

City of Tenino

149 Hodgen Street South
Tenino, WA 98589

City Council Meeting
Tuesday, August 09, 2022 at 7:00 PM

Agenda

WORK SESSION

CALL TO ORDER

AGENDA APPROVAL

1. Agenda for the Regular Meeting of the 8/9/22.

Recommended Action: Motion to approve the agenda as presented.

APPROVAL OF MINUTES

- [2.](#) Meeting Minutes for 7/26/2022

Recommended Action: Motion to approve 7/26/2022 meeting minutes as presented

CONSENT CALENDAR

- [3.](#) Consent Calendar consisting of July 27, 2022 through August 9, 2022:

Payroll EFT's in the amount of \$40,333.87

Claims Checks #30780 through #30810 and EFT's in the amount of \$95,147.28

for a grand total of \$135,481.15

Liquor Cannabis License: None

Recommended Action: Move to approve the consent calendar as presented.

EXECUTIVE SESSION

PRESENTATIONS

4. Introduction of Tenino Police Officer Chris Backus

Recommended Action: None

5. Caboose Restoration Team presenting the Tenino Caboose

Recommended Action: None

PUBLIC COMMENTS

PUBLIC HEARING

PROCLAMATIONS

6. 1st Responders Appreciation Day Proclamation

Recommended Action: Review and Approve 1st Responders Appreciation Day Proclamation

OLD BUSINESS

NEW BUSINESS

RESOLUTIONS

7. Resolution 2022-05 A Resolution of the City Council of the City of Tenino, Washington to acknowledge and accept 2022 Supplemental State Capital Budget Funds.

Recommended Action: Review and motion to approve Resolution 2022-05

ORDINANCES

REPORTS

8. 1) Chamber of Commerce
2) Economic Development Council (EDC)
3) South Thurston Economic Development Initiative (STEDI)
4) ARCH Commission
5) Experience Olympia & Beyond (VCB)
6) Fire District #12
7) Library
8) Museum
9) Tenino Community Service Center
9. 1) Civil Service Commission
2) Façade Improvement Grant Review Committee
3) Finance Committee
4) Planning Commission
5) Public Safety Committee
10. 1) Chief of Police
2) Director of Public Works

3) City Planner

4) Code Enforcement/Building Inspector

5) PARC Specialist

6) City Attorney

7) Clerk/Treasurer

8) Mayor

11. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Solid Waste Advisory Board

3) TCOMM/911

4) Tenino School Board

5) Thurston Regional Planning Council (TRPC)

6) Transportation Policy Board

7) Legislature

PUBLIC COMMENTS 2

ANNOUNCEMENTS

ADJOURNMENT

2.

File Attachments for Item:

2. Meeting Minutes for 7/26/2022

Recommended Action: Motion to approve 7/26/2022 meeting minutes as presented

City Council Meeting Tuesday, July 26, 2022

Minutes

WORK SESSION

Interim Clerk/Treasurer Scharber convened the work session at 7:00 pm with

PRESENT

Councilmember Elaine Klamn
Councilmember John O'Callahan
Councilmember Rachel Davidson

ABSENT

Councilmember Linda Gotovac
Councilmember Jason Lawton

Mayor Fournier is running late.

CALL TO ORDER

Mayor Fournier convened the regular council meeting at 7:30 pm with

PRESENT

Councilmember Elaine Klamn
Councilmember John O'Callahan
Councilmember Rachel Davidson

ABSENT

Councilmember Linda Gotovac
Councilmember Jason Lawton

AGENDA APPROVAL

1. Agenda for the Regular Meeting of the 7/26/22.

Recommended Action: Motion to approve the agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Klamn.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Davidson.

Motion passes 3/0.

APPROVAL OF MINUTES

2. Meeting Minutes for 7/12/2022

Recommended Action: Motion to approve 7/12/2022 meeting minutes as presented
Motion made by Councilmember O'Callahan, Seconded by Councilmember Davidson.
Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Davidson.
Motion passes 3/0.

CONSENT CALENDAR

- 3. Consent Calendar consisting of July 13, 2022 through July 26, 2022:
Payroll EFT's in the amount of \$48,977.59
Claims Checks #30750 through #30779 and EFT's in the amount of \$61,197.29
for a grand total of \$110,174.88
Liquor Cannabis License: High Supply LLC, Tenino Cannabis Boutique, Whitewood Cider
Absence of Council Members Linda Gotovac and Jason Lawton
Recommended Action: Move to approve the consent calendar as presented.
Motion made by Councilmember O'Callahan, Seconded by Councilmember Klamn.
Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Davidson.
Motion passes 3/0.

