

City of Tenino

149 Hodgen Street South

Tenino, WA 98589

Planning Commission Meeting Wednesday, August 12, 2020 at 6:00 PM

Agenda

CALL TO ORDER

HOUSEKEEPING

1. Agenda for the August 12, 2020, Regular Meeting of the Tenino Planning Commission

Recommended action: Move to approve the agenda for the August 12, 2020, Regular Meeting of the Tenino Planning Commission as presented.

2. Minutes of the July 8, 2020, Regular Meeting of the Tenino Planning Commission.

Recommended action: Move to approve the minutes of the July 8, 2020, Regular Meeting of the Tenino Planning Commission, as presented.

PUBLIC COMMENT

REPORTS

3. Clerk/Treasurer Millard reviewed the Minutes of the July 28 and August 11 Regular City Council Meetings for the Commission.

PUBLIC HEARINGS

UNFINISHED BUSINESS

4. Current status of Land Development applications/projects.

NEW BUSINESS

5. Comes now Ms. Lola Bowen-Stancil, through her personal representative Ms. Renee Bowen Corcoran, and requests a lot split under the provisions of TMC 114.100.040.

Recommended action: Move to approve the Lot Split application that would restore the original legal descriptions for Lots 1, 2, and 3 as per tax parcel 74902001700

ADJOURN

File Attachments for Item:

2. Minutes of the July 8, 2020, Regular Meeting of the Tenino Planning Commission.

Recommended action: Move to approve the minutes of the July 8, 2020, Regular Meeting of the Tenino Planning Commission, as presented.

**Planning Commission Meeting
Wednesday, July 08, 2020**

Minutes

CALL TO ORDER

Chair Rutherford called the meeting to order at 6:07pm

PRESENT

Commissioner William Rutherford

Commissioner Erin Konrady

Commissioner Cory Mounts

Commissioner Alex Murray

HOUSEKEEPING

1. Agenda for the July 8, 2020, Regular Meeting of the Tenino Planning Commission

Recommended action: Move to approve the agenda for the July 8, 2020, Regular Meeting of the Tenino Planning Commission as presented.

Motion made by Commissioner Mounts, Seconded by Commissioner Rutherford.

Voting Yea: Commissioner Rutherford, Commissioner Konrady, Commissioner Mounts,
Commissioner Murray

Motion passes.

2. Minutes of the June 10, 2020, Regular Meeting of the Tenino Planning Commission.

Recommended action: Move to approve the minutes of the June 10, 2020, Regular Meeting of the Tenino Planning Commission, as presented.

Motion made by Commissioner Konrady, Seconded by Commissioner Mounts.

Voting Yea: Commissioner Rutherford, Commissioner Konrady, Commissioner Mounts,
Commissioner Murray

Motion passes.

PUBLIC COMMENT

None

REPORTS

3. Clerk/Treasurer Millard has provided the (unapproved) minutes of the most recent City Council meetings.

C/T Millard covered the highlights of the June 23, 2020, Regular Meeting of the Tenino City Council.

Information only.

PUBLIC HEARINGS

None

UNFINISHED BUSINESS

4. Current status of Land Development applications/projects.

Planner Penrose and C/T Millard reviewed the status of ongoing land-use related projects in and around the City.

Information only.

NEW BUSINESS

5. Ms. Shereilyn Bentley has made application to fill the open #1 Position on the Tenino Planning Commission. Mayor Fournier has had an opportunity to speak with her and suggested she may like to introduce herself to the Commission with a view toward becoming a member.

After being introduced to the members of the Commission, Ms. Bentley gave a brief history of her education, training, and experience for the benefit of the Commission members.

Chair Rutherford will confer with Mayor Fournier regarding next steps in the appointment process.

6. Ms. Rachel Granrath, SCJ Alliance, will provide an overview of the Shoreline Master Plan Update.

Planner Penrose, along with Ms. Rachel Granrath, SCJ Alliance, provided an overview of the Shoreline Master Plan Update.

ADJOURN

Chair Rutherford adjourned the meeting at 7:45 pm.

