMENTS TO HISTORIC PRESERVATION

6. Mayor's Announcement of Class Members

APPOINTMENTS TO PLANNING BOARD

7. Mayor's Announcement of Class Members

APPOINTMENTS TO SHADE TREE

8. Mayor's Announcement of Class Members

REPORT OF MAYOR/COUNCIL/ADMINISTRATION

ORDINANCES FOR FINAL CONSIDERATION

ORDINANCES FOR INTRODUCTION

PUBLIC DISCUSSION

MISCELLANEOUS BUSINESS FOR THE GOOD OF THE ORDER

RESOLUTIONS

- 9.** R-26-003 Resolution Ratifying Appointment of Judge of the Municipal Court
- 10.** R-26-004 Resolution Appointing Members of Environmental Commission
- 11.** R-26-005 Resolution Appointing Members of Green Team Advisory Committee
- 12.** R-26-006 Resolution Appointment of Class III Member to Planning Board
- 13.** R-26-007 Resolution Appointing Members to the Zoning Board
- 14.** R-26-008 Resolution Appointments of Liaison to Committees

CONSENT AGENDA

- 15.** R-26-009 Resolution Designating the Official Newspapers for the Borough
- 16.** R-26-010 Resolution Appointing Police Chaplains
- 17.** R-26-011 2026 Temporary Operating Budget
- 18.** R-26-012 2026 Debt Service Budget
- 19.** R-26-013 Resolution - Amending R-01-003 Authorizing Cash Management Plan
- 20.** R-26-014 Resolution Authorizing Petty Cash Funds
- 21.** R-26-015 Resolution Certifying Compliance With United States Equal Employment Opportunity Commission's Guidance On The Consideration Of Arrest And Conviction Records

EXECUTIVE SESSION (if applicable)

ADJOURNMENT

Items on the Borough Council Agenda are subject to change at any time prior to and during this meeting.

RESOLUTION CONSENTING TO APPOINTMENT OF DIRECTOR OF LAW

WHEREAS, pursuant to § 2-9.1 of the General Revised Ordinances of the Borough of Tinton Falls the Department of Law shall be headed by a Director of Law; and

WHEREAS, the Mayor hereby appoints Kevin N. Starkey, Esq. to be Director of the Department of Law subject to the advice and consent of the Borough Council.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Tinton Falls in the County of Monmouth, State of New Jersey that it hereby provides advice and consent to the appointment of Kevin N. Starkey, Esq. of the law firm of Starkey, Kelly, Kenneally, Cunningham & Turnbach to serve as the Director of Law of the Borough of Tinton Falls.

BE IT FURTHER RESOLVED that the law firm of Starkey, Kelly, Kenneally, Cunningham & Turnbach shall be compensated for the services of Kevin N. Starkey, Esq., or associated attorneys in his firm, in the amount specified in the Borough's current salary ordinance.

Council President

BOROUGH OF TINTON FALLS COUNCIL

Council Member	Moved	Second	Ayes	Nays	Absent	Abstain
Mr. Alessi						
Ms. Buckley						
Mr. Neis						
Mr. Nesci						
Mr. Parikh						

CERTIFICATION

I, Michelle Hutchinson, Borough Clerk of the Borough of Tinton Falls, hereby certify the foregoing to be a true copy of a resolution adopted by the Tinton Falls Borough Council at their meeting held January 6, 2026.

WITNESS, my hand and the seal of the Borough of Tinton Falls this 6th day of January 2026.

Michelle Hutchinson
Borough Clerk

**RESOLUTION – CONFIRMING APPOINTMENT OF DIRECTOR, DEPARTMENT OF
PUBLIC WORKS**

BE IT RESOLVED by the Borough Council of the Borough of Tinton Falls that the appointment of Mark Shaffery as Director, Department of Public Works by Mayor Risa Clay, is hereby confirmed.

Council President

BOROUGH OF TINTON FALLS COUNCIL

Council Member	Moved	Second	Ayes	Nays	Absent	Abstain
Mr. Alessi						
Ms. Buckley						
Mr. Neis						
Mr. Nesci						
Mr. Parikh						

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Michelle Hutchinson
Borough Clerk

RESOLUTION RATIFYING APPOINTMENT OF JUDGE OF THE MUNICIPAL COURT

WHEREAS, pursuant to N.J.S.A. 2B:12-4, the term of the Borough's prior municipal court judge expired effective December 31, 2025, therefore, requiring a new appointment for a full three-year term; and

WHEREAS, since October 2015, Susan Schroeder Clark, Esq. has been serving as the Judge of the Municipal Court; and

WHEREAS, effective January 1, 2026, the Mayor appointed Susan Schroeder Clark, Esq. as Judge of the Municipal Court for a full three-year term pursuant to N.J.S.A. 2B:12-4.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Tinton Falls in the County of Monmouth, State of New Jersey that it hereby ratifies the Mayor's appointment of Susan Schroeder Clark, Esq. as Judge of the Municipal Court of the Borough of Tinton Falls to serve for a full term.

