



VILLAGE OF THORNTON

Regular Board Meeting

February 02, 2026 at 6:15 PM

Village Hall – 115 East Margaret St

AGENDA

I. Call to Order

II. Approval of Committee & Regular Meeting Minutes; Vouchers

[A.](#) Committee Meeting Minutes of January 20, 2026

[B.](#) Board Meeting Minutes of January 20, 2026

[C.](#) Approve Vouchers for February 2, 2026

III. Committee Topics

[A.](#) Trustee Cunningham - Resolution #2026-002R - Adopting a Petty Cash Policy Related to the Village's Purchasing & Payment Procedures

[B.](#) Trustee Cunningham - Ordinance #2026-002 - Amending Chapter 3-2 ("Plan Commission") of Title 3 ("Boards and Commissions") of its Municipal Code Related to Member Compensation & Meeting Schedule

[C.](#) Trustee Cunningham - Ordinance #2026-003 - Amending Chapter 3-3 ("Board of Fire and Police Commissioners") of Title 3 ("Boards and Commissions") of its Municipal Code Related to Member Compensation and Meeting Schedule

[D.](#) Trustee Cunningham - Ordinance #2026-004 - Amending Chapter 1-10 ("Ethics Commission") of Title 1 ("General Provisions") of its Municipal Code Related to Member Compensation

[E.](#) Trustee Cunningham - Ordinance #2026-005 - Amending Chapter 6-5 ("Water and Sewer Regulations") of Title 6 ("Health and Sanitation") of its Municipal Code Regarding Temporary Extension of Water Bill Due Dates and Suspension of Penalties in Limited Circumstances

[F.](#) Trustee Kaye - Approval of Quote from Alternative Energy Solutions in the Amount of \$15,219.44 for Replacement of Automatic Transfer Switch Controller on Generator at PD/Rec Center

IV. Treasurer Jackson

V. Engineer Kaminsky

VI. Attorney Touhy

VII. Administrator Payne

VIII. President Reynolds

IX. Public Comment

X. Old & New Business

XI. Adjournment

VILLAGE OF THORNTON

Section II, ItemA.

COMMITTEE MEETING January 20, 2026 – 6:09 PM

CALL TO ORDER

Village President Reynolds called the Committee Meeting to order at **6:09 PM**.
This meeting was recorded by Clerk Kitakis.
All electronic devices were requested to be silenced.

ROLL CALL

Clerk Kitakis called roll:

Elected Officials / Staff	Attendance
President Maxine Reynolds	Present
Trustee Cunningham	Present
Trustee Middlebrooks	Present
Trustee Kaye	Absent
Trustee Glaser	Present
Trustee Pratscher	Present
Trustee Pisarzewski	Present
Public Works Superintendent Bryan Roberts	Absent
Parks & Recreation Director Dunlop	Present
Police Chief Wesolowski	Present
Fire Chief Schweitzer	Present

PUBLIC COMMENT

Public comment was accepted for items listed on the agenda only.
No public comment was offered.

COMMITTEE REPORTS

Building Department – Trustee Pisarzewski

December Activity:

- 11 permits issued
- Total permit revenue: **\$1,950.00**
- Valuation of work: **\$210,613.68**
- 321 inspections completed
- 22 citations issued

2025 Year-End Totals:

- 178 permits issued
- Total permit revenue: **\$26,655.50**
- Valuation of work: **\$2,173,487.17**
- 4,031 inspections completed
- 290 citations issued

No discussion.

Finance – Trustee Cunningham

Village cash position as of December 2025: **\$8,602,428.22**

No discussion.

Parks & Recreation / Community Center – Trustee Middlebrooks

- Preschool classes have resumed and new programs are developing
- Monthly Senior Bingo Luncheon continues
- Library’s free Chair Yoga, TOPS, AA, and Senior Card Clubs ongoing
- Youth Pizza Bingo and Pickleball Open Gym coming soon
- Recreation Center fully reopened May 2025 following storm damage and restoration from July 2024
- Rental revenue from ISSAT not included in 2025 chart
- Residents encouraged to follow Comcast Channel 4, Facebook, and thorntonil.us for updates

No discussion.

Public Works – Trustee Kaye (Absent)

Report presented by President Reynolds:

- J.U.L.I.E. locates: 8

- Water main breaks: 3
- Hydrants repaired: 0
- Water service line repairs: 1
- Sewer complaints: 6
- Sanitary sewer repairs: 0
- 20 Lead and Copper samples collected and submitted
- Five snow and ice call-outs
- Holiday decorations installed
- Daily maintenance of Village Hall, Police, Fire, Recreation Center, Public Works, pump stations, and lift station

No discussion.

Police & Public Safety – Trustee Glaser

Annual Activity Summary:

2024:

- 3,600 calls for service
- 973 traffic stops
- 1,143 citations and warnings

2025:

- 7,503 calls for service
- 2,498 traffic stops
- 3,577 citations and warnings

Year-over-Year Increase:

- Calls for service: 96%
- Traffic stops: 157%
- Citations/warnings: 213%

December 2025:

- 709 total calls
- 141 traffic stops
- 43 assists to citizens
- 25 ordinance violations
- 24 suspicious activity calls

Retirement Recognition – Officer William “Bill” Lyons

Police Chief Wesolowski recognized Officer Lyons for 25 years of dedicated service, highlighting his work as a patrol officer, Field Training Officer, and auto theft task force inspector with the Secretary of State Police. Remarks honoring his professionalism and service will be posted separately.

No discussion.

Fire Department – Trustee Pratscher

2025 Annual Totals:

- 1,360 emergency responses
- 1,003 calls within Village limits
- 107 emergency responses (as categorized)
- 220 training hours
- Zero inspections, complaints, tickets, or fines

Community Connection (Citizens Fire Academy):

- Four-week program beginning February 18, 2026
- Applications due February 6, 2026
- No walk-ins accepted
- CPR certification included
- Free to participants

No discussion.

Treasurer Jackson

December 2025 Treasurer’s Report:

Fund	Revenues	Expenses	Net
General Fund	\$399,121.29	\$436,675.12	(\$37,553.83)
Water/Sewer Fund	\$785.78	\$91,909.68	(\$91,123.96)

No discussion.

ATTORNEY’S REPORT

ADMINISTRATOR’S REPORT – Administrator Straighter-Pain

1. **Preschool Room HVAC Replacement – Recreation Center**

The Administrator presented three proposals for replacement of the furnace and air conditioning unit serving the preschool room at the Recreation Center. Staff recommended awarding the contract to **Lansing Heating** in the amount of **\$6,995**, as the lowest responsible bidder.

Discussion clarified that:

- Trustee Cunningham inquires as to if the unit failure was due to the tornado, Administrator Payne confirmed the failure was due to age and normal
- Administrator Payne confirmed this unit is the one that survived the storm, but was one of the few rooftop units not replaced during earlier restoration efforts.
- Due to the importance of maintaining appropriate conditions for preschool programming, timely replacement was necessary.

This item was presented for discussion only and scheduled for action at the Regular Board Meeting.

2. **South Suburban Mayors & Managers Environmental Justice Committee**

Recommendation to appoint Mayor Reynolds as representative and Treasurer Jackson as alternate. Resolution to be presented at Regular Board Meeting.

3. **Planning Commission Code Amendment**

Proposed changes include holding Planning Commission meetings only when applications or petitions are submitted, rather than on a standing monthly basis, and codifying commissioner compensation. The draft ordinance proposes a stipend of **\$15 per meeting** for commissioners in attendance and **\$25 per meeting** for the Chair.

Board discussion included:

- Trustee Pisarzewski stated, Planning and development Commission had historically met monthly even when no agenda items were present, and since they met every month that’s why they received the stipends. But if all the commissions are going to meet on an as needed basis shouldn’t they all get a stipends?
- Administrator Payne posed the question regarding statutory authority for compensating Fire & Police Commission members, noting that portions of their duties are governed by state law. Attorney Touhey stated she would research if police and fire commission were able to receive a stipend. And return with revised draft ordinances for Board

consideration. This item was for discussion only and is scheduled for a vote at **February 2, 2026** meeting.

4. **Fire & Police Commission Meeting Schedule**

Proposed change to hold meetings only as necessary. Attorney to research statutory authority regarding stipends and report back.

5. **Petty Cash Policy**

A draft petty cash policy and accompanying resolution were presented at the request of the Board and in response to prior auditor recommendations.

Discussion clarified:

- Trustee Glaser inquired who used the petty, Clerk Kitakis stated the **Police Department** and **Recreation Center**. The police generally keep \$100 on hand the Rec center generally gets \$350.
- Police Department petty cash is used primarily for prisoner meals and making change; Recreation Center petty cash is used for programming activities such as bingo and concessions.
- The Village currently maintains a limited petty cash balance and utilizes a log with dual signatures for accountability.
- Trustees expressed support for formalizing procedures, recordkeeping, and departmental limits through an adopted policy.
- Trustee Cunningham asked Treasure Jackson her thoughts on the proposed petty cash procedure. Treasure Jackson stated she is agreement with the procedure.

No changes were requested to the draft as presented. The policy and resolution will be placed on the agenda for consideration at the **February 2, 2026** Board Meeting.

MAYOR'S REPORT – President Reynolds

- Thanked Toni from ComEd for attending Coffee with the Mayor on January 10
- First court session held successfully in Village building; future sessions on first Wednesdays
- Shared WGN Channel 9 feature on historic firearm discovery at local distillery
- Announced library, recreation, and community programming
- Community Center designated as warming center during extreme cold
- Fire Department offers blood pressure checks and child safety seat installations
- 2026 dog tags available for \$5 at Village Hall

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

Motion to adjourn by Trustee Pratscher, seconded by Trustee Glaser.

Roll Call Vote:

- Trustee Pratscher – Yes
- Trustee Glaser – Yes
- Trustee Middlebrooks – Yes
- Trustee Cunningham – Yes
- Trustee Pisarzewski – Yes
- Trustee Kaye – Absent

Motion carried.

