

City of Tenino

149 Hodgen Street South
Tenino, WA 98589

City Council Meeting
Tuesday, March 26, 2024 at 6:30 PM

Agenda

WORK SESSION

1. 6:30 pm Review of 3/23/2024 Council Agenda
2. Council Priorities
3. Cell Tower Discussion.
4. Discussion of 4/09/2024 Council Draft Agenda

CALL TO ORDER

AGENDA APPROVAL

5. Agenda for the Regular Meeting of the 3/26/24.

Recommended Action: Motion to approve the agenda as presented.

APPROVAL OF MINUTES

6. Meeting Minutes for 3/13/2024

Recommended Action: Motion to approve 3/13/2024 meeting minutes as presented.

CONSENT CALENDAR

7. Consent Calendar consisting of March 13, 2024 through March 26, 2024

Payroll EFT's in the amount of \$62,359.04

Claims checks #32229 through #32268 in the amount of \$173,809.93 for a grant total of \$236,168.93

Liquor Cannabis License: Tenino Farmers Market, Tenino Marketfresh, Tenino foodmart

Recommended Action: Move to approve the consent calendar as presented.

EXECUTIVE SESSION

PRESENTATIONS

PUBLIC COMMENTS

PUBLIC HEARING

PROCLAMATIONS

- [8.](#) Child Abuse Prevention Month Proclamation

Recommended Action: Motion to approve Child Abuse prevention Month.

OLD BUSINESS

NEW BUSINESS

- [9.](#) STEDI EOB Visitor Guide Concept

Recommended Action: Discuss, Motion to proceed.

- [10.](#) Engineering- Park Services Agreement

Recommended Action: Motion to approve Engineering Services for Park Design.

RESOLUTIONS

ORDINANCES

REPORTS

11. Outside Agency

- 1) Chamber of Commerce
- 2) Economic Development Council (EDC)
- 3) South Thurston Economic Development Initiative (STEDI)
- 4) ARCH Commission
- 5) Experience Olympia & Beyond (VCB)
- 6) South Thurston Fire
- 7) Library
- 8) Museum
- 9) Tenino Community Service Center

12. Committees/Commissions

- 1) Civil Service Commission
- 2) Façade Improvement Grant Review Committee
- 3) Finance Committee
- 4) Planning Commission
- 5) Public Safety Committee
- 6) Public Works Committee

13. Staff

- 1) Chief of Police
- 2) Director of Public Works
- 3) City Planner
- 4) Code Enforcement/Building Inspector
- 5) PARC Specialist
- 6) City Attorney
- 7) Clerk/Treasurer
- 8) Mayor

14. Liasons

- 1) Bucoda/Tenino Healthy Action Team (BTHAT)
- 2) Solid Waste Advisory Board
- 3) TCOMM/911
- 4) Tenino School Board
- 5) Thurston Regional Planning Council (TRPC)
- 6) Transportation Policy Board
- 7) Thurston County Commissioner's Office
- 8) Legislature

PUBLIC COMMENTS 2

ANNOUNCEMENTS

ADJOURNMENT

File Attachments for Item:

7. Consent Calendar consisting of March 13, 2024 through March 26, 2024 Payroll EFT's in the amount of \$62,359.04

Claims checks #32229 through #32268 in the amount of \$173,809.93 for a grant total of \$236,168.93

Liquor Cannabis License: Tenino Farmers Market, Tenino Marketfresh, Tenino foodmart

Recommended Action: Move to approve the consent calendar as presented.

Consent Calendar March 13, 2024 through March 26, 2024 consisting of:

- **Payroll EFT's in the amount of \$62,359.04**
- **Claims Checks #32229 through #32268 in the amount of \$173,809.89.**

for a grand total of \$236,168.93

a) Liquor & Cannabis License:

CHECK REGISTER

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1028	03/26/2024	Claims	5	32260	Thurston Co Public Health & Social Serv	128.00	
1029	03/26/2024	Claims	5	32261	USA BlueBook	388.11	
1030	03/26/2024	Claims	5	32262	Verizon Wireless (Cell)	815.07	
1031	03/26/2024	Claims	5	32263	WA State Dept Of Ecology	1,671.71	
1032	03/26/2024	Claims	5	32264	Walkship LLC/Bricks 4 Kidz	189.00	
1033	03/26/2024	Claims	5	32265	Wells Fargo Vendor Fin Serv	454.02	
1034	03/26/2024	Claims	5	32266	Sara Wells	150.00	
1035	03/26/2024	Claims	5	32267	Wilson Parts Corporation	48.47	
1036	03/26/2024	Claims	5	32268	Zumar Industries	2,397.41	
						73,398.55	
001 General Government Fund #001						292.36	
002 Quarry Pool Fund #002						3,802.37	
101 City Street Fund #101						100,330.86	
310 Municipal Capital Imp Fund 310						5,825.40	
401 Water Fund						42,408.93	
402 Water Capital Imp Fund						8,907.46	
410 Sewer Fund						1,203.00	
421 Sewer Capital Improvement Fund							
						<u>236,168.93</u>	Claims: 173,809.89 Payroll: 62,359.04

WE, the members of the City Council of the City of Tenino, Thurston County, Washington, DO HEREBY certify that the merchandise or services listed above have been received and that the above listed vouchers and the related checks have been reviewed and approved for payment by the Tenino City Council.

DATED this _____ day of _____ 2024.

Clerk/Treasurer

Mayor

Councilmember

Councilmember

Councilmember

Councilmember

Councilmember

CHECK REGISTER

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
903	03/14/2024	Payroll	5	EFT	AWC Benefits Trust	15,430.45	Pay Cycle(s) 02/20/2024 To 02/20/2024 - AWC Disability; Pay Cycle(s) 02/20/2024 To 02/20/2024 - AWC; Pay Cycle(s) 03/05/2024 To 03/05/2024 - AWC Disability; Pay Cycle(s) 03/05/2024 To 03/05/2024 - AWC
910	03/20/2024	Payroll	5	EFT	Robert A Auderer	2,792.55	
911	03/20/2024	Payroll	5	EFT	Veronica A Barnes	2,114.57	
912	03/20/2024	Payroll	5	EFT	Troy LK Cannon	3,109.58	
913	03/20/2024	Payroll	5	EFT	Rene Durand	2,143.59	
914	03/20/2024	Payroll	5	EFT	Brent L Gibbs	2,346.94	
915	03/20/2024	Payroll	5	EFT	Drew Johnson	2,462.47	
916	03/20/2024	Payroll	5	EFT	Aaron Lee	2,583.69	
917	03/20/2024	Payroll	5	EFT	Patrick H Maguire	1,845.45	
918	03/20/2024	Payroll	5	EFT	Alec C McClelland	2,451.86	
919	03/20/2024	Payroll	5	EFT	Cole Plaja	2,267.20	
920	03/20/2024	Payroll	5	EFT	Jason M Plaja	2,913.00	
921	03/20/2024	Payroll	5	EFT	Jessica Reeves-Rush	1,601.70	
922	03/20/2024	Payroll	5	EFT	Maria Rodriguez	1,973.09	
923	03/20/2024	Payroll	5	EFT	Jennifer N Scharber	2,593.59	
924	03/20/2024	Payroll	5	EFT	Courtney N Sheldon	1,592.96	
987	03/22/2024	Payroll	5	EFT	Timberland Bank	12,136.35	941 Deposit for Pay Cycle(s) 03/20/2024 - 03/20/2024
997	03/26/2024	Claims	5	32229	ALS Group USA, Corp	280.00	
998	03/26/2024	Claims	5	32230	American Pump & Drilling	19,951.64	
999	03/26/2024	Claims	5	32231	BHC Consultants	132.50	
1000	03/26/2024	Claims	5	32232	Centralia OK Tire	857.19	
1001	03/26/2024	Claims	5	32233	Chehalis Outfitters	205.57	
1002	03/26/2024	Claims	5	32234	Chehalis Tribal Jail	340.00	
1003	03/26/2024	Claims	5	32235	Evergreen Rural Water	300.00	
1004	03/26/2024	Claims	5	32236	Gibbs & Olson Inc	41,704.43	
1005	03/26/2024	Claims	5	32237	H D Fowler Co	214.84	
1006	03/26/2024	Claims	5	32238	Interstate Automotive Inc	730.04	
1007	03/26/2024	Claims	5	32239	J & I Power Equip	98.35	
1008	03/26/2024	Claims	5	32240	Aaron Lee	102.93	
1009	03/26/2024	Claims	5	32241	Lewis County Chemical	164.96	
1010	03/26/2024	Claims	5	32242	Mountain Mist Water	105.36	
1011	03/26/2024	Claims	5	32243	Nisqually Indian Tribe	130.00	
1012	03/26/2024	Claims	5	32244	Northstar Chemical, Inc	581.58	
1013	03/26/2024	Claims	5	32245	Oaks Corporation	3,999.70	
1014	03/26/2024	Claims	5	32246	PARC Foundation	3,500.00	
1015	03/26/2024	Claims	5	32247	Platt Electric Supply	415.60	
1016	03/26/2024	Claims	5	32248	Erin Pratt	150.00	
1017	03/26/2024	Claims	5	32249	Puget Sound Energy	5,260.00	
1018	03/26/2024	Claims	5	32250	Quill	91.43	
1019	03/26/2024	Claims	5	32251	R Johnson Construction	32,670.00	
1020	03/26/2024	Claims	5	32252	Right Systems Inc	13,908.48	
1021	03/26/2024	Claims	5	32253	Rochester Lumber	73.50	
1022	03/26/2024	Claims	5	32254	SCJ Alliance	14,421.78	
1023	03/26/2024	Claims	5	32255	Safe Restraints, Inc.	1,637.12	
1024	03/26/2024	Claims	5	32256	Scheibmeir, Kelly & Nelson PS	785.92	
1025	03/26/2024	Claims	5	32257	Tammy Schroder-Towers	150.00	
1026	03/26/2024	Claims	5	32258	Thomas L. Meyer	2,250.00	
1027	03/26/2024	Claims	5	32259	Thoren Electric, LLC	22,355.18	



