



VILLAGE OF THORNTON

Committee Meeting

December 01, 2025 at 6:00 PM

Village Hall – 115 East Margaret St

AGENDA

I. Call to Order

II. Public Comment

III. Committee Topics

- A. Trustee Pisarzewski
- B. Trustee Cunningham
- C. Trustee Middlebrooks
- D. Trustee Kaye
- E. Trustee Glaser
- F. Trustee Pratscher

IV. Treasurer Jackson

- [A.](#) November 2025 Cash Position
- [B.](#) 2026 Tax Levy Discussion
- C. Presentation of Fiscal Year 2024 Audit - Lauterbach & Amen

V. Engineer Kaminsky

VI. Attorney Touhy

VII. Administrator Payne

- [A.](#) Proposed Credit Card Policy
- [B.](#) Line Item Transfer Request

VIII. President Reynolds

IX. Old & New Business

X. Adjournment

VILLAGE OF THORNTON - CASH POSITION SUMMARY

Section IV, ItemA.

as of November 24, 2025

BANK ACCOUNT BALANCES		
General Checking		
Wintrust - General Operations	\$ 433,889.42	
Illinois Funds - Local Tax Revenue	\$ 2,553,473.32	
Illinois Funds - Escrow	\$ 151,319.50	
Fifth Third Bank - General	\$ 289,851.86	
Total General Checking		\$ 3,428,534.10
Secretary of State Grant Program		
Wintrust - Grant Money Market	\$ 6,567,954.33	
Wintrust - Imprest	\$ 38,642.81	
Total SOS Grant Program		\$ 6,606,597.14
		65%
Debt Service		
BNY Mellon - Escrow	\$ 53,443.63	
Total Debt Service		\$ 53,443.63
Balance per Bank Statements		\$ 10,088,574.87
Deposits in Transit	\$ 3,753.36	
Outstanding Checks	\$ (814,688.14)	
ADJUSTED BANK BALANCE		\$ 9,277,640.09

TAX LEVY ORDINANCE - Number 2025-020

AN ORDINANCE PROVIDING FOR THE LEVYING AND ASSESSMENT
OF TAXES FOR THE CURRENT FISCAL YEAR BEGINNING MAY 1, 2025
AND ENDING APRIL 30, 2026, FOR THE VILLAGE OF THORNTON,
COOK COUNTY, ILLINOIS

BE IT ORDAINED by the President and the Board of Trustees of the Village of Thornton, Cook County, Illinois:

SECTION I: That heretofore an ordinance entitled:

APPROPRIATION ORDINANCE - Number 2025-008
AN ORDINANCE MAKING APPROPRIATIONS FOR THE VILLAGE OF THORNTON,
COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING
MAY 1, 2025 AND ENDING APRIL 30, 2026

was passed and approved on the 7th day of July, 2025 and duly appropriated for the municipal fiscal year commencing May 1, 2025 and ending April 30, 2026, the sum of TWENTY ONE MILLION NINETY TWO THOUSAND TWO HUNDRED SEVENTY TWO AND NO/100 DOLLARS (\$21,092,272.00) for corporate purposes and objects as shown in the first column of the following entitled "Appropriation."

SECTION II: That the Village of Thornton, Illinois, is a Home Rule unit of local government pursuant to the terms and provisions of Article VII of the 1970 Constitution of the State of Illinois, which the Constitution in Section 6(A) thereof grants unto the Village of Thornton as a Home Rule unit of government the power to tax;

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Village of Thornton, Illinois, under the power and authority granted to it under the terms and provisions of Article VII, Section 6(A) of the Constitution of the State of Illinois of 1970, as follows:

Said President and Board of Trustees, in accordance with the provisions of said ordinance and of the statutes in such case made and provided, have ascertained and hereby fix and determine the total amount of appropriations for all corporate purposes legally made and to be collected from the tax levy for the current fiscal year in the sum of **THREE MILLION EIGHT HUNDRED EIGHTY THOUSAND ONE HUNDRED TWENTY THREE AND NO/100 DOLLARS (\$3,880,123)** is made, and the sums or amounts appropriated to be collected and used for such purposes respectively are specified in detail and are shown in the second column of the following entitled "From Tax Levy",

