

City of Tenino

149 Hodgen Street South
Tenino, WA 98589

City Council Meeting
Tuesday, February 25, 2025 at 6:30 PM

Agenda

WORK SESSION

1. Permit Penalty discussion with Dave Champagne
2. Council Retreat
3. Work Session items and agenda for 3/11/2025

CALL TO ORDER

4. EnterTextHere

AGENDA APPROVAL

5. **Recommended Action:** Motion to approve the agenda as presented.

APPROVAL OF MINUTES

6. **Recommended Action:** Move to approve the 2/11/25 minutes as presented

CONSENT CALENDAR

7. **Recommended Action:** Move to approve the consent calendar as presented.

EXECUTIVE SESSION

PRESENTATIONS

PUBLIC COMMENTS

PUBLIC HEARING

PROCLAMATIONS

8. **Recommended Action:** Move to approve Proclamation for Child Abuse Prevention Month

OLD BUSINESS

NEW BUSINESS

RESOLUTIONS

ORDINANCES

REPORTS

9. Outside Agency

- 1) Chamber of Commerce**
- 2) Economic Development Council (EDC)**
- 3) South Thurston Economic Development Initiative (STEDI)**
- 4) ARCH Commission**
- 5) Experience Olympia & Beyond (VCB)**
- 6) Timberland Regional Library**

10. Committees/Commissions

- 1) Civil Service Commission**
- 2) Façade Improvement Grant Review Committee**
- 3) Finance Committee**
- 4) Planning Commission**
- 5) Public Safety Committee**
- 6) Public Works Committee**

11. Staff

- 1) Chief of Police**
- 2) Director of Public Works**
- 3) Code Enforcement/Building Inspector**
- 4) PARC Specialist**
- 5) Clerk/Treasurer**
- 6) Mayor**

12. Liaisons

- 1) Bucoda/Tenino Healthy Action Team (BTHAT)**
- 2) Solid Waste Advisory Board**
- 3) TCOMM/911**
- 4) Tenino School Board**
- 5) Thurston Regional Planning Council (TRPC)**
- 6) Transportation Policy Board**
- 7) Thurston County Commissioner's Office**

8) Legislature

PUBLIC COMMENTS 2

ANNOUNCEMENTS

ADJOURNMENT

File Attachments for Item:

6. Recommended Action: Move to approve the 2/11/25 minutes as presented

**City Council Meeting
Tuesday, February 11, 2025**

Minutes

WORK SESSION

1. 6:30 pm Review of 2/11/2025 Council Agenda

2. **Council Priorities**

Land Surplus

Permit penalty discussion with Dave Champange

Clerk Treasurer Resignation

Council Retreat

Council Priorities

Land Surplus- Council Would like to wait to discuss when Mayor Watterson Returns

Permit penalty discussion with Dave Champange- Mr. Champange will return at next meeting along with inspector Von Cluck to further discuss.

Clerk Treasurer Resignation

Council Retreat- Council Would like to wait to discuss when Mayor Watterson Returns

3. Discussion of 2/25/2025 Council Draft Agenda

Discussion of 2/25/2025 Council Draft Agenda- No Recommendations

CALL TO ORDER

4. Flag Salute

Flag Salute

AGENDA APPROVAL

5. Agenda for the Regular Meeting of the 2/11/25.

Recommended Action: Motion to approve the agenda as presented.

Agenda for the Regular Meeting of the 2/11/25.

Recommended Action: Motion to approve the agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel

Motion Passes 4/0

APPROVAL OF MINUTES

- 6. Meeting Minutes for 1/28/2025

Recommended Action: Motion to approve 1/28/2025 meeting minutes as presented.

Meeting Minutes for 1/28/2025

Recommended Action: Motion to approve 1/28/2025 meeting minutes as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.
Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton,
Councilmember Eisel

Motion Passes 4/0

CONSENT CALENDAR

- 7. Consent Calendar for January 29, 2025 through February 11, 2025 consisting of

Payroll EFT's in the amount of \$103,898.60 and Claims checks #32984 through #33018 in the amount of \$384,492.26

for a grand total of \$488,391.26

Liquor Cannabis License: None

Recommended Action: Move to approve the consent calendar as presented.