Council President

BOROUGH OF TINTON FALLS COUNCIL

Council Member	Moved	Second	Ayes	Nays	Absent	Abstain
Mr. Alessi						
Ms. Buckley						
Mr. Neis						
Mr. Nesci						
Mr. Parikh						

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Michelle Hutchinson
Borough Clerk

RESOLUTION APPOINTING MEMBERS OF ENVIRONMENTAL COMMISSION

BE IT RESOLVED, that the appointment of the below listed persons made by the Mayor be and the same is hereby confirmed. Said terms to be effective as listed below.

Ellen Goldberg	Regular Member -	Term 01/01/2026 -	12/31/2028	(Seat 1)
Barbara Kulberg	Regular Member -	Term 01/01/2026 -	12/31/2028	(Seat 3)
Tatianna Swenda	Regular Member -	Term 01/01/2026 -	12/31/2028	(Seat 5)
Michelle Simon	Regular Member -	Unexpired Term -	12/31/2027	(Seat 7)
Kira Cruz	Alt. Member #1 -	Unexpired Term -	12/31/2026	(Seat 8)
Jeffrey Rausch	Alt. Member #2 -	Term 1/01/2026 -	12/31/2027	(Seat 9)
Brynn Mosello	Local Business Liaison -	Term to Expire	12/31/2026	

Council President

BOROUGH OF TINTON FALLS COUNCIL

Council Member	Moved	Second	Ayes	Nays	Absent	Abstain
Mr. Alessi						
Ms. Buckley						
Mr. Neis						
Mr. Nesci						
Mr. Parikh						

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Michelle Hutchinson
Borough Clerk

**RESOLUTION APPOINTING MEMBERS TO THE GREEN TEAM ADVISORY
COMMITTEE**

BE IT RESOLVED that the Borough Council of the Borough of Tinton Falls appoints the following persons to the Tinton Falls Green Team Advisory Committee for a one-year term to expire December 31, 2026:

Members:

Tracy Buckley	Agent and Council member	(Seat 1)
Ellen Goldberg	Environmental Commission member	(Seat 2)
Tatianna Swenda	Environmental Commission member	(Seat 3)
Steven Surman	Environmental Commission member	(Seat 4)
Lora Smith-Staines	Committee member	(Seat 5)
Dipti Sheth	Committee member	(Seat 6)
Marianne Borke	Committee member	(Seat 7)
Elnaz Nazemi	Committee Member	(Seat 8)
Jill Ciccone	Committee member	(Seat 9)
Kristine Lane	Committee member	(Seat 10)
Brynn Mosello	Local Business representative	

Council President

BOROUGH OF TINTON FALLS COUNCIL

Council Member	Moved	Second	Ayes	Nays	Absent	Abstain
Mr. Alessi						
Ms. Buckley						
Mr. Neis						
Mr. Nesci						
Mr. Parikh						

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Michelle Hutchinson
Borough Clerk

**RESOLUTION APPOINTING CLASS III MEMBER TO PLANNING
BOARD**

BE IT RESOLVED by the Borough Council of the Borough of Tinton Falls that Greg Alessi is hereby appointed as the Borough Council's appointment to the Planning Board as a Class III Member. Term to expire December 31, 2026 (Seat 4).

Council President

BOROUGH OF TINTON FALLS COUNCIL

Council Member	Moved	Second	Ayes	Nays	Absent	Abstain
Mr. Alessi						
Ms. Buckley						
Mr. Neis						
Mr. Nesci						
Mr. Parikh						

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Michelle Hutchinson
Borough Clerk

**BOROUGH OF TINTON FALLS
COUNTY OF MONMOUTH**

R-26-007

RESOLUTION APPOINTING MEMBERS TO ZONING BOARD OF ADJUSTMENT

BE IT RESOLVED, by the Borough Council of the Borough of Tinton Falls that the following members be appointed to the Borough of Tinton Falls Zoning Board of Adjustment:

Scott Provines	Board Member	Term to Expire 12/31/2029 (Seat 4) 4-year term
Marc McKinley	Board Member	Term to Expire 12/31/2029 (Seat 6) 4-year term
Samantha Link	Alt Member #1	Term to Expire 12/31/2027 (Seat 8) 2-year term

