



VILLAGE OF THORNTON

Regular Board Meeting

October 06, 2025 at 7:15 PM

Village Hall – 115 East Margaret St

AGENDA

I. Call to Order

II. Approval of Committee & Regular Meeting Minutes; Vouchers

[A.](#) Committee Meeting Minutes for September 15, 2025

[B.](#) Board Meeting Minutes for September 15, 2025

[C.](#) Approval of Vouchers for October 6, 2025

III. Committee Topics

[A.](#) Trustee Glaser - Authorize the Execution of an Intergovernmental Agreement Creating the Southland Communications System

[B.](#) Trustee Kaye - Authorize Execution of the Robinson Engineering Proposal for Engineering Services Related to the Lead Service Line Replacement Project

[C.](#) Trustee Kaye - Authorize Execution of the Proposals from Piekarski & Sons Tree Service in the Total Amount of \$16,700 for Parkway Tree Removal & Trimming

[D.](#) Trustee Pratscher - Authorize Execution of the BRYCER, L.P. Proposal for "The Compliance Engine" Software

IV. Treasurer Jackson

V. Engineer Kaminsky

VI. Attorney Dillner

VII. Administrator Payne

VIII. President Reynolds

IX. Public Comment

X. Old & New Business

XI. Adjournment

VILLAGE OF THORNTON

COMMITTEE MEETING MINUTES

SEPTEMBER 15, 2025 – 7:01 P.M.

1. Call to Order & Roll Call

President Reynolds called the meeting to order at 7:01 PM and requested Clerk Kitakis to take the roll. The meeting was recorded and streamed on social media.

President Reynolds – Here

Trustee Cunningham – (Arrived Late)

Trustee Middlebrooks – Here

Trustee Kaye – Here

Trustee Glaser – Here

Trustee Pratscher – Here

Trustee Piszczewski – Here

Public Works Superintendent Roberts – Here

Recreation Director Dunlop – Here

Police Chief Wesolowski – Here

Fire Chief Schweitzer – Here

2. Public Comment

President Reynolds invited public comment on agenda items.

Robert Enright, 116 N. Walcott St.

- Noted inconsistencies in vouchers:

- American Express Invoice #9232025 (dated 9/10/2025) – ZipRecruiter listed four times at -\$504 and once at +\$504. Requested review.

- Darcy Chevrolet Invoice #9032025 (dated 9/08/2025) – Vehicle acquisition for a 2015 Dodge Caravan listed at \$50,000; questioned accuracy.

Mike Garth, 28 Arrowhead Dr.

- Thanked police and crossing guards for their service.

- Raised concerns about railroad crossing conditions and truck traffic near school areas; emphasized need for continued attention.

No additional public comments were offered.

3. Committee Reports

Permits/Code: 18 permits issued in August, totaling \$1,592 in fees and \$165,000 in estimated work.

Recreation: Preschool underway with new and returning students. Monthly Singing Bingo, movie night, and chair yoga continuing. Thanks extended to Planning & Development Commission and volunteers for Hubbard Park tree planting. Deadline for fall memorial bricks: October 15, 2025. Congratulations to Mary Velquez on 15 years of service.

Police: 744 calls for August (311 traffic stops, 118 assist citizen, 42 assist other agencies).

Fire: 41 inspections, no fines/tickets, 300 training hours. Engine 45 back in service. Heat counter program available; Sunday blood pressure checks 9:00 AM–12:00 PM.

4. Treasurer's Report – Treasurer Jackson

Cash Position (as of 8/31/2025): \$11,020,719.07 (includes SOS Grant funds).

General Fund: Revenues \$985,736.27; Expenditures \$1,863,031.65; Excess expenditures: \$877,295.38.

Water Fund: Revenues \$259,815.38; Expenditures \$260,107.00; Excess expenditures: \$291.62.

Line-Item Transfer: Created new revenue account (05-404069 "Donations Received") and expense account (05-678041 "Theft Task Force Expenses") to record \$8,608.98 NICB donation for ISAT bait car system.

5. Department Reports

Attorney Dillner – No report

Administrator Payne – Presented several items:

- Audit Update – Final audit PDF expected from Lauterbach & Amen by September 19, 2025. Filing deadlines confirmed as current.
- ISAT Vehicle Purchase – Request for approval of 2025 GMC Sierra from Heller GMC to replace previously approved Ziegler bid.
- Quarry Blast Event – Scheduled for Saturday, October 4, 2025, Noon–10:00 PM (music 2:00–7:00 PM). Hubbard Park rental and insurance confirmed. Police approved Juliette Street to Williams Street closure. Additional staffing to be present.

- Southland Development Authority Proposal – 110 E. Margaret St. – Concept for joint venture redevelopment into a family restaurant (“Happy Trails”), business incubator space, and 2–3 apartments. Village would contribute property only, retain 70% revenue share, with reversion clause if project fails.
- Cybersecurity Evaluation Proposal – Brad Gordon (Proxit) presented \$5,000 cybersecurity vulnerability assessment proposal (funded from contingency). Estimated duration one month; covers all Village systems including Police and Fire.
- Fire Alarm Ordinance – Draft Ordinance 2025-015 – Requires automatic fire alarms in industrial/commercial buildings >1,000 sq. ft. and multifamily buildings (two+ units/two+ stories). One-year compliance period.
- Electronic Message Center – Recommended approval of Roeda Signs proposal (\$30,775) for replacement EMC on Margaret Street (budgeted in Capital Fund).
- Surplus Police Vehicles – Resolution to declare three vehicles surplus and authorize disposal.

6. President’s Report – President Reynolds

President Reynolds thanked Openlands and volunteers for tree planting and acknowledged all who assisted at recent events.

7. Announcements

- Coffee with the Mayor successful; thanks to Nicor Gas guest speaker.
- Job postings: Public Works Technician (FT), Crossing Guards (PT), Library Children/Teen Programming Coordinator.
- Wolcott School: Girls’ basketball tryouts (Sept 15–18); PTA taffy apple fundraiser (Sept 29); vendors sought for Dec. 6 breakfast/craft fair.
- Historical Society: 50th Anniversary successful; new signage installed; next meeting Sept 22 at 7:00 PM (program: Corrie ten Boom); quarry tour Oct 8 (reservations required).
- Community Center: Chair Yoga 4:00 PM on Sept 24; Movie Night (“How to Train Your Dragon”) Sept 26 at dusk.
- Library Coloring Night: Sept 30 at 6:30 PM.
- Village-Wide Garage Sale: Sept 26–28; register with Village Hall.
- Volunteers needed for committees (Chickens, Holiday & Seniors, Walking Club, Garden Club).
- Veterans Breakfast: Nov 11, 9:00 AM at American Legion (RSVP required).

8. Old Business

None.

9. New Business

Items forwarded for Regular Board consideration:

- Approval of ISAT vehicle purchase.
- Approval of Quarry Blast event.
- Cybersecurity evaluation contract with Proxit (\$5,000).
- Approval of EMC replacement (Roeda Signs \$30,775).
- Adoption of Fire Alarm Ordinance 2025-015.
- Approval of Police Surplus Vehicles Resolution.

10. Adjournment

Motion to adjourn by Trustee Pratscher, second by Trustee Kaye. Roll call vote: All present Trustees – Yes. Adjourned at 8:24 PM.

Village Clerk Nikki Kitakis

VILLAGE OF THORNTON

REGULAR BOARD MEETING MINUTES

SEPTEMBER 15, 2025 – 8:28 P.M.

President Reynolds called the Regular Board Meeting to order at 8:28 p.m. The meeting was recorded by Clerk Kitakis and on social media. Attendees were asked to refrain from using electronic devices. The Pledge of Allegiance was recited followed by a moment of silence for public servants, military, the sick, and the recently departed—especially former Governor Jim Edgar.

ROLL CALL

- President Reynolds – Present
- Trustee Cunningham – Present
- Trustee Middlebrooks – Present
- Trustee Kaye – Present
- Trustee Glaser – Present
- Trustee Pratscher – Present
- Trustee Pisarzewski – Present

- Public Works Superintendent Roberts – Present
- Recreation Director Dunlop – Present
- Police Chief Wesolowski – Present
- Fire Chief Schweitzer – Present

APPROVAL OF COMMITTEE MEETING MINUTES

- Motion by Trustee Pratscher, seconded by Trustee Cunningham, to approve the September 2, 2025 Committee Meeting Minutes as presented.
- AYES – Trustees Pratscher, Cunningham, Middlebrooks, Glaser
- ABSTAIN – Trustees Kaye, Pisarzewski
- NAYS – None
- MOTION CARRIED

APPROVAL OF REGULAR BOARD MEETING MINUTES

- Motion by Trustee Pratscher, seconded by Trustee Glaser, to approve the September 2, 2025 Regular Board Meeting Minutes as presented.
- AYES – Trustees Pratscher, Glaser, Cunningham, Middlebrooks
- ABSTAIN – Trustees Kaye, Pisarzewski
- NAYS – None
- MOTION CARRIED

LINE ITEM TRANSFER

Motion by Trustee Glaser, seconded by Trustee Kaye, to approve a budget line item transfer from account 05-73-8006 (Contingency) to account 05-67-804 (Theft Task Force Expenses) in the amount of \$8,608.98.

AYES – Trustees Glaser, Kaye, Pratscher, Pisarzewski, Cunningham, Middlebrooks

NAYS – None

MOTION CARRIED

APPROVAL OF VOUCHERS

Motion by Trustee Pratscher, seconded by Trustee Glaser, to approve payment of vouchers for September 15, 2025, in the amount of \$541,464.05.

AYES – Trustees Pratscher, Glaser, Kaye, Middlebrooks, Cunningham, Pisarzewski

NAYS – None

MOTION CARRIED

PURCHASE OF 2025 GMC SIERRA

Motion by Trustee Cunningham, seconded by Trustee Pratscher, to authorize the purchase of a 2025 GMC Sierra from Heller GMC in the amount of \$51,929.70 for ISAT.

AYES – Trustees Cunningham, Pratscher, Pisarzewski, Middlebrooks, Kaye, Glaser

NAYS – None

MOTION CARRIED

CYBERSECURITY EVALUATION CONTRACT

Motion by Trustee Cunningham, seconded by Trustee Kaye, to approve the proposal from Proxit, Inc. for an IT evaluation and analysis in the amount of \$5,000, to be paid from the contingency fund.

AYES – Trustees Cunningham, Kaye, Glaser, Pratscher, Pisarzewski, Middlebrooks

NAYS – None

MOTION CARRIED

RESOLUTION 2025-015R – SURPLUS VEHICLES

Motion by Trustee Cunningham, seconded by Trustee Glaser, to approve Resolution 2025-015R declaring three Thornton Police Department vehicles as surplus and authorizing their disposal.

AYES – Trustees Cunningham, Glaser, Pratscher, Pisarzewski, Middlebrooks, Kaye

NAYS – None

MOTION CARRIED

APPROVAL OF 2025 QUARRY BLAST EVENT

Motion by Trustee Middlebrooks, seconded by Trustee Kaye, to approve the 2025 Quarry Blast Event and road closures.

AYES – Trustees Middlebrooks, Kaye, Glaser, Pratscher, Pisarzewski, Cunningham

NAYS – None

MOTION CARRIED

ORDINANCE 2025-015 – FIRE ALARM REQUIREMENTS

Motion by Trustee Pratscher, seconded by Trustee Kaye, to adopt Ordinance 2025-015 amending Title VII, Chapter 1, Article A, Subsection 4C of the Village Code regarding fire alarm requirements.

AYES – Trustees Pratscher, Kaye, Glaser, Pisarzewski, Middlebrooks, Cunningham

NAYS – None

MOTION CARRIED

REPLACEMENT OF ELECTRONIC MESSAGE CENTER

Motion by Trustee Kaye, seconded by Trustee Pratscher, to approve the proposal from Roeda Signs in the amount of \$30,775 for the replacement of the Village Hall electronic message center.

AYES – Trustees Kaye, Pratscher, Cunningham, Middlebrooks, Glaser, Pisarzewski

NAYS – None

MOTION CARRIED

APPROVAL OF TREASURER'S REPORT

Motion by Trustee Pratscher, seconded by Trustee Kaye, to approve the August 2025 Treasurer's Report as presented during the Committee Meeting.

AYES – Trustees Pratscher, Kaye, Cunningham, Middlebrooks, Glaser, Pisarzewski

NAYS – None

MOTION CARRIED

PUBLIC COMMENT / OLD BUSINESS / NEW BUSINESS

Discussion was held regarding the abandoned gas station property. Administrator Payne reported demolition is scheduled for November 2025 at no cost to the Village through grant funding. Tank removal will occur either prior to or shortly after demolition.

EXECUTIVE SESSION

Motion by Trustee Cunningham, seconded by Trustee Glaser, to enter Executive Session for the purpose of discussing matters pertaining to litigation per 5 ILCS 120/2(c)(11), with no action to be taken following the session.

AYES – Trustees Cunningham, Glaser, Middlebrooks, Pratscher, Pisarzewski

NAYS – Trustee Kaye

MOTION CARRIED

Meeting entered Executive Session at 8:43 p.m.

ADJOURNMENT

President Reynolds thanked Village employees, elected officials, and residents for attending and for their service.

Motion by Trustee Pratscher, seconded by Trustee Cunningham, to adjourn the Regular Board Meeting.
AYES – Trustees Pratscher, Cunningham, Middlebrooks, Kaye, Glaser, Pisarzewski
NAYS – None
MOTION CARRIED
Meeting adjourned at 9:41 p.m.

