

City of Tenino

149 Hodgen Street South
Tenino, WA 98589

City Council Meeting
Tuesday, January 12, 2021 at 7:00 PM

Agenda

WORK SESSION

1. An executive session as provided by RCW 42.30.120(1)(i): To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

CALL TO ORDER

AGENDA APPROVAL

2. Agenda for the January 12, 2021 Regular Meeting of the Tenino City Council

Recommended action: Move to approve the Agenda for the January 12, 2021 Regular Meeting of the Tenino City Council as presented.

APPROVAL OF MINUTES

3. Minutes for the December 22, 2020, Regular Meeting of the Tenino City Council.

Recommended action: Move to approve the December 22, 2020, Regular Meeting of the Tenino City Council as presented.

CONSENT CALENDAR

4. Payroll EFT's in the amount of \$26,904.17 and Claims Checks #29588 through #29XXX, and other EFT's in the amount of \$XX,XXX.XX for a Grand Total of \$XXX,XXX.XX.

Recommended action: Move to approve EFT's and Vouchers as presented.

5. Liquor and Cannabis Licenses or Renewals:

New Licenses:

Renewals:

EXECUTIVE SESSION

PRESENTATIONS

6. During the November 24, 2020, regular meeting, Mr. Chris Coulombe addressed the Council seeking relief from the excess water charges due to a leak in his household plumbing. C/T Millard worked up an offer of settlement, but Mr. Coulombe did not wish to accept that offer, but instead offered to pay more than what C/T Millard offered. While this seemed odd, Mr. Coulombe appeared before Council and Council accepted the the \$1000 in satisfaction of the excess usage amount.

Now Mr. Coulombe contends that we did not understand what he was really asking. Despite the extensive discussion of the excess usage, he maintains he was really seeking complete relief from both the excess usage and any amounts in arrears; in short, he asks the Council forgive any amount due and owing up to the date of the November billing period.

At the time Mr. Coulombe tendered the \$1000.00 payment, his bill totaled \$2,211.92. The payment brought that balance down to \$1,211.92 and would require the Council to authorize an additional credit of \$1211.92 to bring the balance to zero as of the date of the November billing period.

PUBLIC COMMENTS

PUBLIC HEARING

PROCLAMATIONS

OLD BUSINESS

NEW BUSINESS

RESOLUTIONS

ORDINANCES

REPORTS

7. 1) Chamber of Commerce
- 2) Economic Development Council (EDC)
- 3) Experience Olympia & Beyond (VCB)
- 4) Fire District #12

- 5) Library
- 6) Museum
- 7) Tenino Community Service Center

8. 1) ARCH Commission

- 2) Civil Service Commission
- 3) Facade Improvement Grant Review Committee
- 4) Finance Committee
- 5) Planning Commission
- 6) Public Safety Committee
9. 1) Chief of Police
- 2) Director of Public Works

- 3) City Planner / Building Official

- 4) City Attorney
- 5) Clerk/Treasurer
- 6) Mayor
10. 1) Bucoda/Tenino Healthy Action Team (BTHAT)
- 2) Community Investment Partnership (CIP)
- 3) Solid Waste Advisory Board
- 4) South Thurston Economic Development Initiative (STEDI)
- 5) TCOMM/911
- 6) Tenino School Board
- 7) Thurston Regional Planning Council (TRPC)
- 8) Transportation Policy Board

PUBLIC COMMENTS 2

ANNOUNCEMENTS

ADJOURNMENT

File Attachments for Item:

3. Minutes for the December22, 2020, Regular Meeting of the Tenino City Council.

Recommended action: Move to approve the December22, 2020, Regular Meeting of the Tenino City Council as presented.

City Council Meeting
Tuesday, December 22, 2020

Minutes

WORK SESSION

CALL TO ORDER

Mayor Fournier called the meeting to order at 6:29 pm.

