

*If you have any questions regarding this agenda, please contact the Borough Clerk at 732-542-3400 x260 or boroughclerk@tintonfalls.com*



**Borough of Tinton Falls  
Council Meeting-Courtroom  
556 Tinton Avenue  
Tinton Falls, NJ 07724**

**AGENDA  
BOROUGH COUNCIL  
ANNUAL REORGANIZATION MEETING  
JANUARY 07, 2025**

**Regular Meeting to begin at 7:30 PM**

**Notice: Please silence your cell phones. If you need to make a call, kindly make your call outside of the meeting room.**

**CALL TO ORDER**

Open Public Meeting Statement: Call to Order – Pursuant to Section 5 of the Open Public Meetings Act, Adequate Notice of This Meeting Has Been Provided by Posting on the Bulletin Board at Borough Hall and by Notification to the Asbury Park Press and the New Coaster at Least 48 Hours Prior to the Meeting and filing with the Borough Clerk all on November 12, 2024.

**ROLL CALL**

**SALUTE TO FLAG**

**COUNCIL REORGANIZATION AND SWEARING IN**

- 1. Appointment of Council President**
- 2. Appointment of Deputy Council President**

**APPOINTMENTS TO PLANNING BOARD**

- 3. Mayor's Announcement of Class Members**

**APPOINTMENTS TO HISTORIC COMMISSION**

- 4. Mayor's Announcement of Class Members**

**APPOINTMENTS TO SHADE TREE COMMISSION**

- 5. Mayor's Announcement of Members**

**REPORT OF MAYOR/COUNCIL/ADMINISTRATION**

**ORDINANCES FOR INTRODUCTION**

**ORDINANCES FOR FINAL CONSIDERATION**

**PUBLIC DISCUSSION**

**MISCELLANEOUS BUSINESS FOR THE GOOD OF THE ORDER**

**RESOLUTIONS**

- 6. R-25-001 Resolution Appointing Members of Environmental Commission**
- 7. R-25-002 Resolution Appointing Members of Green Team Advisory Committee**
- 8. R-25-003 Resolution Appointment of Class III Member to Planning Board**
- 9. R-25-004 Resolution Appointing Members to the Zoning Board**
- 10. R-25-005 Resolution Appointments of Liaison to Committees**

**CONSENT AGENDA**

- [11.](#) **R-25-006 Resolution Amending The Designated Meetings Of The Borough Council For The Year 2025**
- [12.](#) **R-25-007 Resolution Designating the Official Newspapers for the Borough**
- [13.](#) **R-25-008 Resolution Re-Appointing Municipal Clerk**
- [14.](#) **R-25-009 2025 Temporary Operating Budget**
- [15.](#) **R-25-010 2025 Debt Service Budget**
- [16.](#) **R-25-011 Resolution Amending R-01-003 Authorizing Cash Management Plan**
- [17.](#) **R-25-012 Resolution Authorizing Petty Cash Funds**
- [18.](#) **R-25-013 Resolution Certifying Compliance EEOC Guidance-c**

**EXECUTIVE SESSION** (if applicable)

**ADJOURNMENT**

Items on the Borough Council Agenda are subject to change at any time prior to and during this meeting.

**RESOLUTION APPOINTING MEMBERS OF ENVIRONMENTAL  
COMMISSION**

**BE IT RESOLVED**, that the appointment of the below listed persons made by the Mayor be and the same is hereby confirmed. Said terms to be effective as listed below.

Steven Surman Regular Member - Term 01/01/2025 - 12/31/2027 (Seat 4)  
Brynn Mosello Regular Member - Term 01/01/2025 - 12/31/2027 (Seat 7)  
Tatiana Swenda Alt. Member #1 - Term 01/01/2025 - 12/31/2026 (Seat 8)

\_\_\_\_\_  
Council President

**BOROUGH OF TINTON FALLS COUNCIL**

<b>Council Member</b>	<b>Moved</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
Mr. Alessi						
Ms. Buckley						
Mrs. Clay						
Dr. Dobrin						
Mr. Nesci						

**CERTIFICATION**

I, Michelle Hutchinson, Borough Clerk of the Borough of Tinton Falls, hereby certify the foregoing to be a true copy of a resolution adopted by the Tinton Falls Borough Council at their meeting held January 7, 2025.