Consent Calendar for January 29, 2025 through February 11, 2025 consisting of

Payroll EFT's in the amount of \$103,898.60 and Claims checks #32984 through #33018 in the amount of \$384,492.26

for a grand total of \$488,391.26

Liquor Cannabis License: None

Recommended Action: Move to approve the consent calendar as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.
Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton,
Councilmember Eisel

Motion Passes 4/0

EXECUTIVE SESSION

PRESENTATIONS

PUBLIC COMMENTS

PUBLIC HEARING

PROCLAMATIONS**OLD BUSINESS****NEW BUSINESS**

8. Thurston EDC Agreement

Recommended Action: Motion to approve Thurston EDC Agreement

Thurston EDC Agreement

Recommended Action: Motion to approve Thurston EDC Agreement

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton,
Councilmember Eisel

Motion Passes 4/0

9. Change Order #1 JA Morris

Recommended Action: Motion to approve Change order #1 JA Morris.

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Recommended Action: Motion to approve Change order #1 JA Morris.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton,
Councilmember Eisel

Motion Passes 4/0

10. Change Order #5 Travers Electric

Recommended Action: Motion to approve Change Order #5 for Elite Mechanical

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Recommended Action: Motion to approve Change Order #5 for Elite Mechanical

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel

Motion Passes 4/0

11. Change Order #3 Elite Mechanical.

Recommended Action: Motion to approve Change Order #3 Elite Mechanical.

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Recommended Action: Motion to approve Change Order #3 Elite Mechanical.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.
Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton,
Councilmember Eisel

Motion Passes 4/0

12. ILA Energize Thurston

Recommended Action: Motion to approve ILA for Energize Thurston

ILA Energize Thurston

Recommended Action: Motion to approve ILA for Energize Thurston

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.
Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton,
Councilmember Eisel

Motion Passes 4/0

13. ARTS WA creative district convening agreement

Recommended Action: Motion to approve ARTS WA creative district convening agreement

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Recommended Action: Motion to approve ARTS WA creative district convening agreement

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.
Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton,
Councilmember Eisel

Motion Passes 4/0

14. Amendment 4 Authorization for Engineering services No. 2023-002 AG Park Building Improvements

Recommended Action: Motion to approve Amendment 4.

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Recommended Action: Motion to approve Amendment 4.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.
Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton,
Councilmember Eisel

Motion Passes 4/0

15. Authorization to remove Jen Scharber from all Timberland bank accounts and Add Veronica Barnes as Signer on Timberland bank accounts starting 2/15/2025

Recommended Action: Motion to approve removing Jen Scharber from all Timberland bank accounts and adding Veronica Barnes as a signer on Timberland bank accounts starting 2/15/2025

Authorization to remove Jen Scharber from all Timberland bank accounts and Add Veronica Barnes as Signer on Timberland bank accounts starting 2/15/2025

Recommended Action: Motion to approve removing Jen Scharber from all Timberland bank accounts and adding Veronica Barnes as a signer on Timberland bank accounts starting 2/15/2025

Motion made by Councilmember Klamn, Seconded by Councilmember Lawton.
Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel

Motion Passes 4/0

RESOLUTIONS

ORDINANCES

16. Ordinance 935 an Ordinance Amending the City of Tenino Ord 2.68.020 D Civil Service Commission Qualifications.

Recommended Action: Motion to accept Second reading and adoption of Ordinance 935

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Recommended Action: Motion to accept Second reading and adoption of Ordinance 935

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.
Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel

Motion Passes 4/0

REPORTS

17. Outside Agency

1) Chamber of Commerce

2) Economic Development Council (EDC)

3) South Thurston Economic Development Initiative (STEDI)

4) ARCH Commission

5) Experience Olympia & Beyond (VCB)

6) Timberland Regional Library

Outside Agency

1) Chamber of Commerce Next Chamber Meeting: Wednesday February 19th, noon at Sandstone Cafe

2) Economic Development Council (EDC)

3) South Thurston Economic Development Initiative (STEDI) STEDI- Friday, February 21st 8am-9:30am. At Bucoda Community Center

4) ARCH Commission

5) Experience Olympia & Beyond (VCB)

6) Timberland Regional Library- Introduction of new Tenino TRL Manager Nate Ramos, Linda still at Library but moving on to Programs Manager.

