

City of Tenino

149 Hodgen Street South
Tenino, WA 98589

City Council Meeting
Tuesday, January 09, 2024 at 6:30 PM

Agenda

WORK SESSION

1. 6:30 pm Review of 1/9/2024 Council Agenda
Discussion of 1/23/2024 Council Draft Agenda
2. Discussion of Subcommittees for Public Works and Law Enforcement
3. Discussion of Council Appointments to Committees
4. Discussion of Appointment of Mayor Pro Tem
5. Discuss RISE fund Plan for Ag Park
Discussion Only

CALL TO ORDER

AGENDA APPROVAL

6. Agenda for the Regular Meeting of the 1/09/24.
Recommended Action: Motion to approve the agenda as presented.

APPROVAL OF MINUTES

7. Meeting Minutes for 12/12/2023
Recommended Action: Motion to approve 12/12/2023 meeting minutes as presented.

CONSENT CALENDAR

8. Consent Calendar consisting of December 31, 2023 through December 31, 2023

Payroll EFT's in the amount of \$44,777.97 and Checks #32011 through #32039 in the amount of \$89,538.40

for a grand total of \$134,316.37

Consent Calendar consisting of January 1, 2024 through January 9, 2024

Payroll EFT's in the amount of \$29,210.41 and Checks #32010 through #32050 in the amount of \$240,183.61

for a grand total of \$269,394.02

Liquor Cannabis License: None

Recommended Action: Move to approve the consent calendar as presented.

EXECUTIVE SESSION

PRESENTATIONS

9. Oath of Office Dave Watterson
10. Oath of office Jeff Eisel
11. Oath of Office Elain Klamn

Recommended Action:

PUBLIC COMMENTS

PUBLIC HEARING

PROCLAMATIONS

OLD BUSINESS

- [12.](#) Providence Health & Services – Washington dba Providence St. Peter Hospital & Providence Centralia Hospital Laboratories Laboratory Services Agreement

Recommended Action: Motion to approve Agreement with SPS

13. Mayor Pro Tempore and Committee/Commission/Liaison Assignments

Each January, the Council votes to select a Mayor Pro Tempore from among their number in the event the Mayor is unavailable.

Also each January, the Council votes to accept or reject Mayoral recommendations for Committee/Commission/Liaison assignments.

Recommended action: Move to nominate Councilmember to serve as Mayor Pro Tempore, when required, and to approve the Committee/Commission/Liaison assignments as submitted (or as modified.)

14. Volunteer at City Hall. Judy Cryderman has requested to return to City Hall as a Volunteer a few times a month.

Recommended Action: Motion to approve Judy Cryderman as City Hall Volunteer.

NEW BUSINESS

- [15.](#) Ag Park North Bldg. Improvement Bid

Recommended Action: Motion to reject the bid per Instructions to Bidders paragraph 19.01 and rebid the project in a timely manner

16. Ag Park Funds from EDC

Recommended Action: Motion to accept funds from EDC for Ag Park

17. Mr. Doug Mah proposes the attached contract for the conduct of this year's Council Retreat, January 20, 2024

Recommended Action: Motion to approve Doug Mah Services Agreement

18. City of Tenino Currently Banks at Timberland Bank, Former Mayor Fournier needs to be removed from all City Bank accounts and add Mayor Dave Watterson to the accounts as a signer.

Recommended Action: Motion to approve removing former Mayor Fournier and add current Mayor Dave Watterson to City Bank accounts at Timberland bank.

19. Planning Commission Applicant

Recommended Action: Motion to Approve Adam Carney as Planning Commissioner position #1

20. Nisqually Tribe Donation

Recommended Action: Motion to accept donation from Nisqually Tribe

RESOLUTIONS

ORDINANCES

REPORTS

21. 1) Chamber of Commerce

2) Economic Development Council (EDC)

3) South Thurston Economic Development Initiative (STEDI)

4) ARCH Commission

5) Experience Olympia & Beyond (VCB)

6) South Thurston Fire

7) Library

8) Museum

9) Tenino Community Service Center

22. 1) Civil Service Commission

2) Façade Improvement Grant Review Committee

3) Finance Committee

4) Planning Commission

5) Public Safety Committee

23. 1) Chief of Police

2) Director of Public Works

3) City Planner

4) Code Enforcement/Building Inspector

5) PARC Specialist

6) City Attorney

7) Clerk/Treasurer

8) Mayor

24. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Solid Waste Advisory Board

3) TCOMM/911

4) Tenino School Board

5) Thurston Regional Planning Council (TRPC)

6) Transportation Policy Board

7) Legislature

PUBLIC COMMENTS 2

ANNOUNCEMENTS

ADJOURNMENT

File Attachments for Item:

5. Discuss RISE fund Plan for Ag Park

Discussion Only

To: Lucas Moser, United States Department of Agriculture (USDA)
From: Thurston Economic Development Council Center for Business & Innovation (CB&I)
Re: Plan for Compliance with Conditions for Release and Use of RISE Funds
Date: 1/4/23

Background

USDA has awarded a grant to CB&I under the RISE program to be used for improvements and equipment at the Agricultural Innovation Center (AIC) in Tenino, Washington. The AIC consists of two buildings to be constructed on land owned by the City of Tenino (City). The City is constructing the so-called North Building, and Dragonwheel Investment Group, Inc. (Dragonwheel) is about to begin constructing the so-called South Building. (These buildings may be renamed at a later date.) The City has entered into a 30-year Lease with Dragonwheel for the North Building, and a Ground Lease with Dragonwheel for the South Building. The City and Dragonwheel (or an affiliate of Dragonwheel) will also enter into a Management Agreement for Dragonwheel or its affiliate to manage the entire facility.

How CB&I Will Retain Control of the Assets Purchased with Rise Funds

The RISE funds will be used exclusively for tenant improvements (TI) and equipment (together, the Assets). Control of the Assets purchased with RISE funds will be retained by CB&I for at least 7 years as follows:

Description	How CB&I Will Retain Control of Assets Purchased with RISE Funds	Term of Years	Estimated Amount*
Event & Training Innovation Center Space (North Building) TI: Doors, windows, flooring, trim, wall coverings, electrical, plumbing, conference room, 2 restrooms, and storage closet	Option to select tenant or subtenant if Tenant defaults which will be recorded to perfect CB&I's right	7	\$173,217
Event & Training Innovation Center Space (North Building) Removable TI and Equipment: All removable improvements, including audio mixer, video switcher, computers, monitors, televisions, screens, projector, camera, microphones, stands, cables, audio/visual peripherals, amplifiers, and furniture	Purchase Money Security Agreement and UCC Financing Statement which grants USDA the right to take immediate possession of the equipment in the event of default	7	\$150,000
Food Manufacturing Incubator Space (South Building)	Option to select tenant or subtenant if Tenant	7	\$65,000

TI: Doors, wall coverings, flooring, trim, electrical, plumbing, incubator space, restroom, walk-in freezer, light fixtures, food storage, and storage closet	defaults which will be recorded to perfect CB&I's right		
Equipment: All removable equipment, including food processing sinks, food production equipment, removable storage cabinets, furniture, and removable lighting	Purchase Money Security Agreement and UCC Financing Statement filing which authorizes USDA to take immediate possession of the equipment in the event of default	7	\$30,000
CB&I Office Space TI: Fully-finished office space, including electrical, plumbing, doors, windows, doors, interior walls, wall coverings, floor coverings, trim, light fixtures, restroom, storage closet	Lease with Dragonwheel with 7-year term. CB&I will be in possession of the TI at all times during the lease term.	7	\$27,000
CB&I Office Space Equipment: Workstations and associated furniture, computers, conference table and chairs, removable lighting	CB&I will be in possession of the equipment at all times during the lease term.	7	\$8,000
Total			\$453,217

Security Agreements

The Security Agreements referenced above will be from CB&I as Debtor to USDA as Creditor and will be signed by CB&I before any RISE funds are expended on Assets. The UCC Financing Statement will be filed with the Washington State Department of Licensing to perfect the purchase money security interest. The Security Agreements will be in first position with respect to the equipment and authorize USDA to immediately take possession of any equipment purchased with RISE funds in the event of CB&I's default.

Options

Prior to expending RISE funds, CB&I will secure an Option to approve the tenant or subtenant where any TI are located to ensure CB&I retains control of the TI in the event of a tenant default. A Memorandum of Option will be recorded with the Thurston County Auditor to perfect CB&I's right to select a tenant or subtenant for 7 years.

The Security Agreements and UCC Financial Statements are written broadly to cover all equipment that may be purchased with the RISE funds.

CB&I Office Space

As noted above, CB&I will lease office space directly from Dragonwheel. Consequently, CB&I will both own and control the Assets connected with its leased space. The Lease with Dragonwheel will be signed before any RISE funds are expended on the Assets for the CB&I office space and will include language that the TI will not be owned by Dragonwheel prior to 7 years from commencement of the Lease. The equipment purchased for the CB&I office space using RISE funds will be secured by a Security Agreement from CB&I to USDA.

Estimated Amount* versus Actual Expenses

The Estimated Amount for each building and type of expense listed in the above chart is approximate because the bid process is still underway. It is likely that some funds will be reallocated between TI and equipment, or even between buildings, as final construction costs become known.