WITNESS, my hand and the seal of the Borough of Tinton Falls this 7<sup>th</sup> day of January 2025.

\_\_\_\_\_  
Michelle Hutchinson  
Borough Clerk

**RESOLUTION APPOINTING MEMBERS TO THE GREEN TEAM ADVISORY  
COMMITTEE**

**BE IT RESOLVED** that the Borough Council of the Borough of Tinton Falls appoints the following persons to the Tinton Falls Green Team Advisory Committee for a one-year term to expire December 31, 2025:

Members:

Tracy Buckley	Agent and Council member	(Seat 1)
Ellen Goldberg	Environmental Commission member	(Seat 2)
Tatiana Swenda	Environmental Commission member	(Seat 3)
Steven Surman	Environmental Commission member	(Seat 4)
Brynn Mosello	Local Business representative	(Seat 5)
Lora Smith-Staines	Committee member	(Seat 6)
Tyler Neher	Committee member	(Seat 7)
Dipti Sheft	Committee member	(Seat 8)

\_\_\_\_\_  
Council President

**BOROUGH OF TINTON FALLS COUNCIL**

<b>Council Member</b>	<b>Moved</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
Mr. Alessi						
Ms. Buckley						
Mrs. Clay						
Dr. Dobrin						
Mr. Nesci						

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\_\_\_\_\_  
Michelle Hutchinson  
Borough Clerk

**RESOLUTION APPOINTING CLASS III MEMBER TO PLANNING BOARD**

**BE IT RESOLVED** by the Borough Council of the Borough of Tinton Falls that Michael J. Nesci is hereby appointed as the Borough Council’s appointment to the Planning Board as a Class III Member. Term to expire December 31, 2025 (Seat 4).

\_\_\_\_\_  
Council President

**BOROUGH OF TINTON FALLS COUNCIL**

<b>Council Member</b>	<b>Moved</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
Mr. Alessi						
Ms. Buckley						
Mrs. Clay						
Dr. Dobrin						
Mr. Nesci						

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Michelle Hutchinson  
Borough Clerk

**RESOLUTION APPOINTING MEMBERS TO ZONING BOARD OF ADJUSTMENT**

**BE IT RESOLVED**, by the Borough Council of the Borough of Tinton Falls that the following members be appointed to the Borough of Tinton Falls Zoning Board of Adjustment:

William Kuzmin	Board Member	Term to Expire 12/31/2028 (Seat 3) 4-year term
Steven Porzio	Board Member	Term to Expire 12/31/2028 (Seat 5) 4-year term
Michael Murcia	Alt Member #2	Term to Expire 12/31/2026 (Seat 9) 2-year term

\_\_\_\_\_  
Council President

**BOROUGH OF TINTON FALLS COUNCIL**

<b>Council Member</b>	<b>Moved</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
Mr. Alessi						
Ms. Buckley						
Mrs. Clay						
Dr. Dobrin						
Mr. Nesci						

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\_\_\_\_\_  
Michelle Hutchinson  
Borough Clerk

**RESOLUTION - APPOINTING COUNCIL LIAISONS**

**BE IT RESOLVED** that the Borough Council of the Borough of Tinton Falls appoints the following liaisons for a one-year term to expire December 31, 2025:

Board of Education Liaison	Councilwoman Risa Clay
Environmental Commission Liaison	Councilwoman Tracy A. Buckley
Library Liaison	Councilman Larry Dobrin
Historic Commission Liaison	Councilwoman Tracy A. Buckley
Zoning Board Liaison	Councilman Greg Alessi

\_\_\_\_\_  
Council President

**BOROUGH OF TINTON FALLS COUNCIL**

<b>Council Member</b>	<b>Moved</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
Mr. Alessi						
Ms. Buckley						
Mrs. Clay						
Dr. Dobrin						
Mr. Nesci						

**CERTIFICATION**

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WITNESS, my hand and the seal of the Borough of Tinton Falls this 7<sup>th</sup> day of January 2025.

