

City of Tenino

149 Hodgen Street South
Tenino, WA 98589

City Council Meeting
Tuesday, September 13, 2022 at 7:00 PM

Agenda

WORK SESSION

1. Gov. Jay Inslee today announced the upcoming rescission of all remaining COVID-19 emergency proclamations and state of emergency by Oct. 31. Nearly three-quarters of the governor's 85 COVID-19 emergency orders have already been lifted, and an additional 13 health care related orders will end Oct. 27. The remaining 10 orders to be lifted on Oct. 31, including the underlying state of emergency.

CALL TO ORDER

AGENDA APPROVAL

2. Agenda for the Regular Meeting of the 9/13/22.

Recommended Action: Motion to approve the agenda as presented.

APPROVAL OF MINUTES

- [3.](#) Meeting Minutes for 8/23/2022

Recommended Action: Motion to approve 8/23/2022 meeting minutes as presented

CONSENT CALENDAR

- [4.](#) Consent Calendar consisting of August 24, 2022 through September 13, 2022:

Payroll EFT's in the amount of \$65,812.61

Claims Checks #30844 through #30884 and EFT's in the amount of \$411,636.98

for a grand total of \$477,449.59

Liquor Cannabis License: None

Recommended Action: Move to approve the consent calendar as presented.

EXECUTIVE SESSION

PRESENTATIONS

PUBLIC COMMENTS

PUBLIC HEARING

PROCLAMATIONS

5. National Voter Registration Day Proclamation presentation from Auditor Hall.

Recommended Action: Motion to approve Proclamation making Sept 13, 2022 National Voter Registration day.

OLD BUSINESS

6. City Hall Completion and Final pay Estimate

Recommended Action: Review and approve City Hall Reno completion and final pay estimate.

NEW BUSINESS

RESOLUTIONS

ORDINANCES

REPORTS

7.
 - 1) Chamber of Commerce
 - 2) Economic Development Council (EDC)
 - 3) South Thurston Economic Development Initiative (STEDI)
 - 4) ARCH Commission
 - 5) Experience Olympia & Beyond (VCB)
 - 6) Fire District #12
 - 7) Library
 - 8) Museum
 - 9) Tenino Community Service Center
8.
 - 1) Civil Service Commission
 - 2) Façade Improvement Grant Review Committee
 - 3) Finance Committee
 - 4) Planning Commission
 - 5) Public Safety Committee
9.
 - 1) Chief of Police
 - 2) Director of Public Works
 - 3) City Planner
 - 4) Code Enforcement/Building Inspector

5) PARC Specialist

6) City Attorney

7) Clerk/Treasurer

8) Mayor

10. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Solid Waste Advisory Board

3) TCOMM/911

4) Tenino School Board

5) Thurston Regional Planning Council (TRPC)

6) Transportation Policy Board

7) Legislature

PUBLIC COMMENTS 2

ANNOUNCEMENTS

ADJOURNMENT

File Attachments for Item:

3. Meeting Minutes for 8/23/2022

Recommended Action: Motion to approve 8/23/2022 meeting minutes as presented

**City Council Meeting
Tuesday, August 23, 2022**

Minutes

WORK SESSION

CALL TO ORDER

Mayor Fournier convened the meeting at 7:30 pm with

PRESENT

Councilmember Linda Gotovac
Councilmember Elaine Klamn
Councilmember John O'Callahan
Councilmember Jason Lawton
Councilmember Rachel Davidson

AGENDA APPROVAL

1. Agenda for the Regular Meeting of the 8/23/22.

Recommended Action: Motion to approve the agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan,
Councilmember Lawton, Councilmember Davidson.

Motion carries 5/0.

APPROVAL OF MINUTES

2. Meeting Minutes for 8/9/2022

Recommended Action: Motion to approve 8/9/2022 meeting minutes as presented

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan,
Councilmember Lawton, Councilmember Davidson.

Motion carries 5/0.

CONSENT CALENDAR

3. Consent Calendar consisting of August 10, 2022 through August 23, 2022:

Payroll EFT's in the amount of \$49,834.75

Claims Checks #30811 through #30843 and EFT's in the amount of \$79,650.64

for a grand total of \$129,485.40

Liquor Cannabis License: 1776 Tenino Bar, LLC

Recommended Action: Move to approve the consent calendar as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 5/0.

