

City of Tenino

149 Hodgen Street South
Tenino, WA 98589

City Council Meeting
Tuesday, October 22, 2024 at 6:30 PM

Agenda

WORK SESSION

1. 6:30 pm Review of 10/22/2024 Council Agenda
2. Council Priorities
Vacant City Property Surplus
3. Discussion of 11/12/2024 Council Draft Agenda
- [4.](#) Budget Workshop

CALL TO ORDER

5. Flag Salute

AGENDA APPROVAL

6. Agenda for the Regular Meeting of the 10/22/24.

Recommended Action: Motion to approve the agenda as presented.

APPROVAL OF MINUTES

- [7.](#) Meeting Minutes for 10/8/2024

Recommended Action: Motion to approve 10/8/2024 meeting minutes as presented.

CONSENT CALENDAR

- [8.](#) Consent Calendar October 9, 2024 through October 22, 2024 consisting of

Payroll EFT's in the amount of \$42,703.48

Claims checks #32770 through #32797 in the amount of \$73,200.83

for a grand total of \$115,904.31

Liquor Cannabis License: None

Recommended Action: Move to approve the consent calendar as presented.

EXECUTIVE SESSION

PRESENTATIONS

- [9.](#) Sheriff Sanders on Public Safety

Recommended Action: None, presentation only

- 10. Tenino Community Service Center, Cold Storage presentation

Recommended Action: None, Presentation only.

PUBLIC COMMENTS

PUBLIC HEARING

PROCLAMATIONS

OLD BUSINESS

NEW BUSINESS

- [11.](#) Equipment Transfer Acceptance for Tenino PD

Total amount of equipment given to the Tenino Police Department is \$ 189,403.79

Recommended Action: Motion to accept Equipment Transfer for Tenino PD

- [12.](#) VFW Agreement for Veteran Monument

Recommended Action: Motion to approve agreement between the City of Tenino and VFW #5878 for the Veteran Monument.

- [13.](#) WWTP Influent Screen Amendment

Recommended Action: Motion to approve WWTP Influent Screen Amendment

- [14.](#) EV Charging Station Amendment

Recommended Action: Motion to approve EV Charging Station Amendment

- [15.](#) Ag Park Change Order for HVAC

Recommended Action: Motion to approve Change order for HVAC

- 16. Amendment for Bathhouse archaeological and historical building investigation

Recommended Action: Motion to approve Amendment for Bathhouse archaeological and historical building investigation

- 17. Budget Accounting Services

Recommended Action: Motion to approve pending legal review

- [18.](#) Building Services Agreements

Recommended Action: Motion to approve building services agreements

RESOLUTIONS

ORDINANCES

REPORTS

19. Outside Agency

- 1) Chamber of Commerce**
- 2) Economic Development Council (EDC)**
- 3) South Thurston Economic Development Initiative (STEDI)**
- 4) ARCH Commission**
- 5) Experience Olympia & Beyond (VCB)**
- 6) Timberland Regional Library**

20. Committees/Commissions

- 1) Civil Service Commission**
- 2) Façade Improvement Grant Review Committee**
- 3) Finance Committee**
- 4) Planning Commission**
- 5) Public Safety Committee**
- 6) Public Works Committee**

21. Staff

- 1) Chief of Police**
- 2) Director of Public Works**
- 3) Code Enforcement/Building Inspector**
- 4) PARC Specialist**
- 5) Clerk/Treasurer**
- 6) Mayor**

22. Liaisons

- 1) Bucoda/Tenino Healthy Action Team (BTHAT)**
- 2) Solid Waste Advisory Board**
- 3) TCOMM/911**
- 4) Tenino School Board**

5) Thurston Regional Planning Council (TRPC)

6) Transportation Policy Board

7) Thurston County Commissioner's Office

8) Legislature

PUBLIC COMMENTS 2

ANNOUNCEMENTS

ADJOURNMENT

File Attachments for Item:

4. Budget Workshop

5 YEAR BUDGET COMPARISON

City Of Tenino

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001 General Government Fund #001

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
311 10 00 00 Real & Personal Property Taxes	278,029.30	318,537.19	329,821.25	188,389.18	330,597.97	297,136.93	
313 11 00 00 Sales & Use	385,420.65	413,078.14	440,824.90	315,182.18	415,000.00	374,490.67	
313 15 00 00 Sales & Use (Public Safety)	0.00	0.00	0.00	27,362.31	75,000.00	75,000.00	
313 71 00 00 Local Criminal Justice	44,424.37	49,343.25	50,625.26	37,656.81	37,204.59	44,856.59	
316 10 00 00 Business And Occupation Taxes	56,374.93	77,791.96	100,937.57	91,217.97	105,497.35	78,862.89	
316 41 00 00 Business Utility Tax-electri	109,983.67	131,232.07	140,304.96	127,946.70	110,423.22	119,500.11	
316 42 00 00 Utility Tax - Water	13,930.55	15,241.77	18,517.96	13,315.25	14,768.49	15,317.82	
316 44 00 00 Utility Tax-Sewer	67,880.16	70,803.42	71,460.19	58,425.45	66,809.90	68,461.69	
316 44 01 00 Utility Tax-Septic Receiving	0.00	0.00	5,089.27	0.00	0.00	0.00	Zero
316 45 00 00 Business Utility Tax (Solid Waste)	20,522.24	21,298.34	25,028.68	20,363.38	20,645.13	24,165.38	
316 46 00 00 Business Utility Tax (Cable)	21,918.82	19,365.27	23,860.26	16,626.65	32,081.29	23,423.44	
316 47 00 00 Business Utility Tax (Telephone)	28,331.20	19,493.08	15,840.17	12,973.05	16,000.00	20,209.81	
316 81 00 00 Gambling Taxes	7,456.65	13,020.63	13,921.71	6,262.10	11,017.93	10,145.00	
317 40 00 00 Timber Excise Tax (4X)	271.80	481.52	301.03	180.92	362.89	311.27	
310 Taxes	1,034,544.34	1,149,686.64	1,236,533.21	915,901.95	1,235,408.76	1,151,881.60	
321 91 00 01 Comcast Franchise Fees	15,232.66	12,773.63	16,202.36	11,706.58	18,613.92	13,863.00	
321 91 00 02 Verizon Franchise Fees	9,954.00	8,166.69	12,996.68	12,019.00	9,507.17	13,776.48	
321 99 00 00 Business Licenses - New	11,858.75	7,380.00	6,542.50	5,082.50	10,889.25	7,649.00	
321 99 01 00 Business License Renewal	176.25	7,417.50	7,931.25	8,340.01	3,768.75	7,500.00	
322 10 00 00 Building Permits	24,707.21	43,805.13	108,965.53	50,095.73	40,000.00	35,000.00	
322 30 00 00 Animal License	181.00	113.00	775.00	645.00	575.00	575.00	
322 40 00 01 Parades / Special Events	100.00	360.00	400.00	500.00	600.00	600.00	
320 Licenses & Permits	62,209.87	80,015.95	153,813.32	88,388.82	83,954.09	78,963.48	
331 16 60 00 Bulletproof Vest Partnership Program	0.00	66.00	0.00	0.00	0.00	0.00	
332 92 10 00 2021 ARPA	260,880.86	0.00	0.00	0.00	0.00	0.00	
333 14 00 02 CARES Act Funding	255.00	0.00	0.00	0.00	0.00	0.00	
334 03 10 01 SMP Update Grant - DoE	10,036.25	0.00	0.00	0.00	0.00	0.00	
334 05 80 00 Capital Project Pilot Grant - ARTS	26,416.66	2,000.00	0.00	0.00	10,000.00	10,000.00	
336 00 98 00 City Assistance	82,166.22	60,801.69	42,870.85	34,711.61	43,000.00	52,281.74	
336 06 21 00 Criminal Justice - Populatio	1,000.00	1,000.00	1,000.00	750.00	1,701.00	1,208.00	
336 06 26 00 Criminal Justice - Special Programs	2,166.65	2,449.39	2,591.28	2,037.42	2,408.56	2,340.73	
336 06 42 00 Marijuana Excise Tax	4,545.36	6,351.47	6,263.96	4,660.71	4,939.15	5,198.57	
336 06 51 00 Police OT Reimbursement / DUI	224.12	163.83	140.47	155.19	0.00	0.00	
336 06 51 10 Crime Vicitims Compensation	280.62	150.01	213.97	164.50	223.57	219.28	
336 06 94 00 Liquor Excise Tax	13,029.29	14,211.17	14,233.26	10,435.51	13,113.21	13,236.91	
336 06 95 00 Liquor Control Board Profits	14,616.58	15,588.96	15,521.09	11,578.36	15,193.63	15,137.99	
337 00 00 10 RMSA Lexipol Cost Share	1,895.50	1,952.36	0.00	0.00	2,972.80	2,000.00	
337 00 00 11 AWC Loss Control Grant	0.00	0.00	4,201.00	8,279.87	5,000.00	5,000.00	
337 00 00 20 Bowen Foundation Grant	0.00	0.00	0.00	440,000.00	0.00	0.00	

5 YEAR BUDGET COMPARISON

City Of Tenino

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001 General Government Fund #001

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
330 Intergovernmental Revenues	417,513.11	104,734.88	87,035.88	512,773.17	98,551.92	106,623.22	
341 33 00 00 Compliance Fee	187.32	93.12	53.08	82.63	112.68	99.50	
341 33 02 00 Warrant Cost	175.00	246.91	187.79	30.70	392.10	311.12	
341 33 03 00 Court Admin Cost	387.50	0.00	900.00	50.00	208.74	440.36	
341 35 01 00 Police Reports	70.00	50.00	75.00	75.00	58.00	68.60	
341 49 00 01 Court Conviction Fees	167.92	191.88	160.09	175.73	231.17	289.55	
341 81 00 00 Photocopies	33.50	21.75	101.90	46.79	45.28	48.28	
341 95 00 00 Legal Services	110.64	380.02	538.45	197.34	197.32	261.52	
341 95 00 01 Notary Fee	20.00	50.00	230.00	300.00	150.00	175.00	
342 10 00 02 TSD School Resource Officer Contract	19,104.50	19,678.00	50,000.00	50,000.00	50,000.00	50,000.00	
342 10 00 03 Code Enforcement/Building Official Contract	0.00	3,175.00	4,825.00	4,250.00	8,000.00	0.00	Zero
342 33 06 00 Traffic Safety School	0.00	0.00	100.72	752.79	1,404.00	0.00	Zero
342 36 00 00 Housing And Monitoring Of Prisoners	0.00	562.50	0.00	60.00	179.96	175.00	
342 37 00 00 Booking Fees	0.00	0.00	0.00	0.00	175.00	175.00	
345 81 00 00 Zoning & Subdivision Fees	0.00	3,321.50	312.00	1,320.00	1,980.82	1,485.00	
345 83 00 00 Plan Check Fees	10,310.59	18,832.31	49,475.31	13,831.22	12,000.00	24,577.74	
347 30 01 00 Ball Field Fees	2,230.00	2,320.00	1,535.00	2,825.00	2,320.00	2,500.00	
340 Charges For Services	32,796.97	48,922.99	108,494.34	73,997.20	77,455.07	80,606.67	
352 30 00 00 Mandatory Insurance Cost	4.38	0.00	0.00	0.00	52.45	0.00	Zero
353 10 00 00 Traffic Infractions	2,790.05	2,040.74	3,612.14	1,140.58	1,200.00	1,722.48	
354 00 00 00 Parking Infractions	56.75	0.00	190.00	0.00	0.00	0.00	
355 80 00 00 Criminal Traffic	4,483.57	1,970.31	2,403.53	2,906.31	2,300.00	2,935.87	
356 90 00 00 Criminal Non-traffic	1,632.44	940.30	1,096.76	1,308.12	999.98	943.10	
357 33 00 00 Public Defense Cost	3,014.42	2,138.37	2,864.44	3,010.89	3,323.34	2,966.71	
357 37 00 00 Court Cost Recoup	94.24	0.00	370.89	57.86	388.63	379.41	
359 00 00 02 B&O Penalties	0.00	394.01	3,207.46	3,268.15	745.22	234.00	
350 Fines, Penalties, & Forfeitures	12,075.85	7,483.73	13,745.22	11,691.91	9,009.62	9,181.57	
361 11 45 20 Investment Interest	386.46	1,705.91	1,942.35	812.16	405.99	944.82	
361 40 00 00 Sales Interest	236.47	856.74	2,057.93	1,345.72	338.79	563.38	
361 40 01 00 D/M Interest Income	881.91	331.94	230.10	141.64	675.24	566.66	
362 00 00 00 Ag Park Lease	20.00	0.00	0.00	0.00	0.00	0.00	
362 40 01 00 Camping Fees	693.00	395.00	2,440.00	3,665.00	3,500.00	0.00	Zero
362 40 02 00 Quarry House Rent	75.00	35.00	10,800.00	16,120.00	25,000.00	20,000.00	
362 40 03 00 Park & Picnic Shelter Rental	150.00	60.00	400.00	1,360.00	475.00	3,500.00	
362 40 04 00 Concession Stand Rental	100.00	200.00	250.00	350.00	250.00	350.00	
362 40 05 00 Food Warehouse Rental	3,200.00	3,410.03	3,648.29	3,480.00	3,480.00	3,480.00	
362 40 06 00 Old PW Building Rental	0.00	0.00	3,400.00	8,500.00	12,300.00	12,300.00	

5 YEAR BUDGET COMPARISON

City Of Tenino

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001 General Government Fund #001

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
362 40 07 00 Programs-Paks & Rec	0.00	0.00	4,723.27	7,983.98	7,500.00	8,000.00	
362 40 08 00 CouncilChamberRental	0.00	0.00	0.00	250.00	0.00	500.00	
367 00 00 00 Donations	500.00	0.00	90.00	1,601.56	5,000.00	1,500.00	
367 00 00 01 Donations/Jubilee	0.00	0.00	1,850.00	350.00	0.00	0.00	
367 00 00 03 ARTS WA GRANT/ Banner Donations	0.00	0.00	3,500.00	10,583.34	0.00	0.00	
369 10 00 02 Sale Of Scrap And Junk	0.00	1,840.00	1,735.00	330.00	913.15	5,000.00	
369 90 00 01 Tuition Refund	0.00	0.00	0.00	310.00	0.00	0.00	
369 91 00 00 Other Miscellaneous Revenue	1,506.73	539.63	2,701.68	-1.38	307.00	300.00	
360 Misc Revenues	7,749.57	9,374.25	39,768.62	57,182.02	60,145.17	57,004.86	
369 91 00 01 CC Convenience Fee	0.00	0.00	677.95	2,090.50	550.00	2,000.00	
385 00 00 00 Special Or Extraordinary Items	0.00	0.00	0.00	0.00	0.00	300,000.00	
388 10 00 01 PY Adjustment	-11,489.25	0.00	0.00	0.00	0.00	0.00	
389 10 00 01 Deposit / Facility Rental	175.00	150.00	6,850.00	12,125.00	3,500.00	5,000.00	
389 10 00 02 Deposit / Land Use	0.00	450.00	0.00	0.00	450.00	450.00	
389 10 00 03 Deposit / Special Events	500.00	500.00	0.00	1,500.00	500.00	1,500.00	
389 10 00 04 Hydrant Meter Deposit	250.00	250.00	0.00	0.00	250.00	250.00	
389 30 00 02 Building Code Fees	3,578.38	-494.56	2,021.13	610.00	3,024.31	500.00	
389 30 00 04 EMS/Trauma	233.49	123.14	372.06	150.27	601.22	343.07	
389 30 00 05 Auto Theft	469.02	140.16	685.80	247.07	843.72	679.69	
389 30 00 06 Trama Brain Injury	178.40	102.37	345.43	130.88	250.53	258.22	
389 30 00 07 PSEA 3	263.16	210.37	241.40	253.60	268.82	260.90	
389 30 00 08 WSP Highway Account	112.39	3.50	109.19	183.42	195.91	195.91	
389 30 00 09 Highway Safety	92.48	2.92	268.10	154.19	142.81	142.81	
389 30 00 10 Death Investigation	144.73	0.61	21.84	45.24	95.22	95.22	
389 30 00 11 Public Safety/education PSEA 1	5,855.37	3,064.33	4,866.61	3,210.63	7,926.44	6,528.57	
389 30 00 12 PSEA 2	2,892.48	1,816.20	2,870.64	1,694.32	4,228.25	1,261.80	
389 30 00 13 JIS	2,357.87	930.97	2,598.87	1,133.73	3,247.39	2,696.76	
389 30 00 14 School Zone Safety	454.05	150.72	562.56	0.00	794.33	434.04	
389 30 00 15 Distracted Driving	3,354.21	431.05	24.25	40.38	831.11	832.16	
389 30 00 16 CC Convenience Fee	2,030.12	0.00	0.00	0.00	0.00	0.00	
389 91 00 00 Suspense Account	0.00	-2,285.63	-3,310.87	-375.88	0.00	0.00	
380 Non Revenues	11,451.90	5,546.15	19,204.96	23,193.35	27,700.06	323,429.15	
391 10 00 00 AG Park LTGO Bond	22,450.00	0.00	0.00	0.00	0.00	0.00	
390 Other Financing Sources	22,450.00	0.00	0.00	0.00	0.00	0.00	
398 10 00 00 Insurance Recoveries	276,899.00	15,191.28	23,908.27	14,599.19	0.00	0.00	
398 Insurance Recoveries	276,899.00	15,191.28	23,908.27	14,599.19	0.00	0.00	
315 41 41 05 Outside Counsel Retainer Refund	0.00	0.00	0.00	0.00	0.00	10,039.00	

5 YEAR BUDGET COMPARISON

City Of Tenino

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001 General Government Fund #001

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
515 Legal	0.00	0.00	0.00	0.00	0.00	10,039.00	
TOTAL REVENUES:	1,877,690.61	1,420,955.87	1,682,503.82	1,697,727.61	1,592,224.69	1,817,729.55	
511 20 45 00 Professional Services - Leader Wkshp	2,135.00	2,000.00	0.00	2,300.00	2,500.00	0.00	Zero
511 30 45 01 Code Book Publications	1,125.00	5,122.11	1,500.00	1,500.00	1,500.00	1,500.00	
511 60 10 00 Council Stipend	6,450.00	10,025.00	10,600.00	7,900.00	15,000.00	15,000.00	
511 60 20 00 Council Benefits - Taxes	449.59	766.89	811.10	547.10	650.00	650.00	
511 60 31 00 Janitorial Supplies	158.43	184.32	178.30	21.93	350.00	350.00	
511 60 42 03 MNS Service Provider	7,580.32	13,194.75	9,922.00	20,432.06	16,289.04	20,000.00	
511 60 42 04 E Governance Software	1,594.73	1,522.65	2,522.28	833.91	1,800.00	1,800.00	
511 60 42 05 PRA Compliance Software	249.00	273.90	290.33	290.33	350.00	350.00	
511 60 42 06 City Web Site	121.23	121.23	232.82	125.00	125.00	125.00	
511 60 42 08 Postage	25.76	22.86	25.43	47.86	28.00	28.00	
511 60 42 10 Office Productivity Software	8.67	0.00	0.00	0.00	0.00	0.00	
511 60 46 00 Insurance	9,759.62	9,329.00	10,436.18	11,849.93	10,864.06	14,864.06	
511 60 47 00 Advertising & Publications	627.40	104.39	1,539.97	408.90	750.00	750.00	
511 60 48 01 Education/Training	0.00	1,098.19	1,850.38	0.00	0.00	500.00	
511 60 48 02 Meals/Lodging/Travel	535.00	59.40	866.74	0.00	0.00	500.00	
511 61 10 00 Leg Spt Salaries & Wages	22,396.90	25,911.16	29,997.79	23,602.81	27,812.54	27,812.54	
511 61 20 00 Leg Spt - Benefits-Taxes	1,644.16	2,139.62	2,347.74	1,620.98	2,000.00	2,000.00	
511 61 21 00 Leg Spt - Benefits-Health Care	3,486.95	4,260.86	4,716.94	3,553.33	3,200.00	3,500.00	
511 61 22 00 Leg Spt - Benefits-Retirement	1,831.71	2,234.30	2,947.37	2,099.71	2,500.00	2,500.00	
511 61 22 01 Legislative -DCP	0.00	0.00	38.30	34.51	30.00	35.00	
511 Legislative	60,179.47	78,370.63	80,823.67	77,168.36	85,748.64	92,264.60	
512 50 48 02 Meals/Lodging/Travel	0.00	0.00	0.00	0.00	500.00	0.00	Zero
512 51 10 00 Judicial Spt Salaries & Wages	4,500.00	37,053.33	39,052.57	48,702.56	32,692.40	74,911.99	
512 51 20 00 Judicial Spt - Benefits-Taxes	0.00	2,215.78	2,367.60	2,885.55	2,455.00	4,555.00	
512 51 21 00 Judicial Spt - Benefits-Health Care	0.00	5,520.62	7,379.80	8,092.95	4,500.00	10,594.77	
512 51 22 00 Judicial Spt - Benefits-Retirement	0.00	2,888.56	3,025.94	3,578.82	3,000.00	5,346.49	
512 51 22 01 Judicial -DCP	0.00	0.00	191.74	173.22	180.00	180.00	
512 51 30 00 Office Supplies	115.11	0.00	143.06	195.02	150.00	150.00	
512 51 33 00 Small Tools & Equipment	0.00	0.00	0.00	163.47	150.00	150.00	
512 51 41 04 Judge Fees	4,500.00	0.00	0.00	300.00	1,917.00	1,917.00	
512 51 42 00 Telephone (Land Line)	1,033.84	774.31	851.65	595.02	750.00	750.00	
512 51 42 03 MNS Service Provider	1,483.13	3,059.51	3,340.36	3,122.65	2,345.00	3,000.00	
512 51 42 05 PRA Compliance Software	0.00	273.90	290.33	290.33	300.00	350.00	
512 51 42 06 City Web Site	121.23	121.23	125.00	125.00	125.00	125.00	
512 51 42 08 Postage	398.08	698.98	537.45	98.94	550.00	250.00	
512 51 42 10 Office Productivity Software	195.14	0.00	150.00	150.00	150.00	150.00	

5 YEAR BUDGET COMPARISON

City Of Tenino

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001 General Government Fund #001

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
512 51 45 01 Printing	0.00	519.27	0.00	0.00	600.00	250.00	
512 51 46 00 Insurance	4,160.62	4,290.00	5,026.18	6,218.12	5,232.25	7,500.00	
512 51 48 01 Education/Training	0.00	0.00	125.00	0.00	250.00	0.00	Zero
512 51 49 00 Dues/membership/misc	150.00	150.00	150.00	250.00	250.00	250.00	
512 Judicial	16,657.15	57,565.49	62,756.68	74,941.65	56,096.65	110,430.25	
513 10 10 00 Mayor Stipend	13,000.00	15,000.00	16,500.00	13,500.00	18,000.00	18,000.00	
513 10 20 00 Mayor Benefits - Taxes	918.00	1,147.56	1,262.25	918.00	1,193.92	1,193.92	
513 10 42 03 MNS Service Provider	1,483.13	2,647.35	2,782.36	2,957.83	2,100.00	2,700.00	
513 10 42 05 PRA Compliance Software	0.00	0.00	125.00	0.00	125.00	125.00	
513 10 42 06 City Web Site	121.23	0.00	125.00	125.00	125.00	125.00	
513 10 42 08 Postage	21.43	22.86	25.43	26.86	33.00	33.00	
513 10 42 10 Office Productivity Software	8.67	0.00	0.00	0.00	0.00	0.00	
513 10 46 00 Insurance	6,026.62	5,847.00	6,663.18	8,295.24	7,309.37	9,500.00	
513 10 48 01 Executive - Education/Training	1,539.00	134.35	44.84	30.00	1,500.00	0.00	Zero
513 10 48 02 Executive - Meals, Travel, & Lodging	260.79	0.00	339.40	182.86	1,000.00	0.00	Zero
010 Office of the Chief Executive	23,378.87	24,799.12	27,867.46	26,035.79	31,386.29	31,676.92	
513 20 10 00 Executive Spt Salaries & Wages	22,396.90	20,300.50	23,939.27	15,212.31	21,220.06	21,220.06	
513 20 20 00 Executive Spt Benefits - Taxes	1,644.16	1,696.48	1,874.25	1,043.85	2,125.76	2,125.76	
513 20 21 00 Executive Spt Benefits - Health Care	3,486.95	3,156.83	3,241.01	1,934.71	2,955.68	2,955.68	
513 20 22 00 Executive Spt Benefits - Retirement	1,831.71	1,656.64	2,342.13	1,383.99	2,309.11	2,309.11	
513 20 22 01 Executive Spt Benefits - Retirement (DCP)	0.00	0.00	164.42	145.72	125.00	125.00	
020 Advisory Services	29,359.72	26,810.45	31,561.08	19,720.58	28,735.61	28,735.61	
513 20 42 03 MNS Service Provider	4,394.39	7,702.06	6,593.01	7,909.33	6,171.00	6,500.00	
513 20 42 04 E Governance Software	766.67	1,066.75	1,256.00	833.91	1,256.00	1,256.00	
513 20 42 05 PRA Compliance Software	249.00	273.90	290.33	290.33	350.00	350.00	
513 20 42 06 City Web Site	0.00	0.00	0.00	125.00	125.00	125.00	
513 20 42 10 Office Productivity Software	0.00	0.00	200.00	0.00	0.00	0.00	
513 20 45 10 CS Commission - Examiner	0.00	0.00	0.00	0.00	500.00	0.00	Zero
513 20 46 00 CS Commission - Insurance	0.00	4,050.00	4,972.98	6,162.74	5,176.87	6,500.00	
513 20 48 01 CS Commission - Training	0.00	0.00	0.00	0.00	300.00	0.00	Zero
513 20 48 02 CS Commission - Travel, Meals, & Lodging	0.00	0.00	0.00	0.00	800.00	0.00	Zero
021 Civil Service Commission	5,410.06	13,092.71	13,312.32	15,321.31	14,678.87	14,731.00	
513 Executive	58,148.65	64,702.28	72,740.86	61,077.68	74,800.77	75,143.53	