PRESENT

Councilmember Linda Gotovac
Councilmember Cutter Copeland
Councilmember John O'Callahan
Councilmember Jason Lawton
Councilmember Rachel Davidson

AGENDA APPROVAL

1. Agenda for the December 22, 2020 Regular Meeting of the Tenino City Council

Recommended action: Move to approve the Agenda for the December 22, 2020 Regular Meeting of the Tenino City Council as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Copeland, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes 5/0

APPROVAL OF MINUTES

2. Minutes for the December 8, 2020, Regular Meeting of the Tenino City Council.

Recommended action: Move to approve the December 8, 2020, Regular Meeting of the Tenino City Council as presented.

Motion made by Councilmember Gotovac, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Copeland, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes 5/0

CONSENT CALENDAR

Recommended action: Move to approve EFT's and Vouchers as presented.

Motion made by Councilmember Lawton, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Copeland, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

3. Payroll EFT's in the amount of \$26,904.17 and Claims Checks #29566 through #29587, and other EFT's in the amount of \$44,724.85 for a Grand Total of \$71,629.02.
4. Liquor and Cannabis Licenses or Renewals:
 - New Licenses: None
 - Renewals: Tenino 76 Food Mart

EXECUTIVE SESSION

PRESENTATIONS

PUBLIC COMMENTS

PUBLIC HEARING

PROCLAMATIONS

OLD BUSINESS

5. After additional coordination with the City Attorney, the Administration remains committed to extending the lease to the Ag Park Property for a total period of 17-1/2 years.

Recommended action: Move to approve the extension of the Ag Park Lease to a total period of 17-1/2 years.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Copeland, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes 5/0

NEW BUSINESS

6. With the departure of C/T Millard, the Administration requests he be removed from the Signature Cards for all City banking and investing accounts and replaced with Court Clerk Ronna Barnes. The Administration also requests that Utility Clerk Jen Scharber be added to the Signature Cards for all bank accounts.

Recommended action: Move to approve the replacement of C/T Millard by Court Clerk Barnes on all City bank and investment accounts and to add Utility Clerk Jen Scharber to all bank accounts.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Copeland, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes 5/0

RESOLUTIONS**ORDINANCES****REPORTS**

Councilmember O'Callahan reports he attended the CPB and TRPC meetings, which discussed the same topic and relates that new taxes are high on everyone's agenda.

PUBLIC COMMENTS 2**ANNOUNCEMENTS**

Mayor Fournier announced C/T Millard's departure, who briefly addressed the Council and suggested that Councilmember Copeland investigate the possibility of being assigned to the TAC at the TRPC.

Councilmember Gotovac, in her role as Secretary for the Tenino Chamber of Commerce, announced a very successful Holiday Market, the proceeds of which will help fund the parking lot paving project.

This prompted a comment from Mayor Fournier that a meeting held earlier today about the parking lot project was very productive and is looking forward to another successful project within the City to be completed by late May or early June of 2021.

ADJOURNMENT

Mayor Fournier adjourned the meeting at 7:42 pm.

File Attachments for Item:

6. During the November 24, 2020, regular meeting, Mr. Chris Coulombe addressed the Council seeking relief from the excess water charges due to a leak in his household plumbing. C/T Millard worked up an offer of settlement, but Mr. Coulombe did not wish to accept that offer, but instead offered to pay more than what C/T Millard offered. While this seemed odd, Mr. Coulombe appeared before Council and Council accepted the the \$1000 in satisfaction of the excess usage amount.