Washington State
Liquor and Cannabis Board
PO Box 43098,
Olympia WA 98504-3098, (360) 664-1600

RECEIVED

MAR 12 2024

CITY OF TENINO

MAYOR OF TENINO/CITY OF TENINO
PO BOX 4019
TENINO, WA 98589



**Washington State
Liquor and Cannabis Board**

, Olympia WA 98504-3098, (360) 664-1600
www.liq.wa.gov Fax #: (360) 753-2710
PO Box 43098

March 06, 2024

Dear Local Authority:
RE: Liquor License Renewal Applications in Your Jurisdiction - Your Objection Opportunity

Enclosed please find a list of liquor-licensed premises in your jurisdiction whose liquor licenses will expire in about 90 days. This is your opportunity to object to these license renewal requests as authorized by RCW 66.24.010 (8).

1) Objection to License Renewal

To object to a liquor license renewal: fax or mail a letter to the Washington State Liquor and Cannabis Board (WS-LCB) Licensing Division. This letter must:

- o Detail the reason(s) for your objection, including a statement of all the facts upon which your objection or objections are based. You may include attachments and supporting documents which contain or confirm the facts upon which your objections are based.
- o Please note that whether a hearing will be granted or not is within the Board's discretion per RCW 66.24.010 (8)(d).

Your letter or fax of objection must be received by the Board's Licensing Division at least 30 days prior to the license expiration date. If you need additional time you must request that in writing. Please be aware, however, that it is within the Board's discretion to grant or deny any requests for extension of time to submit objections. Your request for extension will be granted or denied in writing. If objections are not timely received, they will not be considered as part of the renewal process.

A copy of your objection and any attachments and supporting materials will be made available to the licensee, therefore, it is the Local Authority's responsibility to redact any confidential or non-disclosable information (see RCW 42.56) prior to submission to the WSLCB.

2) Status of License While Objection Pending

During the time an objection to a renewal is pending, the permanent liquor license is placed on hold. However, temporary licenses are regularly issued to the licensee until a final decision is made by the Board.

3) Procedure Following Licensing Division Receipt of Objection

After we receive your objection, our licensing staff will prepare a report for review by the Licensing Director. The report will include your letter of objection, as well as any attachments and supporting documents you send. The Licensing Director will then decide to renew the liquor license, or to proceed with non-renewal.