\_\_\_\_\_  
Michelle Hutchinson  
Borough Clerk

**RESOLUTION AMENDING THE DESIGNATED  
MEETINGS OF THE BOROUGH COUNCIL FOR THE YEAR 2025**

**WHEREAS**, the New Jersey Open Public Meetings Act (N.J.S.A. 10:4-8a, et seq.) requires the governing body of a municipality to designate and disseminate schedules, meeting dates, times and location.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Tinton Falls that the following dates are hereby designated as scheduled meetings of the Borough Council for calendar year 2025 to be held at the Borough of Tinton Falls Municipal Court Room, 556 Tinton Avenue, Tinton Falls NJ 07724.

**BE IT FURTHER RESOLVED**, that written public comments may be emailed to the Clerk at [boroughclerksoffice@tintonfalls.com](mailto:boroughclerksoffice@tintonfalls.com) or via regular mail to the attention of the Borough Clerk at 556 Tinton Avenue, Tinton Falls, NJ 07724. Written public comments may not be submitted via any other form of electronic communication and must include the individual's name, full address and contact information (telephone number and/or email address). If the information is incomplete and the Borough is unable to verify the individual's identity, the written comment will not be read into the record. Written public comments must be received by the Borough Clerk by 9:00 a.m. on the day of the meeting in order to be included in the meeting. Any written comments received after 9:00 a.m. on the day of the meeting will not be read into the record or become part of the meeting record.

**Meetings of Borough Council for 2025 Where Formal Action May Be Taken**

Tuesday January 7, 2025	7:30 (Reorganization/Regular/Workshop)
Tuesday January 21, 2025	7:30 Regular/Workshop
Tuesday February 4, 2025	7:30 Regular/Workshop
Tuesday February 18, 2025	7:30 Regular/Workshop
Tuesday March 4, 2025	7:30 Regular/Workshop
Tuesday March 18, 2025	7:30 Regular/Workshop
Tuesday April 1, 2025	7:30 Regular/Workshop
Tuesday April 15, 2025	7:30 Regular/Workshop
Tuesday May 6, 2025	7:30 Regular/Workshop
Tuesday May 20, 2025	7:30 Regular/Workshop
Tuesday June 17, 2025	7:30 Regular/Workshop
Tuesday July 8, 2025	7:30 Regular/Workshop
Tuesday August 12, 2025	7:30 Regular/Workshop
Tuesday September 2, 2025	7:30 Regular/Workshop
Tuesday September 16, 2025	7:30 Regular/Workshop
Tuesday October 7, 2025	7:30 Regular/Workshop
Tuesday October 21, 2025	7:30 Regular/Workshop
Monday November 10, 2025	7:30 Regular/Workshop
Tuesday December 2, 2025	7:30 Regular/Workshop
Tuesday December 16, 2025	7:30 Regular/Workshop
Tuesday January 6, 2026	7:30 P.M. (Reorganization/Regular/Workshop)

\*Unless otherwise noticed workshop meetings will begin immediately following the regular meeting.



**BE IT FURTHER RESOLVED**, that as needed, all executive sessions of the Borough Council shall be held at 6:30 p.m. or immediately following the conclusion of the Regular Meeting as noticed by 4:30 p.m. the Friday before the meeting week and convene with the public reading of a Resolution onto the record prior to the Borough Council’s vote to enter executive session pursuant to the OPMA. When an executive session is held, the executive session Resolution shall be re-read onto the record at the beginning of the public portion of any applicable workshop, regular or special meeting so the public will know what issues were addressed during the executive session without having to be present for the earlier public reading of the Resolution. When necessary, executive sessions may be continued upon the adjournment of the public portion of any meeting with the reading of the Resolution for entry into executive session reciting the issues to be continued for executive session deliberations.

**BE IT FURTHER RESOLVED** that this Resolution shall supersede any, and all Resolutions previously adopted by the Borough specifying meetings of the Borough Council.

