

*If you have any questions regarding this agenda, please contact the Borough Clerk at 732-542-3400 x260 or boroughclerk@tintonfalls.com*



**Borough of Tinton Falls  
Council Meeting-Courtroom  
556 Tinton Avenue  
Tinton Falls, NJ 07724**

**AGENDA  
BOROUGH COUNCIL  
REORGANIZATION AND REGULAR MEETING  
JANUARY 04, 2022**

**Reorganization and Regular Meeting to begin at 7:30 PM**

**Notice: Please silence your cell phones. If you need to make a call, kindly make your call outside of the meeting room.**

**CALL TO ORDER**

Open Public Meeting Statement: Call to Order – Pursuant to Section 5 of the Open Public Meetings Act, Adequate Notice of This Meeting Has Been Provided by Posting on the Bulletin Board at Borough Hall and by Notification to the Asbury Park Press, the Newark Star Ledger, and the New Coaster at Least 48 Hours Prior to the Meeting

**SALUTE TO FLAG**

**STATEMENT OF ELECTIONS**

**SWEARING IN CEREMONY**

- Vito Perillo, Mayor
- Lawrence A. Dobrin, Councilmember
- John A. Manginelli, Councilmember

**ROLL CALL**

**COUNCIL REORGANIZATION**

- Appointment of Council President
- Appointment of Deputy Council President

**STATEMENT OF NEWLY ELECTED OFFICIALS**

**APPOINTMENT OF DIRECTORS**

- R-22-001 Resolution Consenting to Appointment of Director of Law
- R-22-002 Resolution Confirming Appointment of Director of Public Works

**APPOINTMENT - ENGINEERING**

- R-22-003 Resolution Confirming Appointment of Borough Engineer

**APPOINTMENT TO PLANNING BOARD**

- Mayor's Announcement of Class Members

**APPROVAL OF MINUTES**

- October 5, 2021 Regular Meeting Minutes
- October 5, 2021 Executive Session Minutes

**REPORT OF MAYOR/COUNCIL/ADMINISTRATION**

**ORDINANCES FOR INTRODUCTION**

## ORDINANCES FOR FINAL CONSIDERATION

### PUBLIC DISCUSSION

### MISCELLANEOUS BUSINESS FOR THE GOOD OF THE ORDER

### RESOLUTIONS

1. **R-22-004 Resolution Appointing Member to the Shade Tree Commission**
2. **R-22-005 Resolution Appointing Members to the Environmental Commission**
3. **R-22-006 Resolution Appointing Members to the Historic Commission**
4. **R-22-007 Resolution Appointing Members to the Zoning Board**
5. **R-22-008 Resolution Appointing Class III Member to the Planning Board**
6. **R-22-009 Resolution Appointing Liaison to Committees**

