

City of Tenino

149 Hodgen Street South
Tenino, WA 98589

City Council Meeting
Tuesday, May 27, 2025 at 6:30 PM

Agenda

WORK SESSION

- [1.](#) Discussion from Friends of Tenino Park (Deb Reichelderfer) to Mayor and Council regarding possibly purchasing pool passes at a reduced rate for the 2025 season.
2. Discussion and/or requests for the 6/10/2025 Council Agenda
- [3.](#) Discussion of vacant city properties for possible surplus.

CALL TO ORDER

AGENDA APPROVAL

4. Agenda Approval for 5/27/25

Recommended Action: Motion to approve the 5/27/2025 agenda as presented.

APPROVAL OF MINUTES

- [5.](#) Approval of Minutes

Recommended Action: Motion to approve the 5/13/2025 minutes as presented.

CONSENT CALENDAR

- [6.](#) Consent Calendar for May 14, 2025 through May 27, 2025 consisting of Payroll EFT's in the amount of \$48,009.02 and Claims Checks #33306 through #33334 and EFT's in the amount of \$532,181.87 for a Grand Total of \$580,190.89

Excusal of Councilmember J Lawton

Liquor/Cannabis License Renewals: Tenino Cannabis Company

EXECUTIVE SESSION

PRESENTATIONS

PUBLIC COMMENTS

PUBLIC HEARING

PROCLAMATIONS

OLD BUSINESS

- [7.](#) Tenino Arts Stone City Arts Festival are requesting Mayor and Council to waive the Special Events fee and deposit for the 2025 season.

Recommended Action: Motion to approve waiving the fees for the Tenino Arts Stone City Arts Festival for year 2025.

NEW BUSINESS

8. Friends of Tenino purchase of pool passes for 2025 season.

Recommended Action: Motion to approve the Friends of Tenino to purchase pool passes for the 2025 season at a reduced rate:

- [9.](#) Budget amendment Fund 310 QH Reno.

Recommended action: Motion to approve Budget Amendment Fund 310 QH Reno.

- [10.](#) Grants ARTS WA 387-CP24-026

Recommended action: Motion to approve the budget amendment for the Grants ARTS WA 387-CP24-026 as presented.

- [11.](#) Planning Commission Appointment

Recommended Action: Move to approve the appointment of Valerie Roberts to position 5.

RESOLUTIONS

ORDINANCES

REPORTS

12. Outside Agency

- 1) Chamber of Commerce
- 2) Economic Development Council (EDC)
- 3) South Thurston Economic Development Initiative (STEDI)
- 4) ARCH Commission 5) Experience Olympia & Beyond (VCB)
- 5) Timberland Regional Library

13. 13. Committees/Commissions

- 1) Civil Service Commission
- 2) Finance Committee
- 3) Planning Commission

- 4) Public Safety Committee
- 5) Public Works Committee

14. 14. Staff

- 1) Chief of Police
- 2) Director of Public Works
- 3) Code Enforcement/Building Inspector
- 4) PARC Specialist
- 5) Clerk/Treasurer
- 6) Mayor

15. 15. Liaisons

- 1) Bucoda/Tenino Healthy Action Team (BTHAT)
- 2) Solid Waste Advisory Board
- 3) TCOMM/911
- 4) Tenino School Board
- 5) Thurston Regional Planning Council (TRPC)
- 6) Transportation Policy Board
- 7) Thurston County Commissioner's Office
- 8) Legislature

PUBLIC COMMENTS 2

ANNOUNCEMENTS

ADJOURNMENT

File Attachments for Item:

1. Discussion from Friends of Tenino Park (Deb Reichelderfer) to Mayor and Council regarding possibly purchasing pool passes at a reduced rate for the 2025 season.

From: FoT Webmaster <listserv@friendsoftenino.org>
Sent: Wednesday, May 14, 2025 9:34:49 AM
To: David Watterson <dwatterson@cityoftenino.org>
Subject: Discounted Swimming Pool Season Passes for Free/Reduced Lunch Students - FOTP

Good Morning Dave,

I am contacting you as a representative of the Friends of Tenino Parks (501c3 status organized under Thurston PARC umbrella) to inquire about the city's willingness to participate in the revamp of our discounted swimming pool pass program that provides low cost season passes to the Tenino pool for students enrolled in Tenino school who are participants in the free/reduced lunch program. To accomplish the program goals, we partner with the school district, which sends out invitations to purchase discounted passes to students in the free/reduced lunch program and then interested students/parents contact us to get on the distribution list. We then arrange pickup times with those registered to distribute the passes. This way our organization does not need to get involved with any of the personal information of the participant families. In the past, the Friends of Tenino Parks has partnered with the city to purchase discounted pool passes for the program and then sells the passes to participants at a subsidized price. The subsidized amount comes from grant/organizational funding and the funds collected from participant pool pass purchases during the preceding years. There are no administrative or operating costs associated with this program.

The last time we offered this program was in 2019 when we distributed 50 season passes to local families. In 2019, we purchased passes from the city for \$75 and sold them to participating families for \$20, all of that money going back into the program for the next year (the money has just been sitting in our PARC account since the pool was last open for the season).