**BE IT FURTHER RESOLVED**, that the Borough Clerk shall post a copy of this Resolution in Borough Hall and that copies of this Resolution shall be forwarded by the Borough Clerk to the official newspapers, The Asbury Park Press and The Coaster as previously designated by the Borough and to individuals requesting same under the New Jersey Open Public Meetings Act.

\_\_\_\_\_  
Council President

**BOROUGH OF TINTON FALLS COUNCIL**

<b>Council Member</b>	<b>Moved</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
Mr. Alessi						
Ms. Buckley						
Mrs. Clay						
Dr. Dobrin						
Mr. Nesci						

**CERTIFICATION**

I, Michelle Hutchinson, Borough Clerk of the Borough of Tinton Falls, hereby certify the foregoing to be a true copy of a resolution adopted by the Tinton Falls Borough Council at their meeting held January 7, 2025.

WITNESS, my hand and the seal of the Borough of Tinton Falls this 7<sup>th</sup> day of January 2025.

\_\_\_\_\_  
Michelle Hutchinson  
Borough Clerk

**RESOLUTION DESIGNATION OF OFFICIAL NEWSPAPERS  
FOR THE BOROUGH OF TINTON FALLS**

**BE IT RESOLVED**, by the Borough Council of the Borough of Tinton Falls that the Asbury Park Press and The Coaster are hereby designated as the official newspapers for the Borough of Tinton Falls pursuant to N.J.S.A. 40:53-1.

\_\_\_\_\_  
Council President

**BOROUGH OF TINTON FALLS COUNCIL**

<b>Council Member</b>	<b>Moved</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
Mr. Alessi						
Ms. Buckley						
Mrs. Clay						
Dr. Dobrin						
Mr. Nesci						

**CERTIFICATION**

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WITNESS, my hand and the seal of the Borough of Tinton Falls this 7<sup>th</sup> day of January 2025.

\_\_\_\_\_  
Michelle Hutchinson  
Borough Clerk

**RESOLUTION RE-APPOINTING MICHELLE HUTCHINSON AS  
MUNICIPAL CLERK AND LOCAL REGISTRAR**

**WHEREAS**, Michelle Hutchinson was appointed to the position of Municipal Clerk for the Borough on February 1, 2022 for a term of three years; and

**WHEREAS**, the Governing Body has determined that Ms. Hutchinson has served the Borough capably and effectively and now desires to re-appoint her as Municipal Clerk; and

**WHEREAS**, pursuant to N.J.S.A. 40A:9-133.7, a municipal clerk re-appointed after a 3-year term shall have tenure in the position and shall hold office during good behavior and efficiency; and

**WHEREAS**, pursuant to N.J.S.A. 26:8-11, the Governing Body of each registration district shall also appoint a Local Registrar; and

**WHEREAS**, pursuant to N.J.S.A. 26:8-13, if the Local Registrar is the Municipal Clerk, then the term of office of the Local Registrar shall be concurrent with the term of office of the Municipal Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Tinton Falls that Michelle Hutchinson be and hereby is re-appointed as Municipal Clerk and Local Registrar for the Borough of Tinton Falls, effective as of February 1, 2025, to hold office in accordance with N.J.S.A. 40A:9-133.7.

\_\_\_\_\_  
Council President

**BOROUGH OF TINTON FALLS COUNCIL**

<b>Council Member</b>	<b>Moved</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
Mr. Alessi						
Ms. Buckley						
Mrs. Clay						
Dr. Dobrin						
Mr. Nesci						

**CERTIFICATION**

I, Michelle Hutchinson, Borough Clerk of the Borough of Tinton Falls, hereby certify the foregoing to be a true copy of a resolution adopted by the Tinton Falls Borough Council at their meeting held on January 7, 2025.

WITNESS, my hand and the seal of the Borough of Tinton Falls this 7<sup>th</sup> day of January 2025.

