

City of Tenino

149 Hodgen Street South
Tenino, WA 98589

City Council Meeting
Tuesday, October 10, 2023 at 7:00 PM

Agenda

WORK SESSION

CALL TO ORDER

AGENDA APPROVAL

1. Agenda for the Regular Meeting of the 10/10/23.

Recommended Action: Motion to approve the agenda as presented.

PUBLIC COMMENTS

APPROVAL OF MINUTES

2. Meeting Minutes for 9/26/2023

Recommended Action: Motion to approve 9/26/2023 meeting minutes as presented.

CONSENT CALENDAR

3. Consent Calendar consisting of September 27, 2023 through October 10, 2023:

Payroll EFT's in the amount of \$87,177.67 and Checks #31810 through #31849 in the amount of \$187,342.47

for a grand total of \$274,520.14

Liquor Cannabis License: None.

Recommended Action: Move to approve the consent calendar as presented.

EXECUTIVE SESSION

PRESENTATIONS

PUBLIC HEARING

PROCLAMATIONS

OLD BUSINESS

NEW BUSINESS

4. Change Order #2 for Quarry Pool. This Change order would increase the contract time and contract amount to include pool cover and other improvements to the pool.

Recommended Action: Motion to approve change order #2 for Quarry Pool.

5. Amendment No. 2 Authorization 2003-001 Hodgden St Improvements

This Amendment No. 2 modifies the agreement for Engineering Services (Agreement) between Gibbs & Olson, Inc. (Engineer) and the City of Tenino, Washington (Client) originally executed as Authorization 2003-001 on January 11, 2023, and previously amended on June 13, 2023, for a project known as the Hodgden Street Improvements.

Recommended Action: Motion to approve Amendment 2 Hodgden Street Improvements.

RESOLUTIONS

ORDINANCES

REPORTS

6.
 - 1) Chamber of Commerce
 - 2) Economic Development Council (EDC)
 - 3) South Thurston Economic Development Initiative (STEDI)
 - 4) ARCH Commission
 - 5) Experience Olympia & Beyond (VCB)
 - 6) South Thurston Fire
 - 7) Library
 - 8) Museum
 - 9) Tenino Community Service Center
7.
 - 1) Civil Service Commission
 - 2) Façade Improvement Grant Review Committee
 - 3) Finance Committee
 - 4) Planning Commission
 - 5) Public Safety Committee
8.
 - 1) Chief of Police
 - 2) Director of Public Works
 - 3) City Planner
 - 4) Code Enforcement/Building Inspector

- 5) PARC Specialist
- 6) City Attorney
- 7) Clerk/Treasurer
- 8) Mayor
- 9. 1) Bucoda/Tenino Healthy Action Team (BTHAT)
- 2) Solid Waste Advisory Board
- 3) TCOMM/911
- 4) Tenino School Board
- 5) Thurston Regional Planning Council (TRPC)
- 6) Transportation Policy Board
- 7) Legislature

PUBLIC COMMENTS 2

ANNOUNCEMENTS

ADJOURNMENT

File Attachments for Item:

3. Consent Calendar consisting of September 27, 2023 through October 10, 2023: Payroll EFT's in the amount of \$87,177.67 and Checks #31810 through #31849 in the amount of \$187,342.47

for a grand total of \$274,520.14

Liquor Cannabis License: None.

Recommended Action: Move to approve the consent calendar as presented.