File Attachments for Item:

3. Clerk/Treasurer Millard reviewed the Minutes of the July 28 and August 11 Regular City Council Meetings for the Commission.

**City Council Meeting
Tuesday, July 28, 2020**

Minutes

WORK SESSION

Mayor Fournier convened the Work Session at 7:15 pm

PRESENT

Councilmember Linda Gotovac
Councilmember John O'Callahan
Councilmember Rachel Davidson

ABSENT

Councilmember Dave Watterson
Councilmember Jason Lawton

1. The Administration has received several requests for "samples" of our COVID-19 Wooden Scrip for use as display items by:
 1. The Office of the Washington State Treasurer.
 2. The Bank of Canada Museum.
 3. The Baishan Annie Wright School
 4. The American Numismatic Society

Additionally, the original and amended ordinances did not provide for the City keeping any scrip for posterity. The Administration would like the Council to consider an amendment to the COVID-19 Grant Program that would allow the withdrawal of two serially-numbered scrip prior to issue, along with a to-be-determined number of redeemed scrip for like purposes as the above.

Mayor Fournier and C/T Millard explained the reasons for wanting to change the final disposition instructions for the redeemed scrip and the desire to withdraw some serially-numbered scrip prior to issue. Because additional changes to the ordinance are still being considered, the Councilmembers present decided not to bring the proposed ordinance forward for a first reading.

2. As we prepare for the 2021 Budget Development Process, The Administration wishes to briefly review the current budget status with Council.

Mayor Fournier highlighted several areas of concern, along with several areas of opportunity in which the COVID-19 situation has impacted the 2020 budget. Clerk/Treasurer Millard reviewed the current budget status with those present and opined that while the positive impacts will not outweigh the negative impacts, the City's plans with respect to Septage Receiving could overcome the negative impacts by year's end.

CALL TO ORDER

Mayor Fournier called the meeting to order at 7:30 pm.

PRESENT

Councilmember Linda Gotovac
 Councilmember John O'Callahan
 Councilmember Rachel Davidson

ABSENT

Councilmember Dave Watterson (arrived at approximately 7:45 pm)
 Councilmember Jason Lawton

AGENDA APPROVAL

3. Agenda for the July 28, 2020, Regular Meeting of the Tenino City Council.

Recommended action: Move to approve the agenda for the July 28, 2020, Regular Meeting of the Tenino City Council. as presented.

Motion made by Councilmember Gotovac, Seconded by Councilmember Davidson.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Davidson.

Motion carries 3/0.

APPROVAL OF MINUTES

4. Minutes of the July 14, 2020 Regular Meeting of the Tenino City Council

Recommended Action: Move to approve the minutes of the July 14, 2020 Regular Meeting of the Tenino City Council as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Davidson.

Motion carries 3/0.

CONSENT CALENDAR

5. Payroll EFT's in the amount of \$19,945.68 and Claims Checks #29230 through #29257, and other EFT's in the amount of \$106,207.71 for a Grand Total of \$126,153.39

Recommended action: Move to approve EFT's and Vouchers as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Davidson.

Motion carries 3/0.

6. Liquor & Cannabis Licenses: None.

EXECUTIVE SESSION

None

PRESENTATIONS

None

PUBLIC COMMENTS

None.

PUBLIC HEARING

None.

PROCLAMATIONS

None

OLD BUSINESS

None

NEW BUSINESS

7. Ordinance 914 would repeal Ordinances 910 and 910A in their entirety and replace them as the COVID-10 Relief Grant Program. The new ordinance will change the final disposition instructions for redeemed scrip and allow for the withdrawal from circulation of serially-numbered scrip for use in the City's marketing program.

Recommended Action: Move to accept Ordinance 914 as a first reading as presented.

No action taken. Carried forward to the August 11, 2020 meeting.

8. Ms. Tiffany Sweet was alerted to a leak in her water system that appeared as a usage of 30,440 cubic feet of water for which she was billed \$1,228.43. After contacting the City, she did address the leak, but not before another 11,627 cubic feet of water was billed to her at \$556.30, for a total of \$1,784.73.

