

City of Tenino

149 Hodgen Street South
Tenino, WA 98589

City Council Meeting
Tuesday, July 22, 2025 at 6:30 PM

Agenda

WORK SESSION

CALL TO ORDER

AGENDA APPROVAL

1. Agenda Approval

Recommended Action: Motion to approve the 07/22/2025 agenda as presented.

APPROVAL OF MINUTES

2. Approval of Minutes

Recommended Action: Motion to approve the 7/08/2025 minutes as presented.

CONSENT CALENDAR

3. Consent Calendar for July 09, 2025 through July 22, 2025 consisting of Payroll Check #33440 and EFT's in the amount of \$90,555.10 and Claims Checks #33398 through #33439 and EFT's in the amount of \$64,239.04 for a Grand Total of \$154,794.14.

Liquor License Renewals: Tenino Eagles Car Show Liquor License

Recommended Action: Move to approve the consent calendar as presented.

EXECUTIVE SESSION

PRESENTATIONS

PUBLIC COMMENTS

PUBLIC HEARING

PROCLAMATIONS

4. Celebrate the 50 year anniversary of the moving of The Tenino Depot Museum.

Recommended Action: Move to approve Proclamation for July 26, 2025 to celebrate the landmark anniversary of 50 years for the moving of the Tenino Depot Museum.

OLD BUSINESS

5. Tenino Eagles #564 request to waive the Special Event Application Fee.

Amended proposal for the Car Show being held on August 23, 2025, they are requesting to close part of Howard Street S and Central Avenue including the Eagles parking lot to include a beer garden and live band.

Recommended Action: Motion to approve waiving the fees for the Tenino Eagles Car Show.

NEW BUSINESS

6. Annual Fire Safety Inspection Fee

Currently, there is no fee for "Annual Fire Safety Inspection". Suggestion to charge a fee of \$150.00 to cover the cost of the Fire Marshall.

Recommended Action: Motion to approve amendment of Annual Fire Safety Inspection fee.

7. International Fire Code

With the recommendation of the fire marshal, removal of Section D and adopt the current version of the International Fire Code "IFC" in its entirety.

Recommended Action: Motion to approve amendment of Municipal Code 5.04A.070. - International Fire Code adopted from the current version to the "IFC" version the International Fire Code in its entirety.

8. Appointment of commissioner to Civil Service Commission

Jody Stoltz, Chairperson of commission, highly recommends the Mayor appoint Linda Huntley to the Civil Service Commission.

Recommended Action: Motion to approve the appointment of Linda Huntley to the Civil Service Commission.

RESOLUTIONS

ORDINANCES

REPORTS

9. Outside Agency

- 1) Chamber of Commerce
- 2) Economic Development Council (EDC)
- 3) South Thurston Economic Development Initiative (STEDI)
- 4) ARCH Commission 5) Experience Olympia & Beyond (VCB)
- 5) Timberland Regional Library

10. 13. Committees/Commissions

- 1) Civil Service Commission
- 2) Finance Committee
- 3) Planning Commission
- 4) Public Safety Committee
- 5) Public Works Committee

11. 14. Staff

- 1) Chief of Police
- 2) Director of Public Works
- 3) Code Enforcement/Building Inspector
- 4) PARC Specialist
- 5) Clerk/Treasurer
- 6) Mayor

12. 15. Liaisons

- 1) Bucoda/Tenino Healthy Action Team (BTHAT)
- 2) Solid Waste Advisory Board
- 3) TCOMM/911
- 4) Tenino School Board
- 5) Thurston Regional Planning Council (TRPC)
- 6) Transportation Policy Board
- 7) Thurston County Commissioner's Office
- 8) Legislature

PUBLIC COMMENTS 2

ANNOUNCEMENTS

ADJOURNMENT

File Attachments for Item:

2. Approval of Minutes

Recommended Action: Motion to approve the 7/08/2025 minutes as presented.

