

# City of Tenino

149 Hodgen Street South  
Tenino, WA 98589

**City Council Meeting**  
**Tuesday, July 25, 2023 at 7:00 PM**

## **Agenda**

### **WORK SESSION**

- [1.](#) Dog Park Discussion

**Recommended Action:** None, Discussion Only

### **CALL TO ORDER**

### **AGENDA APPROVAL**

2. Agenda for the Regular Meeting of the 7/25/23.

**Recommended Action:** Motion to approve the agenda as presented.

### **APPROVAL OF MINUTES**

- [3.](#) Meeting Minutes for 7/11/2023

**Recommended Action:** Motion to approve 7/11/2023 meeting minutes as presented.

### **CONSENT CALENDAR**

- [4.](#) Consent Calendar consisting of July 12, 2023 through July 25, 2023:

Payroll EFT's in the amount of \$\*\*\*\*\* Claims Checks #31549 through #315\*\* and EFT's in the amount of \$\*\*\*\*\*

for a grand total of \$\*\*\*\*\*

Liquor Cannabis License: Whitewood Cider, Tenino Cannabis Boutique.

**Recommended Action:** Move to approve the consent calendar as presented.

### **EXECUTIVE SESSION**

### **PRESENTATIONS**

### **PUBLIC COMMENTS**

### **PUBLIC HEARING**

### **PROCLAMATIONS**

## **OLD BUSINESS**

## **NEW BUSINESS**

5. Resutek foundation, Tenino Lions Club and Tenino Eagles are sponsoring free Movies in the park this summer, they are requesting for the fee to be waived for these 4 movies showings.

**Recommended Action:** Motion to approve waiving fees for these events.

## **RESOLUTIONS**

## **ORDINANCES**

## **REPORTS**

6.
  - 1) Chamber of Commerce
  - 2) Economic Development Council (EDC)
  - 3) South Thurston Economic Development Initiative (STEDI)
  - 4) ARCH Commission
  - 5) Experience Olympia & Beyond (VCB)
  - 6) South Thurston Fire
  - 7) Library
  - 8) Museum
  - 9) Tenino Community Service Center
7.
  - 1) Civil Service Commission
  - 2) Façade Improvement Grant Review Committee
  - 3) Finance Committee
  - 4) Planning Commission
  - 5) Public Safety Committee
8.
  - 1) Chief of Police
  - 2) Director of Public Works
  - 3) Clerk/Treasurer
  - 4) Code Enforcement/Building Inspector
  - 5) PARC Specialist
  - 6) City Attorney
  - 7) City Planner

- 8) Mayor**
- 9. 1) Bucoda/Tenino Healthy Action Team (BTHAT)**
  - 2) Solid Waste Advisory Board**
  - 3) TCOMM/911**
  - 4) Tenino School Board**
  - 5) Thurston Regional Planning Council (TRPC)**
  - 6) Transportation Policy Board**
  - 7) Legislature**

**PUBLIC COMMENTS 2**

**ANNOUNCEMENTS**

**ADJOURNMENT**

**File Attachments for Item:**

1. Dog Park Discussion

**Recommended Action:** None, Discussion Only



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# How To Design a High-Quality Dog Park

Dog Parks Pet Pro Supply Co. Aug 31, 2020



## ***The core principles of planning a dog park, explained.***

By Pet Pro Supply Co. Featured Expert,

**Madeline Dock**

***Sales Coordinator at PlayCore, owners of BarkPark Dog Park Equipment***

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This article is a part of a larger Pet Pro Supply Co. series on Dog Parks. See the list of articles below:

Dog Parks: Great for Everyone, Not Just the Dogs

**How to Design a High-Quality Dog Park**

One Size Does NOT Fit All – Separate Spaces for Large and Small Dogs

How to Maintain Your Dog Park

Dog Park Safety Measures in the Age of COVID-19

What Type of Surfacing Should I Use in a Dog Park?

Buy Dog Park Equipment

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Pet ownership continues to be on the rise in the United States. In 2017 it was recorded that 60.2 million households owned at least one pet; with this data it shouldn't be a surprise that communities across the country are introducing dog parks! Enjoyable for both owners and their pets, an unleashed dog park allows dogs to run and play off-leash and provides much needed exercise and socialization.

