

City of Tenino

149 Hodgen Street South
Tenino, WA 98589

City Council Meeting
Tuesday, January 25, 2022 at 7:00 PM

Agenda

WORK SESSION

CALL TO ORDER

AGENDA APPROVAL

1. Agenda for the Regular Meeting of the 1/25/22.

Recommended Action: Motion to approve the agenda as presented.

APPROVAL OF MINUTES

- [2.](#) Meeting Minutes for 1/11/2022

Recommended Action: Motion to approve 1/11/2022 meeting minutes as presented.

CONSENT CALENDAR

- [3.](#) Consent Calendar consisting of January 12, 2022 through January 25, 2022:

Payroll EFT's in the amount of \$31,436.64

Claims Checks #30343 through #30377 and EFT's in the amount of \$47,949.58

for a grand total of \$79,386.22

Liquor Cannabis License: Don Juans Mexican Kitchen, VFW Post 5878

Recommended Action: Move to approve the consent calendar as presented.

EXECUTIVE SESSION

PRESENTATIONS

- [4.](#) Presentation from Tenino School Superintendent Clint Endicott regarding Levy

Recommended Action: None

PUBLIC COMMENTS

PUBLIC HEARING

PROCLAMATIONS

OLD BUSINESS

5. Review Committee/Commission appointments for City Council Members

Recommended Action: Review and Discuss Committee/Commission Appointments.

NEW BUSINESS

6. Amendment No. 1

This Amendment No. 1 modifies Authorization 2017-002 for Engineering Services (Agreement) between Gibbs & Olson, Inc. (Engineer) and the City of Tenino, Washington (Client) executed on May 9, 2017, for a project known as the Water System Plan Update. The following modifications are made to the Agreement. All other terms and conditions of the Agreement remain unchanged.

Recommended Action: Review and motion to approve Amendment No.1 on Water System plan (WSP) update.

7. Amendment No. 2 Quarry House Reno

This Amendment No. 2 modifies Authorization 2019-003 for Engineering Services (Agreement) between Gibbs & Olson, Inc. (Engineer) and the City of Tenino, Washington (Client) executed on September 10, 2019, and amended with Amendment No. 1 executed on March 12, 2020, for a project known as the Quarry House Renovation Project. The following modifications are made to the Agreement. All other terms and conditions of the Agreement remain unchanged.

Recommended Action: Review and motion to approve Amendment No.2 on Quarry House Reno.

8. Amendment No.3 quarry pool project

This Amendment No. 3 modifies Authorization 2019-004 for Engineering Services (Agreement) between Gibbs & Olson, Inc. (Engineer) and the City of Tenino, Washington (Client) executed on October 22, 2019, and previously amended with Amendment No. 1 executed on May 20, 2020, and with Amendment No. 2 executed on July 27, 2021, for a project known as the Quarry Pool Renovation Project.

Recommended Action: Review and motion to approve Amendment No.3 on quarry pool project.

RESOLUTIONS

9. Resolution 2022-01 Surplus 1998 Chevrolet S10 pickup.

Reccommended Action:Review and motion to approve Resolution 2022-01

ORDINANCES

REPORTS

10. 1) Chamber of Commerce

2) Economic Development Council (EDC)

3) Experience Olympia & Beyond (VCB)

4) Fire District #12

5) Library

6) Museum

7) Tenino Community Service Center

11. 1) ARCH Commission

2) Civil Service Commission

3) Façade Improvement Grant Review Committee

4) Finance Committee

5) Planning Commission

6) Public Safety Committee

12. 1) Chief of Police

2) Director of Public Works

3) City Planner/Building Official

4) City Attorney

5) Clerk/Treasurer

6) Mayor

13. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Community Investment Partnership (CIP)

3) Solid Waste Advisory Board

4) South Thurston Economic Development Initiative (STEDI)

5) TCOMM/911

6) Tenino School Board

7) Thurston Regional Planning Council (TRPC)

8) Transportation Policy Board

PUBLIC COMMENTS 2

ANNOUNCEMENTS

ADJOURNMENT

2.

File Attachments for Item:

2. Meeting Minutes for 1/11/2022

Recommended Action: Motion to approve 1/11/2022 meeting minutes as presented.

City Council Meeting Tuesday, January 11, 2022

Minutes

WORK SESSION

Mayor Fournier convened the work session at 7:00 pm with

PRESENT

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Rachel Davidson

Mayor Fournier explained what the CDBG Memorandum would do for the City.

1. CDBG Memorandum of Understanding between all the partners. This document outlines the process for how the Community Development Block Grant funds will be allocated over the next three years (2022, 2023 and 2024).

Recommended Action: Review and Discuss CDBG Memorandum.

Mayor Fournier explained what the CDBG Memorandum outlines the funds for the City.

CALL TO ORDER

AGENDA APPROVAL

2. Agenda for the Regular Meeting of the 1/11/22.

Recommended Action: Motion to approve the agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

APPROVAL OF MINUTES

3. Meeting Minutes for 12/14/2021

Recommended Action: Motion to approve 12/14/2021 meeting minutes as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

CONSENT CALENDAR

- 4. Consent Calendar consisting of December 30, 2021 through January 11, 2022:

Payroll EFT's in the amount of \$7,692.15

Claims Checks #30309 through #30342 and EFT's in the amount of \$334,529.85

for a grand total of \$342,222.00

Liquor Cannabis License: Los Compadres Mexican Restaurant & Tenino 76 Food Mart

Recommended Action: Move to approve the consent calendar as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

EXECUTIVE SESSION

PRESENTATIONS

- 5. Oaths of Office for Council Members Lawton, O'Callahan, & Gotovac.

Recommended Action: Motion to accept Oaths.

Mayor Fournier administered the oath of Office to Council Members Lawton, O'Callahan and Gotovac.