We are hoping for a similar arrangement with the city/school for our program this year. Any discount the city can provide for the season passes we purchase would go directly back into our program and allow us to help more families. What is the least amount that the city would accept for season pool passes in support of this program?

We are putting together the discounted swimming pool season pass program for 2025 now and we are counting on your support! Let me know if you have any questions or concerns. Thank you

Will Rutherford

Friends of Tenino Parks

360-701-8797

File Attachments for Item:

3. Discussion of vacant city properties for possible surplus.

View in a Different Map

GREENE STREET

Parcel # 09280007000 \$37,900

Parcel # 09280017000 \$10,500

Parcel # 74603801301 \$69,000

Parcel # 74603800100 \$2,300

Same parcel # as the 37,900 property above

BURLINGTON NORTHERN (ACTIVE)

OLD HWY 69 SE

STATE HWY 507 SE

W 6TH AVE SE

MC CLELLAN ST SF

MC CLELLAN ST

507

100 ft

Map Title

0

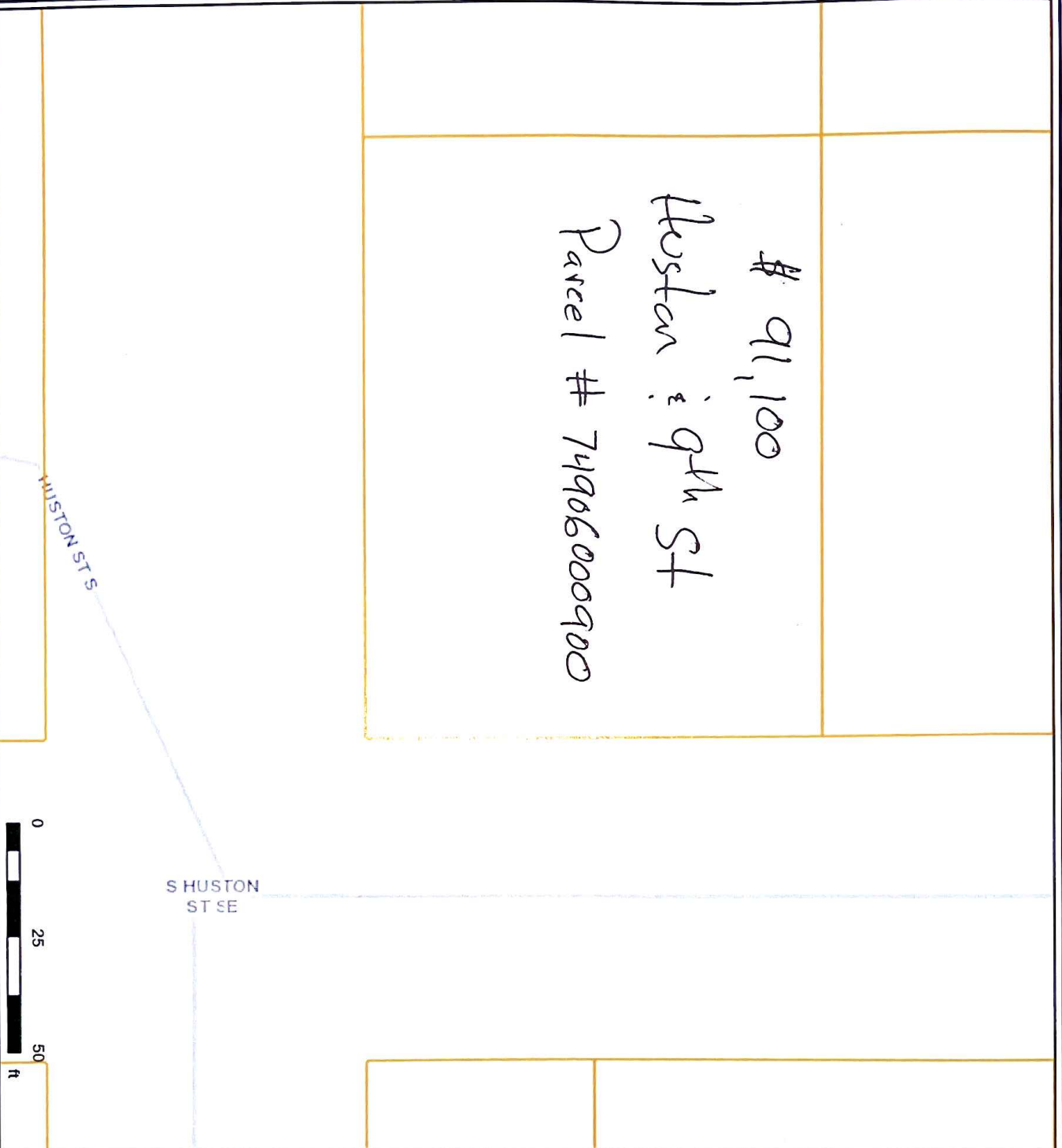
Legend

Parcels

Parcel Boundaries



\$ 91,100
Huston i 9th St
Parcel # 74906000900



Notes

Author:
Published: 22/5/2025



© 2025 Thurston County

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Map Title

Legend

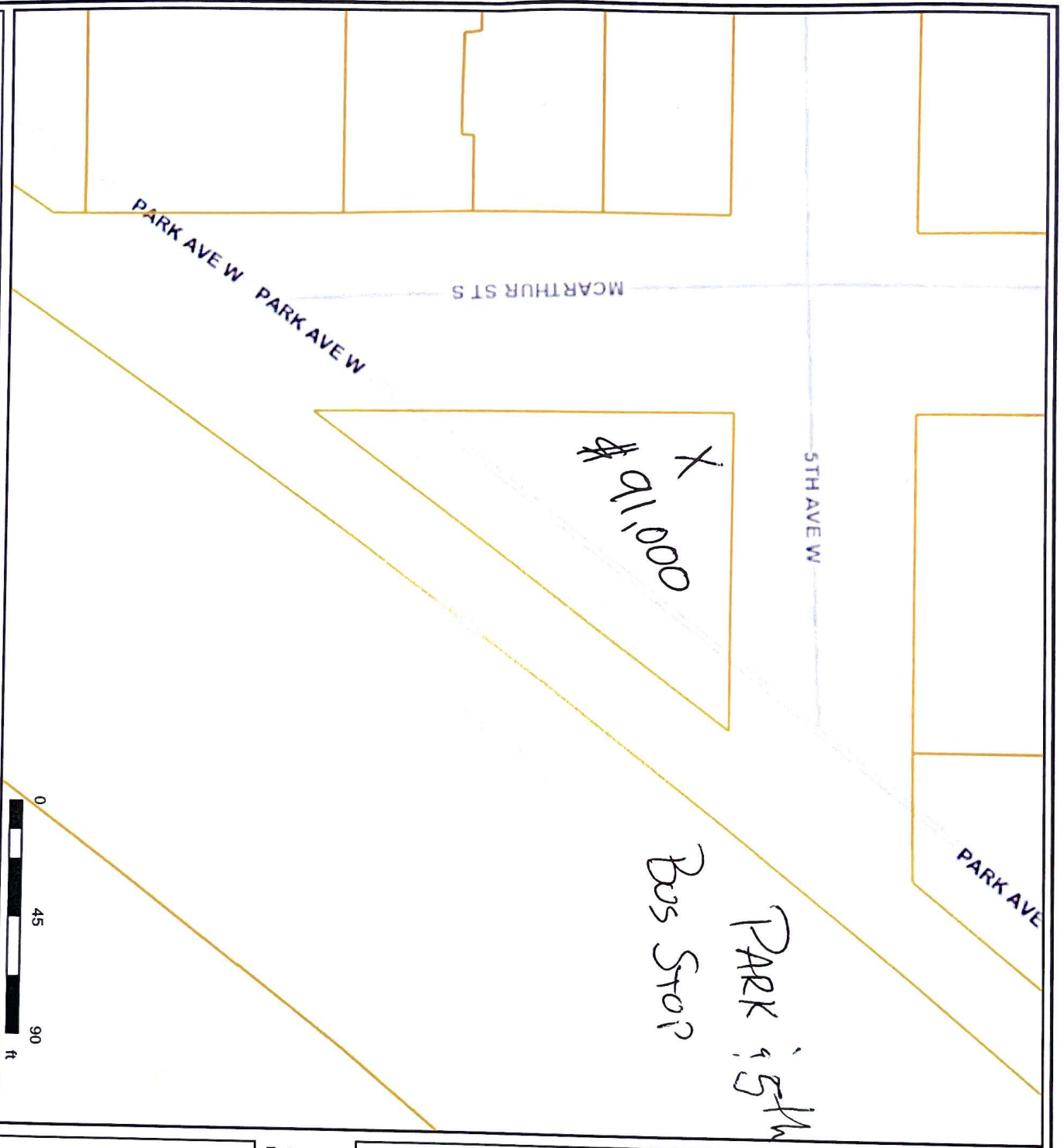
Parcels