The Committee Meeting adjourned at **6:45 PM**.

Village Clerk Nikki Kitakis

VILLAGE OF THORNTON

Section II, ItemB.

REGULAR BOARD MEETING MINUTES

Date: January 20, 2026

Time: 6:45 p.m.

Location: Village Hall, Thornton, Illinois

1. CALL TO ORDER

Village President **Maxine Reynolds** called the Regular Board Meeting of the Village of Thornton to order at **6:45 p.m.**

The meeting was recorded by Village Clerk **Nikki Kitakis**. The meeting was not streamed.

The Pledge of Allegiance was recited.

A moment of silence was observed in honor of public servants, the military, the sick, and recently departed community members, **especially Janice Abel**.

2. ROLL CALL

Present:

President Maxine Reynolds

Trustee Cunningham

Trustee Middlebrooks

Trustee Glaser

Trustee Pratscher

Trustee Pisarzewski

Absent:

Trustee Kaye

Public Works Superintendent Roberts

Also Present:

Park and Recreation Director Dunlop

Police Chief Wesolowski

Fire Chief Schweitzer

A quorum was established.

3. APPROVAL OF COMMITTEE MEETING MINUTES – DECEMBER 15, 2025

A motion was made by **Trustee Cunningham** and seconded by **Trustee Glaser** to approve the Committee Meeting Minutes from December 15, 2025, as written.

Roll Call Vote:

AYES – Trustees Cunningham, Glaser, Middlebrooks, Pratscher

ABSTAIN – Trustee Pisarzewski

ABSENT – Trustee Kaye

NAYS – None

Motion carried.

4. APPROVAL OF REGULAR BOARD MEETING MINUTES – DECEMBER 15, 2025

A motion was made by **Trustee Cunningham** and seconded by **Trustee Glaser** to approve the Regular Board Meeting Minutes from December 15, 2025, as written.

Roll Call Vote:

AYES – Trustees Cunningham, Glaser, Middlebrooks, Pratscher

ABSTAIN – Trustee Pisarzewski

ABSENT – Trustee Kaye

NAYS – None

Motion carried.

5. APPROVAL OF VOUCHERS – JANUARY 5, 2026

A motion was made by **Trustee Pratscher** and seconded by **Trustee Glaser** to approve vouchers from **December 16, 2025 through January 2, 2026**, payable January 5, 2026, totaling **\$304,638.89**, including:

- \$148,409.30 – SOS Grant
- \$9,550.00 – Prepaid checks

Roll Call Vote:

AYES – Trustees Cunningham, Glaser, Middlebrooks, Pratscher, Pisarzewski

ABSENT – Trustee Kaye

NAYS – None

Motion carried.

6. APPROVAL OF VOUCHERS – JANUARY 20, 2026

A motion was made by **Trustee Pratscher** and seconded by **Trustee Middlebrooks** to approve vouchers from **January 6, 2026 through January 16, 2026**, payable January 20, 2026, totaling **\$253,361.73**, including:

- \$162,353.39 – SOS Grant

Roll Call Vote:

AYES – Trustees Cunningham, Glaser, Middlebrooks, Pratscher, Pisarzewski

ABSENT – Trustee Kaye

NAYS – None

Motion carried.

7. APPROVAL OF PURCHASE – RECREATION CENTER HVAC SYSTEM

A motion was made by **Trustee Middlebrooks** and seconded by **Trustee Pratscher** to approve the purchase of a new rooftop HVAC system for the preschool room at the Recreation Center from **Lansing Heating & Air** in the amount of **\$6,995**.

Roll Call Vote:

AYES – Trustees Cunningham, Glaser, Middlebrooks, Pratscher, Pisarzewski

ABSENT – Trustee Kaye

NAYS – None

Motion carried.

8. RESOLUTION 2026-001R – ENVIRONMENTAL JUSTICE COMMITTEE APPOINTMENTS

A motion was made by **Trustee Cunningham** and seconded by **Trustee Glaser** to approve Resolution **2026-001R**, appointing representatives to the South Suburban Mayors and Managers Association Environmental Justice Committee.

Roll Call Vote:

AYES – Trustees Cunningham, Glaser, Middlebrooks, Pratscher, Pisarzewski

ABSENT – Trustee Kaye
NAYS – None

Motion carried.

9. TRUSTEE COMMITTEE ALTERNATE ASSIGNMENTS

President Reynolds announced alternate trustee assignments for committee reporting when an assigned trustee is absent. Alternate trustees are as followed.

- **Police Department → Trustee Cunningham**
- **Finance & Economic Development → Trustee Glaser**
- **Building Department → Trustee Kaye**
- **Fire Department → Trustee Middlebrooks**
- **Recreation Center → Trustee Pisarzewski**
- **Public Works → Trustee Pratscher**

10. PUBLIC COMMENT (NON-AGENDA ITEMS)

Public Comment Regarding Ordinance 2025-006 – Enforcement Mechanism

Robert Derksen made a public comment

On June 16, 2025, the Village adopted Ordinance 2025-006 the same evening it was discussed in committee, without documented public comment on the implementation of the garbage fee prior to adoption.

Section 6-4-5(B) of the Village Code authorizes enforcement of this mandatory garbage fee through the Village’s water shutoff authority. The ordinance contains no opt-out, hardship exemption, vacancy exemption, or self-haul alternative for residential properties.

For the record, I am asking each trustee:

Under Section 6-4-5(B), do you support the use of water shutoff authority to enforce payment of a residential garbage fee?

A yes or no response would be appreciated.

Shellie Beno made a public comment,

Good evening, everyone –

For the record, I am submitting this statement and respectfully request that it be included in the official minutes of this meeting.

In a small town, trust is everything. We know each other, we share spaces, and the decisions made in this room affect our lives in real ways—by our roads, our schools, our water, our taxes, and the future our children will inherit.

That’s why transparency in small-town governance is so important and means more than “meeting legal requirements.” It is something that is part of campaigning platforms. Some of which is being done to some degree but I believe there is benefit to having transparency improvements implemented.

I am seeking means to clear communication, open meetings, and making information easy to understand. In a small town, government isn’t something distant or abstract. It’s personal. When residents know how decisions are made and why, trust grows. When information is unclear or hard to find, even good decisions can create doubt, frustration, and division.

Open governance also invites participation. People should feel welcome to ask questions and be provided answers, share ideas, and voice concerns with returned communication. I don’t see the engagement during these meetings and most constituent interest seems to be met with blank stares.

When elected leaders listen and explain their choices honestly, the community becomes a partner in problem-solving—not just an audience.

The reason I am bringing transparency at the forefront is because I am concerned about not being able to find clear understanding of:

- placing the garbage fees to the residents, a decision evidently made back mid-year 2025, but presented in a board meeting end of 2026,
- the redrawing of the Wolcott one-ways published in a flyer Jan 2026 without clear reasoning given that will affect traffic especially around train stoppages, and
- the IT proposal because at the end of year 2025 board meeting there seemed to be no communication of the status of competing bids, the proprietary nature of the service contract(s) and the fine print, in order to stay within the service agreement, equipment purchases are necessary at the request of the service provider that aren’t included in the monthly fees.

I hope the following recommendations (some that you will recognize as already implemented) can be considered as a pathway to better transparency with the community:

1. Make Information Easy to Find

- Post agendas early (at least 72 hours before meetings).
- Publish clear, plain-language “summaries” of each agenda item.
- Keep meeting packets (staff reports, proposals, budgets) online in one place.
- Create a searchable archive of past meetings, votes, and ordinances.

2. Improve Meeting Access

- Livestream and record meetings, including committee and planning meetings.
- Post recordings with timestamps by agenda item.
- Offer hybrid participation (in-person + online public comment).
- Hold meetings at consistent, accessible times.

3. Show How Decisions Are Made

- Publish individual councilmember votes on all decisions.
- Explain *why* decisions were made, not just what passed.
- Share decision timelines showing how an issue moves from idea → vote.
- Disclose when items are pre-decided in committees or work sessions.

4. Increase Public Participation

- Allow public comment *before* votes, not only at the end.
- Accept written comments online and include them in the public record.
- Host town halls or listening sessions separate from formal meetings.
- Use surveys or polls on major policy decisions.

5. Budget & Finance Transparency

- Publish a plain-English budget with visuals.
- Show where tax dollars go (department breakdowns, major contracts).
- Disclose contracts, bids, and vendor relationships.
- Post monthly spending reports and check registers.

6. Ethics & Accountability

- Require conflict-of-interest disclosures and publish them.
- Make ethics complaints and outcomes publicly accessible (with privacy safeguards).
- Record and publish lobbyist meetings or major stakeholder communications.
- Track and report council attendance.

7. Use Technology Well

- Create a single transparency portal on the town website.
- Send email/text alerts for agendas, votes, and major issues.
- Use open data dashboards (permits, code enforcement, development projects).
- Allow residents to track requests or complaints online.

8. Create Transparency Rules

- Adopt a Transparency Ordinance or Policy requiring:
 - Timely disclosure of documents
 - Clear public notice standards
 - Limits on closed sessions
- Review transparency practices annually with public input.

9. Culture Matters

- Encourage councilmembers to:
 - Explain decisions publicly
 - Respond respectfully to criticism
 - Avoid “rubber-stamp” voting

Train staff and officials on open government laws.

Transparency is not just a principle to talk about—it’s a commitment to uphold. A commitment to clear communication, open doors, and mutual respect. A commitment to remembering that public office is a public trust.

If we continue to govern in the open, listen to one another, and share information freely, we ensure that our town remains not just a place where people live—but a community where people belong.

Thank you for allowing me your time and I respectfully request that this statement be entered into the official record/minutes of the meeting.

Respectfully,
Shellie Beno

No other comments were made.