**City Council Meeting
Tuesday, July 08, 2025**

Minutes

WORK SESSION

CALL TO ORDER

Mayor Watterson convened the regular Council Meeting at 6:30 pm with

PRESENT

Councilmember Linda Gotovac
Councilmember Elaine Klamn
Councilmember John O'Callahan
Councilmember Jason Lawton
Councilmember Jeff Eisel

AGENDA APPROVAL

1. Agenda Approval

Recommended Action: Motion to approve the 07/08/2025 agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan,
Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0

APPROVAL OF MINUTES

2. Approval of Minutes

Recommended Action: Motion to approve the 6/24/2025 minutes as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Councilmember Eisel would like to remind the council that the statement about the pool was inaccurate and would like to have that modified to what he actually said. He was not requesting additional days for pool to be open but proposing having a single day, like private party for the high school on the last day of school before approving the minutes.

Withdrawal of original Motion by Councilmember O'Callahan, removed Second by Councilmember Lawton.

Re Motion made by Councilmember O'Callahan to accept the minutes with the corrections on the Pool request by Councilmember Eisel, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0

CONSENT CALENDAR

- 3. Consent Calendar for June 24, 2025 through July 8, 2025 consisting of Payroll Checks #33398 and #33399 and EFT's in the amount of \$67,142.00 and Claims Checks #33400 through #33439 and EFT's in the amount of \$66,631.20 for a Grand Total of \$133,773.20.

Liquor License Renewals: Tenino 1776 Bar & Grill

Recommended Action: Move to approve the consent calendar as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0

EXECUTIVE SESSION

None

PRESENTATIONS

None

PUBLIC COMMENTS

None

PUBLIC HEARING

None

PROCLAMATIONS

None

OLD BUSINESS

None

NEW BUSINESS

- 4. The Building Department requesting to add a line for re-inspection fee of \$125.00 for building officials to go back out on site to visually inspect correction.

Recommended Action: Motion to approve amendment of re-inspection fee.

Council points out to make it clearer, that they get two inspections in the permitting fees. There is a first inspection and if there there is something that needs fixed, then a 2nd inspection is

done to insure it is approved. The inspection fee comes after the 2nd inspection, if they did not take care of all the things that needed taken care of. Councilmember Klamn stated these details are not written in the agreement presented. Mayor Watterson will adjust it on the agenda/for the contract. It will have to come back to council once the detailed update is made for final approval.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0

- 5. Tenino Eagles #564 request to waive the Special Event Application Fee.

The Car Show is being held on August 23,2025, they are requesting to close part of Howard Street S and Central Avenue including the Eagles parking lot to include a beer garden and live band.

Recommended Action: Motion to approve waiving the fees for the Tenino Eagles Car Show.

After discussion over parking and access concerns. The Council requested this proposal be delayed for two weeks and put on the next meeting agenda on 7/22/25 for vote.

- 6. Chamber of Commerce is requesting Mayor and Council to waive the Special Events fee and deposit for the Oregon Trail days 2025.

Recommended Action: Motion to approve waiving the fees for the Oregon Trail days 2025.

George Sharp stated that they were not asking for the fee to be waived for the Chamber has budgeted this year to to pay \$850.00 towards the registration fee. The mayor stated he was not certain how much the fee would be in total but if it is over the \$850.00 then the remainder would be waived.

RESOLUTIONS

None

ORDINANCES

None

REPORTS

7. Outside Agency

1) Chamber of Commerce - George Sharp reports the Lunch Forum is next Wednesday 7/16/25 at noon at the Sandstone Cafe. That is when they will announce the Grand Marshall for the Parade and also the Citizen for the year. Updates on the Oregon Trail Days.

3) South Thurston Economic Development Initiative (STEDI) Last meeting in September.

8. 13. Committees/Commissions

- 1) Civil Service Commission - Possible candidate, bring next meeting.
- 2) Finance Committee - Bank reconciliation almost done. Office checking assets.
- 5) Public Works Committee - next meeting on July 22, 2025.

9. 14. Staff

- 1) Chief of Police - Still working on officer hiring.
- 2) Director of Public Works - Still awaiting striping on the Old Highway 99 Overlay Project Expansion. Pool is going okay and repairs are done.
- 3) Code Enforcement/Building Inspector - only reinspection fee update request.
- 4) PARC Specialist - Just keeping up on grants.
- 5) Clerk/Treasurer - Continuing to work on reconciliations, March is on the Mayors desk for review and currently working on April but the hold up is some transactions on the bank register do not match what is in our Springbrook system.
- 6) Mayor - Was out last Council at the AWC Conference.