EXECUTIVE SESSION

None

PRESENTATIONS

None

PUBLIC COMMENTS

None

PUBLIC HEARING

PROCLAMATIONS

OLD BUSINESS

4. Ritter Street Improvements Supplemental Agreement and Amendment No. 2

Recommended Action: Review and approve Ritter Street Supplemental Agreement and Amendment No. 2

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 5/0.

NEW BUSINESS

None

RESOLUTIONS

None

ORDINANCES

None

REPORTS

5. **1) Chamber of Commerce**
 - 2) **Economic Development Council (EDC)**
 - 3) **South Thurston Economic Development Initiative (STEDI)**
 - 4) **ARCH Commission**
 - 5) **Experience Olympia & Beyond (VCB)**
 - 6) **Fire District #12**
 - 7) **Library**
 - 8) **Museum**
 - 9) **Tenino Community Service Center**

1) Chamber of Commerce: The School Superintendent will be present at next month's meeting.

3) South Thurston Economic Development Initiative (STEDI): The next meeting will be held 9/16/22.

4) ARCH Commission: They are looking to schedule a meeting the end of September.

6. **1) Civil Service Commission**
 - 2) **Façade Improvement Grant Review Committee**
 - 3) **Finance Committee**
 - 4) **Planning Commission**
 - 5) **Public Safety Committee**

7. **1) Chief of Police**
 - 2) **Director of Public Works**
 - 3) **City Planner**
 - 4) **Code Enforcement/Building Inspector**
 - 5) **PARC Specialist**
 - 6) **City Attorney**
 - 7) **Clerk/Treasurer**

8) Mayor

None

8. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Solid Waste Advisory Board

3) TCOMM/911

4) Tenino School Board

5) Thurston Regional Planning Council (TRPC)

6) Transportation Policy Board

7) Legislature

None

PUBLIC COMMENTS 2

None

ANNOUNCEMENTS

The county commissioners are possibly going from a 3 person commission to 5.

ADJOURNMENT

Mayor Fournier adjourned the meeting at 7:40 pm.

File Attachments for Item:

4. Consent Calendar consisting of August 24, 2022 through September 13, 2022:

Payroll EFT's in the amount of \$65,812.61

Claims Checks #30844 through #30884 and EFT's in the amount of \$411,636.98 for a grand total of \$477,449.59

Liquor Cannabis License: None

Recommended Action: Move to approve the consent calendar as presented.

Consent Calendar consisting of August 23, 2022 through September 13, 2022:

Payroll EFT's in the amount of \$65,812.61

- **Claims Checks #30844 through #30884 and EFT's in the amount of \$411,636.98**

for a grand total of \$477,449.59

Liquor and/or Cannabis License requests:

CHECK REGISTER

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
	310 Municipal Capital Imp Fund	310			190,277.29	
	401 Water Fund				16,016.85	
	402 Water Capital Imp Fund				10,373.10	
	410 Sewer Fund				30,712.63	
	421 Sewer Capital Improvement Fund				99,847.80	
	422 Sewer Reserve Fund				52,512.00	
	* Transaction Has Mixed Revenue And Expense Accounts				477,449.59	Payroll:
						Claims: 411,636.98
						65,812.61

WE, the members of the City Council of the City of Tenino, Thurston County, Washington, DO
 HEREBY certify that the merchandise or services listed above have been received and that the above
 listed vouchers and the related checks have been reviewed and approved for payment by the Tenino City
 Council.

DATED this _____ day of _____ 2022.