Parcel Boundaries



Parcel #

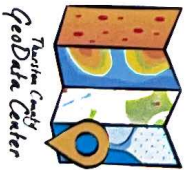
75004601100



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Notes

Author:
Published: 22/5/2025



SUSSEX ST SE
501

EUREKA ST S

\$ 6,500

X



Map Title

Legend

Parcels

Parcel Boundaries



Sussex
Eureka St S

Parcel #

63700700000

Notes

Author:
Published: 22/5/2025



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File Attachments for Item:

5. Approval of Minutes

Recommended Action: Motion to approve the 5/13/2025 minutes as presented.

**City Council Meeting
Tuesday, May 13, 2025**

Minutes

WORK SESSION

Mayor Watterson convened the work session at 6:30 pm with

PRESENT

Councilmember Elaine Klamm
Councilmember John O'Callahan
Councilmember Jason Lawton
Councilmember Jeff Eisel

ABSENT

Councilmember Linda Gotovac

1. Discussion of 5/27/2025 agenda items to add

Fire Chief Andrew Schafferon gave updates: They had 23 calls in the last 30 days. They are moving forward on proposal for a property for a new station. East Olympia and Bucoda are in partnership, Bucoda's capital expenditure budget to get a bedroom remodel. Volunteer applicants are high. Rating bureau is coming in June for 25'/26' rating. The goal is that Station 42 is a training ground and no longer a station and Bucoda will be the station that covers the South end.

