

City of Tenino

149 Hodgen Street South
Tenino, WA 98589

City Council Meeting
Tuesday, December 08, 2020 at 6:30 PM

Agenda

WORK SESSION

1. Ms. Suzanne Dale Estey, Executive Director of the Washington Economic Development Association, is advocating that Washington Municipalities lobby their state legislators to authorize *Tax Increment Financing*, which captures a property's appreciated value by using its increased property taxes to finance infrastructure improvements that benefit a designated area.

Mr. Michael Cade, Executive Directory of the Thurston Economic Development Council, supports this effort.

Councilmember Gotovac desires that the Tenino City Council deliberate upon this issue.

CALL TO ORDER

AGENDA APPROVAL

2. Agenda for Tuesday, December 8, 2020.

Recommended action: Move to approve the Agenda for Tuesday, December 8, 2020, as presented with two additional items of Old Business: 1) to consider the extension of the lease for the Ag Park Property to the EDC and 2) to consider Amendment No. 3 to the On-Call Agreement between Gibbs & Olson and the City for the extension of the City's sewer and water infrastructure to the Ag Park property.

APPROVAL OF MINUTES

3. Minutes of the November 24, 2020, Regular Meeting of the Tenino City Council.

Recommended action: Move to approve the Minutes of the November 24, 2020, Regular Meeting of the Tenino City Council as presented.

CONSENT CALENDAR

4. Payroll EFT's in the amount of \$57,281.58 and Claims Checks #29531 through #29565, and other EFT's in the amount of \$71,306.76 for a Grand Total of \$128,588.34.

Recommended action: Move to approve EFT's and Vouchers as presented.

5. Liquor and Cannabis Licenses or Renewals:

New Licenses:

Renewals:

EXECUTIVE SESSION

PRESENTATIONS

6. Mr. Cutter Copeland has made application for, and Mayor Fournier wishes to appoint him as, City Councilmember, Position #2. If confirmed, Mr. Copeland would be seated for the duration of the term vacated by the resignation of former Councilmember Dave Watterson. That term expires on December 31, 2023.

Mr. Copeland presents himself tonight in order to answer any questions the Council, or any individual Councilmember, may have for him.

Recommended action: Move to confirm Mr. Cutter Copeland as Councilmember, Position #2.

PUBLIC COMMENTS

PUBLIC HEARING

PROCLAMATIONS

OLD BUSINESS

[As](#) the EDC prepares to construct the first building on the Ag Park Property, they must meet the site control requirement established by the Washington State Department of Commerce. The requirement is to show "site control" for a minimum of 15 years and so they request an extension of the lease to an initial term of 17.5 years from the date of the original lease.

Recommended action: Move to authorize the lease extension document once it has been vetted by the City Attorney.

[Amendment](#) No. 3 to the On-Call agreement between Gibbs & Olson (received on Tuesday, December 8, 2020) would provide the City Engineer with an additional \$5,500.00 to reimburse them for the additional time and expenses required to manage the construction contract and perform all contract close-out procedures. This amendment is required due to the City's request to have the reclaimed water line installed as part of the project.

Recommended action: Move to authorize Amendment No. 3 after vetting with the City Attorney.

NEW BUSINESS

RESOLUTIONS

7. Proposed Resolution 2020-05 would establish the Consolidated Fee Schedule for 2021.

Recommended action: Move to approve Resolution 2020-05 as presented.

ORDINANCES

8. Ordinance 915 would amend the 2020 budget by directing the Clerk/Treasurer to execute a series of transactions in order to:

- Close the SWWAAIP Trust Fund
- Preclude the Quarry Pool and Street Funds from ending the year with negative balances.
- Reduce the balances of the Water and Sewer Funds to an amount consistent with their proprietary purposes and increase the balances of the Water Capital Improvement and Sewer Capital Improvement Funds.

Recommended action: Move to approve as a second reading and to adopt Ordinance 915 as presented.

9. Ordinance 916 would adopt the proposed 2021 Municipal Budget.

The 2021 Budget is a balanced budget, the significant features of which are:

- A 3% Cost of Living Adjustment for the City's employees
- A fifth Public Works Employee to operate the Septage Receiving Station
- The purchase or lease of a new Police Cruiser and two Emergency Response Vehicles for Public Works
- The inclusion of two street projects: Ritter Street and Hodgden Street
- The construction of a Composting Facility (including the rental of a belt press)

Recommended action: Move to approve as a second reading and to adopt Ordinance 916 as presented.