PUBLIC COMMENTS

None

PUBLIC HEARING

None

PROCLAMATIONS

None

OLD BUSINESS

None

NEW BUSINESS

6. Quarry House CDBG Agreement.

Recommended Action: Review and approve Quarry House CDBG Agreement

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

7. Confirmation of Tenino Police Chief Robert Auderer

Recommended Action: Confirm Robert Auderer as City of Tenino Chief of Police.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

8. Review Committee/Commission appointments for City Council Members

Recommended Action: Review and Discuss Committee/Commission Appointments.

Reviewed the Committee list and possible meetings, will bring back next meeting with Councilmember's request for attendance. Councilmember O'Callahan stated he is happy with his choices as last year and will gladly accept as the main member to attend the TRPC meetings.

9. Amendment No3 City Hall Renovation.

Amendment No.3 modifies Authorization 2019-001 for Engineering Service between Gibbs & Olson, Inc and the City of Tenino, Washington Executed on January 8, 2019, for a project known as the City Hall Renovation Project.

Recommended Action: Review and motion to approve Amendment No.3 on City Hall Reno.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

10. Community Action Council Assistance Agreement

The Community Action Council of Lewis, Mason & Thurston Counties will begin administering the Low Income Home Water Assistance Program (LIHWAP) soon. This program specifically addresses water customers whose income is at or below 150% of federal poverty guidelines and whose water and/or sewer/waste water service is disconnected or are facing imminent disconnection. LIHWAP is designed to assist customers with a grant of up to \$2,500 in

assistance to bring their accounts to a zero balance. In order to participate, water vendors are required to complete the attached vendor agreement and return it to CACLMT as soon as possible. Once we have the vendor agreements in place and receive the funding, we can begin serving your customers who meet the above criteria.

Recommended Action: Review and motion to approve Community Action Council agreement.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

11. Amendment 2022 Fee Schedule. Updated Septage receiving costs.

Recommended Action: Motion to approve amended 2022 fee schedule.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

RESOLUTIONS

None

ORDINANCES

12. Ordinance 919 Home Fund Second Reading

Recommended Action: Move to approve as the second reading and to adopt Ordinance 919. An ordinance of the City of Tenino, Washington, imposing an additional local sales and use tax of one-tenth of one percent of housing related services and providing for other matters relating thereto and properly permitted as authorized by RCW 82.14.530

Motion made by Councilmember Lawton, Seconded by Councilmember Gotovac as the 2nd reading and adoption.

Voting Yea: Councilmember Gotovac, Councilmember Lawton, Councilmember Davidson.

Voting Nay: Councilmember Klamn, Councilmember O'Callahan.

Motion passes 3/2.

REPORTS

13. 1) Chamber of Commerce

2) Economic Development Council (EDC)

3) Experience Olympia & Beyond (VCB)

4) Fire District #12

5) Library

6) Museum

7) Tenino Community Service Center

1) Chamber of Commerce: George Sharp reported the next Chamber meeting will be held next Wednesday at noon featuring Stephanie VonMoos from T90 Ranch who will update on the opening of the Ranch.

4) Fire District #12: John O'Callahan reported that Chris Gray and Joe Richie both have received the patriot's award for their involvement with helping veterans and guardsmen.

6) Museum: Jessica Reeves-Rush reported the Museum is open Fridays and Saturdays noon-4 pm. They are hoping to have a board meeting next week. She did a history talk at the High School this week and will be doing one at the Middle School next week.

7) Tenino Community Service Center: Jody Stolz reported they will hold a vaccination clinic at the Quarry House on Saturday the 15th, between the hours of 10 am - 2 pm, for children aged 5-11 years old only.

14. 1) ARCH Commission

2) Civil Service Commission

3) Façade Improvement Grant Review Committee

4) Finance Committee

5) Planning Commission

6) Public Safety Committee

1) ARCH Commission: George Sharp reported he would like to set up a meeting between Kayleen and Mayor Fournier to get the commission up and running for the year.

3) Façade Improvement Grant Review Committee: Linda Gotovac reported she is setting up a Saturday meeting to get things going.

15. 1) Chief of Police

2) Director of Public Works

3) City Planner/Building Official

4) City Attorney

5) Clerk/Treasurer

6) Mayor

1) Chief of Police: Mayor Fournier reported John Hutchings is no longer working for us and that the City has provided a letter of hire to a new Chief which is on the agenda.

2) Director of Public Works: PW Director Cannon reported they have been very busy lately with the flooding on Huston Street as well as Park & 4th Streets. They have had a multitude of check valves that have been failing and are hoping to have those fixed soon. They have changed the pre air filters at the WWTP. The septage receiving is going well, a little slow, but anticipate it getting busier during the summer months. He hopes to have the water report out next month as well as the 6 year street plan.

6) Mayor: Mayor Fournier reported he met with the commissioners on the Capital Improvement Fund budget and is hoping to get Tenino some funds for a possible playground equipment at the Ag Park.

16. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Community Investment Partnership (CIP)

3) Solid Waste Advisory Board

4) South Thurston Economic Development Initiative (STEDI)

5) TCOMM/911

6) Tenino School Board

7) Thurston Regional Planning Council (TRPC)

8) Transportation Policy Board

4) South Thurston Economic Development Initiative (STEDI): George Sharp reported the next meeting will be held 1/21/2022.

6) Tenino School Board: Councilmember Davidson reported the School District is proposing a tech and safety replacement levy for the 2/8/2022 Special Election. This is the Capital Levy for safety, security and the building maintenance continuance levy flow. This additional levy flow will begin in 2023 as there will be a gap in the fund receiving due to missing the deadline for the regular election for the year 2022.

PUBLIC COMMENTS 2

None

ANNOUNCEMENTS

Councilmember O'Callahan reported the new chair for the Fire Dept Board is now Everett as he has been promoted.

Councilmember Klamn reported she was not sure about the protocol but she has been approached by several citizens regarding the City parking lot behind the Sandstone Mini Mall. PW Director Cannon responded stating that weather is the main reason it is not finished as he would like the lines painted prior to installing the curbs as they are not real easy to move. Councilmember O'Callahan asked about the orange fencing and the possibility of using it to block off the drain holes. Director Cannon agreed that would be a good idea, he thought the lines would have been completed by now.