Mayor Watterson researched all the land that is owned by the city. The Mayor will provide the info for the council to look over for surplusage.

CALL TO ORDER 6:30PM

Mayor Watterson convened the regular Council Meeting at 6:30 pm with

PRESENT

Councilmember Elaine Klamm
Councilmember John O'Callahan
Councilmember Jason Lawton
Councilmember Jeff Eisel

ABSENT

Councilmember Linda Gotovac

AGENDA APPROVAL

2. Agenda Approval

Recommended Action: Motion by Councilmember O'Callahan to approve the amended agenda to include councilmember Gotovac's excused to the consent calendar.

Motion made by Councilmember O'Callahan, to approve the amended agenda to include councilmember Gotovac's excusal to the consent calendar. Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 4/0.

APPROVAL OF MINUTES

3. Approval of Minutes

Recommended Action: Motion to approve the 4/22/2025 minutes as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 4/0.

CONSENT CALENDAR

4. Consent Calendar for April 22, 2025 through May 13, 2025 consisting of Payroll EFT's in the amount of \$67,085.22 and Claims Checks #33262 through #33305 and EFT's in the amount of \$57,160.89 for a Grand Total of \$124,246.11.

Liquor License Renewals: None

Recommended Action: Motion by Councilmember O'Callahan to include the approved excusal of councilmember Gotovac.

Motion by Councilmember O'Callahan to include the approved excusal of councilmember Gotovac. Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 4/0.

EXECUTIVE SESSION

None

PRESENTATIONS

5. Presentation by Maria Rodriguez police clerk on Police Officer John H Dowies

Maria Rodriguez spoke of Officer Dowies. May 15th is the day to honor fallen officers.

6. TRPC will hold a presentation on the Regional Transportation Plan

Katrina Van Every, Chief Clerk spoke about the Regional Transportation Plan that is required every 5 years.

PUBLIC COMMENTS

None

PUBLIC HEARING

None

PROCLAMATIONS

7. **Recommended Action:** Move to approve Proclamation for Bicycle Community Challenge for the Month of May.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 4/0.

8. **Recommended Action:** Move to approve Proclamation for Safe Boating and Paddling Week.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 4/0.

OLD BUSINESS

9. Cascadia Renewables contract

Recommended Action: Motion to approve the contract with Cascadia Renewables.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 4/0.

10. Tenino Creative District Grant Agreement

Recommended Action: Move to approve Mayor Watterson to sign the grant agreement for The Creative District

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 4/0.

NEW BUSINESS

11. Authorization to remove Veronica Barnes from all Timberland Bank accounts and add Nancy Reddick as Signer on Timberland Bank Accounts starting 5/15/25.

Recommended Action: Motion to approve removing Veronica Barnes from all Timberland bank accounts and adding Nancy Reddick as a signer on Timberland bank accounts starting 5/15/25.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 4/0.

12. Extending the current contract for the use of the Quarry House for the Lions Club for three years. In Lieu of purchase of the new stove.

Recommended action: Approve Mayor Watterson to extend the current contract with the Lions Club another three years.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 4/0.

13. Tenino Arts Stone City Arts Festival are requesting Mayor and Council to waive the Special Events fee and deposit for the 2025 season.

Recommended Action: Motion to approve waiving the fees for the Tenino Arts Stone City Arts Festival for year 2025.

Motion made by Councilmember O'Callahan motion to approve waiving the Special Events fee and deposit for the 2025 season. Seconded by Councilmember Lawton.

Councilmember Klamn requested we look back at previous council meeting regarding discussion and approval of not passing any waivers of deposits for special events for 2025.

Voting Yea: Councilmember O'Callahan, Councilmember Lawton

Voting Nay: Councilmember Klamn, Councilmember Eisel.

Motion did not pass 2/2.

14. Clerk/Treasurer Reddick requests approval for amended 2025 Budget as follows: see attached

Recommended Motion: Motion to approve the 2025 Budget amendment adding the Old Hy 99 Overlay.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 4/0.

15. Request for Services between Thurston County Dept of Public Works and City of Tenino for the Creative District Sign Install MOU

Recommended Action: Motion to authorize Mayor Watterson to enter into the MOU with TC Public Works for the Creative Sign Installs.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 4/0.

RESOLUTIONS

ORDINANCES

None

REPORTS

12. Outside Agency

1) Chamber of Commerce: Mayor Watterson read the report from George Sharp into the record, The Chamber will hold a meeting on Wed May 21st at 12pm at The Stone Event Center. "Steady" on May 16th at the Event Center in Yelm. EDC's "Inspire" conducts on May 22nd at 8am-5pm at the Great Wolf Lodge.