President Maxine Reynolds

Clerk Nikki Kitakis

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only paid invoices included.

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
HELLER CHEVROLET				
9162025	09/17/2025	2025 GMC SIERRA	15-67-8063 Vehicle Acquisitions	51,929.70
Total HELLER CHEVROLET:				51,929.70
IL SECRETARY OF STATE				
09152025	09/17/2025	TITLE AND REGISTRATION	15-68-8064 Equipment Purchases	173.00
091525	09/17/2025	TITLE AND REGISTRATION	15-68-8064 Equipment Purchases	1,264.00
9152025	09/17/2025	TITLE & REGISTRATION 2025 GMC VIN# 3GT	15-67-8063 Vehicle Acquisitions	316.00
Total IL SECRETARY OF STATE:				1,753.00
INTERNAL REVENUE SERVICE				
09302025	09/30/2025	IRS PAYMENTS ID# 36-6006125 TAX PERIOD	01-50-8006 Miscellaneous	620.56
Total INTERNAL REVENUE SERVICE:				620.56
ROEDA SIGNS & SCREENTECH				
09182025	09/18/2025	50% DEPOSIT FOR SIGN	08-50-8064 Equipment Acquisitions	15,387.50
Total ROEDA SIGNS & SCREENTECH:				15,387.50
Grand Totals:				69,690.76

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Only unpaid invoices included.

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
AIR ONE EQUIPMENT				
225788	09/09/2025	PAC TOOL MOUNTS	01-69-8064 Equipment	130.00
Total AIR ONE EQUIPMENT:				130.00
ARBOR CARE, INC.				
2686	08/16/2025	TREE REMOVAL	04-80-7009 Maint. - Tree Removal	375.00
Total ARBOR CARE, INC.:				375.00
ATSI				
6360	08/29/2025	HP LAPTOP-FINAN DIRECTOR	01-50-8007 Computer Support	497.11
6360	08/29/2025	MS OFFICE LICENSE	01-50-8007 Computer Support	49.92
6363	09/18/2025	EXTREMEONE PLATFORM RENEWAL	01-50-8007 Computer Support	2,860.66
6366	09/25/2025	REPLACEMENT BATTERY-PW	01-50-8007 Computer Support	38.48
Total ATSI:				3,446.17
AXON ENTERPRISE, INC.				
INUS343022A	09/24/2025	AXON ENTERPRISE	01-67-7025 Contractual services	6,102.08
INUS343022B	09/24/2025	AXON ENTERPRISE	01-67-7025 Contractual services	6,102.07
INUS343720	09/24/2025	DEPARTMENT EQUIPMENT	01-67-8064 Equipment	5,160.53
Total AXON ENTERPRISE, INC.:				17,364.68
BIO-TRON, INC.				
902209	09/15/2025	PREVENTATIVE MAINT.	01-69-7018 Maint-equipment	350.00
Total BIO-TRON, INC.:				350.00
BLUE-COLLAR SUPPLY CO, INC.				
09052025	09/29/2025	BOOTS	01-63-8013 Uniforms	285.00
Total BLUE-COLLAR SUPPLY CO, INC.:				285.00
BLUECROSS BLUESHIELD OF ILLINOIS				
100120251101	09/29/2025	HEALTH INSURANCE	01-01-2231 EFC contributions payable	66,008.00
Total BLUECROSS BLUESHIELD OF ILLINOIS:				66,008.00
C & M PIPE & SUPPLY CO., INC.				
26897	09/29/2025	SEWER CONCRETE MIX	02-74-8015 Supplies-Operating SEWER	83.00
26899	09/29/2025	STORM SEWER PARTS	02-74-8015 Supplies-Operating SEWER	880.00
Total C & M PIPE & SUPPLY CO., INC.:				963.00
CALUMET CITY PLUMBING				
69335	09/29/2025	WATER MAIN BREAK	02-74-7021 Maint-water system	17,152.80
Total CALUMET CITY PLUMBING:				17,152.80

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
CHICAGO POLICE DEPARTMENT				
812025831202	09/30/2025	SALARY REIMBURSEMENT	15-68-7077 Contractual Overtime - Inve	77,718.15
RYAN 7152025	09/29/2025	SALARY REIMBURSEMENT	15-67-7075 ISATT Sworn Law Enforcem	18,120.09
RYAN 8152025	09/29/2025	OT REIMBURSEMENT	15-67-7077 ISATT Sworn Law Enforce	58.42
RYAN 8152025	09/29/2025	SALARY REIMBURSEMENT	15-67-7075 ISATT Sworn Law Enforcem	17,470.09
Total CHICAGO POLICE DEPARTMENT:				113,366.75
CITY OF BURBANK				
TUDRYN 8120	09/29/2025	SALARY REIMBURSEMENT	15-67-7075 ISATT Sworn Law Enforcem	20,094.99
Total CITY OF BURBANK:				20,094.99
CITY OF CHICAGO HEIGHTS				
812025831202	09/21/2025	WATER PURCHASE 8/1/25 - 8/31/25	02-74-7043 Water purchases	50,240.64
Total CITY OF CHICAGO HEIGHTS:				50,240.64
Civic Plus LLC				
348694	09/29/2025	NOTIFICATION SYSTEM	01-67-7025 Contractual services	5,040.00
Total Civic Plus LLC:				5,040.00
COM ED				
0100-725	09/29/2025	9572800100	01-63-7041 Electricity-hst s-vbldgs	50.85
17000-925	09/30/2025	6637317000	01-63-7044 Street light electricity	3,299.76
24000-725	09/29/2025	8992724000	01-63-7044 Street light electricity	45.32
5000-825	09/29/2025	3224055000	01-63-7041 Electricity-hst s-vbldgs	26.91
55000-825	09/29/2025	9544555000	01-63-7044 Street light electricity	26.91
6000-825	09/29/2025	2462906000	02-74-7041 Electricity-pumps	41.85
76000-625	09/30/2025	3353476000	02-74-7041 Electricity-pumps	771.24
93000-825	09/29/2025	3249793000	01-63-7044 Street light electricity	123.78
Total COM ED:				4,386.62
DACAV INDUSTRIES				
3807	09/22/2025	EMBROIDERY	01-59-8013 Uniforms	186.00
Total DACAV INDUSTRIES:				186.00
Daniel O'Connor				
OCONNOR 92	09/29/2025	CONFERENCE	15-67-8003 Travel/Training	300.00
Total Daniel O'Connor:				300.00
DEARBORN LIFE INSURANCE COMPANY				
100120251031	09/29/2025	LIFE INSURANCE PREMIUM	01-01-2231 EFC contributions payable	1,098.32
Total DEARBORN LIFE INSURANCE COMPANY:				1,098.32
DOMONIQUE SIMONE JACKSON				
7002254	09/18/2025	PARKING	01-53-8005 Training	97.00
9192025	09/19/2025	PARKING	01-53-8005 Training	65.00
Total DOMONIQUE SIMONE JACKSON:				162.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
DTN, LLC				
210-00218318	09/29/2025	WEATHER	01-63-7025 Contract services	836.79
Total DTN, LLC:				836.79
EAGLE UNIFORM CO., INC.				
37563-3	09/15/2025	UNIFORMS @ F.D.	01-69-8013 Uniforms	432.00
Total EAGLE UNIFORM CO., INC.:				432.00
EMS MANAGEMENT & CONSULTANTS INC.				
EMS-019046	08/31/2025	AMBULANCE BILLING	01-69-7025 Contracted services	1,142.60
Total EMS MANAGEMENT & CONSULTANTS INC.:				1,142.60
ETP LABS, INC.				
25-137902	09/29/2025	WATER TESTS	02-74-7020 Maint-water tests	150.00
25-137957	09/29/2025	WATER TESTS	02-74-7020 Maint-water tests	150.00
Total ETP LABS, INC.:				300.00
FLOOD BROTHERS DISPOSAL CO.				
9-2025	09/29/2025	GARBAGE	01-63-7035 Garbage disposal	22,183.72
Total FLOOD BROTHERS DISPOSAL CO.:				22,183.72
Ford of Homewood				
6034899/2	09/29/2025	VEHICLE REPAIR	01-67-7002 Maint-vehicles	4,180.12
Total Ford of Homewood:				4,180.12
FP Mailing Solutions				
RI106775769	09/08/2025	POSTAGE PD	02-74-7065 Postage	209.70
RI106775773	09/29/2025	POSTAGE	02-74-7065 Postage	383.70
Total FP Mailing Solutions:				593.40
GDL AUTO BODY INC.				
16647	09/12/2025	GRAND CHEROKEE BATTERY AND MODULE	15-67-7002 Vehicle Maintenance/Fuel	1,169.85
Total GDL AUTO BODY INC.:				1,169.85
GERALD G. TIENSTRA				
512025912202	10/01/2025	INSPECTIONS FROM MAY 1, 2025 - SEPTEM	01-59-7094 Plumbing Inspections	640.00
Total GERALD G. TIENSTRA:				640.00
GOVERNMENT LEASING AND FINANCE INC.				
564357028	09/26/2025	INTEREST	09-30-8132 Capital Lease Loan - Interes	16,415.11
564357028	09/26/2025	PRINCIPAL	09-30-8131 Capital Lease Loan - Princip	38,622.96
564357028	09/26/2025	TRANSFER TO DEBT SERVICE	01-69-8104 Fund Transfer	55,038.07
564357028	09/26/2025	TRASNFER FROM FIRE	09-40-4091 Transfer from other Funds	55,038.07-
Total GOVERNMENT LEASING AND FINANCE INC.:				55,038.07
GUS BOCK HARDWARE CO.				
408908/1	08/12/2025	KEYS	01-59-8014 Supplies-operating	51.45

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
409640/1	09/18/2025	KEYS	01-63-7001 Maint-building	13.16
Total GUS BOCK HARDWARE CO.:				64.61
HISKES AND DILLNER				
108BONNIE	09/30/2025	INJUNCTION-108 BONNIE CT	01-54-7073 Legal fees - General	2,500.00
AUG25	09/30/2025	AUG MONTHLY INV-GENERAL	01-54-7073 Legal fees - General	5,498.75
AUG25	09/30/2025	LEGAL FEES WATER	02-74-7073 Legal Fees	122.50
Total HISKES AND DILLNER:				8,121.25
HOWARD, LAURA				
9152025	09/29/2025	PER DIEM	15-67-8003 Travel/Training	50.00
Total HOWARD, LAURA:				50.00
IL DEPT OF HEALTHCARE & FAMILY SERVICES				
2025FY25Q4-2	08/29/2025	GEMT 4/1/2025 TO 6/30/2025	01-01-2111 Accounts Payable-Other	28,661.13
Total IL DEPT OF HEALTHCARE & FAMILY SERVICES:				28,661.13
JM Custom T-Shirts				
000833	09/24/2025	UNIFORM ALLOWANCE	01-67-8013 Uniforms	560.00
Total JM Custom T-Shirts:				560.00
KATHERINE PARISE				
202524651256	09/24/2025	CLOTHING ALLOWANCE	01-67-8013 Uniforms	122.48
Total KATHERINE PARISE:				122.48
LABSOURCE INC				
006661099	09/19/2025	EMS GLOVES	01-69-8014 Supplies-operating	139.45
Total LABSOURCE INC:				139.45
LANER MUCHIN DOMBROW BECKER				
701080, 70106	08/01/2025	LEGAL FEES	01-54-7071 Legal fees-labor	800.00
701080, 70106	08/01/2025	LEGAL FEES	01-54-7071 Legal fees-labor	800.00-
701080, 70106	08/01/2025	LEGAL FEES	01-54-7071 Legal fees-labor	150.00
701080, 70106	08/01/2025	LEGAL FEES	01-54-7071 Legal fees-labor	150.00-
701080, 70106	08/01/2025	LEGAL FEES	01-54-7071 Legal fees-labor	800.00
701080, 70106	08/01/2025	LEGAL FEES	01-54-7071 Legal fees-labor	325.00-
703506	09/01/2025	LEGAL FEES	01-54-7071 Legal fees-labor	75.00
Total LANER MUCHIN DOMBROW BECKER:				550.00
LANSING HEATING & AIR				
127872	09/29/2025	REPLACE ROOF FANS REC & PD	01-63-7001 Maint-building	3,459.00
Total LANSING HEATING & AIR:				3,459.00
LEGACY FIRE APPARATUS				
INV-20968	09/19/2025	T-45 REPAIR	01-69-7002 Maint-vehicles	518.00
INV-20978	09/19/2025	TRUCK 45 REPAIR	01-69-7002 Maint-vehicles	355.91