Mayor Fournier asked if office staff could contact Superintendent Endicott to attend a meeting regarding the levy proposal.

ADJOURNMENT

Adjourned at 8:01 pm

File Attachments for Item:

3. Consent Calendar consisting of January 12, 2022 through January 25, 2022:

Payroll EFT's in the amount of \$31,436.64

Claims Checks #30343 through #30377 and EFT's in the amount of \$47,949.58 for a grand total of \$79,386.22
Liquor Cannabis License: Don Juans Mexican Kitchen, VFW Post 5878

Recommended Action: Move to approve the consent calendar as presented.



Washington State
Liquor and Cannabis Board
PO Box 43098,
Olympia WA 98504-3098, (360) 664-1600

RECEIVED
JAN 19 2022
CITY OF TENINO

MAYOR OF TENINO/CITY OF TENINO
PO BOX 4019
TENINO, WA 98589



Washington State
Liquor and Cannabis Board

P.O. Box 43098

Olympia WA 98504-3098, (360) 664-1600
www.liq.wa.gov Fax #: (360) 753-2710

January 06, 2022

Dear Local Authority:
RE: Liquor License Renewal Applications in Your Jurisdiction - Your Objection Opportunity

Enclosed please find a list of liquor-licensed premises in your jurisdiction whose liquor licenses will expire in about 90 days. This is your opportunity to object to these license renewal requests as authorized by RCW 66.24.010 (8).

1) Objection to License Renewal

To object to a liquor license renewal: fax or mail a letter to the Washington State Liquor and Cannabis Board (WS-LCB) Licensing Division. This letter must:

- o Detail the reason(s) for your objection, including a statement of all the facts upon which your objection or objections are based. You may include attachments and supporting documents which contain or confirm the facts upon which your objections are based.
- o Please note that whether a hearing will be granted or not is within the Board's discretion per RCW 66.24.010 (8)(d).

Your letter or fax of objection must be received by the Board's Licensing Division at least 30 days prior to the license expiration date. If you need additional time you must request that in writing. Please be aware, however, that it is within the Board's discretion to grant or deny any requests for extension of time to submit objections. Your request for extension will be granted or denied in writing. If objections are not timely received, they will not be considered as part of the renewal process.

A copy of your objection and any attachments and supporting materials will be made available to the licensee, therefore, it is the Local Authority's responsibility to redact any confidential or non-disclosable information (see RCW 42.56) prior to submission to the WSLCB.

2) Status of License While Objection Pending

During the time an objection to a renewal is pending, the permanent liquor license is placed on hold. However, temporary licenses are regularly issued to the licensee until a final decision is made by the Board.

3) Procedure Following Licensing Division Receipt of Objection

After we receive your objection, our licensing staff will prepare a report for review by the Licensing Director. The report will include your letter of objection, as well as any attachments and supporting documents you send. The Licensing Director will then decide to renew the liquor license, or to proceed with non-renewal.

4) Procedure if Board Does Not Renew License

If the Board decides not to renew a license, we will notify the licensee in writing, stating the reason for this decision. The licensee also has the right to request a hearing to contest non-renewal of their liquor license. RCW 66.24.010 (8)(d). If the licensee makes a timely request for a hearing, we will notify you.

The Board's Licensing Division will be required to present evidence at the hearing before an administrative law judge to support the non-renewal recommendation. You may present evidence in support of your objection or objections. The administrative law judge will consider all of the evidence and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

5) Procedure if Board Renews License Over Your Objection

If the Board decides to renew the license over your objection, you will be notified in writing. At that time, you may be given an opportunity to request a hearing. An opportunity for a hearing is offered at the Board's discretion. If a hearing is held, you will be responsible for presenting evidence before an Administrative Law Judge in support of your objection to license renewal. The Board's Licensing Division will present evidence in support of license renewal. The licensee may also participate and present evidence if the licensee desires. The administrative law judge will consider all of the evidence, and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

For questions about this process, contact the WSLCB Licensing Division at (360) 664-1600 or email us at wslcb@liq.wa.gov.

Sincerely,

Rebecca Smith

Rebecca Smith, Director,
Licensing and Regulation Division

LIQ 864 07/10

C091080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

DATE: 01/06/2022

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF TENINO
(BY ZIP CODE) FOR EXPIRATION DATE OF 20220430

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1. THREE AMIGOS LLC	DON JUAN'S MEXICAN KITCHEN 639 E LINCOLN AVE STE 1 & 2 TENINO WA 98589 0000	083922	SPIRITS/BR/WN REST SERVICE BAR
2. VETERANS OF FOREIGN WARS GEORGE PENDARYVIS POST NO. 5878	VETERANS OF FOREIGN WARS POST 5878 287 SUSSEX ST TENINO WA 98589 0000	369264	PRIVATE CLUB - SPIRITS/BEER/WINE