Documentation

CB&I has retained Cap City Law PS of Olympia, Washington to assist us in protecting the assets being acquired, prepare the Security Agreements, prepare and file the UCC Financing Statements, prepare the Option agreements, prepare and record Memoranda of Option, and review and negotiate as necessary with the City of Tenino and Dragonwheel. In addition to being well versed in real estate and contracts, the Senior Attorney at Cap City Law (Jessica Jensen) is a prior Contracts Administrator for the State of Washington and was the lead instructor for the University of Washington's Contract Management Certificate Program for 12 years, which focused on state and federal government grant and contract requirements. Senior Associate Attorney Braden Fraser is assisting with this project. Cap City Law's practice includes ongoing work with state and federal grants and contracts, construction, and real estate.

Submitted by:

THURSTON ECONOMIC DEVELOPMENT COUNCIL
CENTER FOR BUSINESS & INNOVATION

Michael Cade, Executive Director

Accepted by:

UNITED STATES DEPARTMENT OF AGRICULTURE

Brandon Hoffman, Title

DRAFT 1-6-23

File Attachments for Item:

7. Meeting Minutes for 12/12/2023

Recommended Action: Motion to approve 12/12/2023 meeting minutes as presented.

**City Council Meeting
Tuesday, January 09, 2024**

Minutes

WORK SESSION

Mayor Watterson convened the work session at 6:30 pm with

PRESENT

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Jeff Eisel

1. 6:30 pm Review of 1/9/2024 Council Agenda
Discussion of 1/23/2024 Council Draft Agenda

Discussion pursued on the building of the agendas per month and the current agenda questions/answers
2. Discussion of Subcommittees for Public Works and Law Enforcement

Discussion only
3. Discussion of Council Appointments to Committees

Discussion and requests from members to be appointed to different committees.
4. Discussion of Appointment of Mayor Pro Tem

Discussion of appointing Mayor Pro Tem only
5. Discuss RISE fund Plan for Ag Park

Discussion Only

Aslen Meade gave a report on the proposed expenditures of the RISE funds granted for the Ag Park.

CALL TO ORDER

Mayor Watterson convened the regular council meeting at 7:30 pm with

PRESENT

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Jeff Eisel

AGENDA APPROVAL

6. Agenda for the Regular Meeting of the 1/09/24.

Recommended Action: Motion to approve the agenda as presented.

Motion made by Councilmember O'Callahan to amend the agenda to add the Fire Chief to presentations, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

APPROVAL OF MINUTES

7. Meeting Minutes for 12/12/2023

Recommended Action: Motion to approve 12/12/2023 meeting minutes as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

CONSENT CALENDAR

8. Consent Calendar consisting of December 31, 2023 through December 31, 2023

Payroll EFT's in the amount of \$44,777.97 and Checks #32011 through #32039 in the amount of \$89,538.40

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Consent Calendar consisting of January 1, 2024 through January 9, 2024

Payroll EFT's in the amount of \$29,210.41 and Checks #32010 through #32050 in the amount of \$240,183.61

for a grand total of \$269,394.02

Liquor Cannabis License: None

Recommended Action: Move to approve the consent calendar as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

EXECUTIVE SESSION

None

PRESENTATIONS

Chief Schaffren STFD: see minutes under reports.

9. Oath of Office Dave Watterson

C/T Scharber administered the oath of office to Mayor Watterson.

10. Oath of office Jeff Eisel

Mayor Watterson administered the oath of office to newly elected councilmember Jeff Eisel.

11. Oath of Office Elain Klamn

Recommended Action:

Mayor Watterson administered the oath of office to reelected Councilmember Elaine Klamn.

PUBLIC COMMENTS

None

PUBLIC HEARING

None

PROCLAMATIONS

None

OLD BUSINESS

12. Providence Health & Services – Washington dba Providence St. Peter Hospital & Providence Centralia Hospital Laboratories Laboratory Services Agreement

Recommended Action: Motion to approve Agreement with SPS

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

13. Mayor Pro Tempore and Committee/Commission/Liaison Assignments

Each January, the Council votes to select a Mayor Pro Tempore from among their number in the event the Mayor is unavailable.

Also each January, the Council votes to accept or reject Mayoral recommendations for Committee/Commission/Liaison assignments.

Recommended action: Move to nominate Councilmember to serve as Mayor Pro Tempore, when required, and to approve the Committee/Commission/Liaison assignments as submitted (or as modified.)

Motion made by Councilmember Lawton to nominate Councilmember Gotovac to remain as Mayor Pro Tem, Seconded by Councilmember O'Callahan.

Motion made by Councilmember O'Callahan to approve the committee selections/appointments, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

14. Volunteer at City Hall. Judy Cryderman has requested to return to City Hall as a Volunteer a few times a month.

Recommended Action: Motion to approve Judy Cryderman as City Hall Volunteer.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

NEW BUSINESS

15. Ag Park North Bldg. Improvement Bid

Recommended Action: Motion to reject the bid per Instructions to Bidders paragraph 19.01 and rebid the project in a timely manner

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

16. Ag Park Funds from EDC

Recommended Action: Motion to accept funds from EDC for Ag Park

Motion made by Councilmember Gotovac, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

17. Mr. Doug Mah proposes the attached contract for the conduct of this year's Council Retreat, January 20, 2024

Recommended Action: Motion to approve Doug Mah Services Agreement

Motion made by Councilmember Gotovac, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

18. City of Tenino Currently Banks at Timberland Bank, Former Mayor Fournier needs to be removed from all City Bank accounts and add Mayor Dave Watterson to the accounts as a signer.

Recommended Action: Motion to approve removing former Mayor Fournier and add current Mayor Dave Watterson to City Bank accounts at Timberland bank.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

19. Planning Commission Applicant

Recommended Action: Motion to Approve Adam Carney as Planning Commissioner position #1

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

20. Nisqually Tribe Donation

Recommended Action: Motion to accept donation from Nisqually Tribe

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

RESOLUTIONS

None

ORDINANCES

None

REPORTS

21. 1) Chamber of Commerce

2) Economic Development Council (EDC)

3) South Thurston Economic Development Initiative (STEDI)

4) ARCH Commission

5) Experience Olympia & Beyond (VCB)

6) South Thurston Fire

7) Library

8) Museum

9) Tenino Community Service Center

1) Chamber of Commerce: C/T Scharber reporting for George Sharp advising the next Chamber Meeting is 1/17/24 at the 1776 Bar & Grill.

2) Economic Development Council (EDC): For the 2024 year calendar they are now updated on their site at thurstonedc.com.

6) South Thurston Fire: Chief Schaffren reported for the year 2023 they had a total of 1830 calls for service. 401 of them were inside the City limits. To date they have 8 full time employees and 5 part time. They hope to hire another full time employee this year for a total of 9. They have submitted a bid for a lot to build a new station and have a few hoops to jump through before purchasing.

7) Library: Linda reported a few numbers for last year with regards to books and digital equipment being checked out. She also reported Jan 18th is a presentation at the Quarry House on the Evolution of the Stars/Stripes. Feb 1st will be a presentation on weird wonderful items in WA. March they will have a presentation on women's clothing changes through the years. On Saturday 1/13 the Library will be hosting a game day for the family from 2-4 and on 1/18 from 2-4 will be crafts for adults. 1/25 starts the adult book club. On Wednesdays beginning at 10:30 am is family storytime.

8) Museum: Jessica reported they have changed their meetings to Thursdays at 6:15 pm in the Quarry House.

22. 1) Civil Service Commission**2) Façade Improvement Grant Review Committee****3) Finance Committee****4) Planning Commission****5) Public Safety Committee**

None

23. 1) Chief of Police**2) Director of Public Works****3) City Planner****4) Code Enforcement/Building Inspector****5) PARC Specialist****6) City Attorney****7) Clerk/Treasurer****8) Mayor**

2) Director of Public Works: C/T Scharber reporting for T Cannon, advised we are looking into costs for fencing around the sandstone blocks due to vandalism. Another split rail fence to be built between the field of the QH and Museum to prevent cars driving on the grass. Handicap parking is planned to the (r) side of the QH with access to the trail and Museum. The playground park bathrooms are being remodeled. We are working on getting protable bathrooms and showers for the Quarry Pool's summer season. Troy is working on the 2023 water report.

4) Code Enforcement/Building Inspector: C/T Scharber reporting for R Durand advising of some closed permits for the last month. He has also attended a couple pre-app meetings for possible future developments in 2024. In year 2023 he opened 27 code enforcement cases with 26 being closed and the last one he is continuing to monitor the abatement issue on McClellan St.

5) PARC Specialist: Jessica reported on some new classes that are available at the Quarry House for this year. If anyone is interested in email alerts for these upcoming classes please apply thru the City's website at cityoftenino.us to receive them. She is still working on the property acquisition of the 60 acres behind the pool area. She has also applied for a grant to do ground maintenance around the park.

7) Clerk/Treasurer: C/T Scharber reported the City has been going through an upgrade with the computers. She is meeting with the auditors for the Cyber Audit. The county has advised us of a grant in the amount of \$350,000.00 to be used for the EVC charging stations at the Ag Park.