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UTILITY ACCOUNT HISTORY

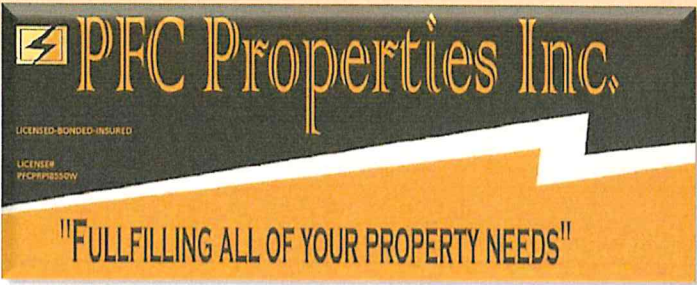
City Of Tenino
MCAG #: 0757

11/01/2019 To: 11/17/2020

Time: 07

Coulombe, Chris: 1386; Service Location: 208900.20

439 HUSTON ST S			Current	Previous	Water Usage	Sewer Usage	Electric Usage	Den
11/01/2019	Bill	Billing	232920	232228	692			
11/19/2019	Payment	166137835						
12/01/2019	Bill	Billing	233433	232920	513			
12/17/2019	Payment	167114565						
01/02/2020	Bill	Billing	234140	233433	707			
02/01/2020	Bill	Billing	234505	234140	365			
02/14/2020	Payment	168970968						
03/01/2020	Bill	Billing	235022	234505	517			
03/13/2020	Payment	169905024						
04/01/2020	Bill	Billing		235022				
05/01/2020	Bill	Billing	236197	235022	1175			
05/12/2020	Payment	171792972						
06/01/2020	Bill	Billing	236757	236197	560			
07/01/2020	Bill	Billing	237543	236757	786			
07/24/2020	Payment	173980084						
08/01/2020	Bill	Billing	239658	237543	2115			
08/25/2020	Payment	174955069						
09/01/2020	Bill	Billing	244314	239658	4656			
10/01/2020	Bill	Billing	262267	244314	17953			
11/01/2020	Bill	Billing	284002	262267	21735			
Billing Periods 13			Billed Amt: 4,689.48	Avg	360.73			



Invoice

PFC Properties
 P.O. Box 481
 Centralia, WA 98531
 360-269-8741

DATE: 10/28/20

TO: Chris Coulombe
 439 Huston St.
 Tenino, WA 98589

	DESCRIPTION	PRICE
	Repair leak in main water supply line.	
1.	Parts=\$19.34, labor 4 hours X \$30.00= \$120.00	\$139.34
	SUBTOTAL	\$139.34
	SALES TAX	\$11.15
	TOTAL	\$150.49

THANK YOU FOR YOUR BUSINESS!

John Millard

From: John Millard
Sent: Friday, November 13, 2020 1:22 PM
To: CHRISTOPHER
Cc: Veronica Barnes; Utility Clerk
Subject: RE: Utility Bills WATER LEAK
Attachments: AccountHistory-1386-AsOf-201113.pdf

Dear Mr. Coulombe,

I am John Millard, Tenino's Clerk/Treasurer. You are correct in that the City has a responsibility to mail your utility bill out in a timely manner. Our Municipal Code specifies that "Once prepared, this bill shall be delivered to the customer by depositing it in the United States mail, addressed either to the address shown on the application for utility service or to any change of address that has been submitted by the customer to the city."

(https://library.municode.com/wa/tenino/codes/code_of_ordinances?nodeId=PTICOOOR_TIT12PUSE_CH12.20UNUTBISY)

) We are doing you a courtesy by emailing your documents to you. If this is not acceptable, we can certainly cease any special handling we do and you can rely solely upon both the USPS and Spain's postal systems.

As to the leak, you are also correct in that the City has no responsibility beyond the water meter. We do have a mechanism, however, also outlined in our Municipal Code, whereby the City will accept half the responsibility for the unusual amount.

(https://library.municode.com/wa/tenino/codes/code_of_ordinances?nodeId=PTICOOOR_TIT12PUSE_CH12.04WA_12.04.245ADUTBI)

In simple terms, we look to your account history and establish an average use for the month in question and subtract that from the abnormal use and we each pay half, provided you acted in a timely manner to repair the leak. If that is unacceptable, you may request to appear before the City Council and plead your case. If they agree with you, they can (and have) directed that the customer be relieved of any charges that are abnormal.