 Clerk/Treasurer

 Mayor

 Councilmember

 Councilmember

 Councilmember

 Councilmember

 Councilmember

CHECK REGISTER

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2557	09/07/2022	Payroll	5	EFT	WA State Dept of Retirement Systems	99.17	Difference In Employee Pay From DRS For August 2022
2560	09/07/2022	Payroll	5	EFT	AWC Benefits Trust	13,448.24	Pay Cycle(s) 07/20/2022 To 07/20/2022 - AWC Disability; Pay Cycle(s) 07/20/2022 To 07/20/2022 - AWC; Pay Cycle(s) 08/05/2022 To 08/05/2022 - AWC Disability; Pay Cycle(s) 08/05/2022 To 08/05/2022 - AWC
2566	09/08/2022	Claims	5	EFT	USDA Rural Development	52,512.00	USDA Rural Development Sewer Loan
2587	09/13/2022	Claims	5	30844	911 Supply - Keizer	194.85	
2588	09/13/2022	Claims	5	30845	Aramark	64.82	
2589	09/13/2022	Claims	5	30846	Bright Technologies	16,800.00	
2590	09/13/2022	Claims	5	30847	Centralia OK Tire	65.30	
2591	09/13/2022	Claims	5	30848	Construct, Inc.	176,391.85	
2592	09/13/2022	Claims	5	30849	Corporate Payment Systems	2,405.79	
2593	09/13/2022	Claims	5	30850	Creative Ink and Embroidery	289.86	
2594	09/13/2022	Claims	5	30851	D.K. Boos Glass	903.72	
2595	09/13/2022	Claims	5	30852	Enbody, Dugaw, Enbody	300.00	
2596	09/13/2022	Claims	5	30853	Fire Mountain Farms	73,543.80	
2597	09/13/2022	Claims	5	30854	Gibbs & Olson Inc	4,836.98	
2598	09/13/2022	Claims	5	30855	Elizabeth Hyde	46.96	
2599	09/13/2022	Claims	5	30856	IZONE Imaging	1,919.79	
2600	09/13/2022	Claims	5	30857	Interstate Automotive Inc	380.50	
2601	09/13/2022	Claims	5	30858	Joes Refuse	896.85	
2602	09/13/2022	Claims	5	30859	K And K Asphalt	9,504.00	
2603	09/13/2022	Claims	5	30860	Law Office of Richard L. Hughes PLLC	2,695.00	
2604	09/13/2022	Claims	5	30861	LeMay Mobile Shredding	67.20	
2605	09/13/2022	Claims	5	30862	Renee Long	75.00	
2606	09/13/2022	Claims	5	30863	Miles Sand And Gravel Company	7,715.17	
2607	09/13/2022	Claims	5	30864	Mountain Mist Water	74.33	
2608	09/13/2022	Claims	5	30865	Pitney Bowes	1,005.00	
2609	09/13/2022	Claims	5	30866	Puget Sound Energy	6,207.82	
2610	09/13/2022	Claims	5	30867	Quill	327.62	
2611	09/13/2022	Claims	5	30868	RTS Enviromental LLC	5,500.00	
2612	09/13/2022	Claims	5	30869	Maria Rodriguez	124.81	
2613	09/13/2022	Claims	5	30870	Jennifer N Scharber	29.04	
2614	09/13/2022	Claims	5	30871	T-Jags Trucking	2,350.00	
2615	09/13/2022	Claims	5	30872	Tenino Marketfresh	10.98	
2616	09/13/2022	Claims	5	30873	Tenino Telephone Co	1,690.49	
2617	09/13/2022	Claims	5	30874	City Of Tenino	2,266.00	
2618	09/13/2022	Claims	5	30875	The Bathroom LLC	900.48	
2619	09/13/2022	Claims	5	30876	Thoren Electric, LLC	270.25	
2620	09/13/2022	Claims	5	30877	Thurston Co Emergency Mgt	269.47	
2621	09/13/2022	Claims	5	30878	Thurston Co Env Health	60.00	
2622	09/13/2022	Claims	5	30879	Thurston Co Treasurer	19.94	
2623	09/13/2022	Claims	5	30880	Utilities Underground Location	18.06	
2624	09/13/2022	Claims	5	30881	Verizon Wireless (Cell)	760.33	
2625	09/13/2022	Claims	5	30882	WA State Dept of Health	6,519.23	
2626	09/13/2022	Claims	5	30883	WA State Treasurer	1,005.59	
2627	09/13/2022	Claims	5	30884	bhc Consultants	11,651.25	
001 General Government Fund #001						72,669.98	
002 Quarry Pool Fund #002						461.61	
101 City Street Fund #101						4,578.33	