EXECUTIVE SESSION

None

PRESENTATIONS

Cancelled until next meeting.

- 4. Officer Chris Backus Introduction

Recommended Action: None

PUBLIC COMMENTS

Keith Phillips 4th Street, Tenino: Keith stated it was a momentous day for Dan Miller as he has just received his US Citizenship.

PUBLIC HEARING

None

PROCLAMATIONS

None

OLD BUSINESS

5. Stonecarver Lease

Recommended Action: Review and approve Stonecarver Lease for old PW shop.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Davidson.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Davidson.

Motion passes 3/0.

NEW BUSINESS

6. Sussex Water Line Replacement Bid Award

Recommended Action: Review and accept award for Sussex Water Line Replacement Bid.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Klamn.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Davidson.

Motion passes 3/0.

7. Deputy Finance Clerk position

Recommended Action: Review, discuss and approve description/position a part time Deputy Finance Clerk

Motion made by Councilmember O'Callahan, Seconded by Councilmember Davidson.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Davidson.

Motion passes 3/0.

8. Utility/Admin Clerk position

Recommended Action: Review and discuss description of a part time Utility/Admin Clerk

Motion made by Councilmember O'Callahan, Seconded by Councilmember Davidson.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Davidson.

Motion passes 3/0.

RESOLUTIONS

Cancelled until next meeting.

9. Resolution 2022-05 A Resolution of the City Council to acknowledge and accept 2022 Supplemental State Capital budget funds.

Recommended Action: Approve Resolution 2022-05

ORDINANCES

None

REPORTS**10. 1) Chamber of Commerce****2) Economic Development Council (EDC)****3) South Thurston Economic Development Initiative (STEDI)****4) ARCH Commission****5) Experience Olympia & Beyond (VCB)****6) Fire District #12****7) Library****8) Museum****9) Tenino Community Service Center**

1) Chamber of Commerce: George Sharp reported that Oregon Trail Days was well attended, they had no major issues, the parade was great.

11. 1) Civil Service Commission**2) Façade Improvement Grant Review Committee****3) Finance Committee****4) Planning Commission****5) Public Safety Committee**

No reports.

12. 1) Chief of Police**2) Director of Public Works****3) City Planner****4) Code Enforcement/Building Inspector****5) PARC Specialist****6) City Attorney****7) Clerk/Treasurer****8) Mayor**

2) Director of Public Works: Interim C/T Scharber reported public works has been very busy getting ready for OTD. The new fencing should be installed in the next week around the old playground equipment that was installed in the old park.

7) Clerk/Treasurer: Interim C/T Scharber reported they held a Dept head meeting which went well. She has been going over the grants to make sure we are getting the proper paperwork sent in for reimbursements.

8) Mayor: Mayor Fournier reported he has been attending various events, OTD, ribbon cutting for Sandstone Distillery. He states the music festival and OTD was great. The next event we have coming into town is going to be the Quarryman's Car Show and the Motorcycle Swap Meet.

13. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Solid Waste Advisory Board

3) TCOMM/911

4) Tenino School Board

5) Thurston Regional Planning Council (TRPC)

6) Transportation Policy Board

7) Legislature

4) Tenino School Board: Councilmember Davidson reported the school district has hired S. Hier as the new principal for the High School and L Bullough as the new Assistant Vice Principal. She also reported the Tenino Food Bank will be accepting school supplies and backpack donations this year. You can also donate at the District Office.

PUBLIC COMMENTS 2

None

ANNOUNCEMENTS

None

ADJOURNMENT

Mayor Fournier adjourned the meeting at 7:55 pm.

File Attachments for Item:

3. Consent Calendar consisting of July 27, 2022 through August 9, 2022:

Payroll EFT's in the amount of \$40,333.87

Claims Checks #30780 through #30810 and EFT's in the amount of \$95,147.28 for a grand total of \$135,481.15

Liquor Cannabis License: None

Recommended Action: Move to approve the consent calendar as presented.