I've attached a printout of your account and here are my calculations:

Usage in October, 2019:692 cf
Usage in October, 2018:513 cf
Usage in October, 2017:19 cf (disregarded as not "normal")
Usage in October, 2016:450 cf
Usage in October, 2015:833 cf

Average usage: 622cf

Usage in October, 2020:21,735 cf
Minus Average use: 622 cf
Abnormal use: 21,113 cf

1/2 of Abnormal use: 10,556 cf (rounded down)

Cost of Abnormal use: \$3.22 per 100 cf = \$338.10

I can authorize your bill be reduced by \$388.10 for the October usage and we would, of course, apply the same methodology to the September usage as I notice that, too, is above average. As previously mentioned, if you disagree with these computations, I can schedule you the time to appear (remotely via "GoToMeeting") at an upcoming City Council meeting so that you can speak with the City Council and perhaps persuade them to allow a greater reduction. Please simply reply to this email with your preferred course of action.

6. regards,

John

John C. Millard
Clerk/Treasurer, City of Tenino
clerktreasurer@ci.tenino.wa.us
360-264-2368

<http://www.CityOfTenino.us/>

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All e-mail sent to this address may be subject to Public Disclosure under Chapter 42.56 RCW and is subject to archiving and review by someone other than the recipient.

-----Original Message-----

From: Utility Clerk <utilityclerk@ci.tenino.wa.us>
Sent: Tuesday, November 10, 2020 12:58 PM
To: CHRISTOPHER <mountianman24@hotmail.com>
Cc: John Millard <clerktreasurer@ci.tenino.wa.us>; Veronica Barnes <courtclerk@ci.tenino.wa.us>
Subject: RE: Utility Bills WATER LEAK

Hi Chris, we are sorry to hear you have a leak. I have been sending your utility bills via email and show them all as sent on the following dates 6/3, 7/1, 8/4, again 8/18, 9/2, 10/2, & again 10/27, & 11/5. I was told to email your bill to you monthly, if there is someone else that should be receiving this bill please let me know. Once the leak is repaired, if you can send proof of repairs, we can generally get the City Council to approve a reduction to a bill that has had a leak. I am also attaching your October utility bill again, please let me know if you receive this email, and possibly check your junk email to see if that may be where all the bills are going that have been being sent your way. Thank you.

Jen Scharber
City of Tenino Admin Clerk
Utilityclerk@ci.tenino.wa.us

Tenino City Hall
149 Hodgden St S./PO Box 4019
Tenino, WA 98589
T(360) 264-2368 F(360) 264-5772

-----Original Message-----

From: CHRISTOPHER <mountianman24@hotmail.com>
Sent: Tuesday, November 10, 2020 12:05 PM
To: Utility Clerk <utilityclerk@ci.tenino.wa.us>
Subject: Re: Utility Bills WATER LEAK

6.

Hello ????

This is Chris Coulombe owner of the Duplex on Huston St 439, I am contacting you because I sent an email to remind the office to send my utility bill after it was 2 months late. After receiving the HUGE WATER BILL we have discovered an underground water leak that no one could detect visually, and in the end was discovered because of the late utility bill that I had asked for. Call it Murphy's Law but since the utility bill coincidentally arrived 2 months late and the whole time water was leaking underground. My bill has arrived approximately 740€ over habitual use and I assume that October usage bill will also be extremely high as it's the 10th of November and I still haven't received October's bill. It is extremely important that people receive their bill as soon as possible and on time for exactly this type of situation.

I understand that the city was not responsible for a leaking underground water line but the city is responsible to get the Utility bill to the bill payer on time. Thus as in my case would have prevented a substantial amount of wasted water and money. So I am nicely asking if the city would take any responsibility in this situation and help in reducing the water bill for the months of August, Sept. October. This is all the time there was a leak. My average monthly bill is approx. 250€

I would appreciate any help with this situation

Kind Regards,
Chris.