11. EXECUTIVE SESSION

A motion was made by **Trustee Cunningham** and seconded by **Trustee Pratscher** to enter Executive Session pursuant to **5 ILCS 120/2(c)(2)** to discuss collective negotiation matters.

Roll Call Vote:

AYES – Trustees Cunningham, Pratscher, Glaser, Middlebrooks, Pisarzewski

ABSENT – Trustee Kaye

NAYS – None

Motion carried.

12. RETURN TO OPEN SESSION

The Regular Board Meeting was reconvened at **7:13 p.m.** Roll call was taken and a quorum was present.

13. ORDINANCE 2026-001 – FIRE UNION SIDE LETTER AGREEMENT

A motion was made by **Trustee Pratscher** and seconded by **Trustee Cunningham** to adopt **Ordinance 2026-001**, authorizing and approving a side letter agreement between the Village of Thornton and the Thornton Professional Firefighters Local 5512 regarding acting officer and captain qualifications.

Roll Call Vote:

AYES – Trustees Cunningham, Pratscher, Middlebrooks, Glaser, Pisarzewski

ABSENT – Trustee Kaye

NAYS – None

Motion carried.

14. OLD BUSINESS

None.

15. NEW BUSINESS

None.

16. ADJOURNMENT

A motion was made by **Trustee Cunningham** and seconded by **Trustee Pratscher** to adjourn.

All Trustees voted **AYE**. Motion carried.

The meeting was adjourned at **7:17 p.m.**

Maxine Reynolds, Village President

Nikki Kitakis, Village Clerk

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
GENERAL FUND				
Total GENERAL FUND:				130,627.46
WATER FUND				
Total WATER FUND:				75,733.79
MOTOR FUEL TAX FUND				
Total MOTOR FUEL TAX FUND:				880.00
GO BOND DEBT SERVICE				
Total GO BOND DEBT SERVICE:				34,212.90
WATER FUND CAPITAL IMPROVEMENT				
Total WATER FUND CAPITAL IMPROVEMENT:				29,059.28
SOS GRANT				
Total SOS GRANT:				147,169.89
Grand Totals:				417,683.32

VILLAGE OF THORNTON

Payment Approval Report
Report dates: 1/21/2026-1/30/2026

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Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
ALTERNATIVE ENERGY SOLUTIONS				
7682	01/16/2026	PD GENERATOR	01-63-7025 Contract services	620.50
7748	10/24/2025	VH GENERATOR	01-63-7001 Maint-building	356.90
Total ALTERNATIVE ENERGY SOLUTIONS:				977.40
AMERICAN EXPRESS				
JANUARY 202	01/30/2026	TECH COM	01-50-7040 Telephone	137.18
Total AMERICAN EXPRESS:				137.18
ANTHONY M NOTTER				
1143650353-15	01/21/2026	UNIFORM ALLOWANCE	01-67-8013 Uniforms	128.40
1143650353-15	01/21/2026	UNIFORM ALLOWANCE	01-67-8013 Uniforms	85.92
1143650353-15	01/21/2026	UNIFORM ALLOWANCE	01-67-8013 Uniforms	57.33
Total ANTHONY M NOTTER:				271.65
BLUECROSS BLUESHIELD OF ILLINOIS				
02/1/26-3/1/26	01/29/2026	HEALTH INSURANCE	01-01-2231 EFC contributions payable	69,806.60
Total BLUECROSS BLUESHIELD OF ILLINOIS:				69,806.60
BOSS ELECTRIC INC				
22559	01/13/2026	STREET LIGHT REPAIRS	04-80-7024 Maint - Street Lights	880.00
Total BOSS ELECTRIC INC:				880.00
CHICAGO POLICE DEPARTMENT				
12/1/25-12/31/	01/29/2026	OT REIMBURSEMENT	15-67-7077 ISATT Sworn Law Enforce	53,838.73
26-BOC-006	01/29/2026	FIRST NET	15-68-8064 Equipment Purchases	4,760.44
Total CHICAGO POLICE DEPARTMENT:				58,599.17
CITY OF BLUE ISLAND				
SISK 12/5/25-1	01/29/2026	SALARY REIMBURSEMENT	15-67-7075 ISATT Sworn Law Enforcem	17,832.76
SISK 12/5/25-1	01/29/2026	OT REIMBURSEMENT	15-67-7077 ISATT Sworn Law Enforce	1,754.39
Total CITY OF BLUE ISLAND:				19,587.15
CITY OF CHICAGO HEIGHTS				
12/01/2025-12/	01/29/2026	WATER CHICAGO HEIGHTS	02-74-7043 Water purchases	72,736.04
Total CITY OF CHICAGO HEIGHTS:				72,736.04
COM ED				
00100-1125	01/28/2026	9572800100	01-63-7041 Electricity-hst s-vldgs	48.14
055000-1125	01/28/2026	3224055000	01-63-7044 Street light electricity	38.16
06000-1125	01/28/2026	2462906000	02-74-7041 Electricity-pumps	51.99
24000-1125	01/28/2026	8992724000	01-63-7044 Street light electricity	62.69
55000-1125	01/28/2026	9544555000	01-63-7044 Street light electricity	38.16
97000-1125	01/28/2026	4652697000	02-74-7041 Electricity-pumps	867.67

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Report dates: 1/21/2026-1/30/2026

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Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total COM ED:				1,106.81
DEARBORN LIFE INSURANCE COMPANY				
2/1/26-2/28/26	01/29/2026	LIFE INSURANCE	01-01-2231 EFC contributions payable	986.39
Total DEARBORN LIFE INSURANCE COMPANY:				986.39
DTN, LLC				
210-00260269	01/28/2026	WEATHER	01-63-7025 Contract services	861.90
Total DTN, LLC:				861.90
EAGLE UNIFORM CO., INC.				
44894-3	01/21/2026	UNIFORM @ PD	01-67-8013 Uniforms	520.00
Total EAGLE UNIFORM CO., INC.:				520.00
ELAN FINANCIAL SERVICES				
12/13/25-1/14/	01/28/2026	COMCAST	01-50-8007 Computer Support	114.43
12/13/25-1/14/	01/28/2026	DOLLAR TREE	01-50-8037 Special events	21.25
12/13/25-1/14/	01/28/2026	SAMS CLUB	01-50-8037 Special events	222.23
12/13/25-1/14/	01/28/2026	COMCAST	01-50-8007 Computer Support	21.46
12/13/25-1/14/	01/28/2026	COMCAST	01-50-8007 Computer Support	75.11
12/13/25-1/14/	01/28/2026	VERIZON	01-50-8007 Computer Support	401.58
12/13/25-1/14/	01/28/2026	COMCAST	01-50-8007 Computer Support	2,182.00
12/13/25-1/14/	01/28/2026	COMCAST	01-50-8007 Computer Support	1,971.90
12/13/25-1/14/	01/28/2026	COMCAST	01-50-8007 Computer Support	190.70
12/13/25-1/14/	01/28/2026	COMCAST	01-50-8007 Computer Support	124.99
12/13/25-1/14/	01/28/2026	AMAZON	01-67-8014 Supplies-operating	17.97
12/13/25-1/14/	01/28/2026	AMAZON	01-67-8014 Supplies-operating	75.60
12/13/25-1/14/	01/28/2026	AMAZON	01-67-8014 Supplies-operating	69.37
12/13/25-1/14/	01/28/2026	VERIZON	01-67-7025 Contractual services	160.04
12/13/25-1/14/	01/28/2026	PAYPAL	01-67-8064 Equipment	75.00
12/13/25-1/14/	01/28/2026	AMAZON	01-67-8064 Equipment	36.05
12/13/25-1/14/	01/28/2026	ZAZZLE	01-67-8064 Equipment	46.68
12/13/25-1/14/	01/28/2026	AMAZON	01-67-8013 Uniforms	23.44
12/13/25-1/14/	01/28/2026	AMAZON	01-67-8064 Equipment	88.00
12/13/25-1/14/	01/28/2026	DASH MEDICAL	01-67-8064 Equipment	331.50
12/13/25-1/14/	01/28/2026	BADGE AND WALLET	01-67-8013 Uniforms	1,737.00
12/13/25-1/14/	01/28/2026	AMAZON	01-67-8005 Training/Conferences	49.30
12/13/25-1/14/	01/28/2026	PAYPAL	01-67-8013 Uniforms	125.00
12/13/25-1/14/	01/28/2026	FEDEX	02-74-7020 Maint-water tests	192.38
12/13/25-1/14/	01/28/2026	VISTA PRINT	01-50-8010 Supplies - office	34.08
12/13/25-1/14/	01/28/2026	TARGET	01-50-8006 Miscellaneous	8.79
12/13/25-1/14/	01/28/2026	TARGET	01-50-8037 Special events	225.00
12/13/25-1/14/	01/28/2026	DOLLAR TREE	01-50-8037 Special events	21.00
12/13/25-1/14/	01/28/2026	SAMS CLUB	01-50-8037 Special events	32.96
12/13/25-1/14/	01/28/2026	KOHL'S	01-50-8037 Special events	129.00
12/13/25-1/14/	01/28/2026	AMAZON	01-51-8010 Supplies-office	60.75
12/13/25-1/14/	01/28/2026	ILLINOIS SECRETARY OF STATE	15-68-8064 Equipment Purchases	253.58
12/13/25-1/14/	01/28/2026	AMSTERDAM PRINT	01-50-8006 Miscellaneous	283.25
12/13/25-1/14/	01/28/2026	NOTARY PUBLIC	01-50-8006 Miscellaneous	49.00
12/13/25-1/14/	01/28/2026	AMAZON	01-51-8010 Supplies-office	69.56
12/13/25-1/14/	01/28/2026	AMAZON	01-51-8010 Supplies-office	75.28
12/13/25-1/14/	01/28/2026	INT'L CODE OF COUNCIL	01-59-8002 Memberships	170.00
12/13/25-1/14/	01/28/2026	AMAZON	01-51-8010 Supplies-office	23.44