Ms. Sweet requests, and the Administration supports, relief from the excess amount of \$1472.95.

Recommended action: Move to approve the remission of \$1,472.95 currently due and owing on Ms. Sweet's utility account.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Davidson.

Motion carries 3/0.

RESOLUTIONS

None

ORDINANCES

None

REPORTS

9. 1) Chamber of Commerce: Councilmember Gotovac announced they have suspended all regular meetings other than the Board Member meetings the first Friday of the month through October 2020 due to the COVID-19 status
 - 2) Economic Development Council (EDC)
 - 3) Experience Olympia & Beyond (VCB)
 - 4) Fire District
 - 5) Library
 - 6) Museum: : Councilmember O'Callahan reported the Museum is now open Saturday and Sunday's only.
10. 1) ARCH Commission
 - 2) Civil Service Commission: Mayor Fournier remarked on the Commissioner Jones sent the Council regarding the filling of the vacant seat on the commission.
 - 3) Planning Commission: Met on July 8, 2020, and C/T Millard reported the meeting results during the Council's July 14, 2020, meeting. However, C/T Millard reported that there was an online meeting today with Planner Dan Penrose, Mayor Fournier, Dr. Barnett and Mr. Paul Valentine, Dr. Barnett's real estate broker, about developing a Habitat Conservation Plan that would cover the entire City in the event of an accidental taking of a protected species within the Tenino City Limits. However, Dr. Barnett was unable to get his computer to work correctly so the meeting was cancelled.
 - 4) Facade Improvement Grant Review Committee
 - 5) Finance Committee
 - 6) Public Safety Committee
11. 1) Chief of Police: Chief Swain reported all is working well.
 - 2) Director of Public Works
 - 3) City Planner / Building Official
 - 4) City Attorney
 - 5) Clerk/Treasurer: C/T Millard went over his attached report with Mayor and Council.
 - 6) Mayor
12. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

- 2) Community Investment Partnership (CIP)
- 3) Solid Waste Advisory Board
- 4) TCOMM/911
- 5) Tenino School Board
- 6) Thurston Regional Planning Council (TRPC): Received a proposed “Legislative Package” for which they would like to receive comments by August 17, 2020.
- 7) South Thurston Economic Development Initiative (STEDI)
- 8) Transportation Policy Board

PUBLIC COMMENTS 2

None

ANNOUNCEMENTS

None

ADJOURNMENT

Mayor Fournier adjourned the meeting at 8:00 pm

City Council Meeting Tuesday, August 11, 2020

Minutes

WORK SESSION

Mayor Fournier was absent due to an employment conflict; Mayor Pro Tempore Gotovac called the Work Session to order at 7:15 pm.

PRESENT

Councilmember Linda Gotovac
Councilmember John O'Callahan
Councilmember Jason Lawton
Councilmember Rachel Davidson

ABSENT

Councilmember Dave Watterson

1. The Transportation Improvement Board has issued its 2020 "Call for Projects" and Ms. Carol Ruiz, Gibbs & Olson, proposes that the City's #2 priority as indicated in our recently adopted 6-Year Street Plan would make an excellent candidate for a Small City Arterial Program Grant.

Her proposed project would widen the road to provide a 10 ft lane and 4 ft shoulder on the east side, and a 12-foot lane with curb, gutter and sidewalk on the west side. The project will also add catch basins on the east side and an infiltration ditch on the west side to remove runoff from the surface and keep it from running onto private residences. To address any conflict at the intersection of Ritter St. with 4th Ave. and Park Ave., 100 ft of 6 in concrete barrier curb is proposed to be installed from Park Ave. to approximately 50 ft north of 4th Ave., creating a right-in/right-out scenario for vehicles turning off of 4th Ave. onto Ritter St.

Additionally, the City would (using Water Capital Improvement Funds) replace the water mains along the length of the project and (as part of a PSE Schedule 74 grant project) "underground" the electrical distribution lines along the length of the project area.

When completed, the Administration is of the opinion that the "finished product" will serve as an example of how the City can restore infrastructure by leveraging various funding sources.