CHECK REGISTER

3. City Of Tenino

Time: 15:35:47 Date: 01/25/2022

01/12/2022 To: 01/25/2022

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
114	01/20/2022	Payroll	5	EFT	Veronica A Barnes	1,626.49	
115	01/20/2022	Payroll	5	EFT	Miles Cannon	1,878.98	
116	01/20/2022	Payroll	5	EFT	Troy LK Cannon	2,628.79	
117	01/20/2022	Payroll	5	EFT	Kayleen Canup	1,887.85	
118	01/20/2022	Payroll	5	EFT	Rene Durand	1,425.24	
119	01/20/2022	Payroll	5	EFT	Brent L Gibbs	2,627.07	
120	01/20/2022	Payroll	5	EFT	John F Hutchings	2,818.65	
121	01/20/2022	Payroll	5	EFT	Drew Johnson	1,692.01	
122	01/20/2022	Payroll	5	EFT	Aaron Lee	1,863.77	
123	01/20/2022	Payroll	5	EFT	Jason M Plaja	1,839.26	
124	01/20/2022	Payroll	5	EFT	Maria Rodriguez	1,509.25	
125	01/20/2022	Payroll	5	EFT	Jennifer N Scharber	1,200.60	
126	01/19/2022	Payroll	5	EFT	Timberland Bank	7,095.71	941 Deposit for Pay Cycle(s) 01/20/2022 - 01/20/2022
150	01/21/2022	Payroll	5	EFT	Samantha L Garcia	1,342.97	Holiday Hours PD
178	01/25/2022	Claims	5	30343	911 Supply - Keizer	60.50	
179	01/25/2022	Claims	5	30344	Aramark	632.44	
180	01/25/2022	Claims	5	30345	Baker's Towing	876.66	
181	01/25/2022	Claims	5	30346	Centralia OK Tire	875.57	
182	01/25/2022	Claims	5	30347	City Of Olympia	5,598.00	
183	01/25/2022	Claims	5	30348	Corporate Payment Systems	2,830.29	
184	01/25/2022	Claims	5	30349	Correct Equipment	502.15	
185	01/25/2022	Claims	5	30350	DPI Legal & Classified Publishing	29.23	
186	01/25/2022	Claims	5	30351	Dragon Analytical Laboratory	969.00	
187	01/25/2022	Claims	5	30352	Edwards Exteriors	5,750.00	
188	01/25/2022	Claims	5	30353	Evergreen Rural Water	355.20	
189	01/25/2022	Claims	5	30354	Gibbs & Olson Inc	11,668.32	
190	01/25/2022	Claims	5	30355	H D Fowler Co	1,089.71	
191	01/25/2022	Claims	5	30356	Hillier, Scheibmeir & Kelly, PS	1,450.00	
192	01/25/2022	Claims	5	30357	Joes Refuse	1,000.13	
193	01/25/2022	Claims	5	30358	Kelley Connect	178.72	
194	01/25/2022	Claims	5	30359	Lakeside Industries	388.48	
195	01/25/2022	Claims	5	30360	LeMay Mobile Shredding	130.60	
196	01/25/2022	Claims	5	30361	Lewis County Chemical	594.97	
197	01/25/2022	Claims	5	30362	Miles Sand And Gravel	2,306.88	
198	01/25/2022	Claims	5	30363	Mountain Mist Water	42.73	
199	01/25/2022	Claims	5	30364	Occupational Health Ctr of WA P.S,	98.50	
200	01/25/2022	Claims	5	30365	Pacific Testing & Inspection	275.00	
201	01/25/2022	Claims	5	30366	Puget Sound Energy	3,891.74	
202	01/25/2022	Claims	5	30367	Quill	416.78	
203	01/25/2022	Claims	5	30368	Rochester Lumber	1,552.25	
204	01/25/2022	Claims	5	30369	Maria Rodriguez	21.86	
205	01/25/2022	Claims	5	30370	Jennifer N Scharber	6.20	
206	01/25/2022	Claims	5	30371	Springbrook Holding Co LLC	179.00	
207	01/25/2022	Claims	5	30372	Tenino Marketfresh	296.90	
208	01/25/2022	Claims	5	30373	USA BlueBook	270.16	
209	01/25/2022	Claims	5	30374	Verizon Wireless (Cell)	740.32	
210	01/25/2022	Claims	5	30375	WA State Auditor	2,416.15	
211	01/25/2022	Claims	5	30376	Wells Fargo Vendor Fin Serv	422.63	
212	01/25/2022	Claims	5	30377	Wilson Parts Corporation	32.51	

001 General Government Fund #001	36,661.75
002 Quarry Pool Fund #002	200.12
101 City Street Fund #101	8,329.03
310 Municipal Capital Imp Fund 310	14,693.50
401 Water Fund	6,596.71
402 Water Capital Imp Fund	3,254.71
410 Sewer Fund	9,650.40

CHECK REGISTER

3. City Of Tenino

Time: 15:35:47 Date: 01/25/2022

01/12/2022 To: 01/25/2022

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
						79,386.22	Claims: 47,949.58 Payroll: 31,436.64

WE, the members of the City Council of the City of Tenino, Thurston County, Washington, DO HEREBY certify that the merchandise or services listed above have been received and that the above listed vouchers and the related checks have been reviewed and approved for payment by the Tenino City Council.

DATED this _____ day of _____ 2021.

Clerk/Treasurer

Mayor

Councilmember

Councilmember

Councilmember

Councilmember

Councilmember

4.

File Attachments for Item:

4. Presentation from Tenino School Superintendent Clint Endicott regarding Levy

Recommended Action: None



CAPITAL PROJECTS REPLACEMENT LEVY FACTS & INFORMATION

To Improve Student Safety, Technology and Learning Environments

ALL SCHOOLS WILL RECEIVE:

Safety, Health & Security Upgrades

- ◆ Install additional camera systems and electronic locks with badge readers
- ◆ Added automatic door locks and intruder alert systems
- ◆ Update fire, electrical and water systems

Technology

- ◆ Continued support for 1-to-1 computers for our students
- ◆ Classroom based technology tools
- ◆ Increased access to wireless network Connectivity
- ◆ Back up power systems for technology

Renovations & Upgrades

- ◆ Lighting upgrades, both interior and exterior
- ◆ Roofing Maintenance
- ◆ Carpet/Flooring
- ◆ HVAC Systems
- ◆ Continued Sidewalk Improvements
- ◆ Irrigation systems
- ◆ Landscaping and drainage improvement
- ◆ Paint and signage



Specific Building Improvements will Include:

Parkside Elementary

- ◆ Preschool building renovations
- ◆ Covered outdoor learning space
- ◆ Replace outdated playground equipment

Tenino Elementary

- ◆ Covered walkway upgrades
- ◆ Replace outdated playground equipment
- ◆ Classroom voice assist technology

Tenino Middle School

- ◆ Outdoor learning spaces
- ◆ Gymnasium floor and bleacher maintenance
- ◆ Classroom voice assist technology