With the rise in demand for dog parks comes the question:

*"How do I begin designing a dog park"?*

### **It All Starts with Location**

Now that you have decided to build a dog park, you have to find somewhere to actually put it. When looking at locations throughout your community, you will need to be mindful

of not only access to the location, but also the natural landscape. You will want to plan ahead and know what mix of equipment and amenities you are going to include and how many dogs will visit the space in a given day.

There are often unused areas of land throughout a community that may be a good option. Talk to the city. Is there an area that is on a floodplain? Is there an area with rolling hills that they do not plan on developing? The area does not have to be flat and it does not have to be a perfect rectangle. We have seen dog parks built on a long strip of land and a wide-open field.

A good place to start it to involve the community and dog owners who will be utilizing the space. What do they envision? Many architects use dog parks as ways to revitalize a community by taking a previously underutilized or abandoned area and creating a wonderful space for socialization and play.

## **Factors to consider when choosing your location, as advised by The Humane Society of the United States:**

1-5 acres – large enough for the park to not become overcrowded and small enough to keep the park well-controlled.

Good drainage – you'll want to prevent muddy conditions which could make the space undesirable

Water fountain – Dogs need water while exercising and utilizing the park

Shade – to prevent any overheating which might occur on some of the hotter summer days

Access for people with mobility devices – inclusion is essential so all people can enjoy the park

5-6 foot fencing – important to make the fencing high enough to keep dogs from jumping over

Benches for pet owners – so owners can stay around longer to relax and supervise their pets

Signs to clearly display rules – typically placed at the entrance/exits, so no one misses it

Parking lot close by – to make it as easy as possible for community members to enter the park

Buffer zone - natural landscaping around the dog park creates a boundary between the park and neighbors to reduce noise

## Agility Equipment, Site Amenities, Shade and Water

If you observe dogs in an outdoor setting, they're jumping over natural objects, running, going underneath bushes or climbing. It's important to imitate these various obstacles by including dog park equipment for the dogs and owners alike to maximize enjoyment. Besides offering the benefit of overall exercise, dog park equipment can help dogs build strength, gain confidence, and improve their agility. The challenges also task them mentally as they learn to navigate the equipment.

### DOG PARK EQUIPMENT TO CONSIDER

**Jumps** – Incorporating jumping helps dogs advance in their strength and coordination. A series of circles to jump through makes this piece suitable for dogs of all sizes as they can choose which hoop to use based on their size.

**Platforms** – Platforms are great for small or large dogs seeing as they can be placed at different heights. They encourages jumping, which promotes coordination and concentration as they prance from platform to platform.

**Hurdles** – Hurdles are best suited for larger to medium dogs and help enhance leg strength and coordination by avoiding touching the support while in the air.

**Solid Vented Tunnels** – Tunnels are great for dogs of all sizes and help them become more familiar in navigating tight spaces.