The SCAP grant total would be \$622,245.00, of which the City would contribute \$31,107.00 (exclusive of water main replacement and undergrounding of electrical lines).

Mayor Pro Tempore Gotovac explained the details of the grant request and C/T Millard showed a graphic of the project area and an illustration of the proposed roadway design.

2. Four months into the COVID-19 pandemic, the number of delinquent utility accounts is on the rise. The Administration has identified three City of Tenino utility account holders whose recent

arrears appear, more likely than not, to be due to the adverse economical affect of the government-mandated response. These account holders do not qualify for a City of Tenino COVID-19 relief grant because their income has not been reduced to the level of the Federal Poverty Guidelines, but that has been reduced enough to force those account holders to make some difficult choices.

Accordingly, the Administration asks the Council to render a finding in the case of the three identified account holders that their arrears would not have occurred absent the COVID-19 pandemic and, therefore, are to be forgiven and reimbursement sought under the CARES Act as a legitimate COVID-19 expense incurred by the City.

Mayor Pro Tempore Gotovac introduced the topic and C/T Millard explained he was attempting to get a sense of the Council's desires about attempting to pro-actively assist the City's utility customers when it appears from the City's records that a customer may be having a COVID-19 related challenge.

CALL TO ORDER

Mayor Pro Tempore Gotovac called the meeting to order at 7:30 p.m.

PRESENT

Councilmember Linda Gotovac as Mayor Pro Tem

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Rachel Davidson

ABSENT

Councilmember Dave Watterson

AGENDA APPROVAL

3. Agenda for the August 11, 2020, Regular Meeting of the Tenino City Council.

Recommended action: Move to approve the agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton to approve the agenda as presented.

Voting Yea: Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 3/0.

APPROVAL OF MINUTES

4. Minutes of the July 28, 2020 Regular Meeting of the Tenino City Council

Recommended Action: Move to approve the minutes of the July 28, 2020 Regular Meeting of the Tenino City Council as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton to approve the minutes of the July 28, 2020 Regular Meeting of the Tenino City Council as presented.

Voting Yea: Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 3/0.

CONSENT CALENDAR

- 5. Payroll EFT's in the amount of 66,975.25 and Claims Checks #29258 through #29283, and other EFT's in the amount of \$28,681.82 for a Grand Total of \$95,657.07

Recommended action: Move to approve EFT's and Vouchers as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton to approve the Consent Calendar consisting of Payroll EFT's in the amount of 66,975.25 and Claims Checks #29258 through #29283, and other EFT's in the amount of \$28,681.82 for a Grand Total of \$95,657.07.

Voting Yea: Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion carries 3/0.

- 6. Liquor and Cannabis Licenses:

New Licenses: Whitewood Cider

Renewals: Nine Dragons

Recommended action: Move to approve the LCB applications as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton to approve the Liquor and Cannabis Licenses as presented.

Voting Yea: Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 3/0.

EXECUTIVE SESSION

None

PRESENTATIONS

None

PUBLIC COMMENTS

None

PUBLIC HEARING

None

PROCLAMATIONS

None

OLD BUSINESS

7. Chief Swain has negotiated a proposed Interlocal Agreement with the Lewis County Sheriff's Office for the "Use of Jail Facilities" as an additional option available for the Tenino Police Department.

This agreement has been reviewed by City Attorney Hughes whose only caution is that we budget an appropriate amount for inmate medical care in the upcoming budget.

Recommended action: Move to authorize Mayor Fournier to enter into an Interlocal Agreement with the Lewis County Sheriff's Office for the Use of Jail Facilities.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton to approve Mayor Fournier to enter into an Interlocal Agreement with the Lewis County Sheriff's Office for the Use of Jail Facilities.

Voting Yea: Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 3/0.

NEW BUSINESS

8. The SCAP Grant application for Ritter Street must include a funding commitment in the amount of \$31,107.00 as the matching component.