\_\_\_\_\_  
Michelle Hutchinson  
Borough Clerk

**RESOLUTION – 2025 TEMPORARY MUNICIPAL BUDGET**

**WHEREAS**, N.J.S.A. 40a:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2025 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty days of January 2025; and

**WHEREAS**, the total appropriations in the 2024 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$27,002,803 and \$5,373,500 for the General Budget and Sewer Utility Budget respectively; and

**WHEREAS**, 26.25% of the total appropriations in the 2024 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2024 budget is the sum of \$7,088,236 and \$1,410,544 for the General Budget and Sewer Utility Budget respectively.

**NOW, THEREFORE, BE IT RESOLVED** that the following schedule of temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

\_\_\_\_\_  
Council President

**BOROUGH OF TINTON FALLS COUNCIL**

<b>Council Member</b>	<b>Moved</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
Mr. Alessi						
Ms. Buckley						
Mrs. Clay						
Dr. Dobrin						
Mr. Nesci						

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WITNESS, my hand and the seal of the Borough of Tinton Falls this 7<sup>th</sup> day of January 2025.

\_\_\_\_\_  
Michelle Hutchinson  
Borough Clerk

TEMPORARY  
 APPROPRIATIONS  
 2025

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**GENERAL BUDGET**

Division of Administration		
Salaries and Wages	\$	125,000.00
Other Expenses		8,000.00
Information Technology		80,000.00
Human Resources		
Salaries and Wages		35,000.00
Other Expenses		7,000.00
Office of the Mayor		
Salaries and Wages		2,000.00
Other Expenses		1,000.00
Borough Council		
Salaries and Wages		7,000.00
Other Expenses		2,000.00
Municipal Clerk		
Salaries and Wages		60,000.00
Other Expenses		13,000.00
Division of Finance		
Salaries and Wages		60,000.00
Other Expenses		10,000.00
Audit Services		31,000.00
Division of Revenue		
Salaries and Wages		60,000.00
Other Expenses		6,000.00
Office of Tax Assessor		
Salaries and Wages		35,000.00
Other Expenses		20,000.00
Division of Central Services		
Salaries and Wages		20,000.00
Other Expenses		16,000.00
Division of Law		
Other Expenses		310,000.00
Division of Engineering		
Salaries and Wages		44,000.00
Other Expenses		10,000.00
Historical Sites Office		
Other Expenses		2,000.00
Division of Planning		
Salaries and Wages		10,000.00
Other Expenses		40,000.00
Division of Zoning		
Salaries and Wages		10,000.00
Other Expenses		30,000.00

Division of Housing	
Other Expenses	25,000.00
Insurances	
Liability Insurance	300,000.00
Workers Compensation Insurance	200,000.00
Employee Group Insurance	900,000.00
Police Department	
Salaries and Wages	1,600,000.00
Other Expenses	200,000.00
Division of Emergency Management	
Salaries and Wages	10,000.00
Other Expenses	15,000.00
Aid to Volunteer Emergency Medical Services	
Other Expenses	25,000.00
Division of Fire Prevention	
Salaries and Wages	45,000.00
Other Expenses	2,700.00
Prosecutor	
Salaries and Wages	10,000.00
Division of Streets	
Salaries and Wages	250,000.00
Other Expenses	70,000.00
Division of Sanitation	
Salaries and Wages	200,000.00
Other Expenses	10,000.00
Division of Central Maintenance	
Salaries and Wages	150,000.00
Other Expenses	120,000.00
Division of Buildings and Grounds	
Salaries and Wages	110,000.00
Other Expenses	40,000.00
Shade Tree Commission	
Other Expenses	1,000.00
Environmental Health Services	
Other Expenses	3,100.00
Animal Control Services	
Other Expenses	10,000.00
NJ PEOSHA	
Other Expenses	2,000.00
Contribution to Social Service Agencies	
Other Expenses	6,000.00
Division of Recreation	
Salaries and Wages	100,000.00
Other Expenses	50,000.00
Maintenance of Parks	
Salaries and Wages	130,000.00
Other Expenses	13,000.00
Electricity	45,000.00