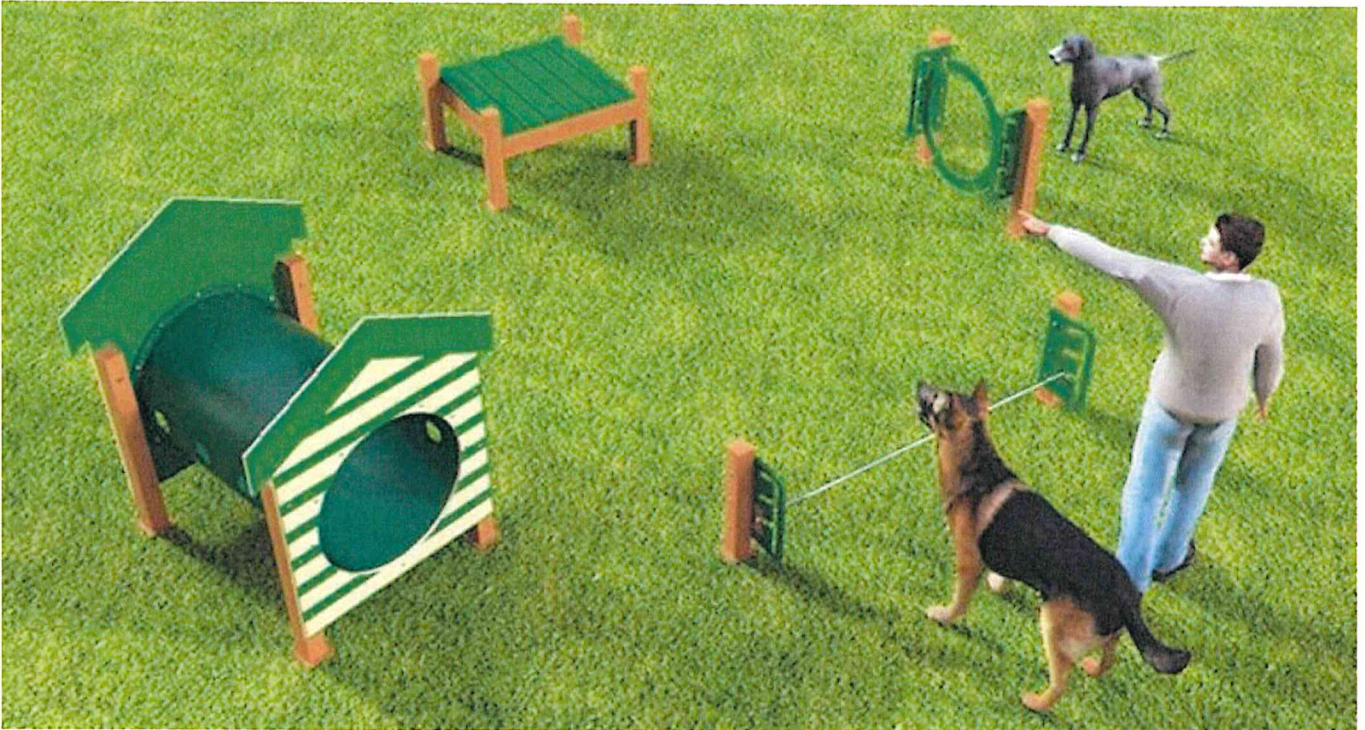
**Bridges** – Bridges are geared towards larger dogs to help them develop control, patience, and concentration.



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**Weave Posts** – Dogs of all sizes can utilize this equipment to increase their coordination skills, speed, and agility.

**Photo Booth Panel** – While not a traditional agility product, photo booths are a fun add-on to any size dog park. The photo booth panel serves not only as an adorable Instagram opportunity to capture your dog at their cutest moments but also helps them practice their ability to sit and stay control.



#### AMENITIES & ACCESSORIES:

**Dog Park Rules** - We do advise having signage close to the entrance, clearly stating the hours of operation and rules to abide by while utilizing the park.

**Seating** – Providing benches throughout the park allow dog owners to take a break, relax, and socialize with other dog lovers. A good rule of thumb is to keep benches away from fences so dogs cannot use them as launching platforms to escape the fence. Consider placing around trees for natural shade.

**Shade** – Whether you go for natural shade with tree coverage or a fabric shade structure, both offer a break from the sun and encourage longer visits at the dog park.

**Leash Posts** – Leash posts help owners keep track of leashes worry-free.

**Misters** – Take your dog park up a notch by adding a fun water element to keep them cool and refreshed while playing in the park. Misters ensure overheating is avoided in the hot summer days.

**Watering & Cooling** – Dogs need access to water while exercising at any level. Dog-level water fountains meet this need to keep dogs refreshed and lets them exercise for longer.

**Gates** – Adding a gate is a great way to decrease the possibility of dogs escaping.

Remember to keep in mind accessibility by ensuring the gate is wide enough for those with mobility devices. A double gated entrance is a best practice to allow dog users to enter the park securely as others exit.

**Waste Stations & Trash Receptacles** – Waste stations are a must to give individuals the ability to clean up after their dog and to keep the dog park an enjoyable place for everyone. It's recommended these be placed at various locations throughout the dog park.

**Lighting** – Adding lighting not only adds an element of safety and visibility to the park but will also increase hours of use, especially in the fall and winter, when it becomes darker earlier in the day.



## *Parting thoughts*

It's highly recommended that when you go to buy the equipment that you find a manufacturer that specializes in dog park equipment. You will want equipment that will withstand the outdoor elements so that community members can utilize the dog park for years to come. To keep our furry friends safe and having fun, dog park equipment needs to be durable and installed properly.

Making sure the park is equipped with amenities such as waste stations, benches, and water fountains is the perfect finishing touch for a well-loved community dog park



1.

destination. You can also buy dog park kits (an ensemble of pre-selected items) for convenience.

Lastly, in designing your dog park, please remember these best practices:

The best dog parks are the ones that include activities for dogs of all sizes, small, medium, and large for leisure play and training.