Council President

BOROUGH OF TINTON FALLS COUNCIL

Council Member	Moved	Second	Ayes	Nays	Absent	Abstain
Mr. Alessi						
Ms. Buckley						
Mr. Neis						
Mr. Nesci						
Mr. Parikh						

CERTIFICATION

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Michelle Hutchinson
Borough Clerk

RESOLUTION - APPOINTING COUNCIL LIAISONS

BE IT RESOLVED that the Borough Council of the Borough of Tinton Falls appoints the following liaisons for a one-year term to expire December 31, 2026:

Board of Education Liaison	Councilmember Kashyap Parikh
Environmental Commission Liaison	Councilmember Tracy A. Buckley
Historic Commission Liaison	Councilmember Tracy A. Buckley
Library Liaison	Councilmember Lawrence A. Neis
Shade Tree	Councilmember Michael Nesci
Zoning Board Liaison	Councilmember Lawrence A. Neis

Council President

BOROUGH OF TINTON FALLS COUNCIL

Council Member	Moved	Second	Ayes	Nays	Absent	Abstain
Mr. Alessi						
Ms. Buckley						
Mr. Neis						
Mr. Nesci						
Mr. Parikh						

CERTIFICATION

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Michelle Hutchinson
Borough Clerk

**RESOLUTION DESIGNATION OF OFFICIAL NEWSPAPERS
FOR THE BOROUGH OF TINTON FALLS**

BE IT RESOLVED, by the Borough Council of the Borough of Tinton Falls that the Asbury Park Press and The Coaster are hereby designated as the official newspapers for the Borough of Tinton Falls pursuant to N.J.S.A. 40:53-1.

Council President

BOROUGH OF TINTON FALLS COUNCIL

Council Member	Moved	Second	Ayes	Nays	Absent	Abstain
Mr. Alessi						
Ms. Buckley						
Mr. Neis						
Mr. Nesci						
Mr. Parikh						

CERTIFICATION

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WITNESS, my hand and the seal of the Borough of Tinton Falls this 6th day of January 2026.

Michelle Hutchinson
Borough Clerk

RESOLUTION APPOINTING POLICE CHAPLAINS

WHEREAS, the Borough of Tinton Falls Police Department wishes to establish a Chaplain Program and appoint Police Chaplains; and

NOW, THEREFORE BE IT RESOLVED, that the following individuals are hereby appointed Police Chaplains of the Borough of Tinton Falls for the year 2026:

Brian Butch
Janet Harris
Justin Czubkowski
Danica Frink

1. The Borough Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee as listed above shall present themselves before the Borough Clerk to take and subscribe to the Oath of Office.
 - b. Police Department

Council President

BOROUGH OF TINTON FALLS COUNCIL

Council Member	Moved	Second	Ayes	Nays	Absent	Abstain
Mr. Alessi						
Ms. Buckley						
Mr. Neis						
Mr. Nesci						
Mr. Parikh						

CERTIFICATION

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WITNESS, my hand and the seal of the Borough of Tinton Falls this 6th day of January 2026.

Michelle Hutchinson
Borough Clerk

RESOLUTION – 2026 TEMPORARY MUNICIPAL BUDGET

WHEREAS, N.J.S.A. 40a:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2026 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2026; and

WHEREAS, the total appropriations in the 2025 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$28,435,770 and \$5,371,000 for the General Budget and Sewer Utility Budget respectively; and

WHEREAS, 26.25% of the total appropriations in the 2025 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2025 budget is the sum of \$7,464,390 and \$1,409,888 for the General Budget and Sewer Utility Budget respectively.

NOW, THEREFORE, BE IT RESOLVED that the following schedule of temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

Council President

BOROUGH OF TINTON FALLS COUNCIL

Council Member	Moved	Second	Ayes	Nays	Absent	Abstain
Mr. Alessi						
Ms. Buckley						
Mr. Neis						
Mr. Nesci						
Mr. Parikh						

CERTIFICATION

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Michelle Hutchinson
Borough Clerk