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514 20 10 00	Salaries & Wages	0.00	0.00	0.00	0.00	0.00	40,443.22
514 20 20 00	Benefits - Taxes	0.00	0.00	0.00	0.00	0.00	3,625.56
514 20 21 00	Benefits - Health Care	4,400.10	5,561.71	7,414.68	6,002.70	6,350.24	6,350.24
514 20 22 00	Benefits - Retirement	2,413.22	3,474.63	4,428.70	3,398.14	3,948.00	3,948.00
514 20 22 01	Benefits - Retirement (DCP)	0.00	0.00	270.36	189.63	235.00	235.00
514 20 30 00	Office Supplies	1,798.43	3,172.80	1,727.44	845.27	1,365.12	1,000.00
514 20 31 00	Janitorial Supplies	277.24	499.59	7.49	43.25	147.82	150.00
514 20 35 00	Small Tools & Equipment	0.00	0.00	0.00	0.00	0.00	150.00
514 20 42 00	Telephone (Land Line)	950.62	993.88	1,058.95	684.30	1,151.24	1,151.24
514 20 42 03	MNS Service Provider	2,841.47	5,074.18	4,436.05	5,806.76	3,896.91	5,000.00
514 20 42 05	PRA Compliance Software	249.00	273.90	290.33	290.33	320.00	320.00
514 20 42 07	Web Bill Pay Services	0.00	0.00	43.55	0.00	420.00	0.00 Zero
514 20 42 08	Postage	1,046.17	2,252.33	1,020.79	1,082.48	1,500.00	1,500.00
514 20 42 10	Office Productivity Software	195.14	0.00	200.00	200.00	200.00	200.00
514 20 42 13	Financial Software (BIAS)	2,976.98	4,084.38	2,977.00	3,258.58	2,977.00	3,500.00
514 20 45 00	Professional Services	979.00	1,153.08	605.88	750.00	777.00	800.00
514 20 45 01	Equipment Repair/maintenance	531.90	0.00	162.09	27.94	200.00	200.00
514 20 46 00	Insurance	4,160.62	4,070.00	5,026.18	6,218.12	5,232.25	7,500.00
514 20 48 01	Education & Training	1,686.00	180.00	540.00	140.00	1,500.00	300.00
514 20 48 02	Travel/lodging/meals	34.00	33.33	465.91	0.00	0.00	500.00
514 20 49 00	Dues/memberships/misc.	0.00	0.00	0.00	0.00	0.00	150.00
514 20 49 01	Bank Charges	2,603.00	72.67	408.36	186.33	1,830.00	500.00
514 20 49 02	Dues/memberships/misc.	190.00	375.00	50.00	0.00	150.00	0.00
514 20 49 03	Fines And Penalties	734.62	21,577.45	614.51	903.51	61.00	500.00
514 22 10 00	Salaries & Wages	27,111.39	70,806.20	43,590.74	38,986.12	40,443.22	0.00
514 22 20 00	Benefits - Taxes	2,002.22	3,183.11	3,408.55	2,670.48	3,625.56	0.00
514 23 40 00	Audit Costs	4,759.45	9,775.51	5,008.03	23,779.53	20,000.00	5,000.00
514 23 41 00	Litigation Costs	0.00	0.00	6,600.00	0.00	0.00	0.00
514 40 51 00	Election Services	2,319.83	3,668.05	2,512.16	3,847.88	3,118.00	3,500.00
514 89 35 00	Small Tools & Equipment	105.77	118.83	29.18	0.00	198.00	0.00
514	Finance, Recording, And Elections	64,366.17	140,400.63	92,896.93	99,311.35	99,646.36	86,523.26
515 41 41 01	City Attorney	51,898.50	43,192.50	117,590.44	23,499.00	45,000.00	45,000.00
515 41 41 02	Prosecuting Attorney	11,170.73	13,622.97	14,735.30	8,342.04	13,000.00	10,000.00
515 41 41 05	Outside Counsel	29,890.00	0.00	-10,039.00	0.00	500.00	500.00
515 93 41 03	Public Defender	11,185.00	12,200.00	18,100.00	13,600.00	14,000.00	14,000.00
515 93 41 06	Interpreter Services	0.00	88.75	268.95	270.15	500.00	500.00
515	Legal	104,144.23	69,104.22	140,655.69	45,711.19	73,000.00	70,000.00
518 10 10 00	Pers Svc-Salaries	27,111.39	25,911.16	29,997.79	24,327.71	28,644.96	28,644.96
518 10 20 00	Pers Svc-Benefits-Taxes	2,001.33	2,157.41	2,347.76	1,670.78	2,272.18	2,272.00
518 10 21 00	Pers Svc - Benefits-Health Care	4,400.10	4,260.86	4,759.87	3,632.33	4,846.40	4,846.40

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518 10 22 00 Pers Svc-Benefits-Retirement	2,262.75	2,234.30	2,947.37	2,156.97	2,576.03	2,576.03	
518 10 22 01 Pers Svc-Benefits-Retirement-(DCP)	0.00	0.00	250.00	199.50	152.00	200.00	
518 10 30 00 Office Supplies	961.97	1,023.21	578.53	284.72	900.00	250.00	
518 10 41 00 Professional Services	654.30	13.65	0.00	300.00	500.00	500.00	
518 10 45 02 OASI Benefits DRS	0.00	0.00	25.00	25.00	25.00	25.00	
518 10 46 00 Insurance - HR	4,160.62	4,070.00	5,026.18	6,218.12	5,232.25	6,532.25	
518 10 48 01 Education/Training	5,728.87	354.92	0.00	0.00	0.00	300.00	
518 10 48 02 Meals/Lodging/Travel	533.59	773.55	102.70	0.00	0.00	0.00	Zero
010 Personnel Services	47,814.92	40,799.06	46,035.20	38,815.13	45,148.82	46,146.64	
518 30 10 00 Central Svc-Salaries & Wages	49,144.56	40,294.62	46,452.71	29,493.17	14,646.05	14,646.05	
518 30 20 00 Central Svc-Benefits-Taxes	4,345.92	4,671.64	3,248.58	2,489.78	2,644.44	2,644.44	
518 30 21 00 Central Svc-Benefits-Health Care	6,079.41	6,725.34	8,823.09	5,465.75	6,448.00	6,448.00	
518 30 22 00 Central Svc-Benefits-Retirement	4,399.91	4,310.83	4,002.56	3,128.58	4,130.00	4,130.00	
518 30 22 01 Central Services-Benefits-Retirement (DCP)	0.00	0.00	15.34	36.14	209.00	209.00	
518 30 23 00 Safety Clothing	136.08	0.00	0.00	0.00	250.00	250.00	
518 30 30 00 Small Tools & Equipment	50.00	225.67	0.00	15.61	200.00	200.00	
518 30 31 01 Janitorial Supplies	165.87	219.63	51.53	158.73	200.00	200.00	
518 30 32 00 Bldg Hdw/Materials	0.00	29.04	30.26	0.00	150.00	150.00	
518 30 35 06 Fuel, F-150	216.82	284.38	279.90	0.00	250.00	250.00	
518 30 45 03 Maintenance - Office Equipment	0.00	0.00	0.00	0.00	100.00	100.00	
518 30 45 04 Maintenance - Electronics	0.00	0.00	0.00	0.00	750.00	750.00	
518 30 45 05 Maintenance - Facilities	1,050.24	4,125.45	4,282.34	5,927.76	2,000.00	2,000.00	
518 30 45 06 Utilities	6,200.71	6,377.33	6,392.17	4,495.56	6,000.00	6,630.30	
030 Maintenance/Janitorial Services	71,789.52	67,263.93	73,578.48	51,211.08	37,977.49	38,607.79	
518 70 42 11 Copier Costs	5,693.66	5,863.25	5,621.99	5,622.27	6,500.00	6,500.00	
518 80 42 01 Internet Service Provider	5,188.59	4,527.80	2,785.89	2,076.39	4,228.00	2,500.00	
518 80 42 03 MNS Service Provider	8,898.56	14,884.87	12,641.02	19,427.83	11,639.64	20,000.00	
518 80 42 06 City Web Site	121.23	121.23	140.00	125.00	125.00	125.00	
518 80 42 08 Postage	0.00	0.00	251.25	0.00	300.00	300.00	
518 80 42 10 Office Productivity Software	8.67	0.00	0.00	0.00	0.00	0.00	
518 80 42 13 HR Accounting Software (BIAS)	1,813.48	3,905.38	4,611.28	1,988.00	1,988.00	1,988.00	
080 Information Technology	21,724.19	29,302.53	26,051.43	29,239.49	24,780.64	31,413.00	
518 90 46 00 Insurance (City Hall & PW)	10,434.62	9,774.00	11,645.18	13,108.50	12,122.63	16,122.00	
518 90 49 00 AWC Dues	1,025.00	1,131.00	2,318.19	5,668.26	2,418.19	5,500.00	
518 90 49 02 WMCA Dues	0.00	0.00	0.00	0.00	200.00	200.00	
090 Other Centralized Services	11,459.62	10,905.00	13,963.37	18,776.76	14,740.82	21,822.00	

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518 Centralized/General Services	152,788.25	148,270.52	159,628.48	138,042.46	122,647.77	137,989.43	
521 20 20 01 Standby Benefits - Taxes	93.83	0.00	0.00	0.00	0.00	0.00	
521 20 21 01 Benefits - Health Care	75.59	0.00	0.00	0.00	0.00	0.00	
521 20 21 02 Benefits - Health Care	85.70	0.00	0.00	0.00	0.00	0.00	
521 20 22 01 Standby Benefits - Retirement	19.79	0.00	0.00	0.00	0.00	0.00	
521 20 22 02 OT Benefits - Retirement	35.34	0.00	0.00	0.00	0.00	0.00	
521 10 10 00 Salaries & Wages	57,085.30	54,522.63	55,388.22	28,865.11	36,674.88	30,563.00	
521 10 10 02 Overtime	0.00	0.00	333.29	0.00	1,000.00	0.00	Zero
521 10 20 00 Benefits - Taxes	4,378.08	4,523.10	2,068.28	2,002.00	3,900.00	2,000.00	
521 10 20 02 OT Benefits - Taxes	0.00	0.00	25.44	0.00	98.00	0.00	Zero
521 10 21 00 Benefits - Health Care	6,291.14	12,772.62	11,271.52	5,689.35	11,056.00	6,117.00	
521 10 22 00 Benefits - Retirement	2,479.24	5,282.71	2,540.51	2,748.42	5,225.00	2,225.00	
521 10 22 01 Benefits-Retirement (DCP)	0.00	0.00	384.13	347.39	360.00	360.00	
521 10 22 02 OT Benefits - Retirement	0.00	0.00	31.29	0.00	103.00	0.00	Zero
521 10 24 02 Retiree Medical/Deductible	0.00	11,508.75	6,285.86	0.00	0.00	0.00	
521 10 31 00 Office Supplies	1,510.27	1,202.07	950.66	337.87	1,500.00	750.00	
521 10 33 00 Small Equipment	2,584.65	761.71	1,461.52	90.66	1,500.00	500.00	
521 10 36 00 Computer Hardware/software	440.64	766.49	1,000.00	724.26	1,000.00	500.00	
521 10 42 03 MNS Service Provider	1,483.13	3,080.48	4,231.76	4,813.89	3,500.00	4,200.00	
521 10 42 05 PRA Compliance Software	249.00	273.90	290.33	290.33	250.00	350.00	
521 10 42 06 City Web Site	121.23	121.23	125.00	150.00	150.00	500.00	
521 10 42 08 Postage	553.98	1,603.33	594.53	195.02	1,000.00	500.00	
521 10 42 09 Telephone (Cellular)	235.10	565.00	565.16	331.87	506.00	506.00	
521 10 42 10 Office Productivity Software	8.67	0.00	0.00	0.00	0.00	0.00	
521 10 45 01 Prof Svc -Background Investigations	1,567.84	3,109.65	66.67	1,356.00	1,000.00	0.00	Zero
521 10 45 02 Repair/Maintenance (Office Equipment)	78.49	0.00	153.75	0.00	500.00	500.00	
521 10 47 00 Advertising	250.00	0.00	250.00	0.00	0.00	0.00	Zero
521 10 48 01 Education/Training	0.00	0.00	275.00	0.00	0.00	0.00	Zero
521 10 48 02 Meals/Lodging/Travel	0.00	72.78	822.26	0.00	0.00	0.00	Zero
521 10 49 00 Dues/Memberships/Misc.	115.47	60.00	110.00	0.00	150.00	0.00	Zero
010 Admin	79,432.23	100,226.45	89,225.18	47,942.17	69,472.88	49,571.00	
521 20 10 00 Salaries & Wages	235,703.23	283,868.34	314,143.66	283,199.96	437,466.44	360,607.08	
521 20 10 01 Standby	371.38	0.00	23,930.27	5,605.35	500.00	7,500.00	
521 20 10 02 Overtime	664.89	0.00	28,514.99	12,467.31	2,500.00	15,000.00	
521 20 10 03 Holiday	0.00	0.00	0.00	7,354.95	15,000.00	15,000.00	
521 20 20 00 Benefits - Taxes	25,763.08	35,365.00	33,031.85	19,729.45	32,000.00	32,000.00	
521 20 20 01 Standby Benefits - Taxes	0.00	13.84	1,576.56	389.27	400.00	1,000.00	
521 20 20 02 OT Benefits - Taxes	73.05	0.00	2,046.78	934.37	1,000.00	1,500.00	
521 20 20 03 Benefits - Taxes HW	0.00	0.00	0.00	580.44	0.00	0.00	
521 20 21 00 Benefits - Health Care	44,735.58	32,892.49	19,571.92	35,435.87	60,000.00	60,000.00	

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521 20 22 00	Benefits - Retirement	9,189.26	14,372.63	19,403.41	13,991.59	15,000.00	15,000.00
521 20 22 01	Standby Benefits-Retirement	0.00	0.00	844.72	380.88	160.00	1,000.00
521 20 22 02	OT Benefits-Retirement	0.00	0.00	1,041.59	794.57	550.00	1,000.00
521 20 22 03	Benefits-Retirement (DCP)	0.00	974.56	1,619.26	1,673.62	1,800.00	1,800.00
521 20 23 00	Benefits - Uniforms	3,084.41	4,389.31	2,383.68	3,067.14	3,000.00	800.00
521 20 30 00	Office Supplies	390.98	716.97	701.88	345.04	1,000.00	250.00
521 20 33 00	Small Equipment	3,178.01	1,402.61	1,745.66	1,654.57	1,500.00	500.00
521 20 35 20	Fuel, K8 7418	3,197.11	4,628.49	4,953.83	2,872.52	3,500.00	500.00
521 20 35 21	Fuel, K8 7419	228.53	3,348.43	1,802.57	516.68	3,500.00	3,500.00
521 20 35 22	Fuel, K8 7420	3,184.85	1,062.65	2,963.31	1,454.75	3,500.00	3,500.00
521 20 35 23	Fuel, Explorer (Black)	281.41	2,309.52	2,463.36	1,137.23	3,500.00	3,500.00
521 20 35 24	Fuel, Ford F150	2,311.51	5,370.74	6,272.40	3,498.10	3,500.00	3,500.00
521 20 37 00	Bullet-proof Vests	1,677.99	1,347.20	0.00	0.00	1,500.00	1,500.00
521 20 38 00	Pistol Ammunition	1,500.00	1,319.50	1,000.00	0.00	1,000.00	0.00 Zero
521 20 38 01	Rifle Ammunition	906.07	1,119.60	0.00	0.00	1,000.00	0.00 Zero
521 20 42 03	MNS Service Provider	12,084.49	19,902.94	18,075.27	21,203.27	15,000.00	18,000.00
521 20 42 09	Telephone (Cellular)	5,339.58	5,691.97	5,329.87	2,893.20	4,976.00	4,976.00
521 20 42 10	Office Productivity Software	8.67	0.00	0.00	500.00	500.00	800.00
521 20 42 11	Cad Communications	0.00	0.00	0.00	0.00	500.00	0.00 Zero
521 20 42 12	RMS System	5,649.00	5,598.00	5,631.00	5,729.55	6,526.00	10,000.00
521 20 45 05	LE Equipment Repairs & Maintenance	1,024.20	75.61	1,377.57	190.12	1,500.00	1,000.00
521 20 45 11	Maintenance, K8 7418	1,168.96	467.89	1,082.47	1,310.68	1,000.00	2,500.00
521 20 45 12	Maintenance, K8 7419	62.87	136.86	674.35	1,278.45	1,000.00	2,500.00
521 20 45 13	Maintenance, K8 7420	1,000.00	2,315.32	679.91	2,024.15	1,000.00	2,500.00
521 20 45 14	Maintenance, Explorer (Black)	856.98	250.18	686.00	857.19	1,000.00	2,500.00
521 20 45 15	Maintenance, Ford F150	0.00	2,507.54	4,586.14	6,314.69	1,000.00	2,500.00
521 20 45 20	TCSO Interlocal	1,223.14	29.17	0.00	18,750.00	25,000.00	25,000.00
521 20 45 21	Lexipol	3,859.74	3,904.73	4,217.11	4,470.14	4,470.17	4,470.14
521 20 46 00	Insurance	20,958.62	19,637.00	23,633.97	25,588.83	24,602.96	29,602.96
521 20 48 01	Education/Training	5,000.00	5,253.71	1,444.28	1,215.00	4,000.00	0.00 Zero
521 20 48 02	Meals/Lodging/Travel	1,636.46	1,509.19	717.39	1,473.99	3,000.00	0.00 Zero
020	Operations	396,314.05	461,781.99	538,147.03	490,882.92	687,951.57	635,306.18
521 30 49 01	Crime Prevention Education	871.89	931.28	145.94	0.00	1,000.00	0.00 Zero
030	Crime Prevention	871.89	931.28	145.94	0.00	1,000.00	
521 50 42 00	Telephone (Land Line)	3,807.78	3,949.39	4,911.44	3,404.41	3,308.00	4,308.00
521 50 42 01	Internet Service Provider	101.52	0.00	0.00	0.00	2,040.00	0.00 Zero
521 50 42 02	Alarm Services	556.12	533.51	533.51	533.51	800.00	800.00
521 50 45 00	Custodial Services	334.83	662.47	311.49	84.09	1,000.00	1,000.00
521 50 45 04	Repair & Maintenance	996.67	3,859.51	2,639.41	1,752.52	2,000.00	1,500.00
521 50 45 06	Utilities	6,001.10	6,419.99	7,458.21	6,200.93	5,500.00	6,300.00

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521 50 46 00 Insurance	7,327.62	7,077.00	650.19	8,716.87	7,731.00	9,300.00	
050 Facilities	19,125.64	22,501.87	16,504.25	20,692.33	22,379.00	23,208.00	
070 Traffic	0.00	0.00	0.00	0.00			
521 Law Enforcement	496,054.06	585,441.59	644,022.40	559,517.42	780,803.45	708,085.18	
522 20 41 00 Contracted Services - STFEMS	10,000.00	0.00	5,942.04	0.00	10,000.00	10,000.00	
522 60 49 00 Emergency Management Council Dues	336.52	75.00	75.00	0.00	350.00	350.00	
522 Fire And Emergency Medical Activities	10,336.52	75.00	6,017.04	0.00	10,350.00	10,350.00	
523 60 40 00 Detention/Correction-Chehalis	0.00	85.00	3,340.00	4,170.00	2,500.00	2,500.00	
523 60 40 01 Detention/Correction-Nisqually	0.00	0.00	1,605.00	8,885.00	250.00	250.00	
523 60 40 02 Detention/Correction-Thurston	0.00	75.90	0.00	0.00	500.00	250.00	
523 60 40 03 Inmate Medical Expenses	0.00	151.80	0.00	59.59	1,500.00	1,500.00	
523 60 51 01 Detention/correction-Nisqually	180.00	0.00	0.00	0.00	0.00	0.00	
523 Detention/Correction Activities	180.00	312.70	4,945.00	13,114.59	4,750.00	4,500.00	
524 60 21 00 Inspection Healthcare Benefits	10.38	0.00	0.00	0.00	0.00	0.00	
524 60 22 00 Inspection Retirement Benefits	4.61	0.00	0.00	0.00	0.00	0.00	
524 Protective Inspection Services	14.99	0.00	0.00	0.00	0.00	0.00	
525 10 42 14 Go To Meeting	0.00	0.00	1,379.56	622.66	1,400.00	1,500.00	
525 20 33 01 Recovery Grant Supplies	0.00	820.58	0.00	0.00	0.00	0.00	
525 20 33 02 COVID-19 Cleaning Materials	6.47	0.00	0.00	0.00	0.00	0.00	
525 30 45 50 COVID-19 Grant Proceeds	2,950.00	0.00	0.00	0.00	0.00	0.00	
525 50 40 01 Emergency Notification System Contribution	0.00	269.47	269.47	354.83	300.00	300.00	
525 Disaster Services	2,956.47	1,090.05	1,649.03	977.49	1,700.00	1,800.00	
524 10 10 00 Salaries And Wages	0.00	0.00	68,185.67	51,958.43	66,400.96	0.00	Zero
524 10 20 00 Benefits-Taxes	0.00	0.00	2,985.97	3,552.41	2,146.87	0.00	Zero
524 10 21 00 Benefits-Healthcare	0.00	0.00	5,716.39	7,907.05	4,544.39	0.00	Zero
524 10 22 00 Benefits-Retirement	0.00	0.00	3,924.30	4,111.57	2,538.68	0.00	Zero
524 10 24 00 Benefits-Safety Uniforms	0.00	0.00	528.79	0.00	500.00	0.00	Zero
524 10 31 00 Vehicle Fuel	0.00	0.00	2,454.93	318.50	2,500.00	0.00	Zero
524 20 20 00 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	Zero
524 30 32 00 Office Supplies	0.00	0.00	426.78	245.68	500.00	0.00	Zero
524 30 35 00 Small Equipment/Tools	0.00	0.00	1,177.74	172.65	1,500.00	0.00	Zero