10. 15. Liaisons

- 2) Solid Waste Advisory Board - Meeting was canceled.
- 4) Tenino School Board - No school. Girls Fastpitch league asked permission to build dugouts. And it is moving forward.
- 5) Thurston Regional Planning Council (TRPC) - Meeting Friday.
- 6) Transportation Policy Board - Meeting Wednesday.

PUBLIC COMMENTS 2

Cheryl Peirce, President of Tenino Area Chamber of Commerce presented this years nominee and unanimously voted Citizen of the Year and Grand Marshall for the Oregon Trail Days is John O' Callahan. He was presented the honor and a OTD T-Shirt. He will be honored at the next lunch meeting for the Chamber and announced publicly.

ANNOUNCEMENTS

None

ADJOURNMENT

2.

Mayor Watterson adjourned the meeting at 7:49PM.

File Attachments for Item:

3. Consent Calendar for July 09, 2025 through July 22, 2025 consisting of Payroll Check #33440 and EFT's in the amount of \$90,555.10 and Claims Checks #33398 through #33439 and EFT's in the amount of \$64,239.04 for a Grand Total of \$154,794.14.

Liquor License Renewals: Tenino Eagles Car Show Liquor License

Recommended Action: Move to approve the consent calendar as presented.

RECEIVED

JUL 10 2025

CITY OF TENINO



Washington State
Liquor and Cannabis Board

Washington State Liquor and Cannabis Board
Licensing Division: Alcohol Unit
1025 Union Ave SE, P.O. Box 43098
Olympia, WA 98504-3098
Customer Service: (360) 664-1600
Fax: (360) 753-2710 Website: www.lcb.wa.gov

NOTICE OF SPECIAL OCCASION LICENSE APPLICATION

RETURN THIS NOTICE TO: LAESPONSE@LCB.WA.GOV

July 09, 2025

To: 3400R OF TENINO/CITY OF TENINO

Organization Name: FRATERNAL ORDER OF EAGLES TENINO AERIE NO. 564

Organization Address: 349 SUSSEX AVE W, TENINO, WA 98589-9343

Contact Name: FORREST BERGIN

Contact DOB: 10/16/1975

Contact Phone: 3602642366

Special Occasion #: 440894

Event Date(s)/Time: 8/23/2025 – 8/23/2025; 12:00 PM TO 10:00 PM

Event Location(s): TENINO EAGLES CAR SHOW - 349 SUSSEX AVE W, TENINO, WA 98589-9343

A SPECIAL OCCASION LICENSE ALLOWS THE ORGANIZATION TO:

- Sell beer for consumption at the above specified date, time, and location.
- Sell wine for consumption at the above specified date, time, and location.
- Sell spirits by the individual serving for consumption at the above specified date, time, and location.
- Sell beer, wine and spirits in unopened bottles or packages in limited quantities for **off** premise consumption at the above specified date, time, and location.

You have 20 days from the date of this notice to provide input regarding this application. If we do not receive a response within 20 days, we will assume you have no objections to the issuance of the license. If you need additional time to respond, you must submit a written request with your reason(s) for an extension of up to 20 days.

- 1. Do you approve of the applicant? YES NO
- 2. Do you approve of the event location? YES NO

If you have indicated disapproval of the applicant, location, or both, please submit a statement of all facts on which your objection(s) are based.

Date

Signature of Mayor, City Manager, County Commissioner or Designee

Consent Calendar July 22, 2025 consisting of:

- **Payroll EFT's in the amount of \$ 90,555.10**
- **Claims Checks #33398 through #33439 in the amount of \$ 64,239.04**

for a total of \$ 154,794.14

Liquor & Cannabis License:

Fraternal Order of Eagles Tenino Aerie # 504

File Attachments for Item:

4. Celebrate the 50 year anniversary of the moving of The Tenino Depot Museum.

Recommended Action: Move to approve Proclamation for July 26, 2025 to celebrate the landmark anniversary of 50 years for the moving of the Tenino Depot Museum.