TEMPORARY
APPROPRIATIONS
2026

GENERAL BUDGET

Division of Administration	
Salaries and Wages	\$ 130,000.00
Other Expenses	8,000.00
Information Technology	100,000.00
Human Resources	
Salaries and Wages	35,000.00
Other Expenses	8,000.00
Office of the Mayor	
Salaries and Wages	2,000.00
Other Expenses	1,000.00
Borough Council	
Salaries and Wages	7,000.00
Other Expenses	2,000.00
Municipal Clerk	
Salaries and Wages	60,000.00
Other Expenses	13,000.00
Division of Finance	
Salaries and Wages	65,000.00
Other Expenses	5,000.00
Audit Services	32,000.00
Division of Revenue	
Salaries and Wages	60,000.00
Other Expenses	6,000.00
Office of Tax Assessor	
Salaries and Wages	35,000.00
Other Expenses	20,000.00
Division of Central Services	
Salaries and Wages	20,000.00
Other Expenses	16,000.00
Division of Law	
Other Expenses	310,000.00
Division of Engineering	
Salaries and Wages	40,000.00
Other Expenses	10,000.00
Historical Sites Office	
Other Expenses	2,000.00
Division of Planning	
Salaries and Wages	10,000.00
Other Expenses	40,000.00
Division of Zoning	
Salaries and Wages	10,000.00
Other Expenses	30,000.00

Division of Housing	
Other Expenses	25,000.00
Insurances	
Liability Insurance	400,000.00
Workers Compensation Insurance	300,000.00
Employee Group Insurance	1,100,000.00
Police Department	
Salaries and Wages	1,600,000.00
Other Expenses	250,000.00
Division of Emergency Management	
Salaries and Wages	8,000.00
Other Expenses	15,000.00
Aid to Volunteer Emergency Medical Services	
Other Expenses	25,000.00
Division of Fire Prevention	
Salaries and Wages	45,000.00
Other Expenses	2,700.00
Prosecutor	
Salaries and Wages	10,000.00
Division of Streets	
Salaries and Wages	250,000.00
Other Expenses	80,000.00
Division of Sanitation	
Salaries and Wages	220,000.00
Other Expenses	10,000.00
Division of Central Maintenance	
Salaries and Wages	150,000.00
Other Expenses	120,000.00
Division of Buildings and Grounds	
Salaries and Wages	120,000.00
Other Expenses	45,000.00
Shade Tree Commission	
Other Expenses	1,000.00
Environmental Health Services	
Other Expenses	3,100.00
Animal Control Services	
Other Expenses	10,000.00
NJ PEOSHA	
Other Expenses	2,000.00
Contribution to Social Service Agencies	
Other Expenses	6,000.00
Division of Recreation	
Salaries and Wages	100,000.00
Other Expenses	50,000.00
Maintenance of Parks	
Salaries and Wages	130,000.00
Other Expenses	20,000.00
Electricity	45,000.00

Street Lighting	30,000.00
Telephone	30,000.00
Water	10,000.00
Natural Gas	20,000.00
Gasoline and Diesel Fuel	100,000.00
Telecommunications	40,000.00
Landfill/Solid Waste Disposal	75,000.00
Municipal Court	
Salaries and Wages	70,000.00
Other Expenses	9,000.00
Public Defender	
Salaries and Wages	6,000.00
Other Expenses	200.00
Construction Code Official	
Salaries and Wages	100,000.00
Other Expenses	3,000.00
Division of Code Enforcement	
Salaries and Wages	20,000.00
Other Expenses	2,000.00
Accumulated Leave Compensation	100,000.00
Social Security System	200,000.00
DCRP	4,000.00
Stormwater Management	
Other Expenses	10,000.00
Recycling Tax	
Other Expenses	1,000.00
Tinton Falls Library	
Other Expenses	60,000.00
Purchase of Automated Refuse Containers	30,000.00
Shared Service - Health Services	60,000.00
Shared Service - Municipal Court	75,000.00
	<hr/>
Total General Temporary Budget	<u><u>\$ 7,275,000.00</u></u>

SEWER UTILITY BUDGET

Salaries and Wages	\$ 260,000.00
Other Expenses	1,100,000.00
Social Security System	40,000.00
	<hr/>
Total Sewer Utility Temporary Budget	<u><u>\$ 1,400,000.00</u></u>

RESOLUTION - 2026 DEBT SERVICE

WHEREAS, N.J.S.A. 40A:4-19 provides authority for appropriating in a temporary resolution the permanent debt service requirements for the coming fiscal year providing that such resolution is not made earlier than December 20th of the year preceding the beginning of the fiscal year; and

WHEREAS, the date of this resolution is subsequent to December 19, 2025; and

WHEREAS, principal and interest will be due on various dates from January 1, 2026 to December 31, 2026, inclusive, on bonds and notes issued and outstanding.