### CONSENT AGENDA

7. **R-22-010 Resolution Amending R-01-003 Authorizing Cash Management Plan-** *This resolution amends R-01-003 Authorizing a Cash Management Plan to amend the list of designated depositories for 2022.*
8. **R-22-011 Resolution Authorizing Petty Cash Funds-** *This resolution establishes a Petty Cash Account in the amount of \$250.00 within the Department of Audit, Accounts and Control to be administered by the Tax Collector.*
9. **R-22-012 Temporary Operating Budget 2022-** *State Statute provides that a municipality shall adopt a temporary municipal budget within the first thirty days of January to allow for payment of financial obligations prior to adoption of the annual budget.*
10. **R-22-013 Debt Service Budget 2022-** *State Statute provides that a municipality can adopt a temporary resolution appropriating the permanent debt service requirements for the coming fiscal year.*
11. **R-22-014 Resolution Designating the Official Newspapers for the Borough-** *This is an annual resolution designating the official newspapers pursuant to N.J.S.A. 40:53-1.*
12. **R-22-015 Resolution Amending R-21-244 Designating Council Meeting Dates for 2022-** *This resolution amends the 2022 Annual Meeting Notice to allow for the Council to conduct electronic meetings where in-person meetings are inadvisable under the State's public health guidelines.*
13. **R-22-016 Resolution Appointing Municipal Clerk and Local Registrar-** *This appointment will fill the position of Municipal Clerk/Registrar upon the retirement of the current Borough Clerk.*
14. **R-22-017 Authorizing the Award of a "Fair and Open" Contract for RFP #1-22 Borough Engineer-** *The Borough solicited proposals and bids were received and documented on December 13, 2021. This resolution authorizes award to T&M Associates in an amount not to exceed \$155,000.*
15. **R-22-018 Authorizing the Award of a "Fair and Open" Contract for RFP #2-22 Labor Counsel Services-** *The Borough solicited proposals and bids were received and documented on December 13, 2021. This resolution authorizes award to Rainone Coughlin Minchello in an amount not to exceed \$40,000.*
16. **R-22-019 Authorizing the Award of a "Fair and Open" Contract for RFP #3-22 Bond Counsel Services-** *The Borough solicited proposals and bids were received and documented on December 13, 2021. This resolution authorizes award to Gluck Walrath LLP for the unit price or fixed fee amounts listed and hourly rates in the proposal.*
17. **R-22-020 Authorizing the Award of a "Fair and Open" Contract for RFP #4-22 Affordable Housing Counsel Services-** *The Borough solicited proposals and bids were received and documented on December 13, 2021. This resolution authorizes award to Pashman, Stein, Walder & Hayden PC in an amount not to exceed \$35,000.*
18. **R-22-021 Authorizing the Award of a "Fair and Open" Contract for RFP #5-22 Special/Conflicts Counsel Services-** *The Borough solicited proposals and bids were received and documented on December 13, 2021. This resolution authorizes awards to the firms of Caruso & Baxter, P.A., Gluck Walrath, and Rainone Coughlin Mincello in an amount not to exceed \$30,000.*
19. **R-22-022 Authorizing the Award of a "Fair and Open" Contract for RFP #6-22 Borough Appraiser-** *The Borough solicited proposals and bids were received and documented on December 13, 2021. This resolution authorizes award to Gagliano & Company in an amount not to exceed \$17,000.*
20. **R-22-023 Authorizing the Award of a "Fair and Open" Contract for RFP #7-22 Borough Planner-** *The Borough solicited proposals and bids were received and documented on December 13, 2021. This resolution authorizes award to Leon S. Avakian in an amount not to exceed \$55,000.*
21. **R-22-024 Authorizing the Award of a "Fair and Open" Contract for RFP #12-22 Zoning Officer-** *The Borough solicited proposals and bids were received and documented on December 13, 2021. This resolution authorizes award to T&M Associates in an amount not to exceed \$52,000.*
22. **R-22-025 Authorizing the Award of a "Fair and Open" Contract for RFP #13-22 Professional Servicing & Maintenance of Sewer System-** *The Borough solicited proposals and bids were received and documented on December 13, 2021. This resolution authorizes award to Hughes Environmental Services, Inc. in an amount not to exceed \$142,464.12.*
23. **R-22-026 Authorizing the Award of a "Fair and Open" Contract for RFP #14-22 Professional Auditing Services for 2022 Audit-** *The Borough solicited proposals and bids were received and documented on December 13, 2021. This resolution authorizes award to Suplee, Clooney & Company in an amount not to exceed \$43,950.*

24. **R-22-027 Authorizing the Award of a “Fair and Open” Contract for RFP #15-22 Financial Consultant Services for Redevelopment Fiscal Analysis-** *The Borough solicited proposals and bids were received and documented on December 13, 2021. This resolution authorizes award to NW Financial Group, LLC in an amount not to exceed \$30,000.*
25. **R-22-028 Authorizing the Award of a “Fair and Open” Contract for RFP #16-22 Affordable Housing Planning Services-** *The Borough solicited proposals and bids were received and documented on December 13, 2021. This resolution authorizes award to BFJ Planning in an amount not to exceed \$30,000.*
26. **R-22-029 Authorizing the Award of a “Fair and Open” Contract for RFP #17-22 Affordable Housing Administrative Services-** *The Borough solicited proposals and bids were received and documented on December 13, 2021. This resolution authorizes award to CME in an amount not to exceed \$34,000.*
27. **R-22-030 Resolution Refunding Escrow- Mezzasalma 67 Apple Street-** *The Planning Board Secretary has certified this application is deemed closed and no additional funds for consultants will be required and may therefore be released.*

**EXECUTIVE SESSION** (if applicable)

**ADJOURNMENT**

**Items on the Borough Council Agenda are subject to change at any time prior to and during this meeting.**