

City of Tenino

149 Hodgen Street South
Tenino, WA 98589

City Council Meeting
Tuesday, May 23, 2023 at 7:00 PM

Agenda

WORK SESSION

1. RV Ordinance

The RV ordinance has been the topic of discussion on many work sessions. How would the council like to proceed with this Ordinance.

2. Public Safety Sales Tax Discussion

Recommended Action: None, Discussion Only.

CALL TO ORDER

AGENDA APPROVAL

3. Agenda for the Regular Meeting of the 5/23/23.

Recommended Action: Motion to approve the agenda as presented.

APPROVAL OF MINUTES

4. Meeting Minutes for 5/9/2023

Recommended Action: Motion to approve 5/9/2023 meeting minutes as presented.

CONSENT CALENDAR

5. Consent Calendar consisting of May 10, 2023 through May 23, 2023:

Payroll EFT's in the amount of \$87,754.18 Claims Checks #31411 through #31440 and EFT's in the amount of \$147,048.02 Check #31410 is Voided

for a grand total of \$234,802.20

Liquor Cannabis License: Los Compadres Mexican Restaurant.

Recommended Action: Move to approve the consent calendar as presented.

EXECUTIVE SESSION

PRESENTATIONS

- [6.](#) Timberland Regional Library Presentation on the annual report.

Recommended Action: None. Presentation only

PUBLIC COMMENTS

PUBLIC HEARING

PROCLAMATIONS

OLD BUSINESS

- [7.](#) TIB Updated Cost Estimate

Recommended Action: Motion to approve TIB cost estimate.

- [8.](#) SS Senior Services Agreement

Recommended Action: motion to approve SS Senior Services Agreement.

NEW BUSINESS

- [9.](#) Contract Award Notice for Hodgden Street project

Recommended Action: Motion to approve contract award notice recommended by Gibbs & Olson.

- [10.](#) BHC Client Amendment

Attached is an Amendment to the contract to reduce the contracted fee schedule (not fixed fees) for plan review (what the city can collect according to the county structure), adjust the BO fee (at what the city can collect), and update the inspection fee (still under what the city collect can collect – city collects added \$25 per hour when hourly).

Recommended Action: Motion to approve amended contract with BHC Consultants.

- [11.](#) Code Enforcement Spring Cleanup letter

Recommended Action: Motion to approve letter be placed in next months water bills.

RESOLUTIONS

- [12.](#) Resolution 2023-02

A RESOLUTION OF THE City of Tenino, WASHINGTON, AUTHORIZING SUBMISSION OF AN APPLICATION FOR A COMMUNITY ECONOMIC REVITALIZATION BOARD LOAN IN THE APPROXIMATE AMOUNT OF \$1.5 Million AND AUTHORIZING THE City of Tenino TO ENTER INTO AN AGREEMENT FOR SUCH FUNDING

Recommended Action: Motion to approve the City to Apply for the CERB funding.

- [13.](#) Resolution 2023-03

A resolution Amending the 2023 Fee Schedule

Recommended Action: Motion to approve Resolution 2023-03

ORDINANCES

REPORTS

14. 1) Chamber of Commerce

2) Economic Development Council (EDC)

3) South Thurston Economic Development Initiative (STEDI)

4) ARCH Commission

5) Experience Olympia & Beyond (VCB)

6) South Thurston Fire

7) Library

8) Museum

9) Tenino Community Service Center

15. 1) Civil Service Commission

2) Façade Improvement Grant Review Committee

3) Finance Committee

4) Planning Commission

5) Public Safety Committee

16. 1) Chief of Police

2) Director of Public Works

3) Clerk/Treasurer

4) Code Enforcement/Building Inspector

5) PARC Specialist

6) City Attorney

7) City Planner

8) Mayor

17. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Solid Waste Advisory Board

3) TCOMM/911

4) Tenino School Board

5) Thurston Regional Planning Council (TRPC)

6) Transportation Policy Board

7) Legislature

PUBLIC COMMENTS 2

ANNOUNCEMENTS

ADJOURNMENT

File Attachments for Item:

1. RV Ordinance

The RV ordinance has been the topic of discussion on many work sessions. How would the council like to proceed with this Ordinance.

ORDINANCE _____

**AN ORDINANCE OF THE CITY OF TENINO,
WASHINGTON, ADDING CHAPTER [fill in],
RECREATIONAL VEHICLE AND TRAVEL TRAILER
TEMPORARY OCCUPANCY, TO THE TENINO
MUNICIPAL CODE**

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WHEREAS, a recreational vehicle or travel trailer (collectively “RV”) located in a residential lot within the City of Tenino for conditional temporary occupancy is beneficial to residents who may need family or friends nearby for to assist with safety and care, who have family or friends in the process of relocating, and for various other reasons; and

WHEREAS, the City currently allows under TMC 108.40.140 for temporary stays in permitted RV parks; and

WHEREAS, the City must balance the benefits of temporary RV occupancy on residential lots with problems that may be associated with unrestricted occupancy.

NOW THEREFORE, the City Council of the City of Tenino, Washington, do ordain as follows:

Section I. It is the intention of the City Council, and it is hereby ordained, that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances, City of Tenino, Washington, and the section of the code and this ordinance may be renumbered to accomplish that intention.

Section II. A new chapter numbered _____, and titled “Temporary Occupancy of Recreational Vehicles on Residential Lots,” shall be added to the Tenino Municipal Code as described in Exhibit A attached hereto, made part hereof, and incorporated herein by reference.

Section III. This Ordinance shall become effective five (5) days after publication as required by law.

Adopted by the Tenino City Council and approved by its Mayor this _____ day of August, 2022.

Wayne Fournier, Mayor

Attest:

Jen Scharber, Acting Clerk/Treasurer

First reading: [date]
Second reading: [date]

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Approved as to Form:

Richard L. Hughes, City Attorney

Temporary Occupancy of Recreational Vehicle or Travel Trailer

A recreational ~~v~~ehicle (RV) or ~~t~~ravel ~~t~~railer located on a residential lot of record may be temporarily occupied for a time period of 120 days subject to compliance with the standards set forth in this Section. Recreational vehicles, travel trailers or tents located within a recreational vehicle park or other public areas are ~~not~~ subject to other standards set forth in ~~this section~~ the Tenino Municipal Code, or as established by City Staff consistent with the Tenino Municipal Code.

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- 1. Temporary occupancy of a recreational vehicle or travel trailer is permitted in all appropriate zones when in compliance with the following:

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- A. Within the city limits, only a recreational vehicle or travel trailer located on a lot developed with a principal dwelling unit or dwelling under construction or remodel may be occupied for the temporary time of ~~up to 120 60 days, and be renewed up to an additional 60 days, as determined by the City without submission of another permit application.~~ Occupancy of RVs or travel trailers on developed residential property of less than 30 consecutive days within a ~~120 day~~ 120-day period do not need City approval.

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- B. Recreational vehicles or travel trailers shall be in good working order and maintained such that their appearance is not unsightly as determined by the City in such a condition as to provide for safe and effective use, and not be more than 10 years old.

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Commented [RH1]: Excluding 30 day periods should reduce the administrative burden for the city.

- C. ~~A recreational vehicle or travel trailer parked on a public right of way or easement shall not be occupied.~~

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- ~~D.~~ C. Recreational vehicles or travel trailers shall not be placed in critical areas or their associated buffers.

Commented [RH2]: I don't think you want to have this here. There may be Boise decision implications.

- D. Recreational vehicles or travel trailers shall have access to adequate power and water at the site. In addition, through the permitting process, methods of wastewater disposal shall be established. If connection to the City sewer system is established through an approved connection, the property owner will be charged \$25.00 per month on the utility customer's utility bill. No grey or black water shall be discharged on the property. Any evidence of such will cause immediate revocation of the temporary occupancy permit. The utility customer will be responsible for any unpaid charges as a result of occupancy of an RV or trailer on the corresponding residential property.

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- ~~D.~~ b.a. City staff will prepare an application for temporary occupancy consistent with this ordinance. All proposals applications for temporary occupancy of Recreational Vehicle or Travel Trailer permit within City limits shall include

a statement of the type of recreational vehicle, how water and sewer services will be provided.

~~E.~~ No generators are allowed to power the recreational vehicle or travel trailer under this permit.

~~E.F.~~ Garbage and sanitation shall be disposed of in a manner approved by the City.

~~G.~~ Recreational vehicles or travel trailers shall only be placed in side yards or back yards of the lot instead of the front of a residence. Where a house exists on the neighboring property, a minimum of 10' clearance shall be maintained from the property lines. ~~Establishment of use can not/cannot impact neighboring properties. All City standards related to a single-family/single-family dwelling shall apply unless specifically changed here.~~ A maximum of 1 RV or trailer is allowed per lot.

~~F.H.~~ At the discretion of the City, temporary occupancy of an RV or travel trailer shall include a site plan or map showing proposed placement of the RV or travel trailer on the property.

~~— All proposals for temporary occupancy of RV or travel trailer within City limits shall include a site plan showing proposed placement of RV or travel trailer on parcel.~~

~~H.I.~~ The recreational vehicle or travel trailer shall be removed from the lot within 14 days after expiration of the temporary occupancy period except the recreational vehicle or travel trailer may remain on site unoccupied if the person or entity in control of the ~~the~~ property is the legal or registered owner, subject to any City requirements for storage of recreational vehicles or travel trailers.

~~I.J.~~ ~~A recreational vehicle or travel trailer may be occupied for up to 14 days per year without a temporary use permit.~~

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~~2.~~ ~~An approval for the temporary occupancy of a recreational vehicle or travel trailer is valid for a maximum of 120 days when in compliance with this standard. Extensions of this approval may be granted on a case by case basis, when needed, for an additional 120 days.~~

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~~4.2.~~ Unless specifically different here, all City codes must be met. The occupancy of RVs and travel trailers on residential property is not intended to modify the amend any other section of the Tenino Municipal Code pertaining to the use, parking, storage, abandonment of RV's and travel trailers, or any other section generally.

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~~3.~~ ~~This ordinance will expire 1 year from time of adoption unless extended by the City Council. During this period there will only be 10 permits allowed at any one time City staff will have discretion to limit the number of permits for occupancy issued as described herein based on the City's financial and staffing capacity.~~

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~~5.4.~~ Violation of a temporary occupancy permit shall be punishable as a class 1 civil infraction pursuant RCW 7.80.120, in addition to other civil penalties that may be applicable to such violation, such as for vehicle abandonment.

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2.

File Attachments for Item:

2. Public Safety Sales Tax Discussion

Recommended Action: None, Discussion Only.

Local sales & use tax rates and changes

Local sales/use tax changes

(Effective April 1, 2023)

City of Bridgeport

Sales and use tax within the City of Bridgeport will increase one-tenth of one percent (.001). The tax will be used for public safety purposes.

City of Kelso

Sales and use tax within the City of Kelso will increase one-tenth of one percent (.001). The tax will be used for transportation services.

City of Lake Forest Park

Sales and use tax within the City of Lake Forest Park will increase one-tenth of one percent (.001). The tax will be used for transportation services.

City of Lake Stevens

Sales and use tax within the City of Lake Stevens will increase two-tenths of one percent (.002). The tax will be used for transportation services.

City of Longview

Sales and use tax within the City of Longview will increase one-tenth of one percent (.001). The tax will be used for housing and related services.

City of Pacific

Sales and use tax within the City of Pacific will increase one-tenth of one percent (.001). The tax will be used for transportation services.

City of Poulsbo

Sales and use tax within the City of Poulsbo will increase one-tenth of one percent (.001). The tax will be used for transportation services.

City of Vancouver

Sales and use tax within the City of Vancouver will increase one-tenth of one percent (.001). The tax will be used for transportation services.

Wahkiakum County

Sales and use tax within Wahkiakum County will increase two-tenths of one percent (.002). The tax will be used for emergency communication systems and facilities.

Small Business Requirements and Resources Webinars

Attend a webinar with business-friendly representatives from the Washington state Departments of Revenue, Employment Security, Labor & Industries, and the Governor’s Office of Regulatory Innovation and Assistance. We’ve teamed up to bring important information to businesses. Choose from one of the following webinars:

- Start a Business in Washington state.
- Grow your business in Washington state.

Register now at dor.wa.gov/SBRR. Can’t wait for the next session? You’ll also find a pre-recorded version available for each webinar.



Boundary changes (annexations)

(Effective April 1, 2023)

The following locations have annexations/boundary changes this quarter. To look up a specific address, please see our tax rate lookup tool at dor.wa.gov for details.

Benton County
Kennewick

Grant County
Mattawa

Chelan County
Wenatchee

Grays Harbor County
Elma

Clark County
Ridgefield

Yakima County
Grandview

Franklin County
Pasco

Local sales and use tax rates

Tax changes are blue and bolded

Effective April 1 - June 30, 2023

(We update tax rates every quarter. Please visit dor.wa.gov for current rates.)

Note: For footnote information, please see the bottom of page 6.