Recommended action: Move to approve the commitment of \$31,107.00 in fiscal year 2021 as matching funds for the Ritter Street SCAP Grant proposal.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Davidson to approve the commitment of \$31,107.00 in fiscal year 2021 as matching funds for the Ritter Street SCAP Grant proposal.

Voting Yea: Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 3/0.

9. Some utility customers have been adversely affected by the COVID-19 emergency such that they have been unable to pay all, or a significant portion, of their City water and sewer utility bills. These individuals have not been reduced to the level of the Federal Poverty Guidelines, and so do not qualify for a City of Tenino COVID-19 Relief Grant.

Recommended action: Move to find that the inability to pay any portion of a City utility account is detrimental to the health and welfare of the Citizens of Tenino and injures the City as a whole. Further move to forgive the utility arrearages for those customers who can prove their inability to pay any portion of their City utility account due either to COVID-19 or to the government-mandated response thereto, but who do not qualify for a City of Tenino COVID-19 Relief Grant. Move also to confer the authority for making future such decisions regarding individual account holders to the Clerk/Treasurer.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton to approve to forgive the utility arrearages for those customers who can prove their inability to pay any portion of their City utility account due either to COVID-19 or to the government-mandated response thereto, but who do not qualify for a City of Tenino COVID-19 Relief Grant. Move also to confer the authority for making future such decisions regarding individual account holders to the Clerk/Treasurer.

Voting Yea: Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 3/0.

RESOLUTIONS

None

ORDINANCES

None

REPORTS

Library: Linda reported they still remain closed to the public pending cleaning issues resolution.

Museum: Councilmember O'Callahan reported they are open on the weekends and are starting to do more posting on their website and facebook.

ARCH: Mayor Pro-Tem Gotovac invited the public to apply for the opening on this Commission. The application is on the City's website.

10. 1) Chamber of Commerce
- 2) Economic Development Council (EDC)
- 3) Experience Olympia & Beyond (VCB)
- 4) Fire District
- 5) Library
- 6) Museum

Library: Linda reported they still remain closed to the public pending cleaning issues resolution.

Museum: Councilmember O'Callahan reported they are open on the weekends and are starting to do more posting on their website and facebook.

11. 1) ARCH Commission: Mayor Pro-Tem Gotovac invited the public to apply for the opening on this Commission. The application is on the City's website.
- 2) Civil Service Commission
- 3) Planning Commission

- 4) Facade Improvement Grant Review Committee
 - 5) Finance Committee
 - 6) Public Safety Committee
12. 1) Chief of Police
- 2) Director of Public Works
 - 3) City Planner / Building Official
 - 4) City Attorney
 - 5) Clerk/Treasurer: C/T Millard provided a written report.
 - 6) Mayor
13. 1) Bucoda/Tenino Healthy Action Team (BTHAT)
- 2) Community Investment Partnership (CIP)
 - 3) Solid Waste Advisory Board
 - 4) TCOMM/911
 - 5) Tenino School Board: Councilmember Davidson reported the school has decided school will not be opening face to face until maybe January. It will all be remote learning. The Middle School sports are going strong. She will not have another report until January 2021.
 - 6) Thurston Regional Planning Council (TRPC)
 - 7) South Thurston Economic Development Initiative (STEDI)
 - 8) Transportation Policy Board

PUBLIC COMMENTS 2

George Sharp: Mr. Sharp informed the Council and public that the Thurston Strong Micro Business Grants and Childcare Provider Grants are available through the Thurston Economic Development Council, and that Personal Protective Equipment is still being distributed at no cost at their business offices in Lacey.

ANNOUNCEMENTS

14. The Association of Washington Cities' Center for Quality Communities has issued an appeal for scholarship donations. Please see the attached flyer for details.

ADJOURNMENT

Meeting adjourned at 7:47 pm.

4.