Proclamation

WHEREAS, The Tenino Depot Museum is a vital cultural institution that has preserved and interpreted the heritage of the Great City of Tenino and its citizens and the citizens of this Great Nation, and

WHEREAS, The Tenino Depot Museum, moved to its current location 50 years ago has served as a center of learning, inspiration, and community engagement since its establishment in the year 1975; and

WHEREAS, through its exhibitions, educational programs, and outreach efforts, The Tenino Depot Museum has enriched the lives of countless individuals and fostered a deeper appreciation for countless individuals and a deeper appreciation for the history, art, science of the citizens of the Great City of Tenino; and

WHEREAS, the citizens of this Great City Tenino Washington, encourage all citizens both near and far to visit and support the Tenino Depot Museum and cultural institutions.

NOW THEREFORE, the Mayor and Council for the Great City of Tenino do hereby proclaim this day,

July 26, 2025

the celebration of the citizens of 1975 for their efforts to move and restore the Tenino Depot Museum to its current location in the Tenino City Park and all those that have served and helped the Tenino Depot Museum in all their efforts to maintain the high standards of a cultural establishment of the history of its citizens.

IN WITNESS WHEREOF, The Mayor and Council have hereunto set their hand and cause the Seal of the Great City of Tenino this day July 22, 2025, to celebrate this landmark anniversary of 50 years for the moving of the Tenino Depot Museum.

David Watterson, Mayor

Linda Gotovac, Mayor Pro-Tem

Elaine Klamn, Council Member

Jason Lawton, Council Member

John O'Callahan, Council Member

Jeff Eisel, Council Member

File Attachments for Item:

5. Tenino Eagles #564 request to waive the Special Event Application Fee.

Amended proposal for the Car Show being held on August 23,2025, they are requesting to close part of Howard Street S and Central Avenue including the Eagles parking lot to include a beer garden and live band.

Recommended Action: Motion to approve waiving the fees for the Tenino Eagles Car Show.

Tenino Eagles #564
P.O. Box 538
Tenino, WA 98589
Phone: 360-264-2366
Email: T9oEagles564@scattercreek.com

July 1, 2025

Tenino City Council
City of Tenino
149 Hodgden Street S
Tenino, WA 98589

Dear Honorable Members of the Tenino City Council,

On behalf of the Tenino Eagles #564, I am writing to respectfully request a waiver of the special event application fees for our upcoming **First Annual Car Show**, which will be held on **Saturday, August 23, 2025**, in downtown Tenino.

As a nonprofit, community-focused organization, the Tenino Eagles are committed to supporting local residents, veterans, youth programs, and families in need. This car show is a new initiative designed to bring our community together in a fun, family-friendly environment while raising funds for those we serve.

We believe this event will bring positive attention and increased foot traffic to our town, benefiting local businesses and showcasing the spirit of Tenino. Given the nature and mission of this event, we kindly ask the City Council to consider waiving the standard application fees, which would help us allocate more resources directly toward event programming and community outreach.