18. Committees/Commissions

1) Civil Service Commission

2) Façade Improvement Grant Review Committee

3) Finance Committee

4) Planning Commission

5) Public Safety Committee

6) Public Works Committee

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1) Civil Service Commission

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4) Planning Commission

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19. Staff

1) Chief of Police

2) Director of Public Works

3) Code Enforcement/Building Inspector

4) PARC Specialist

5) Clerk/Treasurer

6) Mayor

Staff**1) Chief of Police****2) Director of Public Works****3) Code Enforcement/Building Inspector****4) PARC Specialist-** Busy month for Yoga, classes were full, Ticknor Schoolhouse getting new roof soon, watch for progress on that.**5) Clerk/Treasurer** All Grant submissions are up to date. SAO was at City Hall last week and this week, things are all caught up with them as well.**6) Mayor****20. Liaisons****1) Bucoda/Tenino Healthy Action Team (BTHAT)****2) Solid Waste Advisory Board****3) TCOMM/911****4) Tenino School Board****5) Thurston Regional Planning Council (TRPC)****6) Transportation Policy Board****7) Thurston County Commissioner's Office****8) Legislature****PUBLIC COMMENTS 2****ANNOUNCEMENTS****ADJOURNMENT**

Meeting Adjourned 7:44pm

File Attachments for Item:

7. Recommended Action: Move to approve the consent calendar as presented.

Consent Calendar for February 12, 2025 through February 25, 2025 consisting of:

- **Payroll EFT's in the amount of \$44,348.71**
- **Claims Checks #33019 through #33041 and EFT's in the amount of \$60,714.36.**

for a grand total of \$105,063.07

a) Liquor & Cannabis License:

CHECK REGISTER

City Of Tenino

Time: 14:47:32 Date: 02/25/2025

02/12/2025 To: 02/25/2025

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
512	02/18/2025	Payroll	5	EFT	WA State Dept of Retirement Systems	13,001.15	Pay Cycle(s) 02/05/2025 To 02/05/2025 - LEOFF II; Pay Cycle(s) 02/05/2025 To 02/05/2025 - PERS II; Pay Cycle(s) 01/20/2025 To 01/20/2025 - PERS II; Pay Cycle(s) 01/20/2025 To 01/20/2025 - LEOFF II
516	02/20/2025	Payroll	5	EFT	Robert A Auderer	2,799.76	
517	02/20/2025	Payroll	5	EFT	Veronica A Barnes	1,932.95	
518	02/20/2025	Payroll	5	EFT	Troy LK Cannon	2,972.00	
519	02/20/2025	Payroll	5	EFT	Brent L Gibbs	2,804.15	
520	02/20/2025	Payroll	5	EFT	Aaron Lee	3,248.88	
521	02/20/2025	Payroll	5	EFT	Alec C McClelland	3,443.09	
522	02/20/2025	Payroll	5	EFT	Cole Plaja	2,269.18	
523	02/20/2025	Payroll	5	EFT	Jason M Plaja	2,342.36	
524	02/20/2025	Payroll	5	EFT	Jessica Reeves-Rush	978.30	
525	02/20/2025	Payroll	5	EFT	Maria Rodriguez	1,807.43	
526	02/20/2025	Payroll	5	EFT	Jennifer N Scharber	6,749.46	
611	02/25/2025	Claims	5	33019	ALS Group USA, Corp	308.00	
612	02/25/2025	Claims	5	33020	Amanda R Budziak	150.00	
613	02/25/2025	Claims	5	33021	Chehalis Tribal Jail	170.00	
614	02/25/2025	Claims	5	33022	Joe Enbody	2,700.00	
615	02/25/2025	Claims	5	33023	Mary E Fleming	150.00	
616	02/25/2025	Claims	5	33024	Gibbs & Olson Inc	23,910.58	
617	02/25/2025	Claims	5	33025	Janet & Daniel Granja	15.00	
618	02/25/2025	Claims	5	33026	Lewis County Chemical	488.16	
619	02/25/2025	Claims	5	33027	Miles Sand And Gravel Company	582.43	
620	02/25/2025	Claims	5	33028	Parr Lumber Company	56.90	
621	02/25/2025	Claims	5	33029	Puget Sound Energy	5,664.51	
622	02/25/2025	Claims	5	33030	Right Systems Inc	12,038.68	
623	02/25/2025	Claims	5	33031	Scheibmeir, Kelly & Nelson PS	775.00	
624	02/25/2025	Claims	5	33032	Tenino Chamber Of Commerce	75.00	
625	02/25/2025	Claims	5	33033	Lori Thielen	150.00	
626	02/25/2025	Claims	5	33034	Thurston Co Env Health	128.00	
627	02/25/2025	Claims	5	33035	Thurston Co Public Health & Social Serv	1,130.00	
628	02/25/2025	Claims	5	33036	Thurston-Mason Behavior Health Org	143.28	
629	02/25/2025	Claims	5	33037	WA State Auditor	10,068.20	
630	02/25/2025	Claims	5	33038	WA State Dept of L&I Boiler	201.20	
631	02/25/2025	Claims	5	33039	Wells Fargo Vendor Fin Serv	476.06	
632	02/25/2025	Claims	5	33040	Wilcox & Flegel	813.70	
633	02/25/2025	Claims	5	33041	Wilson Parts Corporation	519.66	
						56,081.06	001 General Government Fund #001
						1,305.64	002 Quarry Pool Fund #002
						2,475.51	101 City Street Fund #101
						14,418.08	310 Municipal Capital Imp Fund 310
						9,540.72	401 Water Fund
						12,209.56	410 Sewer Fund
						9,032.50	421 Sewer Capital Improvement Fund
						60,714.36	Claims:
* Transaction Has Mixed Revenue And Expense Accounts						105,063.07	Payroll: 44,348.71

File Attachments for Item:

8. Recommended Action: Move to approve Proclamation for Child Abuse Prevention Month

Proclamation

- WHEREAS*, the City of Tenino recognizes our future rests in the hands of our most vulnerable and cherished assets- our children; and
- WHEREAS*, all children deserve to live in safe, stable, and nurturing environments which promote their healthy growth and development; and
- WHEREAS*, child abuse, neglect and other trauma are recognized as serious public health problems affecting both the current and future quality of life in our community; and
- WHEREAS*, it is the responsibility of our community to ensure parents, caregivers and other adults who influence the health and well-being of children have the support, knowledge and concrete resources necessary to ensure all children thrive to their greatest potential; and
- WHEREAS*, effective child abuse prevention strategies succeed because of partnerships among agencies, schools religious organizations, law enforcement agencies, health care providers, and the business community; and
- WHEREAS*, we, as City of Tenino residents, continue our commitment to protecting all members of our community, and call upon all citizens to join together to increase public safety and prevent the further abuse and neglect of our children.

NOW THEREFORE, I, Dave Watterson, Mayor of the City of Tenino, do hereby proclaim April 2025 as

Child Abuse Prevention Month

and urge all Tenino citizens, communities, state agencies, faith groups, medical facilities, elected leaders, medical providers, educators, and businesses to increase their participation in efforts to support families, thereby preventing child abuse and strengthening the community in which we live.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Tenino to be affixed at City Hall, this 25th day of February, in the year, two thousand and twenty-five.

Dave Watterson, Mayor

Linda Gotovac, Mayor Pro-Tem

Elaine Klamn, Council Member

Jason Lawton, Council Member

John O’Callahan, Council Member

Jeff Eisel, Council Member