VILLAGE OF THORNTON

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Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
12/13/25-1/14/	01/28/2026	INT'L CODE OF COUNCIL	01-59-8005 Training/Conferences	255.00
12/13/25-1/14/	01/28/2026	AMAZON	01-50-8006 Miscellaneous	11.13
12/13/25-1/14/	01/28/2026	AMAZON	01-51-8010 Supplies-office	53.98
12/13/25-1/14/	01/28/2026	SP PLAQUE MAKER	01-61-7067 Printing	122.00
12/13/25-1/14/	01/28/2026	AMAZON	01-61-8014 Supplies-Operating	57.47
12/13/25-1/14/	01/28/2026	WORKWISE	01-61-7067 Printing	123.09
12/13/25-1/14/	01/28/2026	AMAZON	01-61-8064 Equipment purchases	144.97
12/13/25-1/14/	01/28/2026	GFS	01-61-7026 Recreational Programs	93.41
12/13/25-1/14/	01/28/2026	AMAZON	01-61-7026 Recreational Programs	62.97
12/13/25-1/14/	01/28/2026	AMAZON	01-61-7026 Recreational Programs	41.34
12/13/25-1/14/	01/28/2026	AMAZON	01-61-8014 Supplies-Operating	102.33
12/13/25-1/14/	01/28/2026	SAMS CLUB	01-61-7026 Recreational Programs	209.66
Total ELAN FINANCIAL SERVICES:				11,066.02
FLOOD BROTHERS DISPOSAL CO.				
January 2026	01/29/2026	GARBAGE	01-63-7035 Garbage disposal	22,199.72
Total FLOOD BROTHERS DISPOSAL CO.:				22,199.72
GDL AUTO BODY INC.				
17144	01/29/2026	GMC TRUCK	15-67-7002 Vehicle Maintenance/Fuel	616.59
17145	01/29/2026	FORD FUSION	15-67-7002 Vehicle Maintenance/Fuel	3,709.03
Total GDL AUTO BODY INC.:				4,325.62
GENERAL CODE				
PG000044441	01/30/2026	CODIFYING ORDINANCES AND RESOLUTION	01-50-7078 Ordinance updates	971.00
Total GENERAL CODE:				971.00
Great America Financial Services				
40953339	01/05/2026	COPIER @ REC	01-61-8007 Computer Support/IT	244.57
Total Great America Financial Services:				244.57
Huntington				
1117072	01/29/2026	PRINCIPAL	09-30-8131 Capital Lease Loan - Princip	27,533.58
1117072	01/29/2026	INTEREST	09-30-8132 Capital Lease Loan - Interes	6,679.32
Total Huntington:				34,212.90
JULIE, INC.				
2026-1785	01/28/2026	ANNUAL VOICE TRANSMISSIONS/ANNUAL P	01-63-7025 Contract services	1,556.24
Total JULIE, INC.:				1,556.24
KRUNCH TIME AUTO				
10833	01/14/2026	A-45 OIL CHANGE	01-69-7002 Maint-vehicles	85.74
Total KRUNCH TIME AUTO:				85.74
LANSING HEATING & AIR				
128581	01/16/2026	HEAT AT FD	01-63-7001 Maint-building	280.00
Total LANSING HEATING & AIR:				280.00

VILLAGE OF THORNTON

Payment Approval Report
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Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
MENARDS - HOMEWOOD				
15736	01/08/2026	PD SINK	01-63-7001 Maint-building	42.84
15780	01/09/2026	FD FLOOR DRAIN	01-63-8014 Supplies-operating	41.83
16145	01/15/2026	FD SUPPLIES	01-69-8014 Supplies-operating	622.70
16155	01/21/2026	SUPPLIES PD	01-67-8014 Supplies-operating	51.59
Total MENARDS - HOMEWOOD:				758.96
METROPOLITAN INDUSTRIES, INC.				
inv080540	01/28/2026	SCADA CLOUD SERVICES	02-74-7040 Telephone-water	160.00
Total METROPOLITAN INDUSTRIES, INC.:				160.00
NICOR				
46309-1225	01/28/2026	77-65-82-4630 9	02-74-7042 Heat	429.06
60503-1225	01/28/2026	97987960503	01-63-7042 Heat	64.75
6610008-1225	01/28/2026	65456610008	01-63-7042 Heat	256.24
77483-1125	01/28/2026	77411777483	01-63-7042 Heat	867.97
77483-1225	01/28/2026	77411777483	01-63-7042 Heat	1,092.06
90496-1225	01/28/2026	1925290496	01-63-7042 Heat	550.67
Total NICOR:				3,260.75
PUBLIC SAFETY DIRECT				
106668	01/08/2026	ECOM RADIO E-45	01-69-7025 Contracted services	130.00
Total PUBLIC SAFETY DIRECT:				130.00
ROBINSON ENGINEERING LTD.				
26010302	01/28/2026	MS4 PERMIT COMPLIANCE	02-74-7076 Engineering/Architect	817.25
26010478	01/28/2026	MISC. ENGINEERING	01-50-7076 Engineering/Architect	563.50
Total ROBINSON ENGINEERING LTD.:				1,380.75
RYAN GORMAN				
GORMAN 1/30/	01/30/2026	PER DIEM	15-67-8003 Travel/Training	50.00
Total RYAN GORMAN:				50.00
SECURITAS TECHNOLOGY CORPORATION				
6005374326	01/29/2026	PUBLIC WORKS SECURITY	01-50-7040 Telephone	63.66
6005378686	01/29/2026	PUMP STATION AND VILLAGE HALL	01-50-7040 Telephone	145.80
6005379363	01/29/2026	HISTORICAL SOCIETY SECURITY	01-50-7040 Telephone	70.77
6005381659	01/29/2026	PD SECURITY	01-50-7040 Telephone	137.22
Total SECURITAS TECHNOLOGY CORPORATION:				417.45
SOUTH SUBURBAN MAJOR CRIMES				
SSMCTF01212	01/21/2026	SSMCTF ASSESSMENT	01-67-8002 Memberships	2,000.00
Total SOUTH SUBURBAN MAJOR CRIMES:				2,000.00
SOUTH SUBURBAN MAYORS & MANAGERS ASSOC.				
2026-044	01/21/2026	2026 MEMBERSHIP DUES	01-50-8002 Memberships	2,193.00
Total SOUTH SUBURBAN MAYORS & MANAGERS ASSOC.:				2,193.00

VILLAGE OF THORNTON

Payment Approval Report
Report dates: 1/21/2026-1/30/2026

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Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Trust Tech, LLC				
29126R	01/20/2026	SUPPORT RETAINER	01-50-8007 Computer Support	2,500.00
Total Trust Tech, LLC:				2,500.00
VILLAGE OF HOMEWOOD				
12330	01/21/2026	NETWORK 3	01-67-7025 Contractual services	3,000.00
Total VILLAGE OF HOMEWOOD:				3,000.00
VILLAGE OF PARK FOREST				
HOSKINS 12/2	01/29/2026	SALARY REIMBURSEMENT	15-67-7075 ISATT Sworn Law Enforcem	24,301.12
HOSKINS 12/2	01/29/2026	OT REIMBURSEMENT	15-67-7077 ISATT Sworn Law Enforce	2,504.43
HOSKINS 9/5/2	01/29/2026	SALARY REIMBURSEMENT	15-67-7075 ISATT Sworn Law Enforcem	25,285.20
HOSKINS 9/5/2	01/29/2026	OT REIMBURSEMENT	15-67-7077 ISATT Sworn Law Enforce	2,326.22
Total VILLAGE OF PARK FOREST:				54,416.97
WENTWORTH TIRE				
30068577	01/29/2026	FORD EXPLORER	15-67-7002 Vehicle Maintenance/Fuel	296.48
30068608	01/21/2026	OIL CHANGE	01-67-7002 Maint-vehicles	61.43
30068692	01/29/2026	JEEP CHEROKEE	15-67-7002 Vehicle Maintenance/Fuel	547.41
30068786	01/29/2026	FORD EXPLORER	15-67-7002 Vehicle Maintenance/Fuel	352.13
30068839	01/30/2026	GMC SIERRA	15-67-7002 Vehicle Maintenance/Fuel	105.39
Total WENTWORTH TIRE:				1,362.84
Grand Totals:				373,042.82

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

VILLAGE OF THORNTON

Payment Approval Report - Prepaid Checks

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Report dates: 1/21/2026-1/30/2026

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Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only paid invoices included.