17. 13. Committees/Commissions

None

18. 14. Staff

1) Chief of Police: Officer Lee reported on the update of the suspect that had been on the run since May 8th, where he had shot at a Deputy's vehicle in the Tenino area. Confirmed that Damien Madison has been arrested as if 5/13/25 near the Arizona/California border.

2) Director of Public Works: Public Works spending a large amount of hours mowing throughout the city.

5) Clerk/Treasurer: Clerk Treasurer, working with the auditors office on the 2024 Audit as it is almost complete.

6) Mayor: Reported at the beginning of meeting. Regarding the land that is owned by the city. He will provide the info for the council to review for surplus. Meeting with Commerce, discussion about matching funds with the larger cities and technical assistance and who we reach out to for grants? Can they have one person to contact? How bigger counties get a bigger sum, how do they divide the resources. Department head staff meeting, regarding grants, Police staffing, budget, backflow testing.

19. 15. Liaisons

4) Tenino School Board: Councilmember Eisel spoke about "Hidden in Plain Sight" how to recognize signs of substance use or abuse with teenagers living in the house. There was a good response to the "drug takeback" event at the Police Station, Maria Rodriguez reported they took in 54 pounds of drugs.

6) Transportation Policy Board: Councilmember Klamn reported that the next meeting June 5, 2025.

PUBLIC COMMENTS 2

None

ANNOUNCEMENTS

Councilmember Klamn stated the Veterans wall is going great.

ADJOURNMENT

Mayor Watterson adjourned the meeting at 8:19 pm

File Attachments for Item:

6. Consent Calendar for May 14, 2025 through May 27, 2025 consisting of Payroll EFT's in the amount of \$48,009.02 and Claims Checks #33306 through #33334 and EFT's in the amount of \$532,181.87 for a Grand Total of \$580,190.89

Excusal of Councilmember J Lawton

Liquor/Cannabis License Renewals: Tenino Cannabis Company



Washington State
Liquor and Cannabis Board

Washington State Liquor and Cannabis Board
Licensing Division: Cannabis Unit
1025 Union Ave SE, P.O. Box 43098
Olympia, WA 98504-3098
Customer Service: (360) 664-1600
Fax: (360) 753-2710 \ Website: www.lcb.wa.gov

NOTICE OF CANNABIS LICENSE APPLICATION
RETURN THIS NOTICE TO: LAresponse@lcb.wa.gov

DATE: 5/1/2025

TO: 3400R OF TENINO/CITY OF TENINO

RE: Assumption of a License

UBI: 6058018910010001

License: 438419

Trade Name:

TENINO CANNABIS COMPANY

Loc Addr: 449 WICHMAN ST S STE A
TENINO WA 98589-9376

Mail Addr: 401 93RD AVE SE
OLYMPIA WA 98501-9701

Contact Phone No.: 360-259-0780

Privileges Applied For:

Cannabis Retailer

APPLICANTS:

PNW CANNA CONSULTANTS LLC

BRENDA LEE KIVELA, 11/02/1986
TOMMY LEE KIVELA (Spouse), 12/01/1981

As required by RCW 69.50.331(7), the Liquor and Cannabis Board is notifying you that the above has applied for a cannabis license. You have 20 days from the date of this notice to provide input on this application. If we do not receive this notice back within 20 days, we will assume you have no objection to the issuance of the license. If you need additional time to respond, you must submit a written request for an extension of up to 20 days, with the reason(s) you need more time.

If you **need** information on SSN, **contact LCB's Cannabis CHRI at (360) 664-1704.**

- | | | |
|---|--------------------------|--------------------------|
| | YES | NO |
| 1. Do you approve of the applicant? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Do you approve of the location? | <input type="checkbox"/> | <input type="checkbox"/> |

If you disapprove, per RCW 69.50.331(7)(c) you **MUST** attach a letter to the Board detailing the reason(s) for the objection providing facts on which your objection(s) are based.

DATE

SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS, OR DESIGNEE

Consent Calendar for May 14, 2025 through May 27, 2025 consisting of:

- **Payroll EFT's in the amount of \$48,009.02**
- **Claims Checks #33306 through #33333 and EFT's in the amount of \$531,793.10.**

for a grand total of \$579,802.12

a) Liquor & Cannabis License: Tenino Cannabis Co.

CHECK REGISTER

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		401 Water Fund				5,375.48	
		402 Water Capital Imp Fund				433.20	
		410 Sewer Fund				11,480.73	
		421 Sewer Capital Improvement Fund				4,225.24	
		422 Sewer Reserve Fund				445,249.13	
		* Transaction Has Mixed Revenue And Expense Accounts				579,802.12	Claims: 531,793.10 Payroll: 48,009.02

WE, the members of the City Council of the City of Tenino, Thurston County, Washington, DO
 HEREBY certify that the merchandise or services listed above have been received and that the above
 listed vouchers and the related checks have been reviewed and approved for payment by the Tenino City
 Council.

DATED this _____ day of _____ 2025.