Street Lighting	30,000.00
Telephone	30,000.00
Water	10,000.00
Natural Gas	20,000.00
Gasoline and Diesel Fuel	100,000.00
Telecommunications	40,000.00
Landfill/Solid Waste Disposal	75,000.00
Municipal Court	
Salaries and Wages	70,000.00
Other Expenses	8,000.00
Public Defender	
Salaries and Wages	6,000.00
Other Expenses	200.00
Construction Code Official	
Salaries and Wages	100,000.00
Other Expenses	3,000.00
Division of Code Enforcement	
Salaries and Wages	20,000.00
Other Expenses	30,000.00
Accumulated Leave Compensation	100,000.00
Social Security System	200,000.00
DCRP	2,000.00
Stormwater Management	
Other Expenses	10,000.00
Recycling Tax	
Other Expenses	1,000.00
Tinton Falls Library	
Other Expenses	60,000.00
Purchase of Automated Refuse Containers	30,000.00
Shared Service - Health Services	43,000.00
Shared Service - Municipal Court	75,000.00
	<hr/>
Total General Temporary Budget	<u><u>\$ 6,760,000.00</u></u>

**SEWER UTILITY BUDGET**

Salaries and Wages	\$ 260,000.00
Other Expenses	1,100,000.00
Social Security System	40,000.00
	<hr/>
Total Sewer Utility Temporary Budget	<u><u>\$ 1,400,000.00</u></u>

**RESOLUTION - 2025 DEBT SERVICE**

**WHEREAS**, N.J.S.A. 40A:4-19 provides authority for appropriating in a temporary resolution the permanent debt service requirements for the coming fiscal year providing that such resolution is not made earlier than December 20th of the year preceding the beginning of the fiscal year; and

**WHEREAS**, the date of this resolution is subsequent to December 19, 2024; and

**WHEREAS**, principal and interest will be due on various dates from January 1, 2025 to December 31, 2025, inclusive, on bonds and notes issued and outstanding.

**NOW, THEREFORE, BE IT RESOLVED** that the following appropriations be made to cover the period from January 1, 2025 to December 31, 2025 inclusive:

DEBT SERVICE – CURRENT FUND

Principal on Bonds	\$900,000
Principal on Notes	1,063,000
Interest on Notes	372,200
Interest on Bonds	183,000
	\$2,518,200
	\$2,518,200

\_\_\_\_\_  
Council President

**BOROUGH OF TINTON FALLS COUNCIL**

Council Member	Moved	Second	Ayes	Nays	Absent	Abstain
Mr. Alessi						
Ms. Buckley						
Mrs. Clay						
Dr. Dobrin						
Mr. Nesci						

**CERTIFICATION**

I, Michelle Hutchinson, Borough Clerk of the Borough of Tinton Falls, hereby certify the foregoing to be a true copy of a resolution adopted by the Tinton Falls Borough Council at their meeting held January 7, 2025.

WITNESS, my hand and the seal of the Borough of Tinton Falls this 7<sup>th</sup> day of January 2025.

\_\_\_\_\_  
Michelle Hutchinson  
Borough Clerk



**RESOLUTION - AMENDING R-01-003 AUTHORIZING CASH MANAGEMENT PLAN**

**WHEREAS**, R-01-003 Authorizing Cash Management Plan was adopted by the Borough Council of the Borough of Tinton Falls on January 2, 2001; and

**WHEREAS**, the adopted Cash Management Plan included a list of designated depositories of the Borough of Tinton Falls; and

**WHEREAS**, the Chief Financial Officer has requested that the list of designated depositories be amended as follows:

TD Bank  
OceanFirst Bank  
Manasquan Bank  
N.J. Cash Management Fund

**WHEREAS**, the banks listed above with the exception of State of NJ Cash Management Fund have filed Chapter 271 Political Contribution Disclosure Forms pursuant to N.J.S.A.19:44A-20.26 (P.L. 2005 c.271, s2). In addition, all banks are protected by the State of New Jersey Governmental Unit Protection Act after filing Chapter 271 Political Contribution Disclosure Forms pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005 c.271, s2).