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total LEGACY FIRE APPARATUS:				873.91
Lexipol, LLC				
INLEX1125453	09/24/2025	DEPARTMENTAL POLICIES & PROCEDURES	01-67-7025 Contractual services	8,949.68
Total Lexipol, LLC:				8,949.68
LITCHFIELD POLICE DEPT.				
GORMAN 8820	09/29/2025	SALARY REIMBURSEMENT	15-67-7075 ISATT Sworn Law Enforcem	7,834.45
GORMAN 8820	09/29/2025	OT REIMBURSEMENT	15-67-7077 ISATT Sworn Law Enforce	2,127.41
Total LITCHFIELD POLICE DEPT.:				9,961.86
MENARDS - HOMEWOOD				
09591	09/29/2025	EQUIPMENT @ PD	08-67-8064 Equipment Acquisition	49.94
09704	09/29/2025	SUPPLIES PD	01-67-8014 Supplies-operating	22.48
3457	09/29/2025	VILLAGE HALL BATHROOM	01-63-7001 Maint-building	357.15
3814	09/29/2025	VILLAGE HALL KITCHEN	01-63-7001 Maint-building	427.42
7088	08/19/2025	SUPPLIES FD	01-69-8014 Supplies-operating	105.16
7294	08/22/2025	SUPPLIES FD	01-69-8014 Supplies-operating	26.99
8568	09/11/2025	SUPPLIES FD	01-69-8014 Supplies-operating	137.78
8950	09/17/2025	SUPPLIES	01-59-7010 Code Enforcement Expense	62.92
9056	09/18/2025	SUPPLIES	01-59-7010 Code Enforcement Expense	12.98
9386	09/30/2025	PW SUPPLIES	01-63-8014 Supplies-operating	123.96
Total MENARDS - HOMEWOOD:				1,326.78
METROPOLITAN INDUSTRIES, INC.				
INV077161	09/29/2025	SCADA CLOUD SERVICES	02-74-7040 Telephone-water	160.00
Total METROPOLITAN INDUSTRIES, INC.:				160.00
MILNE SUPPLY COMPANY				
s100093890.00	09/29/2025	PD TOLIETS	01-63-7001 Maint-building	199.48
s100094914.00	09/29/2025	REC SINK	01-63-7001 Maint-building	496.48
Total MILNE SUPPLY COMPANY:				695.96
MUNICIPAL COLLECTION SERVICES				
030514	07/31/2025	COLLECTIONS JULY	01-67-7025 Contractual services	92.55
030515	07/31/2025	COLLECTIONS JULY	01-67-7025 Contractual services	247.74
030762	09/24/2025	COLLECTIONS	01-67-7025 Contractual services	345.00
030763	09/24/2025	COLLECTIONS	01-67-7025 Contractual services	165.45
Total MUNICIPAL COLLECTION SERVICES:				850.74
NICOR				
10004-825	09/29/2025	48456610004	01-63-7042 Heat	194.58
10006-825	09/29/2025	91066610006	01-63-7042 Heat	173.55
10008-0825	09/29/2025	65456610008	01-63-7042 Heat	60.64
10008-925	09/29/2025	55556610008	01-63-7042 Heat	58.96
46309-825	09/29/2025	77-65-82-4630 9	02-74-7042 Heat	59.77
60503-825	09/29/2025	9798796050354.89	01-63-7042 Heat	54.89
7748-3-825	09/29/2025	77411777483	01-63-7042 Heat	161.06

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total NICOR:				763.45
NWI Emergency Outfitters LLC				
NWI1550	09/29/2025	EMERGENCY EQUIPMENT/INSTALL	08-67-8064 Equipment Acquisition	9,836.00
Total NWI Emergency Outfitters LLC:				9,836.00
PRAIRIE STATE COLLEGE				
6293	09/16/2025	SUMMER MEDIC CLASS	01-69-8005 Training/Conferences	801.00
Total PRAIRIE STATE COLLEGE:				801.00
ROBINSON ENGINEERING LTD.				
25090175	09/11/2025	TANK REHAB/METER REPL	14-74-8063 Infrastructure Impr. Water	2,630.00
25090438	09/25/2025	WEST MADISON FOODS REVIEW	01-50-7076 Engineering/Architect	483.00
25090438	09/25/2025	22/23 WATER AUDIT	14-74-8063 Infrastructure Impr. Water	4,992.00
Total ROBINSON ENGINEERING LTD.:				8,105.00
SECRETARY OF STATE POLICE				
912025915202	09/30/2025	OVERTIME REIMBURSMENT	15-67-7077 ISATT Sworn Law Enforce	8,622.70
Total SECRETARY OF STATE POLICE:				8,622.70
SECURITAS TECHNOLOGY CORPORATION				
6005141834	09/29/2025	PUBLIC WORKS SECURITY	01-50-7040 Telephone	286.65
6005198140	08/05/2025	PUBLIC WORKS SECURITY	01-50-7040 Telephone	138.69
6005199220	08/05/2025	POLICE SECURITY	01-50-7040 Telephone	137.22
6005201818	08/05/2025	HISTORICAL SOCIETY SECURITY	01-50-7040 Telephone	141.54
Total SECURITAS TECHNOLOGY CORPORATION:				704.10
SIPPLE, ROGER				
SIPPLE 92920	09/29/2025	CONFERENCE	15-67-8003 Travel/Training	300.00
Total SIPPLE, ROGER:				300.00
Southland Development Authority				
SDA4	10/01/2025	2025 FINAL INSTALLMENT	11-74-7075 Professional Services	4,000.00
Total Southland Development Authority:				4,000.00
STATE REPAIR SALES & SERVICE				
000103	09/22/2025	MOWER PARTS	01-63-7018 Maint-equipment	9.99
Total STATE REPAIR SALES & SERVICE:				9.99
STEPHAN WALKER				
REFUND 9302	09/30/2025	REFUND FOR SPECIAL USE PERMIT	01-40-4029 Variance/ Special Use Fees	408.52
Total STEPHAN WALKER:				408.52
TRUGREEN CHEMLAWN				
216507841	09/29/2025	VEG CONTROL REC CENTER	01-63-7008 Maint-grounds	258.78

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total TRUGREEN CHEMLAWN:				258.78
VILLAGE OF SOUTH HOLLAND				
731202593020	10/01/2025	WATER PURCHASE FROM 7/31/25 - 9/30/25	02-74-7043 Water purchases	26,688.13
Total VILLAGE OF SOUTH HOLLAND:				26,688.13
VILLAGE OF THORNTON SOSDC				
SEPTEMBER 2	10/02/2025	D'ARCY CHEVROLET	15-67-8063 Vehicle Acquisitions	500.00-
SEPTEMBER 2	10/02/2025	AMAZON CMATI	15-68-8064 Equipment Purchases	130.32
SEPTEMBER 2	10/02/2025	AMAZON ISATT	15-67-8012 Materials/Supplies	11.26
SEPTEMBER 2	10/02/2025	AMAZON ISATT	15-67-8012 Materials/Supplies	23.99
SEPTEMBER 2	10/02/2025	AMAZON ISATT	15-67-8012 Materials/Supplies	173.38
SEPTEMBER 2	10/02/2025	VERIZON ISATT	15-67-7025 Contractual services	2,073.91
SEPTEMBER 2	10/02/2025	VERIZON CMATTI	15-68-8064 Equipment Purchases	72.02
SEPTEMBER 2	10/02/2025	AMAZON ISATT	15-67-8012 Materials/Supplies	30.56
SEPTEMBER 2	10/02/2025	AUDIO ESSENSE	15-67-7002 Vehicle Maintenance/Fuel	362.25
SEPTEMBER 2	10/02/2025	WINGATE	15-67-8003 Travel/Training	119.77
SEPTEMBER 2	10/02/2025	ZEIGLER BUICK	15-67-7002 Vehicle Maintenance/Fuel	90.88
SEPTEMBER 2	10/02/2025	HERSHEY LODGE	15-67-8003 Travel/Training	1,258.74
Total VILLAGE OF THORNTON SOSDC:				3,847.08
VIVIAN PAYNE				
9222025	09/29/2025	IML CONFERENCE HOTEL	01-50-8005 Training/Conferences	767.44
Total VIVIAN PAYNE:				767.44
WENTWORTH TIRE				
30066767	09/16/2025	OIL CHANGE	15-67-7002 Vehicle Maintenance/Fuel	73.41
30066929	09/26/2025	OIL CHANGE	15-67-7002 Vehicle Maintenance/Fuel	55.44
Total WENTWORTH TIRE:				128.85
Grand Totals:				517,254.41

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
GENERAL FUND				
Total GENERAL FUND:				241,056.62
WATER FUND				
Total WATER FUND:				97,093.33
MOTOR FUEL TAX FUND				
Total MOTOR FUEL TAX FUND:				375.00
CAPITAL PROJECTS FUND				
Total CAPITAL PROJECTS FUND:				25,273.44
GO BOND DEBT SERVICE				
Total GO BOND DEBT SERVICE:				.00
DOWNTOWN TIF #3				
Total DOWNTOWN TIF #3:				4,000.00
WATER FUND CAPITAL IMPROVEMENT				
Total WATER FUND CAPITAL IMPROVEMENT:				7,622.00
SOS GRANT				
Total SOS GRANT:				211,524.78
Grand Totals:				586,945.17

TO: Member Communities of E-COM and SouthCom

FROM: Attorney John H. Kelly

SUBJECT: Intergovernmental Agreement creating the Southland Public Safety Communications Dispatch System

DATE: September 22, 2025

As part of the process of consolidating the E-COM and SouthCom dispatch systems, an intergovernmental agreement was entered into by the E-COM and SouthCom communities which created a Joint Emergency Telephone System Board (JETSBS). The Emergency Telephone System Act, 50 ILCS 750/1 *et seq.* empowers the JETSBS to operate a 9-1-1 system. However, the Emergency Telephone System Act contains no authority for a JETSBS to own real property. Because a crucial part of the consolidation of the E-COM and SouthCom dispatch centers is locating the consolidated dispatch center in one building, it is necessary for the dispatch system to own the building and the property it sits on.

In order to accomplish this, it is necessary to create an additional unit of intergovernmental cooperation that has the authority to own the building and the property. The Southland Public Safety Communications Dispatch System is that entity. The attached intergovernmental agreement establishes the Southland Public Safety Communications System, defines its purpose, and provides for the powers necessary to operate the dispatch system and, importantly, own the new dispatch center.

The intergovernmental agreement references the adoption of bylaws for the dispatch system. It is anticipated that those bylaws will be very similar to the ones adopted for the JETSBS. It is crucial that your governing body authorize the adoption of this intergovernmental agreement as soon as possible and authorize signing of the signature page. There is a separate signature page for each municipality.

Should you have any questions about the document or the process, please do not hesitate to contact E-COM Chair Wynsma, SouthCom Chair Burton, Director Kowalski, or myself.

AN INTERGOVERNMENTAL AGREEMENT
CREATING THE SOUTHLAND COMMUNICATIONS SYSTEM

THIS AGREEMENT ("Agreement"), entered into on the effective date hereinafter set forth, by and between the local governments signatory hereto and also those which may hereafter become signatory hereto ("Members" or "Parties"):

W I T N E S S E T H:

WHEREAS, the E-COM and SouthCom Emergency Dispatch Centers have existed independently since 2005 and 2004 respectively; and

WHEREAS, the E-COM and SouthCom Boards of Directors have entered into an intergovernmental Agreement creating the Southland Joint Emergency Telephone System Board with the intention of fully consolidating 9-1-1 call answering and emergency dispatch between the respective members of E-COM and SouthCom; and

WHEREAS, this consolidation will be of great value to its constituent municipalities, their public safety entities, and the citizens of the signatories hereto; and

WHEREAS, the costs associated with operating and maintaining two separate public safety dispatch facilities can be reduced through a joint public safety dispatch center; and

WHEREAS, a centralized police, fire and other emergency dispatching system can adequately serve the needs of all of such signatories; and

WHEREAS, Article VII, Section 10 of the 1970 Constitution of the State of Illinois and the Intergovernmental Cooperation Act, 5 ILCS 220/1 through 220/9, authorize joint exercise be two or more local governments of any power common to them;

WHEREAS, it is the desire of the signatories hereto to jointly provide for and maintain a central dispatching system for their mutual advantage and concern; and

WHEREAS, the Parties desire to establish a joint public safety dispatch center, known as the Southland Emergency Communications System, provide for its operation and oversight, and take all steps necessary to enable the Southland Emergency Communications System to provide 9-1-1 and dispatch services to the signatories to this Agreement and any future signatories;

NOW, THEREFORE, for and in consideration of the promises, the mutual advantages to be derived therefrom and in consideration of the mutual covenants herein contained, it is agreed by and between the parties hereto as follows:

1. **Venture Established**. Pursuant to the joint powers authorization of the Illinois Constitution and the Intergovernmental Cooperation Act, 5 ILCS 220/1 through 5 ILCS 220/9, the undersigned do hereby consolidate together in a cooperative venture for the joint and mutual operation of a centralized communications system; to own real property and buildings necessary to support and house the dispatch center, the joint purchasing or sharing of services which relate to the members' police, firefighting, emergency management, and/or public safety functions; to provide such services on a contract basis to other governmental units who are not members; and to provide a forum for discussion, study, development and implementation of recommendations of mutual interest regarding communications, information systems, and statistical matters within portions of Cook County Illinois. This venture shall be known as "Southland Emergency Communications System" (hereinafter designated as SOUTHLAND) which shall consist of all of the local governments which may hereafter become signatory hereto.

2. **By-Laws.** SOUTHLAND shall be subject to and shall be governed by certain By-Laws, the current By-laws in existence as of the date of this amended and restated agreement are attached hereto as Exhibit "A". The By-Laws attached as exhibit A shall be the By-Laws upon the effective date of this Agreement. The Bylaws may be amended by the Board of Directors as set forth below. The Bylaws, as may be amended from time to time by the Board of Directors, shall be binding on the Members as if fully set forth in this Agreement.

3. **SOUTHLAND Participation.** Each participating local government of the Central Dispatching System (and each local government which may hereafter sign after approval as required by the By-Laws, provided such local governments are eligible to participate pursuant to said By-Laws) is a member of SOUTHLAND and is entitled to the rights and privileges and subject to the obligations of membership, all as provided in said By-Laws.

4. **Termination.** Any party to this agreement may cease to be a party hereto and may withdraw from participation in SOUTHLAND in the manner and means set forth in said By-Laws.