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
ALEX ROEDA				
12926	01/29/2026	PLANNING & DEVELOPMENT STIPEND	01-58-7075 Professional Services	150.00
Total ALEX ROEDA:				150.00
ANDREW HOWELL				
012926	01/29/2026	PLANNING & DEVELOPMENT STIPEND	01-58-7075 Professional Services	250.00
Total ANDREW HOWELL:				250.00
CALUMET CITY PLUMBING				
22-R0568.04	01/21/2026	INSTALLMENT #10-WATER METER	14-74-8063 Infrastructure Impr. Water	29,059.28
Total CALUMET CITY PLUMBING:				29,059.28
DEARBORN LIFE INSURANCE COMPANY				
1/1/26-1/31/26	01/21/2026	LIFE INSURANCE	01-01-2231 EFC contributions payable	944.12
Total DEARBORN LIFE INSURANCE COMPANY:				944.12
FIRST AMERICAN BANK				
08122025	01/29/2026	FIRST AMERICAN	01-63-6021 Employee Health Insurance	1.48
08122025	01/29/2026	FIRST AMERICAN	02-74-6021 Employee Health Insurance	1.47
09032025	01/29/2026	HSA DEPOSIT	01-63-6021 Employee Health Insurance	75.00
09032025	01/29/2026	HSA DEPOSIT	02-74-6021 Employee Health Insurance	75.00
09112025	01/29/2026	HSA DEPOSIT	01-63-6021 Employee Health Insurance	1.48
09112025	01/29/2026	HSA DEPOSIT	02-74-6021 Employee Health Insurance	1.47
10142025	01/29/2026	HSA DEPOSIT	02-74-6021 Employee Health Insurance	1.48
10142025	01/29/2026	HSA DEPOSIT	01-63-6021 Employee Health Insurance	1.47
10152025	01/29/2026	HSA DEPOSIT	01-63-6021 Employee Health Insurance	66.67
10152025	01/29/2026	HSA DEPOSIT	02-74-6021 Employee Health Insurance	66.66
10282025	01/29/2026	HSA DEPOSIT	02-74-6021 Employee Health Insurance	66.67
10282025	01/29/2026	HSA DEPOSIT	01-63-6021 Employee Health Insurance	66.66
11122025	01/29/2026	HSA DEPOSIT	01-63-6021 Employee Health Insurance	66.67
11122025	01/29/2026	HSA DEPOSIT	02-74-6021 Employee Health Insurance	66.66
11252025	01/29/2026	HSA DEPOSIT	01-63-6021 Employee Health Insurance	66.67
11252025	01/29/2026	HSA DEPOSIT	02-74-6021 Employee Health Insurance	66.66
12092025	01/29/2026	HSA DEPOSIT	02-74-6021 Employee Health Insurance	66.67
12092025	01/29/2026	HSA DEPOSIT	01-63-6021 Employee Health Insurance	66.66
12232025	01/29/2026	HSA DEPOSIT	01-63-6021 Employee Health Insurance	66.67
12232025	01/29/2026	HSA DEPOSIT	02-74-6021 Employee Health Insurance	66.66
Total FIRST AMERICAN BANK:				958.83
FP Mailing Solutions				
09152025	01/29/2026	POSTAGE	01-51-7065 Postage	500.00
09172025	01/29/2026	POSTAGE	01-51-7065 Postage	500.00
09252025	01/29/2026	POSTAGE PD	01-67-7065 Postage	400.00
11172025	01/29/2026	POSTAGE PD	01-51-7065 Postage	500.00
111725	01/29/2026	POSTAGE	01-51-7065 Postage	500.00
11212025	01/29/2026	POSTAGE PD	01-67-7065 Postage	400.00

VILLAGE OF THORNTON

Payment Approval Report - Prepaid Checks

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Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total FP Mailing Solutions:				2,800.00
ILLINOIS FIRE CHEIFS ASSOCIATION				
9543	01/21/2026	MEMBERSHIP RENEWAL	01-69-8002 Memberships	200.00
Total ILLINOIS FIRE CHEIFS ASSOCIATION:				200.00
Jake Paarlberg				
1292026	01/29/2026	PLANNING & DEVELOPMENT STIPEND	01-58-7075 Professional Services	150.00
Total Jake Paarlberg:				150.00
MARIANNE OGBONNAYA				
012926	01/29/2026	PLANNING & DEVELOPMENT STIPEND	01-58-7075 Professional Services	150.00
Total MARIANNE OGBONNAYA:				150.00
MARIBEL BIEDZYCKI				
012926A	01/29/2026	PLANNING AND DEVELOPMENT STIPEND	01-58-7075 Professional Services	150.00
Total MARIBEL BIEDZYCKI:				150.00
MATTHEW KLEMM				
012926B	01/29/2026	PLANNING AND DEVELOPMENT STIPEND	01-58-7075 Professional Services	150.00
Total MATTHEW KLEMM:				150.00
NEW ENGLAND BUSINESS SERV				
09232025	01/29/2026	bank deposit books	01-51-8010 Supplies-office	158.32
09292025	01/29/2026	two boxes of checks	01-51-8010 Supplies-office	733.96
Total NEW ENGLAND BUSINESS SERV:				892.28
SECRETARY OF STATE POLICE				
SOS 12/1/2025	01/16/2026	OT REIMBURSEMENT	15-67-7077 ISATT Sworn Law Enforce	8,635.99
Total SECRETARY OF STATE POLICE:				8,635.99
SUE HANSON				
01292026	01/29/2026	PLANNING & DEVELOPMENT STIPEND	01-58-7075 Professional Services	150.00
Total SUE HANSON:				150.00
Grand Totals:				44,640.50

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only paid invoices included.

THE VILLAGE OF THORNTON
COOK COUNTY, ILLINOIS

RESOLUTION
NUMBER 2026-002R

**A RESOLUTION OF THE VILLAGE OF THORNTON, COOK COUNTY, ILLINOIS,
ADOPTING A PETTY CASH POLICY RELATED TO THE VILLAGE’S PURCHASING
AND PAYMENT PROCEDURES**

MAXINE REYNOLDS, Village President
NIKKI KITAKIS, Village Clerk

ROSEMARY CUNNINGHAM
GINA GLASER
ERNEST “BO” KAYE
PHILLIP MIDDLEBROOKS
DEBRA PISARZEWSKI
MARTIN PRATSCHER
Trustees

Published in pamphlet form by authority of the Village President and Village Clerk of the Village of Thornton on 2/2/26
Village of Thornton – 115 East Margaret Street- Thornton, Illinois 60476

RESOLUTION NO. 2026-002R

**A RESOLUTION OF THE VILLAGE OF THORNTON, COOK COUNTY, ILLINOIS,
ADOPTING A PETTY CASH POLICY RELATED TO THE VILLAGE’S PURCHASING
AND PAYMENT PROCEDURES**

WHEREAS, the Village of Thornton, Cook County, Illinois (the “*Village*”) is a home rule municipality pursuant to Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and as such may exercise any power and perform any function pertaining to its government and affairs (the “*Home Rule Powers*”); and

WHEREAS, the Village desires to adopt a petty cash policy related to the Village’s purchasing and payment procedures (the “*Policy*”), a copy of which is attached hereto and made a part hereof, as Exhibit A; and

WHEREAS, the Village President and Board of Trustees of the Village of Thornton (the “*Corporate Authorities*”) deem it advisable and in the best interest of the Village and its efficient financial administration to adopt the Policy pursuant to its Home Rule Powers.

NOW, THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Thornton, Cook County, Illinois, by and through its Home Rule Powers as follows:

Section 1. That the above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

Section 2. The Policy, a copy of which is attached hereto and made a part hereof as Exhibit A, is hereby adopted by the Corporate Authorities of the Village.

Section 3. The Village President, Village Administrator, and Village Clerk are hereby authorized and directed to deliver the Policy and any and all documents necessary to implement the provisions, terms and conditions thereof, as therein described.

Section 4. If any section, paragraph, clause or provision of this Resolution shall be

held invalid, the invalidity thereof shall not affect any other provision of this Resolution.

Section 5. All ordinances, resolutions, motions or orders in conflict with this Resolution are hereby repealed to the extent of such conflict.

Section 6. This Resolution shall be in full force and effect upon its passage, approval and publication as provided by law.

(Intentionally Left Blank)

PASSED by the Village President and Board of Trustees of the Village of Thornton, Cook County, Illinois this 2nd day of February 2026, pursuant to a roll call vote, as follows:

	YES	NO	ABSTAIN	ABSENT
CUNNINGHAM				
GLASER				
KAYE				
MIDDLEBROOKS				
PISARZEWSKI				
PRATSCHER				
VILLAGE PRESIDENT REYNOLDS				
TOTAL				

APPROVED by the Village President of the Village of Thornton, Cook County, Illinois on this 2nd day of February 2026.

MAXINE REYNOLDS
VILLAGE PRESIDENT

ATTEST:

NIKKI KITAKIS
VILLAGE CLERK

Exhibit A

Policy

(see attached)

VILLAGE OF THORNTON

PETTY CASH POLICY

Adoption Date: February 2026

The Village of Thornton (the “*Village*”) permits departments to maintain a petty cash fund, as described by this policy. Departments are responsible for adequate security and control of their petty cash funds. The fund should be secured at all times in a locked place. Because losses from petty cash funds may not be covered by the Village’s insurance policies, theft and any other losses of petty cash shall be the responsibility of the department.

1.) Authority

This Petty Cash Policy is adopted pursuant to the Village’s home rule authority under Article VII, Section 6 of the Illinois Constitution and shall govern all petty cash funds maintained by Village departments.

2.) Purpose and Use

Petty cash can be used to reimburse individuals for out-of-pocket expenditures less than \$100.00. Petty cash can sometimes be used in place of the Village’s purchasing process as set forth in the Village Code and applicable administrative policies where appropriate, for example, as reimbursement for small, incidental department expenses when it is infeasible or impractical to use normal purchasing means. Petty cash should be used in this manner only when absolutely necessary. A petty cash fund can also be used as a "change fund" in the department for handling ticket sales, etc., where expenses are not incurred. A petty cash fund established solely as a change fund shall not be used for reimbursements or purchases and must reconcile to the exact authorized amount at all times.

(a) *Prohibitions*

Petty cash should not be used for the following:

- Travel expense reimbursements.
- Travel advances.
- Payment for items that are to be purchased through the Village purchasing system.
- Payments to vendors for invoices submitted directly to the department where a check request, purchase requisition/order was issued.
- Payments to independent contractors, consultants, awards, etc., to non-Village employees.
- Payments to employees for services, awards, bonuses, etc.
- Payments of a taxable or non-taxable benefit to an individual.

- Personal borrowing (IOUs).
- Splitting purchases into multiple transactions to circumvent the petty cash limit.

3.) **Initiating a Petty Cash Fund**

A staff member should send a memo or e-mail to the Village Treasurer. The memo must detail the purpose and use of the fund, identify the custodian and their supervisor, and request an amount for which the fund will be established. The dollar limit for each use of the fund is set at the Village Treasurer’s discretion. As a general rule, the total fund balance is likewise set at the discretion of the department, usually \$150-\$300, though individual circumstances may dictate a need for a higher limit. In all cases, the Village Treasurer or her designee will review each request for appropriateness based on documentation provided at the time of the request.