The best layout is one that is fenced in with a gate and an accessible path back and forth from the parking lot to the park itself.

The best separation concept is to create separate areas for small dogs and large dogs and placing size appropriate equipment in those areas.



*About Madeline Dock: Madeline is the Sales Coordinator for the National Accounts team at PlayCore. She works daily with customers nationally to promote products across the entire PlayCore spectrum, including playgrounds, site amenities, dog parks, fitness parks, surfacing, aquatic products, shade & shelters, etc. Her favorite part of the job is providing solutions to help others connect and stay healthy by assisting communities in building up their outdoor spaces. It's her own way to leave a positive impact on communities across America.*

**SOURCE:** PlayCore, *Unleashed: Off-leash Dog Park Design Trends and Planning Tips*, 2018

**File Attachments for Item:**

3. Meeting Minutes for 7/11/2023

**Recommended Action:** Motion to approve 7/11/2023 meeting minutes as presented.

**City Council Meeting  
Tuesday, July 11, 2023**

**Minutes**

**WORK SESSION**

1. Proposed Dog Park

**Recommended Action:** None, Discussion only.

2. Resolution 2023-04

**Recommended Action:** None, discussion only

**CALL TO ORDER**

**AGENDA APPROVAL**

3. Agenda for the Regular Meeting of the 7/11/23.

**Recommended Action:** Motion to approve the agenda as presented.

**APPROVAL OF MINUTES**

4. Meeting Minutes for 6/27/2023

**Recommended Action:** Motion to approve 6/27/2023 meeting minutes as presented.

**CONSENT CALENDAR**

5. Consent Calendar consisting of June 28, 2023 through July 11, 2023:

Payroll EFT's in the amount of \$36,022.39 Claims Checks #31509 through #31548 and EFT's in the amount of \$213,050.23

for a grand total of \$249,050.23

Liquor Cannabis License: None

**Recommended Action:** Move to approve the consent calendar as presented.

**EXECUTIVE SESSION**

**PRESENTATIONS**

**PUBLIC COMMENTS**

**PUBLIC HEARING**

**PROCLAMATIONS**

**OLD BUSINESS**

**NEW BUSINESS**

6. 2025 Growth Management Act Periodic Update Grant

**Recommended Action:** Motion to accept Grant Award

**RESOLUTIONS****ORDINANCES****REPORTS**

7.
  - 1) Chamber of Commerce
  - 2) Economic Development Council (EDC)
  - 3) South Thurston Economic Development Initiative (STEDI)
  - 4) ARCH Commission
  - 5) Experience Olympia & Beyond (VCB)
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  - 7) Library
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  - 5) Public Safety Committee
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  - 5) PARC Specialist
  - 6) City Attorney
  - 7) City Planner
  - 8) Mayor
10.
  - 1) Bucoda/Tenino Healthy Action Team (BTHAT)

- 2) Solid Waste Advisory Board**
- 3) TCOMM/911**
- 4) Tenino School Board**
- 5) Thurston Regional Planning Council (TRPC)**
- 6) Transportation Policy Board**
- 7) Legislature**

**PUBLIC COMMENTS 2**

**ANNOUNCEMENTS**

**ADJOURNMENT**



**File Attachments for Item:**

4. Consent Calendar consisting of July 12, 2023 through July 25, 2023: Payroll EFT's in the amount of \$\*\*\*\*\* Claims Checks #31549 through #315\*\* and EFT's in the amount of \$\*\*\*\*\* for a grand total of \$\*\*\*\*\*

Liquor Cannabis License: Whitewood Cider, Tenino Cannabis Boutique. **Recommended Action:** Move to approve the consent calendar as presented.



Washington State  
Liquor and Cannabis Board  
PO Box 43098,  
Olympia WA 98504-3098, (360) 664-1600

RECEIVED

MAR 12 2023

CITY OF TENINO

MAYOR OF TENINO/CITY OF TENINO  
PO BOX 4019  
TENINO, WA 98589



**Washington State  
Liquor and Cannabis Board**

Olympia WA 98504-3098, (360) 664-1600  
WWW.LIQ.WA.GOV Fax #: (360) 753-2710  
PO Box 43098

July 06, 2023

Dear Local Authority:  
RE: Liquor License Renewal Applications in Your Jurisdiction - Your Objection Opportunity

Enclosed please find a list of liquor-licensed premises in your jurisdiction whose liquor licenses will expire in about 90 days. This is your opportunity to object to these license renewal requests as authorized by RCW 66.24.010 (8).