CHECK REGISTER

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2499	09/05/2022	Payroll	5	EFT	Robert A Auderer	2,311.87	
2500	09/05/2022	Payroll	5	EFT	Christopher A Backus	1,951.22	
2501	09/05/2022	Payroll	5	EFT	Veronica A Barnes	1,945.72	
2502	09/05/2022	Payroll	5	EFT	Troy LK Cannon	2,636.53	
2503	09/05/2022	Payroll	5	EFT	Judith Cryderman	866.05	
2504	09/05/2022	Payroll	5	EFT	Rene Durand	1,881.11	
2505	09/05/2022	Payroll	5	EFT	Brent L Gibbs	2,595.33	
2506	09/05/2022	Payroll	5	EFT	Drew Johnson	2,071.73	
2507	09/05/2022	Payroll	5	EFT	Aaron Lee	1,635.87	
2508	09/05/2022	Payroll	5	EFT	Alec C McClelland	1,791.68	
2509	09/05/2022	Payroll	5	EFT	Cole Plaja	963.50	
2510	09/05/2022	Payroll	5	EFT	Jason M Plaja	2,944.40	
2511	09/05/2022	Payroll	5	EFT	Derrick Prosser	1,715.27	
2512	09/05/2022	Payroll	5	EFT	Jessica Reeves-Rush	455.43	
2513	09/05/2022	Payroll	5	EFT	Maria Rodriguez	1,798.09	
2514	09/05/2022	Payroll	5	EFT	Jennifer N Scharber	2,062.70	
2515	09/05/2022	Payroll	5	EFT	Rachel L Davidson	183.50	
2516	09/05/2022	Payroll	5	EFT	Wayne R Fournier	1,093.95	
2517	09/05/2022	Payroll	5	EFT	Linda Gotovac	160.56	
2518	09/05/2022	Payroll	5	EFT	Effie E Klamm	45.87	
2519	09/05/2022	Payroll	5	EFT	Jason A Lawton	114.69	
2520	09/05/2022	Payroll	5	EFT	John J O'Callahan	91.75	
2545	09/07/2022	Claims	5	EFT	Excise WA State Dept Of Revenue	2,725.86	February 2022 Plus Penalties Of \$627.05
2546	09/07/2022	Claims	5	EFT	Excise WA State Dept Of Revenue	3,287.63	March 2022 Plus Penalties Of \$753.08
2547	09/07/2022	Claims	5	EFT	Excise WA State Dept Of Revenue	3,449.93	April 2022 Plus Penalties Of \$736.77
2548	09/07/2022	Claims	5	EFT	Excise WA State Dept Of Revenue	2,376.88	May 2022 Plus Penalties Of \$539.73
2549	09/07/2022	Claims	5	EFT	Excise WA State Dept Of Revenue	2,162.31	June 2022 Plus Penalties Of \$348.42
2550	09/07/2022	Claims	5	EFT	Excise WA State Dept Of Revenue	2,320.51	July 2022 Plus Penalties Of \$192.35
2551	09/07/2022	Claims	5	EFT	Excise WA State Dept Of Revenue	2,643.73	August 2022
2553	09/07/2022	Payroll	5	EFT	WA State Dept of Retirement Systems	300.00	Pay Cycle(s) 09/05/2022 To 09/05/2022 - Deffered Comp
2554	09/07/2022	Payroll	5	EFT	Timberland Bank	9,860.18	941 Deposit for Pay Cycle(s) 09/05/2022 - 09/05/2022
2555	09/07/2022	Payroll	5	EFT	WA State Dept of Retirement Systems	3,094.35	Pay Cycle(s) 08/20/2022 To 08/20/2022 - LEOFF II; Pay Cycle(s) 09/05/2022 To 09/05/2022 - LEOFF II
2556	09/07/2022	Payroll	5	EFT	WA State Dept of Retirement Systems	7,693.85	Pay Cycle(s) 08/20/2022 To 08/20/2022 - PERS II; Pay Cycle(s) 09/05/2022 To 09/05/2022 - PERS II

File Attachments for Item:

5. National Voter Registration Day Proclamation presentation from Auditor Hall.

Recommended Action: Motion to approve Proclamation making Sept 13, 2022 National Voter Registration day.

BY THE CITY OF TENINO

- A PROCLAMATION -

National Voter Registration Day

WHEREAS, registering to vote empowers eligible citizens to exercise their right to vote on Election Day; and

WHEREAS, the City of Tenino is committed to strengthening democracy by encouraging voter registration and increasing participation in all elections; and

WHEREAS, civic-minded people and organizations have collaborated to establish September 20, 2022 as NATIONAL VOTER REGISTRATION DAY; and

WHEREAS, the goal for the 2022 National Voter Registration Day is to create awareness of elections and motivate eligible citizens to vote in coming months; and

WHEREAS, the strength of our democracy depends on the willingness of our citizens to participate by choosing the people who will lead us and by voicing their opinions on important matters that will come before the voters on Election Day.