4.) **Petty Cash Custodian**

(a) Appointment

The petty cash fund should be secured at all times, with access strictly limited to authorized personnel. Each department shall have a designated petty cash custodian, who may be either a member of the department staff or the Department Head, and who shall be responsible for monitoring the use and replenishment of the fund. The petty cash custodian for each department shall be appointed by the Village Treasurer. Any change in a department’s petty cash custodian shall be made by the Village Treasurer.

(b) Responsibilities

It will be the responsibility of the custodian to ensure that this fund is used to cover only those expense reimbursements for which it is not possible, or is infeasible, to use normal purchasing methods such as a check request, or purchase requisition/order. In addition, the custodian will ensure that fund use is consistent with the manner described in the documentation that initially established the fund. The petty cash custodian is also responsible to enforce Village policy regarding sales tax, which is not reimbursable.

The custodian is responsible to perform a full reconciliation of the fund quarterly, which he/she will provide to the Finance Department. The custodian also handles fund replenishment (see the section on Reimbursement Process).

The custodian is responsible for reporting all instances of loss of funds, including filing a report with the Police Department, as soon as the loss is discovered.

Misuse of petty cash funds may result in disciplinary action, up to and including termination, in accordance with Village personnel policies and applicable law.

5.) Reimbursement Process

When the fund is reduced to a balance that can support approximately two weeks of activity, the custodian should perform reconciliation and send it, along with a check request or other Finance-approved reimbursement method with appropriate documentation (see below) to replenish the fund, to the Village Treasurer. Before being submitted, this reimbursement request must be approved by the immediate supervisor of the fund custodian.

Properly document each transaction in the following manner:

- Submit a detailed journal of all transactions, identifying all pertinent information (who, purpose, transaction detail and date of expense). Identify each cost and the account number to be charged.
- Attach original receipts, referencing each receipt's corresponding transaction on the detailed journal.

Once the reimbursement request is approved, cash will be returned to the requesting department for fund replenishment. If certain currency and / or coin denominations are desired, the department should so indicate on the reimbursement request.

6.) Changing the Fund Amount

Should a situation arise where it is determined that the size of the petty cash fund should be increased or decreased, a memo should be forwarded to the Village Treasurer, requesting this change. An increase to a petty cash fund is subject to the approval of Village Treasurer, as well as the Department Head, similar to when the fund is initially established.

7.) Closing a Petty Cash Account

The petty cash fund should be closed when the purpose for which the fund was established has been completed, as determined by either the Department Head or the petty cash custodian. In addition, the Finance Department reserves the right to conduct periodic usage reviews and, based on the results, can request closure or reduction of the fund. When closing the fund, the custodian should submit all remaining funds to the Village Treasurer. Along with the final reconciliation of expenses, this will relieve the balance in the petty cash fund as established for this use. The final reconciliation of funds and expenses must be provided to the Village Treasurer at the time the funds are received.

8.) Audit

Each reimbursement request will be subject to audit by the Finance Department. In addition, the Finance Department and/or External Auditors may perform periodic unannounced audits of the fund to ensure proper control is maintained.

Each department is required to provide the Village Treasurer with a full reconciliation of the fund on, at minimum, a quarterly basis. This can be done as part of the request for reimbursement process (see above) but must be done at least quarterly.

9.) Contact

Any questions concerning the petty cash fund or this policy can be directed to the Village Treasurer.

THE VILLAGE OF THORNTON
COOK COUNTY, ILLINOIS

ORDINANCE
NUMBER 2026-002

**AN ORDINANCE OF THE VILLAGE OF THORNTON, COOK COUNTY, ILLINOIS,
AMENDING CHAPTER 3-2 (“*PLAN COMMISSION*”) OF TITLE 3 (“*BOARDS AND
COMMISSIONS*”) OF ITS MUNICIPAL CODE RELATED TO MEMBER
COMPENSATION AND MEETING SCHEDULE**

MAXINE REYNOLDS, Village President
NIKKI KITAKIS, Village Clerk

ROSEMARY CUNNINGHAM
GINA GLASER
ERNEST “BO” KAYE
PHILLIP MIDDLEBROOKS
DEBRA PISARZEWSKI
MARTIN PRATSCHER
Trustees

Published in pamphlet form by authority of the Village President and Village Clerk of the Village of Thornton on 2/2/26
Village of Thornton – 115 East Margaret Street- Thornton, Illinois 60476

ORDINANCE NO. 2026-002**AN ORDINANCE OF THE VILLAGE OF THORNTON, COOK COUNTY, ILLINOIS,
AMENDING CHAPTER 3-2 (“*PLAN COMMISSION*”) OF TITLE 3 (“*BOARDS AND
COMMISSIONS*”) OF ITS MUNICIPAL CODE RELATED TO MEMBER
COMPENSATION AND MEETING SCHEDULE**

WHEREAS, the Village of Thornton, Cook County, Illinois (the “*Village*”) is a home rule municipality pursuant to Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and as such may exercise any power and perform any function pertaining to its government and affairs (the “*Home Rule Powers*”); and

WHEREAS, the Village President and Board of Trustees of the Village (the “*Corporate Authorities*”) may from time to time amend the text of the Thornton Code when it is determined to be in the best interests of the residents of the Village; and

WHEREAS, the Thornton Municipal Code establishes a Planning and Development Commission (the “*Commission*”) and provides for the appointment, terms, and duties of its members; and

WHEREAS, the Corporate Authorities desire to amend the Thornton Municipal Code to provide for per-meeting compensation for members of the Commission, subject to annual limits and appropriation, and to allow meetings of the Commission to be held on an as-needed basis; and

WHEREAS, the Corporate Authorities have determined that the following changes to its Village Code are in the best interest of the Village and promote the efficient and effective operation of the Commission.

NOW, THEREFORE, BE IT ORDAINED by the Village President and Board of Trustees of the Village of Thornton, Cook County, Illinois, by and through its Home Rule Powers as follows:

Section 1. That the above recitals and legislative findings are found to be true and correct

and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

Section 2. Section 3-2-2 (“*Membership; Terms*”) of Chapter 3-2 (“*Plan Commission*”) of Title 3 (“*Boards and Commissions*”) of the Thornton Code is hereby amended by deleting the stricken language and adding the underlined language to read, as follows:

Section 3-2-2: Membership; terms.

1. Term of Office. Upon original appointment of seven members, two shall serve for a period of one year, two for a period of two years, three for a period of three years. Thereafter, such members shall serve for a period of two years. Vacancies shall be filled by appointment for unexpired terms only. All members of the Commission shall serve without compensation, except as expressly provided herein. ~~that, if the Board of Trustees deems it advisable, they may receive such compensation as may be fixed from time to time by said Board of Trustees and provided for in the Appropriation Ordinance.~~

Commissioners shall receive compensation in the amount of Fifteen Dollars (\$15.00) per meeting attended that is held in compliance with the Illinois Open Meetings Act, not to exceed One Hundred Eighty Dollars (\$180.00) in any fiscal year. The Chair of the Planning and Development Commission shall receive compensation in the amount of Twenty-Five Dollars (\$25.00) per meeting attended that is held in compliance with the Illinois Open Meetings Act, not to exceed Three Hundred Dollars (\$300.00) in any fiscal year. Such compensation shall be paid only for meetings actually attended, shall be subject to appropriation, and shall be provided for in the Village’s annual Appropriation Ordinance. No compensation shall be paid for meetings canceled for lack of quorum. Compensation for Planning and Development Commission members shall be processed through the Village payroll system in accordance with applicable tax laws.

Section 3. Section 3-2-5 (“*Meetings; hearings*”) of Chapter 3-2 (“*Plan Commission*”) of Title 3 (“*Boards and Commissions*”) of the Thornton Code is hereby amended by deleting the stricken language and adding the underlined language to read, as follows:

1. ~~The regular meeting of the Plan and Development Commission of the Village of Thornton shall be held on the second Wednesday of each month at the Thornton Village Hall, and shall convene at 6:30 p.m. and will be held on the following Thursday in the~~

~~event the meeting falls on a legal holiday.~~ Meetings of the Planning and Development Commission of the Village of Thornton shall be held on an as-needed basis at such times and dates as determined by the Chair of the Commission or upon the request of a majority of the Commission. All meetings shall be held at the Thornton Village Hall and shall be noticed and conducted in compliance with the Illinois Open Meetings Act.

Section 4. Compensation authorized by this Ordinance shall apply prospectively only and shall not be paid for any meetings held prior to the effective date of this Ordinance.

Section 5. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

Section 6. All ordinances, resolutions, motions or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 7. This Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

(Intentionally Left Blank)

ADOPTED by the Village President and Board of Trustees of the Village of Thornton,
Cook County, Illinois this 2nd day of February 2026, pursuant to a roll call vote, as follows:

	YES	NO	ABSTAIN	ABSENT
CUNNINGHAM				
GLASER				
KAYE				
MIDDLEBROOKS				
PISARZEWSKI				
PRATSCHER				
VILLAGE PRESIDENT REYNOLDS				
TOTAL				

APPROVED by the Village President of the Village of Thornton, Cook County, Illinois
on this 2nd day of February 2026.