5. **Powers of the System.** SOUTHLAND shall have the power in its own name to make and enter into contracts, to employ agents and employees, to acquire, hold and dispose of property, real and personal, and to incur debts, liabilities or obligations necessary for the accomplishment of its purposes, but no such contract, employment, purchase, debt, liability or obligation shall be binding upon or obligate any member except as authorized by the this Agreement or the By-Laws. SOUTHLAND shall not have the power of eminent domain or the power to levy taxes.

6. **Board of Directors.** There is hereby established a Board of Directors which shall consist of one director on behalf of each Member. The manager or administrator of each Member shall be its director. However, each Member may designate a different person as the director by

appropriate action of the Member's corporate authorities. Each Member shall also designate an alternate director to act on its behalf in the absence of its director. Directors shall serve without salary, but each may be reimbursed for necessary expenses incurred in connection with SOUTHLAND business. The Board of Directors shall have the following powers and duties:

- a. To determine general policy and procedures of SOUTHLAND and the board of directors consistent with this Intergovernmental Agreement, and to exercise any power related to the operation of the SOUTHLAND which is not reserved in this agreement to the Members acting through their respective corporate authorities;
- b. To provide for an executive committee and officers in the By-Laws;
- c. To approve amendments to the By-Laws;
- d. To approve the annual budget of SOUTHLAND.
- e. To hire, supervise and discipline an executive director.
- f. To hire auditors;
- g. To hire a general counsel for the agency and such other attorneys as it deems necessary;
- h. To approve new members of the SOUTHLAND upon such new member's approval and execution of this Agreement, by a three-fourths ($\frac{3}{4}$) vote of all members of the Board of Directors;
- i. To approve the provision of services to non-members by contract;
- j. To provide for contracting and purchasing procedures as it sees fit;
- k. To own property, both real and personal, in the name and for the use of SOUTHLAND.

7. **Amendments to this Agreement.** This Agreement may not be amended, except by the written agreement and resolution of all of the then parties to it. However, the By-Laws attached hereto as Exhibit "A" may be amended from time to time by the method and means provided herein, provided such amendments do not conflict with the terms set forth in this Agreement.

8. **Amendments to the By-Laws.** Any member of the Board of Directors or any member of the Executive Committee may propose an amendment to the By-Laws. No amendment, however, shall be in conflict with or purport to amend this agreement in any way. Amendments to the By-

Laws shall be made only upon a three-fourths (3/4) vote of the members of the Board of Directors then holding office. The chairman of the board of directors shall have only one (1) vote on a motion to amend the By-Laws, even in the case of a tie.

9. **Duration.** This Agreement and SOUTHLAND shall continue in effect until rescinded by unanimous consent of the then parties or until terminated in the manner provided in said By-Laws. Upon such termination, the assets remaining shall be disposed of in the manner set forth in the said By-Laws.

10. **Enforcement.** Each member shall have the right to enforce this Agreement against any other member. If suit is necessary therefore, a defaulting member shall pay reasonable attorney's fees to SOUTHLAND as adjudicated by the Court.

11. **Authorization.** Prior to execution of this Agreement, each member shall deliver to the other a certified copy of a suitable ordinance or resolution authorizing and directing the execution of this Agreement.

12. **Entire Agreement.** This instrument contains the entire agreement between the Parties relating to the rights granted herein and the obligations herein assumed. Any oral representations or modifications concerning this instrument and any prior agreements between the parties related to the SOUTHLAND shall be of no force and effect.

13. **Severability.** Invalidity by judgment or court order of any one or more of the covenants or restrictions contained herein shall in no way affect any other provisions which shall remain in full force and effect.

14. **Governing Law.** The laws of the State of Illinois shall govern the terms of this Agreement both as to interpretation and performance.

15. **Notices.** All notices provided for herein shall be served upon the Parties by personal delivery, email, fax or Certified United States mail, return receipt requested, by sending said notice to the mayor, president, manager, administrator or statutory head of the public body at the Members' principal office. Notices shall be deemed given when sent.

16. **No Waiver of Tort Immunity.** Nothing contained in this Agreement is intended to constitute nor shall constitute a waiver of the rights, defenses, and immunities provided or available to either Party under the Illinois Local Governmental and Governmental Employees Tort Immunity Act or the Illinois Emergency Telephone System Act with respect to claims by third parties.

17. **No Third-Party Beneficiaries.** This Agreement is entered into solely for the benefit of the Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement, or to acknowledge, establish, or impose any legal duty to any third party.

18. **Counterparts.** This Agreement may be executed in counterparts that, taken together, will be effective as if they were a single document. Signatures transmitted by a .pdf file or facsimile shall be treated as originals.

19. **Effective Date.** This Intergovernmental Agreement shall become effective when signed by the respective representatives of the Member communities.

IN WITNESS WHEREOF, the undersigned local governments have set their signatures on
the respective dates set forth below. This document may be signed in duplicate originals.

CITY OF COUNTRY CLUB HILLS

By: _____

ATTEST:

Date: _____

VILLAGE OF EAST HAZEL CREST

By: _____

ATTEST:

Date: _____

VILLAGE OF FLOSSMOOR

By: _____

ATTEST:

Date: _____

VILLAGE OF GLENWOOD

By: _____

ATTEST:

Date: _____

VILLAGE OF HAZEL CREST

By: _____

ATTEST:

Date: _____

VILLAGE OF HOMEWOOD

By: _____

ATTEST:

Date: _____

VILLAGE OF MATTESON

By: _____

ATTEST:

Date: _____

VILLAGE OF PARK FOREST

By: _____

ATTEST:

Date: _____

VILLAGE OF RICHTON PARK

By: _____

ATTEST:

Date: _____

VILLAGE OF RIVERDALE

By: _____

ATTEST:

Date: _____

VILLAGE OF SOUTH HOLLAND

By: _____

ATTEST:

Date: _____

VILLAGE OF THORNTON

By: _____

ATTEST:

Date: _____

September 15, 2025

To: Village of Thornton
115 E Margaret St
Thornton, IL 60476

Attn: Vivian Payne, Village Administrator

RE: Proposal for Professional Design Engineering Services
Lead Service Line Replacements – Project Plan

Dear Ms. Payne:

Robinson Engineering, Ltd. (REL) is pleased to present a proposal for a lead service line replacement project plan for the Village of Thornton (Village). REL appreciates this opportunity to participate in this project that is important to the Village. Robinson is currently working with over 35 clients to gain funding for lead service line replacement. These clients have been awarded over \$57 million from the State in 100% forgiveness funding. We hope that we can also help Thornton receive funding. We take great pride in partnering with our clients to achieve their goals, and sincerely appreciate the opportunity to offer our expertise and dedication on this project.

Included in this proposal are the following: Project Overview, Scope of Services, Payment Terms, and IEPA Agreement Requirements. Our Standard Terms and Conditions are also enclosed and should be considered as an integral part of this proposal.

1. PROJECT OVERVIEW

The Illinois Lead Service Line Replacement and Notification Act went into effect in January of 2022. This act requires communities to develop and implement plans to identify and remove lead water service lines (LSLs) from the public water main to the connection with the plumbing inside the building. To expedite the replacement of LSLs, the IEPA is currently offering very generous terms through their Public Water Supply Loan Program (PWSLP) funding (also known as IEPA low-interest loan funding). This program offers annual loan forgiveness up to \$3 million for a lead service line replacement project. If the project cost exceeds the loan forgiveness amount, this amount will be financed by the IEPA over a 20-year repayment period with a fixed interest rate equal to 50% of the market interest rate (mean interest rate of the 20 General Obligation Bond Index market). Given the above financial incentives, an IEPA low-interest loan is an ideal funding source for the Village to utilize to replace LSLs. However, a limited amount of funding dedicated to LSLR projects is available on a first come, first served basis. Therefore, time is of the essence to attempt to secure the loan forgiveness currently being offered.

The Village currently believes that approximately 100 LSLs exist in the community. To maximize the funding being offered by the IEPA, the current LSL replacement project assumes replacement of approximately 200 LSLs at a total project cost of \$3.0 million (project planning, engineering and construction).

2. SCOPE OF SERVICES

REL has successfully navigated the IEPA PWSLP loan application process for numerous projects, and we stay current on the program requirements. We also have strong working relationships with key project managers and leaders of the IEPA's Infrastructure Financial Assistance Section, as well as with the various technical project managers who issue construction permits from the Bureau of Water. This results in a smooth project delivery, from the initial planning stages, through design and permitting, the construction phase, and the associated IEPA loan documentation. In just the last 10 years REL has prepared project plans, facility plans, detailed construction plans and specifications, performed construction observation, conducted loan administration, and completed loan closeout documentation for more than 40 low-interest loan funded projects equating to over \$200 million construction dollars. Over the same period REL has assisted clients with obtaining principal loan forgiveness for over \$120 million dollars on these projects.

The initial steps in the loan application process are detailed below.

A. PROJECT FUNDING NOMINATION FOR LOAN ASSISTANCE

As the first step, REL will submit a Funding Nomination for Loan Assistance form for the water system improvements project on behalf of the Village. The funding nomination form supplies basic applicant information and briefly describes the project, lists the estimated project cost, and provides the project schedule. With the submittal of this form, the IEPA will be made aware of the Village's intent to pursue PWSLP funding.

B. PROJECT PLAN

The next step in the loan process is to submit a Project Plan for the Village's proposed project for which low-interest loan money is requested. The Project Plan presents the following information:

- Project location
- Village population and demographics
- Current and future water service areas
- Estimates of current and future water usages
- Description of existing water facilities:
 - Pumping stations
 - Storage facilities
 - Water distribution mains
- Need for water system improvements
- Description of existing and potential water violations
- Detailed discussion of proposed improvements
- Detailed project cost estimates
- Project schedule
- Assertion of regulatory compliance
- Assessment of environmental impacts
 - Application for project approval through the Illinois Department of Natural Resources EcoCAT, State Historic Preservation Office Cultural Resource Protection, and the United States Army Corps of Engineers
- Financial analysis demonstrating the ability for loan repayment

The Project Plan is an integral component of the loan application process; its development and approval represent a critical path element of the overall loan approval schedule, since the IEPA staff typically does not exert a lot of time or energy on reviewing other application items until a project has an approved Project Plan. Planning costs are also eligible for IEPA loan funding if they are identified in advance within the Project Plan.

The Project Plan review process at the IEPA typically varies based on project complexity and can be seasonal due to the IEPA staff focusing their summer months on finalizing numerous loans prior to their annual June 30 fiscal year end. REL will respond to any comments the IEPA may have. Once these comments have been addressed, the IEPA will request that the Village convene a public information meeting. REL will assist the Village in complying with the public notification requirements, and REL will present the Project Plan and associated exhibits at the public meeting and respond to public comments. After taking into consideration any public comments received, the IEPA will make a determination on approving the Project Plan.

3. PAYMENT TERMS

REL proposes to prepare the project plan (Item B. above) for a lump sum fee of \$20,000. These fees will be billed on a percentage completion basis. Any other work not listed in the scope above requested and authorized by the Village will be billed at our standard hourly rates. Construction engineering services will be covered under a separate engineering agreement.

4. STANDARD TERMS AND CONDITIONS

The Standard Terms and Conditions for this proposal are attached hereto and incorporated herein.

5. IEPA LOAN CONDITIONS

For State Revolving Fund (SRF) loan projects, the IEPA requires specific conditions to be part of the engineering agreement. These requirements are attached and are to be considered additional terms of the agreement.

To execute this proposal, please sign the signature block below, as well as initial and date the bottom of the Standards Terms and Conditions page.

Please let me know how you would like to proceed. Again, we thank you for the opportunity to submit this proposal for your consideration. Please feel free to call me at (815) 412-2015 or email me at jflowers@reltd.com with any questions regarding this proposal, or if any additional information is needed.

Sincerely,



Jonathan D. Flowers, PE
Senior Engineer

Accepted this _____ day of _____, 2025.

By: _____
Signature

Printed Name, Title

IEPA REQUIREMENTS**1. Audit, Access to Records**

i) The ENGINEER agrees to include subsections (i) through (iv) below in all contracts and subcontracts directly related to project performances which are in excess of \$25,000. To maintain books, records, documents and other evidence directly pertinent to performance of Agency loan work under this agreement consistent with generally accepted accounting principles in accordance with the American Institute of Certified Public Accountants Professional Standards. The IEPA or any of its duly authorized representatives shall have access to such books, records, documents and other evidence for the purpose of inspection, audit and copying. The ENGINEER will provide facilities for such access and inspection.

ii) Audits conducted pursuant to this provision shall be in accordance with generally accepted auditing standards.

iii) The ENGINEER agrees to disclosure of all information and reports resulting from access to records pursuant to subsection (i) above, to the IEPA. Where the audit concerns the ENGINEER, the auditing agency will afford the ENGINEER an opportunity for an audit exit conference to comment on the pertinent portions of the draft audit report. The final audit report will include the written comments, if any, of the audited parties.

iv) Records under subsection (i) above shall be maintained and made available during performance on IEPA loan work under this agreement and until three years from date of final IEPA loan audit for the project. In addition, those records which relate to any "dispute" appeal under an Agency loan agreement, or litigation, or the settlement of claims arising out of such performance, costs, or items to which an audit exception has been taken, shall be maintained and made available until three years after the date of resolution of such appeal, litigation or exception.

2. Covenant Against Contingent Fees

The ENGINEER warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bonafide employees. For breach or violation of this warranty, the loan recipient shall have the right to annul this agreement without liability or in its discretion to deduct from the contract price or consideration or otherwise recover, the full amount of such commission, percentage, brokerage or contingent fee.