8) Mayor: Mayor Watterson reported he is getting himself familiar with the position and the budget. He has been meeting with staff members. He thanks everyone for their confidence in him and reminded everyone of a little learning curve but is making progress and will to continue with the City's progress.

24. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Solid Waste Advisory Board

3) TCOMM/911

4) Tenino School Board

5) Thurston Regional Planning Council (TRPC)

6) Transportation Policy Board

7) Legislature

1) Bucoda/Tenino Healthy Action Team (BTHAT): Councilmember Lawton reported they will be hosting a few parent's nights which is listed on their website.

2) Solid Waste Advisory Board: Councilmember Klamn reported they are mainly working on the public works recycling programs.

7) Legislature: Councilmember Gotovac reported they are now in session with information on land/lot splitting the Planning Dept might be interested in.

PUBLIC COMMENTS 2

Christi Dallaire, Tenino: Congratulated Mayor Watterson on his election and is happy to see the progress as it continues.

ANNOUNCEMENTS

C/T Scharber announced there will be a Crab Feed at the Eagles on 2/10/23 hosted by the Tenino High Softball Boosters Club, you will need to sign up beforehand. Please sign up on the web page for the school.

County Commissioner Fournier reported on his role with the County and what is available to the City. He also stated he will try to attend Council meetings when he is available for any updates for the City. He reminded all tomorrow the Thurston County Chamber will be holding their state of address meeting at St. Martin's in Lacey and invited Mayor Watterson to attend for the City's address.

Mayor Watterson advised he would like to plan a finance meeting soon around 5:30 pm.

ADJOURNMENT

7.

Mayor Watterson adjourned the meeting at 8:02 pm.

File Attachments for Item:

8. Consent Calendar consisting of December 31, 2023 through December 31, 2023 Payroll EFT's in the amount of \$44,777.97 and Checks #32011 through #32039 in the amount of \$89,538.40

for a grand total of \$134,316.37

Consent Calendar consisting of January 1, 2024 through January 9, 2024 Payroll EFT's in the amount of \$29,210.41 and Checks #32010 through #32050 in the amount of \$240,183.61

for a grand total of \$269,394.02

Liquor Cannabis License: None

Recommended Action: Move to approve the consent calendar as presented.

**Consent Calendar for December 31, 2023, thru
December 31, 2023 consisting of:**

- **Payroll EFT's in the amount of \$44,777.97**
- **Claims Checks #32011 through #32039 in the amount of \$89,538.40.**

for a grand total of \$134,316.37

a) Liquor & Cannabis License:

CHECK REGISTER

City Of Tenino

Time: 16:16:38 Date: 01/09/2024

12/27/2023 To: 12/31/2023

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3973	12/31/2023	Payroll	5	EFT	Robert A Auderer	2,537.91	
3974	12/31/2023	Payroll	5	EFT	Veronica A Barnes	1,755.71	
3975	12/31/2023	Payroll	5	EFT	Troy LK Cannon	2,835.77	
3976	12/31/2023	Payroll	5	EFT	Rene Durand	1,889.85	
3977	12/31/2023	Payroll	5	EFT	Brent L Gibbs	2,419.26	
3978	12/31/2023	Payroll	5	EFT	Drew Johnson	3,731.84	
3979	12/31/2023	Payroll	5	EFT	Aaron Lee	2,404.31	
3980	12/31/2023	Payroll	5	EFT	Patrick H Maguire	1,763.10	
3981	12/31/2023	Payroll	5	EFT	Alec C McClelland	2,582.66	
3982	12/31/2023	Payroll	5	EFT	Cole Plaja	1,480.09	
3983	12/31/2023	Payroll	5	EFT	Jason M Plaja	2,398.40	
3984	12/31/2023	Payroll	5	EFT	Jessica Reeves-Rush	1,270.66	
3985	12/31/2023	Payroll	5	EFT	Maria Rodriguez	1,642.29	
3986	12/31/2023	Payroll	5	EFT	Jennifer N Scharber	2,531.64	
3987	12/31/2023	Payroll	5	EFT	Courtney N Sheldon	1,171.13	
3988	12/31/2023	Payroll	5	EFT	Rachel L Davidson	136.75	
3989	12/31/2023	Payroll	5	EFT	Linda Gotovac	182.34	
3990	12/31/2023	Payroll	5	EFT	Effie E Klamn	91.17	
3991	12/31/2023	Payroll	5	EFT	Jason A Lawton	136.75	
3992	12/31/2023	Payroll	5	EFT	John J O'Callahan	227.92	
4004	12/29/2023	Payroll	5	EFT	Timberland Bank	11,588.42	941 Deposit for Pay Cycle(s) 12/16/2023 - 12/31/2023
4008	12/31/2023	Claims	5	32011	ALS Group USA, Corp	233.00	
4009	12/31/2023	Claims	5	32012	Tayah Bushell	350.00	
4010	12/31/2023	Claims	5	32013	Corporate Payment Systems	820.01	
4011	12/31/2023	Claims	5	32014	Correct Equipment	325.95	
4012	12/31/2023	Claims	5	32015	DPI Legal & Classified Publishing	154.07	
4013	12/31/2023	Claims	5	32016	Sarah Gaden	159.60	
4014	12/31/2023	Claims	5	32017	IDEXX Laboratories	1,053.98	
4015	12/31/2023	Claims	5	32018	Interstate Batteries of Olympia	156.69	
4016	12/31/2023	Claims	5	32019	Joe Enbody	1,900.00	
4017	12/31/2023	Claims	5	32020	Joes Refuse	1,325.09	
4018	12/31/2023	Claims	5	32021	Law Office of Richard L. Hughes PLLC	2,760.00	
4019	12/31/2023	Claims	5	32022	LeMay Mobile Shredding	28.60	
4020	12/31/2023	Claims	5	32023	Mountain Mist Water	77.68	
4021	12/31/2023	Claims	5	32024	North Cascades Bank	374.64	
4022	12/31/2023	Claims	5	32025	Debbie Parent	150.00	
4023	12/31/2023	Claims	5	32026	Pitney Bowes	129.72	
4024	12/31/2023	Claims	5	32027	Platt Electric Supply	166.01	
4025	12/31/2023	Claims	5	32028	Public Safety Testing	66.67	
4026	12/31/2023	Claims	5	32029	Puget Sound Energy	4,883.14	
4027	12/31/2023	Claims	5	32030	R Johnson Construction	49,769.24	
4028	12/31/2023	Claims	5	32031	SCJ Alliance	16,922.23	
4029	12/31/2023	Claims	5	32032	Tami Tedder	150.00	
4030	12/31/2023	Claims	5	32033	Tenino Telephone Co	1,843.74	
4031	12/31/2023	Claims	5	32034	City Of Tenino	1,620.29	
4032	12/31/2023	Claims	5	32035	Thurston Co Treasurer	19.02	
4033	12/31/2023	Claims	5	32036	Voyager Fleet System	2,647.17	
4034	12/31/2023	Claims	5	32037	DES-Criminal Justice WA State CJTC	600.00	
4035	12/31/2023	Claims	5	32038	WA State Treasurer	818.47	
4036	12/31/2023	Claims	5	32039	Wilson Parts Corporation	33.39	
						57,493.52	001 General Government Fund #001
						588.23	002 Quarry Pool Fund #002
						3,617.45	101 City Street Fund #101

CHECK REGISTER

City Of Tenino

Time: 16:16:38 Date: 01/09/2024

12/27/2023 To: 12/31/2023

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		310 Municipal Capital Imp Fund	310			49,935.25	
		401 Water Fund				6,491.59	
		402 Water Capital Imp Fund				796.25	
		410 Sewer Fund				15,019.44	
		422 Sewer Reserve Fund				374.64	
						<hr/>	
						134,316.37	Claims: 89,538.40 Payroll: 44,777.97

WE, the members of the City Council of the City of Tenino, Thurston County, Washington, DO
 HEREBY certify that the merchandise or services listed above have been received and that the above
 listed vouchers and the related checks have been reviewed and approved for payment by the Tenino City
 Council.

DATED this _____ day of _____ 2023.