1) Objection to License Renewal

To object to a liquor license renewal: fax or mail a letter to the Washington State Liquor and Cannabis Board (WS-LCB) Licensing Division. This letter must:

o Detail the reason(s) for your objection, including a statement of all the facts upon which your objection or objections are based. You may include attachments and supporting documents which contain or confirm the facts upon which your objections are based.

o Please note that whether a hearing will be granted or not is within the Board's discretion per RCW 66.24.010 (8)(d).

Your letter or fax of objection must be received by the Board's Licensing Division at least 30 days prior to the license expiration date. If you need additional time you must request that in writing. Please be aware, however, that it is within the Board's discretion to grant or deny any requests for extension of time to submit objections. Your request for extension will be granted or denied in writing. If objections are not timely received, they will not be considered as part of the renewal process.

A copy of your objection and any attachments and supporting materials will be made available to the licensee, therefore, it is the Local Authority's responsibility to redact any confidential or non-disclosable information (see RCW 42.56) prior to submission to the WSLCB.

2) Status of License While Objection Pending

During the time an objection to a renewal is pending, the permanent liquor license is placed on hold. However, temporary licenses are regularly issued to the licensee until a final decision is made by the Board.

3) Procedure Following Licensing Division Receipt of Objection

After we receive your objection, our licensing staff will prepare a report for review by the Licensing Director. The report will include your letter of objection, as well as any attachments and supporting documents you send. The Licensing Director will then decide to renew the liquor license, or to proceed with non-renewal.

4) Procedure if Board Does Not Renew License

If the Board decides not to renew a license, we will notify the licensee in writing, stating the reason for this decision. The licensee also has the right to request a hearing to contest non-renewal of their liquor license. RCW 66.24.010 (8)(d). If the licensee makes a timely request for a hearing, we will notify you.

The Board's Licensing Division will be required to present evidence at the hearing before an administrative law judge to support the non-renewal recommendation. You may present evidence in support of your objection or objections. The administrative law judge will consider all of the evidence and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

5) Procedure if Board Renews License Over Your Objection

If the Board decides to renew the license over your objection, you will be notified in writing. At that time, you may be given an opportunity to request a hearing. An opportunity for a hearing is offered at the Board's discretion. If a hearing is held, you will be responsible for presenting evidence before an Administrative Law Judge in support of your objection to license renewal. The Board's Licensing Division will present evidence in support of license renewal. The licensee may also participate and present evidence if the licensee desires. The administrative law judge will consider all of the evidence, and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

For questions about this process, contact the WSLCB Licensing Division at (360) 664-1600 or email us at [localauthority@sp.lcb.wa.gov](mailto:localauthority@sp.lcb.wa.gov).

Sincerely,

*Rebecca Smith*

Rebecca Smith, Director,  
Licensing and Regulation, Division

LIQ 864 07/10

C091080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

DATE: 07/06/2023

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF TENINO  
(BY ZIP CODE) FOR EXPIRATION DATE OF 20231031

LICENSEE

BUSINESS NAME AND ADDRESS

LICENSE NUMBER

PRIVILEGES

1. WHITEWOOD LLC

WHITEWOOD CIDER  
138 HODGDEN ST N  
TENINO

WA 98589 4500

431178

DOMESTIC WINERY < 250,000 LITERS  
B/W ON PREMISES ENDORSEMENT



Washington State  
Liquor and Cannabis Board  
P O BOX 43098

**RECEIVED**

JUL 12 2023

**CITY OF TENINO**

MAYOR OF TENINO  
PO BOX 4019  
TENINO, WA 98589



Washington State  
Liquor and Cannabis Board

P O BOX 43098

www.lig.wa.gov Fax #: (360) 753-2710

July 06, 2023

Dear Local Authority:  
RE: Cannabis License Renewal Applications in Your Jurisdiction - Your Objection Opportunity

Enclosed please find a list of marijuana licensed premises in your jurisdiction whose cannabis licenses will expire in about 90 days. This is your opportunity to object to these license renewal requests as authorized by RCW 69.50.331 (7).

1) Objection to License Renewal

To object to a cannabis license renewal: fax or mail a letter to the Washington State Liquor and Cannabis Board (WS-LCB) Licensing Division. This letter must:

- o Detail the reason(s) for your objection, including a statement of all the facts upon which your objection or objections are based.
- o You may include attachments and supporting documents which contain or confirm the facts upon which your objections are based.
- o Please note that whether a hearing will be granted or not is within the Board's discretion per RCW 69.50.331 (7)(c).

Your letter of objection must be received by the Board's Licensing Division at least 30 days prior to the license expiration date (WAC 314-55-165). If you need additional time you must request that in writing. Please be aware, however, that it is within the Board's discretion to grant or deny any requests for extension of time to submit objections. Your request for extension will be granted or denied in writing. If the objection is received within thirty days of the expiration date or the licensee has already renewed the license, the objection will be considered as a complaint and possible license revocation may be pursued by the enforcement division.

A copy of your objection and any attachments and supporting materials will be made available to the licensee, therefore, it is the Local Authority's responsibility to redact any confidential or non-disclosable information (see RCW 42.56) prior to submission to the WSLCB.

2) Status of License While Objection Pending

During the time an objection to a renewal is pending, the permanent marijuana license is placed on hold.

3) Procedure Following Licensing Division Receipt of Objection

After we receive your objection, our licensing staff will prepare a report for review by the Licensing Director. The report will include your letter of objection, as well as any attachments and supporting documents you send. The Licensing Director will then decide to renew the marijuana license, or to proceed with non-renewal.

4) Procedure if Board Does Not Renew License (WAC 314-55-165 (2)(b))

If the Board decides not to renew a license, we will notify the licensee in writing, stating the reason for this decision. The licensee also has the right to request a hearing to contest non-renewal of their cannabis license. If the licensee makes a timely request for a hearing, we will notify you. The Board's Licensing Division will be required to present evidence at the hearing before an administrative law judge to support the non-renewal recommendation. You may present evidence in support of your objection or objections. The administrative law judge will consider all of the evidence and issue an initial order ~~and~~ ~~the~~ ~~Board~~ ~~members~~ ~~have~~ ~~final~~ ~~authority~~ ~~to~~ ~~renew~~ ~~the~~ ~~cannabis~~ ~~license~~ ~~and~~ ~~will~~ ~~enter~~ ~~a~~ ~~final~~

5) Procedure if Board Renews License Over Your Objection (WAC 314-55-165 (2)(a))

If the Board decides to renew the license over your objection, you will be notified in writing. At that time, you may be given an opportunity to request a hearing. An opportunity for a hearing is offered at the Board's discretion. If a hearing is held, you will be responsible for presenting evidence before an Administrative Law Judge in support of your objection to license renewal. The Board's Licensing Division will present evidence in support of license renewal. The licensee may also participate and present evidence if the licensee desires. The administrative law judge will consider all of the evidence, and issue an initial order for the Board's review. The Board members have final authority to renew the cannabis license and will enter a final order announcing their decision.

For questions about this process, contact the WSLCB Licensing Division at (360) 664-1600 or email us at [localauthority@sp.lcb.wa.gov](mailto:localauthority@sp.lcb.wa.gov).

Sincerely,

*Rebecca Smith*

Rebecca Smith, Director,  
Licensing and Regulation Division

LIQ 864 07/10



C092080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

DATE: 07/06/2023

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF TENINO  
(BY ZIP CODE) FOR EXPIRATION DATE OF 20231231

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1. NINE DRAGONS PROJECT LLC	TENINO CANNABIS BOUTIQUE 449 WICHMAN ST S STE A TENINO WA 98589 9376	415484	CANNABIS RETAILER

**File Attachments for Item:**

5. Resutek foundation, Tenino Lions Club and Tenino Eagles are sponsoring free Movies in the park this summer, they are requesting for the fee to be waived for these 4 movies showings.

**Recommended Action:** Motion to approve waiving fees for these events.

Hello, Tenino City Council

My name is Nikkolas Resutek and together with my nonprofit The Resutek Charity Foundation, The Tenino Lions and The Tenino Eagles are putting on FREE movies in the park for the betterment of the community. The dates are June 23rd, July 14th, August 25th and September 1st. The cost of doing each movie is already about \$700 per showing. I would sincerely and greatly appreciate a waiver of the park use fee for these events. Please let me know if you have any questions or concerns related to this matter.

Sincerely, Nikk Resutek

360.789.7929

nikkolasdresutek@gmail.com