Tenino High School

- ◆ Outdoor learning spaces
- ◆ Gymnasium floor and bleacher maintenance
- ◆ Classroom voice assist technology
- ◆ Added Science Lab capacity
- ◆ Parking Lots

District Projects

District Facilities

- ◆ ADA Compliance– Doors, Ramps, Bathrooms
- ◆ Building Public Address Systems and Increased Radio Communication
- ◆ Fencing Upgrades
- ◆ Parking Lot Upgrades

Fields & Athletics

- ◆ Sport field maintenance and upgrades
- ◆ Stadium maintenance and upgrades
- ◆ Secured storage upgrades
- ◆ School Zone Safety
- ◆ Replacing outdated athletic equipment

Collection Year	*Levy Rate/\$1000 Assessed Value	Levy Amount
2023	\$1.11	\$1,673,784
2024	\$1.11	\$1,707,259
2025	\$1.11	\$1,741,404
2026	\$1.11	\$1,776,232

4 - Year Capital Project Levy Total \$6,898,679

**The exact tax levy rate may be adjusted based upon the actual assessed value of the taxable property within the District at the time of the levy.*

Additional Information:

- ◆ The Capital Project Levy will focus on projects that are necessary to keep our students safe, provide students with essential technology and to provide critical upkeep.
- ◆ The previous passed Capital Project Levy was a rate of \$1.46 per \$1000 Assessed value, for a total of less than 8 million. This request is under \$7 million over 4 years, which is \$0.35 per \$1000 Assessed value lower than the previous levy.
- ◆ The district has established a small works roster. Any local vendor may apply to be included on the roster.
- ◆ The District may choose vendors from the Small Works Roster if the project is less than \$150,000. For projects greater than \$150,000 all vendors will have the opportunity to bid on the project.
- ◆ The intent of the District is to award as many project components to local vendors as possible.



Did You Know...

Qualifying Senior Citizens, Disabled Persons & 100% Disabled Veterans may be exempt from paying school levies.

For more information, please call the Thurston County Assessor's Office at 360-867-2200 or TDD 360-754-2933 or visit www.co.thurston.wa.us/assessor

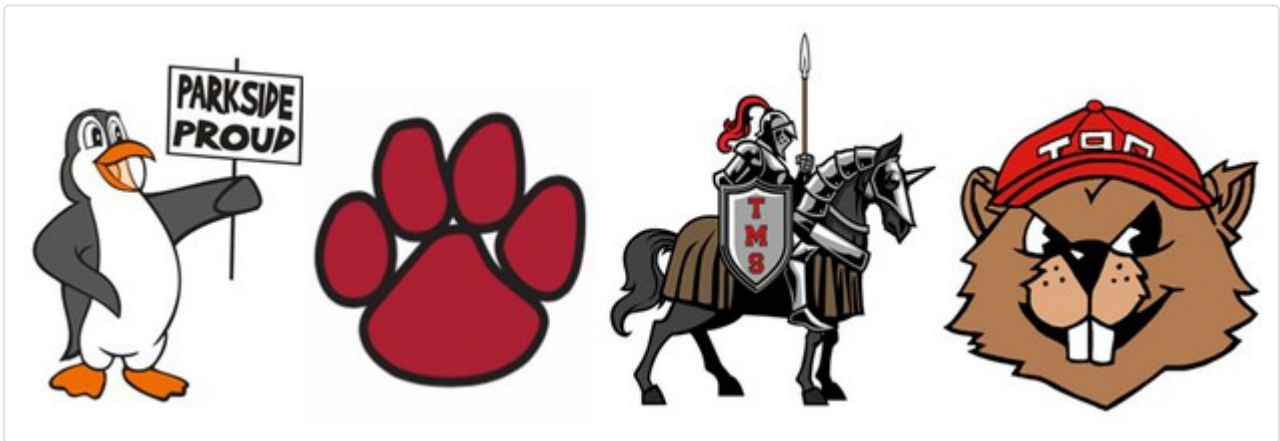
**Tenino School District
Board of Directors**

Kasey Schiewe
Jessica Reeves-Rush
Ryan Hilton
Forrest Bergin
Adam Barr

Tenino School District

February 8, 2022 Special Election

Capital Projects Replacement Levy



ALL SCHOOLS WILL RECEIVE:

Safety, Health & Security Upgrades

- Install additional camera systems and electronic locks with badge readers
- Added automatic door locks and intruder alert systems
- Update fire, electrical and water systems

Technology

- Continued support for 1-to-1 computers for our students
- Classroom based technology tools
- Increased access to wireless network connectivity
- Back up power systems for technology

Renovations & Upgrades

- Lighting upgrades, both interior and exterior
- Roofing Maintenance
- Carpet/Flooring
- HVAC Systems
- Continued Sidewalk & Parking lot improvement
- Irrigation Systems
- Landscaping and drainage improvement
- Paint and signage



Ceiling Repairs



Roofing Repair & Replacement



Parking Lot Repairs



Restroom Repairs & Upgrades



Maintenance Storage



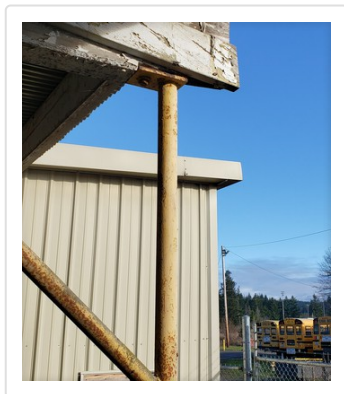
Athletic Equipment



Replace outdated playground equipment



Sports Fields



Covered Outdoor Storage

Frequently Asked Questions & Answers

Q: What is a Levy?

A: The Capital Projects Levy will pay for new technology for students and staff, improved safety and security of our facilities, facility improvements and repairs, and critical repairs to our buildings.

Q: Is this a new tax?

A: No, the Capital Projects Levy is not a new tax. It will replace the Capital Levy that was approved by voters in 2015.

Q: Why do schools have levies?

A: Levies bridge the gap between what the state pays for and what it actually costs to operate our schools. Washington State only provides funds for a narrowly defined basic education program. Those funds are not sufficient to pay the actual costs of the programs and services we have for our students.

Q: Can the Capital Project Levy funds be used to maintain staff positions or programs in the district?

A: No, Capital Levy funds are not used to pay any salaries or maintain staff positions and programs

Q: How does the Capital Projects Levy differ from the Educational Programs & Operations (EP&O) Levy that was passed in 2020?

A: Capital Projects levies pay for facilities, maintenance and repairs. EP&O levies pay for and support educational programs such as Athletics, Art, Music, AP Honors Classes, Library Services and Extra Curricular Activities/Clubs.

Q: Didn't school districts receive emergency pandemic funding & why do we still need a levy?

A: School districts are receiving federal COVID relief dollars through the Elementary & Secondary School Emergency Relief Act (ESSER) to mitigate the impacts of the pandemic. These are not ongoing funds. They are one-time funds to cover expenses associated with the pandemic. There are restrictions on how ESSER funds can be spent. For example, the funds cannot be used for most of the projects included in this Capital Levy.

Election Dates, Voter Registration and Resolution Deadlines

January 21, 2022- Ballots available

January 31, 2022- Last day to register to vote or update your current registration **by any means (other than in person)**. The information must be received by an election official by this day.

4.

February 8, 2022- You may register to vote or update your current registration in person only up to 8:00 p.m. on Election Day at any county Auditor's Office, voting center or any other designated location.

For additional voter registration information, visit the [Thurston County Auditor's Office Election Division](#) webpage.



Tenino School District

Facebook @teninoSD

301 Old Highway 99 N, Tenino, ...	heddenc@tenino.k12.wa.us
(360) 264-3400	teninosd.org

5.

File Attachments for Item:

5. Review Committee/Commission appointments for City Council Members

Recommended Action: Review and Discuss Committee/Commission Appointments.

CITY OF TENINO COMMITTEE/COMMISSION APPOINTMENTS 2022

City Commission or Committee	Primary Representative	Secondary Representative	Staff Representative	Meeting Schedule	Council Reporting
Civil Service Commission	Administration		Chief Auderer	2 nd Thu, 10 am	2 nd Meeting
Planning Commission	As needed		Jen Scharber	2 nd Wed, 6 pm	2 nd Meeting
Façade Imp Grant Rev Com FIGR	Linda Gotovac			Ad hoc	Ad hoc
Finance Committee				Variable; Quarterly	1 st Meeting
Public Safety Committee	As needed		Chief Auderer	1 st Wed, 6:30 pm	1 st Meeting
Utilities Committee	As needed		Troy Cannon	2 nd & 3 rd Wed, 7 pm	2 nd Meeting
External Agency	Primary Representative	Secondary Representative		Meeting Schedule	Council Reporting
Thurston Regional Plng Council	John O’Callahan	Linda Gotovac	SCJ Alliance		
Transportation Policy Board	John O’Callahan				
Tenino School Board	Rachel Davidson			4 th Mon, 6:30 pm	1 st Meeting
TCOMM911 Admin Board	Tracey Wood (Yelm)				
TCOMM911 Ops Board					
Solid Waste Advisory	Elaine Klamn			Quarterly	
Community Investment Partnership					
Emergency Medical Services	Mayor Fournier			1 st Fri, 8:30 am	1 st Meeting
Emergency Management Council	Chief Auderer			2 nd Wed, 7:00 am	2 nd Meeting
Bucoda/Tenino Healthy Action Team	Jason Lawton				
EDC	Mayor Fournier				
S.T.E.D.I.	John O’Callahan				
Library	Admin		Troy Cannon	1 st Wed 3:30pm	
Museum	Staff		Troy Cannon	2 nd Thu, 11:30-1:00	2 nd Meeting
Fire District No. 12	John O’Callahan			2 nd Monday	1 st Meeting
Law and Justice Council	Chief Auderer				
Leg Liaison	Linda Gotovac			3 rd Thu, 10:00 am	2 nd Meeting
VCB	Administration				

File Attachments for Item:

6. Amendment No. 1

This Amendment No. 1 modifies Authorization 2017-002 for Engineering Services (Agreement) between Gibbs & Olson, Inc. (Engineer) and the City of Tenino, Washington (Client) executed on May 9, 2017, for a project known as the Water System Plan Update. The following modifications are made to the Agreement. All other terms and conditions of the Agreement remain unchanged.

Recommended Action: Review and motion to approve Amendment No.1 on Water System plan (WSP) update.

AMENDMENT NO. 1

This Amendment No. 1 modifies Authorization 2017-002 for Engineering Services (Agreement) between Gibbs & Olson, Inc. (Engineer) and the City of Tenino, Washington (Client) executed on May 9, 2017, for a project known as the Water System Plan Update.

The following modifications are made to the Agreement. All other terms and conditions of the Agreement remain unchanged.

BUDGET


The budget is increased by \$15,000 to account for additional work required due to the following:

1. Redo water usage and production calculations numerous times due to changes in City personnel.
2. Changes in the way that the Washington Department of Health requires Water System Plan Updates to be completed. These include, but are not limited to, having to send a letter to all septic tank owners in the wellhead protection area, more difficulty in calculating required storage, preparing a system inventory with expected lifespan and replacement cost, and several others.
3. Having to redo the hydraulic model to include the new 30 lot Meadow View subdivision and the expansion to the new Ag Park.

Original Agreement Amount	\$42,000.00
<u>Amendment No. 1.....</u>	<u>\$15,000.00</u>
Total Agreement Amount	\$57,000.00

GIBBS & OLSON, INC.