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524 30 35 01 Computer Hardware/Software	0.00	0.00	1,716.14	0.00	0.00	0.00	Zero
524 30 41 00 Office Productivity Software	0.00	0.00	500.00	500.00	500.00	0.00	Zero
524 30 41 01 PRA Compliance Software	0.00	0.00	290.33	290.33	500.00	0.00	Zero
524 30 41 03 Legal-City Attorney	0.00	0.00	0.00	0.00	500.00	500.00	
524 30 41 04 MNS Service Provider	0.00	0.00	1,341.26	853.21	500.00	500.00	
524 30 42 00 Cell Phone	0.00	0.00	505.15	305.02	600.00	0.00	Zero
524 30 42 01 Postage	0.00	0.00	509.77	0.00	800.00	100.00	
524 30 48 00 Vehicle Maintenance	0.00	0.00	2,117.91	0.00	0.00	0.00	Zero
524 30 48 01 Equipment-Repairs/Maintenance	0.00	0.00	151.69	0.00	0.00	0.00	Zero
524 40 41 01 Education/Training	0.00	0.00	1,176.50	1,765.00	2,000.00	0.00	Zero
524 40 49 01 Dues/Memberships/Misc	0.00	0.00	380.00	0.00	250.00	0.00	Zero
524 40 49 02 Travel/Lodging/Meals	0.00	0.00	1,197.50	1,330.17	1,000.00	0.00	Zero
526 Building Services	0.00	0.00	95,286.82	73,310.02	87,280.90	1,100.00	
553 70 40 01 DNR FPPA Assessment	27.38	0.00	267.56	133.78	275.30	275.30	
553 70 50 00 Air Pollution Control	0.00	0.00	0.00	0.00	0.00	1,875.72	
553 70 51 00 Air Pollution Control	1,499.60	1,528.10	1,746.69	1,875.72	1,875.72	0.00	
553 Conservation	1,526.98	1,528.10	2,014.25	2,009.50	2,151.02	2,151.02	
554 30 10 00 Salaries & Wages	30.00	30.00	10.00	0.00	0.00	0.00	
554 30 20 00 Benefits - Taxes Animal Control	2.30	2.27	0.76	0.00	0.00	0.00	
554 30 21 00 Benefits - Health Care	2.73	3.10	2.80	0.00	0.00	0.00	
554 30 22 00 Retirement - Animal Control	3.62	3.12	2.08	0.00	0.00	0.00	
554 30 31 00 Supplies	67.50	81.95	88.35	0.00	0.00	0.00	
554 30 35 00 Fuel	0.00	193.04	0.00	220.28	0.00	0.00	
554 30 45 06 Utilities	217.73	215.46	108.55	0.00	531.00	0.00	Zero
554 30 46 00 Insurance	1,360.62	1,216.00	2,071.18	3,140.92	2,155.05	3,155.05	
554 Environmental Services	1,684.50	1,744.94	2,283.72	3,361.20	2,686.05	3,155.05	
557 30 41 00 Jubilee/Donations Spent	0.00	0.00	1,304.02	1,107.28	0.00	0.00	
557 Community Services	0.00	0.00	1,304.02	1,107.28	0.00	0.00	
558 60 44 03 ADA Transition Plan	0.00	0.00	0.00	0.00	0.00	0.00	Zero
558 70 21 00 Benefits - Taxes	3,146.28	469.03	1,648.32	3,179.50	0.00	0.00	
524 60 10 00 Salaries & Wages - Building Inspector	17,590.57	90,030.15	52,935.57	72,388.12	87,967.36	60,000.00	
524 60 20 00 Benefits - Taxes	138.10	1,792.99	681.28	1,478.49	2,000.54	0.00	Zero
524 60 21 00 Benefits - Healthcare	0.00	3,864.39	4,887.53	3,501.94	4,054.65	0.00	Zero
524 60 22 00 Benefits - Retirement	0.00	1,946.54	812.13	1,883.71	2,365.65	0.00	Zero
524 60 22 01 Benefits - Retirement (DCP)	0.00	0.00	0.00	0.00	0.00	0.00	Zero
524 60 30 00 Office Supplies	0.00	363.40	21.06	7.22	150.00	0.00	Zero
524 60 42 03 MNS Service Provider	1,483.13	3,059.51	2,869.40	3,054.96	2,129.67	2,129.67	

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524 60 42 05 PRA Compliance Software	249.00	273.90	273.90	0.00	287.59	287.59	
524 60 42 06 City Web Site	121.23	121.23	820.83	200.00	200.00	500.00	
524 60 42 08 Postage	21.43	30.71	25.43	46.11	100.00	100.00	
524 60 45 01 Code Publications	0.00	0.00	1,222.00	0.00	1,222.00	1,500.00	
524 60 46 00 Insurance	7,893.62	7,604.00	8,240.18	9,563.89	8,578.02	9,578.02	
524 60 49 00 Dues	95.00	195.00	95.00	0.00	195.00	195.00	
010 Protective Inspection Services	27,592.08	109,281.82	72,884.31	92,124.44	109,250.48	74,290.28	
557 30 00 00 Tourism Promotional Items	0.00	0.00	0.00	0.00	0.00	500.00	
557 30 31 00 Supplies	0.00	0.00	0.00	32.47	0.00	125.00	
557 30 44 00 Tourism (VCB Interlocal)	0.00	5,000.00	5,000.00	5,000.00	5,000.00	0.00	Zero
557 30 47 00 Tourism Expenses	0.00	0.00	319.75	0.00	0.00	300.00	
557 30 48 02 Lodging/Meals/Travel	0.00	895.00	44.52	0.00	0.00	1,000.00	
557 30 49 00 VCB Dues	0.00	0.00	0.00	0.00	200.00	0.00	Zero
030 Tourism	0.00	5,895.00	5,364.27	5,032.47	5,200.00	1,925.00	
558 60 10 00 Salaries & Wages	34,710.96	15,673.50	0.00	356.51	2,285.92	2,285.92	
558 60 20 00 Benefits - Taxes	1,641.47	93.73	0.00	24.70	0.00	0.00	
558 60 21 00 Benefits - Health Care	3,487.12	0.00	0.00	30.42	0.00	0.00	
558 60 22 00 Benefits - Retirement	1,831.51	0.00	0.00	28.47	0.00	0.00	
558 60 31 00 Supplies	26.56	176.38	41.46	11.88	500.00	500.00	
558 60 42 03 MNS Service Provider	7,580.32	12,820.34	10,763.14	15,123.87	9,292.00	14,929.00	
558 60 42 04 E-Governance System	1,316.66	1,088.66	2,522.28	833.91	1,088.66	1,088.66	
558 60 42 05 PRA Compliance Software	249.00	273.90	290.33	290.33	249.00	249.00	
558 60 42 06 City Web Site	121.23	121.23	125.00	125.00	125.00	125.00	
558 60 42 08 Postage	100.71	443.69	402.98	51.70	304.00	304.00	
558 60 42 10 Office Productivity Software	8.67	0.00	0.00	0.00	0.00	0.00	
558 60 43 00 Engineering Services Planning	1,967.50	1,447.50	2,499.26	6,221.75	2,500.00	2,500.00	
558 60 44 00 Planning Services Contract	11,338.75	90,469.65	72,031.53	108,453.53	35,000.00	35,000.00	
558 60 44 01 Strategic Visioning Facilitator	0.00	103.30	0.00	0.00	200.00	200.00	
558 60 44 02 SMP Update	0.00	650.00	0.00	15.36	650.00	650.00	
558 60 45 01 Printing	0.00	0.00	0.00	0.00	50.00	50.00	
558 60 46 00 Insurance	12,559.62	11,799.00	13,887.18	15,442.87	14,457.00	14,457.00	
558 60 47 00 Advertising/planning	308.98	110.64	239.70	152.20	225.00	225.00	
558 60 48 01 Training/Education	40.00	540.00	100.00	503.84	500.00	500.00	
558 60 48 02 Meals/Lodging/Travel	724.75	55.68	0.00	417.38	500.00	500.00	
558 60 49 00 TRPC Dues	1,898.23	2,037.00	2,083.00	2,098.00	2,500.00	2,500.00	
060 Planning	79,912.04	137,904.20	104,985.86	150,181.72	70,426.58	76,063.58	
558 70 10 00 Salaries & Wages - Econ Dev	28,387.10	38.31	3,836.16	15,838.63	4,162.06	4,162.06	
558 70 20 00 Benefits - Taxes	2,363.19	763.71	401.53	1,908.54	1,068.00	1,068.00	

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558 70 22 00	Benefits - Retirement	2,204.39	188.47	532.70	2,118.68	1,000.00	1,000.00
558 70 45 00	Professional Services - EDC Contract	6,250.00	9,675.00	11,875.00	8,125.00	10,000.00	10,000.00
558 70 45 07	Professional Services - Grant Writer	1,250.00	0.00	0.00	0.00	0.00	0.00 Zero
558 70 45 08	P.A.R.C. Foundation	0.00	3,500.00	3,500.00	3,500.00	2,500.00	2,500.00
070	Economic Development	40,454.68	14,165.49	20,145.39	31,490.85	18,730.06	18,730.06
558	Community Planning & Economic Developm	151,105.08	267,715.54	205,028.15	282,008.98	203,607.12	171,008.92
565 10 45 05	Food Warehouse Maintenance	0.00	0.00	483.75	2,870.39	400.00	400.00
565 10 45 06	Food Warehouse Utilities	3,783.19	3,914.69	4,700.01	3,758.14	3,711.00	3,711.00
565 10 46 00	Food Warehouse Insurance	0.00	623.00	650.19	1,660.89	675.00	675.00
589 30 00 15	Thurston-Mason Behavioral Health	552.13	0.00	0.00	0.00	0.00	0.00
560	Social Services	4,335.32	4,537.69	5,833.95	8,289.42	4,786.00	4,786.00
572 50 10 00	Salaries & Wages	2,475.69	8,990.31	10,481.56	5,598.30	9,278.65	9,278.65
572 50 20 00	Benefits - Taxes	221.03	905.73	721.68	419.85	1,000.00	1,000.00
572 50 21 00	Benefits - Health Care	341.73	1,651.57	1,814.41	1,053.35	2,000.00	2,000.00
572 50 22 00	Benefits-Retirement	208.68	886.02	784.30	576.29	1,300.00	1,300.00
572 50 22 01	Benefits -Retirement (DCP)	0.00	0.00	7.62	35.40	100.00	100.00
572 50 31 00	Office Supplies	0.00	0.00	0.00	0.00	100.00	100.00
572 50 31 01	Janitorial Supplies	250.00	311.45	488.81	21.65	250.00	250.00
572 50 35 06	Fuel	150.29	558.46	273.22	262.21	250.00	250.00
572 50 45 06	Utilities	4,725.82	5,533.63	6,162.78	5,031.99	5,200.00	5,746.26
572 50 46 00	Insurance	3,781.62	3,682.00	4,626.18	5,801.72	4,815.85	6,000.00
572 50 48 00	Repairs/Maintenance	605.88	560.68	1,489.77	222.22	1,000.00	1,000.00
572	Libraries	12,760.74	23,079.85	26,850.33	19,022.98	25,294.50	27,024.91
575 30 48 00	Programs-Parks & Rec	0.00	0.00	1,305.80	4,514.27	2,000.00	2,000.00
575 60 31 00	Supplies-Ag Park	0.00	0.00	0.00	0.00	0.00	800.00
575 60 46 00	Insurance-Ag Park	0.00	0.00	0.00	0.00	0.00	11,000.00
575 30 10 00	Salaries & Wages	124.69	16,777.63	10,554.65	9,076.41	11,432.49	11,432.49
575 30 20 00	Benefits - Taxes	10.34	1,482.85	687.01	633.79	700.00	700.00
575 30 21 00	Benefits - Health Care	16.64	1,164.92	2,891.72	1,921.45	1,800.00	1,800.00
575 30 22 00	Benefits - Retirement	10.67	747.59	835.33	816.27	1,000.00	1,000.00
575 30 22 01	Benefits - Retirement (DCP)	0.00	0.00	0.00	19.88	40.00	40.00
575 30 31 00	Office Supplies	0.00	0.00	0.00	0.00	100.00	100.00
575 30 31 01	Janitorial Supplies	150.00	0.00	200.45	284.43	300.00	0.00 Zero
575 30 42 00	Telephone (Land Line)	573.65	678.77	732.77	491.11	600.00	600.00
575 30 42 02	Alarm Services	504.00	343.76	534.56	206.64	200.00	250.00
575 30 42 03	MNS Service Provider	1,483.03	3,059.45	2,782.36	3,657.62	2,500.00	3,000.00
575 30 42 05	PRA Compliance Software	249.00	273.90	290.33	290.33	300.00	300.00

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575 30 42 06 City Web Site	301.23	242.47	945.83	200.00	200.00	200.00	
575 30 42 10 Office Productivity Software	8.67	0.00	0.00	0.00	0.00	0.00	
575 30 45 05 Repairs & Maintenance	2,317.76	1,842.94	2,251.96	755.61	2,500.00	500.00	
575 30 45 06 Utilities	8,239.09	6,775.42	8,395.33	9,369.91	7,886.00	8,359.16	
575 30 46 00 Insurance	6,297.62	6,118.00	7,280.18	8,564.53	7,578.66	9,000.00	
030 Museum	20,286.39	39,507.70	38,382.48	36,287.98	37,137.15	37,281.65	
575 50 10 00 Salaries & Wages	1,715.15	4,301.77	17,277.33	12,406.88	17,605.39	9,278.65	
575 50 20 00 Benefits - Taxes	144.13	441.85	1,276.43	871.67	800.00	800.00	
575 50 21 00 Benefits - Health Care	210.94	809.53	3,771.15	2,480.70	2,400.00	2,400.00	
575 50 22 00 Benefits - Retirement	149.21	441.23	1,367.81	1,150.37	850.00	850.00	
575 50 22 01 Benefits - Retirement (DCP)	0.00	0.00	19.13	49.37	50.00	100.00	
575 50 31 00 Supplies	0.00	0.00	441.94	205.13	800.00	800.00	
575 50 31 01 Janitorial Supplies	4.95	81.27	900.15	302.31	186.00	350.00	
575 50 35 06 Fuel	0.00	0.00	207.28	48.31	200.00	200.00	
575 50 42 00 Telephone (Land Line)	560.12	519.56	873.70	839.69	651.00	0.00	Zero
575 50 42 01 Internet Service Provider	3,125.49	2,371.05	2,479.35	1,862.10	3,000.00	3,000.00	
575 50 42 05 PRA Compliance Software	249.00	273.90	290.33	388.74	300.00	300.00	
575 50 42 06 City Web Site	301.23	121.23	820.83	200.00	200.00	500.00	
575 50 45 05 Repairs & Maintenance	1,227.06	1,079.67	2,344.29	2,148.57	1,000.00	1,500.00	
575 50 45 06 Utilities	2,988.37	3,054.94	3,561.80	2,763.50	4,000.00	4,691.25	
575 50 46 00 Insurance	4,620.62	4,520.00	5,511.18	5,985.87	5,000.00	6,000.00	
050 Quarry House	15,296.27	18,016.00	41,142.70	31,703.21	37,042.39	30,769.90	
575 Cultural & Recreational Facilities	35,582.66	57,523.70	80,830.98	72,505.46	76,179.54	81,851.55	
576 80 45 04 Replacement Of Damaged Park PG Equipment	0.00	15,191.28	84.49	0.00	0.00	0.00	
597 76 63 10 Park Facilities - Pump Trak	42,170.76	0.00	0.00	0.00	0.00	0.00	
576 30 10 00 Salaries & Wages	20,562.31	7,811.61	13,927.41	11,884.25	14,185.44	0.00	Zero
576 30 20 00 Benefits - Taxes	2,526.45	1,246.20	1,007.74	799.35	1,699.76	0.00	Zero
576 30 21 00 Benefits - Health Care	3,153.88	728.81	2,631.41	1,903.93	2,900.00	0.00	Zero
576 30 22 00 Benefits - Retirement	1,894.35	372.40	971.15	1,031.02	1,700.00	0.00	Zero
576 30 22 01 Benefits - Retirement (DCP)	0.00	0.00	19.13	44.35	60.00	0.00	Zero
576 30 35 08 Fuel	0.00	357.65	180.13	7.58	0.00	0.00	Zero
576 30 45 06 Utilities - Campground	0.00	0.00	0.00	0.00	0.00	300.00	
576 30 46 00 Insurance - Campground	1,530.62	1,501.00	2,251.18	3,329.30	2,343.43	3,615.00	
576 30 53 00 Taxes & Assessments	0.00	0.00	0.00	0.00	150.00	150.00	
030 Campgrounds	29,667.61	12,017.67	20,988.15	18,999.78	23,038.63	4,065.00	
576 40 10 00 Salaries & Wages	10,917.56	10,901.70	23,068.78	15,527.83	19,285.83	9,278.65	

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576 40 20 00	Benefits - Taxes	1,059.94	1,187.46	1,782.11	1,070.92	1,236.07	1,000.00
576 40 21 00	Benefits - Health Care	1,721.01	1,159.61	3,992.11	2,664.84	1,703.56	2,000.00
576 40 22 00	Benefits - Retirement	1,191.48	690.70	1,777.72	1,427.02	1,170.95	1,300.00
576 40 22 01	Benefits - Retirement (DCP)	0.00	0.00	30.56	71.81	50.00	100.00
576 40 31 00	Supplies	195.29	1,132.77	720.73	1,291.82	1,000.00	1,000.00
576 40 35 06	Fuel	477.39	785.16	588.70	596.83	600.00	600.00
576 40 35 08	Fuel, Diesel	120.81	289.44	258.01	205.07	500.00	500.00
576 40 35 34	Fuel, Dump Truck	75.94	0.00	0.00	0.00	0.00	0.00
576 40 45 05	Repairs & Maintenance	131.38	603.57	871.24	1,123.45	1,000.00	1,000.00
576 40 45 06	Utilities	2,771.94	3,299.93	6,379.89	7,610.44	7,000.00	7,420.00
576 40 46 00	Insurance - Ball Fields	2,367.62	2,318.00	3,134.18	4,248.55	3,262.68	5,000.00
576 50 35 00	Fuel	0.00	0.00	0.00	194.65	0.00	0.00
576 50 35 01	Fuel, Diesel	0.00	31.71	0.00	19.18	0.00	0.00
040	Ballfields & Concession Stand	21,030.36	22,400.05	42,604.03	36,052.41	36,809.09	29,198.65
050	Pump Track	0.00	0.00	0.00	0.00		
576 80 10 00	Salaries & Wages	17,398.34	12,282.11	19,854.07	16,529.82	19,981.69	9,278.65
576 80 20 00	Benefits - Taxes	1,673.80	1,392.91	1,535.79	1,136.45	1,365.00	1,000.00
576 80 21 00	Benefits - Health Care	2,341.74	1,956.20	3,837.22	2,752.75	2,310.00	2,000.00
576 80 22 00	Benefits - Retirement	1,812.57	1,258.92	1,613.02	1,480.10	1,680.00	1,300.00
576 80 22 01	Benefits - Retirement (DCP)	0.00	0.00	38.17	71.06	80.00	100.00
576 80 31 00	Office Supplies	291.69	0.00	253.30	419.48	500.00	500.00
576 80 32 00	Hardware & Materials	748.83	761.97	1,263.21	646.15	1,000.00	1,000.00
576 80 34 00	Small Equipment	894.58	274.93	1,218.94	1,023.56	1,200.00	1,200.00
576 80 35 03	Fuel	732.74	2,464.80	992.96	920.65	1,800.00	1,800.00
576 80 35 04	Fuel, Diesel	0.00	255.86	318.29	203.69	800.00	800.00
576 80 35 06	Fuel, F-150	312.13	0.00	0.00	0.00	0.00	0.00
576 80 35 08	Fuel, Ford Ranger	53.98	0.00	0.00	0.00	0.00	0.00
576 80 35 11	Fuel, Kubota (Diesel)	682.26	0.00	0.00	0.00	0.00	0.00
576 80 42 03	MNS Service Provider	0.00	0.00	0.00	98.38	0.00	200.00
576 80 42 05	PRA Compliance Software	249.00	273.90	290.33	290.38	300.00	300.00
576 80 42 06	City Web Site	121.24	121.23	820.83	200.00	200.00	200.00
576 80 42 10	Office Productivity Software	8.65	0.00	0.00	255.12	0.00	0.00
576 80 45 05	Repairs & Maintenance (Park)	1,000.56	3,522.18	5,139.22	1,259.75	5,500.00	5,500.00
576 80 45 06	Utilities	4,883.57	4,862.71	4,621.72	5,192.55	4,414.00	4,678.84
576 80 46 00	Insurance (Park)	2,786.62	2,736.00	3,576.18	4,708.67	3,722.80	6,000.00
576 80 49 00	Property Taxes	245.29	225.52	247.29	257.23	250.00	300.00
080	Park Core & Playground	36,237.59	32,389.24	45,620.54	37,445.79	45,103.49	36,157.49

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001 General Government Fund #001

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
576 Park Facilities	129,106.32	81,998.24	109,297.21	92,497.98	104,951.21	69,421.14	
582 00 00 02 Deposit Refund / Special Events	0.00	400.00	0.00	1,500.00	500.00	1,500.00	
582 10 00 04 Deposit Refund/Hydrant Meter	184.14	0.00	0.00	0.00	61.00	61.00	
582 20 00 02 Deposit Refund / Special Events	400.00	0.00	0.00	0.00	0.00	0.00	
589 10 00 01 Deposit Refunds / Facility Rental	75.00	185.00	6,205.00	11,985.00	10,000.00	4,000.00	
589 10 00 04 Deposit Refund/Hydrant Meter	0.00	108.89	0.00	0.00	0.00	0.00	
589 30 00 02 Building Code Fees	416.00	473.00	447.50	430.00	411.30	411.75	
589 30 00 03 Crime Victim Comp Fund	214.04	150.01	229.54	145.48	337.50	181.97	
589 30 00 04 Trauma	188.37	123.14	387.20	130.13	328.57	205.86	
589 30 00 05 Auto Theft Prevention	365.40	246.99	685.80	260.41	591.07	386.95	
589 30 00 06 Trauma Brain Injury	145.76	102.37	357.96	116.35	227.53	179.32	
589 30 00 07 State Fees 3	238.55	210.37	1,957.59	2,728.50	379.16	1,243.19	
589 30 00 08 WSP Highway Account	101.86	6.42	205.97	178.81	226.57	122.41	
589 30 00 09 Highway Safety	0.00	0.00	29.89	150.65	39.00	44.42	
589 30 00 10 Death Investigation	135.15	0.61	22.58	31.53	68.54	47.32	
589 30 00 15 Thurston-Mason Behavioral Health	0.00	591.11	619.66	440.69	315.23	412.86	
589 90 00 01 Claims/Receipt Clearing	-2,291.92	0.00	0.00	0.00	0.00	0.00	
589 91 00 00 State Fees	4,365.69	3,064.59	4,585.93	1,539.86	6,024.53	3,363.66	
589 91 00 04 Suspense for Reclassification	0.00	0.00	223,089.79	0.00	0.00	0.00	
589 92 00 00 State Fees 2	2,554.51	1,816.22	2,259.83	280.75	3,309.08	1,726.14	
589 97 00 00 JIS	1,029.15	723.47	1,896.59	716.95	1,918.61	1,085.34	
589 99 00 00 School Zone Safety	144.17	49.63	320.31	0.00	210.91	128.52	
599 14 00 99 Payroll Benefit Clearing Account	-13,160.02	1,175.54	-3,783.30	-21,559.08	0.00	0.00	
580 Other Decreases In Fund Resources	-4,894.15	9,427.36	239,517.84	-923.97	24,948.60	15,100.71	
591 76 78 00 LTGO Principal	0.00	0.00	22,450.00	0.00	0.00	0.00	
592 76 83 00 LTGO Interest	0.00	0.00	4,882.79	0.00	0.00	0.00	
591 Debt Repayment	0.00	0.00	27,332.79	0.00	0.00	0.00	
594 76 61 10 City Park Land Aquisition (AJB)	0.00	0.00	0.00	435,112.80	0.00	0.00	
594 Capital Expenditures	0.00	0.00	0.00	435,112.80	0.00	0.00	
597 00 00 01 Transfer To Quarry Pool (Fund 002)	9,010.00	15,810.19	20,000.00	20,000.00	0.00	20,000.00	
597 00 00 02 Transfer To Street Fund (#101)	5,703.00	38,785.48	0.00	0.00	0.00	0.00	
597 00 00 05 Transfer To Contingency	0.00	0.00	60,000.00	0.00	0.00	0.00	
597 00 00 18 Transfer To #310	0.00	0.00	325,000.00	0.00	0.00	0.00	
597 Interfund Transfers	14,713.00	54,595.67	405,000.00	20,000.00	0.00	20,000.00	