 Clerk/Treasurer

 Mayor

 Councilmember

 Councilmember

 Councilmember

 Councilmember

 Councilmember

**Consent Calendar for January 1, 2024, thru
January 9, 2024 consisting of:**

- **Payroll EFT's in the amount of \$29,210.41**
- **Claims Checks #32010 through #32050 in the amount of \$240,183.61.**

for a grand total of \$269,394.02

a) Liquor & Cannabis License:

CHECK REGISTER

City Of Tenino

Time: 16:01:08 Date: 01/09/2024

01/01/2024 To: 01/09/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
25	01/03/2024	Payroll	5	EFT	WA State Dept of Retirement Systems	14,359.05	Pay Cycle(s) 12/20/2023 To 12/20/2023 - LEOFF II; Pay Cycle(s) 12/20/2023 To 12/20/2023 - PERS II; Pay Cycle(s) 12/31/2023 To 12/31/2023 - Deffered Comp; Pay Cycle(s) 12/31/2023 To 12/31/2023 - LEOFF;
58	01/09/2024	Payroll	5	EFT	AWC Benefits Trust	14,851.36	Pay Cycle(s) 12/01/2023 To 12/31/2023 - AWC; Pay Cycle(s) 12/20/2023 To 12/20/2023 - AWC Disability; Pay Cycle(s) 12/20/2023 To 12/20/2023 - AWC; Pay Cycle(s) 12/31/2023 To 12/31/2023 - AWC Disability
59	01/09/2024	Claims	5	32010	Powersports Northwest	15,772.25	3JBUGAJ29PK000720
75	01/09/2024	Claims	5	32040	AWC	197,441.00	
76	01/09/2024	Claims	5	32041	Chicago Title Insurance Co	383.25	
77	01/09/2024	Claims	5	32042	CivicPlus LLC	3,806.00	
78	01/09/2024	Claims	5	32043	DMCMA	250.00	
79	01/09/2024	Claims	5	32044	Evergreen Rural Water	410.85	
80	01/09/2024	Claims	5	32045	Lexipol, LLC	4,470.14	
81	01/09/2024	Claims	5	32046	ORCAA	1,875.72	
82	01/09/2024	Claims	5	32047	RTS Enviromental LLC	5,500.00	
83	01/09/2024	Claims	5	32048	Scheibmeir, Kelly & Nelson PS	860.00	
84	01/09/2024	Claims	5	32049	Springbrook Holding Co LLC	9,339.40	
85	01/09/2024	Claims	5	32050	Thurston Co Emergency Mgt	75.00	
						193,133.38	001 General Government Fund #001
						4,930.54	002 Quarry Pool Fund #002
						4,133.68	101 City Street Fund #101
						20,911.65	310 Municipal Capital Imp Fund 310
						13,429.15	401 Water Fund
						32,855.62	410 Sewer Fund
						269,394.02	Claims: 240,183.61 Payroll: 29,210.41

File Attachments for Item:

12. Providence Health & Services – Washington dba Providence St. Peter Hospital & Providence Centralia Hospital Laboratories Laboratory Services Agreement

Recommended Action: Motion to approve Agreement with SPS

**Providence Health & Services – Washington dba Providence St. Peter Hospital &
Providence Centralia Hospital Laboratories**

Laboratory Services Agreement

*This Agreement is between City of Tenino dba Tenino Police Department
(hereafter referred to as Client)*

And

*Providence Health and Services – WA dba Providence St. Peter Hospital & Providence
Centralia Hospital Laboratories (PWL)*

RECITALS

PWL is a hospital-based clinical & anatomic laboratory that offers various laboratory testing, inspection, analytical evaluation, reporting, research and development and other scientific and regulatory consulting services (the “services”).

The Client wishes to engage PWL to provide certain services with respect to samples provided to PWL by or on behalf of Client and PWL is agreeable to furnishing such services to Client as further detailed below and on the attached statements of work incorporated herein and pursuant to the terms hereinafter and thereafter described.

AGREEMENT

Now therefore, in consideration of the foregoing premises, it is hereby mutually agreed by and between the parties hereto as follows:

1. **Services.** PWL agrees to provide laboratory services as defined by the Exhibit A for Client on an as-needed basis and in accordance with applicable laws and regulations, as well as any applicable PWL policies. The Services shall include those tests listed in Exhibit A, as the same may be modified from time to time by Laboratory and such additional services as the parties may agree to in writing
 - a) PWL will perform all services in a manner consistent with that degree of care, skill and diligence as is ordinarily exercised by a professional laboratory testing contractor under similar conditions and circumstances, and each individual whom PWL intends to engage to perform the services will possess the qualifications, licenses, skills and experience needed to perform such services.
 - b) PWL will be responsible for the professional quality, technical accuracy, completeness and coordination of all tests, analyses and reports performed, conducted or prepared by or on behalf of PWL as part of the services;
 - c) PWL will have sole control and discretion over the means, methods, techniques, equipment, sequences and procedures its uses to perform the services, without having to confer with, or obtain the consent or approval of Client; and
 - d) If PWL implements any material changes in the manner in which it performs the services, whether as required by changes in applicable law, rule or regulation or otherwise, PWL will notify Client of such changes within a commercially

reasonable period of time or as required by applicable law, but will not be required to confer with, or obtain the consent or approval of, Client in connection with implementing such changes.

- e) PWL will comply with all federal, state and local laws, rules and regulations applicable to the performance of its obligations under this Agreement.
2. **Client's Responsibilities.** The parties hereby acknowledge and agree that Laboratory is not responsible in any manner for, and shall not perform any services related to, the drawing, collection or processing of specimens to be sent to Laboratory for the performance of Lab Services pursuant to this Agreement. Client shall ensure that all specimens:
- (a) are prepared and transported in accordance with Laboratory's written policies and procedures and other guidelines provided by Laboratory to Client from time to time, including, but not limited to, those regarding the handling of blood products;
 - (b) are appropriately packaged prior to pick-up in accordance with Laboratory's written policies and procedures and other guidelines provided by Laboratory to Client from time to time, securely sealed and properly labeled for transportation to Hospital;
 - (c) are sent with all documentation, requisition forms and other information required by Laboratory to perform the Lab Services; and
 - (d) when necessary, include appropriate precautionary and/or biohazardous labels.
3. **Samples.** All samples that are sent to PWL by Client will be collected in accordance with PWL's test catalog and meet all stability, specimen type and labeling requirements for testing. Specimen handling requirements as outlined by PWL's test catalog will be the sole responsibility of the Client to ensure accuracy of all specimens tested by PWL. If Client has questions regarding sample collection, handling and storage they are expected to call PWL's client services for appropriate guidance. The phone number will be provided by assigned account executive at onset of agreement. Each sample will be sent to PWL with an appropriate order, whether by a system interface (see section 5) and/or approved manual requisition. If approved, manual requisition may be from Client's electronic health record or Client may elect to utilize provided requisition by PWL.

All samples will be delivered to PWL in the appropriately established timeframe for testing as indicated by the test catalog. Options for delivery include hand delivery to an appropriate PWL facility and/or the establishment of courier services between Client and PWL. This will be arranged and coordinated at onset of agreement.

4. **Storage and Retention of Samples.** While specimens are in PWL's possession, PWL will store and retain all specimens in accordance with PWL's policies and procedures.
5. **Results Delivery.** Upon completion of the laboratory Services, PWL will prepare and make a report available to Client via a mutually agreed upon delivery method Fax @ ____ (i.e., online access, email, facsimile, etc.). Client takes sole responsibility of results upon delivery.

6. **System Interfaces.** If PWL permits Client to request testing or access reports via an interface between PWL and Client's systems, Client is solely responsible for the implementation of, maintenance of, and security of, such interface, as well as the protection of protected health information (as defined in section 10) during transmissions utilizing such interface.
7. **Client's Patient Care Responsibilities.** Nothing in this agreement shall relieve Client of its responsibilities for the care of its patients, including Client's use of test results, reports, or any other information provided to Client by PWL under this Agreement.
8. **Pricing Agreements (Fee Schedules).** Client agrees to pay for services requested at the fees listed on the fee schedule attached as Exhibit A to this agreement (the "fee schedule"). Unless otherwise agreed by the parties in this agreement or an amendment thereto, PWL may modify the fee schedule at any time with written notice to Client. The revised fee schedule will go into effect 30 days after PWL notifies Client of the new fee schedule, unless a later effective date is set by PWL (for example, PWL may send out a new fee Schedule to be effective for the following calendar year, in which case PWL will notify Client that the new fee schedule would be in effect on January 1). PWL fees do not include taxes. Client is responsible for, and will reimburse PWL for, all taxes and similar charges applicable to the Services provided to Client under this agreement.
9. **Invoicing and Payment Terms.** PWL will invoice Client for services completed on a monthly basis. Invoiced amounts are due and payable by Client thirty (30) days after receipt of invoice. Late payments will accrue interest at a rate of 12% per annum or, if lower, the highest rate permitted by law, from the payment due date until the date payment is received by PWL.
10. **Suspension of Services; Collection Costs.** Failure by Client to pay invoices within 30 days after the due date is a material breach of this agreement. PWL may suspend services and/or terminate this agreement and any order, immediately upon notice to Client, if Client has any invoices which are more than 30 days past due, and PWL may pursue its remedies at law and in equity. If it becomes necessary for PWL to turn Client's account over for collection, Client will be responsible for all of PWL collection costs, including reasonable attorney and other legal fees (including in any post-judgment proceeding).
11. **Confidentiality of Patient Records.** Neither party will disclose to any third party, except where permitted or required by law or as necessary to perform its obligations under this Agreement, any patient or medical record information ("protected health information"), and each party will comply with all applicable federal and state laws and regulations regarding the confidentiality of such information, including any applicable regulations, standards, or rules promulgated pursuant to the authority of the Health Insurance Portability and Accountability Act ("HIPAA"), the Health Information Technology for Economic and Clinical Health Act ("HITECH"), or the American Recovery and Reinvestment Act of 2009 ("ARRA"). PWL may use and disclose Protected Health Information of Client's patients when necessary for PWL's proper management and administration, as permitted or required by law, or to carry out PWL's specific responsibilities pursuant to law or this agreement. Each party shall implement appropriate safeguards to prevent the unauthorized use or disclosure of protected health information while such information is within the

party's or its subcontractors' control. Each party will promptly report to the other party any unauthorized use or disclosure of protected health information of Client's patients of which that party becomes aware.