NOW, THEREFORE, BE IT RESOLVED, that the Tenino City Council hereby recognizes September 20, 2022 as NATIONAL VOTER REGISTRATION DAY in Tenino and encourages all eligible city residents to register to vote.

SIGNED IN THE CITY OF TENINO, WASHINGTON, THIS 13th DAY OF SEPTEMBER 2022.

Wayne Fournier, Mayor

Linda K. Gotovac, Council Member

Elaine Klamn, Council Member

John O’Callahan, Council Member

Jason Lawton, Council Member

Rachel Davidson, Council Member

6.

File Attachments for Item:

6. City Hall Completion and Final pay Estimate

Recommended Action: Review and approve City Hall Reno completion and final pay estimate.

CHANGE ORDER

(Instructions on reverse side)

No. 2

PROJECT: City Hall Renovation

DATE OF ISSUANCE: 7-26-22 EFFECTIVE DATE: 7-27-22

OWNER: City of Tenino

OWNER's Contract No.: N/A

CONTRACTOR: Construct, Inc.

ENGINEER: Gibbs & Olson, Inc.

You are directed to make the following changes in the Contract Documents.

Description: Increase contract amount and contract time.

Reason for Change Order: Additional funding and supply chain issues.

This change order includes all direct and indirect costs for labor, equipment, materials and the time required for completion of the work described delivered to the Owner ready for use.

Attachments: (List documents supporting change)

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price	Original Contract Times
<u>\$362,090.82 incl. sales tax</u>	Substantial Completion: <u>180</u> calendar days
	Ready for final payment: <u>200</u> calendar days
	days or dates
Net changes from previous Change Order No. <u>1</u> to No. <u>1</u>	Net changes from previous Change Order No. <u>1</u> to No. <u>1</u>
<u>\$ 83,000.00</u>	<u>360</u> calendar days
	days
Contract Price prior to this Change Order	Contract Times prior to this Change Order
<u>\$445,090.82 incl. sales tax</u>	Substantial Completion: <u>540</u> calendar days
	Ready for final payment: <u>560</u> calendar days
	days or dates
Net Increase of this Change Order	Net Increase (decrease) of this Change Order
<u>\$40,993.97</u>	<u>63</u> calendar days to ready for final payment
	days
Contract Price with all approved Change Orders	Contract Times with all approved Change Orders
<u>\$486,084.79</u>	Substantial Completion: <u>540</u> calendar days
	Ready for final payment: <u>623</u> calendar days
	days or dates

RECOMMENDED:

By: [Signature]
Engineer (Authorized Signature)

Date: 7-21-22

APPROVED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: [Signature], PM
Contractor (Authorized Signature)

Date: 7.21.2022

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702 (Revised)

TO (OWNER): City of Tenino 149 Hodgden St S Tenino, WA 98589	PROJECT: City of Tenino - City Hall Reno. 149 Hodgden St S Tenino, WA 98589	APPLICATION NO: 4	Distribution to: <input checked="" type="checkbox"/> OWNER <input checked="" type="checkbox"/> ARCHITECT <input checked="" type="checkbox"/> CONTRACTOR <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
FROM : Construct, Inc. (CONTRACTOR) 855 Trosper Rd SW #108-345 Tumwater, WA 98512	VIA (ARCHITECT): Gibbs & Olson 1115 West Bay Dr. NW Ste 201 Olympia, WA 98502	APPLICATION DATE: 3/17/2022 PERIOD TO:	PROJECT NO.: CONTRACT DATE 5/4/2020
Contract For: GENERAL CONSTRUCTION		SALES TAX RATE: 8.00%	RETAINAGE RATE: 5%

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY			
Change Orders approved in Previous months by Owner		ADDITIONS	DEDUCTIONS
TOTAL		\$0.00	\$0.00
Approved this Month			
Number	Date Approved		
1	1.12.22	\$83,000.00	
2	3.17.22	\$31,498.50	
TOTALS		\$114,498.50	\$0.00
Net change by Change Orders		\$114,498.50	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor: Construct, Inc.