Consent Calendar for October 10, 2023 consisting of:

- **Payroll EFT's in the amount of \$87,177.67**
- **Claims Checks #31810 through #31849 in the amount of \$187,342.47.**

for a grand total of \$274,520.14

a) Liquor & Cannabis License:

CHECK REGISTER

Time: 15:13:22 Date: 10/10/2023

09/27/2023 To: 10/31/2023

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2956	09/28/2023	Payroll	5	EFT	WA State Dept of Retirement Systems	14,132.12	Pay Cycle(s) 08/20/2023 To 08/20/2023 - LEOFF II; Pay Cycle(s) 08/20/2023 To 08/20/2023 - PERS II; Pay Cycle(s) 09/05/2023 To 09/05/2023 - LEOFF II; Pay Cycle(s) 09/05/2023 To 09/05/2023 - PERS II
2975	10/05/2023	Payroll	5	EFT	Robert A Auderer	2,534.57	
2976	10/05/2023	Payroll	5	EFT	Veronica A Barnes	1,752.68	
2977	10/05/2023	Payroll	5	EFT	Troy LK Cannon	2,832.58	
2978	10/05/2023	Payroll	5	EFT	Rene Durand	1,890.21	
2979	10/05/2023	Payroll	5	EFT	Brent L Gibbs	2,395.36	
2980	10/05/2023	Payroll	5	EFT	Drew Johnson	3,196.16	
2981	10/05/2023	Payroll	5	EFT	Aaron Lee	2,486.87	
2982	10/05/2023	Payroll	5	EFT	Patrick H Maguire	2,096.02	
2983	10/05/2023	Payroll	5	EFT	Alec C McClelland	2,858.78	
2984	10/05/2023	Payroll	5	EFT	Cole Plaja	1,547.77	
2985	10/05/2023	Payroll	5	EFT	Jason M Plaja	2,097.04	
2986	10/05/2023	Payroll	5	EFT	Jessica Reeves-Rush	1,297.64	
2987	10/05/2023	Payroll	5	EFT	Maria Rodriguez	1,640.27	
2988	10/05/2023	Payroll	5	EFT	Jennifer N Scharber	2,287.00	
2989	10/05/2023	Payroll	5	EFT	Courtney N Sheldon	1,171.37	
2990	10/05/2023	Payroll	5	EFT	Rachel L Davidson	136.75	
2991	10/05/2023	Payroll	5	EFT	Wayne R Fournier	1,297.13	
2992	10/05/2023	Payroll	5	EFT	Linda Gotovac	182.34	
2993	10/05/2023	Payroll	5	EFT	Effie E Klamm	182.34	
2994	10/05/2023	Payroll	5	EFT	Jason A Lawton	136.75	
2995	10/05/2023	Payroll	5	EFT	John J O'Callahan	227.92	
3006	10/04/2023	Payroll	5	EFT	AWC Benefits Trust	6,900.35	Pay Cycle(s) 08/20/2023 To 08/20/2023 - AWC Disability; Pay Cycle(s) 08/20/2023 To 08/20/2023 - AWC
3007	10/04/2023	Payroll	5	EFT	Timberland Bank	11,620.54	941 Deposit for Pay Cycle(s) 10/05/2023 - 10/05/2023
3008	10/04/2023	Payroll	5	EFT	WA State Dept of Retirement Systems	13,375.42	Pay Cycle(s) 09/20/2023 To 09/20/2023 - PERS II; Pay Cycle(s) 09/20/2023 To 09/20/2023 - LEOFF II; Pay Cycle(s) 10/05/2023 To 10/05/2023 - LEOFF II; Pay Cycle(s) 10/05/2023 To 10/05/2023 - PERS II; Pa
3009	10/04/2023	Payroll	5	EFT	AWC Benefits Trust	6,901.69	Pay Cycle(s) 09/05/2023 To 09/05/2023 - AWC Disability; Pay Cycle(s) 09/05/2023 To 09/05/2023 - AWC
3084	10/10/2023	Claims	5	31810	ALS Group USA, Corp	466.00	
3085	10/10/2023	Claims	5	31811	ALS Group USA, Corp	337.00	
3086	10/10/2023	Claims	5	31812	Baker's Towing	373.69	
3087	10/10/2023	Claims	5	31813	Chehalis Outfitters	162.29	
3088	10/10/2023	Claims	5	31814	Chehalis Steel Company, Inc	1,019.99	
3089	10/10/2023	Claims	5	31815	Chehalis Tribal Jail	1,385.00	
3090	10/10/2023	Claims	5	31816	Cintas Corporation	136.21	
3091	10/10/2023	Claims	5	31817	City of Everett	900.00	
3092	10/10/2023	Claims	5	31818	CivicPlus LLC	2,497.11	
3093	10/10/2023	Claims	5	31819	Corporate Payment Systems	4,315.42	
3094	10/10/2023	Claims	5	31820	Shawna Crume- Bruce	2.35	602107.0 - 336 BRIAR LAN