12. **Compliance with Laws.** Client shall comply with all federal, state and local laws, rules and regulations with respect to the test materials and this agreement, including any circumstances under which informed consent must be obtained prior to testing, the content of any such consent, and the manner in which information may be obtained, maintained, reported and/or disclosed. The parties intend that this agreement and activities under this agreement comply at all times with all applicable state, federal and local laws, including but not limited to: fraud and abuse statutes; laws affecting the tax-exempt status of PWL (e.g., IRS regulations); licensing regulations; federal, state and local laws; and rules and regulations of applicable healthcare accreditation organizations. In addition, throughout the term of this agreement, each party will ensure that its activities conducted within the context of this agreement are consistent with PWL's charitable missions. If, at any time, a party in good faith determines that this agreement does not comply with the law, or if PWL reasonably believes that any activities conducted pursuant to this agreement are inconsistent with PWL's charitable missions, then the parties shall use good faith efforts to conform the agreement in such a manner so that it does appropriately comply or is consistent with such mission, as applicable.

13. **Term.** This Agreement commences on January 1, 2024 (“Agreement Effective Date”). The initial term (“Initial Term”) of this Agreement shall be two (2) years, unless earlier terminated as provided herein. At the end of the initial term this Agreement will automatically renew for successive one-year terms, unless otherwise terminated in accordance with this Agreement.

14. **Termination.** This agreement may be terminated at any time as follows:
 - a) By mutual agreement of the parties;
 - b) With cause by either party if the other party breaches any material term of this agreement, and the breach is not cured within ten (10) business days after the breaching party receives written notice of the breach from the other party; or
 - c) Without cause by either party upon at least thirty (30) days' prior written notice to the other party, in which case the agreement will terminate on the date specified in the notice.

15. **Non-Exclusivity.** Each party understands and agrees that the provision of Services pursuant to the terms of this Agreement does not in any way constitute an exclusive arrangement.

16. **Limitations of Liability.** PWL will not be liable for any indirect, consequential, special, punitive, exemplary or incidental damages of any kind, however caused, arising out of or related to this agreement or the services to be provided under this agreement, even if it has been advised of the possibility of those damages, and PWL's liability for money damages, however caused, arising out of or related to this agreement or the services to be provided under this agreement will be limited to the total amount paid by Client to PWL for the testing to which the liability claim is related. These limitations will apply regardless of the legal theory of liability, whether under contract, tort (including negligence and strict liability), or any other theory whatsoever.

17. **Indemnification.** PWL and Client each agree to indemnify, defend, and hold the other party hereto harmless from all liabilities, damages, losses and expenses, including attorneys' fees, incurred in relation to any claims or lawsuits arising out of the party's provision of, or failure to provide, medical care. In the event of a claim or lawsuit for which the parties are each partially at fault, each party shall be responsible only for that percentage of liabilities, damages, losses and expenses resulting from its provision of care.
18. **Medicare/Medicaid Participation.** Client hereby represents and warrants that neither Client nor its principals (if applicable) are presently debarred, suspended, proposed for debarment, declared ineligible, or excluded from participation in any federally funded health care program, including Medicare and Medicaid. Client hereby agrees to immediately notify PWL of any threatened, proposed, or actual debarment, suspension or exclusion from any federally funded health care program, including Medicare and Medicaid. In the event that Client is debarred, suspended, proposed for debarment, declared ineligible or excluded from participation in any federally funded health care program during the term of this agreement, or if at any time after the effective date of this agreement it is determined that Client is in breach of this section, this agreement shall, as of the effective date of such action or breach, automatically terminate. Client further understands that PWL periodically checks contracted individuals and entities against the Office of Inspector General (OIG) and General Service Administration (GSA) databases of Excluded Individuals and Entities and will notify Client if it discovers a match. PWL will take reasonable measures to verify that the match is the same individual or entity before taking any action to terminate any underlying agreement(s).
19. **Access to Books and Records.** During the term of this agreement and for a period of four years after the termination hereof, each Party shall grant access to the following documents to the Secretary of the U.S. Department of Health and Human Services ("Secretary"), the U.S. Comptroller-General and their authorized representatives: this agreement, and all books, documents and records necessary to verify the nature and costs of services provided hereunder. If a party carries out the duties of this agreement through a subcontract worth ten thousand dollars (\$10,000) or more over a twelve (12) month period with a related organization, this subcontract shall also contain a clause permitting access by the Secretary, Comptroller-General and their authorized representatives to the related organization's books, documents and records.
20. **Publicity Restrictions.** Client will not use PWL's name, trademark, trade name, or other designation in any promotion or publication without PWL's prior written consent.
21. **Limited Warranty.** PWL warrants that the services shall be performed on a professional basis consistent with applicable industry standards. Except as set forth in this section, PWL disclaims all other express and implied warranties, including the implied warranties of merchantability and fitness for a particular purpose. Client's sole and exclusive remedy for breach of the warranties in this section is to have the applicable services re-performed by PWL at no additional cost to Client.
22. **Governing Law; Jurisdiction.** This agreement shall be governed by and construed in

accordance with the laws of the state of Washington without regard to its conflicts of laws principles. Any disputes arising between the parties shall be resolved by, and jurisdiction shall be exclusively in, the courts of the State of Washington.

23. **Notices.** Notices under this agreement shall be hand delivered, transmitted via fax, sent via standard mail service, or sent via courier to the addresses described below and to the attention of the respective contact individuals named below.
- i. Any notice to be given to PWL pursuant to this Agreement shall be addressed to:
 - Providence St. Peter Hospital
 - ATTN: Lab Director
 - 413 Lilly Rd NE
 - Olympia, Washington 98506
 - ii. Any notice to be given to Client pursuant to this agreement shall be addressed to:
 - City of Tenino Police Department
 - PO Box 4019
 - Tenino, WA 98589
24. **Entire Agreement; Amendment.** This agreement is the entire agreement between the parties and supersedes any other oral or written communications, proposals, quotes, advertisements or understandings regarding the subject matter hereof. This agreement may be amended only in a writing signed by both parties, except the fee schedule, which may be modified at PWL's discretion as set forth in Section 8 above.
25. **Severability.** If any of the provisions of this agreement are held invalid or unenforceable, unless such invalidity or unenforceability substantially frustrates the underlying purpose and intent of the remainder of this agreement, such invalidity or unenforceability shall not affect the remainder of this agreement. Alternatively, if any provisions of this agreement is not enforceable as expressly written, it is the intention of the parties that those provisions be modified only as is necessary for them to be enforceable. All remedies under this agreement or at law or in equity are cumulative and nonexclusive.
26. **Waiver; Injunctive Relief.** Any party's delay or failure to insist upon strict performance of any provision of this agreement is not a waiver of any of its rights under this agreement. A waiver on one occasion will not waive any other right, constitute a continuing waiver, or waive that right on another occasion. Client acknowledges that a breach of this agreement may result in irreparable harm to PWL for which PWL will not have an adequate remedy at law. Accordingly, in addition to any other remedies and damages available at law, Client acknowledges and agrees that PWL may immediately seek enforcement of this agreement by means of specific performance or injunction, without any requirement to post a bond or other security.
27. **Independent Contractor.** PWL and Client are independent contractors for the purposes of this agreement and neither has the authority to bind the other. Nothing in this Agreement is intended to construe the existence of a partnership, joint venture, or agency relationship

between PWL and Client. No third party is a beneficiary of this agreement.

28. **Assignment.** Client may not assign this agreement or any of its respective rights or obligations hereunder without the prior written permission of PWL.
29. **Interpretation.** This agreement has been negotiated by the parties and the provisions will not be presumptively construed for or against either party. Each party to this agreement consulted with or had the opportunity to consult with its legal department or with an independent attorney of its choice, with regards to the agreement and signs it voluntarily. The words "includes" and "including" are not limiting in any way and mean "includes or including without limitation."
30. **Survival.** All terms or obligations that expressly or by their nature would be expected to survive the termination or expiration of this agreement shall survive expiration or earlier termination of this agreement.
31. **Counterparts.** This agreement may be executed in counterparts. Each counterpart will be considered an original, and all of them, taken together, will constitute a single agreement. When properly signed, this agreement may be delivered by facsimile or electronically, and any such delivery will have the same effect as physical delivery of a signed original.
32. **Force Majeure.** Neither party is responsible or liable for any losses arising out of any delay or failure in performance of any part of this agreement due to any act of God, act of governmental authority, act of a public enemy, or due to war, riot, flood, civil commotion, insurrection, labor difficulty, severe or adverse weather conditions, lack or shortage of electrical power, failure of communications services or devices, failure of equipment or software, performance of the Internet, or other event beyond the party's reasonable control. If a party's obligations under this agreement are affected by a Force Majeure event, the affected party will notify the other party and take reasonable action to promptly resume its obligations under this agreement.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by their duly authorized representatives as of the effective date.

Signatures appear on next page

PROVIDENCE

Client: City of Tenino Police Department

By: _____
Name: Charles Skorzewski
Title: Senior Director, Clinical Laboratory

By: _____
Name:
Title:

Approved:

PROVIDENCE

By: _____
Name: Doug Upson
Title: Chief Administrative Officer

Exhibit A Fee Schedules

Providence St. Peter Hospital Laboratory Services Fee Schedule

The following fee schedule is for lab services processed at Providence St. Peter Hospital:

FEE SCHEDULE	EAP CODE	EAP DESCRIPTION	CPT CODE	PRICE
WSP LAB CLIENTS [10830706]				
WSP	30010004	HC BLOOD DRAW VENIPUNCTURE	36415	\$ 8.00
WSP	30010970	HC RUBEOLA ANTIBODY	86765	\$ 17.00
WSP	30011003	HC VARICELLA-ZOSTER ANTIBODY - IGG	86787	\$ 28.00
WSP	30011161	HC CULTR BACTERIA EXCEPT BLOOD - ANAEROBIC	87075	\$ 20.00
WSP	30011646	HC HEPATITIS B SURFACE ANTIGEN	87340	\$ 16.00
WSP	30011649	HC HEPATITIS C AMPLIFIED PROBE	87521	\$ 85.00
WSP	30011651	HC HEPATITIS C PCR QUAL	87521	\$ 85.00
WSP	30011966	HC CULTURE BACTERIA OTHER - ENVIRONMENTAL	87070	\$ 10.00
WSP	30012379	HC TB AG RESPONSE T-CELL SUSP	86481	\$ 60.00
WSP	30013086	HC PROCALCITONIN	84145	\$ 60.00
WSP	30013847	HC CALCIUM SERUM	82310	\$ 6.00
WSP	30013912	HC Lipase	83690	\$ 9.00
WSP	30014072	HC ACETONES KETONES SERUM QUANT	82010	\$ 44.00
WSP	30014358	HC ASSAY TRANSFERRIN	84466	\$ 15.00
WSP	30014481	HC CALCIUM IONIZED	82330	\$ 15.00
WSP	30014495	HC CARBON DIOXIDE CONTENT	82374	\$ 6.00
WSP	30014566	HC CK Total	82550	\$ 9.00
WSP	30014567	HC CK-MB	82553	\$ 14.00
WSP	30014605	HC CORTISOL	82533	\$ 13.00
WSP	30014674	HC DDIMER QUANT	85379	\$ 15.00
WSP	30014881	HC FETAL FIBRONECTIN	82731	\$ 65.00
WSP	30014981	HC GLUCOSE BODY FLUID OTHER THAN BLOOD	82945	\$ 6.00
WSP	30015020	HC GLYCOSYLATED HEMOGLOBIN	83036	\$ 17.00
WSP	30015059	HC Lipoprotein HDL	83718	\$ 11.00
WSP	30015298	HC IRON	83540	\$ 9.00
WSP	30015351	HC KLEIHAUER BETKE	85460	\$ 40.00
WSP	30016041	HC THYROID STIMULATING HORMONE (TSH)	84443	\$ 15.00
WSP	30016086	HC Triglycerides	84478	\$ 8.00
WSP	30016091	HC TROPONIN QUANTITATIVE	84484	\$ 15.00
WSP	30016196	HC VITAMIN-B12	82607	\$ 18.00
WSP	30016328	HC LEGAL BLOOD COLLECTION	36415	\$ 8.00
WSP	30100039	HC DRUG ASSAY ACETAMINOPHEN #	80143	\$ 31.00
WSP	30100043	HC DRUG ASSAY SALICYLATE #	80179	\$ 31.00
WSP	30100137	HC GONADOTROPIN CHORIONIC QUANTITATIVE #	84702	\$ 17.00
WSP	30100202	HC DRUG TST PRSMV INSTRMNT CHEM ANALYZERS PR DATE #	80307	\$ 5.60
WSP	30100422	HC KETONE BODIES SERUM QUANTITATIVE #	82010	\$ 44.00
WSP	30100423	HC BASIC METABOLIC PANEL CALCIUM TOTAL #	80048	\$ 10.00

WSP	30110155	HC DRUGS OF ABUSE URINE	80307	\$ 5.60
WSP	30110644	HC ANALGESICS NON-OPIOID 1 OR 2	80329	\$ 31.00
WSP	30112014	HC ASSAY OF MAGNESIUM	83735	\$ 10.00
WSP	30112024	HC NATRIURETIC PEPTIDE	83880	\$ 42.00
WSP	30112027	HC ASSAY OF CALCIUM, IONIZED	82330	\$ 15.00
WSP	30112044	HC OSMOLALITY URINE	83935	\$ 22.00
WSP	30112046	HC CARBAMAZEPINE-TEGRETOL	80156	\$ 17.00
WSP	30112061	HC BASIC METABOLIC PANEL	80048	\$ 10.00
WSP	30112062	HC COMPREHEN METABOLIC PANEL	80053	\$ 12.00
WSP	30112063	HC LIPID PANEL	80061	\$ 13.00
WSP	30112107	HC ASSAY PHOSPHORUS	84100	\$ 13.00
WSP	30112108	HC ASSAY OF AMMONIA #	82140	\$ 20.00
WSP	30112109	HC ASSAY OF DIGOXIN	80162	\$ 16.00
WSP	30112164	HC ASSAY OF GENTAMICIN	80170	\$ 19.00
WSP	30112116	HC ASSAY OF LITHIUM	80178	\$ 10.00
WSP	30112174	HC Dipropylacetic Acid	80164	\$ 16.00
WSP	30112190	HC ASSAY OF SODIUM OTHER SOURCE #	84302	\$ 7.00
WSP	30112248	HC MAGNESIUM	83735	\$ 10.00
WSP	30112251	HC CHOLESTEROL	82465	\$ 7.00
WSP	30112273	HC PH BODY FLUID #	83986	\$ 6.00
WSP	30112287	HC CARBOXYHEMOGLOBIN	82375	\$ 15.00
WSP	30112358	HC CREATININE OTHER SOURCE	82570	\$ 8.00
WSP	30112375	HC ASSAY OF OSMOLALITY BLOOD	83930	\$ 22.00
WSP	30112662	HC UREA NITROGEN BODY FLUID	84520	\$ 6.00
WSP	30112755	HC OSMOLALITY (UR)	83935	\$ 22.00
WSP	30113017	HC BETA-HYDROXYBUTRIC ACID	82010	\$ 44.00
WSP	30113128	HC CARBON DIOXIDE BICARBONATE #	82374	\$ 6.00
WSP	30113140	HC CORTISOL (AM)	82533	\$ 22.00
WSP	30112228	HC ASSAY OF PHENYTOIN TOTAL	80185	\$ 16.00
WSP	30113786	HC POTASSIUM, BODY FLUID	84132	\$ 6.00
WSP	30114391	HC DRUG TEST PRSMV CHEM ANLYZR, MECONIUM, PER DOS	80307	\$ 11.00
WSP	30014898	HC FOLATE	82746	\$ 17.00
WSP	30210346	HC PLATELET ANTIBODIES - HEPARIN	86022	\$ 21.00
WSP	30210522	HC RHEUMATOID FACTOR QUANT	86431	\$ 8.00
WSP	30210598	HC TB TEST CELL IMMUN MEASURE	86480	\$ 60.00
WSP	30210719	HC HIV-1/HIV-2 SINGLE ASSAY	86703	\$ 39.00
WSP	30510022	HC BLOOD PLATELET AGGREGATION	85576	\$ 75.00
WSP	30510029	HC COMPLETE CBC W/AUTO DIFF WBC	85025	\$ 9.00
WSP	30510032	HC PROTHROMBIN TIME	85610	\$ 8.00
WSP	30510033	HC THROMBOPLASTIN TIME PARTIAL	85730	\$ 13.00
WSP	30510038	HC HEPARIN ASSAY	85520	\$ 16.00
WSP	30510062	HC COMPLETE CBC AUTOMATED	85027	\$ 8.00
WSP	30510063	HC FIBRINOGEN	85384	\$ 12.00
WSP	30510076	HC RBC SED RATE Automated	85652	\$ 5.00
WSP	30510217	HC PLATELET AGGREGATION EA AGENT	85576	\$ 27.00

WSP	30600009	HC NFCT DS 22 TRGT SARS-COV-2 BIOFIRE#	0202U	\$ 419.00
WSP	30610236	HC COVID-19 AMP PRB LABCORP	U0003	\$ 75.00
WSP	30610237	HC COVID-19 AMP PRB UNIV OF WA	U0003	\$ 75.00
WSP	30610322	HC CULTURE BACTERIA OTHER- BODY FLUID	87070	\$ 20.00
WSP	30610324	HC CULTURE BACTERIA OTHER - EAR	87070	\$ 20.00
WSP	30610326	HC CULTURE BACTERIA OTHER - CSF	87070	\$ 20.00
WSP	30610330	HC CULTURE BACTERIA OTHER - RESPIRATORY	87070	\$ 20.00
WSP	30610331	HC CULTURE-RESPIR UPPER	87070	\$ 20.00
WSP	30610335	HC CULTURE BACTERIA OTHER - WOUND	87070	\$ 20.00
WSP	30610337	HC CULTURE-SURGICAL TISSUE	87070	\$ 20.00
WSP	30610340	HC CULTURE BACTERIA OTHER - MISC/OTHER/ROUTINE	87070	\$ 20.00
WSP	30610342	HC CULTURE BACTERIA OTHER - CENTRAL LINE	87070	\$ 20.00
WSP	30610344	HC CULTURE BACTERIA OTHER - CI,TIRE S[ECO-EM-BACTEROA	87070	\$ 20.00
WSP	30610359	HC CULTURE AEROBIC IDENTIFY - AEROBIC ID	87077	\$ 12.00
WSP	30610362	HC CULTURE AEROBIC IDENTIFY - BACTERIAL ID	87077	\$ 12.00
WSP	30610367	HC CULTURE AEROBIC IDENTIFY - GRAM ID	87077	\$ 12.00
WSP	30610417	HC URINE CULTURE/COLONY COUNT	87086	\$ 20.00
WSP	30610463	HC CULTURE TYPE IMMUNOLOGIC	87147	\$ 12.00
WSP	30610482	HC COVID-19 AMP PRB IN HOUSE TESTING 87635	87635	\$ 75.00
WSP	30610499	HC MICROBE SUSCEPTIBLE DISK - ESBL	87184	\$ 12.00
WSP	30610503	HC MICROBE SUSCEPTIBLE MIC -SUSCEPTIBILITY	87186	\$ 12.00
WSP	30610551	HC MICROBE SUSCEPTIBLE ENZYME	87185	\$ 12.00
WSP	30610563	HC SMEAR GRAM STAIN	87205	\$ 10.00
WSP	30610566	HC GRAM STAIN	87205	\$ 10.00
WSP	30610633	HC COVID-19 AMP PRB HIGH THROUGHPUT TECH IN HOUSE U0003	U0003	\$ 75.00

Providence Centralia Hospital Laboratory Services Fee Schedule

The following fee schedule is for lab services processed at Providence Centralia Hospital:

FEE SCHEDULE	EAP CODE	EAP DESCRIPTION	CPT CODE	PRICE
WCH LAB CLIENTS [10830700]				
WCH	30010009	HC ROUTINE VENIPUNCTURE - COLLECTION VENOUS BLD	36415	\$ 8.00
WCH	30016328	HC LEGAL BLOOD COLLECTION	36415	\$ 8.00
WCH	30017003	HC ALCOHOL BREATHALYZER	82075	\$ 25.00
WCH	30017004	HC ALCOHOL BREATHALYZER CONFIRM	82075	\$ 14.00
WCH	30017005	HC ALCOHOL BREATHALYZER LATE	82075	\$ 42.00
WCH	30017012	HC DRUG COL GREATER THAN 20	99001	\$ 15.00
WCH	30017014	HC DRUG COLLECTION FEE	99001	\$ 27.00
WCH	30017015	HC DRUG COLLECTION FEE LATE	99001	\$ 50.00
WCH	30100049	HC ASSAY OF ALCOHOL (ETHANOL) SPEC XCP UR&BREATH IA #	82077	\$ 65.00
WCH	30110155	HC DRUGS OF ABUSE URINE	80307	\$ 5.60
WCH	30112044	HC OSMOLALITY URINE	83935	\$ 22.00
WCH	30114379	HC DRUG TEST PRSMV DIRECT OPT OBS, PER DOS	80305	\$ 17.00
WCH	30114381	HC DRUG TEST PRSMV CHEM ANALYZR, PER DOS	80307	\$ 5.60
WCH	30114389	HC DRUG TEST PRSMV CHEM ANALYZR, CORDSTAT, PER DOS	80307	\$ 20.00
WCH	30210183	HC HIV-1 AG W/HIV-1 & HIV-2 AB	87389	\$ 39.00
WCH	30210241	HC SARS COV-2 IMMUNE RESPONSE IGG	86769	\$ 52.00
WCH	30210242	HC SARS COV-2 IMMUNE RESPONSE IGM	86769	\$ 52.00
WCH	30210522	HC RHEUMATOID FACTOR QUANT	86431	\$ 8.00
WCH	30211173	HC SARS-COV-2 COVID-19 ANTIBODY IGG/IGM MULTI STEP PROCESS #	86769	\$ 52.00
WCH	30211175	HC SARS-COV-2 COVID-19 ANTIBODY AB TOTAL MULTI STEP PROCESS #	86769	\$ 52.00
WCH	30610236	HC COVID-19 AMP PRB LABCORP	U0003	\$ 75.00
WCH	30610482	HC COVID-19 AMP PRB IN HOUSE TESTING 87635	87635	\$ 75.00
WCH	30610633	HC COVID-19 AMP PRB HIGH THROUGHPUT TECH IN HOUSE U0003	U0003	\$ 75.00

File Attachments for Item:

15. Ag Park North Bldg. Improvement Bid

Recommended Action: Motion to reject the bid per Instructions to Bidders paragraph 19.01 and rebid the project in a timely manner



Memorandum

To: Jen Scharber- City of Tenino
From: Michael Marshall, PE
Date: January 4, 2024
Re: Ag Park North Building Improvements Project: Various Trades Contract Award Recommendation

The City advertised for bids for the Ag Park North Building Improvements Project: Various Trades on December 20, 2023 to perform the catch all finish work. The City opened the sole bid that was submitted on January 3, 2024 at 1:00 PM. The bid was from J.A. Morris Construction LLC for \$1,245,101.00 including sales tax.

J.A. Morris' bid is the only and low bid submitted and is properly filled out including signatures and is deemed to be responsive.

However, the sole bid submitted is considerably higher than the Architect's estimate and project funding and we recommend that the City reject the bid per Instructions To Bidders paragraph 19.01 and rebid the project in a timely manner.

File Attachments for Item:

17. Mr. Doug Mah proposes the attached contract for the conduct of this year's Council Retreat, January 20, 2024

Recommended Action: Motion to approve Doug Mah Services Agreement

CITY OF TENINO AGREEMENT FOR CONSULTATIVE SERVICES

This Agreement is entered into by and between the City of Tenino, Washington, a municipal corporation organized under the laws of the State of Washington (“City”) and Doug Mah & Associates, LLC, a Washington Limited Liability Company, whose address is P.O. Box 2814, Olympia, WA 98507-2814 (“Consultant”).

WHEREAS, the City desires to continue hosting an annual leadership workshop for the purpose of developing and/or updating its goals and priorities for each new upcoming fiscal year; and

WHEREAS, Consultant has over 25 years of related city management experience and represents it has the professional expertise needed to perform the services a workshop of this nature typically requires; and

WHEREAS, Consultant and City wish to enter into this Agreement to completely set forth the terms and conditions upon which the Consultant is retained to provide the services requested by the City;

WHEREAS, Consultant shall perform all of the services, duties and obligations described at Exhibit A, attached hereto, made part hereof, and is incorporated herein by reference, in a good faith, professional, and diligent manner so as to cause the workshop to be completed in an expeditious, reasonable, economical, and workmanlike fashion;

NOW, THEREFORE, in consideration of the mutual benefits and considerations set forth below, the parties agree as follows:

1. **Scope of Services.** See *Exhibit A*.
2. **Compensation and Payment.** The Consultant shall receive the total sum not to exceed \$2,300.00 for services rendered under this agreement.
3. **Federal Income Taxes and Payment.** Consultant shall complete and return Federal Tax Form W-9 upon execution of this Agreement. Consultant shall send his invoice upon conclusion of the Post-Retreat Assessment. City shall remit payment within 21 days of receipt of invoice.
4. **Business License and B&O Tax.** In consideration for the “In-Kind Community Discount for the City of Tenino,” the City shall not require Consultant to obtain a Business License in accordance with Tenino Municipal Code (TMC) § 6.24.020, nor to file a City B&O Tax Return in accordance with TMC § 6.60 or 6.61.
5. **Duration of Agreement.** This Agreement shall be in effect upon signing by both parties and will expire at the sooner of the conclusion of the Post-Retreat Assessment or February 16, 2024.
6. **Ownership and Use of documents.**
 - a. **Ownership.** Any and all data, reports, analyses, documents, photographs, pamphlets, plans, specifications, surveys, films or any other materials created, prepared, produced, constructed, assembled, made, performed or otherwise produced by the Consultant or the Consultant’s subcontractors or consultants for delivery to the City under this Agreement shall be the sole and absolute property of the City. Such property shall constitute “work

CITY OF TENINO AGREEMENT FOR CONSULTATIVE SERVICES

- made for hire” as defined by the U.S. Copyright Act of 1976, 17 U.S.C. § 101, and the ownership of the copyright and any other intellectual property rights in such property shall vest in the City at the time of its creation. Ownership of the intellectual property includes the right to copyright, patent, and register, and the ability to transfer these rights. Material which the Consultant uses to perform this Agreement but is not created, prepared, constructed, assembled, made, performed or otherwise produced for or paid for by the City is owned by the Consultant and is not “work made for hire” within the terms of this Agreement.
- b. **Public Records Act.** This Agreement and all public records associated with this Agreement shall be available from the City for inspection and copying by the public where required by the Public Records Act, Chapter 42.56 RCW (the “Act”).
- i. To the extent that public records then in the custody of the Consultant are needed for the City to respond to a request under the Act, as determined by the City, the Consultant agrees to make them promptly available to the City.
 - ii. If the Consultant considers any portion of any record provided to the City under this Agreement, whether in electronic or hard copy form, to be protected from disclosure under law, the Consultant shall clearly identify any specific information that it claims to be confidential or proprietary. If the City receives a request under the Act to inspect or copy the information so identified by the Consultant and the City determines that release of the information is required by the Act or otherwise appropriate, the City’s sole obligations shall be to notify the Consultant (a) of the request and (b) of the date that such information will be released to the requester unless the Consultant obtains a court order to enjoin that disclosure pursuant to RCW 42.56.540. If the Consultant fails to timely obtain a court order enjoining disclosure, the City will release the requested information on the date specified.
 - iii. The City has, and by this section assumes, no obligation on behalf of the Consultant to claim any exemption from disclosure under the Act. The City shall not be liable to the Consultant for releasing records not clearly identified by the Consultant as confidential or proprietary. The City shall not be liable to the Consultant for any records that the City releases in compliance with this section or in compliance with an order of a court of competent jurisdiction.
7. **Independent Consultant.** The Consultant and the City agree that the Consultant is an independent contractor with respect to the services provided. Nothing in this Agreement shall be considered to create any employer and employee relationship between the parties. The City further recognizes that the Consultant has, and will continue to have, an independent business and other clients. The Consultant recognizes that the City has, and will continue to have, contracts with other contractors for the provision of services.
8. **Insurance.** The Consultant shall obtain and maintain insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of work per this Agreement with a minimum of \$500,000 Automobile coverage and \$1,000,000 General Liability. Any City insurance shall be in excess of Consultant’s insurance.

CITY OF TENINO AGREEMENT FOR CONSULTATIVE SERVICES

9. **Termination.**

- a. Both parties retain the right to terminate or suspend this Agreement at any time, with or without cause, upon seven (7) days written notice. In the event of termination or suspension by the City, all finished or unfinished work products shall be submitted to the City and reimbursement paid to the Consultant *in quantum meruit*.
- b. Provided, however, prior to litigation of any dispute arising out of this Agreement, the Parties will submit the matter to mediation on terms and conditions to be agreed upon or, failing such agreement, to the Washington Arbitration and Mediation Service in Seattle. Each party will be responsible for their own costs of mediation, including attorney’s fees, and share the mediation service fee equally.

10. **Entire Agreement.** This Agreement contains the entire agreement between the parties, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or bind either of the parties.

11. **Changes.** Either party may request changes to the Agreement or Scope of Services at any time. Any such change, or amendment, must be accorded the same degree of formality as this agreement and no change or amendment shall be valid unless agreed to by both parties in writing.

12. **Notices.**

CITY OF TENINO
Clerk/Treasurer
P.O. Box 4019
Tenino, WA 98589

DOUG MAH & ASSOCIATES, LLC
Doug Mah
P.O. Box 2814
Olympia, WA 98507-2814

13. **Applicable Law and Severability.** This agreement shall be governed by, and construed in accordance with, the laws of the State of Washington. Any provision or part of this agreement held to be void or unenforceable under any law or regulation shall be deemed stricken and all other remaining provisions shall continue to be valid and binding.

CITY OF TENINO

CONSULTANT

Mayor _____

Doug Mah  _____

Date: _____

Date: 12/28/23 _____

Tenino City Council
2024 City Council Strategic Planning Retreat
January 20, 2024
Exhibit A

PROPOSED Statement of Work for Doug Mah & Associates, LLC

General description of work: Doug Mah & Associates, in consultation with the Mayor and the Clerk /Treasure for the City of Tenino, will assist in the retreat planning and provide small group facilitation services for a full-day City Council strategic planning and council development retreat on January 20, 2024. High level deliverables and outcomes include 1) identifying the Council’s shared vision and annual work plan; and 2) group operating norms, principles, and communication expectations. Specific work items and tasks include:

Task 1. Participating in retreat planning meetings with Mayor and Clerk/Treasure.

Activities: Set facilitator expectations and anticipated outcomes and deliverables for the retreat.
Deliverables: Establishing the retreat agenda, activities, and methods for achieving expected deliverables and outcomes.
Estimated activity period: Between January 2, 2024 and January 12, 2024

Task 2. Conducting phone interviews with individual councilmembers.

Activities: Interview Councilmembers to identify individual areas of strategic focus, investment and financial concerns, and aspirations for the retreat and planning efforts.
Deliverables: Gather and document insights and observation about Council expectations.
Estimated activity period: Between January 2, 2024 and January 17, 2024.

Task 3. Attend and facilitate Council and stakeholder discussions during the retreat.

Activities: Create an environment where respectful, creative, and meaningful dialog and decision making can occur, provide a forum for the group to exchange insights and information.
Deliverables: Establish a shared understanding regarding the Council’s shared vision and annual work plan and the group operating norms, principles, and communication expectations.
Due Date: January 20, 2024

Task 4. Participating in post-retreat assessment meeting with Mayor and Clerk/Treasure.

Activities: Review comments and insights obtained from the retreat.
Deliverables: Provide final documentation and discuss next steps to implement the retreat outcomes.
Due date: Before February 16, 2024

Doug Mah & Associates' fee to provide the above work items: \$2,300.00

Task / Item	Quantity	Est. Hours	Rate	Amount
Task 1 – Meet w/ Mayor & Clerk	1	1.5	\$200 / hr	300.00
Task 2 – Phone interviews w/ city council	5	0.5	\$200 / hr	500.00
Task 3 – Facilitate planning retreat.	1	8.0	\$200 / hr	1600.00
Task 3a – Document retreat outcomes	1	1.5	\$200 / hr	300.00
Task 4 – Meet w/ Mayor & Clerk	1	1.0	\$200 / hr	200.00
Community Discount				-600.00
TOTAL				\$2,300.00

Submitted: January 28, 2023

Contact Information: Doug Mah - 360/556-4960, Doug@DougMahAssociates.com

File Attachments for Item:

19. Planning Commission Applicant

Recommended Action: Motion to Approve Adam Carney as Planning Commissioner position #1

CITY OF TENINO

Planning Commission Vacancy Application

(Please type or print clearly)

Name: Adam Carney

Address: 558 Huston St S Tenino, WA 98589

Home Phone: 360-628-9271 Business Phone: N/A

Email Address: adam.h.carney@gmail.com

How long at Residence: 4 mo. Best time to contact: Anytime

Reason you are interested in serving:

I believe appropriate development is key to the success of any community. My
Wife and I recently purchased our home at 558 Huston St, and I would like to be
Involved in the future of the community. I have sought to be a facilitator
Personally and professionally and I believe I can serve Tenino well.

Community activities/involvement:

Vice-President then President of South Puget Sound Community College Club
Vice-President (events and activities) University of Washington Tacoma Club
Volunteer with Prisoners for Christ at Lewis County Juvenile Detention

Applicable education, occupational, and specialized experience:

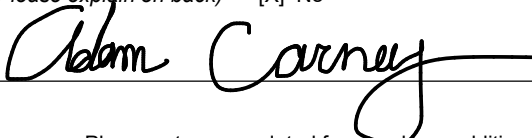
My education is financial in nature with a Masters in Accounting. During my
Undergrad, I received a minor in economics, which is most applicable to the
Planning Commission. In the past, I have worked in Accounting, a non-profit in
The agriculture field, and currently I work for a Representative at the Legislature

Planning Commission members make recommendations and decisions that affect the entire community.

- 1.) Do you foresee possible conflicts of interest with any of your current employment or civic positions? Yes (Please explain on back) No

- 2.) When making recommendations and decisions do you feel you could be impartial and base your decision on the overall need and benefit of the Community? Yes No (Please explain on back)

- 3.) Are there any days or evenings you are unavailable to meet? Yes (Please explain on back) No

Signature:  Date: 12/14/23

Please return completed form and any additional information to:
City of Tenino – Attn: City Clerk, 149 South Hodgden St., P.O. Box 4019, Tenino, WA 98589
For more information please call (360) 264-2368

File Attachments for Item:

20. Nisqually Tribe Donation

Recommended Action: Motion to accept donation from Nisqually Tribe



NISQUALLY INDIAN TRIBE
Tribal Council
4820 She-Nah-Num Drive
Olympia, Washington 98513
360.456.5221 (main)
360.486.9553 (fax)

RECEIVED

11/03/2023

JAN 04 2024

CITY OF TENINO

Dear Applicant,

Thank you for submitting your application for charitable funding, we enjoyed learning about your organization and the work that you do.

Your application was reviewed carefully, and we are happy to announce that you have been awarded a grant from Nisqually Indian Tribe.

Nisqually Indian Tribe would like to congratulate the work you do and will continue to do in the future.

This year the checks have gone out prior to this letter and for that we apologize, we look forward to our continued partnership in the future.

Thank you,

David Iyall,
Tribal Council Treasurer
Nisqually Indian Tribe
4820 She-Nah-Num Dr SE
Olympia, WA 98513