

City of Tenino

149 Hodgen Street South
Tenino, WA 98589

Planning Commission Meeting
Wednesday, October 09, 2024 at 6:00 PM

Agenda

CALL TO ORDER

HOUSEKEEPING

1. Agenda Approval

Recommended Action: Motion to approve the agenda as presented.

2. Meeting Minutes Approval

Recommended Action: Motion to approve 09/11/2024 meeting minutes as presented.

3. Excusal of Commissioner Rutherford

Recommended Action: Approve excusal

PUBLIC COMMENT

REPORTS

4. At the end of October, the current residential and commercial inspector agreements will be coming to an end. The city is actively working to establish a new agreement to prevent any delays in ongoing and upcoming building projects prior to the end of the current agreements. We will keep everyone updated and let you all know when an agreement has been reached.

PUBLIC HEARINGS

UNFINISHED BUSINESS

5. **Comprehensive Plan Update**

Timeline Update

6. Review changes to the Planning Commission Application

NEW BUSINESS

7. **Tenino Community Service Center**

Update on re-zoning status for the Tenino Community Service Center warehouse location.

PUBLIC COMMENT

ADJOURN

File Attachments for Item:

2. Meeting Minutes Approval

Recommended Action: Motion to approve 09/11/2024 meeting minutes as presented.

Planning Commission Meeting Wednesday, September 11, 2024

Minutes

CALL TO ORDER

Commissioner Rutherford convened the meeting at 6:01pm.

PRESENT

Commissioner William Rutherford
Commissioner Darnella Stenzel
Commissioner Matthew Rounsley
Commissioner Adam Carney

HOUSEKEEPING

1. Agenda Approval

Recommended Action: Motion to approve the agenda as presented.

Motion made by Commissioner Rounsley, Seconded by Commissioner Stenzel.

Voting Yea: Commissioner Rutherford, Commissioner Stenzel, Commissioner Rounsley,
Commissioner Carney

Motion passes 4-0

2. Meeting Minutes Approval

Recommended Action: Motion to approve 08/14/2024 meeting minutes as presented.

Motion made by Commissioner Rounsley, Seconded by Commissioner Carney.

Voting Yea: Commissioner Rutherford, Commissioner Stenzel, Commissioner Rounsley,
Commissioner Carney

Motion passes 4-0

PUBLIC COMMENT

REPORTS

3. The City is excited to introduce Kirsten Peterson of SCJ Alliance who will be taking over the City Planner role for Dan Penrose. She will be meeting the Council Members at the September 24th meeting, then resuming planning meetings with a full agenda on October 9th.

Commissioner Rutherford read the report.

Commissioner Rounsley has requested an updated timeline for the Comp Plan at the next meeting.

PUBLIC HEARINGS

UNFINISHED BUSINESS

4. Review Commissioner Application and Meeting Applicant

Recommended Action: Review and discuss.

Applicant was not present. The Commissioners presented questions to be asked of the applicant and discussed changing the application to better suit planning commission.

NEW BUSINESS

PUBLIC COMMENT

ADJOURN

Commissioner Rutherford adjourned the meeting at 6:26pm.

File Attachments for Item:

6. Review changes to the Planning Commission Application



City of Tenino Planning Commission Vacancy Application

149 Hodgden St. S
PO Box 4019
Tenino, WA 98589
(360) 264-2368
Fax (360) 264-5772

Name as registered: _____

Physical Address: _____

Mailing Address: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

Years as Tenino Resident: _____ Preferred form of contact: _____

What experience do you have working with boards, commissions, work groups:

Why would you like to serve on the Tenino Planning Commission:

What is one issue you see in Tenino or with its planning:

Please list your work experience:

List any volunteer or elected experience:

Please attach your resume to this application.

Please list three (3) references:

Name: _____ Contact number: _____

Email: _____

Address: _____

Name: _____ Contact number: _____

Email: _____

Address: _____

Name: _____ Contact number: _____

Email: _____

Address: _____

Committee members make recommendations and decisions that affect the entire community.

- 1.) Do you foresee possible conflicts of interest with any of your current employment or civic positions?
 Yes (Please explain on back) No 2.)
- 2.) When making recommendations and decisions do you feel you could be impartial and base your decision on the overall need and benefit of the Community?
 Yes No (Please explain on back)
- 3.) Meetings are currently the second Wednesday of every month at 6pm. Do you have any conflicts that would prevent you from attending meetings?
 Yes (Please explain on back) N

Signature: _____

Date: _____

Please return completed form and any additional information to:
City of Tenino – Attn: City Clerk, 149 Hodgden St South, P.O. Box 4019, Tenino, WA 98589
For more information please call (360) 264-236