REPORTS

- 10. 1) Chamber of Commerce
- 2) Economic Development Council (EDC)
- 3) Experience Olympia & Beyond (VCB)
- 4) Fire District #12

- 5) Library
- 6) Museum
- 7) Tenino Community Service Center

- 11. 1) ARCH Commission
- 2) Civil Service Commission
- 3) Facade Improvement Grant Review Committee
- 4) Finance Committee
- 5) Planning Commission

6) Public Safety Committee

12. 1) Chief of Police

2) Director of Public Works

3) City Planner / Building Official

4) City Attorney

5) Clerk/Treasurer

6) Mayor

13. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Community Investment Partnership (CIP)

3) Solid Waste Advisory Board

4) South Thurston Economic Development Initiative (STEDI)

5) TCOMM/911

6) Tenino School Board

7) Thurston Regional Planning Council (TRPC)

8) Transportation Policy Board

PUBLIC COMMENTS 2

ANNOUNCEMENTS

ADJOURNMENT

File Attachments for Item:

1. Ms. Suzanne Dale Estey, Executive Director of the Washington Economic Development Association, is advocating that Washington Municipalities lobby their state legislators to authorize *Tax Increment Financing*, which captures a property's appreciated value by using its increased property taxes to finance infrastructure improvements that benefit a designated area.

Mr. Michael Cade, Executive Directory of the Thurston Economic Development Council, supports this effort.

Councilmember Gotovac desires that the Tenino City Council deliberate upon this issue.

John Millard

From: Michael Cade <mcade@thurstonedc.com>
Sent: Tuesday, November 24, 2020 10:27 PM
To: Rick Walk; gsmith@ci.lacey.wa.us; Mike Reid; John Doan; Jennica Machado; SamG (SamG@portolympia.com); Michael Grayum; John Millard
Subject: FW: Please Join Us: TIF for Jobs Coalition – Legislative Advocacy Campaign Virtual Kick Off 12/14/20 9:00 am
Importance: High

Folks,

I thought I would send this out to you all for situational awareness. TIF is concept that WA Economic Development Association (WEDA) has been promoting. I know some of you are interested in this mechanism. I will most likely be participating in this – and am currently scheduling my time to support WEDA in this upcoming legislative session and the effort for TIF. Please do NOT hesitate to let me know of your interests and concerns.

Thank you
 MC

Michael Cade

Executive Director | 360.464.6085 | mcade@thurstonedc.com



Thurston Economic Development Council | Center for Business & Innovation
 4220 6th Avenue Southeast, Lacey, WA 98503
 360.754.6320 | Fax: 360.407.3980 | www.thurstonedc.com

From: Suzanne Dale Estey <suzanne@wedaonline.org>
Sent: Tuesday, November 24, 2020 7:04 PM
To: Suzanne Dale Estey <suzanne@wedaonline.org>
Cc: Mike Bomar <mbomar@portvanusa.com>; Gary Ballew <GBallew@greaterspokane.org>; Jennifer Ziegler <jennifer@zieglervgov.com>; Carey Sheffield -WEDA <carey@wedaonline.org>
Subject: Please Join Us: TIF for Jobs Coalition – Legislative Advocacy Campaign Virtual Kick Off 12/14/20 9:00 am
Importance: High

Please forward this message to those you think might be interested

Good evening, Team WEDA –

With the historic and unprecedented economic recession provoked by the COVID-19 pandemic devastating communities, businesses and families, we need tools and resources to recover. Authorizing Tax Increment Financing (TIF) is one critical action Washington State lawmakers can take in the 2021 legislative session to help communities across the state recover, grow construction jobs and catalyze the growth of additional jobs, spark re-investment and foster vibrant communities.

1.