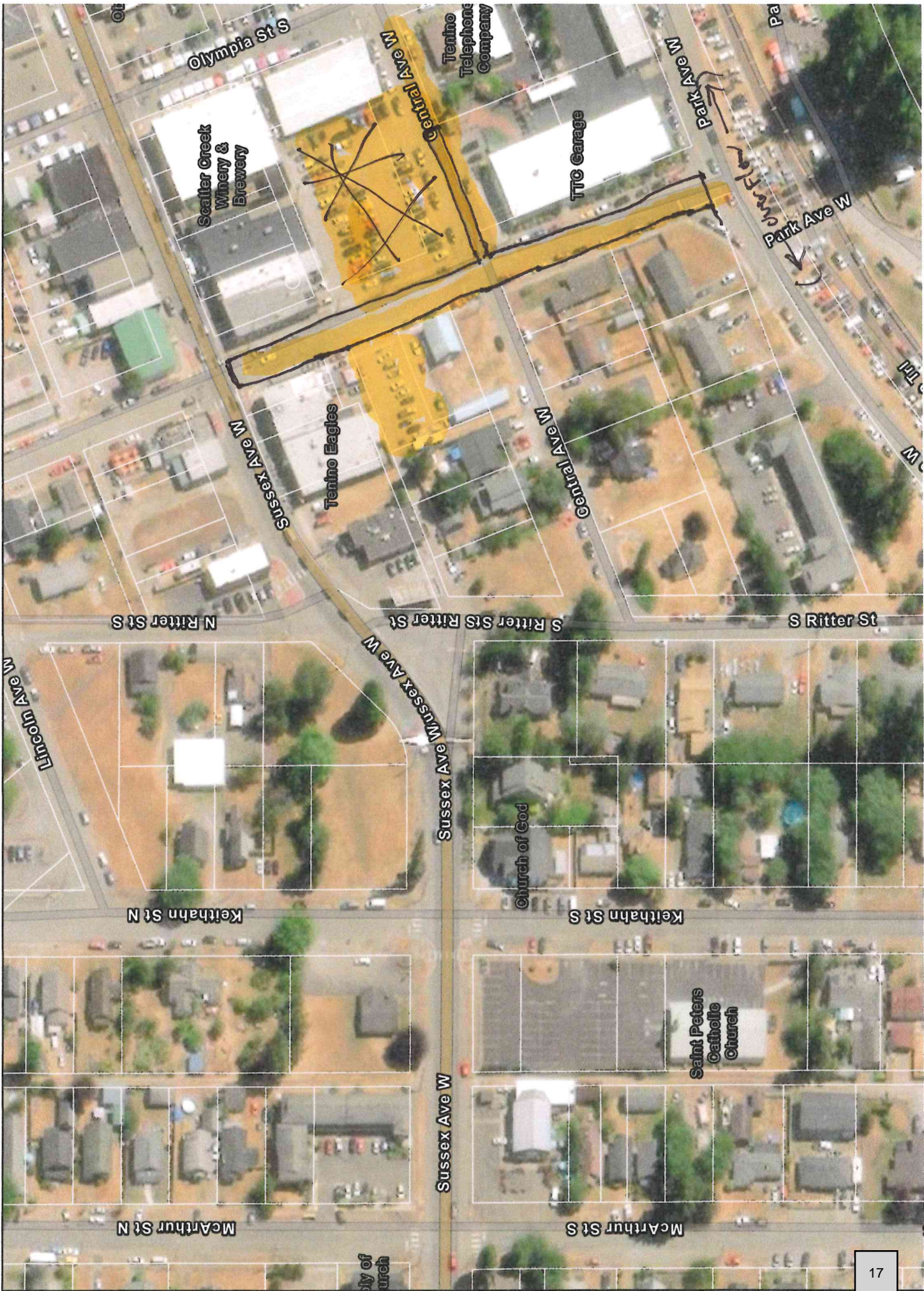
We are happy to comply with all city regulations and work closely with staff to ensure a smooth and safe event. Your support in waiving the event fees would be deeply appreciated and would go a long way toward helping us launch this annual tradition.