ARTICLE I - GENERAL CORPORATE PURPOSES

	<u>APPROPRIATION</u>	<u>FROM TAX LEVY</u>
A. General Administration:		
Salary - Village President	\$ 3,300	\$ -
Salary - Liquor Commissioner	\$ 600	\$ -
Salary - Six Trustees	\$ 21,600	\$ 15,000
Salary - Village Administrator	\$ 90,000	\$ 70,000
FICA/Medicare	\$ 8,836	\$ -
Unemployment Insurance	\$ 12,000	\$ -
IMRF	\$ 7,143	\$ 3,000
Employee Group Insurance	\$ 20,052	\$ 10,000
Vehicle Maintenance	\$ 1	\$ -
Motor Fuel	\$ 1	\$ -
Telephone Service	\$ 9,600	\$ -
Engineering/Architect	\$ 24,000	\$ -
Ordinance Updates	\$ 17,112	\$ -
Board Allowances	\$ 7,500	\$ -
Membership Dues	\$ 19,614	\$ 5,000
Convention/Training expenses	\$ 5,730	\$ -
Miscellaneous Expenses	\$ 4,200	\$ -
Computer Support	\$ 202,584	\$ 110,000
Special Events	\$ 15,120	\$ 10,000
Economic Development	\$ 1	\$ -
Equipment Purchases	\$ 600	\$ -
Debt Service Admin. Fees	\$ 2,400	\$ -

Fund Transfers	\$ 240,000	\$ -
Legal Settlement	\$ 1	\$ -
Real Estate Tax Payment	\$ 1	\$ -
Total General Administration	\$ 711,996	\$ 223,000
B. Clerk/Collector's Office:		
Salary - Village Collector	\$ 23,296	\$ 10,000
Salaries - General	\$ 35,880	\$ 30,000
Salary - Village Clerk	\$ 3,600	\$ -
Salaries - Overtime	\$ 7,800	\$ -
Salaries - Part-time	\$ 11,340	\$ -
FICA/Medicare tax	\$ 7,228	\$ -
Unemployment Benefits	\$ 1	\$ -
IMRF	\$ 5,497	\$ -
Employee Group Health Insurance	\$ 20,988	\$ 10,000
Contracted Services (copier lease)	\$ 3,480	\$ -
Postage	\$ 7,200	\$ -
Memberships	\$ 396	\$ -
Training/Conferences	\$ 2,430	\$ -
Miscellaneous	\$ 3,600	\$ -
Office Supplies	\$ 10,800	\$ -
Pet Tags	\$ 120	\$ -
Uniforms	\$ 600	\$ -
Equipment Purchases	\$ 300	\$ -
Total Clerk/Collector's Office	\$ 144,556.00	\$ 50,000
C. Finance:		
Salaries - Village Treasurer	\$ 76,500	\$ 30,000
Salaries - Part-time	\$ 18,887	\$ -
FICA/Medicare tax	\$ 8,756	\$ -
IMRF	\$ 6,071	\$ -
Employee Group Health Insurance	\$ 33,372	\$ 6,000
Contract Services	\$ 1,200	\$ -
Memberships	\$ 720	\$ -
Training	\$ 1,200	\$ -
Miscellaneous	\$ 1	\$ -
Computer Software	\$ 1	\$ -
Total Finance	\$ 146,708	\$ 36,000
D. Street Department:		
Salary - PW Supt.	\$ 48,070	\$ 26,000
Salaries	\$ 132,383	\$ 60,000
Salaries - Overtime	\$ 16,200	\$ -
Salaries - Part-time	\$ 5,400	\$ -
FICA/Medicare tax	\$ 18,218	\$ 10,000
Unemployment benefits	\$ 1	\$ -
IMRF	\$ 15,392	\$ 10,000
Employee Group Health Insurance	\$ 55,976	\$ 20,000
Maintenance - Buildings	\$ 38,400	\$ -
Maintenance - Vehicles	\$ 7,200	\$ -
Maintenance - Grounds	\$ 48,000	\$ -
Maintenance - Equipment	\$ 7,800	\$ -
Other Contractual Services	\$ 29,412	\$ -
Motor Fuel	\$ 18,000	\$ -
Electricity	\$ 7,200	\$ -
Heat	\$ 33,600	\$ -
Street Lighting Electricity	\$ 42,000	\$ -
Training/Conferences	\$ 120	\$ -
Computer Support/IT	\$ 3,600	\$ -
Uniforms	\$ 2,400	\$ -
Operating Supplies	\$ 20,400	\$ -
Equipment Purchases - Miscellaneous	\$ 7,800	\$ -
Fund Transfer (Energy Loan - Debt Service)	\$ 13,138	\$ -
Collection and Disposal of Garbage	\$ 318,000	\$ -
Total Street Department	\$ 888,710	\$ 126,000

E. Legal Services:

Retainer - Village Attorney	\$ 72,000	\$ 50,000
Special Prosecuting Attorney@ \$165/hr		
Village Attorney @ \$165/hr		
Labor Attorney	\$ 12,000	\$ 5,000
Legal Fees - Litigation	\$ 1	\$ -
Legal Fees - Regulatory	\$ 1	\$ -
Notices & Publications	\$ 1,800	\$ -
Total Legal Services	\$ 85,802	\$ 55,000