Bit About TIF: TIF captures a property's appreciated value by using its increased property taxes to finance infrastructure improvements that benefit a designated area. Local jurisdictions that use TIF benefit from improved public infrastructure, increased economic development, and local job growth. ***Washington state is missing out on TIF, which disadvantages us from a competitiveness standpoint.*** In fact, 48 other states and Washington, D.C. have successfully implemented some form of TIF. Previous attempts to authorize using state property tax revenue in Washington to finance developments through TIF were struck down due to constitutional constraints. However, a carefully structured TIF program can withstand constitutional challenges and will provide a critically needed economic development tool for local governments and communities.

A Coalition Supporting TIF is Building: Advocates from the Association of Washington Cities, Washington Public Ports Association, Washington Economic Development Association and NAIOP, among other organizations, have been working on a strategy and legislative approach that addresses prior concerns and helps address the current dire need for economic development tools which would help spark economic recovery. Our approach to TIF does not raise property taxes on residents but allows new development to pay for much-needed public infrastructure.

Join the TIF for Jobs Coalition: Momentum is building for the passage of TIF legislation, and *we need your help*. Please help us secure this crucial economic development funding engine by joining the TIF for Jobs Coalition. The TIF for Jobs Coalition is emerging as a broad and diverse statewide coalition of advocates for passage of a TIF bill in the 2021 legislative session. **If your organization officially supports this pursuit, please email Suzanne Dale Estey, Executive Director of the Washington Economic Development Association at suzanne@wedaonline.org and add your organization to the growing list of TIF for Jobs supporters.** You can also join us at our advocacy campaign kickoff:

Please join us

TIF for Jobs Coalition Virtual Advocacy Campaign Kick Off

Monday, December 14, at 9:00 am

Via Zoom

If you would like to join the event, please email Suzanne at WEDA through suzanne@wedaonline.org and you will be added to the event appointment.

Communications Plan & Advocacy Tools: The TIF for Jobs coalition will have a webpage on WEDA's newly redesigned website (www.wedaonline.org), and we will use an online advocacy platform to foster a strong and unified voice supporting the TIF bill prior to and through the 2021 legislative session. We will also have monthly advocacy coordination virtual meetings for the TIF for Jobs coalition you are welcomed to join. Just let Suzanne at WEDA know if you would like to be added to those.

Thank you for all that you are doing to help our state respond and recover to the COVID-19 crisis.

Happy Thanksgiving!

Suzanne

Suzanne Dale Estey
Executive Director
Washington Economic Development Association
206-769-4217
suzanne@wedaonline.org

www.wedaonline.org – **Check out our newly redesigned website!**



File Attachments for Item:

2. Agenda for Tuesday, December 8, 2020.

Recommended action: Move to approve the Agenda for Tuesday, December 8, 2020, as presented with two additional items of Old Business: 1) to consider the extension of the lease for the Ag Park Property to the EDC and 2) to consider Amendment No. 3 to the On-Call Agreement between Gibbs & Olson and the City for the extension of the City's sewer and water infrastructure to the Ag Park property.

**FIRST AMENDMENT
TO
LEASE AGREEMENT**

THIS FIRST AMENDMENT TO LEASE AGREEMENT (this “Amendment”) is made and entered into this _____ day of December, 2020, by and between the CITY OF TENINO, a Washington municipal corporation (“Lessor”) and THURSTON ECONOMIC DEVELOPMENT COUNCIL CENTER FOR BUSINESS & INNOVATION, a subdivision of Thurston County Economic Development Council, a Washington non-profit corporation (“Lessee”) (collectively, the “Parties”), who are parties to that certain Lease Agreement dated December 11, 2018 (the “Lease”), as to that portion of the Tenino Wastewater Treatment Plant property located at 16402 Old Hwy. 99 SE as depicted in **Exhibit A** to the Lease and legally described therein (the “Property”). Any terms not defined herein shall have the meaning ascribed to them in the Lease.

RECITALS

WHEREAS, the Parties mutually wish to amend the Lease Agreement.

CONSIDERATION

NOW THEREFORE, IT IS HEREBY MUTUALLY AGREED that the Lease between the Parties is hereby amended as follows:

1. Extension of Initial Term. The initial term of fifteen (15) years contained in the Lease shall be amended to seventeen (17.5) years beginning as of January 1, 2019.