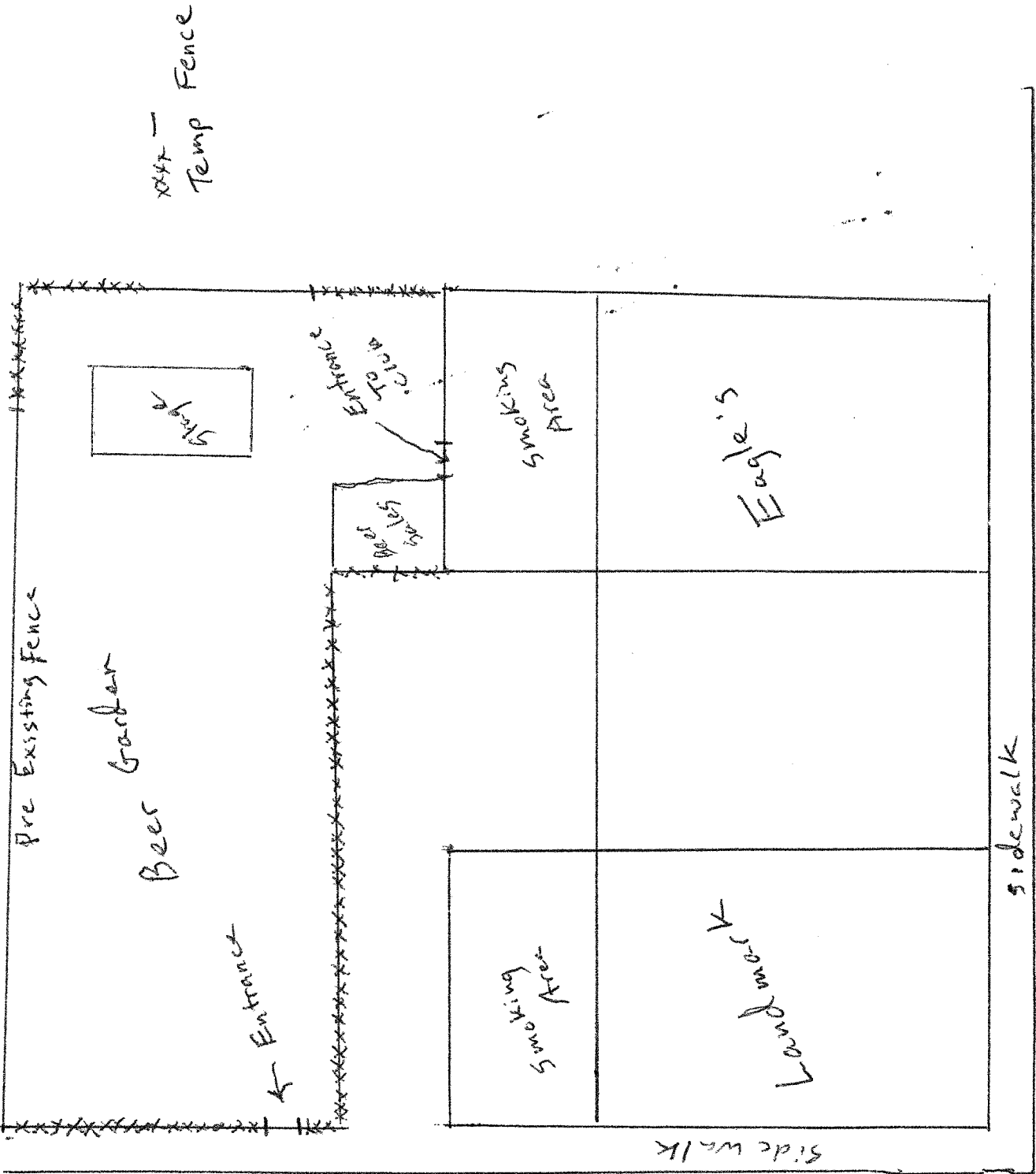
Thank you for your time and consideration. Please feel free to reach out to me directly if you have any questions or need further information.


Sincerely,
Christian Slinkard "Vice President"



Event Coordinator
Tenino Eagles #564
rightwaypaintingllc@gmail.com
360-464-8591





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|---|---|
|  | <p style="text-align: center;">City of Tenino <u>Parades/Special Events Application</u></p> <p style="text-align: center;">149 S Hodgden St. South P O Box 4019 Tenino, WA 98589 (360) 264-2368</p> |
|---|---|

Organization: Eagles #564

Contact Person: Christian Slinkard

Address: 349 Sussex Ave W Tenino Wa 98589

Telephone 360-464-8591 Fax _____

Email rightwaypaintingllc@gmail.com

It is respectfully requested that a special event permit be issued to the above-named organization.