 Clerk/Treasurer

 Mayor

 Councilmember

 Councilmember

 Councilmember

 Councilmember

 Councilmember


CHECK REGISTER

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1621	05/20/2025	Payroll	5	EFT	Robert A Auderer	4,093.81	
1622	05/20/2025	Payroll	5	EFT	Veronica A Barnes	2,701.87	
1623	05/20/2025	Payroll	5	EFT	Miles Cannon	2,369.11	
1624	05/20/2025	Payroll	5	EFT	Troy LK Cannon	3,004.79	
1625	05/20/2025	Payroll	5	EFT	Jessica Davis	1,767.96	
1626	05/20/2025	Payroll	5	EFT	Brent L Gibbs	2,719.51	
1627	05/20/2025	Payroll	5	EFT	Aaron Lee	4,356.83	
1628	05/20/2025	Payroll	5	EFT	Alec C McClelland	2,653.65	
1629	05/20/2025	Payroll	5	EFT	Cole Plaja	2,053.28	
1630	05/20/2025	Payroll	5	EFT	Jason M Plaja	2,240.73	
1631	05/20/2025	Payroll	5	EFT	Nancy Reddick	2,778.62	
1632	05/20/2025	Payroll	5	EFT	Jessica Reeves-Rush	1,154.09	
1633	05/20/2025	Payroll	5	EFT	Maria Rodriguez	2,563.22	
1673	05/21/2025	Payroll	5	EFT	WA State Dept of Retirement Systems	655.00	Pay Cycle(s) 05/05/2025 To 05/05/2025 - Deffered Comp; Pay Cycle(s) 05/20/2025 To 05/20/2025 - Deffered Comp
1674	05/21/2025	Payroll	5	EFT	Timberland Bank	12,896.55	941 Deposit for Pay Cycle(s) 05/20/2025 - 05/20/2025
1723	05/27/2025	Claims	5	33306	ALS Group USA, Corp	308.00	
1724	05/27/2025	Claims	5	33307	AM TEST Inc	100.00	
1725	05/27/2025	Claims	5	33308	Debbie Barr	150.00	
1726	05/27/2025	Claims	5	33309	Chehalis Tribal Jail	585.00	
1727	05/27/2025	Claims	5	33310	Kimberly Clark	35.00	
1728	05/27/2025	Claims	5	33311	David & Mariah Comnick	150.00	
1729	05/27/2025	Claims	5	33312	Crystal Springs	108.45	
1730	05/27/2025	Claims	5	33313	DUNI Sanitation	155.00	
1731	05/27/2025	Claims	5	33314	Joe Enbody	1,500.00	
1732	05/27/2025	Claims	5	33315	Emily Evans	61.50	
1733	05/27/2025	Claims	5	33316	Gibbs & Olson Inc	33,938.24	
1734	05/27/2025	Claims	5	33317	Julie Grobelny	300.00	
1735	05/27/2025	Claims	5	33318	Anne Kersey	150.00	
1736	05/27/2025	Claims	5	33319	C/o Tyra Shenaurit MetroParks Tacoma	3,556.36	
1737	05/27/2025	Claims	5	33320	BusinessOffice Providence	24.00	
1738	05/27/2025	Claims	5	33321	Puget Sound Energy	5,905.38	
1739	05/27/2025	Claims	5	33322	Quill	430.85	
1740	05/27/2025	Claims	5	33323	Right Systems Inc	24,851.82	
1741	05/27/2025	Claims	5	33324	Alissa Smeaton	150.00	
1742	05/27/2025	Claims	5	33325	Joel Tafoya	9,942.82	
1743	05/27/2025	Claims	5	33326	Thoren Electric, LLC	433.20	
1744	05/27/2025	Claims	5	33327	Thurston Co Public Health & Social Serv	160.00	
1745	05/27/2025	Claims	5	33328	Thurston-Mason Behavior Health Org	147.67	
1746	05/27/2025	Claims	5	33329	USA BlueBook	1,187.63	
1747	05/27/2025	Claims	5	33330	Voyager Fleet System	1,525.77	
1748	05/27/2025	Claims	5	33331	WA Dept Of Commerce	445,249.13	
1749	05/27/2025	Claims	5	33332	WA State Auditor	208.65	
1750	05/27/2025	Claims	5	33333	Wells Fargo Vendor Fin Serv	478.63	
						001 General Government Fund #001	66,754.31
						002 Quarry Pool Fund #002	216.43
						101 City Street Fund #101	30,999.78
						310 Municipal Capital Imp Fund 310	15,067.82

File Attachments for Item:

7. Tenino Arts Stone City Arts Festival are requesting Mayor and Council to waive the Special Events fee and deposit for the 2025 season.

Recommended Action: Motion to approve waiving the fees for the Tenino Arts Stone City Arts Festival for year 2025.



City of Tenino
Parades/Special Events Application

149 S Hodgden St. South
 P O Box 4019
 Tenino, WA 98589
 (360) 264-2368

Organization: Tenino Arts Stone City Arts Festival *

Contact Person: Donna Mayo of Tenino Arts

Address: 109 McArthur St. / PO Box 846 Tenino

Telephone: 808.346.1487 **Fax:** _____

Email: ofwaterwindandwood@gmail.com

It is respectfully requested that a special event permit be issued to the above-named organization.