CITY OF TENINO, WASHINGTON

By: 
Richard A. Gushman, President

By: _____
Wayne Fournier, Mayor

Date: January 18, 2022

Date: _____

File Attachments for Item:

7. Amendment No. 2 Quarry House Reno

This Amendment No. 2 modifies Authorization 2019-003 for Engineering Services (Agreement) between Gibbs & Olson, Inc. (Engineer) and the City of Tenino, Washington (Client) executed on September 10, 2019, and amended with Amendment No. 1 executed on March 12, 2020, for a project known as the Quarry House Renovation Project. The following modifications are made to the Agreement. All other terms and conditions of the Agreement remain unchanged.

Recommended Action: Review and motion to approve Amendment No.2 on Quarry House Reno.

AMENDMENT NO. 2

This Amendment No. 2 modifies Authorization 2019-003 for Engineering Services (Agreement) between Gibbs & Olson, Inc. (Engineer) and the City of Tenino, Washington (Client) executed on September 10, 2019, and amended with Amendment No. 1 executed on March 12, 2020, for a project known as the Quarry House Renovation Project.

The following modifications are made to the Agreement. All other terms and conditions of the Agreement remain unchanged.

SCOPE OF WORK

The Scope of Work to be performed by the Engineer is modified as identified below. This Amendment incorporates design, contractor selection and limited construction contract administration. The following specific tasks are added to the Engineer's Scope of Work:

DESIGN, BID AND CONSTRUCTION PHASE ENGINEERING SERVICES

Work under this task includes design, contractor selection and construction administration for the project as follows:

Solicit bids from various trades for required work at the Quarry House from the small works roster. Trades include electrician, asbestos remediation, telephone/communications, painter, HVAC and general remodel/carpentry.

Work includes recommendations from the MWA Architects Budget Analysis prepared in February 2020. Identified deficiencies include the following:

1. Repair/replace floor post and beam.
2. Replace window facing northeast.
3. Level walls and floors in kitchen area.
4. Remodel kitchen including new appliances.
5. Install new ductless heat pump.
6. Asbestos abatement as required.
7. Other updates as budget allows for.

Some of the work will be done in a collaborative fashion with skilled trades people after a site visit to define the exact scope of work.

BID PHASE ENGINEERING SERVICES

Work under this task includes Bidding Phase Engineering Services for the remodel project as follows:

- a) Engineer will make arrangements to provide the contract documents, drawings and specifications for bidding to the Client. Some of the bids will be based solely on hourly rates where a fully developed design is not available.
- b) Assist in obtaining bids for construction through the small works roster. Bids are expected for the following trades:

1. Electrician
 2. Mason
 3. Telephone/communications
 4. Painter
 5. Remodel/carpenter
 6. Heating/Ventilation
- c) Receive contract questions from plan holders and prospective bidders and prepare appropriate answers.
- d) Issue addenda as appropriate to interpret, clarify, amend, or expand the Bidding Documents.
- e) Assist Client with scheduling a pre-construction meeting.

Bidding and Award Phase Deliverables include:

- A .pdf electronic set of bidding documents for construction of the building improvements for the Client's use.
- Addenda that have been issued.

CONSTRUCTION MANAGEMENT PHASE ENGINEERING SERVICES

Work under this task includes Construction Phase Engineering for the project as follows:

- a) Consult with and advise the Client and act as the Client's representative as required by the Construction Contract Documents. As the Client's representative, all of the instructions to Contractor(s) will be issued through Engineer who will have authority to act on behalf of the Client to the extent provided in the Contract Documents. Engineer shall prepare monthly narrative progress reports and submit them to the Client. Construction is expected to take ten months.
- b) Visits to Site and Observation of Construction. In connection with observations of the work of the Contractor(s) while it is in progress:
- 1) Engineer shall make 5 visits to the site at intervals appropriate to the various stages of construction as Engineer deems necessary in order to observe as an experienced and qualified design professional the progress and quality of the various aspects of Contractor(s)' work.
- c) Defective Work. During such visits and on the basis of such observations, Engineer may disapprove of or reject Contractor(s)' work while it is in progress if Engineer believes that such work will not produce a completed Project that conforms generally to the Contract Documents or that it will prejudice the integrity of the design concept of the Project as reflected in the Contract Documents.
- d) Interpretations and Clarifications. Engineer shall issue necessary interpretations and clarifications of the Contract Documents and in connection therewith prepare work directive changes and change orders as required.
- e) Shop Drawings. Engineer shall review and take appropriate action in respect of Shop Drawings, samples and other data, which Contractor(s) are required to submit for

compliance with the Contract Documents. Such reviews and approvals or other action shall not extend to means, methods, techniques, sequences or procedures of construction or to safety precautions and programs incident thereto.

- f) Inspections and Tests. Engineer shall have authority, as the Client's representative, to require special inspections or testing of the work, and shall receive and review all certificates of inspections, tests and approvals required by laws, regulations, ordinances, codes, orders or the Contract Documents but only to determine generally that their content complies with the requirements of, and the results certified indicate compliance with, the Contract documents.
- g) Disputes between Client and Contractor. Engineer shall act as initial interpreter of the requirements of the Contract Documents and judge of the acceptability of the work thereunder and make decisions on all claims of the Client and Contractor(s) relating to the acceptability of the work or the interpretation of the requirements of the Contract Documents pertaining to the execution and progress of the work. Engineer shall not be liable for the result of any such interpretations or decisions rendered in good faith and made in conformance with the Standard of Practice identified in Exhibit C, Item B.
- h) Applications for Payment. Based on Engineer's on-site observations as an experienced and qualified design professional, on information provided by the Client and on review of applications for payment and the accompanying data and schedules:
 - 1) Engineer shall determine the amounts owing to the Contractor(s) and recommend in writing payments to Contractor(s) in such amounts. Such recommendations of payment will constitute a representation to Client, based on such observations and review, that the work has progressed to the point indicated, and that, to the best of Engineer's knowledge, information and belief, the quality of such work is generally in accordance with the Contract Documents (subject to an evaluation of such work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Contract Documents and to any other qualifications stated in the recommendation). In the case of unit price work, Engineer's recommendations of payment will include final determinations of quantities and classifications of such work subject to any subsequent adjustments allowed by the Contract Documents.
 - 2) By recommending any payment Engineer will not thereby be deemed to have represented that exhaustive, continuous or detailed reviews or examinations have been made by Engineer to check the quality or quantity of Contractor(s)' work as it is furnished and performed beyond the responsibilities specifically assigned to Engineer in this Agreement and the Contract Documents. Engineer's review of Contractor(s) work for the purposes of recommending payments will not impose on Engineer responsibility to supervise, direct or control such work or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto or Contractor(s) compliance with laws, rules, regulations, ordinances, codes, or orders applicable to their furnishing and performing the work. It will also not impose responsibility on Engineer to make any examination to ascertain how or for what purposes any

Contractor has used the moneys paid on account of the Contract Price, or to determine that title to any of the work, materials or equipment has passed to Client free and clear of any lien, claims, security interests or encumbrances, or that there may not be other matters at issue between Client and Contractor that might affect the amount that should be paid.

- i) Inspections. Engineer shall conduct an inspection to determine if the work is substantially complete and a final inspection to determine if the completed work is acceptable so that the Engineer may recommend, in writing, final payment to Contractor(s) and may give written notice to Client and the Contractor(s) that the work is acceptable (subject to any conditions therein expressed), but any such recommendation and notice will be subject to the limitations expressed in paragraph "h-2" above.
- j) Prepare a set of reproducible record prints of Drawings showing those changes made during the construction process, based on the marked-up prints, drawings and other data furnished by Contractor(s) to Engineer and which Engineer considers significant.
- k) Limitations of Responsibility. Engineer shall not be responsible for the acts or omissions of any Contractor, or of any subcontractor or supplier, or any of the Contractor(s)' or subcontractor's or supplier's agents or employees or any other persons (except Engineer's own employees and agents) at the site or otherwise furnishing or performing any of the Contractor(s)' work; however, nothing contained in paragraphs "a" through "i" above, shall be construed to release Engineer from liability for failure to properly perform duties and responsibilities assumed by Engineer in the Contract Documents.

BUDGET

The budget for the additional Scope of Work presented above is \$30,000.

Original Agreement Amount	\$ 6,000.00
Amendment No. 1.....	\$ 4,000.00
<u>Amendment No. 2.....</u>	<u>\$30,000.00</u>
Total Agreement Amount	\$40,000.00

GIBBS & OLSON, INC.

CITY OF TENINO, WASHINGTON

By: Richard A. Gushman
Richard A. Gushman, President

By: _____
Wayne Fournier, Mayor

Date: January 17, 2022

Date: _____

File Attachments for Item:**8. Amendment No.3 quarry pool project**

This Amendment No. 3 modifies Authorization 2019-004 for Engineering Services (Agreement) between Gibbs & Olson, Inc. (Engineer) and the City of Tenino, Washington (Client) executed on October 22, 2019, and previously amended with Amendment No. 1 executed on May 20, 2020, and with Amendment No. 2 executed on July 27, 2021, for a project known as the Quarry Pool Renovation Project.

Recommended Action: Review and motion to approve Amendment No.3 on quarry pool project.

AMENDMENT NO. 3

This Amendment No. 3 modifies Authorization 2019-004 for Engineering Services (Agreement) between Gibbs & Olson, Inc. (Engineer) and the City of Tenino, Washington (Client) executed on October 22, 2019, and previously amended with Amendment No. 1 executed on May 20, 2020, and with Amendment No. 2 executed on July 27, 2021, for a project known as the Quarry Pool Renovation Project.

The following modifications are made to the Agreement. All other terms and conditions of the Agreement remain unchanged.


BUDGET

The budget is increased by \$10,000 to account for having to bid the project multiple times to obtain a reasonable and responsive bid.

Original Agreement Amount	\$ 12,500.00
Amendment No. 1.....	\$19,000.00
Amendment No. 2.....	\$12,000.00
<u>Amendment No. 3.....</u>	<u>\$10,000.00</u>
Total Agreement Amount	\$53,500.00

GIBBS & OLSON, INC.

CITY OF TENINO, WASHINGTON

By: 
Richard A. Gushman, President

By: _____
Wayne Fournier, Mayor

Date: January 17, 2022

Date: _____

File Attachments for Item:

9. Resolution 2022-01 Surplus 1998 Chevrolet S10 pickup.

Reccommended Action:Review and motion to approve Resolution 2022-01

RESOLUTION NO. 2022-01

**A RESOLUTION OF THE CITY OF TENINO, WASHINGTON,
DECLARING CERTAIN CITY VEHICLE, TO BE SURPLUS AND OF NO
FURTHER USE TO THE CITY AND AUTHORIZING THE SALE AND
DISPOSITION THEREOF.**

WHEREAS, the city of Tenino, Washington, is authorized, pursuant to Washington Laws, to dispose of vehicle owned by the city by sale; and

WHEREAS, the city Council of the city of Tenino, Washington, considers the described vehicle below, owned by the city to be surplus and of no further use to the city; and

WHEREAS, the City Council of the city of Tenino, Washington, considers the sale of the described vehicle below, to be in the best interest of the citizens and patrons of the city; now, therefore,

**THE CITY COUNCIL OF THE CITY OF TENINO, WASHINGTON, DO
RESOLVE AS FOLLOWS:**

Section 1. The city of Tenino, Washington, does declare the following described vehicle surplus and of no further use to the city:

1998 Chevrolet S14, VIN # 1GCCS194XW8221506

Section 2. The Mayor of the city of Tenino, Washington, shall be, and he hereby is, authorized to sell said vehicles in a commercially-reasonable manner as determined by the Mayor or his designee.

ADOPTED by the City Council of the city of Tenino, Washington, and **APPROVED** by its Mayor, at a regularly scheduled open public meeting thereof this _____ day of _____, 2022.

Wayne Fournier, Mayor

Attest:

Kayleen Canup, City Clerk/Treasurer

Approved as to form:

Richard Hughes, Attorney