2. Option to Extend. Section 1(c) shall be deleted and replaced in its entirety as follows:

“Lessee shall have two (2) options to extend the Lease for an additional period of five (5) years (“Option Term”) at Lessee’s sole discretion. Such Option Term may be exercised only by written notice to Lessor no later than six (6) months prior to the expiration of the then correct term.”

3. Evaluation. Section 1(e) shall be added to the Lease as follows:

“The Parties will meet and evaluate progress of the Agricultural Park on an annual basis. The sufficiency of the progress observed, as determined by the Parties’ respective governing bodies, shall have no bearing on Lessee’s options to extend as set forth in Section 1(c) herein.”

[SIGNATURES ON NEXT PAGE]

THE REST AND REMAINDER of the Lease shall remain in full force and effect and is affirmed and ratified by the signature of the Parties.

**LESSOR:
CITY OF TENINO**

By: _____
Wayne Fournier
Its: Mayor

**LESSEE:
THURSTON ECONOMIC
DEVELOPMENT COUNCIL CENTER
FOR BUSINESS & INNOVATION, a
subdivision of Thurston Economic
Development Council**

By: _____
Michael F. Cade
Its: Executive Director

APPROVED AS TO FORM:

By: _____
Richard L. Hughes
Its: City Attorney

ATTEST:

By: _____
John C. Millard
Its: Clerk / Treasurer

[NOTARY ACKNOWLEDGEMENTS ON NEXT PAGE]

STATE OF WASHINGTON)
) ss.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that Wayne Fournier is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the Mayor of the CITY OF TENINO, a Washington municipal corporation, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED: this _____ day of _____, 2020.

Print Name: _____
Notary Public for the state of Washington
Residing at: _____
Appointment Expires: _____

STATE OF WASHINGTON)
) ss.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that Michael F. Cade is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the Executive Director of THURSTON ECONOMIC DEVELOPMENT COUNCIL, a Washington non-profit corporation, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED: this _____ day of _____, 2020.

Print Name: _____
Notary Public for the state of Washington
Residing at: _____
Appointment Expires: _____

STATE OF WASHINGTON)
) ss.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that John C. Milgard is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the Clerk / Treasurer of CITY OF TENINO, a Washington municipal corporation, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED: this _____ day of _____, 2020.

Print Name: _____
Notary Public for the state of Washington
Residing at: _____
Appointment Expires: _____

STATE OF WASHINGTON)
) ss.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that Richard L. Hughes is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the attorney for the CITY OF TENINO, a Washington municipal corporation, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED: this _____ day of _____, 2020.

Print Name: _____
Notary Public for the state of Washington
Residing at: _____
Commission Expires: _____

AMENDMENT NO. 3

This Amendment No. 3 modifies the Authorization for Engineering Services (Authorization) originally executed on August 27, 2019 and amended on April 28, 2020 (Amendment No. 1) and on May 26, 2020 (Amendment No. 2) for a project known as the Ag Park Water & Sewer Extension Project under the On-Call Agreement between Gibbs & Olson, Inc., Longview, Washington (Engineer) and the City of Tenino, Washington (Client).

The following modifications are made to the Authorization. All other terms and conditions of the original Authorization and the underlying On-Call Agreement remain unchanged.

SCOPE OF WORK

The Engineer’s Scope of Work for this project is modified to include construction management and onsite observation and documentation for the reclaimed water line within the Ag Park.


BUDGET

The budget for the additional scope of work presented above is \$5,500.

Original Agreement Amount	\$ 42,600.00
Amendment No. 1.....	\$ 69,100.00
Amendment No.2	\$ 23,300.00
<u>Amendment No. 3.....</u>	<u>\$ 5,500.00</u>
Total Agreement Amount with	\$ 140,500.00

GIBBS & OLSON, INC.

CITY OF TENINO, WASHINGTON

By: 
Richard A. Gushman, President

By: _____
Wayne Fournier, Mayor

Date: December 8, 2020

Date: _____

File Attachments for Item:

3. Minutes of the November 24, 2020, Regular Meeting of the Tenino City Council.

Recommended action: Move to approve the Minutes of the November 24, 2020, Regular Meeting of the Tenino City Council as presented.

City Council Meeting Tuesday, November 24, 2020

Minutes

WORK SESSION

Mayor Fournier called the Work Session to order at 7:00 pm.