The following items of information are submitted:

- (1) Purpose of the special event/exhibition is: local & state artisans selling art
- (2) Description of organizing group: local non-profit promoting local artists
- (3) Date and time of special event/exhibition: June 14, 2025
- (4) There will be an estimated 50 persons, ___ animals, ___ floats, and ___ motor vehicles participating or engaging in the special event/exhibition.

(5) Place, area, route or location, as applicable to the special event/exhibition: (Please attach a map or describe)
North Olympia Street - the block behind Hedden
plus the remaining block.

(6) What portion of the sidewalks and streets indicated will be occupied by the special event/exhibition: one whole city block & sidewalk

- (7) Please provide 3 references and dates of last 3 events/exhibitions:
- 1) Linda Golovac 2020-2024 Tenino Arts Market
 - 2) George Sharp " "
 - 3) John & Jennie Bourdon " "

(8) Are any temporary structures going to be erected? Yes No If yes, you must attach plans indicating clearly the (a) type of construction, (b) seating arrangements, (c) aisle arrangements, (d) structural details and calculations of the seats and supports and (e) location of all exits.

10x10 artist canopy

* formerly the creative market

7.

(9) Is any open flame going to be used within the structure? Yes ___ No If yes, what precautions are to be taken to render it safe? _____

(10) What provisions have been made for sanitary facilities for persons using the premises?
permission from Iron Works Boutique

(11) Will you deposit with the City Clerk at or before the time of the special event/exhibition a surety or cash bond for \$500.00 (Ordinance # ___) conditioned upon holding the City harmless from all liabilities or causes of action? Yes ___ No

(12) Will you furnish evidence to the City Clerk at or before the special event/exhibition that a public liability insurance policy in the amount of not less that \$50,000 for one person and \$300,000 for any one accident will be in effect during the time the structure is to be occupied as a place of assembly? Yes No ___

(13) The undersigned has authority to execute this application and the requesting organized group, unincorporated association of persons, partnership or corporation promises and agrees to abide by all the terms and conditions of the special event/exhibition permit issued, and to abide by all the rules and regulations of the City of Tenino.

(14) The undersigned agrees to abide by the laws of the State of Washington and the Laws and Ordinances of the City of Tenino, and further agrees to hold the City of Tenino, their elected officials and their employees or agents harmless and to indemnify them from any and all claims or causes of action arising by reason of the negligent acts or omissions by the individual stated herein or their agents with respect to their usage of city property and participation in this event. Said individual also assumes all legal responsibility for their own negligence or omissions in regard to other participants in this event.

Leslie M. W.
Signature of Applicant

Together with any supplementary information as may be required by the City of Tenino, this form must be filed with the office of the City Clerk, (Mailing – P.O. Box 4019, Tenino, WA 98589) 149 S. Hodgden Street, Tenino, WA 98589 not less than 60 days prior to the special event/exhibition date to insure proper processing.

Please answer all questions. If they do not apply, put N/A. Thank You.

Department approvals:

Administration: *David Wetherston* Finance: _____

Police: *Mr. Chief Anderson*

PARC: *JRR*

Public Works: *[Signature]*

Clerk Treasurer: *[Signature]*



April 9, 2025

Dear Mayor David Watterson and Tenino City Council Members,

We are writing to request that the Special Events Application Fee be exempted as a requirement for the Tenino Arts (non-profit) and Tenino Stone Carver Guild application to hold the Tenino Arts Stone City Arts Festival on Saturday June 14 th, 2025, on Olympia Street near the Stone Carvers Shed.

Both of our organizations have been actively engaged in support of the goals of the City of Tenino Creative District efforts to build support for the Creative Economy of Tenino and brand Tenino as an Artisan Community.

Our past efforts with the Tenino Arts Spring, Holiday, Summer Markets and the Shed have proven to attract several thousand visitors to Tenino and benefit all the downtown businesses and thus generate revenue for the city. We are working with the Tenino Area Chamber of Commerce and the Thurston Economic Development Council STEDI program to promote the event.

We appreciate your support and participation in our efforts and look forward to seeing you at the festival.

Please let us know if we can answer any questions.

Sincerely,

Donna Taylor Mayo

Tenino Arts Board Member

File Attachments for Item:

9. Budget amendment Fund 310 QH Reno.

Recommended action: Motion to approve Budget Amendment Fund 310 QH Reno.

TENINO CITY COUNCIL AGENDA ITEM COVER SHEET

Council Meeting Date: 05/27/25

Agenda Item Number: _____

Originator: Nancy Reddick

Title: Budget Amendment

Discussion Action Required

Department: _____

New Business
 1st Review

Old Business
 2nd Review

Resolution
 3rd Review

Ordinance
 Committee

Public Hearing
 Table

Subject: Budget Amendment Fund 310 Quarry House Reno

Comments:

City closed in 2023 with a remaining budget of \$14,639.49 in Fund 310 Act 597 76 60 03 Quarry House Reno Proj. 2024 budget for that line was 0. We now have retainage of \$9942.82 I need to pay for this project, requesting Budget Amendment to Fund 310 Acct 597 76 60 03 (Expenditure) in the amount of \$9,942.82 to pay retainage remaining to vendor.