F. Planning & Development Commission:

Printing	\$ 1	\$ -
Professional Services	\$ 1,380	\$ -
Special Projects	\$ 600	\$ -
Total Planning & Development Commission	\$ 1,981	\$ -

G. Fire and Police Commission:

Notices	\$ 1	\$ -
Professional Services	\$ 1	\$ -
Membership Dues	\$ 600	\$ -
Training/Conferences	\$ 1	\$ -
Fire and Police Commission	\$ 1,200	\$ -
Total Fire and Police Commission	\$ 1,803	\$ -

H. Building Commission:

Salary - Code Enforcement Officer	\$ 39,000	\$ 20,000
Salary- Part time	\$ 11,960	\$ -
FICA/Medicare tax	\$ 3,898	\$ -
Unemployment Benefits	\$ 1	\$ -
Employee Health Insurance	\$ 4,044	\$ -
Maintenance - Vehicles	\$ 6,000	\$ -
Code Enforcement Expenses, including tear downs	\$ 12,000	\$ -
Motor Fuel	\$ 1,800	\$ -
Postage	\$ 2,400	\$ -
Building Inspections	\$ 2,400	\$ -
Electrical Inspections	\$ 2,400	\$ -
Electrical Inspections @ a rate of \$40.00/inspection		\$ -
Plumbing Inspections	\$ 2,400	\$ -
Plumbing Inspections @ a rate of \$40.00/inspection		\$ -
Memberships	\$ 600	\$ -
Training/Conferences	\$ 2,400	\$ -
Computer Support/IT	\$ 1,800	\$ -
Uniforms	\$ 600	\$ -
Operating Supplies	\$ 960	\$ -
Total Building Commission	\$ 94,663	\$ 20,000

I. Department of Recreation:

Salary - Park Director	\$ 65,520	\$ 40,000
Salaries - Part-time	\$ 141,810	\$ 50,000
FICA/Medicare tax	\$ 16,864	\$ -
Unemployment Benefits	\$ 1	\$ -
IMRF	\$ 10,524	\$ -
Employee Group Health Insurance	\$ 41,976	\$ -
Maintenance - Equipment	\$ 6,480	\$ -
Contract Services	\$ 7,080	\$ -
Programs	\$ 16,320	\$ -
Motor Fuel	\$ 960	\$ -
Postage	\$ 1	\$ -
Printing	\$ 1,800	\$ -
Training/Conferences	\$ 720	\$ -
Computer Support/IT	\$ 4,680	\$ -
Supplies - Office	\$ 600	\$ -
Uniforms	\$ 840	\$ -
Supplies - Operating	\$ 2,880	\$ -
Equipment Purchases	\$ 17,520	\$ -

Total Department of Recreation	\$ 336,576	\$ 90,000
TOTAL ARTICLE I - GENERAL CORPORATE PURPOSES	\$ 2,412,795	\$ 600,000
ARTICLE II - POLICE DEPARTMENT		
Salary - Police Chief	\$ 114,000	\$ 80,000
Salaries - Support Staff	\$ 65,000	\$ 25,000
Salaries - Sergeants	\$ 211,276	\$ 125,000
Salaries - Patrol Officers	\$ 998,499	\$ 691,000
Salaries - Overtime	\$ 225,000	\$ 115,000
Salaries - Part-time	\$ 18,000	\$ 5,000
ESDA rate of pay will be the State Minimum Wage		
Salaries - TEMA	\$ 6,000	\$ -
Salaries - Crossing Guards	\$ 64,800	\$ -
Tuition Reimbursement	\$ 3,600	\$ -
FICA/Medicare tax	\$ 154,020	\$ 90,000
Unemployment Benefits	\$ 1	\$ -
IMRF	\$ 127,276	\$ 80,000
Employee Group Health Insurance	\$ 441,009	\$ 200,000
Maintenance - Vehicles	\$ 30,000	\$ 15,000
Maintenance - Equipment	\$ 9,600	\$ -
Contractual Services	\$ 188,134	\$ 110,000
Motor Fuel	\$ 32,400	\$ 20,000
Postage	\$ 4,200	\$ -
Printing	\$ 720	\$ -
Memberships	\$ 7,200	\$ -
Police Training/Conferences	\$ 36,000	\$ 12,000
Miscellaneous Expenses	\$ 2,400	\$ -
Computer Support/IT	\$ 15,158	\$ 11,000
Testing	\$ 4,230	\$ -
Publication	\$ 240	\$ -
Uniforms	\$ 25,440	\$ 15,000
Operating Supplies	\$ 3,000	\$ 1,000
Operating Supplies - TEMA	\$ 3,000	\$ -
Equipment Purchases - Miscellaneous	\$ 33,600	\$ 25,000
LEADS/NCIC	\$ 1	\$ -
TOTAL ARTICLE II - POLICE DEPARTMENT	\$ 2,823,804	\$ 1,700,000
ARTICLE III - FIRE DEPARTMENT		
Salaries - Fire Chief	\$ 114,000	\$ 86,640
Salaries - General	\$ 577,558	\$ 438,072
Salaries - Overtime	\$ 96,000	\$ 50,000
Salaries - Part-time	\$ 378,000	\$ 226,800
FICA/Medicare Tax	\$ 88,618	\$ 58,488
Unemployment Benefits	\$ 1	\$ -
IMRF	\$ 56,768	\$ 30,000
Employee Group Health Insurance	\$ 186,198	\$ 100,000
Maintenance - Vehicles	\$ 90,006	\$ 60,000
Maintenance - Equipment	\$ 7,200	\$ -
Contractual Services	\$ 97,080	\$ -
Motor Fuel	\$ 25,200	\$ -
Postage	\$ 1	\$ -
Memberships	\$ 11,762	\$ -
Dues/Fees	\$ 120	\$ -
Training/Conferences	\$ 17,402	\$ -
Miscellaneous Expenses	\$ 1,200	\$ -
Computer Support/IT	\$ 17,404	\$ -
Supplies - Office	\$ 1	\$ -
Uniforms	\$ 10,800	\$ -
Supplies - Operating	\$ 21,996	\$ -
Foreign Fire Tax	\$ 1	\$ -
Equipment	\$ 13,800	\$ -
Debt Service (Fire Engine Payment #1)	\$ 55,038	\$ -
TOTAL ARTICLE III - FIRE DEPARTMENT	\$ 1,866,154	\$ 1,050,000

ARTICLE IV - SPECIAL TAX LEVIES**A. Audit:**

Payment of audit as provided by law	\$ 27,000	\$ 15,000
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B. Liability Insurance:

Payment of the cost of liability Insurance as provided by law	\$ 240,000	\$ 175,000
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C. Motor Fuel Tax Street Fund:

For street fund representing monies allocated to the Village of Thornton under the Motor Fuel Tax Law, to be used in the construction, reconstruction and maintenance of such streets and thoroughfares in said Village of Thornton as may be designated by the President and Board of Trustees and by the Department of Public Works and Buildings of the State of Illinois

Maintenance - Streets	\$ 24,000	\$ -
Maintenance - Sidewalks	\$ 19,200	\$ -
Maintenance - Tree removal	\$ 20,400	\$ -
Maintenance - Street Lights	\$ 7,200	\$ -
Engineering Services	\$ 12,000	\$ -
Salt	\$ 26,400	\$ -
Signs	\$ 9,600	\$ -
Traffic Lights	\$ 7,200	\$ -

Total Motor Fuel Tax Street Fund	\$ 126,000	\$ -
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D. Rebuild Illinois Fund:

For street fund representing monies allocated to the Village of Thornton under the multi-year program established in 2019 by the State of Illinois, to be used for the construction of streets and thoroughfares in said Village of Thornton as may be designated by the President and Board of Trustees

Engineering Services	\$ 7,500	\$ -
Infrastructure Improvements	\$ 70,500	\$ -

Total Rebuild Illinois Fund	\$ 78,000	\$ -
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TOTAL ARTICLE IV - SPECIAL TAX LEVIES	\$ 471,000	\$ 190,000
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ARTICLE V - GRANT EXPENDITURES**A. Grant Fund:**

Fire Department Grant Expenditures	\$ 180,000	\$ -
Contingency	\$ 500,000	\$ -
Total Grant Fund	\$ 680,000	\$ -

B. SOS Grant-Auto Theft Task Force:

Auto Theft Task Force (Thornton)	\$ 6,947,488.00	\$ -
Salaries - Village Treasurer	\$ 8,500.00	
Salaries - Full Time	\$ 274,956.00	
Salaries - Overtime	\$ 6,000.00	
Salaries - Part-time	\$ 18,000.00	
FICA/Medicare tax	\$ 27,857.00	
Unemployment Benefits	\$ 6.00	
IMRF	\$ 24,082.00	
Employees Group Health Insurance	\$ 60,162.00	
Vehicle Maintenance/Fuel	\$ 264,000.00	
Contracted Services	\$ 77,280.00	
Facilities Lease	\$ 34,000.00	
Contractual Legal & Audit	\$ 20,160.00	
States Attorney	\$ 456,000.00	
Contracted Payroll - Other Agencies	\$ 4,250,945.00	
Contracted Overtime - Investigation	\$ 984,000.00	
Travel	\$ 55,140.00	
Materials/Supplies	\$ 27,600.00	
Vehicle Acquisition	\$ 156,000.00	

Equipment Purchases	\$	202,800.00		
Auto Theft Task Force (Chicago)			\$	2,523,945.00
Contracted Services	\$	68,100.00	\$	-
Contracted Overtime - Investigations	\$	1,769,556.00		
Training & Travel	\$	10,968.00		
Material/Supplies	\$	139,641.00		
Vehicle Acquisition	\$	436,800.00		
Equipment Purchases	\$	98,880.00		
Total SOS Grant-Auto Theft Task Force			\$	9,471,433
TOTAL ARTICLE V - GRANT EXPENDITURES			\$	-

ARTICLE VI - WATER & SEWER FUND

Salary - PW Supt.	\$	48,070	\$	-
Salaries - Village Collector	\$	34,944	\$	-
Salaries - General	\$	30,173	\$	-
Salaries - Overtime	\$	12,734	\$	-
FICA	\$	11,365	\$	-
Unemployment Benefits	\$	1	\$	-
IMRF	\$	9,824	\$	-
Employee Group Health Insurance	\$	49,087	\$	-
Maintenance - Sewers	\$	34,800	\$	-
Maintenance - Equipment	\$	6,000	\$	-
Maintenance - Ground Reservoir & Tower	\$	6,000	\$	-
Maintenance - Water Tests	\$	8,400	\$	-
Maintenance - Water System	\$	35,400	\$	-
Maintenance - Meters	\$	2,400	\$	-
Telephone	\$	3,000	\$	-
Electricity - Pumps	\$	15,600	\$	-
Heat	\$	4,800	\$	-
Water Purchases	\$	780,000	\$	-
Postage	\$	4,800	\$	-
Audit	\$	2,820	\$	-
Legal Fees	\$	4,800	\$	-
Professional Services	\$	33,000	\$	-
Engineering/Architect	\$	2,400	\$	-
Dues-Fees	\$	300	\$	-
Training/Conferences	\$	2,400	\$	-
Miscellaneous	\$	3,600	\$	-
Computer Support/IT	\$	22,080	\$	-
Supplies - Operating: Water	\$	10,200	\$	-
Supplies - Operating: Sewer	\$	1,800	\$	-
General Insurance	\$	30,000	\$	-
Depreciation	\$	5	\$	-
Interest Expense	\$	1	\$	-
Contingency	\$	50,000	\$	-
TOTAL ARTICLE VI - WATER & SEWER FUND			\$	1,260,804
			\$	-

ARTICLE VII- TIF EXPENSE**A. TIF Blackstone:**

Legal Services	\$	3,600	\$	-
Professional Services	\$	1	\$	-
Engineering Expense	\$	1	\$	-
Developer Reimbursement	\$	1	\$	-
Miscellaneous	\$	1	\$	-
Capital Improvements	\$	19,200	\$	-
Equipment Acquisition	\$	21,000	\$	-
Energy Loan - Debt Service	\$	57,478	\$	-
Total TIF Blackstone:			\$	101,282
			\$	-

B. Downtown TIF #3:

Legal Expenses	\$	12,000	\$	-
Professional Services	\$	12,000	\$	-
Engineering Services	\$	1	\$	-
Developer Reimbursement	\$	1	\$	-
Miscellaneous	\$	1	\$	-

Capital Improvements	\$	11,400	\$	-
Equipment Acquisition	\$	1	\$	-
Real Estate Taxes	\$	1	\$	-
Transfer to Other Funds	\$	1	\$	-
Total Downtown TIF #3:	\$	35,406	\$	-

TOTAL ARTICLE VII - TIF EXPENSE	\$	136,688	\$	-
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ARTICLE VIII - DEBT SERVICE

For the payment of principal and interest
of the \$1,260,000 G. O. Bond Series
2018

	\$	137,690	\$	134,210
120,000				
17,690				
Capital Loan - Principal	\$	93,266		
Energy Loan		54,643		
Fire Engine Loan		38,623		
Capital Loan - Interest	\$	30,197		
Energy Loan		13,782		
Fire Engine Loan		16,415		

TOTAL ARTICLE VIII - DEBT SERVICE	\$	261,153	\$	134,210
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ARTICLE IX - LIBRARY

Salaries/Professional	\$	42,000	\$	31,063
Salaries/Clerical	\$	50,000	\$	35,000
Fringe Benefits:				
IMRF	\$	5,000	\$	3,000
Employee Group Health Insurance	\$	12,000	\$	10,000
FICA	\$	6,200	\$	4,200
Board and Staff Development	\$	3,250	\$	3,000
Education	\$	12,000	\$	9,000
Unemployment Benefits	\$	2,000	\$	-
Purchase of Books:				
Adult	\$	3,500	\$	3,000
Large print	\$	3,000	\$	2,500
Teens	\$	1,750	\$	1,000
Juvenile	\$	1,750	\$	1,000
Electronic Subscriptions	\$	500	\$	300
Magazines/Periodicals	\$	1,000	\$	800
Audiobooks:				
Adult	\$	4,500	\$	3,000
Teens	\$	1,500	\$	1,000
Juvenile	\$	1,200	\$	800
DVDs				
Adult	\$	1,000	\$	700
Juvenile	\$	1,000	\$	700
Liability Insurance/Bond/WC/Umbrella	\$	12,000	\$	10,000
Maintenance - Repairs	\$	1,500	\$	1,000
Purchase of Furniture/Equipment	\$	45,000	\$	20,000
Utilities:				
Gas	\$	1,200	\$	850
Telephone, Internet, Cable	\$	4,500	\$	3,600
Supplies	\$	3,000	\$	2,000
Publicity	\$	200	\$	50
Programming:				
Adult	\$	3,000	\$	2,500
Juvenile	\$	2,000	\$	1,500
Security	\$	2,000	\$	1,700
SWAN Fees	\$	18,000	\$	13,000
Mileage	\$	200	\$	50
Contingency	\$	1,000	\$	-
Postage	\$	100	\$	-
Contractual Services	\$	7,500	\$	6,000
Accounting Services	\$	18,000	\$	15,000
Legal Services	\$	2,500	\$	2,000

Building Enhancement	\$ 2,500	\$ 2,000
Capital Expenses	\$ 25,000	\$ 14,600

The above and foregoing appropriation for maintaining a free public library is to be secured from a special tax in addition to all other village taxes as authorized by law.

TOTAL ARTICLE IX - LIBRARY:	\$ 302,350	\$ 205,913
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ARTICLE X - CAPITAL FUNDS

A. Water Capital Fund:

Engineering/Architect	\$ 1	\$ -
Computer Support/IT	\$ 1	\$ -
Infrastructure Improvements - Sewer	1	\$ -
Infrastructure Improvements -Water	600,000	\$ -
Equipment Purchases	172,500	\$ -
IEPA Debt Payments	52,500	\$ -
Total Water Capital Fund:	\$ 825,003	\$ -

B. Capital Fund:

Professional Services	\$ 1.00	\$ -
<u>Infrastructure Improvements:</u>		
Administration	\$ 1.00	\$ -
Public Works	\$ 1.00	\$ -
	<u>\$ 2</u>	<u>\$ -</u>

Equipment Acquisition:

Administration	\$ 123,601	\$ -
Recreation Department	1	\$ -
Public Works	30,962	\$ -
Police Department	176,401	\$ -
Fire Department	33,606	\$ -
	<u>\$ 364,571</u>	<u>\$ -</u>

Building Improvements:

Recreation Department	14,402	\$ -
Public Works	1	\$ -
Police Department	1	\$ -
	<u>\$ 14,404</u>	<u>\$ -</u>

Capital Expenditures required as Grant Match

Administration	\$ 1	\$ -
Recreation Department	1	\$ -
Public Works	1	\$ -
Police Department	1	\$ -
Fire Department	1	\$ -
	<u>\$ 5</u>	<u>\$ -</u>

Installment Contract	\$ 1	\$ -
Contingency	\$ 50,000	\$ -
Transfer to Other Funds	\$ 1	\$ -

Total Capital Fund	\$ 428,985	\$ -
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C. DUI/Vehicle Replacement Fund:

Maintenance Vehicle	\$ 2,100	\$ -
Miscellaneous	\$ 1	\$ -
Equipment/Vehicle Purchases	\$ 1	\$ -
Interest Expenses	\$ 1	\$ -
Total DUI/Vehicle Replacement Fund	\$ 2,103	\$ -

TOTAL ARTICLE X - CAPITAL FUNDS	\$ 1,256,091	\$ -
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ARTICLE XI - CONTINGENCIES

Contingencies	150,000	\$ -
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TOTAL ARTICLE XI - CONTINGENCIES	\$ 150,000	\$ -
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GRAND TOTALS	\$ 21,092,272	\$ 3,880,123
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RECAPITULATION

	<u>APPROPRIATION</u>	<u>FROM TAX LEVY</u>
Article I - General Corporate Purposes:		
A. General Administration:	\$ 711,996	\$ 223,000
B. Clerk/Collector's Office:	144,556	50,000
C. Finance:	146,708	36,000
D. Street Department:	888,710	126,000
E. Legal Services:	85,802	55,000
F. Planning & Development Commission:	1,981	-
G. Fire and Police Commission:	1,803	-
H. Building Commission:	94,663	20,000
I. Department of Recreation:	336,576	90,000
Total Article 1 - General Corporate	\$ 2,412,795	\$ 600,000
Article II - Police Department:	\$ 2,823,804	\$ 1,700,000
Article III - Fire Department:	\$ 1,866,154	\$ 1,050,000
Article IV - Special Tax Levies:		
A. Audit:	27,000	15,000
B. Liability Insurance:	240,000	175,000
C. Motor Fuel Tax Street Fund:	126,000	-
D. Rebuild Illinois Fund:	78,000	-
Total Article IV - Special Tax Levies:	\$ 471,000	\$ 190,000
Article V - Grant Expenditures:		
A. Grant Fund:	680,000	-
B. SOS Grant-Auto Theft Task Force:	9,471,433	-
Total Article V - Grant Expenditures:	\$ 10,151,433	\$ -
Article VI - Water & Sewer Fund:	\$ 1,260,804	\$ -
Article VII - TIF Expense:		
A. TIF Blackstone:	101,282	-
B. Downtown TIF #3:	35,406	-
Total Article VII - TIF Expense:	\$ 136,688	\$ -
Article VIII - Debt Service:	\$ 261,153	\$ 134,210
Article IX - Library:	\$ 302,350	\$ 205,913
Article X - Capital Funds:		
A. Water Capital Fund:	825,003	-
B. Capital Fund:	428,985	-
C. DUI/Vehicle Replacement Fund:	2,103	-
Total Article X - Capital Funds:	\$ 1,256,091	\$ -
Article XI - Contingencies	\$ 150,000	\$ -
GRAND TOTALS	\$ 21,092,272	\$ 3,880,123

SECTION III: That the Village Clerk be, and she hereby is directed to file with the County Clerk of Cook County, Illinois, a copy of this ordinance duly certified by said Clerk in accordance with the provisions of the statute in such case made and provided.

SECTION IV: That this ordinance shall be in full force and effect from and after passage and approval according to law.

PASSED this 1st day of December, 2025.

VOTE: _____

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 1st day of December, 2025.

Maxine Reynolds, Village Acting President
Village of Thornton, Cook County, Illinois

ATTESTED AND FILED in my office as Village Clerk this 1st day of December, 2025

Nikki Kitakis, Village Clerk
Village of Thornton, Cook County, Illinois

PUBLISHED by me as required by law this 1st day of December, 2025, in pamphlet form.

Nikki Kitakis, Village Clerk
Village of Thornton, Cook County, Illinois

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)
)
VILLAGE OF THORNTON)

I, the undersigned, being the duly elected, qualified and now acting Clerk of the Village of Thornton, County of Cook, State of Illinois, and keeper of the records, files and seal of said Village, do hereby certify that the attached and foregoing Ordinance is a true and correct copy of an ordinance entitled:

TAX LEVY ORDINANCE - Number 2025-020

AN ORDINANCE PROVIDING FOR THE LEVYING AND ASSESSMENT
OF TAXES FOR THE CURRENT FISCAL YEAR BEGINNING MAY 1, 2025
AND ENDING APRIL 30, 2026, FOR THE VILLAGE OF THORNTON,
COOK COUNTY, ILLINOIS

which has been passed by motion duly made, and seconded and carried by affirmative vote of the majority of members of the Board of Trustees of said Village of Thornton and the said Trustees were voting at a duly convened meeting, and said Ordinance has been signed and approved by the President of said Village and the same in any manner has not been revoked or rescinded. Said Ordinance was passed at a regular meeting of said President and Board of Trustees held on December 1, 2025 and each and every member of said Board had due and timely notice of said meeting. This certification is based upon the official records of the said proceedings of said Board.

I further certify that the amount levied and assessed by the said Ordinance is required by said Village of Thornton to be levied and assessed and extended upon the appropriate tax books for the fiscal year beginning May 1, 2025 and ending April 30, 2026.

Witness my hand and the seal of said Village of Thornton this 1st day of December 2025.

(Seal)

Nikki Kitakis, Village Clerk
Village of Thornton, Cook County, Illinois

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)
)
VILLAGE OF THORNTON)

TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE

I, Maxine Reynolds, hereby certify that I am the presiding officer of the Village of Thornton, Thornton, Illinois, and as such presiding officer, I certify that the Levy Ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of the Illinois Property Tax Code - Truth in Taxation Law, 35ILCS 200/18-60 through 18-85 (2002).

This certificate applies to the 2025 levy.

WITNESS my hand and the seal of said Village of Thornton this 17th day of November 2025.