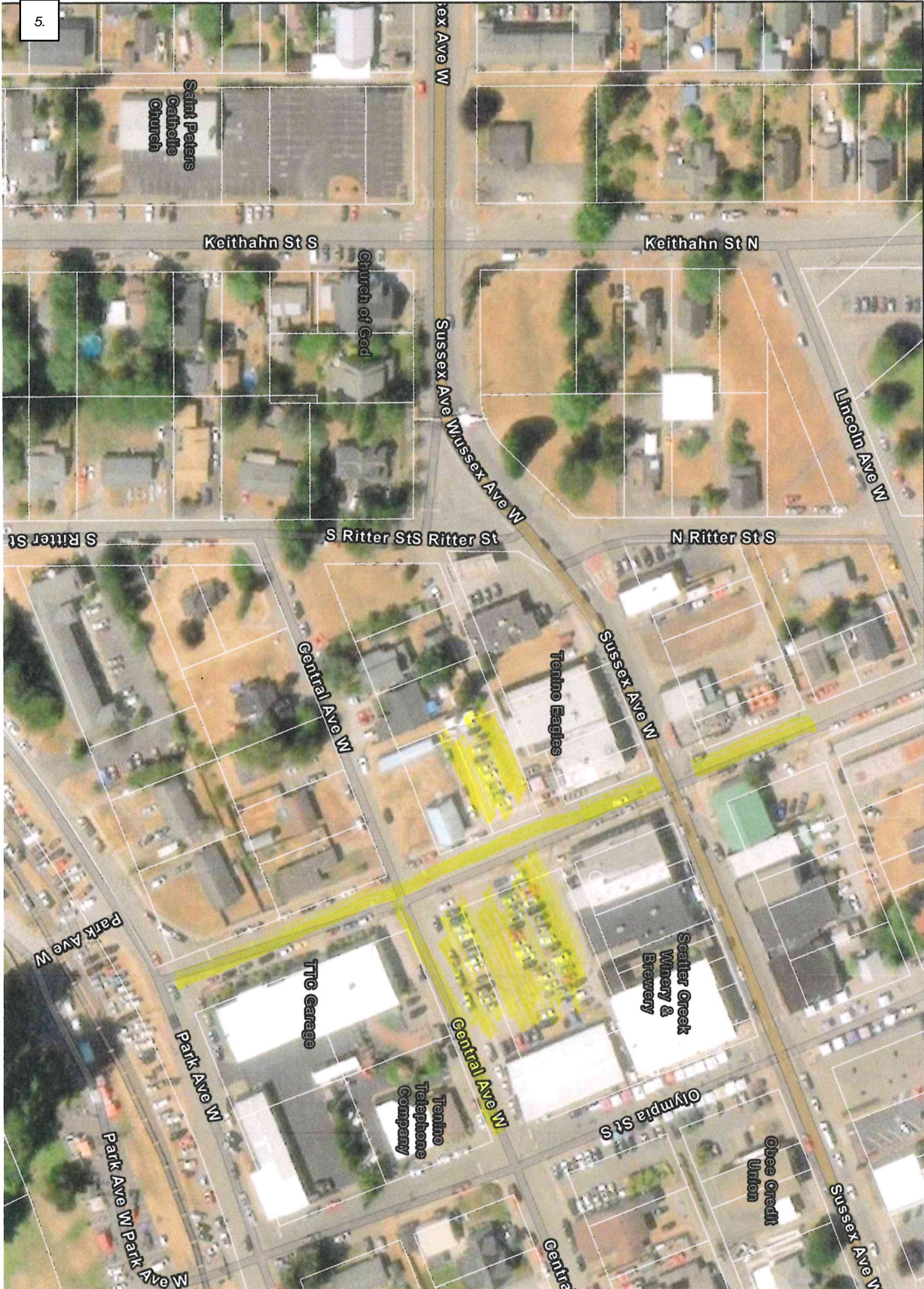
The following items of information are submitted:

- (1) Purpose of the special event/exhibition is: Car Show
- (2) Description of organizing group: Eagles #564
- (3) Date and time of special event/exhibition: August 23rd 2025 8am-10pm
- (4) There will be an estimated ___ persons, ___ animals, ___ floats, and motor vehicles participating or engaging in the special event/exhibition.
- (5) Place, area, route or location, as applicable to the special event/exhibition: (Please attach a map or describe)
See Attached

(6) What portion of the sidewalks and streets indicated will be occupied by the special event/exhibition: 100%

- (7) Please provide 3 references and dates of last 3 events/exhibitions:
- 1) Annual Christmas Party for the Chamber of Commerce
 - 2) Oregon Trail days Parade attendees
 - 3) Fundraiser Events

(8) Are any temporary structures going to be erected? Yes ___ No ___ If yes, you must attach plans indicating clearly the (a) type of construction, (b) seating arrangements, (c) aisle arrangements, (d) structural details and calculations of the seats and supports and (e) location of all exits.