By: _____ Date: _____

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document, G703, is attached

1. ORIGINAL CONTRACT SUM	\$335,580.00
2. Net change by change orders.....	\$114,498.50
3. CONTRACT SUM TO DATE.....	\$450,078.50
4. State sales tax on total.....	\$36,006.28
5. TOTAL (lines 3 + 4).....	\$486,084.78
6. TOTAL COMPLETED & STORED TO DATE (Col. G on G703)	\$450,078.50
7. State Sales tax to date.....	\$36,006.28
8. TOTAL (lines 6 + 7).....	\$486,084.78
9. RETAINAGE TO DATE.....	\$22,503.93
10. TOTAL EARNED LESS RETAINAGE.....	\$463,580.86
(line 8 less line 9 (includes tax))	
11. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	\$281,623.56
(line 10 from prior certificate)	
12. CURRENT PAYMENT DUE.....	\$181,957.29
13. BALANCE TO FINISH PLUS RETAINAGE (including tax).....	\$22,503.93

RETAINAGE THIS REQUEST:.....	\$8,819.59
TOTAL RETAINAGE TO DATE:.....	\$22,503.93

AMOUNT CERTIFIED..... \$181,957.29

(Attach explanation if amount certified differs from amount applied for.)

ARCHITECT: Gibbs & Olson

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this contract

CONTINUATION SHEET

BASED ON AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, (Revised) containing

APPLICATION NUMBER: 4

Contractor's signed Certification is attached.

APPLICATION DATE: 3/17/2022

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 1/0/1900

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJ. NO.:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE
			WORK COMPLETED				TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)		
			FROM PREVIOUS APPLICATION (D + E)							
1	Draw No. 01	\$21,831.29	\$21,831.29			\$21,831.29	100%		\$1,091.56	
2	Draw No. 02	\$110,732.67	\$110,732.67			\$110,732.67	100%		\$5,536.63	
3	Draw No. 03	\$141,122.69	\$141,122.69			\$141,122.69	100%		\$7,056.13	
4	Draw No. 04	\$176,391.85		\$176,391.85		\$176,391.85	100%		\$8,819.59	
PROJECT TOTAL		\$ 450,078.50	\$ 273,686.65	\$ 176,391.85		\$ 450,078.50	100%		\$ 22,503.93	

CONSTRUCT, INC.

6/13/2022

Tenino - City Hall, Renovation

Draw Request No. 03

Labor	Trade:	Unit Price:	Quantity:	Amount:
	Stone Mason	\$ 95.12	543	\$ 51,650.16
	Roofer	\$ 127.60		\$ -
	Electrician	\$ 112.52	130	\$ 14,627.60
	Electronic Technician	\$ 85.84		\$ -
	Carpenter	\$ 105.00	500	\$ 52,500.00
	General Laborer	\$ 73.50		\$ -
	Painter	\$ 90.48		\$ -
Subtotal Labor				\$ 118,777.76

Materials			
	Betschart Material		\$ 4,381.83
	Johnston Material		\$ 5,740.80
	Construct, Inc. Material (See Receipts)		\$ 10,484.56
Subtotal Material:			\$ 20,607.19
	15% In-House Markup		\$ 2,229.96

Equipment			
	Construct, Inc. Equipment		\$ -
Subtotal Equipment:			\$ -
	15% Markup		\$ -

Subcontractors (Not part of Unit Price)			
	Kell-Chuck (Window Film)		\$ -
	Sure Fit Cabinets		\$ 700.00
	FireTek		\$ 24,715.90
	Sunset Air		\$ 4,900.00
	Mark's Gutters		\$ 2,805.00
Subtotal Subcontractors:			\$ 33,120.90
	5% Markup		\$ 1,656.05

	One-Time Mobilization:		\$ -
TOTAL DRAW			\$ 176,391.85

6.



Notice of Completion of Public Works Contract

Department Use Only	
Assigned to	Date Assigned

Date	Form Version	Revision Reason
------	--------------	-----------------

Awarding Agency Information			
Company Name City of Tenino		UBI Number 91-6001514	
Address 149 Hodgden Street South		City Tenino	State Zip Code WA 98589
Contact Name Wayne Fournier	Phone Number 360-264-2368	Email Address mayor@ci.tenino.wa.us	

Prime Contractor Information			
Company Name Construct, Inc		UBI Number 601068606	
Address 855 Trospen Road SW, Suite 108-345		City Tumwater	State Zip Code WA 98512
Contact Name Mike Hauptert	Phone Number 360-236-8200	Email Address mikeh@constructinc.biz	

Project Information			
Project Name City Hall Renovation		Contract Number	Affidavit ID Number 1122244
Jobsite Address 149 Hodgden Street South		City Tenino	State Zip Code WA 98589
Date Awarded 10-14-2020	Date Work Commenced 11-09-2020	Date Work Completed 03-01-2022	Date Work Accepted 07-26-2022
Is this a Federally Funded Transportation Project? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, attach the Contract Bond Statement			
Have Subcontractors been used? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, complete Addendum A			
<input checked="" type="checkbox"/> Contract/Payment Bond Waived? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Retainage Bond Waived? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Detailed Description of Work Completed Renovate City Hall including carpentry, painting, flooring, HVAC and electrical work.			