3. DBE/MBE/WBE

The ENGINEER agrees to take affirmative steps to assure that disadvantaged business enterprises, minority business enterprises and women's business enterprises are utilized when possible as sources of supplies, equipment, construction and services in accordance with the Clean Water Loan Program rules. As required by the award conditions of USEPA's Assistance Agreement with the IEPA, the ENGINEER acknowledges that the fair share percentages are 5% for MBE's and 12% for WBE's.

4. Non-Discrimination

The ENGINEER shall not discriminate on the basis of race, color, national origin or sex in the performance of this contract. The ENGINEER shall carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the ENGINEER to carry out these requirements is a material breach of this contract which may result in the termination of this contract or other legally available remedies.

5. Certification of no Disbarment or Suspension

The ENGINEER certifies that no person(s) performing services under this agreement has not been disbarred or suspended in accordance with federal Executive Order 12549.

Article XI Lobbying

Improper Influence. Grantee certifies that no Grant Funds have been paid or will be paid by or on behalf of Grantee to any person for influencing or attempting to influence an officer or employee of any government agency, a member of Congress or Illinois General Assembly, an officer or employee of Congress or Illinois General Assembly, or an employee of a member of Congress or Illinois General Assembly in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. 31 USC 1352. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

Federal Form LLL. If any funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs shall be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

Procurement Lobbying. Grantee warrants and certifies that it and to the best of its knowledge, its sub-grantees have complied and will comply with Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits Grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

Subawards. Grantee must include the language of this ARTICLE XI in the award documents for any subawards made pursuant to this Award at all tiers. All sub-grantees are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee shall forward all disclosures by contractors regarding this certification to Grantor.

Certification. This certification is a material representation of fact upon which reliance was placed to enter in to this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

Robinson Billing Rates

Classification	Rate
Principal Engineer 1	\$213.00
Senior Project Manager 1 / 2	\$193.00 / \$202.00
Senior Engineer 1 / 2 / 3	\$166.00 / \$178.00 / \$190.00
Project Engineer 1 / 2 / 3 / 4	\$133.00 / \$142.00 / \$152.00 / \$163.00
Project Manager 1 / 2 / 3	\$142.00 / \$153.00 / \$163.00
Senior Project Scientist	\$160.00
Engineering Technician	\$135.00
Chief Land Surveyor	\$172.00
Land Surveyor 1 / 2 / 3	\$128.00 / \$146.00 / \$158.00
Surveying Technologist 1 / 2	\$113.00 / \$128.00
Senior Planner	\$162.00
Planner	\$135.00
Grant Writer 1 / 2	\$95.00 / \$115.00
Project Developer 1 / 2 / 3	\$113.00 / \$152.00 / \$177.00
GIS Coordinator	\$168.00
GIS Developer	\$139.00
GIS Technologist	\$111.00
CAD Manager	\$160.00
CAD Designer	\$140.00
CAD Technologist 1 / 2	\$105.00 / \$121.00
Resident Engineer 1 / 2 / 3	\$133.00 / \$152.00 / \$165.00
Resident Engineering Rep 1 / 2 / 3	\$137.00 / \$142.00 / \$148.00
Field Superintendent	\$180.00
Assistant Field Superintendent	\$170.00
Field Crew Chief	\$133.00
Field Crew Member 1 / 2	\$83.00 / \$101.00
Operations Manager	\$150.00
Operations Coordinator	\$108.00
Operator 1 / 2 / 3	\$92.00 / \$98.00 / \$104.00
IT Coordinator	\$152.00
IT Technologist	\$113.00
Administrative 1 / 2	\$83.00 / \$95.00
Project Administration	\$110.00
Intern	\$55.00

• Rates are subject to revision on or after 1/1/2024

• Reimbursable Expenses at a factor of 1.10. Sub-Consultant Fee Markup at 10%



17900 Harper Street
Lansing, Illinois 60438
(708) 889-9600

RECIPIENT:**VILLAGE OF THORNTON**

115 E MARGARET ST
THORNTON, IL 60476

Phone: 708-935-6778 MBL

SERVICE ADDRESS:

32 Arrowhead Drive
Thornton, Illinois 60476

Quote #3161

Sent on

Sep 16, 2025

Total**\$1,350.00**

Product/Service	Description	Qty.	Unit Price	Total
TR-TRST	Tree Type: Maple DBH: 26-30" Location: in parkway close to driveway Marking: Pink ribbon **Tree scope: Remove tree and grind stump **Stump scope: Stump grinding includes only the core of the stump and not the surrounding roots. **Cleanup notes: Haul away logs, chip brush and remove from site. Leave chips* from stump grinding. Its free mulch for your garden or landscaping! **Arborist notes: Tree is hollow and has rot in trunk at base of tree it poses great failure risk and should be removed.	1	\$1,350.00	\$1,350.00

* Non-taxable

A deposit of \$675.00 will be required to begin.

Total**\$1,350.00**

17900 Harper Street
Lansing, Illinois 60438
(708) 889-9600



Please carefully read this quote in its entirety

*Note: Unless otherwise requested, stump grinding will leave resulting wood chips piled in place. This avoids creating a possibly dangerous hole and keeps costs down, as chip removal requires extra labor and fees. We can provide pricing to remove chips to ground level upon request. Without removal, large stumps may leave large chip piles.

Quote valid for 30 days.

All quotes require a 50% non-refundable deposit to confirm the work, with the remaining balance due upon job completion, unless otherwise stated. Payment of the deposit constitutes acceptance of this contract and its terms. Deposits may be refunded in extenuating circumstances at Company's sole discretion.

The Company will perform services as outlined in the contract in a professional and workmanlike manner. Any additional work requires prior approval and may result in extra charges.

Scheduling is subject to weather and availability. Customers will be notified at least 24 hours before the start of work. The Customer does not need to be home for the work to be completed; however, any scheduling restrictions must be disclosed at the time of deposit. The Customer must provide clear access to the worksite, including unlocking gates and moving vehicles or other movable impediments. Surcharges may apply if work is delayed due to customer's failure to properly prepare work zone on agreed upon work date.

The Company will use Julie Locating Service to identify underground utility hazards, but the Customer must disclose any additional underground systems, such as irrigation. The Customer is responsible for keeping the work area clear of people, pets, and obstacles. The Company is not responsible for pre-existing conditions, hidden hazards, or damage caused by external factors.

Customer acknowledges that tree work often requires the use of heavy equipment and machinery. While every effort will be made to minimize impact, the Company is not responsible for minor damage to lawns, turf, or landscaping caused during the normal course of operations. No warranty is provided against such incidental property disturbance. However, the Company carries liability insurance and workers' compensation and will take responsibility for reasonable repair of property damage caused by the negligence or improper performance of its employees. Proof of insurance is available upon request.

No warranty is provided for the future health or condition of trees or shrubs.

Invoices not paid within 30 days of job completion are subject to a \$25 late fee and a 1.8% per month finance charge. If a third party is hired to collect past due balances, all associated collection fees will be added to the outstanding balance.

Both parties agree to mediation before pursuing legal action. Disputes will be resolved in the State of Illinois.

The Customer releases the Company from liability for any undisclosed site hazards.

The Company reserves the right to terminate services if unsafe conditions exist, access is denied, or payment terms are not met.

Mulch
MastersPIKARSKI & SONS
TREE SERVICE

Wood Recyclers

17900 Harper Street
Lansing, Illinois 60438
(708) 889-9600

RECIPIENT:**VILLAGE OF THORNTON**

115 E MARGARET ST
THORNTON, IL 60476

Phone: 708-935-6778 MBL

SERVICE ADDRESS:

123 North Wolcott Street
Thornton, Illinois 60476

Quote #3185

Sent on

Sep 16, 2025

Total**\$600.00**

Product/Service	Description	Qty.	Unit Price	Total
TR-TRST	Tree Type: Maple DBH: 16-20" Location: west tree on Harriet St side parkway Marking: Pink ribbon	1	\$600.00	\$600.00
	**Tree scope: Remove tree and grind stump **Stump scope: Stump grinding includes only the core of the stump and not the surrounding roots. **Cleanup notes: Haul away logs, chip brush and remove from site. Leave chips* from stump grinding. Its free mulch for your garden or landscaping! **Arborist notes: Tree is completely dead and should be removed			

* Non-taxable

Total**\$600.00**

Please carefully read this quote in its entirety

*Note: Unless otherwise requested, stump grinding will leave resulting wood chips piled in place. This avoids creating a possibly dangerous hole and keeps costs down, as chip removal requires extra labor and fees. We can provide pricing to remove chips to ground level upon request. Without removal, large stumps may leave large chip piles.

Quote valid for 30 days.

All quotes require a 50% non-refundable deposit to confirm the work, with the remaining balance due upon job completion, unless otherwise stated. Payment of the deposit constitutes acceptance of this contract and its terms. Deposits may be refunded in extenuating circumstances at Company's sole discretion.

The Company will perform services as outlined in the contract in a professional and workmanlike manner. Any additional work requires prior approval and may result in extra charges.

Scheduling is subject to weather and availability. Customers will be notified at least 24 hours before the start of work. The

17900 Harper Street
Lansing, Illinois 60438
(708) 889-9600



Customer does not need to be home for the work to be completed; however, any scheduling restrictions must be disclosed at the time of deposit. The Customer must provide clear access to the worksite, including unlocking gates and moving vehicles or other movable impediments. Surcharges may apply if work is delayed due to customer's failure to properly prepare work zone on agreed upon work date.

The Company will use Julie Locating Service to identify underground utility hazards, but the Customer must disclose any additional underground systems, such as irrigation. The Customer is responsible for keeping the work area clear of people, pets, and obstacles. The Company is not responsible for pre-existing conditions, hidden hazards, or damage caused by external factors.

Customer acknowledges that tree work often requires the use of heavy equipment and machinery. While every effort will be made to minimize impact, the Company is not responsible for minor damage to lawns, turf, or landscaping caused during the normal course of operations. No warranty is provided against such incidental property disturbance. However, the Company carries liability insurance and workers' compensation and will take responsibility for reasonable repair of property damage caused by the negligence or improper performance of its employees. Proof of insurance is available upon request.

No warranty is provided for the future health or condition of trees or shrubs.

Invoices not paid within 30 days of job completion are subject to a \$25 late fee and a 1.8% per month finance charge. If a third party is hired to collect past due balances, all associated collection fees will be added to the outstanding balance.

Both parties agree to mediation before pursuing legal action. Disputes will be resolved in the State of Illinois.

The Customer releases the Company from liability for any undisclosed site hazards.

The Company reserves the right to terminate services if unsafe conditions exist, access is denied, or payment terms are not met.

Mulch
MastersPIEKARSKI & SONS
TREE SERVICE

Wood Recyclers

17900 Harper Street
Lansing, Illinois 60438
(708) 889-9600

RECIPIENT:**VILLAGE OF THORNTON**

115 E MARGARET ST
THORNTON, IL 60476

Phone: 708-935-6778 MBL

SERVICE ADDRESS:

617 East Margaret Street
Thornton, Illinois 60476

Quote #3184

Sent on

Sep 16, 2025

Total**\$1,195.00**

Product/Service	Description	Qty.	Unit Price	Total
TR-TRST	Tree Type: Ash DBH: 21-25" Location: closest tree to driveway on Mallette side on parkway Marking: Pink ribbon **Tree scope: Remove tree and grind stump **Stump scope: Stump grinding includes only the core of the stump and not the surrounding roots. **Cleanup notes: Haul away logs, chip brush and remove from site. Leave chips* from stump grinding. Its free mulch for your garden or landscaping! **Arborist notes: Tree is completely dead and should be removed	1	\$1,195.00	\$1,195.00

* Non-taxable

Total**\$1,195.00**

Please carefully read this quote in its entirety

*Note: Unless otherwise requested, stump grinding will leave resulting wood chips piled in place. This avoids creating a possibly dangerous hole and keeps costs down, as chip removal requires extra labor and fees. We can provide pricing to remove chips to ground level upon request. Without removal, large stumps may leave large chip piles.

Quote valid for 30 days.

All quotes require a 50% non-refundable deposit to confirm the work, with the remaining balance due upon job completion, unless otherwise stated. Payment of the deposit constitutes acceptance of this contract and its terms. Deposits may be refunded in extenuating circumstances at Company's sole discretion.

The Company will perform services as outlined in the contract in a professional and workmanlike manner. Any additional work requires prior approval and may result in extra charges.

17900 Harper Street
Lansing, Illinois 60438
(708) 889-9600



Scheduling is subject to weather and availability. Customers will be notified at least 24 hours before the start of work. The Customer does not need to be home for the work to be completed; however, any scheduling restrictions must be disclosed at the time of deposit. The Customer must provide clear access to the worksite, including unlocking gates and moving vehicles or other movable impediments. Surcharges may apply if work is delayed due to customer's failure to properly prepare work zone on agreed upon work date.

The Company will use Julie Locating Service to identify underground utility hazards, but the Customer must disclose any additional underground systems, such as irrigation. The Customer is responsible for keeping the work area clear of people, pets, and obstacles. The Company is not responsible for pre-existing conditions, hidden hazards, or damage caused by external factors.

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No warranty is provided for the future health or condition of trees or shrubs.

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Both parties agree to mediation before pursuing legal action. Disputes will be resolved in the State of Illinois.

The Customer releases the Company from liability for any undisclosed site hazards.

The Company reserves the right to terminate services if unsafe conditions exist, access is denied, or payment terms are not met.