Location		Sales/Use Tax		
County/City	Loc. Code	Local Rate	State Rate	Combined Sales Tax (1)
ADAMS				
Unincorp. Areas	0100	.015	.065	.080
Hatton	0101	.015	.065	.080
Lind	0102	.015	.065	.080
Othello	0103	.017	.065	.082
Ritzville	0104	.015	.065	.080
Washtucna	0105	.015	.065	.080
ASOTIN				
Unincorp. Areas	0200	.015	.065	.080
Asotin (City)	0201	.015	.065	.080
Clarkston	0202	.017	.065	.082
BENTON				
Unincorp. Areas	0300	.016	.065	.081
Unincorp. PTBA*	0333	.022	.065	.087
Benton City	0301	.022	.065	.087
Kennewick	0302	.022	.065	.087
Prosser	0303	.022	.065	.087
Richland	0304	.022	.065	.087
West Richland	0305	.022	.065	.087
CHELAN				
Unincorp. Areas	0400	.018	.065	.083
Cashmere	0401	.018	.065	.083
Chelan (City)	0402	.018	.065	.083
Entiat	0403	.018	.065	.083
Leavenworth	0404	.020	.065	.085
Wenatchee	0405	.022	.065	.087
CLALLAM				
Unincorp. Areas	0500	.021	.065	.086
Forks	0501	.021	.065	.086
Port Angeles	0502	.023	.065	.088
Sequim	0503	.024	.065	.089
CLARK (Eff. 4/1/23)				
Unincorp. Areas	0600	.013	.065	.078
Cowlitz Tribe - Unincorp. Areas	0609	.013	.065	.078
Unincorp. PTBA*	0666	.020	.065	.085
Battle Ground	0601	.021	.065	.086
Camas	0602	.020	.065	.085
La Center	0603	.020	.065	.085
Cowlitz Tribe - La Center	0611	.020	.065	.085
Ridgefield	0604	.022	.065	.087
Vancouver	0605	.022	.065	.087
Washougal	0606	.020	.065	.085
Yacolt	0607	.020	.065	.085

Location		Sales/Use Tax		
County/City	Loc. Code	Local Rate	State Rate	Combined Sales Tax (1)
COLUMBIA				
Unincorp. Areas	0700	.017	.065	.082
Dayton	0701	.019	.065	.084
Starbuck	0702	.017	.065	.082
COWLITZ (Eff. 4/1/23)				
Unincorp. Areas	0800	.013	.065	.078
Castle Rock	0801	.015	.065	.080
Kalama	0802	.016	.065	.081
Kelso	0803	.017	.065	.082
Longview	0804	.017	.065	.082
Woodland	0805	.014	.065	.079
DOUGLAS (Eff. 4/1/23)				
Unincorp. Areas	0900	.013	.065	.078
Unincorp. PTBA*	0909	.018	.065	.083
Bridgeport	0901	.013	.065	.078
East Wenatchee	0902	.020	.065	.085
Mansfield	0903	.012	.065	.077
Rock Island	0904	.018	.065	.083
Waterville	0905	.018	.065	.083
FERRY				
Unincorp. Areas	1000	.015	.065	.080
Republic	1001	.015	.065	.080
FRANKLIN				
Unincorp. Areas	1100	.016	.065	.081
Unincorp. PTBA*	1111	.022	.065	.087
Connell	1101	.018	.065	.083
Kahlotus	1102	.016	.065	.081
Mesa	1103	.016	.065	.081
Pasco	1104	.024	.065	.089
GARFIELD				
Unincorp. Areas	1200	.016	.065	.081
Pomeroy	1201	.016	.065	.081
GRANT				
Unincorp. Areas	1300	.017	.065	.082
Coulee City	1301	.017	.065	.082
Electric City	1302	.017	.065	.082
Ephrata	1303	.019	.065	.084
George	1304	.019	.065	.084
Grand Coulee	1305	.019	.065	.084
Hartline	1306	.017	.065	.082
Krupp	1307	.017	.065	.082
Mattawa	1308	.019	.065	.084
Moses Lake	1309	.019	.065	.084
Quincy	1310	.017	.065	.082

2.	Location		Sales/Use Tax			Location		Sales/Use Tax		
	County/City	Loc. Code	Local Rate	State Rate	Combined Sales Tax (1)	County/City	Loc. Code	Local Rate	State Rate	Combined Sales Tax (1)
GRANT (cont.)										
	Royal City	1311	.017	.065	.082					
	Soap Lake	1312	.019	.065	.084					
	Warden	1313	.017	.065	.082					
	Wilson Creek	1315	.017	.065	.082					
GRAYS HARBOR										
	Unincorp. Areas	1400	.024	.065	.089					
	Chehalis Tribes - Unincorp. Areas	1411	.024	.065	.089					
	Aberdeen	1401	.0258	.065	.0908					
	Cosmopolis	1402	.024	.065	.089					
	Elma	1403	.024	.065	.089					
	Hoquiam	1404	.024	.065	.089					
	McCleary	1405	.024	.065	.089					
	Montesano	1406	.024	.065	.089					
	Oakville	1407	.024	.065	.089					
	Chehalis Tribes - Oakville	1413	.024	.065	.089					
	Ocean Shores	1409	.026	.065	.091					
	Westport	1408	.024	.065	.089					
ISLAND										
	Unincorp. Areas	1500	.023	.065	.088					
	Coupeville	1501	.023	.065	.088					
	Langley	1502	.023	.065	.088					
	Oak Harbor	1503	.025	.065	.090					
JEFFERSON										
	Unincorp. Areas	1600	.026	.065	.091					
	Suquamish Tribe - Unincorp. Jefferson County	1603	.026	.065	.091					
	Port Townsend	1601	.026	.065	.091					
KING (Eff. 4/1/23)										
	Unincorp. Areas	1700	.036	.065	.101					
	Unincorp. Non-RTA	4000	.022	.065	.087					
	Algona	1701	.036	.065	.101					
	Auburn/King	1702	.037	.065	.102					
	Auburn/King Non-RTA	4002	.023	.065	.088					
	Beaux Arts Village	1703	.036	.065	.101					
	Bellevue	1704	.036	.065	.101					
	Bellevue Non-RTA	4004	.022	.065	.087					
	Black Diamond	1705	.022	.065	.087					
	Bothell/King	1706	.036	.065	.101					
	Burien	1734	.036	.065	.101					
	Carnation	1707	.022	.065	.087					
	Clyde Hill	1708	.036	.065	.101					
	Covington	1712	.022	.065	.087					
	Des Moines	1709	.036	.065	.101					
	Duvall	1710	.024	.065	.089					
	Enumclaw	1711	.023	.065	.088					
	Federal Way	1732	.036	.065	.101					
	Puyallup Tribe - Federal Way	1741	.036	.065	.101					
	Hunts Point	1713	.036	.065	.101					
	Issaquah	1714	.036	.065	.101					
	Issaquah Non-RTA	4014	.022	.065	.087					
					KING (cont.)					
					Kenmore					
					Kent					
					Kent Non-RTA					
					Kirkland					
					Lake Forest Park					
					Maple Valley					
					Medina					
					Mercer Island					
					Milton/King					
					Newcastle					
					Newcastle Non-RTA					
					Normandy Park					
					North Bend					
					Pacific/King					
					Redmond					
					Redmond Non-RTA					
					Renton					
					Renton Non-RTA					
					Sammamish					
					Sammamish Non-RTA					
					SeaTac					
					Seattle					
					Shoreline					
					Skykomish					
					Snoqualmie					
					Tukwila					
					Woodinville					
					Woodinville Non-RTA					
					Yarrow Point					
					KITSAP (Eff. 4/1/23)					
					Unincorp. Areas					
					Suquamish Tribe - Unincorp. Areas					
					Bainbridge Island					
					Bremerton					
					Suquamish Tribe - Bremerton					
					Port Orchard					
					Poulsbo					
					KITTITAS					
					Unincorp. Areas					
					Cle Elum					
					Ellensburg					
					Kittitas (City)					
					Roslyn					
					South Cle Elum					
					Klickitat					
					Unincorp. Areas					
					Bingen					
					Goldendale					
					White Salmon					

2.	Location		Sales/Use Tax	
	County/City	Loc. Code	Local Rate	State Rate Combined Sales Tax (1)
LEWIS				
Unincorp. Areas	2100	.013	.065	.078
Chehalis Tribes - Unincorp. Areas	2111	.013	.065	.078
Centralia	2101	.017	.065	.082
Chehalis	2102	.017	.065	.082
Morton	2103	.013	.065	.078
Mossyrock	2104	.013	.065	.078
Napavine	2105	.013	.065	.078
Pe Ell	2106	.013	.065	.078
Toledo	2107	.013	.065	.078
Vader	2108	.013	.065	.078
Winlock	2109	.013	.065	.078
LINCOLN				
Unincorp. Areas	2200	.015	.065	.080
Almira	2201	.015	.065	.080
Creston	2202	.015	.065	.080
Davenport	2203	.015	.065	.080
Harrington	2204	.015	.065	.080
Odessa	2205	.015	.065	.080
Reardan	2206	.015	.065	.080
Sprague	2207	.015	.065	.080
Wilbur	2208	.015	.065	.080
MASON				
Unincorp. Areas	2300	.020	.065	.085
Squaxin Tribe - Unincorp. Areas	2303	.020	.065	.085
Shelton	2301	.023	.065	.088
OKANOGAN				
Unincorp. Areas	2400	.015	.065	.080
Unincorp. PTBA*	2424	.019	.065	.084
Brewster	2401	.019	.065	.084
Conconully	2402	.019	.065	.084
Coulee Dam	2403	.015	.065	.080
Elmer City	2404	.015	.065	.080
Nespelem	2405	.015	.065	.080
Okanogan (City)	2406	.020	.065	.085
Omak	2407	.019	.065	.084
Oroville	2408	.019	.065	.084
Pateros	2409	.021	.065	.086
Riverside	2410	.019	.065	.084
Tonasket	2411	.020	.065	.085
Twisp	2412	.022	.065	.087
Winthrop	2413	.020	.065	.085
PACIFIC				
Unincorp. Areas	2500	.016	.065	.081
Ilwaco	2501	.016	.065	.081
Long Beach	2502	.018	.065	.083
Raymond	2503	.016	.065	.081
South Bend	2504	.016	.065	.081

Location		Sales/Use Tax		
County/City	Loc. Code	Local Rate	State Rate	Combined Sales Tax (1)
PEND OREILLE				
Unincorp. Areas	2600	.012	.065	.077
Kalispel Tribe - Pend Oreille County	2607	.012	.065	.077
Cusick	2601	.012	.065	.077
Ione	2602	.012	.065	.077
Metaline	2603	.012	.065	.077
Metaline Falls	2604	.012	.065	.077
Newport	2605	.012	.065	.077
PIERCE (Eff. 4/1/23)				
Unincorp. Areas	2700	.029	.065	.094
Unincorp. Areas Non-RTA	4100	.015	.065	.080
Unincorp. Areas Non-RTA HBZ±	2789	.015	.065	.080
Unincorp. PTBA*	2727	.035	.065	.100
Unincorp. PTBA* Non-RTA	4127	.021	.065	.086
Unincorp. PTBA* HBZ±	2787	.021	.065	.086
Nisqually Tribe - Unincorp. Areas RTA	2725	.029	.065	.094
Nisqually Tribe - Unincorp. Areas Non-RTA	4103	.015	.065	.080
Puyallup Tribe - Unincorp. Areas Non-RTA	4105	.015	.065	.080
Puyallup Tribe - Unincorp. Areas PTBA* RTA	2745	.035	.065	.100
Auburn/Pierce	2724	.036	.065	.101
Bonney Lake	2701	.029	.065	.094
Bonney Lake Non-RTA	4101	.015	.065	.080
Buckley	2702	.015	.065	.080
Carbonado	2703	.015	.065	.080
DuPont	2704	.029	.065	.094
Eatonville	2705	.015	.065	.080
Edgewood	2720	.035	.065	.100
Puyallup Tribe - Edgewood	2739	.035	.065	.100
Fife	2706	.035	.065	.100
Puyallup Tribe - Fife	2735	.035	.065	.100
Fircrest	2707	.035	.065	.100
Gig Harbor	2708	.023	.065	.088
Gig Harbor HBZ±	2788	.023	.065	.088
Lakewood	2721	.035	.065	.100
Milton/Pierce	2709	.035	.065	.100
Puyallup Tribe - Milton	2737	.035	.065	.100
Nisqually Tribes - Lakewood	2731	.035	.065	.100
Orting	2710	.029	.065	.094
Pacific/Pierce	2723	.036	.065	.101
Puyallup	2711	.035	.065	.100
Puyallup Tribe - Puyallup	2733	.035	.065	.100
Roy	2712	.016	.065	.081
Ruston	2713	.035	.065	.100
South Prairie	2714	.015	.065	.080
Steilacoom	2715	.035	.065	.100
Sumner	2716	.029	.065	.094
Tacoma	2717	.038	.065	.105

2.	Location		Sales/Use Tax		
	County/City	Loc. Code	Local Rate	State Rate	Combined Sales Tax (1)
PIERCE (cont.)					
	Puyallup Tribe - Tacoma	2741	.038	.065	.103
	University Place	2719	.035	.065	.100
	Wilkeson	2718	.015	.065	.080
SAN JUAN					
	Unincorp. Areas	2800	.018	.065	.083
	Lummi Nation - Unincorp. Areas	2803	.018	.065	.083
	Friday Harbor	2801	.020	.065	.085
SKAGIT					
	Unincorp. Areas	2900	.017	.065	.082
	Sauk-Suiattle - Unincorp. Areas	2915	.017	.065	.082
	Swinomish Tribe - Skagit County	2909	.017	.065	.082
	Unincorp. Areas PTBA*	2929	.021	.065	.086
	Sauk-Suiattle - Unincorp. Areas PTBA*	2933	.021	.065	.086
	Swinomish Tribe - Skagit County PTBA*	2931	.021	.065	.086
	Anacortes	2901	.023	.065	.088
	Burlington	2902	.021	.065	.086
	Concrete	2903	.021	.065	.086
	Hamilton	2904	.021	.065	.086
	La Conner	2905	.021	.065	.086
	Swinomish Tribe - La Conner	2911	.021	.065	.086
	Lyman	2906	.021	.065	.086
	Mount Vernon	2907	.023	.065	.088
	Sedro-Woolley	2908	.021	.065	.086
SKAMANIA					
	Unincorp. Areas	3000	.012	.065	.077
	North Bonneville	3001	.012	.065	.077
	Stevenson	3002	.012	.065	.077
SNOHOMISH (Eff. 4/1/23)					
	Unincorp. Areas	3100	.028	.065	.093
	Unincorp. Areas Non-RTA	4200	.014	.065	.079
	Stillaguamish Tribe - Unincorp. Areas Non-RTA	4201	.014	.065	.079
	Unincorp. PTBA*	3131	.040	.065	.105
	Unincorp. PTBA* Non-RTA	4231	.026	.065	.091
	Sauk-Suiattle - Unincorp. Areas PTBA* Non-RTA	4235	.026	.065	.091
	Stillaguamish Tribe - Snohomish PTBA* Non-RTA	4237	.026	.065	.091
	Tulalip Tribes - Unincorp. PTBA* Non-RTA	4233	.026	.065	.091
	Arlington	3101	.028	.065	.093
	Stillaguamish Tribe - Arlington	3123	.028	.065	.093
	Bothell/Snohomish	3120	.040	.065	.105
	Brier	3102	.040	.065	.105
	Darrington	3103	.026	.065	.091
	Edmonds	3104	.040	.065	.105
	Everett	3105	.034	.065	.099
	Everett Non-RTA	4205	.020	.065	.085
	Gold Bar	3106	.026	.065	.091