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001 General Government Fund #001

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
TOTAL EXPENDITURES:	1,311,746.41	1,647,484.20	2,466,715.84	2,078,163.84	1,841,428.58	1,692,685.55	
FUND GAIN/LOSS:	565,944.20	-226,528.33	-784,212.02	-380,436.23	-249,203.89	125,044.00	

5 YEAR BUDGET COMPARISON

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002 Quarry Pool Fund #002

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
347 30 00 02 Swimming Pool Revenues	0.00	100.00	0.00	42,384.50	25,500.00	40,500.00	
340 Charges For Services	0.00	100.00	0.00	42,384.50	25,500.00	40,500.00	
347 30 00 03 Quarry Pool Concessions	0.00	0.00	0.00	2,395.72	500.00	1,500.00	
361 11 00 02 Interest Earned	0.00	0.00	83.78	0.00	0.00	0.00	
367 11 05 02 Quarry Pool Donations	0.00	0.00	0.00	15,494.64	15,000.00	1,000.00	
360 Misc Revenues	0.00	0.00	83.78	17,890.36	15,500.00	2,500.00	
397 00 00 01 Transfer From #001	9,010.00	15,810.19	20,000.00	20,000.00	0.00	20,000.00	
397 Interfund Transfers	9,010.00	15,810.19	20,000.00	20,000.00	0.00	20,000.00	
TOTAL REVENUES:	9,010.00	15,910.19	20,083.78	80,274.86	41,000.00	63,000.00	
576 20 33 00 Quarry Pool Concessions	0.00	0.00	0.00	1,047.67	0.00	500.00	
576 20 49 00 Quarry Pool Donations-Splash Bash	0.00	0.00	0.00	6,623.94	12,000.00	0.00	Zero
576 20 47 00 Advertising	0.00	0.00	0.00	107.22	150.00	150.00	
576 20 48 01 Lifeguard Training	0.00	0.00	900.00	676.36	1,000.00	1,000.00	
576 21 10 00 Salaries & Wages - Lifeguards	0.00	0.00	1,849.45	25,101.89	38,027.89	38,027.89	
576 21 20 00 Benefits - Taxes - Lifeguards	0.00	0.00	141.50	1,920.32	2,198.00	2,198.00	
100 Pool Operations	0.00	0.00	2,890.95	27,805.79	41,375.89	41,375.89	
576 20 10 00 Salaries & Wages - Full Time Employees	1,913.00	5,045.26	11,918.80	3,819.76	4,708.00	4,708.00	
576 20 20 00 Benefits - Taxes - Full Time	208.26	485.47	805.97	263.82	550.00	550.00	
576 20 21 00 Benefits - Health Care - Full Time	88.86	873.55	2,444.53	828.36	924.56	972.56	
576 20 22 00 Benefits - Retirement - Full Time	235.43	517.63	929.34	398.74	550.00	550.00	
576 20 22 01 Benefits - Retirement -(DCP) Full Time	0.00	0.00	3.78	12.03	29.00	30.00	
576 20 31 00 Supplies	163.04	34.55	1,665.21	2,010.34	1,500.00	1,500.00	
576 20 32 00 Bldg Hdw/Materials	0.00	0.00	13.18	1,508.33	110.00	110.00	
576 20 42 02 Telephone (Land Line)	0.00	0.00	203.57	213.38	466.00	466.00	
576 20 42 05 PRA Compliance Software	0.00	0.00	249.00	98.41	249.00	249.00	
576 20 42 06 City Web Site	121.23	121.23	820.83	200.00	200.00	250.00	
576 20 45 02 Repairs & Maintenance (Pool)	1,026.33	322.04	2,010.99	3,717.94	2,500.00	2,500.00	
576 20 45 06 Utilities	1,180.43	1,155.83	2,027.73	3,348.97	4,037.00	4,279.22	
576 20 46 00 Insurance (Pool)	2,520.91	2,471.00	3,296.18	4,417.19	3,431.32	5,500.00	
576 20 49 02 Operating Permit/Taxes	0.00	785.00	2,557.40	4,090.00	2,500.00	2,500.00	
200 Pool Maintenance	7,457.49	11,811.56	28,946.51	24,927.27	21,754.88	24,164.78	
576 Park Facilities	7,457.49	11,811.56	31,837.46	60,404.67	75,130.77	66,040.67	

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002 Quarry Pool Fund #002

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
TOTAL EXPENDITURES:	7,457.49	11,811.56	31,837.46	60,404.67	75,130.77	66,040.67	
FUND GAIN/LOSS:	1,552.51	4,098.63	-11,753.68	19,870.19	-34,130.77	-3,040.67	

5 YEAR BUDGET COMPARISON

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003 Reserve Academy Operating Fund

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
TOTAL REVENUES:	0.00	0.00	0.00	0.00	0.00	0.00	
521 22 31 01 Office & Operating Supplies	0.00	0.00	22.89	0.00	0.00	0.00	
521 Law Enforcement	0.00	0.00	22.89	0.00	0.00	0.00	
TOTAL EXPENDITURES:	0.00	0.00	22.89	0.00	0.00	0.00	
FUND GAIN/LOSS:	0.00	0.00	-22.89	0.00	0.00	0.00	

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101 City Street Fund #101

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
318 35 00 00 REET	16,626.46	60,172.23	20,715.77	30,914.64	26,364.84	30,750.75	
310 Taxes	16,626.46	60,172.23	20,715.77	30,914.64	26,364.84	30,750.75	
322 40 00 00 Street Use Permit	500.00	1,705.00	1,260.00	475.00	1,250.00	500.00	
320 Licenses & Permits	500.00	1,705.00	1,260.00	475.00	1,250.00	500.00	
334 03 80 01 Ritter Street SCAP Grant	0.00	0.00	634,862.00	0.00	0.00	0.00	
334 03 80 02 TIB Bundle/Chip Seal	0.00	0.00	347,073.00	63,678.00	63,678.00	0.00	Zero
334 05 90 01 Hodgden Street Intersection	0.00	0.00	0.00	137,500.00	0.00	0.00	
334 06 90 01 ParkAveGrindOverlay	0.00	0.00	0.00	57,201.63	382,850.00	0.00	Zero
336 00 71 00 Multimodal Transpo City	2,483.26	2,647.40	3,212.44	1,966.30	2,620.00	2,413.48	
336 00 87 00 Mv Fuel Tax - Streets	35,246.64	37,732.04	37,011.36	26,774.38	36,028.00	33,330.56	
330 Intergovernmental Revenues	37,729.90	40,379.44	1,022,158.80	287,120.31	485,176.00	35,744.04	
361 11 45 21 Investment Interest	84,642.69	13.41	204.96	0.00	435.00	435.00	
360 Misc Revenues	84,642.69	13.41	204.96	0.00	435.00	435.00	
397 00 00 02 Transfer From #001	5,703.00	38,785.48	0.00	0.00	0.00	0.00	
397 Interfund Transfers	5,703.00	38,785.48	0.00	0.00	0.00	0.00	
TOTAL REVENUES:	145,202.05	141,055.56	1,044,339.53	318,509.95	513,225.84	67,429.79	

542 30 10 00 Salaries & Wages	21,077.79	22,570.43	39,107.54	26,637.39	29,657.20	29,657.20	
542 30 20 00 Benefits - Taxes	2,013.53	2,404.09	3,192.94	1,758.95	2,491.36	2,491.36	
542 30 21 00 Benefits - Health Care	3,043.65	4,334.95	6,629.87	3,704.12	4,754.23	4,754.23	
542 30 22 00 Benefits - Retirement	2,081.31	2,189.72	3,399.00	2,355.34	2,530.16	2,530.16	
542 30 22 01 Benefits - Retirement (DCP)	0.00	0.00	114.73	142.17	155.40	155.40	
542 30 31 00 Supplies	606.42	674.81	727.12	1,054.82	1,000.00	1,000.00	
542 30 33 00 Small Tools	405.36	128.20	486.56	566.99	500.00	500.00	
542 30 35 00 Fuel	542.59	2,187.79	2,850.88	1,769.46	3,000.00	3,000.00	
542 30 35 02 Fuel, Diesel	622.89	554.86	1,262.24	929.62	1,000.00	1,000.00	
542 30 35 04 Fuel, Dump Truck	55.72	0.00	0.00	0.00	0.00	0.00	
542 30 35 11 Fuel, Street Sweeper	46.40	0.00	0.00	0.00	0.00	0.00	
542 30 35 12 Fuel, Vactor Truck	354.89	0.00	0.00	0.00	0.00	0.00	
542 30 42 06 City Web Site	0.00	0.00	0.00	156.00	0.00	0.00	
542 30 42 10 Office Productivity Software	0.00	42.40	0.00	0.00	0.00	0.00	
542 30 46 00 Insurance	1,360.62	1,310.00	2,072.18	3,116.00	2,157.13	3,436.00	
542 30 48 01 Auto Repair	0.00	604.69	691.50	29.17	1,500.00	1,500.00	
542 30 48 02 Maintenance/repair	3,633.98	4,665.96	3,163.44	13,603.98	5,000.00	5,000.00	

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101 City Street Fund #101

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
542 63 47 00 Utilities / Street Lighting	35,776.04	36,337.85	38,881.02	33,020.49	37,000.00	38,572.50	
542 64 48 00 Traffic Control Devices	1,266.61	165.72	69.47	404.48	1,500.00	1,500.00	
542 67 50 00 Street Cleaning	0.00	0.00	418.56	3,203.11	1,500.00	1,500.00	
542 67 50 01 Street Painting/Striping	0.00	0.00	367.76	278.42	1,000.00	1,000.00	
542 Roads/Streets Ordinary Maintenance	72,887.80	78,171.47	103,434.81	92,730.51	94,745.48	97,596.85	
594 62 63 00 ParkAveGrindOverlay	0.00	0.00	0.00	70,837.00	382,850.00	0.00	Zero
595 10 41 01 Professional Engineering Services	2,134.00	3,126.93	10,566.25	14,979.39	2,241.00	2,241.00	
595 10 43 01 Ritter Street Engineering	62,959.69	69,370.43	0.00	0.00	0.00	0.00	
595 30 50 00 Street Sign Replacement	944.91	0.00	2,226.57	2,640.02	1,500.00	1,500.00	
595 30 62 01 Ritter Street Roadway	0.00	483,574.68	42,047.34	0.00	0.00	0.00	
595 30 63 03 Pot Hole Supplies	1,571.49	1,632.67	923.49	1,190.01	1,500.00	1,500.00	
595 40 62 02 Ritter Street Drainage	0.00	14,335.00	7,515.47	0.00	0.00	0.00	
595 61 62 03 Ritter Street Sidewalks	0.00	14,335.00	7,599.97	0.00	0.00	0.00	
595 62 62 00 Hodgden Street Intersection	0.00	0.00	162,498.49	15,445.46	0.00	0.00	
595 62 63 00 TIB Bundle/Chip Seal	0.00	0.00	416,924.35	0.00	0.00	0.00	
594 Capital Expenditures	67,610.09	586,374.71	650,301.93	105,091.88	388,091.00	5,241.00	
TOTAL EXPENDITURES:	140,497.89	664,546.18	753,736.74	197,822.39	482,836.48	102,837.85	
FUND GAIN/LOSS:	4,704.16	-523,490.62	290,602.79	120,687.56	30,389.36	-35,408.06	

5 YEAR BUDGET COMPARISON

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102 Special Revenue Fund

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
313 27 10 00 Beginning Balance	0.00	0.00	0.00	0.00	59,288.80	8,011.92	
308 Beginning Balances	0.00	0.00	0.00	0.00	59,288.80	8,011.92	
313 27 00 00 Affordable & Supportive Housing Sales & Use Tax	0.00	16,635.63	42,653.17	36,833.96	36,000.00	36,000.00	
310 Taxes	0.00	16,635.63	42,653.17	36,833.96	36,000.00	36,000.00	
TOTAL REVENUES:	0.00	16,635.63	42,653.17	36,833.96	95,288.80	44,011.92	
FUND GAIN/LOSS:	0.00	16,635.63	42,653.17	36,833.96	95,288.80	44,011.92	

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109 Contingency Fund #109

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
361 11 45 22 Investment Interest	64.16	119.32	809.86	0.00	435.00	435.00	
360 Misc Revenues	64.16	119.32	809.86	0.00	435.00	435.00	
397 00 10 01 Transfer From #001	0.00	0.00	60,000.00	0.00	0.00	0.00	
397 Interfund Transfers	0.00	0.00	60,000.00	0.00	0.00	0.00	
TOTAL REVENUES:	64.16	119.32	60,809.86	0.00	435.00	435.00	
TOTAL EXPENDITURES:	0.00	0.00	0.00	0.00	0.00	0.00	
FUND GAIN/LOSS:	64.16	119.32	60,809.86	0.00	435.00	435.00	

5 YEAR BUDGET COMPARISON

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310 Municipal Capital Imp Fund 310

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
318 34 03 01 REET	42,819.87	60,172.26	38,472.26	57,411.11	46,962.85	48,516.54	
310 Taxes	42,819.87	60,172.26	38,472.26	57,411.11	46,962.85	48,516.54	
331 14 00 01 Housing Rehab Loan Payments	32,000.00	0.00	0.00	0.00	0.00	0.00	
333 14 00 00 CDBG Grant - Quarry Pool Renovation	0.00	18,597.38	153,720.00	0.00	0.00	0.00	
333 14 00 01 CDBG Grant - Quarry House Renovation	0.00	106,737.92	463,281.81	0.00	0.00	0.00	
333 14 22 03 CDBG Quarry Pool 2022 Funds	0.00	0.00	108,531.53	156,746.82	156,746.82	0.00	Zero
334 04 20 00 HAPI Grant-WA Dept Of Commerce	0.00	0.00	74,260.00	0.00	0.00	0.00	
334 10 00 01 Leg Direct Grant - City Hall Renovation	0.00	479,704.35	3,980.38	0.00	0.00	0.00	
334 10 00 03 RCO Grant	0.00	0.00	0.00	20,013.00	118,511.00	0.00	Zero
334 10 00 04 RCO Grant-Ballfield	0.00	0.00	0.00	0.00	0.00	589,761.00	
337 00 00 01 Port Of Olympia Small Cities Grant	0.00	10,000.00	15,250.69	0.00	10,000.00	10,000.00	
337 00 00 02 Heritage Grant	0.00	10,000.00	0.00	0.00	7,000.00	10,000.00	
337 00 00 03 Nisqually Tribe Grant	0.00	0.00	13,647.93	15,102.38	15,102.38	5,000.00	
337 00 00 04 ARPA-2021	0.00	-3,024.00	0.00	0.00	0.00	0.00	
337 00 00 05 ARPA-2022	0.00	260,559.00	0.00	0.00	0.00	0.00	
337 00 00 06 Leg Direct Grant-Park Bathrooms	0.00	0.00	0.00	0.00	0.00	0.00	Zero
337 00 00 07 Lodging Tax Award Grant	0.00	0.00	2,650.00	0.00	3,000.00	3,000.00	
337 00 00 08 CERB Grant	0.00	0.00	0.00	0.00	337,500.00	0.00	Zero
337 00 00 09 CERB Funding	0.00	0.00	0.00	768,721.49	1,012,500.00	0.00	Zero
337 00 00 12 US Congressional Appropriation	0.00	0.00	0.00	0.00	0.00	0.00	Zero
337 10 00 03 SLCGP Cyber Grant	0.00	0.00	0.00	63,250.00	63,000.00	0.00	Zero
337 10 00 04 GMA Grant	0.00	0.00	0.00	50,000.00	50,000.00	0.00	
330 Intergovernmental Revenues	32,000.00	882,574.65	835,322.34	1,073,833.69	1,773,360.20	617,761.00	
361 11 45 23 Investment Interest	118.42	264.17	2,706.33	0.00	435.00	435.00	
362 00 01 00 Ag Park N. Bld-EDC Funds	0.00	0.00	0.00	433,578.11	300,000.00	0.00	Zero
360 Misc Revenues	118.42	264.17	2,706.33	433,578.11	300,435.00	435.00	
395 10 00 01 Sale Of Fire Station	32,934.44	33,378.46	0.00	0.00	0.00	0.00	
395 11 00 01 Interest From Sale Of Fire Station	672.12	228.10	0.00	0.00	0.00	0.00	
390 Other Financing Sources	33,606.56	33,606.56	0.00	0.00	0.00	0.00	
397 00 01 00 Transfer From #001	0.00	0.00	325,000.00	0.00	0.00	0.00	
397 Interfund Transfers	0.00	0.00	325,000.00	0.00	0.00	0.00	

Park, General

334 00 10 00 Playground Funds	0.00	429,324.22	70,225.78	0.00	0.00	0.00	
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310 Municipal Capital Imp Fund 310

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
594 Capital Expenditures	0.00	429,324.22	70,225.78	0.00	0.00	0.00	
Total Park, General:	0.00	429,324.22	70,225.78	0.00	0.00	0.00	
TOTAL REVENUES:	108,544.85	1,405,941.86	1,271,726.71	1,564,822.91	2,120,758.05	666,712.54	
594 76 60 11 ARPA 2022	0.00	167,383.20	94,529.53	0.00	0.00	0.00	
330 Intergovernmental Revenues	0.00	167,383.20	94,529.53	0.00	0.00	0.00	
594 21 45 00 Law Enforcement - Vehicle Lease	27,926.65	0.00	0.00	0.00	0.00	0.00	
594 21 45 01 Police Cruiser	25,092.66	9,183.35	9,183.35	0.00	0.00	0.00	
521 Law Enforcement	53,019.31	9,183.35	9,183.35	0.00	0.00	0.00	
594 58 60 01 Port/Facade Grants	2,000.00	6,000.00	12,000.00	234.47	10,000.00	10,000.00	
594 70 00 00 Leg Direct Grant-Park Bathrooms	0.00	0.00	0.00	0.00	0.00	0.00	Zero
558 Community Planning & Economic Developm	2,000.00	6,000.00	12,000.00	234.47	10,000.00	10,000.00	
594 18 60 03 Danger Tree Management	0.00	0.00	9,891.15	17,708.38	15,000.00	5,000.00	
594 21 45 02 PW Truck-Street Sweeper	0.00	739.16	129,208.76	51,952.02	51,952.02	0.00	Zero
594 21 64 03 Nisqually Tribe Grant	0.00	0.00	0.00	9,183.35	9,183.35	5,000.00	
594 75 60 01 Museum Reno	0.00	17,447.27	166.01	0.00	0.00	0.00	Zero
594 76 60 00 Park Improvements - General	2,094.80	8,102.75	144,854.84	61,600.89	75,000.00	50,000.00	
594 76 60 01 Interpretive Signs	0.00	2,262.40	6,573.28	0.00	0.00	0.00	Zero
594 76 60 02 Quarry Pool Renovation Project	24,840.51	15,670.15	295,397.52	218,373.50	177,053.50	0.00	Zero
594 76 60 03 Quarry House Renovation Project	2,719.00	240,259.50	222,552.51	0.00	0.00	0.00	
594 76 60 04 Caboose Restoration	7,781.26	931.85	0.00	0.00	0.00	0.00	
594 76 60 05 Pump Track	0.00	27,916.46	0.00	0.00	0.00	0.00	
594 76 60 06 HAPI Grant - WA Dept Of Commerce	60,351.81	1,573.75	38,757.45	0.00	0.00	0.00	
594 76 60 07 Quarry House-Ramp	0.00	4,442.48	8,603.10	0.00	0.00	0.00	
594 76 60 08 Library-Exterior Wall	0.00	0.00	881.22	0.00	3,500.00	0.00	Zero
594 76 60 09 CDBG 2022 Quarry Pool	0.00	0.00	172,503.18	0.00	0.00	0.00	
594 76 60 10 Old PW Shop Repair/Maint.	0.00	24,053.73	1,306.18	0.00	0.00	0.00	Zero
594 76 60 12 AWC Loss Prevention Grant	0.00	0.00	4,201.00	8,279.87	5,000.00	5,000.00	
594 76 60 13 RCO Grant	0.00	0.00	0.00	66,182.00	118,511.00	0.00	Zero
594 76 60 14 RCO Grant-Ballfield	0.00	0.00	0.00	0.00	0.00	589,761.00	
594 76 62 00 Heritage Grant	0.00	0.00	0.00	732.00	7,000.00	0.00	
594 76 63 01 Professional Services - Engineer Cont	0.00	0.00	0.00	0.00	0.00	20,000.00	
594 76 63 02 Campground Improvements	0.00	1,499.21	0.00	0.00	0.00	0.00	Zero
594 76 63 03 ARPA 2021	0.00	0.00	35,001.03	0.00	0.00	0.00	

5 YEAR BUDGET COMPARISON

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310 Municipal Capital Imp Fund 310

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
595 10 42 01 Engineering - City Hall Reno	9,337.68	83,775.93	0.00	0.00	0.00	0.00	
595 10 42 02 GMA Grant	0.00	0.00	0.00	38,899.81	0.00	50,000.00	
595 10 42 03 Ag Park Construction Management	0.00	0.00	0.00	124,386.07	0.00	0.00	Zero
595 10 42 04 Quarry Pool Lake Side Improvements	0.00	0.00	0.00	0.00	0.00	0.00	Zero
595 10 42 05 Ag Park N.Bld- EDC Funds	0.00	0.00	0.00	165,335.43	300,000.00	0.00	Zero
595 21 65 01 RTV-XG850 Sidekick Utility Vehicle	0.00	0.00	0.00	16,101.34	20,000.00	0.00	Zero
595 21 65 02 PD Communications Upgrade	0.00	0.00	0.00	4,807.66	6,515.83	0.00	Zero
595 50 42 02 Structures - City Hall Reno	136,527.57	241,473.00	22,503.93	0.00	0.00	0.00	
595 76 64 01 ARTS WA Grant	0.00	0.00	11,145.91	25,370.20	15,000.00	5,000.00	
595 76 65 01 Lodging Tax Award	0.00	0.00	2,650.00	2,700.00	0.00	0.00	
595 76 65 04 SLCGP Cyber Grant	0.00	0.00	12,658.11	60,894.56	60,894.56	0.00	Zero
595 90 60 01 Ag Park/CERB	0.00	0.00	0.00	1,070,259.49	1,350,000.00	0.00	Zero
595 90 60 02 US Congressional Appropriation	0.00	0.00	0.00	0.00	0.00	0.00	Zero
594 Capital Expenditures	243,652.63	670,147.64	1,118,855.18	1,942,766.57	2,214,610.26	729,761.00	
Park, General							
594 76 63 00 Playground Funds	0.00	429,306.22	81,373.90	0.00	0.00	0.00	
594 Capital Expenditures	0.00	429,306.22	81,373.90	0.00	0.00	0.00	
Total Park, General:	0.00	429,306.22	81,373.90	0.00	0.00	0.00	
TOTAL EXPENDITURES:	298,671.94	1,282,020.41	1,315,941.96	1,943,001.04	2,224,610.26	739,761.00	
FUND GAIN/LOSS:	-190,127.09	123,921.45	-44,215.25	-378,178.13	-103,852.21	-73,048.46	

5 YEAR BUDGET COMPARISON

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330 Inter Governemntal Fund

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
334 01 10 00 State Direct/Indirect Grant From Criminal Justice Training Commission	0.00	15,464.16	0.00	0.00	0.00	0.00	
330 Intergovernmental Revenues	0.00	15,464.16	0.00	0.00	0.00	0.00	
TOTAL REVENUES:	0.00	15,464.16	0.00	0.00	0.00	0.00	
594 21 64 03 Nisqually Tribe Grant	0.00	0.00	13,647.93	0.00	0.00	0.00	
594 Capital Expenditures	0.00	0.00	13,647.93	0.00	0.00	0.00	
TOTAL EXPENDITURES:	0.00	0.00	13,647.93	0.00	0.00	0.00	
FUND GAIN/LOSS:	0.00	15,464.16	-13,647.93	0.00	0.00	0.00	