File Attachments for Item:

6. Annual Fire Safety Inspection Fee

Currently, there is no fee for "Annual Fire Safety Inspection". Suggestion to charge a fee of \$150.00 to cover the cost of the Fire Marshall.

Recommended Action: Motion to approve amendment of Annual Fire Safety Inspection fee.

6. 6.090. - Fire inspections required—Fees.

A. No business license shall be issued, nor shall any existing business license be renewed, for any business conducted on premises located within the corporate limits of the city, until a fire safety inspection has been conducted by the fire marshal, and a certificate has been issued certifying compliance with all applicable fire safety requirements of the International Fire Code and this chapter.

B. There shall be no fee for the initial and annual fire safety inspection required by this section.

(Ord. No. 861, § 4, 8-9-2016)

Add #

CITY COUNCIL AGENDA STAFF REPORT

Council Meeting Date: July 22, 2025

Agenda Item Number: _____

Originator: Maria Rodriguez

Title: Admin

Discussion Action Required

Department: Building Dept

Old Business New Business Resolution Ordinance Public Hearing

Subject: Annual Fire Safety Inspection fee

Comments:

Currently, there is no fee for "Annual Fire Safety Inspection." Suggestion to charge a fee of \$150 to cover the cost of the fire marshal.

Staff Recommendation:

File Attachments for Item:

7. International Fire Code

With the recommendation of the fire marshal, removal of Section D and adopt the current version of the International Fire Code "IFC" in its entirety.

Recommended Action: Motion to approve amendment of Municipal Code 5.04A.070. - International Fire Code adopted from the current version to the "IFC" version the International Fire Code in it's entirety.

CITY COUNCIL AGENDA STAFF REPORT

Council Meeting Date: July 22, 2025

Agenda Item Number: _____

Originator: Maria Rodriguez

Title: Admin

Discussion Action Required

Department: Building Dept

Old Business New Business Resolution Ordinance Public Hearing

Subject: International Fire code

Comments:

With the recommendation of the fire marshal, removal of Section D and adopt the current version of the International Fire Code "IFC" in its entirety.

Staff Recommendation:

7. 04A.070. - International Fire Code adopted.

- A. The 2015 Edition of the International Fire Code ("IFC"), as published by the International Code Council and as adopted by RCW 19.27.031 and as it may hereafter be amended by the State Building Code Council in Chapter 51-54A WAC, excluding Chapter 1, "Administration," is hereby adopted by reference, as amended in this section.
- B. The manufacture, storage, handling, sale and use of fireworks shall be governed by RCW Ch. 70.77 and by Chapter 212-17 WAC and local ordinances consistent with Chapter 212-17 WAC.
- C. All references to the ICC Electric Code are instead to reference the National Electric Code.
- D. The following optional sections and appendices are adopted:
 1. Section 503, "Fire Apparatus Access Roads";
 2. Appendix B, "Fire-Flow Requirements for Buildings";
 3. Appendix C, "Fire Hydrant Locations and Distribution";
 4. Appendix E, "Hazard Categories."

Remove

(Ord. No. 861, § 2, 8-9-2016)

File Attachments for Item:

8. Appointment of commissioner to Civil Service Commission

Jody Stoltz, Chairperson of commission, highly recommends the Mayor appoint Linda Huntley to the Civil Service Commission.

Recommended Action: Motion to approve the appointment of Linda Huntley to the Civil Service Commission.

TENINO CITY COUNCIL AGENDA ITEM COVER SHEET

Council Meeting Date: July 8, 2025

Agenda Item Number: _____

Originator: Maria Rodriguez

Title: Civil Service secretary

Discussion Action Required

Department: Police Department

New Business
 1st Review

Old Business
 2nd Review

Resolution
 3rd Review

Ordinance
 Committee

Public Hearing
 Table

Subject: Appointment of commissioner to Civil Service Commission

Comments:
Jody Stoltz, Chairperson of commission, highly recommends the Mayor appoint Linda Huntley to the Civil Service Commission.

Staff Recommendation:

Disposition: