

City of Tenino

149 Hodgen Street South
Tenino, WA 98589

City Council Meeting
Tuesday, June 28, 2022 at 7:30 PM

Agenda

WORK SESSION

CALL TO ORDER

AGENDA APPROVAL

1. Agenda for the Regular Meeting of the 6/28/22.

Recommended Action: Motion to approve the agenda as presented.

APPROVAL OF MINUTES

2. Meeting Minutes for 6/14/2022

Recommended Action: Motion to approve 6/14/2022 meeting minutes as presented

CONSENT CALENDAR

3. Consent Calendar consisting of June 15, 2022 through June 28, 2022:

Payroll EFT's in the amount of \$32,353.87

Claims Checks #30691 through #30716 and EFT's in the amount of \$46,099.85

for a grand total of \$78,453.72

Liquor Cannabis License: None

Recommended Action: Move to approve the consent calendar as presented.

EXECUTIVE SESSION

PRESENTATIONS

PUBLIC COMMENTS

PUBLIC HEARING

PROCLAMATIONS

OLD BUSINESS

NEW BUSINESS

RESOLUTIONS

ORDINANCES

REPORTS

4.
 - 1) **Chamber of Commerce**
 - 2) **Economic Development Council (EDC)**
 - 3) **South Thurston Economic Development Initiative (STEDI)**
 - 4) **ARCH Commission**
 - 5) **Experience Olympia & Beyond (VCB)**
 - 6) **Fire District #12**
 - 7) **Library**
 - 8) **Museum**
 - 9) **Tenino Community Service Center**
5.
 - 1) Civil Service Commission
 - 2) Façade Improvement Grant Review Committee
 - 3) Finance Committee
 - 4) Planning Commission
 - 5) Public Safety Committee
6.
 - 1) **Chief of Police**
 - 2) **Director of Public Works**
 - 3) **City Planner**
 - 4) **Code Enforcement/Building Inspector**
 - 5) **PARC Specialist**
 - 6) **City Attorney**
 - 7) **Clerk/Treasurer**
 - 8) **Mayor**
7.
 - 1) **Bucoda/Tenino Healthy Action Team (BTHAT)**
 - 2) **Solid Waste Advisory Board**

3) TCOMM/911

4) Tenino School Board

5) Thurston Regional Planning Council (TRPC)

6) Transportation Policy Board

7) Legislature

PUBLIC COMMENTS 2

ANNOUNCEMENTS

ADJOURNMENT

2.

File Attachments for Item:

2. Meeting Minutes for 6/14/2022

Recommended Action: Motion to approve 6/14/2022 meeting minutes as presented

**City Council Meeting
Tuesday, June 14, 2022**

Minutes

WORK SESSION

Mayor Fournier convened the work session at 7:12 pm with

PRESENT

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

ABSENT

Councilmember Rachel Davidson

1. Use of ARPA Funds

Grit City has not yet received their SAM certification, SAM Certification is required to receive CDBG Funds. Grit City applied for the SAM Certification 2+ months ago. SAM is System for Award Management and is issued by the Federal Government. Without SAM certification Grit City cannot be paid through CDBG funds, we are asking the City council authorized used of ARPA (We have been allocated \$520,000 of which we have used \$100,209 we have already dedicated \$150,000 for the playground prep) We are asking for \$80,000 from ARPA to pay Grit City. The money not used from CDBG funds will be transferred to the Quarry Pool project.

Mayor Fournier explained to council and guests the origination of the ARPA Funds and what he would like to use them for at this time.

CALL TO ORDER

Mayor Fournier convened the regular Council meeting at 7:32 pm with

PRESENT

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

ABSENT

Councilmember Rachel Davidson

AGENDA APPROVAL

2. Agenda for the Regular Meeting of the 6/14/22.

Recommended Action: Motion to approve the agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion passes 4/0.

APPROVAL OF MINUTES

- 3. Meeting Minutes for 5/24/2022

Recommended Action: Motion to approve 5/24/2022 meeting minutes as presented

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion passes 4/0.

CONSENT CALENDAR

- 4. Consent Calendar consisting of May 25, 2022 through June 14, 2022:

Payroll EFT's in the amount of \$117,975.55

Claims Checks #30634 through #30690 and EFT's in the amount of \$486,135.02

for a grand total of \$604,110.57

Liquor Cannabis License: None

Recommended Action: Move to approve the consent calendar as presented.

Council Member Rachel Davidson Excused Absence.

Motion made by Councilmember Gotovac, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion passes 4/0.

EXECUTIVE SESSION

None

PRESENTATIONS

None

PUBLIC COMMENTS

None

PUBLIC HEARING

None

PROCLAMATIONS

None

OLD BUSINESS

None

NEW BUSINESS

5. Use of ARPA Funds

Grit City has not yet received their SAM certification, SAM Certification is required to receive CDBG Funds. Grit City applied for the SAM Certification 2+ months ago. SAM is System for Award Management and is issued by the Federal Government. Without SAM certification Grit City cannot be paid through CDBG funds, we are asking the City council authorized use of ARPA (We have been allocated \$520,000 of which we have used \$100,209 we have already dedicated \$150,000 for the playground prep) We are asking for \$80,000 from ARPA to pay Grit City. The money not used from CDBG funds will be transferred to the Quarry Pool project.

Recommended Action: Discuss and motion to approve use of ARPA funds.

Motion made by Councilmember O'Callahan to pay Grit City, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion passes 4/0.

RESOLUTIONS

None

ORDINANCES

None

REPORTS

- 6. 1) Chamber of Commerce
- 2) Economic Development Council (EDC)
- 3) South Thurston Economic Development Initiative (STEDI)
- 4) ARCH Commission

5) Experience Olympia & Beyond (VCB)

6) Fire District #12

7) Library

8) Museum

9) Tenino Community Service Center

1) Chamber of Commerce: George Sharp reported the Chamber received a grant for \$5000.00 and they hope to get new brochures as well as help with the pioneer day costs. At the meeting tomorrow the Grand Marshall as well as the Citizen of the Year will be announced. They will have all events this year for Oregon Trail Days running Friday, Saturday and Sunday.

2) Economic Development Council (EDC): George Sharp reported that they will have a board meeting next Wednesday at the Kodiak Room.

3) South Thurston Economic Development Initiative (STEDI): George reported they will be meeting at the Rainier Senior Center on Friday.

4) ARCH Commission: They are still trying to confirm a date to meet.

5) Experience Olympia & Beyond (VCB): They held their annual meeting which was well represented by Tenino.

6) Fire District #12: John O'Callahan reported the main topic for all departments are the fuel prices and whether or not they can afford to respond to all calls or not. He spoke with the City's Fire Chief who has stated they do not have any problems locally with fuel costs.

7) Library: Linda reported it was a pleasure working with Jessica while posting the signs in the park for the story trail, posting all 22 signs throughout. The Reptile Man will be back this year as well.

8) Museum: Jessica reported they have been open for about 2 weeks now. They are getting ready for OTD and Pioneer Days. They have the bathroom sinks back, however, not installed yet. The men's bathroom toilet is now leaking so they will be fixing that asap. They saved about \$5000.00 by painting and doing the floors in-house.

7. 1) Civil Service Commission

2) Façade Improvement Grant Review Committee

3) Finance Committee

4) Planning Commission

5) Public Safety Committee

2) Façade Improvement Grant Review Committee: Councilmember Gotovac reported that she spoke with the owners of the Whitewood Cider and they are hoping to get the building painted

next week, weather permitting.

8. 1) Chief of Police

2) Director of Public Works

3) City Planner

4) Code Enforcement/Building Inspector

5) PARC Specialist

6) City Attorney

7) Clerk/Treasurer

8) Mayor

8) Mayor: Mayor Fournier reported he has been busy attending meetings. The City has signed a new contract with BHC Consultants for a new planning, building and code enforcement duties. We have received a response back from the State regarding the pool permit with a laundry list of items to complete prior to them issuing a permit. He will be juggling time tomorrow with tours and his daughter's field trip. They have the date and place set for the retreat and is hoping to have a guest remote in from London.

9. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Solid Waste Advisory Board

3) TCOMM/911

4) Tenino School Board

5) Thurston Regional Planning Council (TRPC)

6) Transportation Policy Board

7) Legislature

1) Bucoda/Tenino Healthy Action Team (BTHAT): Councilmember Lawton reported they will be having summer lunches again this year from 11-12:30 pm Monday - Friday at the Middle School.

2) Solid Waste Advisory Board: Councilmember Klamn reported they will be asking people to complete surveys during OTD as well as the Farmers Markets.

4) Tenino School Board: Councilmember Davidson reported graduation was Friday night and went well. They have hired a new athletic director.

5) Thurston Regional Planning Council (TRPC): Councilmember O'Callahan reported he sent the after meeting minutes to them.

6) Transportation Policy Board: They have been rehashing on what and how to spend the available monies.

PUBLIC COMMENTS 2

None

ANNOUNCEMENTS

Councilmember O'Callahan stated he would like to see the City get more involved on Memorial Day festivities. He would like to have the first responders maybe next year park at different corners and sound their sirens at noon.

Admin Clerk Scharber reported that David Campbell with the Robert Half Company who has been balancing the books has the City audit ready and is doing a great job.

ADJOURNMENT

Mayor Fournier adjourned the meeting at 7:49 pm.

File Attachments for Item:

3. Consent Calendar consisting of June 15, 2022 through June 28, 2022:

Payroll EFT's in the amount of \$32,353.87

Claims Checks #30691 through #30716 and EFT's in the amount of \$46,099.85 for a grand total of \$78,453.72

Liquor Cannabis License: None

Recommended Action: Move to approve the consent calendar as presented.

Consent Calendar consisting of June 15, 2022 through June 28, 2022:

- Payroll EFT's in the amount of \$32,353.87**
- Claims Checks #30691 through #30716 and EFT's in the amount of \$46,099.85**

for a grand total of \$78,453.72

Liquor and/or Cannabis License requests:

CHECK REGISTER

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
						Claims:	46,099.85
* Transaction Has Mixed Revenue And Expense Accounts						78,453.72 Payroll:	32,353.87

WE, the members of the City Council of the City of Tenino, Thurston County, Washington, DO
 HEREBY certify that the merchandise or services listed above have been received and that the above
 listed vouchers and the related checks have been reviewed and approved for payment by the Tenino City
 Council.

DATED this _____ day of _____ 2022.