5 YEAR BUDGET COMPARISON

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401 Water Fund

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
343 40 00 00 Water Services	236,191.82	252,008.55	261,738.68	200,600.19	255,000.00	255,000.00	
343 40 00 02 Water Account Activation Fee	3,480.00	3,120.00	2,360.00	1,960.00	3,000.00	2,710.00	
343 40 03 00 Excise Tax	12,097.51	12,605.68	16,165.10	10,819.26	14,000.00	10,032.21	
343 40 04 00 Hydrant Permits	152.49	93.22	0.00	32.22	231.00	150.00	
359 00 00 04 Late Charge Penalty - Water	602.52	11,943.97	10,597.71	13,935.53	13,000.00	13,000.00	
340 Charges For Services	252,524.34	279,771.42	290,861.49	227,347.20	285,231.00	280,892.21	
361 11 45 24 Interest	538.81	1,023.50	3,273.24	0.00	2,500.00	2,500.00	
360 Misc Revenues	538.81	1,023.50	3,273.24	0.00	2,500.00	2,500.00	
TOTAL REVENUES:	253,063.15	280,794.92	294,134.73	227,347.20	287,731.00	283,392.21	
534 00 40 00 Audit Costs	0.00	0.00	5,588.05	26,283.34	5,000.00	5,000.00	
534 10 49 00 State Water Excise Tax	17,304.90	17,496.23	17,388.97	4,016.11	13,300.00	13,300.00	
534 80 10 00 Salaries & Wages	66,689.46	77,434.09	110,910.11	51,233.41	116,523.45	116,523.45	
534 80 20 00 Benefits - Taxes	6,549.44	7,850.07	9,248.53	3,367.47	7,763.75	7,763.75	
534 80 21 00 Benefits - Health Care	9,661.03	11,876.57	16,663.80	7,562.91	16,157.14	16,157.14	
534 80 22 00 Benefits - Retirement	6,169.88	7,874.33	10,353.98	4,809.17	9,036.09	9,036.09	
534 80 22 01 Benefits - Retirement (DCP)	0.00	0.00	398.06	521.08	500.00	500.00	
534 80 23 00 Safety Clothing	1,887.46	1,242.45	1,353.78	316.43	1,500.00	1,500.00	
534 80 31 00 Supplies	3,133.17	5,609.47	8,788.68	6,073.30	8,500.00	8,500.00	
534 80 31 01 Corrosion Control Supplies	1,440.35	2,910.13	2,722.52	3,437.22	3,500.00	3,500.00	
534 80 33 00 Small Tools & Equipment	1,947.59	1,122.67	2,440.59	2,630.62	2,500.00	3,000.00	
534 80 35 00 Fuel	1,454.79	4,830.51	3,803.18	2,718.31	5,000.00	5,000.00	
534 80 35 01 Fuel - Diesel	415.20	2,004.64	1,501.55	711.98	3,000.00	3,000.00	
534 80 35 03 Fuel, Chevy 3/4t	1,542.25	0.00	0.00	0.00	0.00	0.00	
534 80 35 13 Fuel, Kumatsu	62.26	0.00	0.00	0.00	0.00	0.00	
534 80 35 15 Fuel, Vactor Truck	471.01	0.00	0.00	0.00	0.00	0.00	
534 80 41 03 Water Utilities - Professional Services	0.00	22,146.25	15,968.75	5,861.25	10,000.00	0.00	Zero
534 80 42 00 Telephone (Land Line)	2,836.18	3,018.33	4,936.07	3,560.16	4,500.00	4,500.00	
534 80 42 03 MNS Service Provider	1,433.80	3,059.51	3,841.77	4,167.05	2,500.00	3,000.00	
534 80 42 05 PRA Compliance Software	249.00	273.90	290.38	290.33	400.00	400.00	
534 80 42 06 City Web Site	121.23	121.23	125.00	125.00	125.00	125.00	
534 80 42 08 Postage	1,855.29	2,451.67	3,750.10	2,837.15	3,500.00	3,500.00	
534 80 42 09 Telephone (Cellular)	1,390.90	1,394.32	1,807.94	959.59	1,688.00	1,688.00	
534 80 42 10 Office Productivity Software	187.41	109.70	214.30	250.00	250.00	250.00	
534 80 42 13 BIAS Financial Software	1,813.48	2,001.22	2,200.00	2,200.00	2,200.00	2,200.00	
534 80 45 03 Professional Testing Service	1,839.00	3,052.96	1,645.41	1,184.00	2,500.00	2,500.00	
534 80 45 04 Repair & Maintenance	13,963.02	7,899.26	9,149.62	5,879.80	15,000.00	30,000.00	
534 80 45 05 Computer Software Maintenance	0.00	0.00	1,500.00	255.56	1,500.00	1,500.00	
534 80 45 17 Maintenance - Vactor Truck	0.00	338.30	0.00	0.00	0.00	1,000.00	

5 YEAR BUDGET COMPARISON

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401 Water Fund

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
534 80 46 00 Insurance	6,036.62	5,856.00	7,006.18	8,279.80	7,293.93	8,500.00	
534 80 47 00 Utilities	13,322.17	17,234.89	22,326.06	18,357.14	15,000.00	15,900.00	
534 80 48 01 Education / Training	820.00	260.00	450.00	-72.50	0.00	1,000.00	
534 80 48 02 Meals/Lodging/Travel	0.00	0.00	0.00	148.00	0.00	500.00	
534 80 49 00 Misc Dues, Subs & Tuition	2,147.20	1,555.20	1,300.00	5,397.40	2,500.00	5,250.00	
534 Water Utilities	166,744.09	211,023.90	267,673.38	173,361.08	261,237.36	274,593.43	
597 00 00 15 Transfer To #402	100,000.00	0.00	0.00	0.00	0.00	0.00	
597 Interfund Transfers	100,000.00	0.00	0.00	0.00	0.00	0.00	
TOTAL EXPENDITURES:	266,744.09	211,023.90	267,673.38	173,361.08	261,237.36	274,593.43	
FUND GAIN/LOSS:	-13,680.94	69,771.02	26,461.35	53,986.12	26,493.64	8,798.78	

5 YEAR BUDGET COMPARISON

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402 Water Capital Imp Fund

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
343 40 01 00 Water Surcharge/Cap. Improve	39,681.24	56,960.07	42,002.75	34,348.20	32,542.00	42,051.51	
343 40 02 00 Tapping Fees	15,000.00	20,000.00	7,500.00	0.00	10,000.00	7,500.00	
340 Charges For Services	54,681.24	76,960.07	49,502.75	34,348.20	42,542.00	49,551.51	
361 11 45 25 Investment Interest	1,272.24	4,876.18	10,776.43	0.00	1,301.00	1,301.00	
360 Misc Revenues	1,272.24	4,876.18	10,776.43	0.00	1,301.00	1,301.00	
397 00 00 15 Transfer From #401	100,000.00	0.00	0.00	0.00	0.00	0.00	
397 Interfund Transfers	100,000.00	0.00	0.00	0.00	0.00	0.00	
TOTAL REVENUES:	155,953.48	81,836.25	60,279.18	34,348.20	43,843.00	50,852.51	
591 34 70 00 DWSRF Loan Repayment	6,519.23	6,519.23	6,519.23	6,519.23	6,519.23	6,545.10	
591 Debt Repayment	6,519.23	6,519.23	6,519.23	6,519.23	6,519.23	6,545.10	
594 18 63 02 PW Shop Maintenance	0.00	1,305.61	2,237.39	508.73	2,500.00	0.00	Zero
594 34 43 00 Water Comp Plan Update	6,346.50	5,257.50	12,669.00	0.00	6,425.00	0.00	Zero
594 34 45 03 Reservoir Cleaning	0.00	5,967.00	0.00	0.00	0.00	0.00	Zero
594 34 61 00 Water Rights	0.00	0.00	0.00	0.00	10,000.00	15,000.00	
594 34 61 01 Third Well	0.00	0.00	6,374.14	0.00	10,000.00	40,000.00	
594 34 62 01 Emergency Response Vehicle/Vactor	-88.25	38,164.33	40,000.00	0.00	53,822.96	53,822.96	
594 34 63 01 Well #1	2,500.00	2,105.00	4,754.84	10,000.00	10,000.00	10,000.00	
594 34 63 02 Fire Hydrants	0.00	339.21	0.00	4,498.88	1,000.00	5,000.00	
594 34 63 09 Water Main Replacement	4,223.73	375,591.62	61,974.23	71,594.58	100,000.00	50,000.00	
594 34 64 05 Radio Read Meter Reading	1,847.40	728.35	3,125.87	0.00	10,000.00	10,000.00	
594 34 64 07 Street Sweeper Finance Payment	0.00	0.00	0.00	0.00	0.00	26,218.79	
594 34 65 00 Water System Repairs	6,818.00	55,471.66	10,000.00	0.00	10,000.00	10,000.00	
594 Capital Expenditures	21,647.38	484,930.28	141,135.47	86,602.19	213,747.96	220,041.75	
TOTAL EXPENDITURES:	28,166.61	491,449.51	147,654.70	93,121.42	220,267.19	226,586.85	
FUND GAIN/LOSS:	127,786.87	-409,613.26	-87,375.52	-58,773.22	-176,424.19	-175,734.34	

5 YEAR BUDGET COMPARISON

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403 Stormwater Fund

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
361 11 45 26 Investment Interest	39.98	132.53	375.29	0.00	80.00	80.00	
360 Misc Revenues	39.98	132.53	375.29	0.00	80.00	80.00	
TOTAL REVENUES:	39.98	132.53	375.29	0.00	80.00	80.00	
TOTAL EXPENDITURES:	0.00	0.00	0.00	0.00	0.00	0.00	
FUND GAIN/LOSS:	39.98	132.53	375.29	0.00	80.00	80.00	

5 YEAR BUDGET COMPARISON

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410 Sewer Fund

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
343 50 00 10 Sewer Services	1,131,799.20	1,195,518.69	1,214,596.94	994,850.48	1,066,292.00	1,120,581.80	
343 50 00 11 Septage Receiving	42,228.00	68,890.27	160,391.03	0.00	0.00	0.00	Zero
343 50 03 10 Excise Tax - Sewer	43,951.79	45,692.93	53,832.42	38,157.25	46,889.00	44,910.97	
340 Charges For Services	1,217,978.99	1,310,101.89	1,428,820.39	1,033,007.73	1,113,181.00	1,165,492.77	
359 90 04 02 Late Charge Penalty - Sewer	230.97	11,881.03	11,410.92	6,164.47	10,000.00	7,291.08	
350 Fines, Penalties, & Forfeitures	230.97	11,881.03	11,410.92	6,164.47	10,000.00	7,291.08	
361 11 01 01 Investment Interest	0.00	90.82	0.00	0.00	0.00	0.00	
360 Misc Revenues	0.00	90.82	0.00	0.00	0.00	0.00	
385 00 00 01 Refund Of Overpayment	0.00	105.06	0.00	0.00	0.00	0.00	
380 Non Revenues	0.00	105.06	0.00	0.00	0.00	0.00	
397 00 04 21 Transfer in from Sewer Capital #421	0.00	0.00	0.00	0.00	363,123.64	0.00	
397 Interfund Transfers	0.00	0.00	0.00	0.00	363,123.64	0.00	
TOTAL REVENUES:	1,218,209.96	1,322,178.80	1,440,231.31	1,039,172.20	1,486,304.64	1,172,783.85	
535 10 10 00 Salaries & Wages	12,444.87	13,049.20	17,504.69	27,434.08	43,412.54	43,412.54	
535 10 20 00 Benefits - Taxes	924.32	1,155.41	1,415.41	1,896.95	2,091.44	2,091.44	
535 10 21 00 Benefits - Health Care	2,564.12	1,947.26	3,381.11	3,468.57	2,357.00	2,357.00	
535 10 22 00 Benefits - Retirement	1,022.50	1,304.35	1,649.48	2,364.79	5,345.00	5,345.00	
535 10 22 01 Benefits - Retirement (DCP)	0.00	0.00	66.40	138.21	152.00	152.00	
535 10 31 00 Office Supplies	243.90	192.41	692.58	701.99	500.00	500.00	
535 10 42 08 Postage	1,872.85	2,391.84	4,242.40	2,814.03	3,500.00	3,500.00	
535 10 53 00 External Taxes/Op. Assessmts	11,240.01	9,055.55	829.29	0.00	15,000.00	15,000.00	
010 Admin	30,312.57	29,096.02	29,781.36	38,818.62	72,357.98	72,357.98	
535 10 49 00 SR Excise Tax	0.00	0.00	9,353.96	5,781.10	0.00	0.00	
535 30 10 00 SR Salaries & Wages	0.00	26,505.78	6,550.06	0.00	0.00	0.00	
535 30 20 00 SR Benefits - Taxes	0.00	2,697.63	536.60	0.00	0.00	0.00	
535 30 21 00 SR Benefits - Health Care	0.00	3,576.06	930.26	176.32	0.00	0.00	
535 30 22 00 SR Benefits - Retirement	0.00	2,729.29	796.30	83.16	0.00	0.00	
535 30 22 01 SR Benefits - Retirement (DCP)	0.00	0.00	35.17	77.40	0.00	0.00	
535 30 31 00 SR Office & Operating Supplies	0.00	224.51	168.20	0.00	0.00	0.00	
535 30 49 00 SR Excise Tax	0.00	1,566.86	0.00	0.00	0.00	0.00	
535 30 49 10 SR Excise Tax	348.55	0.00	0.00	0.00	0.00	0.00	

5 YEAR BUDGET COMPARISON

City Of Tenino

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410 Sewer Fund

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
030 Septage Receiving	348.55	37,300.13	18,370.55	6,117.98			
535 50 10 00 Salaries & Wages	51,873.02	78,582.16	107,092.84	77,764.08	114,073.52	114,073.52	
535 50 20 00 Benefits - Taxes	5,477.42	8,534.82	9,380.71	4,999.22	6,465.90	6,465.90	
535 50 21 00 Benefits - Health Care	6,719.35	11,876.97	17,910.04	11,410.41	12,868.38	12,868.38	
535 50 22 00 Benefits - Retirement	4,521.71	7,768.28	10,296.60	6,571.81	7,519.05	7,519.05	
535 50 22 01 Benefits - Retirement (DCP)	0.00	0.00	545.02	257.24	415.80	415.80	
535 50 32 00 Hdw/Maint Supplies	1,095.48	1,121.91	795.99	681.24	1,200.00	1,200.00	
535 50 33 00 Small Tools & Equipment	1,209.80	757.68	543.75	799.97	1,000.00	100.00	
535 50 35 00 Fuel	596.51	3,340.93	1,381.77	1,476.22	1,500.00	1,500.00	
535 50 35 01 Fuel, Diesel	0.00	145.08	476.32	488.55	1,000.00	1,000.00	
535 50 35 15 Fuel, Vactor Truck	46.61	0.00	0.00	0.00	0.00	0.00	
535 50 35 16 Fuel, Chevy S-10	648.62	0.00	0.00	0.00	0.00	0.00	
535 50 42 12 Utility Locator Service (811)	129.36	104.87	141.90	118.80	200.00	200.00	
535 50 45 03 Repairs & Maintenance	38,159.06	42,572.66	42,545.24	30,300.91	45,000.00	50,000.00	
535 50 45 17 Maintenance - Vactor Truck	0.00	0.00	338.38	0.00	0.00	0.00	
535 50 46 00 Insurance	1,666.62	1,647.00	2,395.18	3,479.25	2,493.38	4,000.00	
050 Collection System	112,143.56	156,452.36	193,843.74	138,347.70	193,736.03	199,342.65	
535 80 10 10 Salaries & Wages	34,769.65	46,545.08	32,776.40	79,062.61	95,358.16	95,358.16	
535 80 20 10 Benefits - Taxes	2,830.23	5,112.36	2,812.02	4,873.49	8,479.35	8,479.35	
535 80 21 10 Benefits - Health Care	4,558.13	6,804.54	13,998.52	8,577.67	16,715.00	16,715.58	
535 80 22 03 Benefits - Retirement (DCP)	0.00	0.00	84.22	148.39	532.00	532.00	
535 80 22 10 Benefits - Retirement	3,003.35	3,924.81	3,113.04	5,843.77	3,734.17	3,734.17	
535 80 23 00 Personnel Safety Equip/clothes	659.11	1,912.11	887.11	5.39	1,500.00	1,500.00	
535 80 31 00 Supplies	9,601.16	8,044.28	8,903.20	5,222.97	8,500.00	8,500.00	
535 80 33 00 Small Tools & Equipment	977.04	621.55	1,236.85	859.08	1,500.00	1,500.00	
535 80 34 00 Chemicals	8,394.78	5,751.76	10,464.14	6,671.79	7,000.00	8,000.00	
535 80 35 00 Fuel	511.23	2,061.38	2,846.27	2,355.38	2,500.00	2,500.00	
535 80 35 12 Fuel, Diesel	41.72	2,926.59	2,596.43	991.17	5,000.00	5,000.00	
535 80 35 16 Fuel, Chevy S-10	1,289.14	0.00	0.00	0.00	0.00	0.00	
535 80 41 03 Sewer/Reclaimed Water Utilities - Professional Services	0.00	270.00	135.20	0.00	30,265.00	15,000.00	
535 80 42 00 Telephone (Land Line)	2,604.75	2,736.40	2,975.33	2,003.60	2,500.00	2,500.00	
535 80 42 01 Internet Service Provider	938.88	1,049.75	1,340.00	713.55	1,000.00	1,000.00	
535 80 42 03 MNS Service Provider	2,746.48	7,075.35	4,436.19	5,069.71	3,500.00	3,500.00	
535 80 42 05 PRA Compliance Software	249.00	273.90	290.33	290.33	300.00	300.00	
535 80 42 06 City Web Site	121.23	121.23	125.00	125.00	125.00	125.00	
535 80 42 09 Telephone (Cellular)	1,770.42	1,394.29	1,593.63	959.60	1,760.00	1,760.00	
535 80 42 13 BIAS Financial Software	1,813.48	0.00	2,000.00	2,000.00	2,000.00	2,000.00	
535 80 45 03 WWTP Repairs & Maintenance	20,304.89	28,525.83	31,790.79	32,720.43	40,000.00	50,000.00	
535 80 45 08 Water/WasteWater Services Contract	69,298.99	68,003.57	66,466.00	55,000.00	72,000.00	72,000.00	

5 YEAR BUDGET COMPARISON

City Of Tenino

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410 Sewer Fund

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
535 80 45 09 Laboratory Services	25,404.66	25,626.45	25,317.70	26,316.68	25,000.00	25,000.00	
535 80 45 10 Crane Services For Lifting	0.00	1,297.20	0.00	0.00	5,000.00	5,000.00	
535 80 46 00 Insurance	14,002.62	13,241.00	15,409.18	17,026.82	16,040.95	20,000.00	
535 80 47 10 Utilities	46,059.72	51,911.53	69,572.13	43,600.56	46,788.00	48,776.50	
535 80 48 01 Education/Training	0.00	75.00	0.00	1,100.00	1,500.00	1,500.00	
535 80 48 02 Meals/Lodging/Travel	0.00	0.00	0.00	0.00	1,500.00	1,500.00	
535 80 49 00 Dues/Memberships/Misc	1,518.48	0.00	355.20	315.00	500.00	650.00	
535 80 49 02 Permits/Licenses/Fees	3,168.57	5,842.99	7,499.85	5,974.71	6,000.00	6,000.00	
535 80 49 03 Manuals/Software/support	2,200.00	1,904.15	0.00	410.85	2,000.00	2,000.00	
080 WWTP	258,837.71	293,053.10	309,024.73	308,238.55	408,597.63	410,430.76	
535 Sewer/Reclaimed Water Utilities	401,642.39	515,901.61	551,020.38	491,522.85	674,691.64	682,131.39	
597 00 00 16 Transfer To #421	365,000.00	0.00	363,123.64	0.00	0.00	0.00	
597 00 00 20 USDA-RD Bond Interest Payment	44,740.00	44,740.00	44,740.00	44,740.00	44,740.00	44,740.00	
597 00 00 22 USDA-RD Bond Principal Payment	60,280.00	60,280.00	53,882.00	53,882.00	60,280.00	60,280.00	
597 00 00 30 PRE-119 Principal Payment	53,882.00	53,882.00	0.00	1,347.00	53,882.00	53,882.00	
597 00 00 31 PRE-119 Interest Payment	1,347.00	1,347.00	0.00	0.00	60,000.00	60,000.00	
597 00 00 40 PW-044 Principal Payment	387,226.00	387,226.00	387,226.00	387,226.00	387,226.00	387,226.00	
597 00 00 41 PW-044 Interest Payment	11,617.00	11,617.00	11,617.00	11,617.00	11,617.00	11,617.00	
597 00 00 50 Transfer To Sewer Capital Improvement	0.00	363,123.64	0.00	0.00	0.00	363,123.64	
597 Interfund Transfers	924,092.00	922,215.64	860,588.64	498,812.00	617,745.00	980,868.64	
TOTAL EXPENDITURES:	1,325,734.39	1,438,117.25	1,411,609.02	990,334.85	1,292,436.64	1,663,000.03	
FUND GAIN/LOSS:	-107,524.43	-115,938.45	28,622.29	48,837.35	193,868.00	-490,216.18	

5 YEAR BUDGET COMPARISON

421 Sewer Capital Improvement Fund

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
343 50 00 00 Facility Charges - New Connection	58,800.00	76,975.00	7,000.00	0.00	28,000.00	28,000.00	
343 50 00 01 Sewer Capital Improvement Fee	14,778.21	14,779.77	15,321.08	11,417.79	15,546.00	10,432.87	
343 50 00 21 Sewer Services	851.35	3,150.42	0.00	0.00	0.00	0.00	
340 Charges For Services	74,429.56	94,905.19	22,321.08	11,417.79	43,546.00	38,432.87	
361 11 45 27 Investment Interest-	915.89	2,777.62	10,530.28	0.00	1,500.00	1,500.00	
360 Misc Revenues	915.89	2,777.62	10,530.28	0.00	1,500.00	1,500.00	
397 00 00 16 Transfer From #420	365,000.00	0.00	0.00	0.00	0.00	0.00	
397 00 00 50 Transfer From Sewer Fund (410)	0.00	363,123.64	363,123.64	0.00	0.00	363,123.64	
397 Interfund Transfers	365,000.00	363,123.64	363,123.64	0.00	0.00	363,123.64	
TOTAL REVENUES:	440,345.45	460,806.45	395,975.00	11,417.79	45,046.00	403,056.51	
594 35 60 02 Grinder Pump Replacement	33,286.64	36,369.88	50,314.50	51,293.67	50,000.00	60,000.00	
594 35 62 01 Emergency Response Vehicle	438.46	0.00	0.00	0.00	0.00	0.00	
594 35 68 01 Septage Receiving Facility Construction	110,690.62	4,510.01	5,931.35	0.00	1,000.00	0.00	Zero
594 35 68 02 Belt Press Rental	66,275.76	0.00	0.00	0.00	0.00	0.00	
594 35 68 03 Composting Facility Construction	193,863.78	0.00	37,692.00	8,361.00	50,000.00	0.00	Zero
594 35 68 04 MBR Replacement	0.00	112,498.67	131,864.09	0.00	300,000.00	300,000.00	
594 35 68 05 Sludge Removal	0.00	167,820.13	672.00	4,938.00	10,000.00	150,000.00	
594 35 68 06 Sludge Hauling Truck/Sweep	0.00	30,660.84	18,063.81	10,016.75	53,822.93	26,218.79	
594 35 68 07 Vactor Truck Finance Payment	0.00	0.00	25,304.72	25,304.72	50,609.44	53,822.96	
594 Capital Expenditures	404,555.26	351,859.53	269,842.47	99,914.14	515,432.37	590,041.75	
597 00 04 21 Transfer to Sewer Fund	0.00	0.00	0.00	0.00	363,123.64	0.00	
597 Interfund Transfers	0.00	0.00	0.00	0.00	363,123.64	0.00	
TOTAL EXPENDITURES:	404,555.26	351,859.53	269,842.47	99,914.14	878,556.01	590,041.75	
FUND GAIN/LOSS:	35,790.19	108,946.92	126,132.53	-88,496.35	-833,510.01	-186,985.24	