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made to cover the period from January 1, 2026 to December 31, 2026 inclusive:

DEBT SERVICE – CURRENT FUND

Principal on Bonds	\$920,000
Principal on Notes	1,100,000
Interest on Notes	326,600
Interest on Bonds	147,750
	<u>\$2,494,350</u>

Council President

BOROUGH OF TINTON FALLS COUNCIL

Council Member	Moved	Second	Ayes	Nays	Absent	Abstain
Mr. Alessi						
Ms. Buckley						
Mr. Neis						
Mr. Nesci						
Mr. Parikh						

CERTIFICATION

I, Michelle Hutchinson, Borough Clerk of the Borough of Tinton Falls, hereby certify the foregoing to be a true copy of a resolution adopted by the Tinton Falls Borough Council at their meeting held January 6, 2026.

WITNESS, my hand and the seal of the Borough of Tinton Falls this 6th day of January 2026.

Michelle Hutchinson
Borough Clerk

RESOLUTION - AMENDING R-01-003 AUTHORIZING CASH MANAGEMENT PLAN

WHEREAS, R-01-003 Authorizing Cash Management Plan was adopted by the Borough Council of the Borough of Tinton Falls on January 2, 2001; and

WHEREAS, the adopted Cash Management Plan included a list of designated depositories of the Borough of Tinton Falls; and

WHEREAS, the Chief Financial Officer has requested that the list of designated depositories be amended as follows:

TD Bank
OceanFirst Bank
Manasquan Bank
N.J. Cash Management Fund

WHEREAS, the banks listed above with the exception of State of NJ Cash Management Fund have filed Chapter 271 Political Contribution Disclosure Forms pursuant to N.J.S.A.19:44A-20.26 (P.L. 2005 c.271, s2). In addition, all banks are protected by the State of New Jersey Governmental Unit Protection Act after filing Chapter 271 Political Contribution Disclosure Forms pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005 c.271, s2).

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Tinton Falls that Resolution R-01-003 be and is hereby amended as stated above.

BE IT FURTHER RESOLVED, that the Chief Financial Officer and/or designated Borough Officials are hereby authorized to execute any documents and/or contracts as required by the individual depositories.

BE IT FURTHER RESOLVED, that the Borough's authorized signatories are the Mayor, Borough Administrator, Chief Financial Officer and Tax Collector.

Council President

BOROUGH OF TINTON FALLS COUNCIL

Council Member	Moved	Second	Ayes	Nays	Absent	Abstain
Mr. Alessi						
Ms. Buckley						
Mr. Neis						
Mr. Nesci						
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Michelle Hutchinson
Borough Clerk

RESOLUTION – AUTHORIZING PETTY CASH FUNDS

BE IT RESOLVED, by the Borough Council of the Borough of Tinton Falls that petty cash funds be the same are hereby established for the following Departments in the amounts specified:

Department of Audit, Accounts & Control
(Administered by Tax Collector) \$250.00

Council President

BOROUGH OF TINTON FALLS COUNCIL

Council Member	Moved	Second	Ayes	Nays	Absent	Abstain
Mr. Alessi						
Ms. Buckley						
Mr. Neis						
Mr. Nesci						
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**RESOLUTION CERTIFYING COMPLIANCE WITH UNITED STATES EQUAL
EMPLOYMENT OPPORTUNITY COMMISSION'S GUIDANCE ON THE
CONSIDERATION OF ARREST AND CONVICTION RECORDS**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Tinton Falls in the County of Monmouth, State of New Jersey that it hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Borough Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Council President

BOROUGH OF TINTON FALLS COUNCIL

Council Member	Moved	Second	Ayes	Nays	Absent	Abstain
Mr. Alessi						
Ms. Buckley						
Mr. Neis						
Mr. Nesci						
Mr. Parikh						

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Michelle Hutchinson
Borough Clerk

**GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183
OF COMPLIANCE WITH THE UNITED STATES EQUAL
EMPLOYMENT OPPORTUNITY COMMISSION’S**

**“Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964”**

**GROUP AFFIDAVIT FORM FOR
THE BOROUGH OF TINTON FALLS
COUNTY OF MONMOUTH**

STATE OF NEW JERSEY

ss

COUNTY OF MONMOUTH

We, members of the governing body of the Borough of Tinton Falls being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the governing body of the Borough of Tinton Falls in the County of Monmouth;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012);
3. We are familiar with the local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history; and
4. We certify that the local unit’s hiring practices comply with the above-referenced enforcement guidance.

[SIGNATURES ON NEXT PAGE]

Risa Clay, Mayor

Greg Alessi, Councilman

Tracy Buckley, Councilwoman

Lawrence A. Neis, Councilman

Michael J. Nesci, Councilman

Kashyap Parikh, Councilman

Sworn and Subscribed Before Me This

____day of January 2026.

Michelle Hutchinson, Borough Clerk