CHECK REGISTER

Time: 15:13:22 Date: 10/10/2023

09/27/2023 To: 10/31/2023

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3095	10/10/2023	Claims	5	31821	Sarah Gaden	159.60	
3096	10/10/2023	Claims	5	31822	Gibbs & Olson Inc	4,788.00	
3097	10/10/2023	Claims	5	31823	Tracy Hende'l	155.89	302400.30 - 260 SUSSEX AVE E
3098	10/10/2023	Claims	5	31824	IDEXX Laboratories	359.66	
3099	10/10/2023	Claims	5	31825	Iversen & Sons, Inc	108,571.65	
3100	10/10/2023	Claims	5	31826	Joes Refuse	1,325.09	
3101	10/10/2023	Claims	5	31827	Kelley Connect	189.17	
3102	10/10/2023	Claims	5	31828	Law Office of Richard L. Hughes PLLC	5,405.00	
3103	10/10/2023	Claims	5	31829	Kamerrer & Bogdanovich P Law, Lyman, Daniel,	1,956.45	
3104	10/10/2023	Claims	5	31830	Mountain Mist Water	74.63	
3105	10/10/2023	Claims	5	31831	Northstar Chemical, Inc	1,521.84	
3106	10/10/2023	Claims	5	31832	Olympia Copy & Printing	136.25	
3107	10/10/2023	Claims	5	31833	Kiersten Presley	150.00	
3108	10/10/2023	Claims	5	31834	Puget Sound Energy	6,673.67	
3109	10/10/2023	Claims	5	31835	Quill	29.72	
3110	10/10/2023	Claims	5	31836	R Johnson Construction	28,096.20	
3111	10/10/2023	Claims	5	31837	RTS Enviromental LLC	5,500.00	
3112	10/10/2023	Claims	5	31838	Rochester Lumber	290.98	
3113	10/10/2023	Claims	5	31839	Scheibmeir, Kelly & Nelson PS	1,058.41	
3114	10/10/2023	Claims	5	31840	Tenino Marketfresh	822.74	
3115	10/10/2023	Claims	5	31841	Tenino Telephone Co	1,891.99	
3116	10/10/2023	Claims	5	31842	City Of Tenino	1,889.72	
3117	10/10/2023	Claims	5	31843	Thurston Co Treasurer	29.99	
3118	10/10/2023	Claims	5	31844	Tara Trent	150.00	
3119	10/10/2023	Claims	5	31845	Utilities Underground Location	10.32	
3120	10/10/2023	Claims	5	31846	Voyager Fleet System	3,006.77	
3121	10/10/2023	Claims	5	31847	WA State Dept Natural Resources	133.78	
3122	10/10/2023	Claims	5	31848	WA State Treasurer	1,245.73	
3123	10/10/2023	Claims	5	31849	Wilson Parts Corporation	124.16	
						001 General Government Fund #001	87,467.50
						002 Quarry Pool Fund #002	834.94
						101 City Street Fund #101	115,784.52
						310 Municipal Capital Imp Fund 310	34,771.44
						401 Water Fund	8,909.30
						402 Water Capital Imp Fund	1,124.56
						410 Sewer Fund	25,627.88
						<hr/>	
						Claims:	187,342.47
* Transaction Has Mixed Revenue And Expense Accounts						Payroll:	87,177.67
						274,520.14	

File Attachments for Item:

4. Change Order #2 for Quarry Pool. This Change order would increase the contract time and contract amount to include pool cover and other improvements to the pool.

Recommended Action: Motion to approve change order #2 for Quarry Pool.

CHANGE ORDER

(Instructions on reverse side)

No. 2

PROJECT: Quarry Wading Pool Renovation Project

DATE OF ISSUANCE: 10-11-23

EFFECTIVE DATE: 10-11-23

OWNER: City of Tenino

OWNER's Contract No.: N/A

CONTRACTOR: Orca Pacific, Inc

ENGINEER: Gibbs & Olson, Inc.

You are directed to make the following changes in the Contract Documents.

Description: Increase contract time and contract amount to include pool cover and other improvements to the pool.

Reason for Change Order: Additional funding to include Phase II.

This change order includes all direct and indirect costs for labor, equipment, materials and the time required for completion of the work described delivered to the Owner ready for use.

Attachments: (List documents supporting change): N/A

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price <u>\$253,800.00 incl. sales tax</u>	Original Contract Times Substantial Completion: <u>140 working days</u> Ready for final payment: <u>170 working days</u> days or dates
Net changes from previous Change Order No. <u>1</u> to No. <u>1</u> <u>\$ 178,200 incl. sales tax</u>	Net changes from previous Change Order No. <u>1</u> to No. <u>1</u> <u>N/A</u> days
Contract Price prior to this Change Order <u>\$432,000.00 incl. sales tax</u>	Contract Times prior to this Change Order Substantial Completion: <u>140 working days</u> Ready for final payment: <u>170 working days</u> days or dates
Net Increase of this Change Order <u>\$21,620.00 incl. sales tax</u>	Net Increase (decrease) of this Change Order <u>480 working days</u> days
Contract Price with all approved Change Orders <u>\$453,620.00 incl. sales tax</u>	Contract Times with all approved Change Orders Substantial Completion: <u>620 working days</u> Ready for final payment: <u>650 working days</u> days or dates

RECOMMENDED:

By: [Signature]
Engineer (Authorized Signature)

Date: 10-4-2023

APPROVED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: [Signature]
Contractor (Authorized Signature)

Date: 10/05/2023

File Attachments for Item:

5. Amendment No. 2 Authorization 2003-001 Hodgden St Improvements

This Amendment No. 2 modifies the agreement for Engineering Services (Agreement) between Gibbs & Olson, Inc. (Engineer) and the City of Tenino, Washington (Client) originally executed as Authorization 2003-001 on January 11, 2023, and previously amended on June 13, 2023, for a project known as the Hodgden Street Improvements.

Recommended Action: Motion to approve Amendment 2 Hodgden Street Improvements.

**AMENDMENT NO. 2
AUTHORIZATION 2003-001
HODGDEN STREET IMPROVEMENTS**

This Amendment No. 2 modifies the agreement for Engineering Services (Agreement) between Gibbs & Olson, Inc. (Engineer) and the City of Tenino, Washington (Client) originally executed as Authorization 2003-001 on January 11, 2023, and previously amended on June 13, 2023, for a project known as the Hodgden Street Improvements.

The following modifications are made to the Agreement. All other terms and conditions of the Agreement remain unchanged.

SCOPE OF WORK

The Scope of Work to be performed by the Engineer is modified as described below:

1. Provide an additional five (5) days of the services of a Resident Project Representative for onsite observation and documentation.
2. Provide one (1) additional day of construction staking for the Contractor.


BUDGET

The Engineer’s budget is increased by \$3,000.00 to complete the additional Scope of Work.

Original Agreement Amount.....	\$23,700.00
Amendment No. 1.....	\$23,700.00
<u>Amendment No. 2.....</u>	<u>\$ 3,000.00</u>
Total Agreement Amount	\$50,400.00

GIBBS & OLSON, INC.

CITY OF TENINO, WASHINGTON

By: 
Richard A. Gushman, President

By: _____
Wayne Fournier, Mayor

Date: October 5, 2023

Date: _____