PRESENT

Councilmember Linda Gotovac
Councilmember John O'Callahan
Councilmember Jason Lawton
Councilmember Rachel Davidson

1. Mayor Fournier wishes to discuss the proposed Ad Valorem Tax Levy and last minute changes to the both the Sewer and Water Capital Improvement Funds.

Mayor Fournier began the session with a review of the November 10, 2020, Public Hearing on the proposed 2021 Ad Valorem Tax Levy and then explained, in practical terms, how Ad Valorem Taxes work in the State of Washington. This led to a robust discussion among the Councilmembers regarding which approach (maximum revenues vice minimal revenues) to take in light of the several initiatives to increase City revenues through septage receiving and composting. Public Comment on this topic was received from former Councilmember Sirena Painter, who prefers a minimal approach, and thanked the Council for the extensive dialog on this topic.

The discussion then turned to last minute changes in the proposed 2021 budget. As a result of further analysis, the Administration believes the time is right to invest in a new Police Cruiser, two emergency response vehicles within Public Works, a broadcast tower for the radio meter reading system, and the establishment of a composting facility (with associated equipment rentals) at the Wastewater Treatment Plant.

CALL TO ORDER

Called to order at 7:30 pm with Mayor Fournier and

PRESENT

Councilmember Linda Gotovac
Councilmember John O'Callahan
Councilmember Jason Lawton
Councilmember Rachel Davidson

AGENDA APPROVAL

2. Agenda for Tuesday, November 24, 2020.

Recommended action: Move to approve the Agenda for Tuesday, November 24, 2020, as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 4/0.

APPROVAL OF MINUTES

3. Minutes of the November 10, 2020, Regular Meeting of the Tenino City Council.

Recommended action: Move to approve the Minutes of the November 10, 2020, Regular Meeting of the Tenino City Council as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 4/0.

CONSENT CALENDAR

4. Payroll EFT's in the amount of \$27,322.94 and Claims Checks #29495 through #29530, and other EFT's in the amount of \$325,346.75 (Check #29522 voided for incorrect payee) for a Grand Total of \$352,669.69.

Recommended action: Move to approve EFT's and Vouchers as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 4/0.

5. Liquor and Cannabis Licenses or Renewals:

New Licenses: None

Renewals: Hedden's Pharmacy; Cannabis NW

Motion made to approve the renewals by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 4/0.

EXECUTIVE SESSION

PRESENTATIONS

6. Mr. Chris Coulombe wishes to address the Tenino City Council and seek relief from results of a water leak at 439 Huston Street S. Mr. Coulombe took timely action to repair the leak. As per TMC Section 12.04.245, C/T Millard offered to adjust both the September and October Utility Bills according to the formula contained in the Municipal Code. Mr. Coulombe does not wish to accept the offer, but rather prefers to pay \$1000 to settle the account.

Total amount of relief authorized by TMC: \$616.93

Total amount of relief sought: \$1233.86

These amounts include both September and October, 2020.

Motion made by Councilmember Gotovac, Seconded by Councilmember O'Callahan, to accept a payment of \$1000.00, in lieu of the statutory amount computed by C/T Millard, in full satisfaction of Mr. Coulombe's account.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 4/0.

PUBLIC COMMENTS

Ms. Tanya Barham, of Portland, Oregon, spoke on behalf of "Community Energy Labs" in support of an energy efficiency project she would like the City Council and Mayor to support.

The project would involve placing sensors and building controls on a building that has solar photovoltaics on the roof in order to affordably maximize savings and carbon reduction in accordance with new and stringent building regulations in the states of Washington and California.

She has provided a sample letter of support for the Council's consideration.

PUBLIC HEARING

7. Thurston County has provided initial guidance for the computation of Ad Valorem Taxes for 2021. Because the Implicit Price Deflator (IPD) did not exceed 1%, the Department of Revenue is limiting Ad Valorem Tax increases in Cities with less than 10,000 residents to a maximum of 101% of last year's levy. (In other words, the City may only increase its Ad Valorem Tax levy by a maximum of 1% using regular levy computation procedures).