4) Procedure if Board Does Not Renew License

If the Board decides not to renew a license, we will notify the licensee in writing, stating the reason for this decision. The licensee also has the right to request a hearing to contest non-renewal of their liquor license. RCW 66.24.010 (8)(d). If the licensee makes a timely request for a hearing, we will notify you.

The Board's Licensing Division will be required to present evidence at the hearing before an administrative law judge to support the non-renewal recommendation. You may present evidence in support of your objection or objections. The administrative law judge will consider all of the evidence and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

5) Procedure if Board Renews License Over Your Objection

If the Board decides to renew the license over your objection, you will be notified in writing. At that time, you may be given an opportunity to request a hearing. An opportunity for a hearing is offered at the Board's discretion. If a hearing is held, you will be responsible for presenting evidence before an Administrative Law Judge in support of your objection to license renewal. The Board's Licensing Division will present evidence in support of license renewal. The licensee may also participate and present evidence if the licensee desires. The administrative law judge will consider all of the evidence, and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

For questions about this process, contact the WSLCB Licensing Division at (360) 664-1600 or email us at localauthority@sp.lcb.wa.gov.

Sincerely,

Rebecca Smith

Rebecca Smith, Director,
Licensing and Regulation Division

LIQ 864 07/10

C091080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

DATE: 03/06/2024

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF TENINO
(BY ZIP CODE) FOR EXPIRATION DATE OF 20240630

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1. TENINO FARMERS MARKET	TENINO FARMERS MARKET 213 SUSSEX AVE W TENINO WA 98589 0000	426602	FARMERS MARKET FOR WINE
2. SDK1 LLC	TENINO FOOD MART 397 SUSSEX AVE W TENINO WA 98589 0000	368396	GROCERY STORE - BEER/WINE
3. KIRBY CO.	TENINO MARKET FRESH 500 SUSSEX AVE E TENINO WA 98589 0000	077186	GROCERY STORE - BEER/WINE
4. KIRBY CO.	TENINO IGA MARKET FRESH 669 LINCOLN AVE E TENINO WA 98589 4015	071208	SPIRITS RETAILER

File Attachments for Item:

8. Child Abuse Prevention Month Proclamation

Recommended Action: Motion to approve Child Abuse prevention Month.

Proclamation

WHEREAS, the City of Tenino recognizes our future rests in the hands of our most vulnerable and cherished assets- our children; and

WHEREAS, all children deserve to live in safe, stable, and nurturing environments which promote their healthy growth and development; and

WHEREAS, child abuse, neglect and other trauma are recognized as serious public health problems affecting both the current and future quality of life in our community; and

WHEREAS, it is the responsibility of our community to ensure parents, caregivers and other adults who influence the health and well-being of children have the support, knowledge and concrete resources necessary to ensure all children thrive to their greatest potential; and

WHEREAS, effective child abuse prevention strategies succeed because of partnerships among agencies, schools religious organizations, law enforcement agencies, health care providers, and the business community; and

WHEREAS, we, as City of Tenino residents, continue our commitment to protecting all members of our community, and call upon all citizens to join together to increase public safety and prevent the further abuse and neglect of our children.

NOW THEREFORE, I, Dave Watterson, Mayor of the City of Tenino, do hereby proclaim April 2024 as

Child Abuse Prevention Month

and urge all Tenino citizens, communities, state agencies, faith groups, medical facilities, elected leaders, medical providers, educators, and businesses to increase their participation in efforts to support families, thereby preventing child abuse and strengthening the community in which we live.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Tenino to be affixed at City Hall, this 26th day of March, in the year, two thousand and twenty-four.

Dave Watterson, Mayor

Linda Gotovac, Mayor Pro-Tem

Elain Klamn, Council Member

Jason Lawton, Council Member

John O’Callahan, Council Member

Jeff Eisel, Council Member

File Attachments for Item:

9. STEDI EOB Visitor Guide Concept

Recommended Action: Discuss, Motion to proceed.

9.

David Watterson

From: George Sharp <gsharp@thurstonedc.com>
Sent: Tuesday, March 19, 2024 4:04 PM
To: mayorofbucoda@scattercreek.com; Kiersten; Kevin Bray; k.hangartner@comcast.net; diaweaver@comcast.net; George Johnson; tamij; mayorofrainier@fairpoint.net; 'CherylP363@gmail.com'; David Watterson; Jessica Reeves Rush; liner@yelmwa.gov; Joe DePinto; Jennifer Ferguson; Donna Taylor Mayo; jenny@teninoarts.org
Subject: Back cover of Experience Olympia and Beyond Visitor Guide Advertisement Idea and opportunity
Attachments: STEDI EOB Visitor Guide Backpage Draft Concept.docx
Importance: High

Hi Mayor Gordon, Kiersten, Kevin, Kathy, Diane, George, Tami, Mayor Shaw, Cheryl, Mayor Watterson, Jessica, Line, Mayor DePinto, Jennifer, Donna and Jenny:

Experience Olympia and Beyond has the back cover of the visitor guide available and Jeff Bowe and I brainstormed an idea to promote the STEDI Communities Festivals and Events and market them together.

The total cost is \$4,257 for the ad and I was hoping the STEDI communities and festivals and events could use some of their lodging tax or other funds to participate in the advertisement and tell me what tourism focused festivals and events each community would want listed. Based on the list you provide we will check and see if they can also contribute financially to the advertisement.

I am asking if Bucoda, Grand Mound, Rainier, Rochester, Tenino and Yelm communities, Chambers, We Love Rainier, Bucoda Improvement Club, Tenino Arts and Festivals and Events if they can financially participate in the cost of the advertisement.

Experience Olympia and Beyond will design the advertisement for free.
With the digital version of the guide, each community and festival will have a link to either their page on www.experienceolympia.com or their festival event site.

Attached is the copy proposed for the advertisement.

The EDC will invoice each community, chamber and festival or event for their share and then pay Experience Olympia with one check.

Please let me know what you think or if you have any questions or suggestions 360-878-3835.

Thanks,
George

George Sharp CLEP (Certified Live Event Planner)

Rural Program Manager

Thurston Economic Development Council



File Attachments for Item:

10. Engineering- Park Services Agreement

Recommended Action: Motion to approve Engineering Services for Park Design.

EXHIBIT A
AUTHORIZATION FOR ENGINEERING SERVICES NO. 2024-001
CITY OF TENINO, WASHINGTON

PARK DESIGN SERVICES

The Engineer is hereby authorized to perform Engineering Services for the Client as provided for in our General Agreement for Professional Engineering Services executed December 16, 2016, and extended by amendment on December 12, 2018, and as more fully described herein:

PROJECT DESCRIPTION

The Client desires the Engineer to perform an archaeological investigation and design of as many of the following features at the Quarry Pool and adjacent park area as the identified budget allows for:

1. Archaeological investigation of the City Park and pool areas sufficient to address future improvements within the current pool area and park area footprints.
2. Extend 300 to 400 linear feet of 6" watermain from Park Street to the pool area including a new fire hydrant.
3. Design of a new approximately 1,300 square foot addition to the existing restroom building that will have new public restroom and shower facilities for the Quarry pool and shared with the City Park. The new building addition will also have a concession and ticketing room for the Quarry pool. Building type to be determined early in the design process.
4. Design of improved handicap access to the pool, the scope and extent of design will be determined early in the design process.
5. If the budget allows, the Client and the Engineer will determine what other design features can be included.

ASSUMPTIONS

The following assumptions were utilized by Engineer in developing the scope of work and estimated budget:

- Up to three days of field survey work will be performed by the Engineer.
- Design plans for this project will be used to obtain future grant funds for actual construction.
- Construction contract documents and technical specifications will not be prepared by Engineer under this Authorization.

BUDGET:

The Engineer's budget for this authorization is \$90,000. The Engineer will perform work on a time and materials basis and will not exceed the budget amount in performing work under this Authorization without the Client's prior authorization.

GIBBS & OLSON, INC.

CITY OF TENINO, WASHINGTON



By: Richard A. Gushman, President

By: David Watterson, Mayor

Date: March 21, 2024

Date: _____

File: 0751.Pending