Maxine Reynolds, Village Acting President and Presiding Officer
Village of Thornton, Cook County, Illinois

VILLAGE OF THORNTON CREDIT CARD USE POLICY

PURPOSE

This policy has been adopted to establish the procedures to facilitate and safeguard the credit card program for the Village of Thornton (the Village). This policy intends to accomplish the following:

- a. Establish relevant and appropriate internal controls over the credit card program, ensuring cards are only used for authorized purposes.
- b. Relieve the Village of legal liability from inappropriate use of Village credit cards.
- c. Provide a convenient, efficient, and cost-effective method of purchasing from vendors.
- d. Verify payments for purchases are made on a timely basis to minimize finance charges.

Only authorized Village personnel may use a credit card issued in the name of the Village.

Any Village employee found guilty of illegal or unauthorized use of a Village credit card (intentional or not) may be subject to the penalties allowed by law and/or disciplinary action, up to and including termination.

GENERAL INFORMATION

The Village credit card is a tool for designated Village personnel to use when making low-dollar purchases for official business needs.

CARDHOLDER RESPONSIBILITIES

- a. Ensure that the credit card is used in compliance with the Village’s Credit Card Use Policy and Purchasing Policy. For such purposes, all Village personnel issued a credit card shall execute the Credit Card Holder Agreement attached to this policy.
- b. Village personnel issued a credit card must provide the Village Treasurer a photocopy of the front and back of the credit card, shall be responsible for its safekeeping, and must immediately notify the Village Treasurer if their issued card(s) is lost or stolen.
- c. A Village credit card can only be used for the purchase of goods and services only for official business purposes of the Village.
- d. Village credit card users must notify vendors that the credit card transaction is tax exempt from Illinois Sales and Use taxes if the card is being used for a purchase in the state of Illinois.
- e. The credit card is not allowed to be used for accessing cash, cash advances, personal use, or any other type of personal purchase.

- f. All purchases made with a Village credit card must be reported with receipts and appropriate documentation detailing the goods or services purchased, cost, date of purchase, and the business explanation for the purchase.
- g. All documentation referenced in paragraph f. shall be submitted to the Accounts Payable Department in a timely manner to reconcile against each monthly credit card statement.
- h. Any credit card in the possession of Village personnel must be immediately surrendered to the Village Treasurer upon termination of appointment or employment. The Village reserves the right to withhold final payroll checks and payout of accrued leave until any card(s) is surrendered.

RETURNS, CREDITS, OR DISPUTED ITEMS

- a. Any item purchased with a Village credit card must be returned for credit. Cardholders are not to accept a refund in cash. A receipt for the credit must be obtained like any other purchased documentation.
- b. The card user is responsible for following up with the merchant on any erroneous charges, disputed items or returns as soon as possible. Disputed billings can result from failure to receive the goods charged, defective merchandise, incorrect amounts, duplicate charges, or credits not processed.
- c. Any problems with items purchased with the card should first be resolved with the supplier who provided the item.

VILLAGE OF THORNTON CREDIT CARD USE POLICY

Cardholder Agreement

Credit cards issued in the name of the Village of Thornton are only to be used for the official business of the Village of Thornton. Each credit card is to be used in accordance with the provisions set forth in the Credit Card Use Policy. Violations of the policy will result in revocation of use privileges and will commence appropriate and relevant penalties and disciplinary action, up to and including termination.

ACKNOWLEDGEMENT

I acknowledge receipt of the Village of Thornton's Credit Card Use Policy. I have read and so understand the policy in its entirety and agree to abide in all respects with the policy.

I further understand that my use of the credit card is subject to revocation if I fail to act in accordance with the policy.

I also understand that if I engage in fraudulent misuse of the policy I will be held fully responsible for repayment of these funds and may face employment termination, censure, and other legal actions.

Printed Name

Signature

Date

Village of Thornton

Memo

To: Mayor Reynolds and Board of Trustees

From: Vivian Payne, Village Administrator

cc: Simone Jackson, Treasurer

Date: November 25, 2025

Re: Line Item Transfer Request

On October 6, 2025, the board approved a proposal from Robinson Engineering for services related to the Lead Service Line Replacement Project in the amount of \$20,000. This is the Illinois EPA mandated project that requires communities to develop and implement plans to identify and remove lead water service lines (LSL's) from the public water main to the connection with the plumbing inside the building. As Engineer Kaminsky explained during the 10/6/25 meeting, the IEPA is currently offering loans for this project with very generous terms or 100% forgiveness, up to \$3 million. The board agreed that it would be in the best interest of the village to take advantage of these loans while they are still available.

In order to fund this initiative, I am requesting a line item transfer in the FYE 4/30/26 budget to address this issue. I have consulted with Treasurer Jackson, and we have determined that funding exists in the Water Capital Fund under Infrastructure Improvements. To that affect, I am requesting a transfer:

From Account: 14-74-8063

To Account: 14-74-7076

Please let me know if you have any questions regarding this transfer.