5 YEAR BUDGET COMPARISON

City Of Tenino

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422 Sewer Reserve Fund

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
361 11 00 22 Interest Earned	0.00	0.00	637.08	0.00	0.00	0.00	
360 Misc Revenues	0.00	0.00	637.08	0.00	0.00	0.00	
397 00 00 20 USDA-RD Bond Principal From #410	60,280.00	44,740.00	44,740.00	44,740.00	44,740.00	44,740.00	
397 00 00 21 USDA-RD Bond Interest From #410	44,740.00	60,280.00	53,882.00	55,229.00	53,882.00	53,882.00	
397 00 00 30 PRE 119 Principal From #410	53,882.00	53,882.00	0.00	0.00	0.00	0.00	
397 00 00 31 PRE-119 Interest From #410	1,347.00	1,347.00	0.00	0.00	1,347.00	1,347.00	
397 00 00 40 PW-044 Principal From #410	387,226.00	387,226.00	387,226.00	387,226.00	387,226.00	387,226.00	
397 00 00 41 PW-044 Interest From #410	11,617.00	11,617.00	11,617.00	11,617.00	11,617.00	11,617.00	
397 Interfund Transfers	559,092.00	559,092.00	497,465.00	498,812.00	498,812.00	498,812.00	
TOTAL REVENUES:	559,092.00	559,092.00	498,102.08	498,812.00	498,812.00	498,812.00	
591 35 72 20 USDA RD Bond Principal Payment	59,740.47	45,979.00	47,252.42	24,653.43	44,740.00	49,905.40	
591 35 78 30 PRE-119 & PW-044 Principal Payments	441,107.46	441,107.57	441,107.46	387,225.87	387,226.00	398,098.14	
592 35 83 21 USDA RD Bond Interest Payment	60,501.51	59,262.98	57,771.58	82,278.96	53,822.00	55,118.60	
592 35 83 31 PRE-119 & PW-044 Interest Payments	12,963.82	10,758.15	8,552.74	5,808.39	11,617.00	11,617.00	
591 Debt Repayment	574,313.26	557,107.70	554,684.20	499,966.65	497,405.00	514,739.14	
TOTAL EXPENDITURES:	574,313.26	557,107.70	554,684.20	499,966.65	497,405.00	514,739.14	
FUND GAIN/LOSS:	-15,221.26	1,984.30	-56,582.12	-1,154.65	1,407.00	-15,927.14	

5 YEAR BUDGET COMPARISON

City Of Tenino

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580 Claims Receipts Clearing

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
589 90 00 01 Claims/ Receipts Clearing	0.00	1,117.92	0.00	0.00	-1,117.92	0.00	
580 Other Decreases In Fund Resources	0.00	1,117.92	0.00	0.00	-1,117.92	0.00	
TOTAL EXPENDITURES:	0.00	1,117.92	0.00	0.00	-1,117.92	0.00	
FUND GAIN/LOSS:	0.00	-1,117.92	0.00	0.00	1,117.92	0.00	

5 YEAR BUDGET COMPARISON

City Of Tenino

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601 SWWAIP Trust Fund

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
334 00 10 02 Leg Direct Grant- Ag Park Sewer/Water Extension	0.00	0.00	65,526.75	0.00	0.00	0.00	
330 Intergovernmental Revenues	0.00	0.00	65,526.75	0.00	0.00	0.00	
TOTAL REVENUES:	0.00	0.00	65,526.75	0.00	0.00	0.00	
589 30 00 01 Ag Park Sewer/Water Line Extension	8,272.74	0.00	0.00	0.00	0.00	0.00	
594 35 63 01 Ag Park Sewer/Water Line Extension	0.00	19,826.27	49,445.46	0.00	0.00	0.00	
594 Capital Expenditures	8,272.74	19,826.27	49,445.46	0.00	0.00	0.00	
TOTAL EXPENDITURES:	8,272.74	19,826.27	49,445.46	0.00	0.00	0.00	
FUND GAIN/LOSS:	-8,272.74	-19,826.27	16,081.29	0.00	0.00	0.00	

5 YEAR BUDGET COMPARISON

City Of Tenino

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631 Municipal Court Trust Fund #631

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed	Comment
386 00 00 00 Receipts From Court	21,001.95	20,477.01	32,116.85	0.00	0.00	0.00	
380 Non Revenues	21,001.95	20,477.01	32,116.85	0.00	0.00	0.00	
TOTAL REVENUES:	21,001.95	20,477.01	32,116.85	0.00	0.00	0.00	
586 00 00 03 Expenditures For TMC	27,936.90	18,833.88	29,212.95	0.00	0.00	0.00	
580 Other Decreases In Fund Resources	27,936.90	18,833.88	29,212.95	0.00	0.00	0.00	
TOTAL EXPENDITURES:	27,936.90	18,833.88	29,212.95	0.00	0.00	0.00	
FUND GAIN/LOSS:	-6,934.95	1,643.13	2,903.90	0.00	0.00	0.00	

5 YEAR BUDGET COMPARISON

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Proposed
001 General Government Fund #001	1,877,690.61	1,420,955.87	1,682,503.82	1,697,727.61	1,592,224.69	1,817,729.55
002 Quarry Pool Fund #002	9,010.00	15,910.19	20,083.78	80,274.86	41,000.00	63,000.00
003 Reserve Academy Operating Fund						
101 City Street Fund #101	145,202.05	141,055.56	1,044,339.53	318,509.95	513,225.84	67,429.79
102 Special Revenue Fund		16,635.63	42,653.17	36,833.96	95,288.80	44,011.92
109 Contingency Fund #109	64.16	119.32	60,809.86		435.00	435.00
310 Municipal Capital Imp Fund 310	108,544.85	1,405,941.86	1,271,726.71	1,564,822.91	2,120,758.05	666,712.54
330 Inter Governmental Fund		15,464.16				
401 Water Fund	253,063.15	280,794.92	294,134.73	227,347.20	287,731.00	283,392.21
402 Water Capital Imp Fund	155,953.48	81,836.25	60,279.18	34,348.20	43,843.00	50,852.51
403 Stormwater Fund	39.98	132.53	375.29		80.00	80.00
410 Sewer Fund	1,218,209.96	1,322,178.80	1,440,231.31	1,039,172.20	1,486,304.64	1,172,783.85
421 Sewer Capital Improvement Fund	440,345.45	460,806.45	395,975.00	11,417.79	45,046.00	403,056.51
422 Sewer Reserve Fund	559,092.00	559,092.00	498,102.08	498,812.00	498,812.00	498,812.00
601 SWWAIP Trust Fund			65,526.75			
631 Municipal Court Trust Fund #631	21,001.95	20,477.01	32,116.85			
	4,788,217.64	5,741,400.55	6,908,858.06	5,509,266.68	6,724,749.02	5,068,295.88
001 General Government Fund #001	1,311,746.41	1,647,484.20	2,466,715.84	2,078,163.84	1,841,428.58	1,692,685.55
002 Quarry Pool Fund #002	7,457.49	11,811.56	31,837.46	60,404.67	75,130.77	66,040.67
003 Reserve Academy Operating Fund			22.89			
101 City Street Fund #101	140,497.89	664,546.18	753,736.74	197,822.39	482,836.48	102,837.85
109 Contingency Fund #109						
310 Municipal Capital Imp Fund 310	298,671.94	1,282,020.41	1,315,941.96	1,943,001.04	2,224,610.26	739,761.00
330 Inter Governmental Fund			13,647.93			
401 Water Fund	266,744.09	211,023.90	267,673.38	173,361.08	261,237.36	274,593.43
402 Water Capital Imp Fund	28,166.61	491,449.51	147,654.70	93,121.42	220,267.19	226,586.85
403 Stormwater Fund						
410 Sewer Fund	1,325,734.39	1,438,117.25	1,411,609.02	990,334.85	1,292,436.64	1,663,000.03
421 Sewer Capital Improvement Fund	404,555.26	351,859.53	269,842.47	99,914.14	878,556.01	590,041.75
422 Sewer Reserve Fund	574,313.26	557,107.70	554,684.20	499,966.65	497,405.00	514,739.14
580 Claims Receipts Clearing		1,117.92			-1,117.92	
601 SWWAIP Trust Fund	8,272.74	19,826.27	49,445.46			
631 Municipal Court Trust Fund #631	27,936.90	18,833.88	29,212.95			
	4,394,096.98	6,695,198.31	7,312,025.00	6,136,090.08	7,772,790.37	5,870,286.27
FUNDS GAIN/LOSS:	394,120.66	-953,797.76	-403,166.94	-626,823.40	-1,048,041.35	-801,990.39

File Attachments for Item:

7. Meeting Minutes for 10/8/2024

Recommended Action: Motion to approve 10/8/2024 meeting minutes as presented.

**City Council Meeting
Tuesday, October 08, 2024**

Minutes

WORK SESSION

Mayor Watterson convened the work session through zoom at 6:30 pm with

PRESENT

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Jeff Eisel

1. 6:30 pm Review of 10/8/2024 Council Agenda

Mayor and Council reviewed tonight's agenda with no changes to occur.

2. Council Priorities

Ag Park Lots

New City Planner

City Staff Terminations

Presentation next Meeting for Reclaimed Water

Mayor Watterson went over the meeting held at the Ag Park with Council.

Discussion held on the termination of a couple employees due to lack of money only.

Kirsten Peterson our new planner with SCJ Alliance was introduced and spoke to Council regarding her experiences.

3. Building Services Resignation

Mayor Watterson advised council that BHC Consultants is terminating their contact with the City at the end of October.

4. Discussion of 10/22/2024 Council Draft Agenda

Mayor Watterson requested Council to contact him regarding anything they would like to discuss during the next meeting so it can be added to the agenda.

Work session adjourned at 7:15 pm.

CALL TO ORDER

Mayor Pro-Tem Gotovac convened the regular Council meeting at 7:30 pm.

PRESENT

Councilmember Linda Gotovac
 Councilmember Elaine Klamn
 Councilmember John O'Callahan
 Councilmember Jason Lawton
 Councilmember Jeff Eisel

5. Flag Salute

AGENDA APPROVAL

6. Agenda for the Regular Meeting of the 10/8/24.

Recommended Action: Motion to approve the agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton,
 Councilmember Eisel.

Motion passes 4/0.

APPROVAL OF MINUTES

7. Meeting Minutes for 9/24/2024

Recommended Action: Motion to approve 9/24/2024 meeting minutes as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton,
 Councilmember Eisel.

Motion passes 4/0.

CONSENT CALENDAR

8. Consent Calendar September 25, 2024 through October 8, 2024 consisting of

Payroll EFT's in the amount of \$36,739.92

Claims checks #32734 through #32769 in the amount of \$200,729.76

for a grand total of \$237,469.68

Liquor Cannabis License: None

Recommended Action: Move to approve the consent calendar as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Voting Nay: Councilmember Klamn.

Motion passes 3/1.

EXECUTIVE SESSION

None

PRESENTATIONS

None

PUBLIC COMMENTS

None

PUBLIC HEARING

None

PROCLAMATIONS

None

OLD BUSINESS

None

NEW BUSINESS

RESOLUTIONS

9. Resolution 2024-06 Authorizing Interfund Loan for 2023

Recommended Action: Motion to approve Resolution 2024-06

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Voting Abstaining: Councilmember Eisel.

Motion passes 3/0.

10. Resolution 2024-07 Authorizing Interfund Loan for 2024

Recommended Action: Motion to approve Resolution 2024-07

Motion made by Councilmember O'Callahan, Seconded by Councilmember Klamn.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Voting Abstaining: Councilmember Eisel.

Motion passes 3/0.

ORDINANCES

11. Ordinance 931 Budget Amendment (Second Reading)

Recommended Action: Motion to accept second reading of Ordinance 931 Amending the 2024 Budget.

Motion made by Councilmember O'Callahan to accept this as the 2nd reading, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 4/0.

REPORTS

12. Outside Agency

1) Chamber of Commerce

2) Economic Development Council (EDC)

3) South Thurston Economic Development Initiative (STEDI)

4) ARCH Commission

5) Experience Olympia & Beyond (VCB)

6) Timberland Regional Library

3) **South Thurston Economic Development Initiative (STEDI):** They meet the 3rd Friday of the month.

4) **ARCH Commission:** Next meeting will be on the 16th with visioning on the Creative District.

13. Committees/Commissions

1) Civil Service Commission

2) Façade Improvement Grant Review Committee

3) Finance Committee

4) Planning Commission

5) Public Safety Committee

6) Public Works Committee

3) **Finance Committee:** They held a meeting where they primarily went over the budget.

4) **Planning Commission:** Meet on 10/9/24.

6) Public Works Committee: Councilmember Klamn reported they met and discussed the striping on Park Ave will be completed on Monday. October the park bathrooms and camping is closed for the season, open for special events only. The street sweeping is done weekly. They are just prepping for the winter months.

14. Staff

1) Chief of Police

2) Director of Public Works

3) Code Enforcement/Building Inspector

4) PARC Specialist

5) Clerk/Treasurer

6) Mayor

4) PARC Specialist: Jessica provided Mayor and Council with a handout showing the costs and revenues of the park activities during the summer. She also went over some grants received and some grants she is working on. She also went over new ideas she has for next year to bring in additional revenue with the park/swimming pool. She also went over the plans for the new pool bathrooms and concession stand. Jessica also reported on behalf of the Museum stating they have found some monies to pay for a new person to keep the museum open on Saturdays and to do other duties associated with the museum. Right now they have enough for a year.

5) Clerk/Treasurer: C/T Scharber reported on the walk through at the Ag Park and is anticipating a completion date of next month. The landscaping needs to be complete pending a certificate of occupancy. She has been working on the final details of the budget. She has an audit meeting tomorrow and hopes to have a completion date from them. The City should be receiving the grant reimbursements on the Ag Park any time now.

6) Mayor: Out of town for City training provided by RMSA/AWC.

15. Liaisons

1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Solid Waste Advisory Board

3) TCOMM/911

4) Tenino School Board

5) Thurston Regional Planning Council (TRPC)

6) Transportation Policy Board

7) Thurston County Commissioner's Office

8) Legislature

1) Bucoda/Tenino Healthy Action Team (BTHAT): Councilmember Eisel reported they are doing the drug take back in October at the Police station.

2) Solid Waste Advisory Board: Councilmember Klamn reported the solar project is progressing. They are working on the hazardous waste management. They will be hosting a mobile event regarding hazardous waste soon.

5) Thurston Regional Planning Council (TRPC): They are in the planning stages for the upcoming year.

6) Transportation Policy Board: Meeting 10/09/2024.

PUBLIC COMMENTS 2

None

ANNOUNCEMENTS

C/T Scharber reported the Museum will be hosting a Christmas with Santa at the caboose for pictures.

ADJOURNMENT

Meeting adjourned at 7:45 pm.

File Attachments for Item:

8. Consent Calendar October 9, 2024 through October 22, 2024 consisting of Payroll EFT's in the amount of \$42,703.48

Claims checks #32770 through #32797 in the amount of \$73,200.83

for a grand total of \$115,904.31

Liquor Cannabis License: None

Recommended Action: Move to approve the consent calendar as presented.

Consent Calendar for October 08, 2024 through October 22, 2024 consisting of:

- **Payroll EFT's in the amount of \$42,703.48**
- **Claims Checks #32770 through #32797 and EFT's in the amount of \$73,200.83.**

for a grand total of \$115,904.31

a) Liquor & Cannabis License:

CHECK REGISTER

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		310 Municipal Capital Imp Fund	310			35,840.16	
		401 Water Fund				5,217.86	
		410 Sewer Fund				12,854.50	
						<hr/>	Claims: 73,200.83
						115,904.31	Payroll: 42,703.48

WE, the members of the City Council of the City of Tenino, Thurston County, Washington, DO
 HEREBY certify that the merchandise or services listed above have been received and that the above
 listed vouchers and the related checks have been reviewed and approved for payment by the Tenino City
 Council.

DATED this _____ day of _____ 2024.

 Clerk/Treasurer

 Mayor

 Councilmember

 Councilmember

 Councilmember

 Councilmember

 Councilmember

CHECK REGISTER

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4109	10/10/2024	Payroll	5	EFT	AWC Benefits Trust	7,449.70	Pay Cycle(s) 10/05/2024 To 10/05/2024 - AWC
4110	10/10/2024	Payroll	5	EFT	WA State Dept of Retirement Systems	410.00	Pay Cycle(s) 10/05/2024 To 10/05/2024 - Deffered Comp
4149	10/20/2024	Payroll	5	EFT	Robert A Auderer	2,800.46	
4150	10/20/2024	Payroll	5	EFT	Veronica A Barnes	2,118.37	
4151	10/20/2024	Payroll	5	EFT	Troy LK Cannon	2,968.81	
4152	10/20/2024	Payroll	5	EFT	Rene Durand	2,231.87	
4153	10/20/2024	Payroll	5	EFT	Brent L Gibbs	2,662.82	
4154	10/20/2024	Payroll	5	EFT	Drew Johnson	2,815.92	
4155	10/20/2024	Payroll	5	EFT	Aaron Lee	2,717.46	
4156	10/20/2024	Payroll	5	EFT	Patrick H Maguire	2,020.31	
4157	10/20/2024	Payroll	5	EFT	Alec C McClelland	2,543.22	
4158	10/20/2024	Payroll	5	EFT	Cole Plaja	1,606.83	
4159	10/20/2024	Payroll	5	EFT	Jason M Plaja	2,737.09	
4160	10/20/2024	Payroll	5	EFT	Jessica Reeves-Rush	1,328.80	
4161	10/20/2024	Payroll	5	EFT	Maria Rodriguez	1,977.94	
4162	10/20/2024	Payroll	5	EFT	Jennifer N Scharber	2,714.44	
4163	10/20/2024	Payroll	5	EFT	Courtney N Sheldon	1,599.44	
4192	10/18/2024	Claims	5	32609	Thurston Co Public Health & Social Serv	1,575.00	
4204	10/22/2024	Claims	5	32770	ALS Group USA, Corp	280.00	
4205	10/22/2024	Claims	5	32771	BHC Consultants	5,648.20	June 24 2024
4206	10/22/2024	Claims	5	32772	Mackenzie Bernier	150.00	
4207	10/22/2024	Claims	5	32773	Centralia OK Tire	313.32	
4208	10/22/2024	Claims	5	32774	Keanna N Creighton	75.00	
4209	10/22/2024	Claims	5	32775	Emily Evans	350.00	
4210	10/22/2024	Claims	5	32776	Sarah Gaden	176.40	
4211	10/22/2024	Claims	5	32777	Gibbs & Olson Inc	43,353.25	Gen. Engineering Services 9/2024; Ag. Park N; Tenino Quarry Pool; Park Ave
4212	10/22/2024	Claims	5	32778	Joe Enbody	1,700.00	
4213	10/22/2024	Claims	5	32779	Mountain Mist Water	132.33	
4214	10/22/2024	Claims	5	32780	Northstar Chemical, Inc	1,282.28	
4215	10/22/2024	Claims	5	32781	Oaks Corporation	3,790.50	
4216	10/22/2024	Claims	5	32782	Jessica Pellington	150.00	
4217	10/22/2024	Claims	5	32783	Public Safety Testing	156.00	
4218	10/22/2024	Claims	5	32784	Puget Sound Energy	3,302.50	
4219	10/22/2024	Claims	5	32785	Quill	346.47	Envelopes
4220	10/22/2024	Claims	5	32786	SCJ Alliance	6,956.00	
4221	10/22/2024	Claims	5	32787	Nancy Schmidt	150.00	
4222	10/22/2024	Claims	5	32788	Securitas Technology	344.39	
4223	10/22/2024	Claims	5	32789	Amy Shroer	67.20	
4224	10/22/2024	Claims	5	32790	Thurston Co Env Health	128.00	
4225	10/22/2024	Claims	5	32791	Thurston Co Treasurer	11.18	
4226	10/22/2024	Claims	5	32792	Karen Valenzuala	25.20	
4227	10/22/2024	Claims	5	32793	WA State Auditor	1,599.65	19-22 Audit
4228	10/22/2024	Claims	5	32794	WA State Dept Natural Resources	133.78	
4229	10/22/2024	Claims	5	32795	WA State Treasurer	442.80	
4230	10/22/2024	Claims	5	32796	Wells Fargo Vendor Fin Serv	483.39	
4231	10/22/2024	Claims	5	32797	Wilson Parts Corporation	77.99	

001 General Government Fund #001	47,391.93
002 Quarry Pool Fund #002	1,799.64
101 City Street Fund #101	12,800.22

File Attachments for Item:

9. Sheriff Sanders on Public Safety

Recommended Action: None, presentation only

CITY OF TENINO LAW ENFORCEMENT CONTRACT ROUGH NUMBERS

OVERVIEW:

Thurston County Sheriff’s Office currently contracts with the City of Tenino for policing services nightly from midnight to 0600 hours. The City of Tenino pays Thurston County Sheriff’s Office \$25,000 annually for this service, which is up for renewal. Last week, Thurston County Sheriff’s Office was asked by Tenino Mayor Dave Watterson to provide a “what-if” full police service contract quote. Thurston County Sheriff’s Office has similar contracts with the City of Rainier and the Town of Bucoda. In the event Thurston County Sheriff’s Office contracts with the City of Tenino, we would assign a dayshift deputy to handle the contracts of Tenino and Bucoda,

NON-EXHAUSTIVE LIST OF SERVICES:

- 24/7 police response in the city limits of Tenino
- Full service response for specialty unit needs, to include:
 - SWAT, Dive/Rescue, Traffic Enforcement, Collision Reconstruction, K9, Drone, Detectives, etc
- Jail Services: contract includes booking of all defendants at TCSO jail (felony and misdemeanor)
- Evidence Storage: contract includes storage of all evidence related to Tenino criminal cases
- Overtime related to police investigations and pre-planned events built into contract
- Contract includes training and certification upkeep for TCSO staff
- Does not include any code enforcement

BASIC COST ESTIMATE (ESTIMATED FIGURES ONLY)

OPTION 1 BASIC:

YEAR	ANNUAL COST	SERVICE
2025	260,000	Handle calls for service and associated police work, 24/7 coverage,
2026	265,000 (2% inflation)	jail services, evidence storage, overtime built in. Cost includes the
2027	270,000 (2% inflation)	rate for fleet replacement. Includes day shift deputy split with Bucoda.

Option 1 includes a dayshift deputy 7 days a week with the exception of vacation and sick days where the assigned deputy is unavailable. In those instances, the district cars would still patrol and respond to all police service calls in Tenino. Similarly, the City of Tenino would be covered under basic patrol response in the after hours.

OPTION 2 BASIC + SRO:

YEAR	ANNUAL COST	SERVICE
2025	300,000	Everything included in basic coverage plus a full time School Resource
2026	306,000 (2% inflation)	Officer.
2027	312,000 (2% inflation)	

Option 2 includes a full time School Resource Officer for Tenino School District. Rainier contract is set up in a manner where the School District and the City each pay \$40,000 and split the cost, which means the SRO can still leave the schools to handle priority calls during school hours.

File Attachments for Item:

11. Equipment Transfer Acceptance for Tenino PD

Total amount of equipment given to the Tenino Police Department is \$ 189,403.79

Recommended Action: Motion to accept Equipment Transfer for Tenino PD

Equipment Transfer Agreement

This Equipment Transfer Agreement is entered into by Thurston 911 Communications (TCOMM911) and Tenino Police Department, hereafter referred to as Recipient. TCOMM911 will transfer equipment subject to the following terms and conditions.