Consent Calendar consisting of July 27, 2022 through August 9, 2022:

Payroll EFT's in the amount of \$40,333.87

- **Claims Checks #30780 through #30810 and EFT's in the amount of \$95,147.28**

for a grand total of \$135,481.15

Liquor and/or Cannabis License requests:

CHECK REGISTER

Time: 15:12:11 Date: 08/09/2022

07/27/2022 To: 08/09/2022

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2217	08/05/2022	Payroll	5	EFT	Robert A Auderer	2,313.11	
2218	08/05/2022	Payroll	5	EFT	Christopher A Backus	1,934.12	
2219	08/05/2022	Payroll	5	EFT	Veronica A Barnes	1,629.85	
2220	08/05/2022	Payroll	5	EFT	Troy LK Cannon	2,639.72	
2221	08/05/2022	Payroll	5	EFT	Judith Cryderman	759.21	
2222	08/05/2022	Payroll	5	EFT	Rene Durand	1,566.81	
2223	08/05/2022	Payroll	5	EFT	Brent L Gibbs	2,386.63	
2224	08/05/2022	Payroll	5	EFT	Drew Johnson	1,841.52	
2225	08/05/2022	Payroll	5	EFT	Aaron Lee	1,816.73	
2226	08/05/2022	Payroll	5	EFT	Alec C McClelland	1,815.08	
2227	08/05/2022	Payroll	5	EFT	Cole Plaja	910.34	
2228	08/05/2022	Payroll	5	EFT	Jason M Plaja	2,366.39	
2229	08/05/2022	Payroll	5	EFT	Derrick Prosser	1,891.46	
2230	08/05/2022	Payroll	5	EFT	Jessica Reeves-Rush	456.32	
2231	08/05/2022	Payroll	5	EFT	Maria Rodriguez	1,516.67	
2232	08/05/2022	Payroll	5	EFT	Colby Russell	1,049.42	
2233	08/05/2022	Payroll	5	EFT	Jennifer N Scharber	2,062.70	
2242	08/05/2022	Payroll	5	EFT	Rachel L Davidson	114.69	
2243	08/05/2022	Payroll	5	EFT	Wayne R Fournier	1,093.95	
2244	08/05/2022	Payroll	5	EFT	Linda Gotovac	160.56	
2245	08/05/2022	Payroll	5	EFT	Effie E Klamm	183.50	
2246	08/05/2022	Payroll	5	EFT	Jason A Lawton	114.69	
2247	08/05/2022	Payroll	5	EFT	John J O'Callahan	229.37	
2315	08/09/2022	Payroll	5	EFT	Timberland Bank	9,481.03	941 Deposit for Pay Cycle(s) 08/05/2022 - 08/05/2022
2172	07/28/2022	Claims	5	30780	Trailer Boss	16,009.25	
2285	08/09/2022	Claims	5	30781	ALS Group USA, Corp	215.00	
2286	08/09/2022	Claims	5	30782	American Fence Rental LLC	860.76	
2287	08/09/2022	Claims	5	30783	Aramark	64.82	
2288	08/09/2022	Claims	5	30784	CivicPlus LLC	1,125.00	
2289	08/09/2022	Claims	5	30785	Corporate Payment Systems	1,085.02	
2290	08/09/2022	Claims	5	30786	East County Guns Centralia	239.90	
2291	08/09/2022	Claims	5	30787	Enbody, Dugaw, Enbody	1,200.00	
2292	08/09/2022	Claims	5	30788	Brent L Gibbs	36.19	
2293	08/09/2022	Claims	5	30789	Matt Grimm	108.89	
2294	08/09/2022	Claims	5	30790	H D Fowler Co	364.72	
2295	08/09/2022	Claims	5	30791	Robert Half	3,029.18	D Campbell 6/3/22
2296	08/09/2022	Claims	5	30792	Joes Refuse	1,152.26	Recycling
2297	08/09/2022	Claims	5	30793	Law Office of Richard L. Hughes PLLC	6,600.00	
2298	08/09/2022	Claims	5	30794	Mountain Mist Water	73.52	
2299	08/09/2022	Claims	5	30795	Sandra Noel	2,820.00	Interpretive Sign For Park
2300	08/09/2022	Claims	5	30796	Northstar Chemical, Inc	1,222.62	
2301	08/09/2022	Claims	5	30797	Page Freezer Software, Inc	3,286.80	
2302	08/09/2022	Claims	5	30798	Pitney Bowes Global Financial Svcs	518.55	
2303	08/09/2022	Claims	5	30799	Puget Sound Energy	6,132.29	
2304	08/09/2022	Claims	5	30800	RTS Enviromental LLC	5,500.00	
2305	08/09/2022	Claims	5	30801	Right Systems Inc	7,193.20	
2306	08/09/2022	Claims	5	30802	Tenino Marketfresh	582.36	
2307	08/09/2022	Claims	5	30803	Tenino Telephone Co	1,695.03	
2308	08/09/2022	Claims	5	30804	City Of Tenino	1,980.45	
2309	08/09/2022	Claims	5	30805	Thoren Electric, LLC	270.25	
2310	08/09/2022	Claims	5	30806	USA BlueBook	237.33	
2311	08/09/2022	Claims	5	30807	Utilities Underground Location	9.03	
2312	08/09/2022	Claims	5	30808	Voyager Fleet System	4,375.02	
2313	08/09/2022	Claims	5	30809	WA State Dept Of Ecology	1,617.84	
2314	08/09/2022	Claims	5	30810	Whitney Equipment Co	25,542.00	