Location			Sales/Use Tax	
County/City	Loc. Code	Local Rate	State Rate	Combined Sales Tax (1)
SNOHOMISH (cont.)				
Granite Falls	3107	.026	.065	.091
Index	3108	.026	.065	.091
Lake Stevens	3109	.028	.065	.093
Lynnwood	3110	.041	.065	.106
Marysville	3111	.029	.065	.094
Stillaguamish Tribe - Marysville	3125	.029	.065	.094
Tulalip Tribes - Marysville	3121	.029	.065	.094
Mill Creek	3119	.041	.065	.106
Monroe	3112	.029	.065	.094
Mountlake Terrace	3113	.040	.065	.105
Mukilteo	3114	.041	.065	.106
Snohomish (City)	3115	.028	.065	.093
Stanwood	3116	.028	.065	.093
Sultan	3117	.026	.065	.091
Woodway	3118	.040	.065	.105
SPOKANE				
Unincorp. Areas	3200	.016	.065	.081
Unincorp. PTBA*	3232	.024	.065	.089
Airway Heights	3201	.026	.065	.091
Kalispel Tribe - Airway Heights	3215	.026	.065	.091
Cheney	3202	.024	.065	.089
Deer Park	3203	.016	.065	.081
Fairfield	3204	.016	.065	.081
Latah	3205	.016	.065	.081
Liberty Lake	3212	.024	.065	.089
Medical Lake	3206	.024	.065	.089
Millwood	3207	.024	.065	.089
Rockford	3208	.016	.065	.081
Spangle	3209	.016	.065	.081
Spokane (City)	3210	.025	.065	.090
Spokane Valley	3213	.024	.065	.089
Waverly	3211	.016	.065	.081
STEVENS				
Unincorp. Areas	3300	.011	.065	.076
Chewelah	3301	.011	.065	.076
Colville	3302	.011	.065	.076
Kettle Falls	3303	.011	.065	.076
Marcus	3304	.011	.065	.076
Northport	3305	.011	.065	.076
Springdale	3306	.011	.065	.076
THURSTON				
Unincorp. Areas	3400	.016	.065	.081
Chehalis Tribes - Unincorp. Areas	3409	.016	.065	.081
Nisqually Tribes - Unincorp. Areas	3415	.016	.065	.081
Squaxin Tribes - Unincorp. Areas	3413	.016	.065	.081
Unincorp. PTBA*	3434	.028	.065	.093
Nisqually Tribes - Unincorp. Areas PTBA*	3417	.028	.065	.093

2.	Location		Sales/Use Tax		
	County/City	Loc. Code	Local Rate	State Rate	Combined Sales Tax (1)
THURSTON (cont.)					
	Bucoda	3401	.016	.065	.081
	Lacey	3402	.030	.065	.095
	Nisqually Tribes - Lacey	3419	.030	.065	.095
	Olympia	3403	.030	.065	.095
	Rainier	3404	.016	.065	.081
	Tenino	3405	.016	.065	.081
	Tumwater	3406	.030	.065	.095
	Chehalis Tribes - Tumwater.....	3411	.030	.065	.095
	Yelm	3407	.028	.065	.093
WAHIAKUM (Eff. 4/1/23)					
	Unincorp. Areas	3500	.013	.065	.078
	Cathlamet	3501	.013	.065	.078
WALLA WALLA					
	Unincorp. Areas	3600	.016	.065	.081
	Unincorp. PTBA*	3636	.022	.065	.087
	College Place	3601	.022	.065	.087
	Prescott	3602	.016	.065	.081
	Waitsburg	3603	.018	.065	.083
	Walla Walla (City)	3604	.024	.065	.089
WHATCOM					
	Unincorp. Areas	3700	.015	.065	.080
	Lummi Nation - Unincorp. Areas	3711	.015	.065	.080
	Unincorp. PTBA*	3737	.021	.065	.086
	Lummi Nation - Unincorp. Areas PTBA*	3739	.021	.065	.086
	Bellingham	3701	.023	.065	.088
	Lummi Nation - Bellingham ..	3713	.023	.065	.088
	Blaine	3702	.023	.065	.088
	Everson	3703	.021	.065	.086
	Ferndale	3704	.023	.065	.088
	Lummi Nation - Ferndale	3709	.023	.065	.088
	Lynden	3705	.023	.065	.088
	Nooksack	3706	.021	.065	.086
	Sumas	3707	.021	.065	.086
WHITMAN					
	Unincorp. Areas	3800	.014	.065	.079
	Albion	3801	.014	.065	.079
	Colfax	3802	.014	.065	.079
	Colton	3803	.014	.065	.079
	Endicott	3804	.014	.065	.079
	Farmington	3805	.014	.065	.079
	Garfield	3806	.014	.065	.079
	LaCrosse	3807	.014	.065	.079
	Lamont	3808	.014	.065	.079
	Malden	3809	.014	.065	.079
	Oakesdale	3810	.014	.065	.079
	Palouse	3811	.014	.065	.079
	Pullman	3812	.014	.065	.079

Location		Sales/Use Tax		
County/City	Loc. Code	Local Rate	State Rate	Combined Sales Tax (1)
WHITMAN (cont.)				
Rosalia	3813	.014	.065	.079
St. John	3814	.014	.065	.079
Tekoa	3815	.014	.065	.079
Uniontown	3816	.014	.065	.079
YAKIMA				
Unincorp. Areas	3900	.015	.065	.080
Grandview	3901	.015	.065	.080
Granger	3902	.015	.065	.080
Harrah	3903	.015	.065	.080
Mabton	3904	.015	.065	.080
Moxee City	3905	.015	.065	.080
Naches	3906	.015	.065	.080
Selah	3907	.018	.065	.083
Sunnyside	3908	.017	.065	.082
Tieton	3909	.015	.065	.080
Toppenish	3910	.015	.065	.080
Union Gap	3911	.017	.065	.082
Wapato	3912	.015	.065	.080
Yakima (City)	3913	.018	.065	.083
Zillah	3914	.015	.065	.080

Footnotes:

- (1) Combined sales tax includes the 6.5% state rate, the local rate, and Regional Transit Authority (RTA) rate.
If you have rate questions, go to our web site at dor.wa.gov, or call 360-705-6705.
- ± HBZ - Hospital Benefit Zone
- Unincorporated Areas are locations outside incorporated city limits.
- * PTBA - Public Transportation Benefit Area

For tax assistance or to request this document in an alternate form please call 360-705-6705. Teletype (TTY) users may use the Washington Relay Service by calling 711.

PDF RCW 82.14.450

Sales and use tax for counties and cities.

(1) A county legislative authority may submit an authorizing proposition to the county voters at a primary or general election and, if the proposition is approved by a majority of persons voting, impose a sales and use tax in accordance with the terms of this chapter. The title of each ballot measure must clearly state the purposes for which the proposed sales and use tax will be used. The rate of tax under this section may not exceed three-tenths of one percent of the selling price in the case of a sales tax, or value of the article used, in the case of a use tax.

(2)(a) A city legislative authority may submit an authorizing proposition to the city voters at a primary or general election and, if the proposition is approved by a majority of persons voting, impose a sales and use tax in accordance with the terms of this chapter. The title of each ballot measure must clearly state the purposes for which the proposed sales and use tax will be used. The rate of tax under this subsection may not exceed one-tenth of one percent of the selling price in the case of a sales tax, or value of the article used, in the case of a use tax. A city may not begin imposing a tax approved by the voters under this subsection prior to January 1, 2011.

(b) If a county adopts an ordinance or resolution to submit a ballot proposition to the voters to impose the sales and use tax under subsection (1) of this section prior to a city within the county adopting an ordinance or resolution to submit a ballot proposition to the voters to impose the tax under this subsection, the rate of tax by the city under this subsection may not exceed an amount that would cause the total county and city tax rate under this section to exceed three-tenths of one percent. This subsection (2)(b) also applies if the county and city adopt an ordinance or resolution to impose sales and use taxes under this section on the same date.

(c) If the city adopts an ordinance or resolution to submit a ballot proposition to the voters to impose the sales and use tax under this subsection prior to the county in which the city is located, the county must provide a credit against its tax under subsection (1) of this section for the city tax under this subsection to the extent the total county and city tax rate under this section would exceed three-tenths of one percent.

(3) The tax authorized in this section is in addition to any other taxes authorized by law and must be collected from those persons who are taxable by the state under chapters 82.08 and 82.12 RCW upon the occurrence of any taxable event within the county.

(4) The retail sale or use of motor vehicles, and the lease of motor vehicles for up to the first thirty-six months of the lease, are exempt from tax imposed under this section.

(5) One-third of all money received under this section must be used solely for criminal justice purposes, fire protection purposes, or both. For the purposes of this subsection, "criminal justice purposes" has the same meaning as provided in RCW 82.14.340, except that from May 13, 2021, through December 31, 2023, "criminal justice purposes" includes local government programs which have a reasonable relationship to reducing the numbers of people interacting with the criminal justice system including, but not limited to, reducing homelessness or improving behavioral health.

(6) Money received by a county under subsection (1) of this section must be shared between the county and the cities as follows: 60 percent must be retained by the county and 40 percent must be distributed on a per capita basis to cities in the county.

(7) Tax proceeds received by a city imposing a tax under this section must be shared between the county and city as follows: 15 percent must be distributed to the county and 85 percent is retained by the city.

[2021 c 296 § 6; 2010 c 127 § 1; 2009 c 551 § 1; 2007 c 380 § 1; 2003 1st sp.s. c 24 § 2.]

2

NOTES:

Finding—Intent—Effective date—2021 c 296: See notes following RCW 82.14.310.

Finding—Intent—2003 1st sp.s. c 24: "The legislature finds that local governments in the state of Washington face enormous challenges in the area of criminal justice and public health. It is the legislature's intent to allow general local governments to raise revenues in order to better protect the health and safety of Washington state and its residents. It is further the intent of the legislature to provide such local governments relief from regulatory burdens that do not harm the public health and safety of the citizens of the state as a means of minimizing the need to generate new revenues authorized under this act." [2003 1st sp.s. c 24 § 1.]

Effective date—2003 1st sp.s. c 24: "This act is necessary for the immediate preservation of the public peace, health, or safety, or support of the state government and its existing public institutions, and takes effect July 1, 2003." [2003 1st sp.s. c 24 § 6.]

Severability—2003 1st sp.s. c 24: "If any provision of this act or its application to any person or circumstance is held invalid, the remainder of the act or the application of the provision to other persons or circumstances is not affected." [2003 1st sp.s. c 24 § 7.]

PDF **RCW 82.14.340****Additional sales and use tax for criminal justice purposes—Referendum—Expenditures.**

(1) The legislative authority of any county may fix and impose a sales and use tax in accordance with the terms of this chapter, provided that such sales and use tax is subject to repeal by referendum, using the procedures provided in RCW 82.14.036. The referendum procedure provided in RCW 82.14.036 is the exclusive method for subjecting any county sales and use tax ordinance or resolution to a referendum vote.

(2) The tax authorized in this section is in addition to any other taxes authorized by law and must be collected from those persons who are taxable by the state pursuant to chapters 82.08 and 82.12 RCW upon the occurrence of any taxable event within such county. The rate of tax equals one-tenth of one percent of the selling price (in the case of a sales tax) or value of the article used (in the case of a use tax).

(3) When distributing moneys collected under this section, the state treasurer must distribute 10 percent of the moneys to the county in which the tax was collected. The remainder of the moneys collected under this section must be distributed to the county and the cities within the county ratably based on population as last determined by the office of financial management. In making the distribution based on population, the county must receive that proportion that the unincorporated population of the county bears to the total population of the county and each city must receive that proportion that the city incorporated population bears to the total county population.

(4) Moneys received from any tax imposed under this section must be expended for criminal justice purposes. Criminal justice purposes are defined as activities that substantially assist the criminal justice system, which may include circumstances where ancillary benefit to the civil justice system occurs, and which includes domestic violence services such as those provided by domestic violence programs, community advocates, and legal advocates, as defined in RCW 70.123.020. After May 13, 2021, through December 31, 2023, criminal justice purposes includes local government programs which have a reasonable relationship to reducing the numbers of people interacting with the criminal justice system including, but not limited to, reducing homelessness or improving behavioral health.

(5) In the expenditure of funds for criminal justice purposes as provided in this section, cities and counties, or any combination thereof, are expressly authorized to participate in agreements, pursuant to chapter 39.34 RCW, to jointly expend funds for criminal justice purposes of mutual benefit. Such criminal justice purposes of mutual benefit include, but are not limited to, the construction, improvement, and expansion of jails, court facilities, juvenile justice facilities, and services with ancillary benefits to the civil justice system.

[2021 c 296 § 5; 2010 c 127 § 3; 1995 c 309 § 1; 1993 sp.s. c 21 § 6. Prior: 1991 c 311 § 5; 1991 c 301 § 16; 1990 2nd ex.s. c 1 § 901.]

NOTES:

Finding—Intent—Effective date—2021 c 296: See notes following RCW 82.14.310.

Effective dates—1993 sp.s. c 21: See note following RCW 82.14.310.

Severability—1991 c 311: See note following RCW 82.14.310.

Retroactive application—1991 c 311: See note following RCW 82.14.330.

Finding—1991 c 301: See note following RCW 10.99.020.

Severability—1990 2nd ex. s. c 1: See note following RCW 82.14.300.

Sales and use tax for high capacity transportation service limited by imposition of tax under RCW 82.14.340: RCW 81.104.170.

4.

File Attachments for Item:

4. Meeting Minutes for 5/9/2023

Recommended Action: Motion to approve 5/9/2023 meeting minutes as presented.

**City Council Meeting
Tuesday, May 09, 2023**

Minutes

WORK SESSION

Mayor Fournier convened the work session at 7:00 pm with

PRESENT

Councilmember Linda Gotovac
Councilmember Elaine Klamn
Councilmember John O'Callahan
Councilmember Jason Lawton
Councilmember Rachel Davidson.

At the request of the Mayor, C/T Scharber explained to Council the catastrophic server failure the City has just been informed of by our IT company.

1. Public Safety Sales Tax Discussion

Recommended Action: None, Discussion Only.

Mayor Fournier went over the sales tax with Council explaining the reason for it.

2. RV Ordinance

Recommended Action: None, discussion only.

No additional discussion held.

CALL TO ORDER

Mayor Fournier convened the Council meeting at 7:30 pm with,

PRESENT

Councilmember Linda Gotovac
Councilmember Elaine Klamn
Councilmember John O'Callahan
Councilmember Jason Lawton
Councilmember Rachel Davidson.

AGENDA APPROVAL

3. Agenda for the Regular Meeting of the 5/9/23.

Recommended Action: Motion to approve the agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 5/0.

APPROVAL OF MINUTES

- 4. Meeting Minutes for 4/25/2023

Recommended Action: Motion to approve 4/25/2023 meeting minutes as presented.

CONSENT CALENDAR

- 5. Consent Calendar consisting of April 26, 2023 through May 9, 2023:

Payroll EFT's in the amount of \$58,142.35 Claims Checks #31373 through #31409 and EFT's in the amount of \$590,238.87

for a grand total of \$648,381.22

Liquor Cannabis License: None

Recommended Action: Move to approve the consent calendar as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 5/0.

EXECUTIVE SESSION

None

PRESENTATIONS

None

PUBLIC COMMENTS

None

PUBLIC HEARING

None

PROCLAMATIONS

None

OLD BUSINESS

None

NEW BUSINESS

None

RESOLUTIONS

6. **RESOLUTION No. 2023-01**

A Resolution of the city council of the City of Tenino declaring certain rates for classes, camps and programs under Tenino Parks Arts Recreation and Culture (PARC).

Recommended Action: Motion to approve Resolution 2023-01

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 5/0.

ORDINANCES

None

REPORTS

7. **1) Chamber of Commerce**

2) Economic Development Council (EDC)

3) South Thurston Economic Development Initiative (STEDI)

4) ARCH Commission

5) Experience Olympia & Beyond (VCB)

6) South Thurston Fire

7) Library

8) Museum

9) Tenino Community Service Center

1) Chamber of Commerce: Councilmember Gotovac reported the next meeting will be on 5/17/2023 at the Sandstone Cafe.

2) Economic Development Council (EDC)

3) South Thurston Economic Development Initiative (STEDI): Councilmember gotovac reported the meeting will be on 5/19/2023, location TBD.

4) ARCH Commission

5) Experience Olympia & Beyond (VCB)

6) South Thurston Fire: Councilmember O'Callahan reported they will be getting their new apparatus in the next couple of weeks.

7) Library: Librarian Linda reported they have a lot going on this summer on 5/13 they start with their journal making for all ages. On 5/17 the library will open later than normal at 12:00 pm for a staff meeting.. On 5/18 they will begin their cafter fair at noon. They will begin their summer program on June 1st. June 1st they will also open their Library card design contest for 0-18 in age. The cards will be available in Sept.

8) Museum

9) Tenino Community Service Center

8. 1) Civil Service Commission

2) Façade Improvement Grant Review Committee

3) Finance Committee

4) Planning Commission

5) Public Safety Committee

1) Civil Service Commission: They held a meeting on 5/5/2023 and went over an appeal that was received.

2) Façade Improvement Grant Review Committee

3) Finance Committee: They held a meeting last week and discussed the sales tax and went over the budget.

4) Planning Commission: The May meeting is cancelled.

5) Public Safety Committee

9. 1) Chief of Police

2) Director of Public Works

3) Clerk/Treasurer

4) Code Enforcement/Building Inspector

5) PARC Specialist

6) City Attorney

7) City Planner

8) Mayor

1) Chief of Police: Nothing to report.

2) Director of Public Works: C/T Scharber reported no major issues at the WWTP, the had septage receiving in March and April. The park toys are open to the public. The contractor started on the pool the first of May.

3) Clerk/Treasurer: C/T Scharber reported she is continuing to work on the Audit, annual report, server issues with Right Systems and the Ag Park land lease.

4) Code Enforcement/Building Inspector: Rene provided a written report informing of the 1776 Bar on Sussex Ave have received their Cert of Occupancy. The town home project on Central/Stage is making progress. The building department has issued 25 permits. 13 code enforcement cases open 9 have been closed and 4 are pending closure.

5) PARC Specialist

6) City Attorney

7) City Planner

8) Mayor

10. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Solid Waste Advisory Board

3) TCOMM/911

4) Tenino School Board

5) Thurston Regional Planning Council (TRPC)

6) Transportation Policy Board

7) Legislature

1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Solid Waste Advisory Board

3) TCOMM/911

4) Tenino School Board: Teacher appreciation week this week.

5) Thurston Regional Planning Council (TRPC)

6) Transportation Policy Board

7) Legislature

PUBLIC COMMENTS 2

None

ANNOUNCEMENTS

Councilmember Gotovac announced that the Iron Works Boutique is hosting their 13 year anniversary in business in Tenino on Saturday 5/13/2023 with treats, discounts and more.

ADJOURNMENT

Mayor Fournier adjourned the meeting at 7:46 pm.

File Attachments for Item:

5. Consent Calendar consisting of May 10, 2023 through May 23, 2023: Payroll EFT's in the amount of \$87,754.18 Claims Checks #31411 through #31440 and EFT's in the amount of \$147,048.02 Check #31410 is Voided for a grand total of \$234,802.20 Liquor Cannabis License: Los Compadres Mexican Restaurant. **Recommended Action:** Move to approve the consent calendar as presented.



Washington State
Liquor and Cannabis Board
PO Box 43098,

Olympia WA 98504-3098, (360) 664-1600

RECEIVED
MAY 10 2023
CITY OF TENINO

MAYOR OF TENINO/CITY OF TENINO
PO BOX 4019
TENINO, WA 98589



Washington State
Liquor and Cannabis Board
PO Box 43098

Olympia WA 98504-3098, (360) 664-1600
www.wa.gov Fax #: (360) 753-2710

May 06, 2023

Dear Local Authority:
RE: Liquor License Renewal Applications in Your Jurisdiction - Your Objection Opportunity

Enclosed please find a list of liquor-licensed premises in your jurisdiction whose liquor licenses will expire in about 90 days. This is your opportunity to object to these license renewal requests as authorized by RCW 66.24.010 (8).

1) Objection to License Renewal

To object to a liquor license renewal: fax or mail a letter to the Washington State Liquor and Cannabis Board (WS-LCB) Licensing Division. This letter must:

- o Detail the reason(s) for your objection, including a statement of all the facts upon which your objection or objections are based. You may include attachments and supporting documents which contain or confirm the facts upon which your objections are based.
- o Please note that whether a hearing will be granted or not is within the Board's discretion per RCW 66.24.010 (8)(d).

Your letter or fax of objection must be received by the Board's Licensing Division at least 30 days prior to the license expiration date. If you need additional time you must request that in writing. Please be aware, however, that it is within the Board's discretion to grant or deny any requests for extension of time to submit objections. Your request for extension will be granted or denied in writing. If objections are not timely received, they will not be considered as part of the renewal process.

A copy of your objection and any attachments and supporting materials will be made available to the licensee, therefore, it is the Local Authority's responsibility to redact any confidential or non-disclosable information (see RCW 42.56) prior to submission to the WSLCB.

2) Status of License While Objection Pending

During the time an objection to a renewal is pending, the permanent liquor license is placed on hold. However, temporary licenses are regularly issued to the licensee until a final decision is made by the Board.

3) Procedure Following Licensing Division Receipt of Objection

After we receive your objection, our licensing staff will prepare a report for review by the Licensing Director. The report will include your letter of objection, as well as any attachments and supporting documents you send. The Licensing Director will then decide to renew the liquor license, or to proceed with non-renewal.

4) Procedure if Board Does Not Renew License

If the Board decides not to renew a license, we will notify the licensee in writing, stating the reason for this decision. The licensee also has the right to request a hearing to contest non-renewal of their liquor license. RCW 66.24.010 (8)(d). If the licensee makes a timely request for a hearing, we will notify you.

The Board's Licensing Division will be required to present evidence at the hearing before an administrative law judge to support the non-renewal recommendation. You may present evidence in support of your objection or objections. The administrative law judge will consider all of the evidence and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

5) Procedure if Board Renews License Over Your Objection

If the Board decides to renew the license over your objection, you will be notified in writing. At that time, you may be given an opportunity to request a hearing. An opportunity for a hearing is offered at the Board's discretion. If a hearing is held, you will be responsible for presenting evidence before an Administrative Law Judge in support of your objection to license renewal. The Board's Licensing Division will present evidence in support of license renewal. The licensee may also participate and present evidence if the licensee desires. The administrative law judge will consider all of the evidence, and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

For questions about this process, contact the WSLCB Licensing Division at (360) 664-1600 or email us at localauthority@sp.lcb.wa.gov.

Sincerely,

Rebecca Smith

Rebecca Smith, Director,
Licensing and Regulation Division

LIQ 864 07/10

C091080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

DATE: 05/06/2023

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF TENINO
(BY ZIP CODE) FOR EXPIRATION DATE OF 20230831

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1. VILLEGAS-GARCIA INC	LOS COMPADRES MEXICAN RESTAURANT 312 SUSSEX AVE TENINO WA 98548 9262	082636	SPIRITS/BR/WN REST SERVICE BAR
2. FERRIS, DEANA J FERRIS, DAN W	MILL LANE WINERY 16607 BUCCODA HWY SE TENINO WA 98589 9537	409799	DOMESTIC WINERY < 250,000 LITERS

RECEIVED

MAY 10 2023

CITY OF TENINO

Consent Calendar May 23, 2023 consisting of:

- **Payroll EFT's in the amount of \$87,754.18**
- **Claims Checks #31411 through #31440 in the amount of \$147,048.02. Claims check #31410 is voided.**

for a total of \$234,802.20

a) Liquor & Cannabis License:

CHECK REGISTER

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1379	05/12/2023	Payroll	5	EFT	Timberland Bank	10,973.99	941 Deposit for Pay Cycle(s) 05/05/2023 - 05/05/2023
1380	05/12/2023	Payroll	5	EFT	WA State Dept of Retirement Systems	13,784.25	Pay Cycle(s) 04/20/2023 To 04/20/2023 - LEOFF II; Pay Cycle(s) 04/20/2023 To 04/20/2023 - PERS II; Pay Cycle(s) 05/05/2023 To 05/05/2023 - LEOFF II; Pay Cycle(s) 05/05/2023 To 05/05/2023 - PERS II; Pa
1421	05/20/2023	Payroll	5	EFT	Robert A Auderer	2,557.80	
1422	05/20/2023	Payroll	5	EFT	Veronica A Barnes	1,766.51	
1423	05/20/2023	Payroll	5	EFT	Troy LK Cannon	2,846.43	
1424	05/20/2023	Payroll	5	EFT	Rene Durand	1,983.66	
1425	05/20/2023	Payroll	5	EFT	Brent L Gibbs	2,599.45	
1426	05/20/2023	Payroll	5	EFT	Drew Johnson	2,380.84	
1427	05/20/2023	Payroll	5	EFT	Aaron Lee	1,858.33	
1428	05/20/2023	Payroll	5	EFT	Alec C McClelland	2,160.25	
1429	05/20/2023	Payroll	5	EFT	Cole Plaja	1,664.52	
1430	05/20/2023	Payroll	5	EFT	Jason M Plaja	2,015.93	
1431	05/20/2023	Payroll	5	EFT	Derrick Prosser	2,284.76	
1432	05/20/2023	Payroll	5	EFT	Jessica Reeves-Rush	1,430.55	
1433	05/20/2023	Payroll	5	EFT	Maria Rodriguez	1,808.49	
1434	05/20/2023	Payroll	5	EFT	Jennifer N Scharber	2,304.99	
1435	05/20/2023	Payroll	5	EFT	Courtney N Sheldon	1,178.96	
1445	05/19/2023	Payroll	5	EFT	Employment Security	7,002.56	Pay Cycle(s) 01/20/2022 To 01/20/2022 - PFML; Pay Cycle(s) 02/05/2022 To 02/05/2022 - PFML; Pay Cycle(s) 02/20/2022 To 02/20/2022 - PFML; Pay Cycle(s) 03/05/2022 To 03/05/2022 - PFML; Pay Cycle(s) 03/
1463	05/23/2023	Payroll	5	EFT	Timberland Bank	10,263.38	941 Deposit for Pay Cycle(s) 05/20/2023 - 05/20/2023
1464	05/23/2023	Payroll	5	EFT	AWC Benefits Trust	14,888.53	Pay Cycle(s) 05/05/2023 To 05/05/2023 - AWC Disability; Pay Cycle(s) 05/20/2023 To 05/20/2023 - AWC Disability; Pay Cycle(s) 05/20/2023 To 05/20/2023 - AWC; Pay Cycle(s) 05/05/2023 To 05/05/2023 - AWC
1465	05/23/2023	Claims	5	31411	ALS Group USA, Corp	803.00	
1466	05/23/2023	Claims	5	31412	Advanced Electrical Technologies	7,292.02	
1467	05/23/2023	Claims	5	31413	American Fence Rental LLC	244.94	
1468	05/23/2023	Claims	5	31414	CSD Attorneys at Law	2,528.00	
1469	05/23/2023	Claims	5	31415	Kurtis Clardy	311.78	408040.00 - 1519 SUSSEX AVE E
1470	05/23/2023	Claims	5	31416	Marshall DeTray	75.00	
1471	05/23/2023	Claims	5	31417	Samantha Garcia	150.00	
1472	05/23/2023	Claims	5	31418	Gibbs & Olson Inc	22,188.23	
1473	05/23/2023	Claims	5	31419	Great Western Supply	1,137.70	
1474	05/23/2023	Claims	5	31420	H D Fowler Co	13,790.54	
1475	05/23/2023	Claims	5	31421	Crystal Hedden	40.00	
1476	05/23/2023	Claims	5	31422	Interstate Automotive Inc	1,896.84	
1477	05/23/2023	Claims	5	31423	Interstate Batteries of Olympia	313.38	
1478	05/23/2023	Claims	5	31424	Jones Septic	535.10	

6.

File Attachments for Item:

6. Timberland Regional Library Presentation on the annual report.

Recommended Action: None. Presentation only

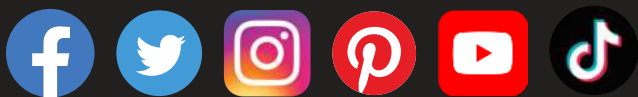
2022 CONNECTIONS



Photo Credit: City of Olympia



FOLLOW



CONTACT

Timberland Regional **LIBRARY**
 415 Tumwater Boulevard SW
 Tumwater, Washington 98501-5799
 asklib@TRL.org • 360.943.5001 • TRL.org

6.

Timberland Regional Library's 255 staff and 29 public libraries provides services to the residents of five counties in Southwest Washington State: Grays Harbor, Lewis, Mason, Pacific, and Thurston Counties; and is an Intercounty Rural Library District, funded by property taxes and revenue from timber sales of nearly \$25.9 million.



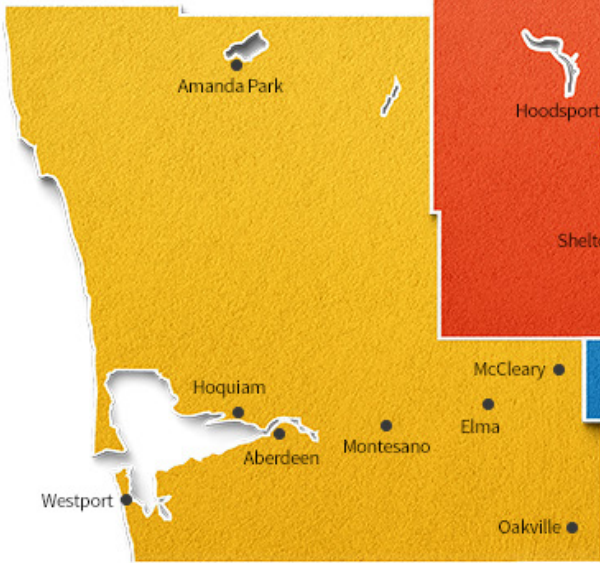
GRAYS HARBOR

Aberdeen, Amanda Park, Elma, Hoquiam, McCleary, Montesano, Oakville, Westport



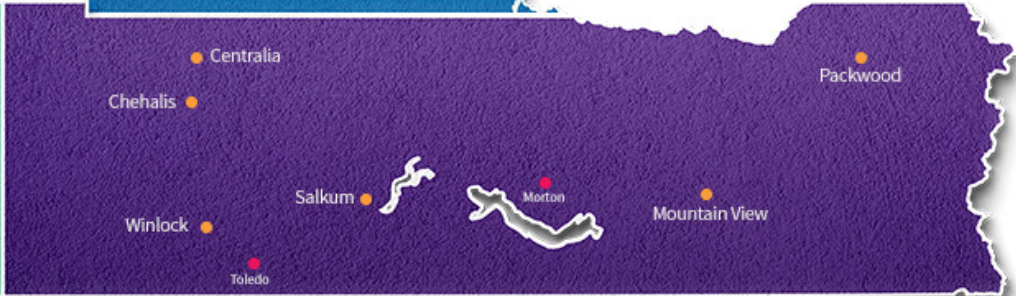
MASON

Hoodspout, North Mason, Shelton



THURSTON

Hawks Prairie, Lacey, Olympia, Tenino, Tumwater, West Olympia, Yelm
Book Return: Rainier, Fire Distict 3, West Olympia



PACIFIC

Ilwaco, Naselle, Ocean Park, Raymond, South Bend, Shoalwater Bay

LEWIS

Centralia, Chehalis, Mountain View, Packwood, Salkum, Winlock
Kiosk: Toledo, Morton

Timberland Regional Library (TRL) recognizes that we operate within the traditional territories of the Coast Salish people and Chinook people who have been the stewards of these lands since time immemorial. TRL provides library services to Indian tribes, extending beyond the geographic limits of Lewis, Mason, Thurston, Pacific, and Grays Harbor Counties. This acknowledgment reminds us to strive for respectful partnerships with all people, as we search for collective healing and learn how to be better stewards of the indigenous lands we inhabit.

2020-2024 STRATEGIC DIRECTION

The Timberland Regional Library Strategic Direction for 2020-2024 was developed through community and staff participation with our Board of Trustees strategic planning committee.

We appreciate the time and effort that was given to understand the needs within the community, identify areas of focus that we assist with, and then align our resources to create positive change in those areas.



MISSION
Welcoming everyone to a vibrant world of possibilities.
Connecting people, places, and ideas.
Evolving to meet the needs of our communities.



VISION
Libraries connecting to our communities.



WE VALUE
Access for all. Working together. Diverse communities and ideas.
Responsible use of public resources.



BORROW

- Assistive Devices
- eBooks and Books
- Movies
- Audiobooks



PARTICIPATE

- Storytimes
- Book Groups
- Arts & Crafts
- Meeting Space



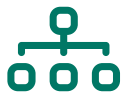
DISCOVER

- Legal Forms
- Auto Repair
- Homework Help
- History & Genealogy



CONNECT

- Wifi
- Printing
- Computers
- Job Search



LOCAL COMMUNITIES

- Sharing local culture.
- Increasing our presence in under-served communities.
- Creating opportunities for inter-generational connection.



EQUITY, DIVERSITY, AND INCLUSION

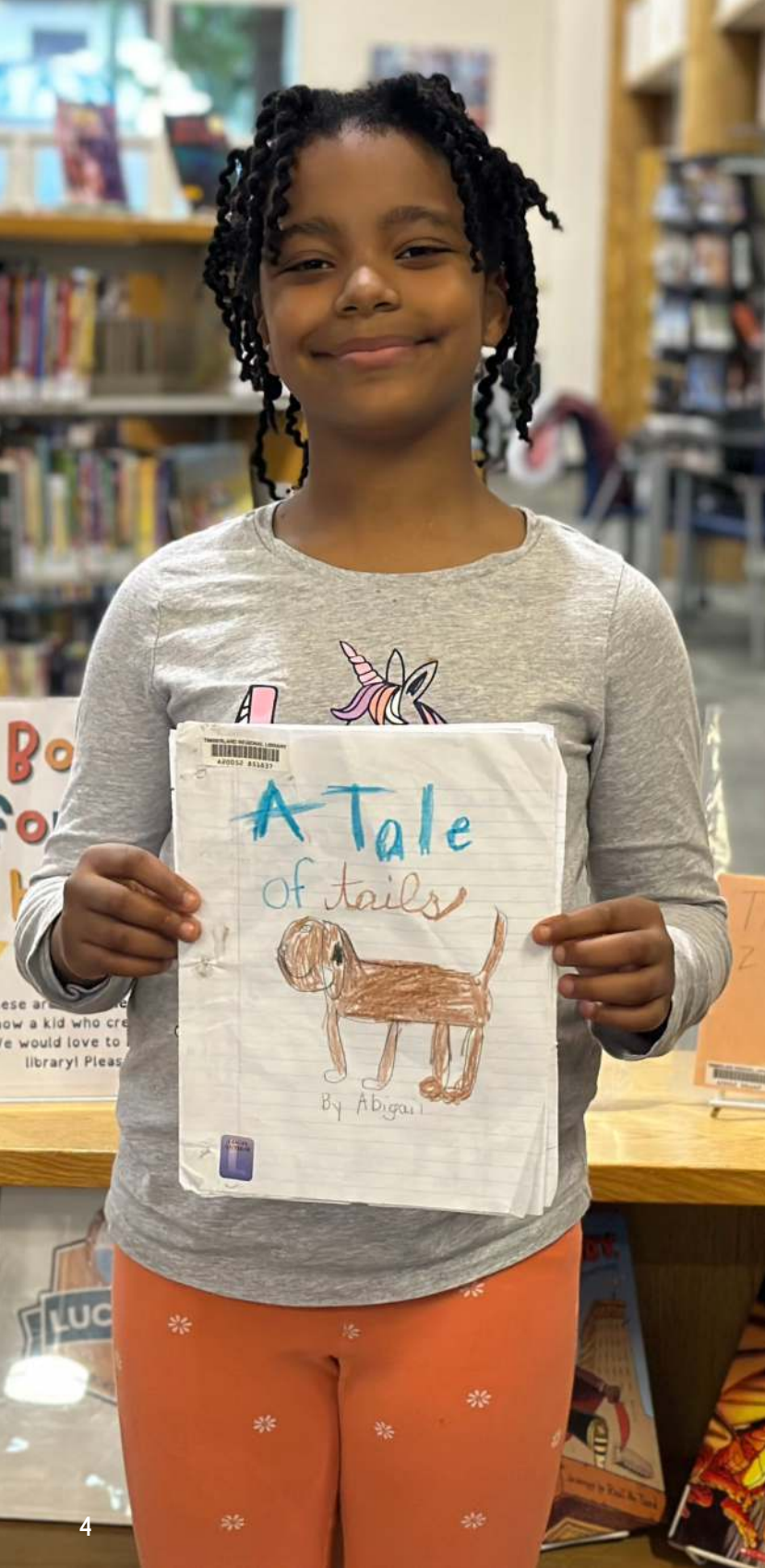
- Reaching those with disabilities and other access barriers.
- Reflecting under-represented groups in our collections, staff, and services.
- Partnering with local agencies and organizations to support diverse communities.



CHILDREN FROM BIRTH TO FIVE

- Providing appealing spaces and engaging experiences.
- Clarifying what they need and how to provide for those needs.
- Empowering them to build relationships with the library & within their communities.

6. August of 2022, a 9 year old patron and author named Abigail had recently finished her own book titled, "A Tale of Tails", a book that combined her love of both dogs and science. When Abigail was visiting the library, she suggested to Public Services Specialist Meghan Hall, "Maybe you could have my book at the library so other kids could enjoy it", and thus the idea for the Books for Kids by Kids collection was born!



Physical Checkouts	2,631,222
OverDrive Total.....	1,398,045
OverDrive Magazines.....	44,807
Kanopy.....	75,205

Total Circulation 4,284,294

**OverDrive Magazine total included in the OverDrive Total*

Physical Collection Total.....	761,927
New items/Orders	109,397
Processed Items	112,845

PC Print Jobs	490,962
Sheets of Paper Used	1,900,479

New Patrons	53,408
New OverDrive Patrons.....	12,001
Active Patrons	134,065
Total Patrons	331,099



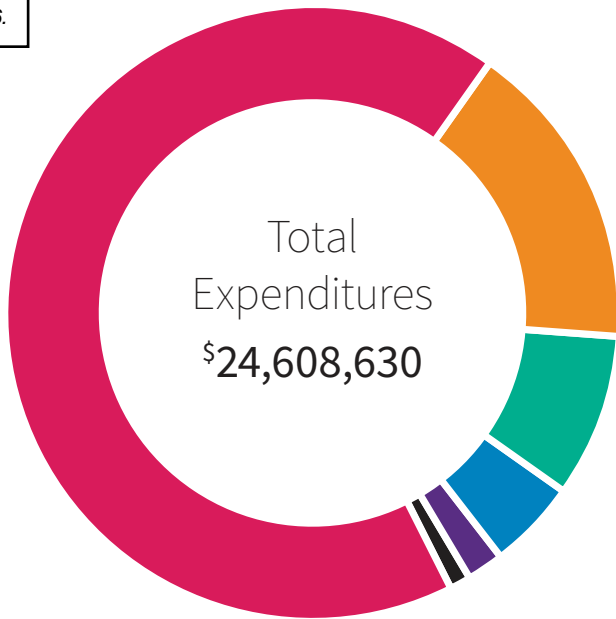
AskLib
3,443 emails



Live Chat
7,042 Chats

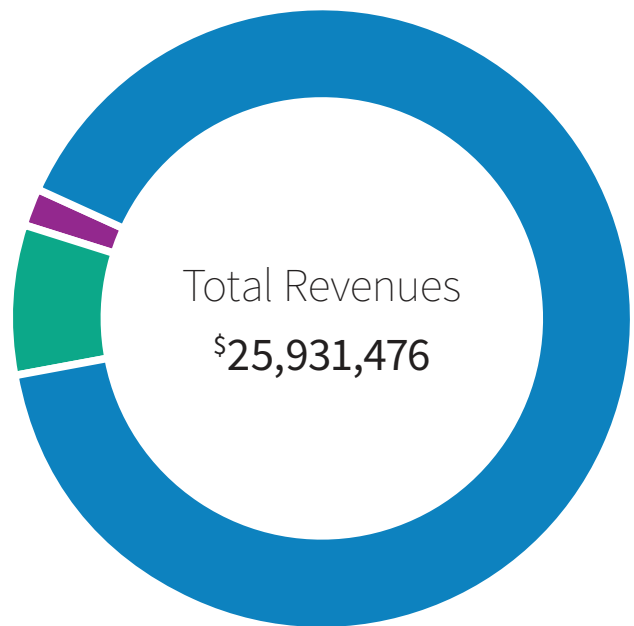


Grab Bags
239 Bags

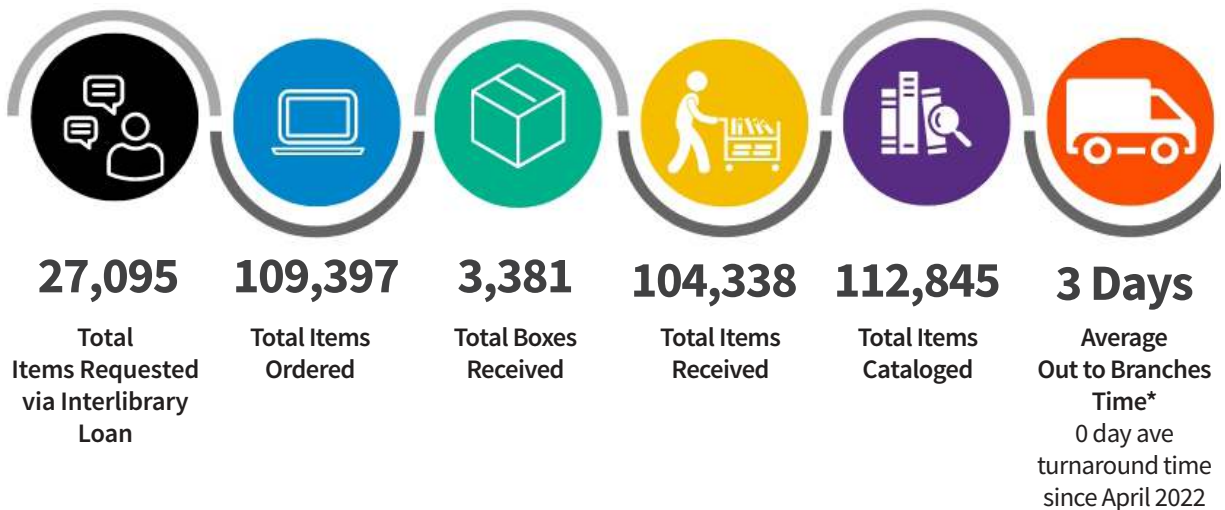


●	67.4%	Salaries & Benefits	\$16,582,420
●	16.3%	Books & Materials	\$4,017,708
●	8.7%	Other.....	\$2,133,667
●	4.8%	Professional Services.....	\$1,184,773
●	1.89%	Supplies.....	\$464,351
●	.9%	Capital Expenditures	\$225,711

\$23,470,510	Property Taxes	90.5%	●
\$1,996,180	Timber	7.7%	●
\$464,786	Other.....	1.8%	●



Turnaround Time for New Collection Items



NEW OPEN HOURS



6.



Locations with hours changes:

Grays Harbor County:

Elma, McClery, and Montesano

Lewis County:

Centralia, Chehalis, Mountain View (Randle), Packwood, and Salkum

Mason County:

Hoodsport, North Mason (Belfair), and Shelton

Pacific County:

Ocean Park and South Bend

Thurston County:

Lacey and West Olympia

12.7% INCREASE IN HOURS



**ON MAY 1,
WEST OLYMPIA
LIBRARY OPENED
ON SUNDAYS!**



482 EAH CARD HOLDERS

76 PATRONS WITH OTHER HOME LIBRARIES

5 LOCATIONS

EXPANDED ACCESS HOURS

HOODSPORT • MCCLEARY • NASELLE • OCEAN PARK
PACKWOOD



Library Services on Your Schedule

Daily from 7 am until the library opens and after the library closes until 8 pm

Available at select locations

EXPANDED access



6.



NEW LOCATION OPENS: HAWKS PRAIRIE

GRAND OPENING: FRIDAY, FEBRUARY 18, 2022



The Hawks Prairie Lucky Day Library, the second of its kind for Timberland Regional Library, offers the

- Newest and most in-demand books and movies
- Modern layout
- 3-year pilot project
- Wifi
- Computers
- Printing/Scanning/Faxing Services





UPSTAIRS



CHILDREN'S AREA



SHELTON GRAND OPENING

SHELTON'S GRAND OPENING, JUNE 10

About 25 people, including Mayor Onisko, members of Shelton's City Council, members of Shelton's Chamber of Commerce, Shelton City staff and Shelton library staff attended Shelton's Grand Opening, with a ribbon-cutting ceremony hosted by the Chamber of Commerce. TRL President Oliver and Trustee Sebbly shared comments, and Trustee Harrington attended as well.



NEW LIBRARY IN PROGRESS

NEW MOUNTAIN VIEW LOCATION



6.



BEFORE



BEFORE

MCCLEARY

MCCLEARY REFRESH

McCleary closed at the end of October, and will reopen early February 2023 with NEW:

- Lighting and Cabinetry
- Paint and Flooring
- Library Manager Office
- Furniture and Shelving



DURING



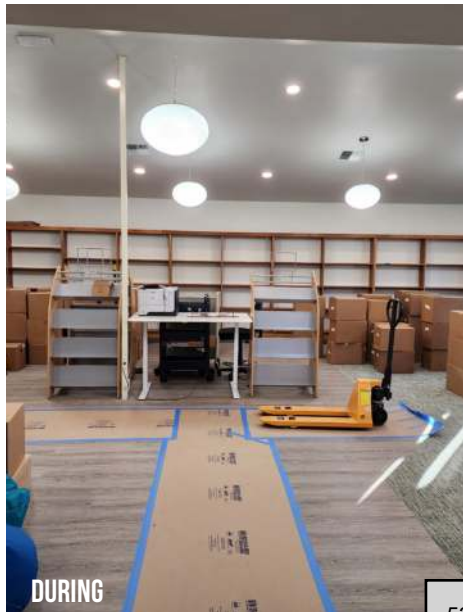
BEFORE



BEFORE



DURING



DURING

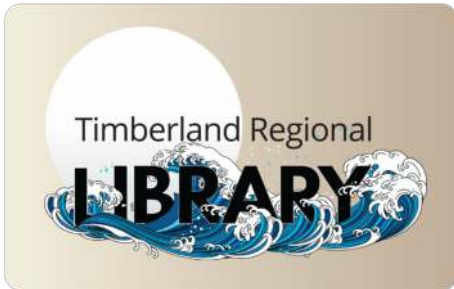




NEW LIBRARY CARDS

SEPTEMBER IS LIBRARY CARD SIGN UP MONTH

5,423 NEW CARDS ISSUED IN SEPTEMBER



Nikki McClure, a local artist and children’s book author, teamed up to create an early learning reading engagement activity, Grow a Reader, with a matching library card; and a beautiful keepsake piece containing Nikki’s artwork.



Ovila Mailhot

We are honored to present the first Native American Heritage Month Timberland Regional Library card!

I am Coast Salish (Sto:lo and Nlaka’pamux Nations) graphic artist and designer originally from Seabird Island Reserve in British Columbia.



9,603 ATTENDED PROGRAMS

652 PROGRAMS

11,109 BOOKS DISTRIBUTED

15 STORYTRAILS



SUMMER LIBRARY PROGRAM

JUNE 1 TO AUGUST 30

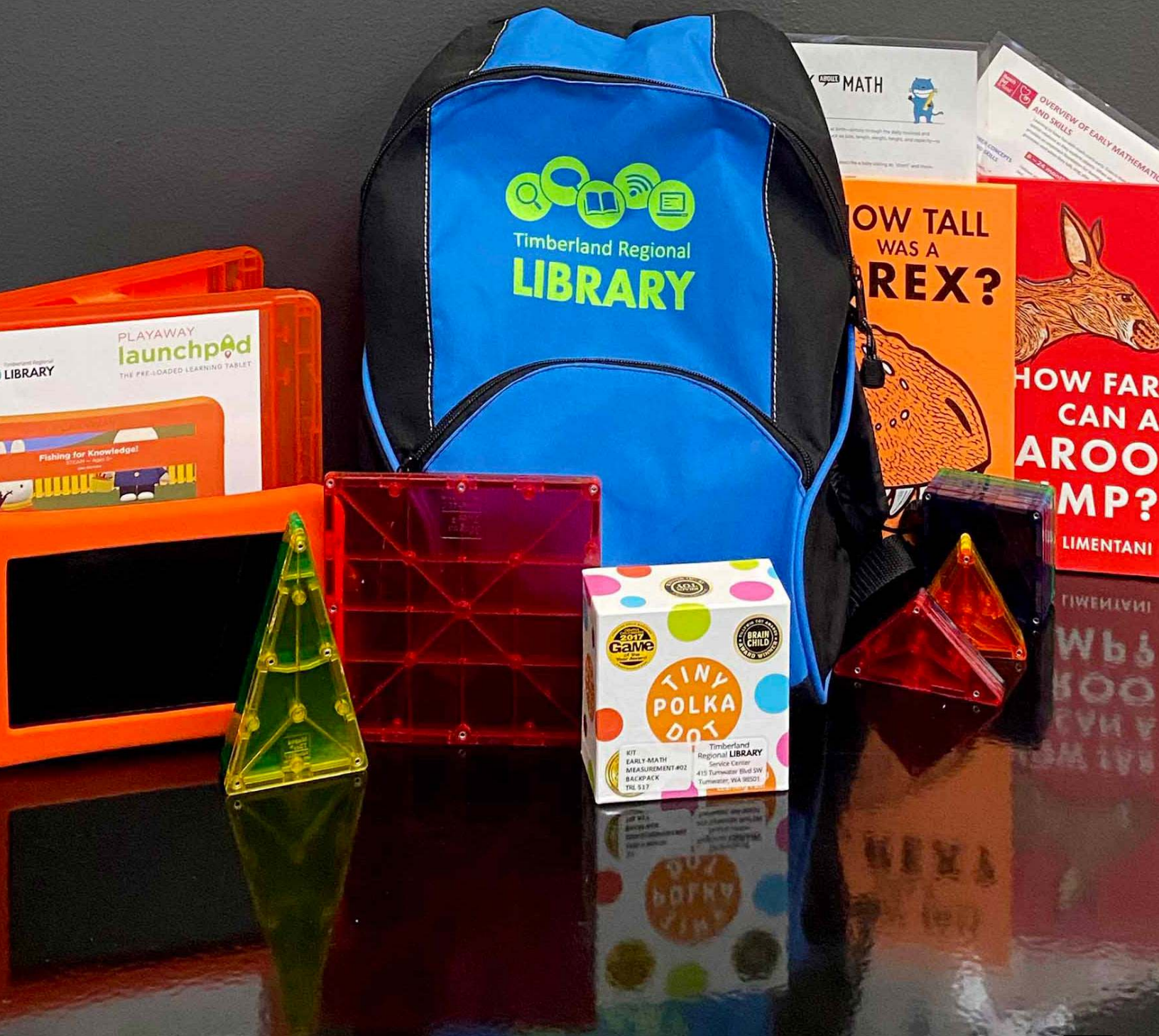


Photo Credit: Jason Masters

MATH BACKPACKS

TRL developed STEM Backpacks from a \$7,500 grant awarded by Capital STEM Alliance. The goal is to provide caregivers in rural and under-served communities the resources to support their children's (ages 3-6) early math development.

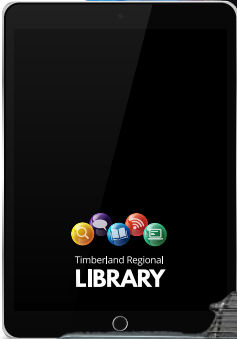
Backpacks are designed based on six early learning math themes: Patterns, Measurement, Counting, Addition & Subtraction, and Shapes. Picture books and activity sheets will be included.



LIBRARY OF THINGS

NEW: MATH BACKPACKS, IPADS, KITCHEN TOOLS,
PLANKTON KITS, FISHING KITS, AND
CHECKOUT WASHINGTON KITS

922 KITS
CHECKED OUT



FRIENDS OF THE LIBRARY



NATIONAL FRIENDS OF THE LIBRARY WEEK, OCTOBER 16–22



\$5,133 DONATED

LIBRARY GIVING DAY

APRIL 6 ONE DAY ANNUAL EVENT





THURSTON COUNTY COUNCIL ON RACIAL EQUITY AND INCLUSION

Thank you, Commissioners, for appointing Juliet Lawson Hall, TRL's District Manager for Equity, Diversity and Inclusion to serve on the first ever Thurston County Council on Racial Equity and Inclusion. Juliet holds one of the 7 spots on the Council. The Council will expand to 15 members over the next three years. The purpose of the Council is to advise and engage the Board of County Commissioners, the Board of Health, and elected and appointed officials, on matters of racial equity and inclusion within all county services and the policies, processes, and practices used to accomplish the mission of Thurston County government. Juliet was selected by her peers to lead this Council.





LA HORA BILINGUE

BILINGUAL TIME

Join our expert StoryTime providers, and other families live on Zoom for songs, music, movement, books, and activities for the whole family in Spanish and English.

Acompáñanos en vivo por Zoom para canciones, rimas y movimientos en inglés y español para las edades de 0-5.

Join us live on Zoom for songs, rhymes, and movement in Spanish and English for ages 0 - 5.



During the Latinx Youth Summit (LYS), Latinx high school students from Thurston, Mason, Lewis, Pacific and Grays Harbor counties have an opportunity to learn about post-secondary education pathways, celebrate their multi-cultural heritage and focus on their future, said Betsy Storey, public services specialist at Olympia Timberland Library.

“This vital and unique community event affords students in TRL’s five-county district access to the tools they need to build the bridge from high school to college and beyond,” Storey said.

The event is rich with knowledge and inspiration for students.

This is the 20th year for the Latinx Youth Summit (LYS), and Timberland Regional Library (TRL) has supported the event for 19 years.





Veterans Connection Café

TRL partnered with WestCare Foundation, the Aberdeen and Lacey American Legions, Lacey Veterans Service Center, and VA American Lake to offer this innovative community program.

Connection Sites:

Westport **NEW**

Mountain View

Veterans, their spouses, and family members can set up appointments to receive professional assistance with healthcare, pensions, lawyers, and other Veterans' benefits.



Refreshed Early Learning Website

TRL recently redesigned our Early Learning webpage into a comprehensive library resource center for caregivers and early childhood educators. The goal was to create one location for all of TRL's resources to support early childhood development and learning.

TRL.ORG/EARLY-LEARNING



Launch Grow A Reader Keepsake

Keep track of the reading journey you and your child embark on with Grow A Reader.

Copies available in English and Spanish at all locations.

6.





#1 feedback from community members across 7,000 sq. miles

“We love living here. We are raising our children here, and we want them to stay here when they grow up, and we want them to have family wage jobs.”





MESSAGE FROM EXECUTIVE DIRECTOR

Welcome to the 2022 Annual Report showcasing many initiatives put forth by our 255 talented staff! 2022 marked new library open hours at the 29 libraries, a return to in person Summer Library programs, and in the fall, in person story-times. Additional services created during the 2020 pandemic such as Zoom bilingual story-times and take and makes continued to be offered in 2022.

TRL remained flexible, nimble and responsive during 2022. Here are additional highlights:

Opening of TRL's 29th library – Hawks Prairie Timberland Library, a Lucky Day Demonstration library, with a 3-year lease, at 8205 Martin Way.

New – **Grow a Reader early literacy activity** for ages birth to 6 and their caregivers.

New – **iPads to checkout for in library use.**

New - **Library of Things expanded** to include new stargazing kits, kitchen tools, plankton kits, and early math backpacks. Added additional fishing kits and “check out Washington” kits.

Celebrating TRL's **Friends of the Library groups** during the 17th National Friends of the Library Week, October 16-22.

Expanded Access Hours program for patrons over 18 years of age who want to access the library outside of standard operating hours without staff expanded to Naselle, Hoodspout, Ocean Park, Packwood and McCleary libraries; daily 7 a.m. – 8 p.m.

Shelton Timberland Library Major Refresh – new paint, flooring, furniture, layout.

Exterior Refreshes: Amanda Park, Ocean Park and Salkum libraries.

Interior Refreshes: Elma Library, Centralia Library Restroom; McCleary Library.

Mountain View Timberland Library – community engagement regarding new library design.

Board of Trustees approved an additional 2-year lease for the **West Olympia Timberland Library** – May 1, 2023 to April 30, 2025, same location, double the size. Financed by the City of Olympia.

Expanded Story Trails with new partners: Capital Land Trust, Onalaska Alliance, Lake Sylvia State Park, Carlisle Lake Park, Lacey Regional Athletic Complex (Lacey).

Thank you for your support,

Cheryl

BOARD OF TRUSTEES

Read full article: *Dyson, Heather Leigh. "Timberland Regional Library Board Members Work Together in Service, Care and Commitment to Community." ThurstonTalk, July 22, 2022. [View on Web](#)*



NICOLETTE OLIVER | President/Member-at-Large | Thurston County
Term expires: 12/2026

"I became involved with the TRL Board because I wanted to provide equitable access to library services for all students, regardless of their neighborhood, family's income, home language and other circumstances," says Nicolette, whose term ends December 2026. "Our public libraries are important places for lifelong learning, and I am very proud to be a part of the Board as we have opened new library branches, increased digital resources, expanded partnerships with local school districts, purchased books in diverse languages, and invested in mobile library services to better reach students and families throughout our rural district."



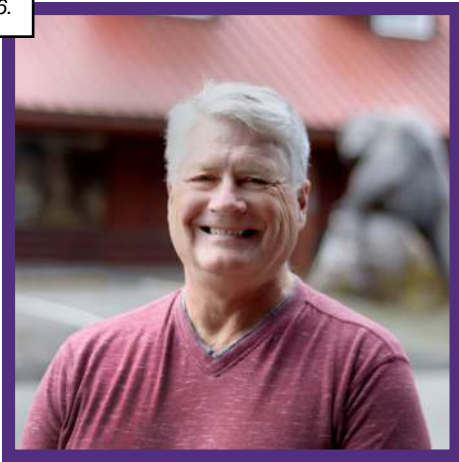
MARY BETH HARRINGTON | Thurston County | Term expires: 12/2023

"I think what I like best is seeing firsthand the care and consideration that the staff give to every element of their job," Mary Beth says. "The people here are so lucky that the Timberland Regional Library is on the cutting edge of many new and innovative programs and services. I encourage everyone to take the time to learn more about their library and the critical role it plays in our community- it is far more than just books!"



JASMINE DICKHOFF | President Elect | Grays Harbor County
Term expires: 12/2027

Jasmine has long been involved in community service and has sought to serve her neighbors throughout her life. She is the former mayor of Hoquiam as well as a former member of the Grays Harbor Transit Board of Directors. She also served on the Hoquiam City Council from 2007 until she was elected mayor in 2015. Jasmine joined the TRL Board in February 2021 and is eager to serve her term representing and supporting the TRL Board through 2027.



HAL BLANTON | Member-at-Large | Lewis County | Term expires: 12/2025

When asked to join the TRL Board, he saw it as an opportunity to serve the community and support the library's efforts. "I like being able to serve in an important organization that brings a vital service to our counties, and serve the patrons and taxpayers of the counties in a fiduciary relationship," says Hal, a previous board member. "I believe the staff of TRL works hard to bring great library services to our five counties."



BRIAN ZYLSTRA | Lewis County | Term expires: 12/2022

For Brian, it has been a joy to be involved in such an integral part of the community. "I enjoy helping play a role as a trustee in improving services for patrons," he says. "I think Timberland is a great library system that provides a wide range of services to people, both in person and online. I'm also very proud that the Chehalis branch is the first library in our state to have a drive-through window!"



TONI GWIN | Pacific County | Term expires: 12/2028

"As a trustee, I hope to leverage my background and skills to strengthen our libraries and be a library advocate in our communities," Toni says.



KENNETH SEBBY | Mason County | Term expires: 12/2024

In his retirement, Kenneth still wanted to find ways to contribute to the community and help people, so in March 2021 he fulfilled a former member's term, which will end December 2024. For Kenneth, the library is an important part of every community, and he is honored to be part of the TRL Board. "The purpose of the TRL Board of Trustees is to promote reading and learning to all, but especially young, inquiring minds of all persuasions," he says. "A library should be a hub in the community, and it should be safe and fiscally sound...plus fun!"

GRAYS HARBOR COUNTY

Aberdeen Timberland Library
121 East Market Street; 360.533.2360

Amanda Park Timberland Library
6118 US Highway 101; 360.288.2725

Elma Timberland Library
119 North 1st Street; 360.482.3737

Hoquiam Timberland Library
420 7th Street; 360.532.1710

McCleary Timberland Library
121 South 4th Street; 360.495.3368

Montesano Timberland Library
W.H. Abel Memorial Library
125 Main Street South; 360.249.4211

Oakville Timberland Library
204 Main Street; 360.273.5305

Westport Timberland Library
101 East Harms Drive; 360.268.0521

PACIFIC COUNTY

Ilwaco Timberland Library
158 1st Avenue North; 360.642.3908

Naselle Timberland Library
4 Parpala Road; 360.539.3327

Ocean Park Timberland Library
1308 256th Place; 360.665.4184

Raymond Timberland Library
507 Duryea Street; 360.942.2408

South Bend Timberland Library
1st and Pacific; 360.875.5532

Shoalwater Bay Tribal Community Library
4115 State Route 105, Tokeland; 360.267.8190

MASON COUNTY

Hoodsport Timberland Library
40 N Schoolhouse Hill Road; 360.877.9339

North Mason Timberland Library (Belfair)
23081 NE State Rt 3; 360.275.3232

Shelton Timberland Library
William G. Reed Public Library
710 W Alder Street; 360.426.1362

THURSTON COUNTY

Hawks Prairie Timberland Library
8205 Martin Way; 360.252.9658

Lacey Timberland Library
500 College Street Southeast; 360.491.3860

Olympia Timberland Library
313 8th Avenue Southeast; 360.352.0595

Tenino Timberland Library
172 Central Avenue West; 360.539.3329

Tumwater Timberland Library
7023 New Market Street; 360.943.7790

West Olympia Timberland Library
625 Black Lake Blvd SW; 360.764.4440

Yelm Timberland Library
210 Prairie Park Street; 360.539.3330

Book Return - Fire District 3, Station 35
3701 Willamette Drive, Lacey

Book Return - West Olympia
1313 Cooper Point Road Southwest

Rainier Book Drop at Rainier City Hall
102 Rochester Street West, Rainier

LEWIS COUNTY

Centralia Timberland Library
110 South Silver Street; 360.736.0183

Vernetta Smith Chehalis Timberland Library
400 North Market Boulevard; 360.748.3301

Mountain View Timberland Library (Randle)
210 Silverbrook Road; 360.497.2665

Packwood Timberland Library
109 West Main Street; 360.494.5111

Salkum Timberland Library
2480 US Highway 12; 360.539.3328

Winlock Timberland Library
322 Northeast 1st Street; 360.785.3461

Morton Centralia College East Kiosk
701 Airport Way; 360.496.5022

Toledo Community Library Kiosk
241 Cowlitz Street ; 360.864.4247

As a convenience to you, most checked out items can be returned to any TRL book returns. A few specifically labeled items need to be returned to their original location.

File Attachments for Item:

7. TIB Updated Cost Estimate

Recommended Action: Motion to approve TIB cost estimate.



Transportation Improvement Board
Updated Cost Estimate

Form generated on 16 May 2023

Agency **TENINO**
 TIB Project No **2-W-977(001)-1**
 Project Name **2023 Lewis and Thurston Bundle - Multiple Locations**

BID OPENING
 Submit form PRIOR to award of contract

Current TIB Commitment
 \$ **275,885**

TOTAL COST ESTIMATE AT BID OPENING

DESIGN PHASE		CONSTRUCTION PHASE		
Design Engineering	Right of Way	Construction Engineering	Construction Other	Contract Amount
5,055	0	7,737	0	371,777
Phase Total	5,055	Phase Total		379,514
				Total Project Cost
				384,569

Include a cost breakdown for Construction Other

DETERMINATION OF ELIGIBLE COST

Enter the current estimated totals for Landscaping and Other Noneligible Cost

Engineering Over 30 Percent	Other Noneligible Cost	Total Landscaping Cost	Allowable Landscaping	Noneligible Landscaping	Total Noneligible Cost
0	0	0	0	0	0
Total Eligible Project Cost					384,569

Include a cost breakdown of Other Noneligible costs

Change in Eligible Total Project Cost (Total Eligible Project Cost - Previous Phase Eligible Cost) 94,163

Calculated Total TIB funds 275,885

The maximum allowable TIB administrative increase can not exceed \$89,455

Requested Change 89,455

Requested Total TIB funds 365,340

Enter explanation for the change in Total Project Cost in the space below

Based on the cost information shown above, the agency requests a TIB fund increase in the amount of \$89,455

7.

FUNDING PARTNER PARTICIPATION

Update Funding Partner(s) and their current participation		
Funding Partners	Previous Commitment	Current Participation
TIB	275,885	365,340
TENINO	14,521	19,229
WSDOT	0	
	0	
	0	
	0	
	0	
	0	
	0	
	0	
	0	
	0	
TOTALS	\$290,406	\$384,569
Funding Partner Total is Correct		

- REQUIRED ATTACHMENTS**
- ▶ Submit BID TABULATIONS with Updated Cost Estimate
 - ▶ Submit construction consultant agreement with Updated Cost Estimate
 - ▶ Include a cost breakdown of Other Noneligible costs in cell B24
 - ▶ Enter justification for COST INCREASE in cell B32

AGENCY OFFICIAL
 By my signature below, I certify the costs shown are true and correct and I am authorized to financially indebt the agency.

 Printed or Typed Name

 Title

 Signature & Date

REGISTERED ENGINEER
 I certify the bid tabulations are accurate and correct.

 Printed or Typed Name

 Signature & Date

8.

File Attachments for Item:

8. SS Senior Services Agreement

Recommended Action: motion to approve SS Senior Services Agreement.



P 360.586.6181
F 360.586.7408
222 Columbia St NW
Olympia, WA 98501
southsoundseniors.org

NUTRITION SITE AGREEMENT

Between

Senior Services for South Sound

And

THE CITY OF TENINO

I. Purpose and Parties

This Agreement defines the relationship between and the responsibilities of the **CITY OF TENINO** and **SENIOR SERVICES FOR SOUTH SOUND (SSSS)**, regarding the operation of congregate and home-delivered meal services. These Nutrition Programs are sponsored by **Senior Services for South Sound** at the **Quarry House**.

II. Period of Agreement

This Agreement shall be effective June 1, 2023, through December 31, 2023. This agreement will remain effective after December 31, 2023, unless renegotiated or terminated by either party in writing with 30 days' notice provided to the other party.

III. Operation Schedule

The **City of Tenino** will open the **Quarry House** for the Nutrition Program from 10:00 a.m. until 2:00 p.m., Mondays and Tuesdays. **SSSS** will have staff and volunteers present on-site during the above-stated hours and days.

IV. Key Agreement

The **City of Tenino** will assign one **Quarry House** key to **SSSS** to be used exclusively during the hours of operation as specified in section III of this rental agreement. If an **SSSS** employee needs access to the Quarry House outside of lease hours, s/he must first receive permission from the City of Tenino.

V. Reimbursement

SSSS will reimburse the **City of Tenino** a total of **\$1,500** for the calendar year 2023 divided into twelve (12) equal payments of **\$125** to help defray costs for the operation of the Nutrition Program and the **Quarry House**. The reimbursement shall be made available to the **City of Tenino** each month regardless of the number of service days.

VI. Responsibilities

SSSS staff will be responsible for general kitchen and serving-area clean-up after each use, including but not limited to, sweeping floors, cleaning, drying, and putting away dishes, flatware, pots, and pans, wiping counters, tables, and chairs as appropriate, and laundering used dish towels, etc. "Senior Services possesses and will maintain insurance coverage as described in the attached Certificate of Insurance, which covers the City, its agents, employees, and elected officials, from all risk associated with, connected to, or arising from this agreement, and Senior Services use of City property"

The **City of Tenino** will be responsible for maintaining the **Quarry House** kitchen in good repair, including all equipment owned and operated by the **Quarry House**. The **Quarry House** shall be clean and ready for **SSSS** staff to operate the Nutrition Program on the agreed-upon days. The **City of Tenino** has sole responsibility for compliance with Federal and state regulations such as the Americans with Disabilities Act, Public Health issues, and County code and safety compliance.

VII. Termination of Agreement

8.



P 360.586.6181
F 360.586.7408
222 Columbia St NW
Olympia, WA 98501
southsoundseniors.org

Either party may terminate this Agreement with thirty (30) days' written notice, by certified mail, regardless of cause or reason. This Agreement is considered in effect until superseded by a new agreement.

Authorized Signature for the **City of Tenino**

SSSS Representative

Title

Title

Date

Date

File Attachments for Item:

9. Contract Award Notice for Hodgden Street project

Recommended Action: Motion to approve contract award notice recommended by Gibbs & Olson.



May 16, 2023

The Honorable Mayor Fournier and City Council
 City of Tenino
 City Hall – 149 Hodgden St S
 Tenino, WA 98589

RE: Hodgden Street Improvements
 Construction Contract Award Recommendation

Dear Mayor and City Council:

On May 10, 2023, at 10:00 am, five bids were opened and publicly read for the above referenced project. The low bid was submitted by Iversen & Sons, Inc. of Tumwater, Washington in the amount of \$117,965.00. The total bids ranged from \$117,965.00 to \$147,741.00. Please see the attached bidder's tabulation. The Engineer's estimate for the project was \$131,105.00.

Gibbs & Olson reviewed the bids and found that Iversen & Sons, Inc. correctly completed the required forms included in the Bid Package. Gibbs & Olson has verified that Iversen & Sons, Inc. has an active contractor's license and has no summons or complaints against them.

Gibbs & Olson recommends that the City of Tenino award a contract in the amount of \$117,965.00 to Iversen & Sons, Inc. of Tumwater, Washington for the Hodgden Street Improvements project. We also recommend that you consult with your attorney to verify concurrence with Gibbs & Olson's recommendation for the contract award.

Please contact me at your convenience if you have any questions regarding the above information or Gibbs & Olson's recommendation.

Sincerely,

Kyle W Busby

Digitally signed by Kyle W Busby
 DN: cn=Kyle W Busby,
 dnQualifier=A01410D3000017F93C7AA5B00057C8F,
 o=Washington, C=US
 Date: 2023.05.16 09:13:20-0700

Kyle Busby, PE
 Project Manager

Attachment: Bid Tabulation
 File: 0751.3714

City of Tenino
 Hodgden Street Improvements
 Bidder's Tabulation
 Bid Opening: May 10, 2023, 10:00 a.m.



Item No.	Item	Qty	Unit	Engineer's Estimate	Iversen & Sons Inc	Midway Underground	Rognlin's Inc	Lee Contractors	Northwest Cascade Inc
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Minor Changes	1	CALC	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
2	SPCC Plan	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00
3	Mobilization	1	LS	\$ 11,000.00	\$ 11,000.00	\$ 10,500.00	\$ 10,500.00	\$ 16,000.00	\$ 16,000.00
4	Project Temporary Traffic Control	1	LS	\$ 11,000.00	\$ 11,000.00	\$ 7,000.00	\$ 7,000.00	\$ 15,000.00	\$ 15,000.00
5	Removal of Structures and Obstructions	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
6	Roadway Excavation Incl. Haul	160	CY	\$ 150.00	\$ 24,000.00	\$ 45.00	\$ 7,200.00	\$ 15,000.00	\$ 14,700.00
7	Crushed Surfacing Top Course	100	TN	\$ 70.00	\$ 7,000.00	\$ 40.00	\$ 4,000.00	\$ 15.00	\$ 1,500.00
8	Crushed Surfacing Base Course	150	TN	\$ 60.00	\$ 9,000.00	\$ 40.00	\$ 6,000.00	\$ 16.00	\$ 2,400.00
9	Placing Bituminous Pavement	330	SY	\$ 3.00	\$ 990.00	\$ 21.00	\$ 6,930.00	\$ 19.43	\$ 6,411.90
10	HMA CL. 1/2 IN. PG 58H-22	110	TN	\$ 210.00	\$ 23,100.00	\$ 260.00	\$ 28,600.00	\$ 290.00	\$ 31,900.00
11	Corrugated Polyethylene Storm Sewer Pipe 8 In. Diam.	45	LF	\$ 125.00	\$ 5,625.00	\$ 130.00	\$ 5,850.00	\$ 255.00	\$ 11,475.00
12	Catch Basin Type 1	1	EA	\$ 2,800.00	\$ 2,800.00	\$ 4,500.00	\$ 4,500.00	\$ 6,500.00	\$ 6,500.00
13	Connection to Drainage Structure	1	EA	\$ 2,000.00	\$ 2,000.00	\$ 1,750.00	\$ 1,750.00	\$ 2,500.00	\$ 2,500.00
14	Structure Excavation Class B Incl. Haul	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00	\$ 10,000.00	\$ 10,000.00
15	Shoring or Extra Excavation Class B	1.00	LS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00
16	Erosion Control and Water Pollution Prevention	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00
17	Cement Conc. Traffic Curb and Gutter	120	LF	\$ 55.00	\$ 6,600.00	\$ 35.00	\$ 4,200.00	\$ 70.00	\$ 8,400.00
18	Cement Conc. Traffic Curb	110	LF	\$ 55.00	\$ 6,050.00	\$ 40.00	\$ 4,400.00	\$ 65.00	\$ 7,150.00
19	Cement Conc. Driveway Entrance	40.0	SY	\$ 100.00	\$ 4,000.00	\$ 95.00	\$ 3,800.00	\$ 45.00	\$ 1,800.00
20	Cement Conc. Sidewalk	60	SY	\$ 80.00	\$ 4,800.00	\$ 90.00	\$ 5,400.00	\$ 40.00	\$ 2,400.00
21	Permanent Signing	1	LS	\$ 500.00	\$ 500.00	\$ 3,100.00	\$ 3,100.00	\$ 2,962.91	\$ 2,962.91
22	Paint Line	330	LF	\$ 3.00	\$ 990.00	\$ 5.00	\$ 1,650.00	\$ 8.47	\$ 2,795.10
23	Plastic Stop Line	15	LF	\$ 20.00	\$ 300.00	\$ 30.00	\$ 450.00	\$ 30.25	\$ 453.75
24	Plastic Crosswalk Line	90	SF	\$ 15.00	\$ 1,350.00	\$ 20.00	\$ 1,800.00	\$ 30.25	\$ 2,722.50
Total					\$ 131,105.00	\$ 117,965.00	\$ 143,000.00	\$ 144,851.16	\$ 147,741.00

File Attachments for Item:

10. BHC Client Amendment

Attached is an Amendment to the contract to reduce the contracted fee schedule (not fixed fees) for plan review (what the city can collect according to the county structure), adjust the BO fee (at what the city can collect), and update the inspection fee (still under what the city collect can collect – city collects added \$25 per hour when hourly).

Recommended Action: Motion to approve amended contract with BHC Consultants.

AMENDMENT OF PROFESSIONAL SERVICES AGREEMENT

THIS AMENDMENT is made and entered into this 17 day of May, 2023, by and between City of Tenino hereinafter referred to as "CLIENT", and BHC CONSULTANTS, LLC, hereinafter referred to as "BHC".

IN CONSIDERATION of the covenants hereinafter set forth, the parties hereto mutually agree that the Agreement between the parties made and entered into on the 9 day of June, 2022, is amended as follows:

Labor Rate Schedule, Attachment "B" from the original contract shall be as revised below:

**LABOR RATE SCHEDULE
Attachment "B"**

<u>Classification</u>	<u>Hourly Rate</u>
Building Official	\$120
Combination Building Inspector	\$95
Plans Examiner – non-structural	\$120
Structural P.E.	\$210
Fire code and sprinkler (FPE)	\$140
Fire code and sprinkler (non-FPE)	\$120
Civil / site plan review (P.E.)	\$150
Administration Assistance	\$75

All other terms of the Agreement remain in effect.

BHC CONSULTANTS, LLC

By: 

Title: President

Date: 5/17/2023

CITY OF TENINO

By: _____

Title: _____

Date: _____

Schedule

File Attachments for Item:

11. Code Enforcement Spring Cleanup letter

Recommended Action: Motion to approve letter be placed in next months water bills.



City of Tenino

149 Hodgden St. S
PO Box 4019
Tenino, WA 98589
(360) 264-2368
Fax (360) 264-5772
Rdurand@cityoftenino.org

June 1, 2023

This is a reminder to the community of your responsibility to maintain your property to the standard of the city ordinances. With the upcoming summer weather, uncut grass can lead to fire hazards and rodent infestations. Please be mindful, the objective here is to educate and gain voluntary compliance.

For your ease, below are the ordinances we are referring to.

8.08.020. - Nuisances—Specifically that affect public health.

The following specific acts, omissions, places, conditions and things are declared to be nuisances: the erecting, maintaining, using, placing, depositing, causing, allowing, leaving, or permitting to be or remain in or upon any private lot, building, structure, or premises, or in or upon any street, avenue, alley, park, parkway, or other public or private place in the city, any one or more of the following places, conditions, things or acts to the prejudice, danger, or annoyance of others:

J. Any noxious or toxic weed or uncultivated plant, weeds or tall grass which may be a fire hazard or provides rodent harborage, or any tree that poses a potential hazard;

K. Grass clippings, cut brush, cut weeds, or compost piles that create fly or rodent harborage;

O. Keeping or permitting to be kept trees on or along any street or alley of which the limbs are less than eight feet above the surface of any sidewalk, or nine feet above the surface of any street; (Code 1988, § 8.08.020; Ord. No. 722, § 2, 2006; Ord. No. 830, § 1, 10-8-2013)

State Law reference— Public nuisances generally, RCW 9.66.010 et seq.

8.08.030. - Yard maintenance.

Every occupant of a dwelling unit located in close proximity to another occupied dwelling unit shall keep the yard space thereof reasonably neat and clean and free of uncut grass, blackberry vines, bushes and debris if a rodent infestation exists.

(Code 1988, § 8.08.030; Ord. No. 722, § 2, 2006)

8.08.040. - Vacant lot or building.

Every owner of a vacant lot or building located in close proximity to another occupied dwelling unit shall keep the premises reasonably neat and clean and free of uncut grass, blackberry vines, bushes and debris.

(Code 1988, § 8.08.040; Ord. No. 722, § 2, 2006)

If any member of the community has any questions, please contact me at 360-688-0169.

Rene Durand
Code Enforcement Officer
City of Tenino

11.

File Attachments for Item:

12. Resolution 2023-02

A RESOLUTION OF THE City of Tenino, WASHINGTON, AUTHORIZING SUBMISSION OF AN APPLICATION FOR A COMMUNITY ECONOMIC REVITALIZATION BOARD LOAN IN THE APPROXIMATE AMOUNT OF \$1.5 Million AND AUTHORIZING THE City of Tenino TO ENTER INTO AN AGREEMENT FOR SUCH FUNDING

Recommended Action: Motion to approve the City to Apply for the CERB funding.

Resolution No. 2023-02

A RESOLUTION OF THE Tenino City Council of City of Tenino WASHINGTON, AUTHORIZING SUBMISSION OF AN APPLICATION FOR A COMMUNITY ECONOMIC REVITALIZATION BOARD LOAN IN THE APPROXIMATE AMOUNT OF \$1.5 Million AND AUTHORIZING Mayor Wayne Fournier TO ENTER INTO AN AGREEMENT FOR SUCH FUNDING

WHEREAS, Community Economic Revitalization Board (CERB) funds are available to support economic development projects which are ready to implement and for which jobs are to be created or retained; and

WHEREAS, the City of Tenino desires to fund a project consistent with the purposes of the CERB; and

WHEREAS, the CERB Project represents a commitment of private resources toward enhancing the vitality of the area and expansion of economic and employment opportunities of the City of Tenino together with increased tax revenues; and

WHEREAS, in the event the application for CERB funding is approved, and accepted by the Tenino City Council, the City of Tenino will comply with all applicable federal and State requirements in regard to environmental impact of the project; and

WHEREAS, City of Tenino CERB project will not result in the transfer/relocation of jobs from one part of the state of Washington to another; and

WHEREAS, the Tenino City Council of City of Tenino finds and determines that an application should be submitted to appropriate agencies for consideration of funding the CERB Project for and on behalf of The City of Tenino and that such submission will promote economic development within the City of Tenino

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE Tenino City Council OF City of Tenino WASHINGTON, as follows:

1. That the Mayor Wayne Fournier, or his/her designee, is hereby authorized to submit an application to the Community Economic Revitalization Board, for and on behalf of the City of Tenino, for CERB funding in the approximate amount of \$1.5 Million for the CERB Project; and
2. That the Mayor Wayne Fournier is hereby further authorized to provide such additional information as may be necessary to secure approval of such application; and

- 3. That, in the event such application is approved, Mayor Wayne Fournier authorized to enter into an agreement for such funding; and
- 4. That this Resolution shall be effective upon passage and signatures heron in accordance with law.

PASSED this ____ day of (May/2023)

Wayne Fournier, Mayor

ATTEST:

Jen Scharber, Clerk Treasurer

APPROVED AS TO FORM:

Richard Hughes City Attorney

File Attachments for Item:

13. Resolution 2023-03

A resolution Amending the 2023 Fee Schedule

Recommended Action: Motion to approve Resolution 2023-03

Resolution 2023-03 Amending the 2023 fee schedule

WHEREAS, the City Council has reviewed the changes set forth below,

WHEREAS, the City of Tenino is adjusting the Rental Hours for the Quarry House to give adequate time for cleaning between rentals.

WHEREAS, the new hours for the quarry house will be as follows 10am-4pm and 5pm-10pm for a half day and 10am-10pm for a full day rental.

WHEREAS, amending the 2023 fee schedule the City fee on the Building permits is reduced to \$40.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TENINO, WASHINGTON, that the following changes are hereby amended and adopted as the 2023 Fee schedule for the City of Tenino unless superseded by action of the City Council.

THEREFORE, THE CITY COUNCIL HEREBY RESOLVES AND DECLARES that the above-described rate plan serves the City of Tenino.

Dated this ____ day of May, 2023

Wayne Fournier, Mayor

ATTEST:

APPROVED AS TO FORM:

Jen Scharber, Clerk Treasurer

Richard L. Hughes, City Attorney