File Attachments for Item:

4. Current status of Land Development applications/projects.

PROJECT STATUS UPDATE

	PROJECT NAME/DESCRIPTION	STAFF CONTACT	STATUS	TARGET / UPDATES / NEXT STEPS
SW WA AGRICULTURAL AND INNOVATION PARK				
1	Infrastructure Extension	John	75% complete	Installation of Service Lines
2	Construction of 1st Building	EDC	On Hold	Site Prep
3	Obtaining Tenants	EDC	Ongoing	
LDR AMENDMENTS				
1	Review TMC for Possible Amendments	Dan		
COMPREHENSIVE PLAN AMENDMENTS / ANNEXATIONS				
1	Zoning Change for Peterson Property	Dan		From Commercial to Multi-Family Residential
2	Zoning Change for Properties along Railroad	Dan		From Residential to Commercial or Industrial
3	Expanding UGB to encompass Miles S&G holdings	Dan		
4	Other changes to City Limits or UGB	Dan		
5	Incorporate Creative District	George Sharp		
6	Incorporate Economic Development Chapter	George Sharp		
SPECIAL STUDIES				
1	Shoreline Master Program Update	Dan		Amend SCJ SOW
2	Development of Habitat Conservation Plan (HCP)	John		Obtain Grant from USFW
ECONOMIC DEVELOPMENT				
1	Develop Comp Plan Economic Development Chapter	George Sharp		
2	Develop Creative District "Master Plan"	George Sharp		
CURRENT PLANNING, DEVELOPMENT, REVIEW				
1	Hidden Meadow	Dan	Construction Underway	16/30 building permits issued
2	Johnson Short Plat	Dan		4 Building permits issued
3	My Rock Pile, LLC BLA	Dan		Recorded
4	Card Lock Facility	Dan	Plan Review	
5	Bowen Lot Split	Dan	Planning Commission	Recommend approval

File Attachments for Item:

5. Comes now Ms. Lola Bowen-Stancil, through her personal representative Ms. Renee Bowen Corcoran, and requests a lot split under the provisions of TMC 114.100.040.

Recommended action: Move to approve the Lot Split application that would restore the original legal descriptions for Lots 1, 2, and 3 as per tax parcel 74902001700

City of Tenino *Washington*

149 Hodgen Street South PO Box 4019 Tenino, WA 98589 (360) 264-2368

LOT SPLIT
THURSTON COUNTY ASSESSOR'S PARCEL 74902001700,
128 MCARTHUR ST S.

STAFF REPORT: DAN PENROSE, CITY PLANNER
August 12, 2020

OWNERS: Lola Bowen-Stancil, owner
Renee Bowen Corcoran, owner representative

APPLICANT: Same

REQUEST: The owner of the property at 128 McArthur Street S is requesting a lot split to a previously combined parcel on McArthur Street approximately 100 south feet of Sussex Street. The lot boundaries would be restored according to the previously defined legal description of SS-9409.

STAFF RECOMMENDATION

Staff recommends **APPROVAL** of the Lot Split request based upon finding the request meets the requirements of TMC Chapter 114.100.040.

SUGGESTED MOTION

Move to **APPROVE** 128 McArthur Street S Lot Split application as presented by Staff; finding that the request meets the requirements of TMC 114.100.040.

BACKGROUND

On August 6, 1952, Lots 17 and 18 in Block 20, Snyder and Steven's Plat were platted and recorded under Auditor's file No. 508319. A variance on the lot size was granted by the Tenino Town Council on March 3, 1981. On March 9, 1982 a short subdivision was recorded as SS-9409 (auditors file number 8203100012) that further divided the property into a total of three lots. A series of easements were completed on each of the properties on March 18 2009.

Sometime thereafter the three properties, which each have a rental structure on them, were combined into a single parcel number (TPN 74902001700) for ease of tax purposes. The owner is making a request, per Tenino Municipal Code 114.100.040, to restore the legal lot lines separating Lots 1,2 and 3. There will not be a change to the recorded easements.

On Friday August 6, 2020 the owner confirmed that there have been no substantive changes to the use on the property and no modifications of the environment on the lot since it was combined. The owner confirms that the split would not result in the violation of any Land Use provision contained in the Tenino Municipal Code.

If approved, a Lot Split Form shall be completed and submitted to the City for Processing through the County Auditor. When the form has been recorded by the County Auditor the lot split shall be considered complete.