6.

File Attachments for Item:

6. 1st Responders Appreciation Day Proclamation

Recommended Action: Review and Approve 1st Responders Appreciation Day Proclamation

By The City of Tenino

-A PROCLAMATION-

1st Responders Appreciation Day

Whereas: The City of Tenino recognizes the extraordinary service of sacrifices of the men and women that make up the 1st responders of the Great City of Tenino, Fire and Police Departments, who keep our City safe and respond in times crisis; and

Whereas: the health and safety of all Tenino residents is important to the happiness, prosperity, and well being of our families and the City of Tenino; and (the greater Tenino area).

Whereas: our 1st responders, both Police and Firefighters stand as leaders and teachers, educating the citizens of Tenino about the importance of public safety; and

Whereas: it is important for the residents of Tenino and surrounding areas to recognize and understand the duties and responsibilities, the dangers faced, and the sacrifices made by our Firefighters and Police as they live up to the Motto, protect and serve; and

Whereas: citizens’ acts of kindness and appreciation for all the Tenino 1st responders provide our everyday HEROES a source of encouragement and support as they confront uncertain and potentially dangerous situations each and every day.

Now therefore, we, the City council of the Great City of Tenino do proclaim the second (2nd) Saturday of September from this day forth be known as 1st Responders Appreciation Day and we encourage the citizens of Tenino today and everyday to honor all 1st responders of the greater Tenino area that put their lives on the line to protect the lives of others.

Signed in the City of Tenino, Washington, this 9th day of August 2022.

Wayne Fournier, Mayor

Linda K. Gotovac, Council Member

Elaine Klamn, Council Member

John O’Callahan, Council Member

Jason Lawton, Council Member

Rachel Davidson, Council Member

File Attachments for Item:

7. Resolution 2022-05 A Resolution of the City Council of the City of Tenino, Washington to acknowledge and accept 2022 Supplemental State Capital Budget Funds.

Recommended Action: Review and motion to approve Resolution 2022-05

**RESOLUTION No. 2022-05
CITY OF TENINO, WASHINGTON**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TENINO,
WASHINGTON TO ACKNOWLEDGE AND ACCEPT 2022 SUPPLEMENTAL
STATE CAPITAL BUDGET FUNDS**

WHEREAS, the City of Tenino has received a letter stating Governor Inslee signed the 2022 Supplemental State Capital Budget; and

WHEREAS, the City of Tenino is included in the Supplemental Budget with an Appropriation of \$515,000, the Department of Commerce, which will administer the project, will retain three percent (up to maximum of \$50,000) to cover administrative costs, the net grant award will be \$499,550 for the City of Tenino Playground Project; and

WHEREAS, the above-referenced grant is attached to this Resolution and incorporated herewith; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TENINO,
WASHINGTON DO RESOLVE** to accept an appropriation in the amount of \$515,000 from the State of Washington, with the net grant award of \$499,550.

ADOPTED by the City Council of the City of Tenino, Washington, and **APPROVED** by its Mayor, at a regularly scheduled open public meeting thereof this 26th day of July, 2022.

Wayne Fournier, Mayor

Attest:

Jen Scharber, Interim Clerk Treasurer

Approved as to form:

Rich Hughes, City Attorney