1. The transferred equipment is described in detail on the attached Equipment Transfer Form.
2. Title to the equipment transfers immediately upon delivery.
3. The Recipient accepts all ownership responsibility upon delivery including but not limited to; insurance coverage, maintenance, training, proper storage, maintaining inventory records, and proper use of the equipment. Lost, damaged, or stolen equipment will not be replaced by TCOMM911.
4. The equipment delivered is accepted "as is" with the understanding that TCOMM911 shall not be held liable for equipment warranties, maintenance or repairs. All the applicable vendor warranty provisions will be transferred to the Recipient at the time of delivery.
5. The transferred equipment is a component of the Thurston County Emergency Radio Network and contributes to network quality and operational standards for all users of the network; therefore, maintenance of the equipment is essential. The Recipient agrees to maintain and keep in good operating condition the asset throughout the life cycle of the asset.
6. The Recipient shall protect, defend, indemnify and save harmless TCOMM911, its officers, employees and agents from any and all costs, claims, judgements, and/or awards of damages, arising out of or in any way resulting from the negligent acts or omissions of the Recipient, its officers, employees, and/or agents. The Recipient agrees that its obligations under this subparagraph extend to any claim, demand and/or cause of action brought by or on behalf of any of its employees or agents. For this purpose, the Recipient, by mutual negotiation, hereby waives, as respects TCOMM911 only, any immunity that would otherwise be available against such claims under the industrial insurance provisions of Title 51 RCW. In the event that TCOMM911 incurs attorney fees and/or costs in the defense of claims, for damages within the scope of this section, such fees and costs shall be recoverable from the Recipient. In addition, TCOMM911 shall be entitled to recover from the Recipient the fees and costs incurred to enforce the provisions of this section.
7. By signing the Equipment Transfer Form, the Recipient states its compliance with the Terms and Conditions listed in this Agreement.

File Attachments for Item:

12. VFW Agreement for Veteran Monument

Recommended Action: Motion to approve agreement between the City of Tenino and VFW #5878 for the Veteran Monument.

Agreement Between

the

City of Tenino

And

VFW Post #5878

Veteran Monument

PURPOSE:

This Agreement establishes the responsibilities for the replacement monument that was used to note the names of all the Veterans who served in all services during WW2 and were residents of Tenino. The new monument will honor all Tenino residents who served in any service from 1913 to 2012 (the "Monument").

RESPONSIBILITIES OF ENTITIES:

CITY:

1. The city will prepare the site for installation of a gravel base and will compact the soil to the best of its ability with available equipment for installation of the Monument.
2. The city will supply water and power during of the Monument.

VETERAN COMMITTEE:

The Veteran Committee shall:

1. Design and Engineer the Monument and obtain all proper permits for construction and installation of the same.
2. Provide gravel for the base are required.
3. Assure all volunteers/workers have executed Hold Harmless Agreements and delivered the same to the City.
4. The Veteran Committee will be responsible for all construction costs. Frank Hicks has pledged that his estate will ensure all financial costs will be met if VFW is not able to raise the funds necessary to complete the design, engineering, and

installation of the Monument (the “Project”) in a timely manner. The Project, once commenced, will proceed without delay except for delays caused by shortage of materials, weather, or other circumstances outside the control of the Veteran Committee.

5. Upkeep and maintenance of the Monument will be the responsibility of VFW Post #5878 until November 2029, at which time Upkeep and maintenance will be assumed by the City of Tenino.
6. VFW Post #5878 will give written notice to the City at least 2 weeks before the start of the installation and will coordinate with the Director of Public Works to coordinate any work required to be performed by the City.
7. Upon completion of the Project, ownership of the Veteran Monument will be given to the City.

CDR, Veterans of Foreign Wars Post #5878

David Watterson – Mayor

Frank Hicks - Guarantor

File Attachments for Item:

13. WWTP Influent Screen Amendment

Recommended Action: Motion to approve WWTP Influent Screen Amendment

AMENDMENT NO. 1

This Amendment No. 1 modifies the Agreement for Engineering Services (Agreement) between Gibbs & Olson, Inc., Longview, Washington (Engineer) and the City of Tenino, Washington (Client) executed on November 28, 2023, for a project known as the WWTP Influent Screen Replacement Project. The Engineering Report has been approved by Ecology and the project is ready for design. The following modifications are made to the Agreement. All other terms and conditions of the Agreement remain unchanged.

ASSUMPTIONS

The Engineer has utilized the following assumptions in preparing this Scope of Work and the associated Budget. If any ultimate facts or events differ from these assumptions, the Engineer's Scope of Work, Schedule, and Budget shall be adjusted accordingly.

- A. Ecology approval of the design plans and specifications is required.
- B. No environmental work is required.
- C. No topographic survey is required.

SCOPE OF WORK

The Engineer's Scope of Work is modified to add the following new tasks:

Task 5 - Prepare 50% Drawings: Work under this task includes:

- a) 50% Design Drawings: Engineer will prepare drawings for the project in AutoCAD Civil3D 2020 format, an opinion of probable construction cost with contingency and will incorporate Client and Engineer's standards as appropriate. It is anticipated that the design drawings will consist of up to twenty (20) sheets including mechanical, electrical and structural sheets.
- b) Quality Control (QC) project review meetings with the Client and Engineer review team are scheduled for one (1) time during preparation of the 50% drawings.
- c) Engineer will perform in-house QC review of the design documents near the 50% completion stage to ensure the documents are consistent in presentation of the design information.
- d) One set of the 50% drawings in electronic pdf format will be submitted to the Client for review and comment. Client comments will be incorporated into the 90% documents as appropriate.

Task 6 - Prepare 90% Drawings and Specifications: Work under this task includes:

- a) Prepare 90% Design Drawings, contract documents and opinion of construction cost: Engineer will continue to prepare drawings and specifications for the project, building on the 50% documents. The opinion of construction cost will be reviewed, updated as appropriate and finalized.

Construction contract documents will consist of Invitation to Bid, Instructions to Bidders, Bid Package, General and Supplementary Conditions, and Washington State Prevailing Wage Rates. Technical specifications will consist of applicable CSI technical specifications.

- b) Engineer will perform an in-house QC review of the design drawings near the 90% completion stage to ensure the documents are consistent in presentation of the design information. Engineer will participate in up to two review meetings with the Client and the Washington Department of Ecology.
- c) One set of the 90% drawings, contract documents and technical specifications in electronic pdf format will be submitted to the Client and the Washington State Department of Ecology for review and comment. Client and Ecology review comments will be incorporated into the 100% documents as appropriate.

Task 7 - Prepare 100% Drawings and Specifications:

- a) Prepare 100% Design Drawings and contract documents: Engineer will build on the 90% documents to complete the 100% drawings and specifications. The Engineer’s opinion of construction cost will be reviewed, updated as appropriate and finalized.
- b) Engineer will perform an in-house QC review of the design drawings near the 100% completion stage to ensure the documents are consistent in presentation of the design information.
- c) 100% design drawings and construction contract documents will be provided in pdf format to the Client and Ecology for review and approval.
- d) Approved, bid-ready documents in .pdf electronic format will be provided to Client for use in advertising for construction bids.

NOT INCLUDED

Bid and Construction Phase Engineering Services are not included in the Engineer’s Scope of Work. These can be added by amendment near the end of final design if desired by the Client.

SCHEDULE:

Design will commence in October of 2024 and be complete by February 28, 2025.


BUDGET

The budget for the additional Scope of Work presented above is \$70,872 as detailed in the attached Exhibit A.

Original Agreement Amount	\$24,300.00
<u>Amendment No. 1.....</u>	<u>\$74,400.00</u>
Total Agreement Amount	\$98,700.00

GIBBS & OLSON, INC.

CITY OF TENINO, WASHINGTON

By: 
Richard A. Gushman, President

By: _____
Dave Watterson, Mayor

Date: October 8, 2024

Date: _____

Attachment: Exhibit A - Budget Estimate
File: 0751.5028

Amendment No. 1 - Exhibit A - Budget Estimate
 Tenino Influent Screen Replacement Project
 City of Tenino
 October 8, 2024
 Gibbs & Olson Project No. 0751.5028



	Principal	PM	Engr. VI	Engr. V	Tech II	Admin. Asst.	Struct. Sub.	Electrical Sub.	Total Budget
Design Phase Engineering Services									
Task 1	2	4	4	2	0	0	\$0	\$0	\$2,546
Task 5	2	8	20	10	64	0	\$3,000	\$20,000	\$41,566
Task 6	2	8	12	8	32	16	\$2,000	\$6,000	\$20,320
Task 7	2	4	4	4	4	4	\$1,000	\$4,000	\$9,316
Subtotal	8	24	40	24	100	20	\$6,000	\$30,000	\$73,748
Mileage									\$175
Reproduction & Miscellaneous Project Expenses									\$477
Total Amendment No. 1 Budget Estimate									\$74,400
Original Authorization Amount									\$24,300
Total Authorization Amount with Amendment No. 1									\$98,700
2024 HOURLY RATES \$252 \$221 \$206 \$167 \$121 \$88									

File Attachments for Item:

14. EV Charging Station Amendment

Recommended Action: Motion to approve EV Charging Station Amendment

**AMENDMENT NO. 3
TO
AUTHORIZATION FOR ENGINEERING SERVICES NO. 2023-002
AG PARK BUILDING IMPROVEMENTS**

This Amendment No. 3 modifies Authorization 2023-002 between Gibbs & Olson, Inc., Longview, Washington (Engineer) and the City of Tenino, Washington (Client) executed on November 1, 2023, for a project known as the Ag Park North Building Improvements Project. The following modifications are made to the Agreement. All other terms and conditions of the Agreement remain unchanged.

The City has received state funding to design and install EV chargers at the Ag Park site. The following scope of work is required to design and bid the project.

The Scope of Work to be performed by the Engineer is modified as identified below. This Amendment incorporates the following design phase engineering services for the project. The following specific tasks are added to the Engineer's Scope of Work:

ASSUMPTIONS

The Engineer has utilized the following assumptions in preparing this Scope of Work and the associated Budget. If any ultimate facts or events differ from these assumptions, the Engineer's Scope of Work, Schedule, and Budget shall be adjusted accordingly.

A. The electrical infrastructure to supply power is being installed by another contract.

SCOPE OF WORK

Task 1 - Project Management & Administration

The Engineer will perform the following under this task:

- a) General project administration.
- b) Monthly narrative progress reports during project as requested.

Task 2 - Gather and review background data:

If available, Engineer will gather and review as constructed drawings of the existing treatment plant.

Task 3 - Prepare 50% Drawings: Work under this task includes:

- a) Prepare 50% Design Drawings: Engineer will prepare drawings for the project in AutoCAD Civil3D 2020 format, an opinion of probable construction cost with contingency and will incorporate Client, Engineer and Tenino engineering standards as appropriate.

It is anticipated that the design drawings will consist of up to four (4) sheets.

- b) Quality Control (QC) project review meetings with the Client and Engineer review team are scheduled for one (1) time during preparation of the 50% drawings.
- c) Engineer will perform in-house QC review of the design documents near the 50% completion stage to ensure the documents are consistent in presentation of the design information.

- d) One set of the 50% drawings in electronic pdf format will be submitted to the Client for review and comment. Client comments will be incorporated into the 90% documents as appropriate.

Task 4 – Prepare 90% Drawings and Specifications: Work under this task includes:

- a) Prepare 90% Design Drawings, contract documents and opinion of construction cost: Engineer will continue to prepare drawings and specifications for the project, building on the 50% documents. The opinion of construction cost will be reviewed, updated as appropriate and finalized.

It is anticipated the construction contract documents will consist of EJCDC up front documents consisting of Invitation to Bid, Instructions to Bidders, Bid Package, General and Supplementary Conditions, and Washington State Prevailing Wage Rates. The technical specifications will consist of applicable CSI technical specifications.

- b) Quality Control (QC) project review meetings with the Client and Engineer review team are scheduled for one (1) time during preparation of the 90% drawings and specifications.
- c) Engineer will perform an in-house QC review of the design drawings near the 90% completion stage to ensure the documents are consistent in presentation of the design information.
- d) One set of the 90% drawings, contract documents and technical specifications in electronic pdf format will be submitted to the Client for review and comment. Client comments will be incorporated into the 100% documents as appropriate.

Task 5 – Prepare 100% Drawings and Specifications:

- a) Prepare 100% Design Drawings and contract documents: Engineer will build on the 90% documents to complete the 100% drawings and specifications. The Engineer’s opinion of construction cost will be reviewed, updated as appropriate and finalized.
- b) Engineer will perform an in-house QC review of the design drawings near the 100% completion stage to ensure the documents are consistent in presentation of the design information.
- c) The 100% design drawings and construction contract documents, ready for bid advertisement, will be provided in pdf format to the Client for review and comment. The documents will be suitable both for electronic distribution to prospective bidders and for reproduction.

Task 6 – Bid Phase Services

Work under this task includes Bidding Phase Engineering Services for the project as follows:

- a) Engineer will make arrangements to provide the contract documents, drawings and specifications for bidding to the Client.
- b) Assist in obtaining bids for construction through public advertising.
- c) Receive contract questions from plan holders and prospective bidders and prepare appropriate answers.

- d) Issue addenda as appropriate to interpret, clarify, amend, or expand the Bidding Documents.
- e) Assist Client with scheduling a pre-construction meeting.

Bid Phase Deliverables include:

- A .pdf electronic set of bidding documents for construction of the building improvements for the Client’s use.
- Addenda that have been issued.

SCHEDULE:

Design will commence in October of 2024 and be complete by December 28, 2024.


BUDGET

The Engineer’s budget for the additional Scope of Work presented above is \$40,000 and the total Authorization Amount is increased to \$263,500 as shown below.

Original Agreement Amount	\$ 10,000.00
Amendment No. 1.....	\$201,000.00
Amendment No. 2.....	\$ 12,500.00
<u>Amendment No. 3.....</u>	<u>\$ 40,000.00</u>
Total Agreement Amount	\$263,500.00

GIBBS & OLSON, INC.

CITY OF TENINO, WASHINGTON

By: 
 Richard A. Gushman, President

By: _____
 David Watterson, Mayor

Date: October 17, 2024

Date: _____

File Attachments for Item:

15. Ag Park Change Order for HVAC

Recommended Action: Motion to approve Change order for HVAC

CHANGE ORDER

(Instructions on reverse side)

No. 2

PROJECT: Tenino Ag Park North Building HVAC and Plumbing

DATE OF ISSUANCE: October 22, 2024 EFFECTIVE DATE: October 25, 2024

OWNER: City of Tenino

OWNER's Contract No.: N/A

CONTRACTOR: Elite Mechanical Services, LLC

ENGINEER: Gibbs & Olson, Inc.

You are directed to make the following changes in the Contract Documents.

Description: **Furnish and install variable frequency drive for supply fan and control for DOAS system.**

Reason for Change Order: Required to make the building HVAC system functional properly.

This change order includes all direct and indirect costs for labor, equipment, materials and the time required for completion of the work described delivered to the Owner ready for use.

Attachments: (List documents supporting change): Elite Mechanical Quote 1849 and 1954.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price \$ <u>387,049.67 including sales tax</u>	Original Contract Times Substantial Completion: <u>150 Calendar Days</u> Ready for final payment: <u>180 Calendar Days</u> days or dates
Net changes from previous Change Order No. <u>1</u> to No. <u>1</u> \$ <u>96,175.65 including sales tax</u>	Net changes from previous Change Order No. <u>1</u> to No. <u>1</u> <u>60 calendar days</u> days
Contract Price prior to this Change Order \$ <u>483,225.32 including sales tax</u>	Contract Times prior to this Change Order Substantial Completion: <u>210 calendar days</u> Ready for final payment: <u>240 Calendar days</u> days or dates
Net Increase of this Change Order \$ <u>24,322.73 including sales tax</u>	Net Increase (decrease) of this Change Order <u>174 calendar days</u> days
Contract Price with all approved Change Orders \$ <u>507,548.05 including sales tax</u>	Contract Times with all approved Change Orders Substantial Completion: <u>384 calendar days</u> Ready for final payment: <u>414 calendar days</u> days or dates

RECOMMENDED:

By: *Mark E. Russell*
Engineer (Authorized Signature)

Date: October 18, 2024

APPROVED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: *Cassie Stayton*
Contractor (Authorized Signature)

Date: 10/16/2024

CHANGE ORDER

INSTRUCTIONS

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Contract Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating change order items to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order may be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Contractor for approval. After approval by Contractor, all copies should be sent to Owner for approval. Engineer should make distribution of executed copies after approval by Owner.

If a change only applies to Contract Price or to Contract Times, cross out the part of the tabulation that does not apply.



2625 Reinhardt Lane NE Ste F
Lacey, WA 98516
Tel: (360) 489-0717
www.elitemechsvcs.com
License # ELITEMS796R2

City of Tenino
149 Hodgden Street South
Tenino, WA 98589

QUOTE NO. 1849

Quote Name: SF-1 Design Alteration
Site Contact: Josh Taylor
Site: Tenino AG Park North
Site Address: 16402 Old Hwy 99 SE
Tenino, WA 98589
Quote Expiration: 09/14/2024

This Quote is subject to the Terms and Conditions that accompany this Quote. If Purchaser instructs Contractor to proceed or indicates acceptance of this Quote, Purchaser and Contractor shall be deemed to have agreed to the Quote and the Terms and Conditions ("Agreement").

SCOPE OF WORK:

Furnish and Install New:

- Supply and erect stand
- Mount VFD to stand
- Program VFD
- Test operations

Exclusions:

- Any work not listed above
- Washington State Sales Tax
- Any additional repairs found during the above work
- Any off hours work (OT or DT)
- Line voltage wiring

Warranty:

- 1 Year Parts & Labor
- Manufacture warranty

Notes:

- Current lead time 7 business days

Total ex Tax

\$4,838.66

Please contact us if you have any questions regarding this quote.



TERMS AND CONDITIONS

By agreeing to the Quote on page one (“Quote”), Purchaser agrees that the Quote and the following terms and conditions constitute an Agreement (“Agreement”) between Purchaser and ELITE MECHANICAL SERVICES LLC, a Washington limited liability company (“Contractor”):

SCOPE OF WORK. Contractor shall perform the work and provide the materials described on the “Scope of Work” of the Quote for the cost listed as the “Total” on the Quote (“Cost”) and on the timeline provided in the Quote. The Cost is based upon straight time, labor, and materials only. Purchaser shall not charge Contractor for any costs or expenses without Contractor’s prior written consent.

INVOICING & PAYMENTS. Invoices must be paid within thirty (30) days of the date of the invoice. Purchaser must pay an additional late fee of three percent (3%) per month if timely payment is not made.

MATERIALS. If the materials or equipment included in this Quote become temporarily or permanently unavailable for reasons beyond the control of Contractor, the time for performance of the work shall be extended to the extent thereof, and in the case of permanent unavailability, Contractor shall: (a) be excused from furnishing said materials or equipment; and (b) be reimbursed for the difference between the cost of the materials or equipment permanently unavailable and the cost of a reasonably available substitute therefor.

WARRANTY. ALL IMPLIED WARRANTIES ARE HEREBY DISCLAIMED AND WAIVED BY PURCHASER. All materials, parts, and equipment are only warranted by the manufacturers or suppliers as provided for by manufacturers or suppliers in writing. Contractor warrants the labor performed by Contractor for thirty (30) days or as otherwise indicated in writing. Contractor makes no other warranties, express or implied, except for those specifically set forth in this Contract and its agents or technicians are not authorized to make any such warranties on behalf of Contractor.

LIABILITY. Contractor shall not be liable for any special, indirect, or consequential damages arising in any manner from the equipment or material furnished or the materials or work performed pursuant to this Agreement.

TAXES. The price quoted on the Quote does not include duties, sales, use, excise, or other taxes (“Taxes”) unless otherwise indicated. Purchaser shall pay all taxes, in addition to the stated price or, alternatively, shall provide Contractor with acceptable tax exemption certificates.

FORCE MAJEURE. Contractor shall not be liable for any failure or omission in the performance of any provision of this Agreement, if such failure is caused by or shall arise directly or indirectly, from acts of God, loss of power, pandemics, epidemics, government orders, legislation, or regulations, embargoes, fire, storm, floods, strikes, labor trouble, wars, riots, failure of carriers or suppliers to transport or furnish materials or other contingencies beyond reasonable control of the Contractor. The time for performance so affected or delayed will be deemed extended for the period of such delay.

COMPLIANCE WITH LAWS. Contractor shall comply with all applicable laws and shall obtain all temporary licenses and permits required for completion of the work unless otherwise stated in the Quote. Licenses and permits of a permanent nature shall be procured and paid for by the Purchaser.

ATTORNEYS' FEES. If either party retains legal counsel to enforce the terms of this Agreement, the prevailing party shall be entitled to recover its reasonable attorneys’ fees and costs, including those relating to alternative dispute resolution processes, litigation, or an appeal.

APPLICABLE LAW/VENUE. This Agreement shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County, Washington.

INSURANCE. Insurance coverage, in excess of Contractor’s standard limits, will be furnished when requested and required. No credit will be given or premium paid by Contractor for insurance afforded by others.

INDEMNIFICATION BY PURCHASER. Purchaser shall indemnify, defend, and hold harmless Contractor and Contractor’s members, shareholders, owners, officers, directors, employees, agents, affiliates, and representatives from and against all Losses in whatever form and to the fullest extent permitted by law arising out of a breach of this Agreement by the Purchaser.



OCCUPATIONAL SAFETY AND HEALTH. The parties hereto agree to notify each other immediately upon becoming aware of an inspection under, or any alleged violation of, the Occupational Safety and Health Act relating in any way to the project or project site.

ENTIRE AGREEMENT. This Agreement is the entire agreement between the parties and supersedes prior statements, whether oral or written.

AMENDMENTS. No changes, modifications, or amendments of this Agreement shall be valid unless evidenced in writing and signed by the parties. However, directions from Purchaser by text message, email or voice mail indicating that Contract should proceed with a course of action may be relied on by Contractor as authority to proceed.

TERMINATION. Either party may terminate this Agreement upon thirty (30) days' prior written notice to the other party. If products or services provided or purchased prior to the termination of the agreement the Purchaser shall be responsible for the costs Contractor incurred. For maintenance agreement termination see MAINTENANCE CONTRACT below.

CONTRACTOR NOTICE. Contractor is a licensed and bonded contractor in the state of Washington, under License number #ELITEMS796R2. The parties intend that an independent contractor relationship will be created by this Agreement. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.

ASSIGNMENT. Neither Purchaser nor Contractor may assign its rights under this Agreement without the prior written consent of the other party.

SERVERABILITY. If any term of condition of this Agreement or the application thereof is held invalid, such invalidity shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition, or application; to this end the terms and conditions of this Agreement are declared severable.

MAINTENANCE CONTRACT. Maintenance will auto renew with a 3% annual increase up to 3 years. Contract can be terminated with 90 day written notice from annual renewal date in order for termination of the agreement at the anniversary date.

I have read and understand the terms provided and I hereby agree to the terms set forth in this agreement.

Client:

Signature: _____

Name: _____

Date: _____

Contractor:

Signature: _____

Name: _____

Date: _____



2625 Reinhardt Lane NE Ste F
Lacey, WA 98516
Tel: (360) 489-0717
www.elitemechsvcs.com
License # ELITEMS796R2

City of Tenino
149 Hodgden Street South
Tenino, WA 98589

QUOTE NO. 1954

Quote Name: Controls
Site Contact: Josh Taylor
Site: Tenino AG Park North
Site Address: 16402 Old Hwy 99 SE
Tenino, WA 98589
Quote Expiration: 11/07/2024

This Quote is subject to the Terms and Conditions that accompany this Quote. If Purchaser instructs Contractor to proceed or indicates acceptance of this Quote, Purchaser and Contractor shall be deemed to have agreed to the Quote and the Terms and Conditions ("Agreement").

SCOPE OF WORK:

Furnish and Install New:

- Cable for:
 - Kitchen hood
 - KEF-1 & KEF-2
 - SF-1
- Terminate at equipment
- Controller in IT room
- Interlock DOAS 1&2 with SF-1
- Interlock KEF 1&2 with hood and ANSEL system
- Start and test
- Owner training

Exclusions:

- Any work not listed above
- Washington State Sales Tax
- Any additional repairs found during the above work
- Any off hours work (OT or DT)
- Kitchen hood scope by others



Features & Benefits:

- MWBE Certified- Certification Number: M1F0027854
- DBE Certified- Certification Number: D1M0027854

Warranty:

- 1 Year parts and labor

Total ex Tax \$17,620.00

Please contact us if you have any questions regarding this quote.