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Tinton Falls that Resolution R-01-003 be and is hereby amended as stated above.

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer and/or designated Borough Officials are hereby authorized to execute any documents and/or contracts as required by the individual depositories.

**BE IT FURTHER RESOLVED**, that the Borough's authorized signatories are the Mayor, Borough Administrator, Chief Financial Officer and Tax Collector.

\_\_\_\_\_  
Council President

**BOROUGH OF TINTON FALLS COUNCIL**

<b>Council Member</b>	<b>Moved</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
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Ms. Buckley						
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\_\_\_\_\_  
Michelle Hutchinson  
Borough Clerk

**RESOLUTION – AUTHORIZING PETTY CASH FUNDS**

**BE IT RESOLVED**, by the Borough Council of the Borough of Tinton Falls that petty cash funds be the same are hereby established for the following Departments in the amounts specified:

Department of Audit, Accounts & Control  
(Administered by Tax Collector) \$250.00

\_\_\_\_\_  
Council President

**BOROUGH OF TINTON FALLS COUNCIL**

<b>Council Member</b>	<b>Moved</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
Mr. Alessi						
Ms. Buckley						
Mrs. Clay						
Dr. Dobrin						
Mr. Nesci						

**CERTIFICATION**

I, Michelle Hutchinson, Borough Clerk of the Borough of Tinton Falls, hereby certify the foregoing to be a true copy of a resolution adopted by the Tinton Falls Borough Council at their meeting held January 7, 2025.

WITNESS, my hand and the seal of the Borough of Tinton Falls this 7<sup>th</sup> day of January 2025.

\_\_\_\_\_  
Michelle Hutchinson  
Borough Clerk

**RESOLUTION CERTIFYING COMPLIANCE WITH UNITED STATES EQUAL  
EMPLOYMENT OPPORTUNITY COMMISSION’S GUIDANCE ON THE  
CONSIDERATION OF ARREST AND CONVICTION RECORDS**

**WHEREAS**, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

**WHEREAS**, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Tinton Falls in the County of Monmouth, State of New Jersey that it hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs the Borough Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

\_\_\_\_\_  
Council President

**BOROUGH OF TINTON FALLS COUNCIL**

<b>Council Member</b>	<b>Moved</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
Mr. Alessi						
Ms. Buckley						
Mrs. Clay						
Dr. Dobrin						
Mr. Nesci						

**CERTIFICATION**

I, Michelle Hutchinson, Borough Clerk of the Borough of Tinton Falls, hereby certify the foregoing to be a true copy of a resolution adopted by the Tinton Falls Borough Council at their meeting held January 7, 2025.

WITNESS, my hand and the seal of the Borough of Tinton Falls this 7<sup>th</sup> day of January 2025.

\_\_\_\_\_  
Michelle Hutchinson  
Borough Clerk

**GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183  
OF COMPLIANCE WITH THE UNITED STATES EQUAL  
EMPLOYMENT OPPORTUNITY COMMISSION'S**

**“Enforcement Guidance on the Consideration of Arrest and Conviction Records in  
Employment Decisions Under Title VII of the Civil Rights Act of 1964”**

**GROUP AFFIDAVIT FORM FOR  
THE BOROUGH OF TINTON FALLS  
COUNTY OF MONMOUTH**

**STATE OF NEW JERSEY**

ss

**COUNTY OF MONMOUTH**

We, members of the governing body of the Borough of Tinton Falls being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the governing body of the Borough of Tinton Falls in the County of Monmouth;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012);
3. We are familiar with the local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history; and
4. We certify that the local unit’s hiring practices comply with the above-referenced enforcement guidance.

[SIGNATURES ON NEXT PAGE]

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Vito Perillo, Mayor

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Greg Alessi, Councilman

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Tracy Buckley, Councilwoman

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Risa Clay, Councilwoman

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Lawrence Dobrin, Councilman

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Michael J. Nesci, Councilman

Sworn and Subscribed Before Me This

\_\_\_\_ day of January 2025.

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Michelle Hutchinson, Borough Clerk