Staff Recommendation:
Recommend approval

Disposition:

File Attachments for Item:

10. Grants ARTS WA 387-CP24-026

Recommended action: Motion to approve the budget amendment for the Grants ARTS WA 387-CP24-026 as presented.

TENINO CITY COUNCIL AGENDA ITEM COVER SHEET

Council Meeting Date: 05/27/25

Agenda Item Number: _____

Originator: Nancy Reddick

Title: Clerk Treasurer

Discussion Action Required

Department: _____

New Business
 1st Review

Old Business
 2nd Review

Resolution
 3rd Review

Ordinance
 Committee

Public Hearing
 Table

Subject: Budget Amendment

Comments: Grant ARTS WA 387-CP24-026
Revenue to Fund 310 Acct 334.05.80.00 \$7500.00
Expenditure to Fund 310 Act 595.776.64.02 \$7500.00

Net \$0

Staff Recommendation:
Recommend Approval – Net \$0

Disposition:

File Attachments for Item:

11. Planning Commission Appointment

Recommended Action: Move to approve the appointment of Valerie Roberts to position 5.

Valerie Roberts
1464 Sussex Ave E
Tenino, WA 98589
Valerie.e.roberts17@gmail.com
541-292-3003
4/18/2025

City of Tenino
Attn: Planning Commission Application
149 Hodgden Street S
Tenino, WA 98589

Dear Members of the Tenino Planning Commission,

I am writing to express my sincere interest in serving as a member of the Planning Commission for the City of Tenino. As a resident who is deeply invested in the growth, character, and future of our community, I welcome the opportunity to contribute to the thoughtful planning and sustainable development of our city.

Tenino is a unique and historic community, and I am eager to be part of the process that helps guide its future. I value balanced growth that honors our city's heritage while embracing smart planning practices that enhance livability, protect our environment, and encourage economic vitality. I am particularly interested in supporting initiatives that preserve the small-town charm of Tenino while making room for innovation, inclusion, and resilience.

I bring to this role a strong commitment to civic engagement, a collaborative spirit, and a keen interest in land use, zoning, and community development. I'm excited to provide my experience in historic preservation, arts programming, education and public service to the community I live in and am raising my daughter in. I am confident that my dedication to thoughtful dialogue, research, and public input would make me a valuable contributor to the Commission's important work.

Thank you for considering my application. I would be honored to serve and to support the vision and goals of the City of Tenino through this role. I welcome the opportunity to further discuss my interest and qualifications with you.

Sincerely,


Valerie Roberts

11.



CITY OF TENINO

City Commission Vacancy Application

(Please type or print clearly)

Name as registered: Valerie Erin Roberts

Physical Address: 1464 Sussex Ave E, Tenino WA

Mailing Address: Same

Home Phone: 541-292-3003 **Cell Phone:** _____

Email Address: valerie.e.roberts17@gmail.com

How long at Residence: 3 years **Best time to contact:** 8 am - noon

Personal Information (optional):

Resident of Tenino, and looking to connect and contribute more to my community. My background is in art, education, museums, national and state parks management, and public/non-profit partnership development and I currently work for the City of Olympia as a Project Manager to help develop their first community Art Center at the Olympia Armory. In my personal time I am a mother, fiber artist, gardener, and hiker.

List any prior experience as an elected official:

Although I have not been an elected official, I have served on many committees, panels and organizational teams. Currently, I'm a member of the Arts Culture and Heritage workgroup in Olympia and am a member of the Weavers Guild.

List any applicable work experience:

Armory Building Manager, City of Olympia 2023-2025

Partnership and Volunteer Manager, Washington State Parks 2021-2023

Visitor Experience Manager, Burke Museum of Natural and Cultural History, 2019-2021

List any applicable experience working with budgets:

I've managed multi-million dollar capital budgets and annual operating budgets up to \$800,000 annual.

Please list three (3) references:

Name: Sylvana Niehuser, Intirrum Director of Parks Arts and Recreation

Address: 601 4th Ave E, Olympia WA, 98501

Contact Number: 360-753-8068

Name: Matthew Rounsley, Executive Aide, County Commissioner Wayne Fournier

Address: 3000 Pacific Ave SE, Olympia WA 98501

Contact Number: 360-529-6296

Name: Fen Regelein, Associate Director of Membership, University of Washington

Address: 1410 NE Campus Pkwy, Seattle WA 98195

Contact Number: rregelei@uw.edu

Council members make recommendations and decisions that affect the entire community.

- 1.) Do you foresee possible conflicts of interest with any of your current employment or civic positions? Yes (Please explain on back) No

- 2.) When making recommendations and decisions do you feel you could be impartial and base your decision on the overall need and benefit of the Community? Yes No (Please explain on back)

- 3.) Are there any days or evenings you are unavailable to meet? Yes (Please explain on back) No

Signature: Valerie Roberts **Date:** 04/18/2025

Please return completed form and any additional information to:
 City of Tenino – Attn: City Clerk, 149 Hodgden St South, P.O. Box 4019, Tenino, WA 98589
 For more information please call (360) 264-2368