 Clerk/Treasurer

 Mayor

 Councilmember

 Councilmember

 Councilmember

 Councilmember

 Councilmember

CHECK REGISTER

Time: 14:37:06 Date: 06/28/2022

06/15/2022 To: 06/28/2022

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1731	06/20/2022	Payroll	5	EFT	Robert A Auderer	2,290.21	
1732	06/20/2022	Payroll	5	EFT	Veronica A Barnes	1,674.62	
1733	06/20/2022	Payroll	5	EFT	Troy LK Cannon	2,506.13	
1734	06/20/2022	Payroll	5	EFT	Judith Cryderman	247.40	
1735	06/20/2022	Payroll	5	EFT	Rene Durand	1,523.62	
1736	06/20/2022	Payroll	5	EFT	Brent L Gibbs	2,104.52	
1737	06/20/2022	Payroll	5	EFT	Drew Johnson	1,481.41	
1738	06/20/2022	Payroll	5	EFT	Aaron Lee	1,787.19	
1739	06/20/2022	Payroll	5	EFT	Alec C McClelland	1,817.59	
1740	06/20/2022	Payroll	5	EFT	Cole Plaja	776.05	
1741	06/20/2022	Payroll	5	EFT	Jason M Plaja	1,968.49	
1742	06/20/2022	Payroll	5	EFT	Derrick Prosser	1,876.08	
1743	06/20/2022	Payroll	5	EFT	Jessica Reeves-Rush	456.12	
1744	06/20/2022	Payroll	5	EFT	Maria Rodriguez	1,524.75	
1745	06/20/2022	Payroll	5	EFT	Colby Russell	1,118.12	
1746	06/20/2022	Payroll	5	EFT	Jennifer N Scharber	1,322.43	
1786	06/24/2022	Payroll	5	EFT	Timberland Bank	7,879.14	941 Deposit for Pay Cycle(s) 06/20/2022 - 06/20/2022
1810	06/28/2022	Claims	5	30691	ALS Group USA, Corp	215.00	
1811	06/28/2022	Claims	5	30692	Brenda Babiak	155.89	109200.00 - 158 WICHMAN ST S
1812	06/28/2022	Claims	5	30693	Lola Bowen-Stancil	147.12	104400.00 - 132 MCARTHUR ST S
1813	06/28/2022	Claims	5	30694	Robert Half	6,602.82	
1814	06/28/2022	Claims	5	30695	J & I Power Equip	357.68	
1815	06/28/2022	Claims	5	30696	Mckenzie & Trevor Jeffries-Christianson	467.67	102900.20 - 318 PARK AVE W
1816	06/28/2022	Claims	5	30697	Steven Magelki	111.59	503400.00 - 1149 GARFIELD AVE E
1817	06/28/2022	Claims	5	30698	Jenny McCracken	352.46	601900.10 - 155 STITHAM LANE
1818	06/28/2022	Claims	5	30699	Breezy Medina	148.74	407010.10 - 1365 PARK AVE E
1819	06/28/2022	Claims	5	30700	Modern Machinery	186.61	
1820	06/28/2022	Claims	5	30701	Mountain Mist Water	34.11	
1821	06/28/2022	Claims	5	30702	Brent & Fawn Murphy	155.89	107000.30 - 698 SIXTH AVE W
1822	06/28/2022	Claims	5	30703	Northstar Chemical, Inc	6,123.60	
1823	06/28/2022	Claims	5	30704	Marshall Olin	331.78	105000.00 - 159 MCARTHUR ST S
1824	06/28/2022	Claims	5	30705	Puget Sound Energy	2,429.67	
1825	06/28/2022	Claims	5	30706	Quill	311.57	
1826	06/28/2022	Claims	5	30707	Jessica Reeves-Rush	562.49	
1827	06/28/2022	Claims	5	30708	Right Systems Inc	5,441.01	
1828	06/28/2022	Claims	5	30709	SCJ Alliance	13,325.00	
1829	06/28/2022	Claims	5	30710	Tammy Schroder	155.89	200800.30 - 158 WICHMAN ST N
1830	06/28/2022	Claims	5	30711	Tenino Marketfresh	66.44	
1831	06/28/2022	Claims	5	30712	Thomas L. Meyer	2,250.00	
1832	06/28/2022	Claims	5	30713	Tribeca Transport/Denali LLC	5,564.16	
1833	06/28/2022	Claims	5	30714	Wells Fargo Vendor Fin Serv	437.02	
1834	06/28/2022	Claims	5	30715	Wilson Parts Corporation	9.75	
1835	06/28/2022	Claims	5	30716	Richard Wilson	155.89	409800.00 - 178 EUREKA ST N
					001 General Government Fund #001	49,575.38	
					002 Quarry Pool Fund #002	225.57	
					101 City Street Fund #101	1,182.54	
					310 Municipal Capital Imp Fund 310	562.49	
					401 Water Fund	4,992.91	
					410 Sewer Fund	10,186.93	
					421 Sewer Capital Improvement Fund	11,727.90	