17900 Harper Street
Lansing, Illinois 60438
(708) 889-9600

RECIPIENT:**VILLAGE OF THORNTON**

115 E MARGARET ST
THORNTON, IL 60476

Phone: 708-935-6778 MBL

SERVICE ADDRESS:

314 Blackstone Street
Thornton, Illinois 60476

Quote #3181

Sent on

Sep 16, 2025

Total**\$1,615.00**

Product/Service	Description	Qty.	Unit Price	Total
TR-TRST	Tree Type: Birch DBH: 41-45" Location: parkway Marking: Pink ribbon	1	\$1,615.00	\$1,615.00
	**Tree scope: Remove tree and grind stump **Stump scope: Stump grinding includes only the core of the stump and not the surrounding roots. **Cleanup notes: Haul away logs, chip brush and remove from site. Leave chips* from stump grinding. Its free mulch for your garden or landscaping! **Arborist notes: Tree is mostly dead and should be removed for safety			

* Non-taxable

Total**\$1,615.00**

Please carefully read this quote in its entirety

*Note: Unless otherwise requested, stump grinding will leave resulting wood chips piled in place. This avoids creating a possibly dangerous hole and keeps costs down, as chip removal requires extra labor and fees. We can provide pricing to remove chips to ground level upon request. Without removal, large stumps may leave large chip piles.

Quote valid for 30 days.

All quotes require a 50% non-refundable deposit to confirm the work, with the remaining balance due upon job completion, unless otherwise stated. Payment of the deposit constitutes acceptance of this contract and its terms. Deposits may be refunded in extenuating circumstances at Company's sole discretion.

The Company will perform services as outlined in the contract in a professional and workmanlike manner. Any additional work requires prior approval and may result in extra charges.

Scheduling is subject to weather and availability. Customers will be notified at least 24 hours before the start of work. The

17900 Harper Street
Lansing, Illinois 60438
(708) 889-9600



Customer does not need to be home for the work to be completed; however, any scheduling restrictions must be disclosed at the time of deposit. The Customer must provide clear access to the worksite, including unlocking gates and moving vehicles or other movable impediments. Surcharges may apply if work is delayed due to customer's failure to properly prepare work zone on agreed upon work date.

The Company will use Julie Locating Service to identify underground utility hazards, but the Customer must disclose any additional underground systems, such as irrigation. The Customer is responsible for keeping the work area clear of people, pets, and obstacles. The Company is not responsible for pre-existing conditions, hidden hazards, or damage caused by external factors.

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No warranty is provided for the future health or condition of trees or shrubs.

Invoices not paid within 30 days of job completion are subject to a \$25 late fee and a 1.8% per month finance charge. If a third party is hired to collect past due balances, all associated collection fees will be added to the outstanding balance.

Both parties agree to mediation before pursuing legal action. Disputes will be resolved in the State of Illinois.

The Customer releases the Company from liability for any undisclosed site hazards.

The Company reserves the right to terminate services if unsafe conditions exist, access is denied, or payment terms are not met.



17900 Harper Street
Lansing, Illinois 60438
(708) 889-9600

RECIPIENT:**VILLAGE OF THORNTON**

115 E MARGARET ST
THORNTON, IL 60476

Phone: 708-935-6778 MBL

SERVICE ADDRESS:

700 Park Avenue
Thornton, Illinois 60476

Quote #3179

Sent on

Sep 16, 2025

Total**\$2,100.00**

Product/Service	Description	Qty.	Unit Price	Total
TR-TRST	Tree Type: Elm DBH: 41-45" Location: South of driveway across from playset for park Marking: Pink ribbon **Tree scope: Remove tree and grind stump **Stump scope: Stump grinding includes only the core of the stump and not the surrounding roots. **Cleanup notes: Haul away logs, chip brush and remove from site. Leave chips* from stump grinding. Its free mulch for your garden or landscaping! **Arborist notes: Tree has rot at base of trunk and a vertical crack on trunk. Tree should be removed for safety	1	\$2,100.00	\$2,100.00

* Non-taxable

Total**\$2,100.00**

Please carefully read this quote in its entirety

*Note: Unless otherwise requested, stump grinding will leave resulting wood chips piled in place. This avoids creating a possibly dangerous hole and keeps costs down, as chip removal requires extra labor and fees. We can provide pricing to remove chips to ground level upon request. Without removal, large stumps may leave large chip piles.

Quote valid for 30 days.

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17900 Harper Street
Lansing, Illinois 60438
(708) 889-9600



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No warranty is provided for the future health or condition of trees or shrubs.

Invoices not paid within 30 days of job completion are subject to a \$25 late fee and a 1.8% per month finance charge. If a third party is hired to collect past due balances, all associated collection fees will be added to the outstanding balance.

Both parties agree to mediation before pursuing legal action. Disputes will be resolved in the State of Illinois.

The Customer releases the Company from liability for any undisclosed site hazards.

The Company reserves the right to terminate services if unsafe conditions exist, access is denied, or payment terms are not met.

Mulch
MastersPIKARSKI & SONS
TREE SERVICE

Wood Recyclers

17900 Harper Street
Lansing, Illinois 60438
(708) 889-9600

RECIPIENT:

VILLAGE OF THORNTON

115 E MARGARET ST
THORNTON, IL 60476

Phone: 708-935-6778 MBL

SERVICE ADDRESS:

12 Blackhawk Drive
Thornton, Illinois 60476

Quote #3171

Sent on

Sep 16, 2025

Total

\$1,250.00

Product/Service	Description	Qty.	Unit Price	Total
TR-TREWORK		1	\$1,250.00	\$1,250.00
TR-TRST	Tree Type: Maple DBH: 11-15" Location: most eastern tree in parkway Marking: Pink ribbon **Tree scope: Remove tree and grind stump **Stump scope: Stump grinding includes only the core of the stump and not the surrounding roots. **Cleanup notes: Haul away logs, chip brush and remove from site. Leave chips* from stump grinding. Its free mulch for your garden or landscaping! **Arborist notes: Tree is mostly dead and should be removed for safety			
TR-TRIM	Tree Type: Maple DBH: 21-25" Location: Middle tree in parkway Marking: Green ribbon **Tree scope: Crown cleaning: Removal of dead or damaged branches, and excessive "sucker growth" to reduce risk and improve tree health Crown raising: Removal of lower limbs to provide vertical clearance for vehicles, pedestrians, or line of sight **Cleanup notes: Haul away logs, chip brush and remove from site. **Arborist notes: Crown cleaning and crown raising to make stop sign viewable			

17900 Harper Street
Lansing, Illinois 60438
(708) 889-9600



Product/Service	Description	Qty.	Unit Price	Total
TR-TRIM	Tree Type: Maple DBH: 11-15" Location: most western tree in parkway Marking: Green ribbon **Tree scope: Crown cleaning: Removal of dead or damaged branches, and excessive "sucker growth" to reduce risk and improve tree health Crown raising: Removal of lower limbs to provide vertical clearance for vehicles, pedestrians, or line of sight **Cleanup notes: Haul away logs, chip brush and remove from site. **Arborist notes: Crown cleaning and crown raising to make stop sign viewable			

* Non-taxable

A deposit of \$625.00 will be required to begin.

Total **\$1,250.00**

Please carefully read this quote in its entirety

*Note: Unless otherwise requested, stump grinding will leave resulting wood chips piled in place. This avoids creating a possibly dangerous hole and keeps costs down, as chip removal requires extra labor and fees. We can provide pricing to remove chips to ground level upon request. Without removal, large stumps may leave large chip piles.

Quote valid for 30 days.

All quotes require a 50% non-refundable deposit to confirm the work, with the remaining balance due upon job completion, unless otherwise stated. Payment of the deposit constitutes acceptance of this contract and its terms. Deposits may be refunded in extenuating circumstances at Company's sole discretion.

The Company will perform services as outlined in the contract in a professional and workmanlike manner. Any additional work requires prior approval and may result in extra charges.

Scheduling is subject to weather and availability. Customers will be notified at least 24 hours before the start of work. The Customer does not need to be home for the work to be completed; however, any scheduling restrictions must be disclosed at the time of deposit. The Customer must provide clear access to the worksite, including unlocking gates and moving vehicles or other movable impediments. Surcharges may apply if work is delayed due to customer's failure to properly prepare work zone on agreed upon work date.

The Company will use Julie Locating Service to identify underground utility hazards, but the Customer must disclose any additional underground systems, such as irrigation. The Customer is responsible for keeping the work area clear of people, pets, and obstacles. The Company is not responsible for pre-existing conditions, hidden hazards, or damage caused by external factors.

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Mulch
MastersPIKARSKI & SONS
TREE SERVICE

Wood Recyclers

17900 Harper Street
Lansing, Illinois 60438
(708) 889-9600

RECIPIENT:**VILLAGE OF THORNTON**

115 E MARGARET ST
THORNTON, IL 60476

Phone: 708-935-6778 MBL

SERVICE ADDRESS:

14 Blackhawk Drive
Thornton, Illinois 60476

Quote #3169

Sent on

Sep 16, 2025

Total**\$3,050.00**

Product/Service	Description	Qty.	Unit Price	Total
TR-TREWORK		1	\$3,050.00	\$3,050.00
TR-TRST	Tree Type: Maple DBH: 16-20" Location: most eastern tree in parkway Marking: Pink ribbon **Tree scope: Remove tree and grind stump **Stump scope: Stump grinding includes only the core of the stump and not the surrounding roots. **Cleanup notes: Haul away logs, chip brush and remove from site. Leave chips* from stump grinding. Its free mulch for your garden or landscaping! **Arborist notes: Tree has a large wound in trunk that is filled with rot. Tree should be removed for safety			

17900 Harper Street
Lansing, Illinois 60438
(708) 889-9600



Product/Service	Description	Qty.	Unit Price	Total
TR-TRST	Tree Type: Maple DBH: 26-30" Location: Middle tree in parkway Marking: Pink ribbon **Tree scope: Remove tree and grind stump **Stump scope: Stump grinding includes only the core of the stump and not the surrounding roots. **Cleanup notes: Haul away logs, chip brush and remove from site. Leave chips* from stump grinding. Its free mulch for your garden or landscaping! **Arborist notes: Tree is dead and has fungi growing out all around the base of the tree indicating internal rot. Tree should be removed for safety			
TR-TRST	Tree Type: Maple DBH: 16-20" Location: most western tree in parkway Marking: Pink ribbon **Tree scope: Remove tree and grind stump **Stump scope: Stump grinding includes only the core of the stump and not the surrounding roots. **Cleanup notes: Haul away logs, chip brush and remove from site. Leave chips* from stump grinding. Its free mulch for your garden or landscaping! **Arborist notes: Tree has dieback and is declining and should be removed for safety			

* Non-taxable

A deposit of \$1,525.00 will be required to begin.

Total	\$3,050.00
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Mulch
MastersMENARSKI & SONS
TREE SERVICE

Wood Recyclers

17900 Harper Street
Lansing, Illinois 60438
(708) 889-9600

RECIPIENT:

VILLAGE OF THORNTON

115 E MARGARET ST
THORNTON, IL 60476

Phone: 708-935-6778 MBL

SERVICE ADDRESS:

27 Blackhawk Drive
Thornton, Illinois 60476

Quote #3167

Sent on

Sep 16, 2025

Total

\$3,240.00

Product/Service	Description	Qty.	Unit Price	Total
TR-TREEWORK		1	\$3,240.00	\$3,240.00
TR-TRST	Tree Type: Maple DBH: 16-20" Location: in parkway tree closest to driveway Marking: Pink ribbon **Tree scope: Remove tree and grind stump **Stump scope: Stump grinding includes only the core of the stump and not the surrounding roots. **Cleanup notes: Haul away logs, chip brush and remove from site. Leave chips* from stump grinding. Its free mulch for your garden or landscaping! **Arborist notes: Tree is mostly dead and should be removed.			
TR-TRST	Tree Type: Maple DBH: 31-35" Location: in parkway at corner Marking: Pink ribbon **Tree scope: Remove tree and grind stump **Stump scope: Stump grinding includes only the core of the stump and not the surrounding roots. **Cleanup notes: Haul away logs, chip brush and remove from site. Leave chips* from stump grinding. Its free mulch for your garden or landscaping! **Arborist notes: Tree is hollow, has rot, and is declining. Tree should be removed for safety.			

17900 Harper Street
Lansing, Illinois 60438
(708) 889-9600



Product/Service	Description	Qty.	Unit Price	Total
TR-TRST	Tree Type: Maple DBH: 26-30" Location: in parkway most southern tree Marking: Pink ribbon **Tree scope: Remove tree and grind stump **Stump scope: Stump grinding includes only the core of the stump and not the surrounding roots. **Cleanup notes: Haul away logs, chip brush and remove from site. Leave chips* from stump grinding. Its free mulch for your garden or landscaping! **Arborist notes: Tree has dieback and is declining. Tree should be removed for safety.			

* Non-taxable

Total **\$3,240.00**

Please carefully read this quote in its entirety

*Note: Unless otherwise requested, stump grinding will leave resulting wood chips piled in place. This avoids creating a possibly dangerous hole and keeps costs down, as chip removal requires extra labor and fees. We can provide pricing to remove chips to ground level upon request. Without removal, large stumps may leave large chip piles.

Quote valid for 30 days.

All quotes require a 50% non-refundable deposit to confirm the work, with the remaining balance due upon job completion, unless otherwise stated. Payment of the deposit constitutes acceptance of this contract and its terms. Deposits may be refunded in extenuating circumstances at Company's sole discretion.

The Company will perform services as outlined in the contract in a professional and workmanlike manner. Any additional work requires prior approval and may result in extra charges.

Scheduling is subject to weather and availability. Customers will be notified at least 24 hours before the start of work. The Customer does not need to be home for the work to be completed; however, any scheduling restrictions must be disclosed at the time of deposit. The Customer must provide clear access to the worksite, including unlocking gates and moving vehicles or other movable impediments. Surcharges may apply if work is delayed due to customer's failure to properly prepare work zone on agreed upon work date.

The Company will use Julie Locating Service to identify underground utility hazards, but the Customer must disclose any additional underground systems, such as irrigation. The Customer is responsible for keeping the work area clear of people, pets, and obstacles. The Company is not responsible for pre-existing conditions, hidden hazards, or damage caused by external factors.

Customer acknowledges that tree work often requires the use of heavy equipment and machinery. While every effort will be made to minimize impact, the Company is not responsible for minor damage to lawns, turf, or landscaping caused during the normal course of operations. No warranty is provided against such incidental property disturbance. However, the Company carries liability insurance and workers' compensation and will take responsibility for reasonable repair of property damage caused by the negligence or improper performance of its employees. Proof of insurance is available upon request.



17900 Harper Street
Lansing, Illinois 60438
(708) 889-9600

RECIPIENT:**VILLAGE OF THORNTON**

115 E MARGARET ST
THORNTON, IL 60476

Phone: 708-935-6778 MBL

SERVICE ADDRESS:

52 Blackhawk Drive
Thornton, Illinois 60476

Quote #3164

Sent on

Sep 16, 2025

Total**\$950.00**

Product/Service	Description	Qty.	Unit Price	Total
TR-TRST	Tree Type: Maple DBH: 26-30" Location: parkway Marking: Pink ribbon **Tree scope: Remove tree and grind stump **Stump scope: Stump grinding includes only the core of the stump and not the surrounding roots. **Cleanup notes: Haul away logs, chip brush and remove from site. Leave chips* from stump grinding. Its free mulch for your garden or landscaping! **Arborist notes: Tree is dead and should be removed for safety.	1	\$950.00	\$950.00

* Non-taxable

Total**\$950.00**

Please carefully read this quote in its entirety

*Note: Unless otherwise requested, stump grinding will leave resulting wood chips piled in place. This avoids creating a possibly dangerous hole and keeps costs down, as chip removal requires extra labor and fees. We can provide pricing to remove chips to ground level upon request. Without removal, large stumps may leave large chip piles.

Quote valid for 30 days.

All quotes require a 50% non-refundable deposit to confirm the work, with the remaining balance due upon job completion, unless otherwise stated. Payment of the deposit constitutes acceptance of this contract and its terms. Deposits may be refunded in extenuating circumstances at Company's sole discretion.

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17900 Harper Street
Lansing, Illinois 60438
(708) 889-9600



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No warranty is provided for the future health or condition of trees or shrubs.

Invoices not paid within 30 days of job completion are subject to a \$25 late fee and a 1.8% per month finance charge. If a third party is hired to collect past due balances, all associated collection fees will be added to the outstanding balance.

Both parties agree to mediation before pursuing legal action. Disputes will be resolved in the State of Illinois.

The Customer releases the Company from liability for any undisclosed site hazards.

The Company reserves the right to terminate services if unsafe conditions exist, access is denied, or payment terms are not met.

Mulch
MastersPIKARSKI & SONS
TREE SERVICE

Wood Recyclers

17900 Harper Street
Lansing, Illinois 60438
(708) 889-9600

RECIPIENT:**VILLAGE OF THORNTON**

115 E MARGARET ST
THORNTON, IL 60476

Phone: 708-935-6778 MBL

SERVICE ADDRESS:

22 Arapaho Drive
Thornton, Illinois 60476

Quote #3160

Sent on

Sep 16, 2025

Total**\$1,350.00**

Product/Service	Description	Qty.	Unit Price	Total
TR-TRST	Tree Type: Maple DBH: 26-30" Location: in parkway on Tahoe Drive side Marking: Pink ribbon	1	\$1,350.00	\$1,350.00
	**Tree scope: Remove tree and grind stump **Stump scope: Stump grinding includes only the core of the stump and not the surrounding roots. **Cleanup notes: Haul away logs, chip brush and remove from site. Leave chips* from stump grinding. Its free mulch for your garden or landscaping! **Arborist notes: Tree is half dead and should be removed for safety			

* Non-taxable

A deposit of \$675.00 will be required to begin.

Total**\$1,350.00**

17900 Harper Street
Lansing, Illinois 60438
(708) 889-9600



Please carefully read this quote in its entirety

*Note: Unless otherwise requested, stump grinding will leave resulting wood chips piled in place. This avoids creating a possibly dangerous hole and keeps costs down, as chip removal requires extra labor and fees. We can provide pricing to remove chips to ground level upon request. Without removal, large stumps may leave large chip piles.

Quote valid for 30 days.

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The Company reserves the right to terminate services if unsafe conditions exist, access is denied, or payment terms are not met.



Maxine Renyolds, Village President
VILLAGE OF THORNTON
PUBLIC WORKS

121 NORTH WOLCOTT STREET • THORNTON, ILLINOIS 60476

PHONE (708) 877-4462 • FAX (708) 877-1627

www.thorntonil.us

Date: 10-1-2025

To: Admin. Vivian Payne / Board Members

From: Public Works Supt. Bryan Roberts

Re: Tree Trimming and Removal at various locations approval

After reaching out for multiple quotes I only received one back. Please see quote from Piekarski & Sons Tree Service for a total of \$16,700. Not all trees that were looked at will be addressed this year due to budget. I took recommendation from the Arborist and picked the trees that are safety issues at this time.

ADDRESS	ACTION	QUOTED PRICE
123 N. Wolcott	Remove	\$600.00
617 Margaret St.	Remove	\$1195.00
314 Blackstone	Remove	\$1615.00
700 Park Ave.	Remove	\$2100.00
12 Blackhawk	Remove	\$1250.00
	Trim X2	
14 Blackhawk	Remove x3	\$3050.00
27 Blackhawk	Remove x3	\$3240.00
52 Blackhawk	Remove	\$950.00
32 Arrowhead	Remove	\$1350.00
22 Arapaho	Remove	\$1350.00
TOTAL		\$16,700

Bryan Roberts,
Superintendent
Department of Public Works
Village of Thornton
708/877-4462 Office
708/877-1627 Fax
brobert@thorntonil.us

BRYCER, L.P.
4355 Weaver Parkway
Suite 230
Warrenville, IL 60555

June 12th, 2025

Village of Thornton
115 E Margaret St.
Thornton, IL 60476

Re: "The Compliance Engine"

Dear Village of Thornton:

We look forward to providing you with "The Compliance Engine" (the "Solution"). This proposal letter provides the basic terms by which Brycer, L.P. ("Brycer") will provide you, Village of Thornton ("Client"), with the Solution. The use of the Solution and all matters between Brycer and Client will be subject to the standard "Terms and Conditions" attached to this proposal as Exhibit A. The basic terms are as follows:

1. **Term**: Brycer will provide Client with the Solution for three years, commencing _____ (the "Initial Term"). Thereafter, the Term shall automatically renew for successive three-year periods unless terminated by Brycer or Client in writing at least 90 days prior to the expiration of the then current Term (each, a "Renewal Term" and together with the Initial Term, the "Term"). Following the expiration or termination of the Term (as provided in the Terms and Conditions), Client shall stop using the Solution; provided, however, Brycer shall make available, and Client shall have the right to download, Client's data from the Solution for a period of 60 days after the expiration or termination of the Term. Client shall have the right to terminate this agreement upon giving 90 days written notice to Brycer.

2. **Fees**: Brycer will collect all fees due and payable by third party inspectors in connection with activities relating to the Solution plus any additional fees charged by Client. Brycer will collect 100% of the total fee charged. Brycer will remit to Client, on a quarterly basis, 50% of the total fees charged in connection with the third-party inspector's use of the Solution. The amount of the fees due and payable to Brycer in connection with third party inspectors use of the Solution may be amended from time to time.

3. **Brycer Responsibilities**: During the Term, Brycer shall be responsible for the following in connection with Client's use of the Solution:

- **Availability**. Brycer shall make the Solution available to Client as set forth on Exhibit B. The maintenance schedule and minimum service levels for the Solution are set forth on Exhibit B.
- **Service Level**. Brycer shall provide commercially reasonable levels of customer service with respect to the Solution to all third parties who transact business with Client and access the Solution.
- **Backup**. Brycer shall backup the database used in connection with the Solution to a

separate server located within the same web hosting firm which the Solution is being hosted on a real time basis. Upon request by Client (which can be no more than once a month) or made prior to or within 60 days after the effective date of termination of the Term, Brycer will make available to Client a complete and secure (i.e. encrypted and appropriately authenticated) download file of Client data in XML format including all schema and attachments in their native format. Brycer shall maintain appropriate administrative, physical and technical safeguards for protection of the security, confidentiality and integrity of Client data. Brycer shall not (a) modify Client data or (b) disclose Client data except as required by law.

- ***Retention of Information.*** Brycer will maintain all information entered into the database by third party inspectors for at least five years from the time such information is entered into the database.
- ***Notices.*** Brycer will be responsible for generating and delivering the following notices to third parties in connection with the Solution: (a) reminders of upcoming inspections that are due; (b) notices that an inspection is past due; and (c) notices of completed inspection reports which contain one or more deficiencies.
- ***Call Center*** Phone calls by Brycer on behalf of the Client to the property for EACH life-safety system overdue for service based on dates automatically tracked within the TCE database. Brycer is not an agent of the Client and all scripts for the overdue calls will be approved by the Client.
- ***Updates and Enhancements.*** In the event Brycer releases any updates, corrections, or enhancements to the Solution during the Term, Brycer shall promptly provide such updates or corrections to Client free of any charge or fee.

4. **Client Responsibilities:** During the Term, Client shall be responsible for the following in connection with Client's use of the Solution:

- ***Operating System.*** Client shall be solely responsible for providing a proper operating environment, including computer hardware or other equipment and software, for any portion of the Solution installed on the Client's equipment (the "Client Access Software") and for the installation of network connections to the Internet. In addition to any other Client Access Software requirements, Client must use version Edge, Firefox version 76, Chrome 60 or Safari (or more recent versions), in addition to having a .pdf reader installed on machines to view attachments.
- ***Training.*** Client shall allow Brycer at Client's facilities to train all applicable personnel of Client on the use of the Solution.
- ***Information.*** Client shall promptly provide Brycer with all appropriate information necessary for Brycer to create the database for the Solution, including without limitation: (a) all commercial building addresses within [Village of Thornton] for Brycer's initial upload; and (b) quarterly updates to in a format acceptable to Brycer in its discretion.
- ***Enforcement.*** Client shall take all actions necessary to require (e.g. resolution, ordinance, fire policy, code amendment) the use of the Solution by third party inspection companies.
- ***Reports.*** Client will require all compliant and deficient test results to be submitted.

5. **Ownership of Data.** Client owns all the data provided by Client and received from third party contractors for Client. Brycer shall maintain appropriate administrative, physical and technical safeguards for protection of the security, confidentiality and integrity of Client's data.

Please acknowledge your acceptance of this proposal and our standard Terms and Conditions by counter-signing this proposal below. We look forward to a long-term and mutually beneficial relationship with you.

Brycer, L.P.

By:
Its:

Acknowledged and Agreed to this
____ day of _____, 20____:

[Village of Thornton]

By:
Its:

Exhibit A**Terms and Conditions**

Any capitalized terms not defined in these Terms and Conditions shall have the meaning assigned to it in that certain Letter Agreement attached hereto by and between Brycer, L.P. and Client (the "Agreement").

1. **Restrictions on Use.** Client shall not copy, distribute, create derivative works of or modify the Solution in any way. Client agrees that: (a) it shall only permit its officers and employees (collectively, the "Authorized Users") to use the Solution for the benefit of Client; (b) it shall use commercially reasonable efforts to prevent the unauthorized use or disclosure of the Solution; (c) it shall not sell, resell, rent or lease the Solution; (d) it shall not use the Solution to store or transmit infringing or otherwise unlawful or tortious material, or to store or transmit material in violation of third party rights; (e) it shall not interfere with or disrupt the integrity or performance of the Solution or third-party data contained therein; (f) it shall not reverse engineer, translate, disassemble, decompile or otherwise attempt to create any source code which is derived from the Solution (g) it shall not permit anyone other than the Authorized Users to view or use the Solution and any screen shots of the Solution and (h) it shall not disclose the features of the Solution to anyone other than the Authorized Users. Client is responsible for all actions taken by the Authorized Users in connection with the Solution.
2. **Proprietary Rights.** All right, title and interest in and to the Solution, the features of the Solution and images of the Solution as well any and all derivative works or modifications thereof (the "Derivative Works"), and any accompanying documentation, manuals or other materials used or supplied under this Agreement or with respect to the Solution or Derivative Works (the "Documentation"), and any reproductions works made thereof, remain with Brycer. Client shall not remove any product identification or notices of such proprietary rights from the Solution. Client acknowledges and agrees that, except for the limited use rights established hereunder, Client has no right, title or interest in the Solution, the Derivative Works or the Documentation.
3. **Independent Contractor.** Nothing in the Agreement may be construed or interpreted as constituting either party hereto as the agent, principal, employee or joint venturer of the other. Each of Client and Brycer is an independent contractor. Neither may assume, either directly or indirectly, any liability of or for the other party. Neither party has the authority to bind or obligate the other party and neither party may represent that it has such authority.
4. **Reservation of Rights.** Brycer reserves the right, in its sole discretion and with prior notice to Client, to discontinue, add, adapt, or otherwise modify any design or specification of the Solution and/or Brycer's policies, procedures, and requirements specified or related hereto. All rights not expressly granted to Client are reserved to Brycer, including the right to provide all or any part of the Solution to other parties.
5. **Use of Logos.** During the term of this Agreement, Brycer shall have the right to use Client's logos for the purpose of providing the Solution to Client.
6. **Confidential Information.** Brycer and Client acknowledge and agree that in providing the Solution, Brycer and Client, as the case may be, may disclose to the other party certain confidential, proprietary trade secret information ("Confidential Information"). Confidential Information may include, but is not limited to, the Solution, computer programs, flowcharts, diagrams, manuals, schematics, development tools, specifications, design documents, marketing information, financial information or business plans. Each party agrees that it will not, without the express prior written consent of the other party, disclose any Confidential Information or any part thereof to any third party. Notwithstanding the foregoing, the parties acknowledge that Client and Brycer shall be permitted to comply with any all federal and state laws concerning disclosure provided that any such required disclosure will not include any of Brycer's screen shots. The disclosing party shall provide prior written notice of any required disclosure of the nondisclosing party's Confidential Information to the nondisclosing party and shall disclose only the information that is required to be disclosed by law. In the event that Client requests from Brycer any reports or other information for purposes of complying with federal and state disclosure laws, Brycer shall provide such information within five business day following such request. Confidential Information excludes information: (a) that is or becomes generally available to the public through no fault of the receiving party; (b) that is rightfully received by the receiving party from a third party without limitation as to its use; or (c) that is independently developed by receiving party without use of any Confidential Information. At the termination of this Agreement, each party will return the other party all Confidential Information of the other party. Each party also agrees that it shall not duplicate, translate, modify, copy, printout, disassemble, decompile or otherwise tamper with any Confidential Information of the other party or any firmware, circuit board or software provided therewith.
7. **Brycer Warranty.** Brycer represents and warrants to Client that Brycer has all rights necessary in and to any patent, copyright, trademark, service mark or other intellectual property right used in, or associated with, the Solution, and that Brycer is duly authorized to enter into this Agreement and provide the Solution to Client pursuant to this Agreement.
8. **Disclaimer.** All information entered into Brycer's database is produced by third party inspectors and their agents. **THEREFORE, BRYCER SPECIFICALLY DISCLAIMS ANY REPRESENTATION OR WARRANTY AS TO THE ACCURACY OR COMPLETENESS OF ANY INFORMATION ENTERED INTO BRYCER'S DATABASE BY EITHER CLIENT OR THIRD PARTY INSPECTORS. EXCEPT AS SET FORTH IN SECTION 7, BRYCER MAKES NO OTHER WARRANTY, EXPRESS OR IMPLIED, WITH RESPECT TO THE SOLUTION OR ANY OTHER INFORMATION AND ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, ARE HEREBY DISCLAIMED, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. BRYCER'S SOLE LIABILITY FOR BREACH OF THE REPRESENTATION AND WARRANTY SET FORTH IN SECTION 7, AND CLIENT'S SOLE REMEDY, SHALL BE THAT BRYCER SHALL INDEMNIFY AND HOLD RECIPIENT HARMLESS FROM AND AGAINST ANY LOSS, SUIT, DAMAGE, CLAIM OR DEFENSE ARISING OUT OF BREACH OF THE REPRESENTATION AND WARRANTY.**
9. **LIMITATION ON DAMAGES.** **BRYCER SHALL ONLY BE LIABLE TO CLIENT FOR DIRECT DAMAGES PURSUANT TO THE**

AGREEMENT. EXCEPT AS OTHERWISE PROVIDED IN SECTION 7, IN NO EVENT SHALL BRYCER BE LIABLE FOR OR OBLIGATED IN ANY MANNER FOR SPECIAL, CONSEQUENTIAL, OR INDIRECT DAMAGES, INCLUDING, BUT NOT LIMITED TO, LOSS OF USE, LOSS OF PROFITS OR SYSTEM DOWNTIME. CLIENT ACKNOWLEDGES AND AGREES THAT IN NO CASE SHALL BRYCER'S LIABILITY FOR ANY LOSS OF DATA OR DATA INTEGRITY EXCEED THE REPLACEMENT COST OF THE MEDIA ON WHICH THE DATA WAS STORED.

10. **Risks Inherent to Internet.** Client acknowledges that: (a) the Internet is a worldwide network of computers, (b) communication on the Internet may not be secure, (c) the Internet is beyond the control of Brycer, and (d) Brycer does not own, operate or manage the Internet. Client also acknowledges that there are inherent risks associated with using the Solution, including but not limited to the risk of breach of security, the risk of exposure to computer viruses and the risk of interception, distortion, or loss of communications. Client assumes these risks knowingly and voluntarily releases Brycer from all liability from all such risks. Not in limitation of the foregoing, Client hereby assumes the risk, and Brycer shall have no responsibility or liability of any kind hereunder, for: (1) errors in the Solution resulting from misuse, negligence, revision, modification, or improper use of all or any part of the Solution by any entity other than Brycer or its authorized representatives; (2) any version of the Solution other than the then-current unmodified version provided to Client; (3) Client's failure to timely or correctly install any updates to the Client Access Software; (4) problems caused by connecting or failure to connect to the Internet; (5) failure to provide and maintain the technical and connectivity configurations for the use and operation of the Solution that meet Brycer's recommended requirements; (6) nonconformities resulting from or problems to or caused by non-Brycer products or services; or (7) data or data input, output, accuracy, and suitability, which shall be deemed under Client's exclusive control.
11. **Indemnity.** Brycer (the "Indemnifying Party") will defend and indemnify Client against any damages, losses, liabilities, causes of action, costs or expenses arising from Brycer's breach of this Agreement, gross negligence or intentional misconduct. Client will defend and indemnify Brycer against any damages, losses, liabilities, costs or expenses (including reasonable attorneys' fees) arising from Client's breach of this Agreement, gross negligence or intentional misconduct. Client acknowledges that Brycer does not create any of the data and information included in the Solution and is not responsible for and does not assess or make any suggestions or recommendations with respect to any such data or information. Client will defend and indemnify Brycer against any damages, losses, liabilities, costs or expenses (including reasonable attorneys' fees), claims, demands, suits or proceedings made or brought against Brycer by a third party in connection with Client's or an Authorized User's use of the Solution, or any action or inaction taken by a third party, including, but not limited to, third party inspectors, in connection with such third party providing services for Client or otherwise at Client's or an Authorized User's request or direction.
12. **Breach.** Brycer shall have the right to terminate or suspend this Agreement, and all of Client's rights hereunder, immediately upon delivering written notice to Client detailing Client's breach of any provision of this Agreement. If Client cures such breach within 5 days of receiving written notice thereof, Brycer shall restore the Solution and Client shall pay any fees or costs incurred by Brycer in connection with the restoration of the Solution.
13. **Illegal Payments.** Client acknowledges and agrees that it has not received or been offered any illegal or improper bribe, kickback, payment, gift or anything of value from any employee or agent of Brycer in connection with the Agreement.
14. **Beneficiaries.** There are no third party beneficiaries to the Agreement.
15. **Force Majeure.** Neither party shall be responsible for any failure to perform due to unforeseen, non-commercial circumstances beyond its reasonable control, including but not limited to acts of God, war, riot, embargoes, acts of civil or military authorities, fire, floods, earthquakes, blackouts, accidents, or strikes. In the event of any such delay, any applicable period of time for action by said party may be deferred for a period of time equal to the time of such delay, except that a party's failure to make any payment when due hereunder shall not be so excused.
16. **Notices.** All notices required in the Agreement shall be effective: (a) if given personally, upon receipt; (b) if given by facsimile or electronic mail, when such notice is transmitted and confirmation of receipt obtained; (c) if mailed by certified mail, postage prepaid, to the last known address of each party, three business days after mailing; or (d) if delivered to a nationally recognized overnight courier service, one business day after delivery.
17. **JURISDICTION AND VENUE.** THE AGREEMENT SHALL BE GOVERNED BY, CONSTRUED AND INTERPRETED IN ACCORDANCE WITH, AND ENFORCEABLE UNDER, THE LAWS OF THE STATE IN WHICH CLIENT EXISTS APPLICABLE TO CONTRACTS MADE IN SUCH STATE AND THAT ARE TO BE WHOLLY PERFORMED IN SUCH STATE WITHOUT REFERENCE TO THE CHOICE-OF-LAW PRINCIPLES OF SUCH STATE. THE PARTIES IRREVOCABLY AGREE THAT ALL ACTIONS OR PROCEEDINGS IN ANY WAY, MANNER OR RESPECT ARISING OUT OF OR FROM OR RELATED TO THE AGREEMENT SHALL BE LITIGATED ONLY IN COURTS LOCATED WITHIN THE STATE IN WHICH CLIENT EXISTS. THE PARTIES HEREBY CONSENT AND SUBMIT TO THE EXCLUSIVE JURISDICTION OF ANY LOCAL, STATE OR FEDERAL COURT LOCATED WITHIN SAID STATE. THE PARTIES HEREBY WAIVE ANY RIGHTS THEY MAY HAVE TO TRANSFER OR CHANGE VENUE OF ANY SUCH ACTION OR PROCEEDING ARISING OUT OF OR RELATING TO THIS AGREEMENT. THE PARTIES WAIVE ANY RIGHT TO TRIAL BY JURY ON ANY ACTION OR PROCEEDING TO ENFORCE OR DEFEND ANY RIGHTS UNDER THE AGREEMENT, AND AGREE THAT ANY SUCH ACTION OR PROCEEDING SHALL BE TRIED BEFORE A COURT AND NOT BEFORE A JURY.
18. **Attorneys' Fees.** The prevailing party in any proceeding in connection with the Agreement shall be entitled to recover from the non-prevailing party all costs and expenses, including without limitation, reasonable attorneys' and paralegals' fees and costs incurred by such party in connection with any such proceeding.
19. **Entire Agreement.** The Agreement sets out the entire agreement between the parties relative to the subject matter hereof and supersedes all prior or contemporaneous agreements or representations, oral or written.
20. **Amendment.** The Agreement may not be altered or modified, except by written amendment which expressly refers to the Agreement and which is duly executed by authorized representatives of both parties. The waiver or failure by either party to exercise or enforce any right provided for in the

Agreement shall not be deemed a waiver of any further right under the Agreement. Any provision of the Agreement held to be invalid under applicable law shall not render the Agreement invalid as a whole, and in such an event, such provision shall be interpreted so as to best accomplish the intent of the parties within the limits of applicable law. The Agreement may be executed by facsimile and in counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

21. Expiration. The rights and obligations contained in these Terms and Conditions shall survive any expiration or termination of the Agreement.

Exhibit B

Maintenance Schedule and Minimum Service Levels

1. **Uptime and Maintenance.**

The Solution shall be available 24 hours per day during the term of this Agreement. The Solution shall be fully functional, timely and accessible by Client at least 99.5% of the time or better and Brycer shall use reasonable efforts to provide Client with advance notice of any unscheduled downtime.

2. **Response Time.**

Brycer shall respond to telephone calls from Client within two hours of the call and/or message and all emails from Client within two hours of the receipt of the email.

3. **Customer Support**

Customer support hours are 24/7/365. The number is 630-413-9511

Brycer will assign client a dedicated customer representative with direct access to their email and work number.

The Compliance Engine

Reduce Risk. Improve Enforcement. Strengthen Your Community.

Powered by BRYCER



Our Vision

Make Your Community Safe.

Our Values

Professionalism | Integrity | Innovation | Teamwork

Our Mission

Our mission is to deliver proactive services and technology to ensure jurisdictional compliance with inspection, testing and maintenance laws. Our solutions are developed to be economical, efficient, flexible and scalable to meet the needs of code officials, inspection companies and consumers worldwide. We strive to create a safer environment for all!



The Problem: Compliance Gaps Are Growing

Jurisdictions across the country face a growing challenge:

- **40%** of life safety systems go uninspected or unmaintained each year
- **Less than 1%** of all fire departments not using TCE nationwide have a database of their fire protection systems, their testing status, and deficiencies
- **95%** of AHJs report lacking the resources to enforce their adopted fire code
- Manual, paper-based processes delay enforcement and put communities at risk

The Solution: The Compliance Engine

- TCE is a secure cloud-based platform that automates inspection report intake, organizes reports into actionable data, and supports follow-up — all while keeping your department fully in control.

How It Works

- Contractors submit reports directly to your TCE portal
- BRYCER collects, organizes, filters, and validates the data
- Property owners are automatically notified of upcoming or overdue testing
- BRYCER handles follow-up emails, letters, and phone calls
- You receive accurate, action-ready information, that is easy to digest — and retain full authority on enforcement

Why It Works

- **No cost** to your agency or municipality
- **No change** to your inspection process or vendors
- **Administrative time reduced by 85%**
- **63% increase** in testing and repair activity in the first year
- **Customized notices** branded with your department's logo and language
- **24/7/365 support** for AHJs, contractors, and properties

Let's Talk About Your Department

As part of implementation, BRYCER works with each AHJ to review existing inspection data, validate system records, and assess current compliance gaps. This ensures a smooth transition and helps identify where enforcement support is most needed.

We're here to help you do more with what you already have — and build safer, more compliant communities along the way.



Trusted Nationwide

TCE is trusted by +1,420 jurisdictions, both small and large including: Los Angeles, Chicago, Houston, Atlanta, Seattle, Phoenix, Austin, and many more.

We're endorsed by the Western Fire Chiefs Association, IKECA, and numerous state and regional fire prevention organizations.