DOR Tax Information	
Calculated Amount <u>335580</u>	Liquidated Damages <u>0</u>
Additions (+) <u>114498.51</u>	Amount Disbursed <u>463580.86</u>
Reductions (-) _____	Amount Retained <u>22503.93</u>
Sub-Total <u>450078.51</u>	Other _____
Sales Tax Amount <u>36006.28</u>	Sales Tax Rate <u>8.0</u>
Total <u>486084.79</u>	Total <u>486084.79</u>
Both totals must be equal - If multiple sales tax rates, attach a list	

Apprentice Utilization Information	
Was apprentice utilization required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Engineer's Estimate: \$452,101
Utilization %:	If utilization did not meet or exceed 15%, was a Good Faith Estimate approved? <input type="checkbox"/> Yes <input type="checkbox"/> No

Comments

The Disbursing Officer must submit this completed notice immediately after acceptance of the work done under this contract. **No payment shall be made from the retained funds** until receipt of all release certificates and affidavits.

Complete and submit for by email to all three agencies below



2022 BUDGET POSITION

City Of Tenino

Time: 09:04:33 Date: 09/09/2022

Page: 23

310 Municipal Capital Imp Fund 310

01/01/2022 To: 12/31/2022

Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures				
594 18 60 03	Danger Tree Management	0.00	0.00	0.00 100.0%
594 18 62 01	Library	0.00	0.00	0.00 100.0%
594 21 45 02	PW Truck	40,000.00	38,903.49	1,096.51 2.7%
594 21 60 00	Law Enforcement-Toughbook Puchase	0.00	0.00	0.00 100.0%
594 21 60 04	Dowies Bldg Renovation	0.00	0.00	0.00 100.0%
594 21 60 05	Dowies Bldg Sign	0.00	0.00	0.00 100.0%
594 75 60 01	Museum Reno	20,000.00	14,627.00	5,373.00 26.9%
594 76 43 00	Professional Services - Engineer Cont	0.00	0.00	0.00 100.0%
594 76 60 00	Park Improvements - General	5,000.00	228,782.39	(223,782.39) 0.0%
594 76 60 01	Interpretive Signs	3,000.00	2,262.40	737.60 24.6%
594 76 60 02	Quarry Pool Renovation Project	172,318.00	11,809.05	160,508.95 93.1%
594 76 60 03	Quarry House Renovation Project	237,192.00	108,295.92	128,896.08 54.3%
594 76 60 04	Caboose Restoration	6,560.00	422.67	6,137.33 93.6%
594 76 60 05	Pump Track	50,000.00	27,916.46	22,083.54 44.2%
594 76 60 06	HAPI Grant - WA Dept Of Commerce	74,260.00	1,573.75	72,686.25 97.9%
594 76 60 07	Quarry House-Ramp	20,000.00	4,442.48	15,557.52 77.8%
594 76 60 08	Library-Exterior Wall	2,300.00	0.00	2,300.00 100.0%
594 76 60 10	Old PW Shop Repair/Maint.	30,000.00	14,834.17	15,165.83 50.6%
594 76 63 02	Campground Improvements	1,500.00	1,499.21	0.79 0.1%
595 10 42 01	Engineering - City Hall Reno	95,591.00	6,831.85	88,759.15 92.9%
595 50 42 02	Structures - City Hall Reno	241,473.00	142,025.23	99,447.77 41.2%
594 Capital Expenditures		999,194.00	604,226.07	394,967.93 39.5%
999 Ending Balance				
508 80 00 04	Ending Balance	0.00	0.00	0.00 100.0%
508 91 00 04	Ending Balance	0.00	0.00	0.00 100.0%
999 Ending Balance		0.00	0.00	0.00 100.0%
Fund Expenditures:		1,018,686.00	613,409.42	405,276.58 39.8%
Fund Excess/(Deficit):		305,852.00	68,888.74	