MAXINE REYNOLDS
VILLAGE PRESIDENT

ATTEST:

NIKKI KITAKIS
VILLAGE CLERK

THE VILLAGE OF THORNTON
COOK COUNTY, ILLINOIS

ORDINANCE
NUMBER 2026-003

**AN ORDINANCE OF THE VILLAGE OF THORNTON, COOK COUNTY, ILLINOIS,
AMENDING CHAPTER 3-3 (“*BOARD OF FIRE AND POLICE COMMISSIONERS*”) OF
TITLE 3 (“*BOARDS AND COMMISSIONS*”) OF ITS MUNICIPAL CODE RELATED TO
MEMBER COMPENSATION AND MEETING SCHEDULE**

MAXINE REYNOLDS, Village President
NIKKI KITAKIS, Village Clerk

ROSEMARY CUNNINGHAM
GINA GLASER
ERNEST “BO” KAYE
PHILLIP MIDDLEBROOKS
DEBRA PISARZEWSKI
MARTIN PRATSCHER
Trustees

Published in pamphlet form by authority of the Village President and Village Clerk of the Village of Thornton on 2/2/26
Village of Thornton – 115 East Margaret Street- Thornton, Illinois 60476

ORDINANCE NO. 2026-006**AN ORDINANCE OF THE VILLAGE OF THORNTON, COOK COUNTY, ILLINOIS,
AMENDING CHAPTER 3-3 (“*BOARD OF FIRE AND POLICE COMMISSIONERS*”) OF
TITLE 3 (“*BOARDS AND COMMISSIONS*”) OF ITS MUNICIPAL CODE RELATED TO
MEMBER COMPENSATION AND MEETING SCHEDULE**

WHEREAS, the Village of Thornton, Cook County, Illinois (the “*Village*”) is a home rule municipality pursuant to Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and as such may exercise any power and perform any function pertaining to its government and affairs (the “*Home Rule Powers*”); and

WHEREAS, the Village President and Board of Trustees of the Village (the “*Corporate Authorities*”) may from time to time amend the text of the Thornton Code when it is determined to be in the best interests of the residents of the Village; and

WHEREAS, the Thornton Municipal Code establishes a Board of Fire and Police Commissioners (the “*Board*”) and provides for the appointment, terms, and duties of its members; and

WHEREAS, Section 3-3-5 of the Thornton Municipal Code currently provides that the Board shall meet quarterly at a regularly scheduled date and time; and

WHEREAS, Section 10-2.1-22 of the Illinois Municipal Code (65 ILCS 5/10-2.1-22) expressly authorizes the corporate authorities of a municipality to fix the compensation, if any, to be paid to members of a Board of Fire and Police Commissioners; and

WHEREAS, the Corporate Authorities desire to amend the Thornton Municipal Code to provide for per-meeting compensation for members of the Board, subject to annual limits and appropriation, and to allow meetings of the Board to be held on an as-needed basis; and

WHEREAS, the Corporate Authorities have determined that the following change to its Village Code is in the best interest of the Village and promotes the efficient and effective operation of the Board.

NOW, THEREFORE, BE IT ORDAINED by the Village President and Board of Trustees of the Village of Thornton, Cook County, Illinois, by and through its Home Rule Powers as follows:

Section 1. That the above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

Section 2. Section 3-3-3 ("*Compensation*") of Chapter 3-3 ("*Board of Fire and Police Commissioners*") of Title 3 ("*Boards and Commissions*") of the Thornton Code is hereby amended by deleting the stricken language and adding the underlined language to read, as follows:

Section 3-3-3: Compensation.

~~Each member of the Fire and Police Commission shall serve without compensation for the faithful discharge of his duties.~~

Commissioners shall receive compensation in the amount of Fifteen Dollars (\$15.00) per meeting attended that is held in compliance with the Illinois Open Meetings Act, not to exceed One Hundred Eighty Dollars (\$180.00) in any fiscal year. The Chair of the Board of Fire and Police Commissioners shall receive compensation in the amount of Twenty-Five Dollars (\$25.00) per meeting attended that is held in compliance with the Illinois Open Meetings Act, not to exceed Three Hundred Dollars (\$300.00) in any fiscal year. Such compensation shall be paid only for meetings actually attended, shall be subject to appropriation, and shall be provided for in the Village's annual Appropriation Ordinance. No compensation shall be paid for meetings canceled for lack of quorum. Compensation for the members of the Board of Fire and Police Commissioners shall be processed through the Village payroll system in accordance with applicable tax laws.

Section 3. Section 3-3-5 ("*Meetings*") of Chapter 3-3 ("*Board of Fire and Police Commissioners*") of Title 3 ("*Boards and Commissions*") of the Thornton Code is hereby amended by deleting the stricken language and adding the underlined language to read, as follows:

Section 3-3-5: Meetings.

~~Unless otherwise determined by its members, the Commission shall meet quarterly at a regularly scheduled date and time determined by the Commission.~~

Meetings of the Board of Fire and Police Commissioners of the Village of Thornton shall be held on an as-needed basis at such times and dates as determined by the Chair of the Board or upon the request of a majority of the Board. All meetings shall be held at the Thornton Village Hall and shall be noticed and conducted in compliance with the Illinois Open Meetings Act.

Section 4. Compensation authorized by this Ordinance shall apply prospectively only and shall not be paid for any meetings held prior to the effective date of this Ordinance.

Section 5. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

Section 6. All ordinances, resolutions, motions or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 7. This Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

(Intentionally Left Blank)

ADOPTED by the Village President and Board of Trustees of the Village of Thornton,
Cook County, Illinois this 2nd day of February 2026, pursuant to a roll call vote, as follows:

	YES	NO	ABSTAIN	ABSENT
CUNNINGHAM				
GLASER				
KAYE				
MIDDLEBROOKS				
PISARZEWSKI				
PRATSCHER				
VILLAGE PRESIDENT REYNOLDS				
TOTAL				

APPROVED by the Village President of the Village of Thornton, Cook County, Illinois
on this 2nd day of February 2026.

MAXINE REYNOLDS
VILLAGE PRESIDENT

ATTEST:

NIKKI KITAKIS
VILLAGE CLERK

THE VILLAGE OF THORNTON
COOK COUNTY, ILLINOIS

ORDINANCE
NUMBER 2026-004

**AN ORDINANCE OF THE VILLAGE OF THORNTON, COOK COUNTY, ILLINOIS,
AMENDING CHAPTER 1-10 (“*ETHICS COMMISSION*”) OF TITLE 1 (“*GENERAL
PROVISIONS*”) OF ITS MUNICIPAL CODE RELATED TO MEMBER
COMPENSATION**

MAXINE REYNOLDS, Village President
NIKKI KITAKIS, Village Clerk

ROSEMARY CUNNINGHAM
GINA GLASER
ERNEST “BO” KAYE
PHILLIP MIDDLEBROOKS
DEBRA PISARZEWSKI
MARTIN PRATSCHER
Trustees

Published in pamphlet form by authority of the Village President and Village Clerk of the Village of Thornton on 2/2/26
Village of Thornton – 115 East Margaret Street- Thornton, Illinois 60476

ORDINANCE NO. 2026-004**AN ORDINANCE OF THE VILLAGE OF THORNTON, COOK COUNTY, ILLINOIS,
AMENDING CHAPTER 1-10 (“*ETHICS COMMISSION*”) OF TITLE 1 (“*GENERAL
PROVISIONS*”) OF ITS MUNICIPAL CODE RELATED TO MEMBER
COMPENSATION**

WHEREAS, the Village of Thornton, Cook County, Illinois (the “*Village*”) is a home rule municipality pursuant to Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and as such may exercise any power and perform any function pertaining to its government and affairs (the “*Home Rule Powers*”); and

WHEREAS, the Village President and Board of Trustees of the Village (the “*Corporate Authorities*”) may from time to time amend the text of the Thornton Municipal Code when it is determined to be in the best interests of the residents of the Village; and

WHEREAS, the Thornton Municipal Code establishes an Ethics Commission (the “*Commission*”) and provides for the appointment, terms, and duties of its members; and

WHEREAS, Section 1-10-7 of the Thornton Municipal Code currently provides that members of the Commission serve without compensation; and

WHEREAS, the Corporate Authorities desire to amend the Thornton Municipal Code to provide for per-meeting compensation for members of the Commission, subject to annual limits and appropriation, in order to promote the efficient and effective operation of the Commission; and

WHEREAS, the Corporate Authorities have determined that the following amendment to the Village Code is in the best interest of the Village and its residents.

NOW, THEREFORE, BE IT ORDAINED by the Village President and Board of Trustees of the Village of Thornton, Cook County, Illinois, by and through its Home Rule Powers as follows:

Section 1. That the above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

Section 2. Section 1-10-7 (“*Compensation*”) of Chapter 1-10 (“*Ethics Commission*”) of Title 1 (“*General Provisions*”) of the Thornton Code is hereby amended by deleting the stricken language and adding the underlined language to read, as follows:

Section 1-10-7: Compensation.

~~Commission members shall receive no compensation for their services, but each Commission member may be reimbursed for expenses reasonably incurred in the performance of Commission duties.~~

Commissioners shall receive compensation in the amount of Fifteen Dollars (\$15.00) per meeting attended that is held in compliance with the Illinois Open Meetings Act, not to exceed One Hundred Eighty Dollars (\$180.00) in any fiscal year. The Chair of the Ethics Commission shall receive compensation in the amount of Twenty-Five Dollars (\$25.00) per meeting attended that is held in compliance with the Illinois Open Meetings Act, not to exceed Three Hundred Dollars (\$300.00) in any fiscal year. Such compensation shall be paid only for meetings actually attended, shall be subject to appropriation, and shall be provided for in the Village’s annual Appropriation Ordinance. No compensation shall be paid for meetings canceled for lack of quorum. Compensation for members of the Ethics Commission shall be processed through the Village payroll system in accordance with applicable tax laws.

Section 3. Compensation authorized by this Ordinance shall apply prospectively only and shall not be paid for any meetings held prior to the effective date of this Ordinance.

Section 4. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

Section 5. All ordinances, resolutions, motions or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 6. This Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

(Intentionally Left Blank)

ADOPTED by the Village President and Board of Trustees of the Village of Thornton,
Cook County, Illinois this 2nd day of February 2026, pursuant to a roll call vote, as follows:

	YES	NO	ABSTAIN	ABSENT
CUNNINGHAM				
GLASER				
KAYE				
MIDDLEBROOKS				
PISARZEWSKI				
PRATSCHER				
VILLAGE PRESIDENT REYNOLDS				
TOTAL				

APPROVED by the Village President of the Village of Thornton, Cook County, Illinois
on this 2nd day of February 2026.

MAXINE REYNOLDS
VILLAGE PRESIDENT

ATTEST:

NIKKI KITAKIS
VILLAGE CLERK

THE VILLAGE OF THORNTON
COOK COUNTY, ILLINOIS

ORDINANCE
NUMBER 2025-005

**AN ORDINANCE OF THE VILLAGE OF THORNTON, COOK COUNTY, ILLINOIS,
AMENDING CHAPTER 6-5 (“*WATER AND SEWER REGULATIONS*”) OF TITLE 6
 (“*HEALTH AND SANITATION*”) OF ITS MUNICIPAL CODE REGARDING
TEMPORARY EXTENSION OF WATER BILL DUE DATES AND SUSPENSION OF
PENALTIES IN LIMITED CIRCUMSTANCES**

MAXINE REYNOLDS, Village President
NIKKI KITAKIS, Village Clerk

ROSEMARY CUNNINGHAM
GINA GLASER
ERNEST “BO” KAYE
PHILLIP MIDDLEBROOKS
DEBRA PISARZEWSKI
MARTIN PRATSCHER
Trustees

Published in pamphlet form by authority of the Village President and Village Clerk of the Village of Thornton on 2/2/26
Village of Thornton – 115 East Margaret Street- Thornton, Illinois 60476

ORDINANCE NO. 2026-005**AN ORDINANCE OF THE VILLAGE OF THORNTON, COOK COUNTY, ILLINOIS,
AMENDING CHAPTER 6-5 (“*WATER AND SEWER REGULATIONS*”) OF TITLE 6
 (“*HEALTH AND SANITATION*”) OF ITS MUNICIPAL CODE REGARDING
TEMPORARY EXTENSION OF WATER BILL DUE DATES AND SUSPENSION OF
PENALTIES IN LIMITED CIRCUMSTANCES**

WHEREAS, the Village of Thornton, Cook County, Illinois (the “*Village*”) is a home rule municipality pursuant to Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and as such may exercise any power and perform any function pertaining to its government and affairs (the “*Home Rule Powers*”); and

WHEREAS, the Village President and Board of Trustees of the Village (the “*Corporate Authorities*”) may from time to time amend the text of the Thornton Municipal Code when it is determined to be in the best interests of the residents of the Village; and

WHEREAS, pursuant to Article 11 of the Illinois Municipal Code (65 ILCS 5/11-101 et seq.), the Corporate Authorities of the Village are authorized by ordinance to establish rates, charges, and related billing and collection procedures for the operation of the Village’s municipal waterworks and sewerage systems; and

WHEREAS, Section 6-5-4(Z) of the Thornton Municipal Code establishes due dates, penalties, and enforcement timelines for water bills; and

WHEREAS, from time to time, administrative issues may arise, including billing errors, mailing failures, vendor or system issues, or similar circumstances, that may result in residents not receiving timely notice of amounts due; and

WHEREAS, the Corporate Authorities desire to amend the Thornton Municipal Code to provide limited flexibility to address such circumstances in a fair and orderly manner, while maintaining the integrity of the Village’s water billing and enforcement system; and

WHEREAS, the Corporate Authorities find that it is in the best interest of the health, safety, and welfare of the residents of the Village to amend the Code as set forth herein.

NOW, THEREFORE, BE IT ORDAINED by the Village President and Board of Trustees of the Village of Thornton, Cook County, Illinois, by and through its Home Rule Powers as follows:

Section 1. That the above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

Section 2. Section 6-5-4(Z) (*“Water bills; when due and payable; penalty; failure to pay”*) of Chapter 6-5 (*“Water and Sewer Regulations”*) of Title 6 (*“Health and Sanitation”*) of the Thornton Code is hereby amended by adding a new subsection (6) to read as follows:

6.) Temporary extension of due dates; temporary suspension of penalties and enforcement.

a.) Notwithstanding any other provision of this Chapter to the contrary, upon a written determination by the Village Administrator, supported by specific facts, that a billing error, mailing failure, vendor or system issue, or other administrative circumstance has occurred and materially affects a substantial number of customers’ ability to timely receive or pay a water bill, and is not based solely on individual customer hardship or isolated billing disputes, the Village Administrator is authorized to implement, on a one-time basis, for a defined billing cycle or defined period, one or more of the actions set forth in subsection (b) below.

b.) The Village Administrator may, only for the billing cycle or period identified in the written determination, and only to the extent strictly necessary to remedy the administrative disruption, do one or more of the following:

- i.) Extend the due date for payment of water bills by not more than twenty (20) calendar days beyond the due date otherwise established under subsection (Z)(1), and in no event may such extension be renewed, reissued, or extended beyond a single occurrence for the same billing cycle;
- ii.) Temporarily suspend the assessment of late payment penalties under subsection (Z)(1);
- iii.) Temporarily suspend issuance of second notices, red tag notices, or service shut off actions otherwise authorized under subsection (Z)(1);
- iv.) Adjust or reset enforcement timelines related to billing and collection under this Chapter, provided that no adjustment shall impair, waive, toll, or extinguish the Village’s right to collect lawfully owed charges or to pursue liens or enforcement once the temporary relief period expires, without

further action of the Village Administrator; and

- v.) Take such other temporary and narrowly tailored administrative actions as are directly related to correcting the identified administrative disruption and necessary to ensure fair and uniform administration of the Village's water billing system, but only to the minimum extent required.

c.) Any action taken pursuant to this subsection shall:

- i.) Be limited in duration and scope;
- ii.) Apply uniformly to all affected customers;
- iii.) Automatically expire without further action at the end of the defined billing cycle or period; and
- iv.) Not waive, forgive, reduce, or permanently modify any underlying water or sewer charges owed to the Village including charges already billed or accrued.

d.) The Village Administrator shall report any action taken pursuant to this subsection in writing to the President and Board of Trustees at the next regularly scheduled meeting following implementation, including the factual basis for the determination, the specific relief granted, and the duration of such relief.

e.) Nothing in this subsection shall be construed to authorize:

- i.) Individualized waivers or relief for single customers;
- ii.) Permanent modification of rates, charges, penalties, or enforcement procedures;
- iii.) Relief based solely on customer hardship unrelated to an administrative disruption; or
- iv.) Delegation of this authority to any other officer or employee of the Village.

Section 3. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

Section 4. All ordinances, resolutions, motions or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 5. This Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

(Intentionally Left Blank)

ADOPTED by the Village President and Board of Trustees of the Village of Thornton,
Cook County, Illinois this 2nd day of February 2026, pursuant to a roll call vote, as follows:

	YES	NO	ABSTAIN	ABSENT
CUNNINGHAM				
GLASER				
KAYE				
MIDDLEBROOKS				
PISARZEWSKI				
PRATSCHER				
VILLAGE PRESIDENT REYNOLDS				
TOTAL				

APPROVED by the Village President of the Village of Thornton, Cook County, Illinois
on this 2nd day of February 2026.

MAXINE REYNOLDS
VILLAGE PRESIDENT

ATTEST:

NIKKI KITAKIS
VILLAGE CLERK



PO Box 129
Schererville, IN 46375

Phone: 219-865-2700
Fax: 219-865-0700

Section III, Item F.

Quote

DATE	Reference No.
1/16/2026	14294

NAME / ADDRESS
Village of Thornton 115 E Margaret St Thornton, IL 60476-1285

**WE ARE A 24/7 EMERGENCY
SERVICE COMPANY - WE SELL &
SERVICE GENERATORS**

QTY	DESCRIPTION	U/M	COST	TOTAL
	LOCATION: POLICE DEPT			
1	ATS: ASCO 300 SERIES, 120/208V, 3 PHASE, 800 AMP, NEMA-1, NON-SED		10,669.44	10,669.44
1	SHIPPING		350.00	350.00
1	LABOR		4,200.00	4,200.00
	 20+ WEEK LEAD TIME			

50% DOWN PRIOR TO ORDERING PARTS, BALANCE ON COMPLETION
WE WILL CHARGE A 3% CONVENIENCE FEE FOR PAYING BY CREDIT CARD

\$15,219.44

Customer Acceptance

(0.00)

\$0.00

Purchase Order Number

TOTAL

\$15,219.44

Quoted parts prices subject to change.

Name (printed)

Signature

Date



Maxine Renyolds, Village President
VILLAGE OF THORNTON
PUBLIC WORKS

121 NORTH WOLCOTT STREET • THORNTON, ILLINOIS 60476

PHONE (708) 877-4462 • FAX (708) 877-1627

www.thorntonil.us

Date: 1-28-26

To: Admin. Vivian Payne / Board Members

From: Public Works Supt. Bryan Roberts

Re: Approval of quote 14294 from Alternative Energy Solutions for a new Automatic Transfer Switch Controller for PD/REC.

Explanation of an Automatic Transfer Switch Controller: In an emergency power outage and the building loses power the transfer switch will turn on the generator and transfer the electric load to the generator. When grid power is restored the transfer switch will then turn the generator off.

At this time when the building loses power the generator turns on however when power is restored the transfer switch will not turn off and the generator continues to run using generator power. In order to turn off the generator the power must be turned off to building and the ATS controller must be manually reset by an Electrician.

The only quote I asked for was from Alternative Energy Solutions. Alternative Energy is our current service provider for installation, preventive maintenance, and emergency repair work for *all* village generators. The transfer switch replacement requires a thorough understanding of our existing electrical systems, operating conditions, and emergency response requirements, therefore it only makes sense for this project to be completed by Alternative Energy. They are familiar with our system, as well as site access. Utilizing them ensures the replacement is performed in alignment with existing infrastructure & standards, and reduces the risk of compatibility issues with the current generator. There is \$18,000.00 budgeted for this repair in the Capital Fund.

Bryan Roberts,
Superintendent
Department of Public Works
Village of Thornton
708/877-4462 Office
708/877-1627 Fax
brobert@thorntonil.us