TERMS AND CONDITIONS

By agreeing to the Quote on page one (“Quote”), Purchaser agrees that the Quote and the following terms and conditions constitute an Agreement (“Agreement”) between Purchaser and ELITE MECHANICAL SERVICES LLC, a Washington limited liability company (“Contractor”):

SCOPE OF WORK. Contractor shall perform the work and provide the materials described on the “Scope of Work” of the Quote for the cost listed as the “Total” on the Quote (“Cost”) and on the timeline provided in the Quote. The Cost is based upon straight time, labor, and materials only. Purchaser shall not charge Contractor for any costs or expenses without Contractor’s prior written consent.

INVOICING & PAYMENTS. Invoices must be paid within thirty (30) days of the date of the invoice. Purchaser must pay an additional late fee of three percent (3%) per month if timely payment is not made.

MATERIALS. If the materials or equipment included in this Quote become temporarily or permanently unavailable for reasons beyond the control of Contractor, the time for performance of the work shall be extended to the extent thereof, and in the case of permanent unavailability, Contractor shall: (a) be excused from furnishing said materials or equipment; and (b) be reimbursed for the difference between the cost of the materials or equipment permanently unavailable and the cost of a reasonably available substitute therefor.

WARRANTY. ALL IMPLIED WARRANTIES ARE HEREBY DISCLAIMED AND WAIVED BY PURCHASER. All materials, parts, and equipment are only warranted by the manufacturers or suppliers as provided for by manufacturers or suppliers in writing. Contractor warrants the labor performed by Contractor for thirty (30) days or as otherwise indicated in writing. Contractor makes no other warranties, express or implied, except for those specifically set forth in this Contract and its agents or technicians are not authorized to make any such warranties on behalf of Contractor.

LIABILITY. Contractor shall not be liable for any special, indirect, or consequential damages arising in any manner from the equipment or material furnished or the materials or work performed pursuant to this Agreement.

TAXES. The price quoted on the Quote does not include duties, sales, use, excise, or other taxes (“Taxes”) unless otherwise indicated. Purchaser shall pay all taxes, in addition to the stated price or, alternatively, shall provide Contractor with acceptable tax exemption certificates.

FORCE MAJEURE. Contractor shall not be liable for any failure or omission in the performance of any provision of this Agreement, if such failure is caused by or shall arise directly or indirectly, from acts of God, loss of power, pandemics, epidemics, government orders, legislation, or regulations, embargoes, fire, storm, floods, strikes, labor trouble, wars, riots, failure of carriers or suppliers to transport or furnish materials or other contingencies beyond reasonable control of the Contractor. The time for performance so affected or delayed will be deemed extended for the period of such delay.

COMPLIANCE WITH LAWS. Contractor shall comply with all applicable laws and shall obtain all temporary licenses and permits required for completion of the work unless otherwise stated in the Quote. Licenses and permits of a permanent nature shall be procured and paid for by the Purchaser.

ATTORNEYS' FEES. If either party retains legal counsel to enforce the terms of this Agreement, the prevailing party shall be entitled to recover its reasonable attorneys’ fees and costs, including those relating to alternative dispute resolution processes, litigation, or an appeal.

APPLICABLE LAW/VENUE. This Agreement shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County, Washington.

INSURANCE. Insurance coverage, in excess of Contractor’s standard limits, will be furnished when requested and required. No credit will be given or premium paid by Contractor for insurance afforded by others.

INDEMNIFICATION BY PURCHASER. Purchaser shall indemnify, defend, and hold harmless Contractor and Contractor’s members, shareholders, owners, officers, directors, employees, agents, affiliates, and representatives from and against all Losses in whatever form and to the fullest extent permitted by law arising out of a breach of this Agreement by the Purchaser.



OCCUPATIONAL SAFETY AND HEALTH. The parties hereto agree to notify each other immediately upon becoming aware of an inspection under, or any alleged violation of, the Occupational Safety and Health Act relating in any way to the project or project site.

ENTIRE AGREEMENT. This Agreement is the entire agreement between the parties and supersedes prior statements, whether oral or written.

AMENDMENTS. No changes, modifications, or amendments of this Agreement shall be valid unless evidenced in writing and signed by the parties. However, directions from Purchaser by text message, email or voice mail indicating that Contract should proceed with a course of action may be relied on by Contractor as authority to proceed.

TERMINATION. Either party may terminate this Agreement upon thirty (30) days' prior written notice to the other party. If products or services provided or purchased prior to the termination of the agreement the Purchaser shall be responsible for the costs Contractor incurred. For maintenance agreement termination see MAINTENANCE CONTRACT below.

CONTRACTOR NOTICE. Contractor is a licensed and bonded contractor in the state of Washington, under License number #ELITEMS796R2. The parties intend that an independent contractor relationship will be created by this Agreement. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.

ASSIGNMENT. Neither Purchaser nor Contractor may assign its rights under this Agreement without the prior written consent of the other party.

SERVERABILITY. If any term of condition of this Agreement or the application thereof is held invalid, such invalidity shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition, or application; to this end the terms and conditions of this Agreement are declared severable.

MAINTENANCE CONTRACT. Maintenance will auto renew with a 3% annual increase up to 3 years. Contract can be terminated with 90 day written notice from annual renewal date in order for termination of the agreement at the anniversary date.

I have read and understand the terms provided and I hereby agree to the terms set forth in this agreement.

Client:

Signature: _____

Name: _____

Date: _____

Contractor:

Signature: _____

Name: _____

Date: _____

File Attachments for Item:

18. Building Services Agreements

Recommended Action: Motion to approve building services agreements

AGREEMENT FOR PROFESSIONAL SERVICES
 BETWEEN THE CITY OF TENINO AND BUILDING CODE SERVICES LLC

THIS AGREEMENT, is made this 1st day of November 2024, by and between the City of Tenino (hereinafter referred to as "City"), a Washington Municipal Corporation, and Building Code Services LLC. (hereinafter referred to as "Service Provider"), doing business at 121 Larkspur Rd, Chehalis Washington 98532.

WHEREAS, Service Provider is in the business of providing certain services specified herein; and

WHEREAS, the City desires to contract with Service Provider for the provision of such on call services as Plan Check Services, and Service Provider agrees to contract with the City for same. This contract does not include any Code enforcement services;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties as follows:

TERMS

1. Description of Work. Service Provider shall perform work as described in Exhibit A, Scope of Services, which is attached hereto and incorporated herein by this reference, according to the existing standard of care for such services. Service Provider shall not perform any additional services without the expressed permission of the City.
2. Payment.
 - A. The City shall pay Service Provider at the rate set forth in Exhibit A, for the services described in this Agreement.
 - B. Service Provider shall submit monthly payment invoices to the City after such services have been performed, and the City shall make payment within four (4) weeks after the submittal of each approved invoice. Such invoice shall detail the hours worked, a description of the tasks performed, and shall separate all charges for clerical work and reimbursable expenses.
 - C. If the City objects to all or any portion of any invoice, it shall so notify Service Provider of the same within five (5) days from the date of receipt and shall pay that portion of the invoice not in dispute. The parties shall immediately make every effort to settle the disputed portion.
3. Relationship of Parties. The parties intend that an independent contractor client relationship will be created by this Agreement. As Service Provider is customarily engaged in an independently established trade which encompasses the specific service provided to the City hereunder, no agent, employee, representative or subcontractor of Service Provider shall be or shall be deemed to be the employee, agent, representative or subcontractor of the City. None of the benefits provided by the City to its employees, including, but not limited to, compensation, insurance and unemployment insurance, are available from the City to the Service Provider or his

employees, agents, representatives or subcontractors. Service Provider will be solely and entirely responsible for his acts and for the acts of Service Provider's agents, employees, representatives and subcontractors during the performance of this Agreement. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that Service Provider performs hereunder.

4. Services Performed. City of Tenino On-Call Building Inspection and Plan Check Services.
5. Duration of Work. Service Provider shall perform the work described in Exhibit at the City's request, as needed.
6. Termination.
 - A. Termination Upon' the City 's option. The City shall have the option to terminate this Agreement at any time, for any reason. Termination shall be effective upon thirty (30) days written notice to the Service Provider.
 - B. Termination Upon' the Service Provider's option. The Service Provider shall have the option to terminate this Agreement at any time, for any reason. Termination shall be effective upon thirty (30) days written notice to the City.
 - C. Rights upon Termination. In the event of termination, the City shall only be responsible to pay for all services satisfactorily performed by Service Provider to the effective date of termination, as described in the final invoice to the City. The City Manager shall make the final determination about what services have been satisfactorily performed.
7. Nondiscrimination. In the hiring of employees for the performance of work under this Agreement or any subcontract hereunder, Service Provider, its subcontractors or any person acting on behalf of Service Provider shall not, by reason of race, religion, color, sex, marital status, national origin or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the work to which the employment relates.
8. Indemnification / Hold Harmless. The Service Provider shall fully protect, defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City. The Service Provider's obligations under this section shall specifically include, but are not limited to, responsibility for claims, injuries, damages, losses and suits arising out of or in connection with the acts and omissions of Service Provider's employees, contractors, consultants and agents.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24. 1 15, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Service Provider and the City, its officers, officials, employees, and volunteers, the Service Provider's liability hereunder shall be only to the extent of the Service Provider's negligence.

It is further specifically and expressly understood that the indemnification provided herein constitutes the Service Provider's waiver of immunity under Industrial Insurance Title 5 1 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

The provisions of this section shall survive the expiration or termination of this Agreement

9. Insurance. The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees. Consultant's maintenance of insurance as required by the agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.
 - A. Minimum Amounts and Scope of Insurance. Consultant shall obtain insurance of the types and with the limits described below:
 1. Commercial General Liability insurance with limits no less than \$1,000,000 each occurrence, \$1,000,000 general aggregate. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City.
 2. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
 3. Professional Liability with limits no less than \$1,000,000 per claim and
 - B. \$1,000,000 policy aggregate limit. Professional Liability insurance shall be appropriate to the Consultant's profession.
 1. Other Insurance Provision. The Consultant's Commercial General Liability insurance policies are to contain or be endorsed to contain that they shall be primary insurance with respect to the City. Any Insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not be contributed or combined with it.
 2. Verification of Coverage. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work. Certificates of coverage and endorsements as required by this section shall be delivered to the City within fifteen (15) days of execution of this Agreement.
 3. Notice of Cancellation, The Consultant shall provide the City with written notice of any policy cancellation, within two business days of their receipt of such notice.
 4. Failure to Maintain Insurance. Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days' notice to the Consultant

to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

10. Entire Agreement. The written provisions and terms of this Agreement, together with all documents attached hereto, shall supersede all prior verbal statements of any officer or other representative of the City, and such statements shall not be effective or be construed as entering into or forming a part of, or altering in any manner whatsoever, this Agreement.
11. City's Right of Supervision, Limitation of Work Performed by Service Provider. Even though Service Provider works as an independent contractor in the performance of his duties under this Agreement, the work must meet the approval of the City and be subject to the City's general right of inspection and supervision to secure the satisfactory completion thereof. In the performance of work under this Agreement, Service Provider shall comply with all federal, state and municipal laws, ordinances, rules and regulations that are applicable to Service Provider's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.
12. Work Performed at Service Provider's Risk. Service Provider shall be responsible for the safety of its employees, agents and subcontractors in the performance of the work hereunder and shall take all protections reasonably necessary for that purpose. All work shall be done at Service Provider's own risk, and Service Provider shall be responsible for any loss of or damage to materials, tools, or other articles used or held for use in connection with the work.
13. Ownership of Products and Premises Security.
 - A. All reports, plans, specifications, data maps, and documents produced by the Service Provider in the performance of services under this Agreement, whether in draft or final form and whether written, computerized, or in other form, shall be the property of the City.
 - B. While working on the City's premises, the Service Provider agrees to observe and support the City's rules and policies relating to maintaining physical security of the City's premises.
14. Modification. No waiver, alteration or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by a duly authorized representative of the City and Service Provider.
15. Assignment. Any assignment of this Agreement by Service Provider without the written consent of the City shall be void.
16. Written Notice. All communications regarding this Agreement shall be sent to the parties at the addresses listed below, unless notified to the contrary. Any written notice hereunder shall become effective as of the date of mailing by registered or certified mail and shall be deemed sufficiently given if sent to the addressee at the address stated in this Agreement or such other address as may be hereafter specified in writing.

- 17. Non-Waiver of Breach. The failure of the City to insist upon strict performance of any of the covenants and agreements contained herein, or to exercise any option herein conferred in one or more instances shall not be construed to be a waiver or relinquishment of said covenants, agreements or options, and the same shall be and remain in full force and effect.
- 18. Resolution of Disputes, Governing Law. Should any dispute, misunderstanding or conflict arise as to the terms and conditions contained in this Agreement, the matter shall be referred to the City Manager, whose decision shall be final. In the event of any litigation arising out of this Agreement, the prevailing party shall be reimbursed for its reasonable attorney fees from the other party. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.
- 19. Public Records Disclosure. Service Provider shall fully cooperate with and assist the City with respect to any request for public records received by the City and related to any public records generated, produced, created and/or possessed by Service Provider and related to the services performed under this Agreement. Upon written demand by the City, the Service Provider shall furnish the City with full and complete copies of any such records within five business days.
- 20. Service Provider's failure to timely provide such records upon demand shall be deemed a breach of this Agreement. To the extent that the City incurs any monetary penalties, attorneys' fees, and/or any other expenses as a result of such breach, Service Provider shall fully indemnify and hold harmless the City as set forth in Section 8. For purposes of this section, the term "public records" shall have the same meaning as defined by Chapter 42.17 RCW and Chapter 42.56 RCW, as said chapters have been construed by Washington courts.
- 21. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that Service Provider performs hereunder.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year above written.

CITY OF TENINO

SERVICE PROVIDER

By: _____

By: _____

City of Tenino

BCS

CITY CONTACT

SERVICE PROVIDER CONTACT

City of Tenino
149 Hodgden Street S,
Tenino, WA 98589
Phone: (360) 264-2368

LG Nelson, Building Code Services LLC
PO Box 1106, Centralia WA 98531
121 Larkspur Rd, Chehalis WA 98532
Phone: (360) 360-508-1669

ATTEST/AUTHENTICATED

By: _____

City Clerk

APPROVED AS TO FORM

By: _____

City Attorney

EXHIBIT A
Professional Service Agreement
Building Code Services LLC
Effective Date: January 1, 2023

At the request and direction of the City of Tenino, the Service Provider shall perform the following services as required.

1. Building Plan Review Services;
 - a. Perform all services normally and customarily associated with building plan review of plans submitted for approval of construction as directed by the City Manager or her representative.
2. Compensation;
 - a. The Consultant shall be compensated Sixty-Five percent (65%) of the building permit fee for the plan review fee as applicable.
 - b. The Consultant shall be compensated at sixty percent (60%) of building permit fees for any building or structure assigned to the consultant for inspection or as applicable.
 - c. The consultation fee is \$175.00 per hour as applicable.

**AGREEMENT FOR PROFESSIONAL BUILDING INSPECTION SERVICES
 BETWEEN THE CITY OF TENINO AND BRIAN VON CLÜCK SERVICES**

THIS AGREEMENT, is made this day of OCTOBER 2024, by and between the City of TENINO (hereinafter referred to as "City"), a Washington Municipal Corporation, and Brian von Clück (hereinafter referred to as "Service Provider"), doing business at 37413 Allen Rd. S Roy, WA. 98580.

WHEREAS, Service Provider is in the business of providing certain services specified herein; and

WHEREAS, the City desires to contract with Service Provider for the provision of Building Inspection Services, and Service Provider agrees to contract with the City for same. This contract does not include any Code Enforcement for the City of Tenino;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties as follows:

TERMS

1. Description of Work. Service Provider shall perform work as described in Exhibit A, Scope of Services, which is attached hereto and incorporated herein by this reference, according to the existing standard of care for such services. Service Provider shall not perform any additional services without the expressed permission of the City.
2. Payment.
 - A. The City shall pay Service Provider at the rate set forth in Exhibit A, for the services described in this Agreement.
 - B. Service Provider shall submit monthly payment invoices to the City after such services have been performed, and the City shall make payment within four (4) weeks after the submittal of each approved invoice. Such invoice shall detail the hours worked, a description of the tasks performed, and shall separate all charges for clerical work and reimbursable expenses.
 - C. If the City objects to all or any portion of any invoice, it shall so notify Service Provider of the same within five (5) days from the date of receipt and shall pay that portion of the invoice not in dispute. The parties shall immediately make every effort to settle the disputed portion.
3. Relationship of Parties. The parties intend that an independent contractor client relationship will be created by this Agreement. As Service Provider is customarily engaged in an independently established trade which encompasses the specific service provided to the City hereunder, no agent, employee, representative or subcontractor of Service Provider shall be or shall be deemed to be the employee, agent, representative or subcontractor of the City. None of the benefits provided by the city

to its employees, including, but not limited to, compensation, insurance and unemployment insurance, are available from the City to the Service Provider or his employees, agents, representatives or subcontractors. Service Provider will be solely and entirely responsible for his acts and for the acts of Service Provider's agents, employees, representatives and subcontractors during the performance of this Agreement. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that Service Provider performs hereunder.

4. Services Performed. City of Tenino On-Call Building Inspection Services.
5. Duration of Work. Service Provider shall perform the work described in Exhibit at the City's request, as needed.
6. Termination.
 - A. Termination Upon' the City 's option. The City shall have the option to terminate this Agreement at any time, for any reason. Termination shall be effective upon thirty (30) days written notice to the Service Provider.
 - B. Termination Upon' the Service Provider's option. The Service Provider shall have the option to terminate this Agreement at any time, for any reason. Termination shall be effective upon thirty (30) days written notice to the City.
 - C. Rights upon Termination. In the event of termination, the City shall only be responsible to pay for all services satisfactorily performed by Service Provider to the effective date of termination, as described in the final invoice to the City. The City Manager shall make the final determination about what services have been satisfactorily performed.
7. Nondiscrimination. In the hiring of employees for the performance of work under this Agreement or any subcontract hereunder, Service Provider, its subcontractors or any person acting on behalf of Service Provider shall not, by reason of race, religion, color, sex, marital status, national origin or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the work to which the employment relates.
8. Indemnification / Hold Harmless. The Service Provider shall fully protect, defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City. The Service Provider's obligations under this section shall specifically include, but are not limited to, responsibility for claims, injuries, damages, losses and suits arising out of or in connection with the acts and omissions of Service Provider's employees, contractors, consultants and agents. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Service Provider and the City, its officers, officials, employees, and volunteers, the Service Provider's liability hereunder shall be only to the extent of the Service Provider's negligence.

It is further specifically and expressly understood that the indemnification provided herein constitutes the Service Provider's waiver of immunity under Industrial Insurance Title 5 1 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

The provisions of this section shall survive the expiration or termination of this Agreement

9. Insurance. The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees. Consultant's maintenance of insurance as required by the agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

A Minimum Amounts and Scope of Insurance. Consultant shall obtain insurance of the types and with the limits described below:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$250,000 per accident. Automobile Liability insurance shall cover all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
2. Commercial General Liability insurance with limits no less than \$250,000 each occurrence, \$250,000 general aggregate. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability with limits no less than \$250,000 per claim and

B. \$250,000. policy aggregate limit. Professional Liability insurance shall be appropriate to the Consultant's profession.

1. Other Insurance Provision. The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain or be endorsed to contain that they shall be primary insurance with respect to the City. Any Insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not be contributed or combined with it.
2. Acceptability of insurers. Insurance is to be placed with insurers with a current AM. Best rating of not less than A: Vil.
3. Verification of Coverage. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

Certificates of coverage and endorsements as required by this section shall be delivered to the City within fifteen (15) days of execution of this Agreement.

4. Notice of Cancellation, The Consultant shall provide the City with written notice of any policy cancellation, within two business days of their receipt of such notice.
5. Failure to Maintain Insurance. Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days' notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.
10. Entire Agreement. The written provisions and terms of this Agreement, together with all documents attached hereto, shall supersede all prior verbal statements of any officer or other representative of the City, and such statements shall not be effective or be construed as entering into or forming a part of, or altering in any manner whatsoever, this Agreement.
11. City's Right of Supervision, Limitation of Work Performed by Service Provider. Even though Service Provider works as an independent contractor in the performance of his duties under this Agreement, the work must meet the approval of the City and be subject to the City's general right of inspection and supervision to secure the satisfactory completion thereof. In the performance of work under this Agreement, Service Provider shall comply with all federal, state and municipal laws, ordinances, rules and regulations that are applicable to Service Provider's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.
12. Work Performed at Service Provider's Risk. Service Provider shall be responsible for the safety of its employees, agents and subcontractors in the performance of the work hereunder and shall take all protections reasonably necessary for that purpose. All work shall be done at Service Provider's own risk, and Service Provider shall be responsible for any loss of or damage to materials, tools, or other articles used or held for use in connection with the work.
13. Ownership of Products and Premises Security.
 - A. All reports, plans, specifications, data maps, and documents produced by the Service Provider in the performance of services under this Agreement, whether in draft or final form and whether written, computerized, or in other form, shall be the property of the City.
 - B. While working on the City's premises, the Service Provider agrees to observe and support the City's rules and policies relating to maintaining physical security of the City's premises.
14. Modification. No waiver, alteration or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by a duly authorized representative of the City and Service Provider.

- 15. Assignment. Any assignment of this Agreement by Service Provider without the written consent of the City shall be void.
- 16. Written Notice. All communications regarding this Agreement shall be sent to the parties at the addresses listed below, unless notified to the contrary. Any written notice hereunder shall become effective as of the date of mailing by registered or certified mail and shall be deemed sufficiently given if sent to the addressee at the address stated in this Agreement or such other address as may be hereafter specified in writing.
- 17. Non-Waiver of Breach. The failure of the City to insist upon strict performance of any of the covenants and agreements contained herein, or to exercise any option herein conferred in one or more instances shall not be construed to be a waiver or relinquishment of said covenants, agreements or options, and the same shall be and remain in full force and effect.
- 18. Resolution of Disputes, Governing Law. Should any dispute, misunderstanding or conflict arise as to the terms and conditions contained in this Agreement, the matter shall be referred to the City Manager, whose decision shall be final. In the event of any litigation arising out of this Agreement, the prevailing party shall be reimbursed for its reasonable attorney fees from the other party. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.
- 19. Public Records Disclosure. Service Provider shall fully cooperate with and assist the City with respect to any request for public records received by the City and related to any public records generated, produced, created and/or possessed by Service Provider and related to the services performed under this Agreement. Upon written demand by the City, the Service Provider shall furnish the City with full and complete copies of any such records within five business days.
- 20. Service Provider's failure to timely provide such records upon demand shall be deemed a breach of this Agreement. To the extent that the City incurs any monetary penalties, attorneys' fees, and/or any other expenses as a result of such breach, Service Provider shall fully indemnify and hold harmless the City as set forth in Section 8. For purposes of this section, the term "public records" shall have the same meaning as defined by Chapter 42.17 RCW and Chapter 42.56 RCW, as said chapters have been construed by Washington courts.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year above written.

CITY OF TENINO

Service Provider

By: _____
City of Tenino

By: _____
BvC

CITY CONTACT
City of Tenino 149
Hodgden Street
S, Tenino, WA 98589

SERVICE PROVIDER CONTACT
Brian von Clück
37413 Allen Rd. S.
Roy WA 98580I
253-678-5557

ATTEST/AUTHENTIC

By: _____

City Clerk

Approved

By: _____

City Attorney

EXHIBIT A

Professional Service Agreement

Brian von Clück

Effective Date: June 1, 2024

At the request and direction of the City of Tenino, the Service Provider shall perform the following services as required.

1. Inspection Services;
 - a. Perform all services normally and customarily associated with the inspections of buildings under construction, in accordance with approved permits, as directed by the City Manager or his representative.
2. Compensation; The Consultant shall be compensated 60% of the Building Permit fees for all the required inspections of a building permitted by the City. And Signature of the Certificate of Occupancy
 - a. Supplemental Permits such as Water Heater Change outs, HVAC change outs, Reroof and smaller Permits issued by the City as typical over-the-counter permits will be compensated at \$100.00 per hour with a one-hour minimum fee or 60% of the building permit fee which ever one is greater.
3. Consulting Fee; For services other than Building Inspection Consultant fee is \$125.00 Per Hour.