However, the Regular levy procedures result in a revenue increase of \$7921, which would cause the City to implement extreme cost saving measures. Use of the Highest Lawful Levy Procedures would allow a more substantial increase in revenues, while remaining within the bounds of State Law and would cause far less disruption to City Operations.

Recommended action: Move to adopt an Ad Valorem Tax Levy using Highest Lawful Levy Procedures that would result in a total increase of \$34,305.41.

Motion made by Councilmember Gotovac, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 4/0.

8. State law provides that each municipality hold two Public Hearings prior to budget adoption in order to provide the opportunity for input by the Public. Tonight's second hearing will focus primarily upon expenditures.

Recommended action: Move to accept the Administration's recommendations on budget expenditures as presented.

Motion made by Councilmember Gotovac, Seconded by Councilmember O'Callahan.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 4/0.

PROCLAMATIONS

OLD BUSINESS

9. City Engineer Mike Marshal has certified that all work to extend the City's infrastructure onto the property that will contain the Southwest Washington Agriculture and Innovation Park has been properly completed by Barcott Construction, and recommends paying the amount invoiced, less the required retainage by RCW.

Recommended action: Move to approve payment for Barcott Construction in the amount of \$213,187.86

Motion made by Councilmember Gotovac, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 4/0.

NEW BUSINESS

10. The City's Interlocal Agreement with Thurston County Central Services for the maintenance of electronic equipment is set to expire on December 31, 2020. Thurston County has proposed to simply extend the terms of the current agreement for an additional year. City Attorney Hughes has reviewed both the base document and the proposed extension and finds nothing objectionable.

Recommended action: Move to approve the extension of the Interlocal Agreement between the City of Tenino and Thurston County Central Services for the provision of electronic maintenance.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 4/0.

11. Ordinance 915 would amend the 2020 budget by directing the Clerk/Treasurer to execute a series of transactions in order to:

- Close the SWWAAIP Trust Fund
- Preclude the Quarry Pool and Street Funds from ending the year with negative balances.
- Reduce the balances of the Water and Sewer Funds to an amount consistent with their proprietary purposes and increase the balances of the Water Capital Improvement and Sewer Capital Improvement Funds.

Recommended action: Move to approve Ordinance 915 as a "first reading."

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 4/0.

12. Ordinance 916 would adopt the proposed 2021 Municipal Budget.

The 2021 Budget is a balanced budget, the significant features of which are:

- A 3% Cost of Living Adjustment for the City's employees
- A fifth Public Works Employee to operate the Septage Receiving Station
- The purchase or lease of a new Police Cruiser and two Emergency Response Vehicles for Public Works
- The inclusion of two street projects: Ritter Street and Hodgden Street
- The construction of a Composting Facility (including the rental of a belt press)

Recommended action: Move to approve Ordinance 916 as the first reading.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 4/0.

RESOLUTIONS

13. Proposed Resolution 2020-04 would establish the Ad Valorem Tax Levy for 2021. This Resolution would authorize the collection of \$266,511.10 representing a dollar increase of

\$34,305.41 over last year's levy, which is 14.7% increase in property tax revenues and represents the highest lawful levy the City may impose absent a voter-approved levy lid lift.

Motion to approve the Resolution as presented made by Councilmember Gotovac, Seconded by Councilmember O'Callahan.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 4/0.

ORDINANCES

REPORTS

14. 1) Chamber of Commerce
 - 2) Economic Development Council (EDC)
 - 3) Experience Olympia & Beyond (VCB)
 - 4) Fire District #12
 - 5) Library
 - 6) Museum
 - 7) Tenino Community Service Center
15. 1) ARCH Commission
 - 2) Civil Service Commission
 - 3) Facade Improvement Grant Review Committee
 - 4) Finance Committee
 - 5) Planning Commission
 - 6) Public Safety Committee
16. 1) Chief of Police
 - 2) Director of Public Works
 - 3) City Planner / Building Official
 - 4) City Attorney
 - 5) Clerk/Treasurer
 - 6) Mayor
17. 1) Bucoda/Tenino Healthy Action Team (BTHAT)
 - 2) Community Investment Partnership (CIP)

- 3) Solid Waste Advisory Board
- 4) South Thurston Economic Development Initiative (STEDI)
- 5) TCOMM/911
- 6) Tenino School Board
- 7) Thurston Regional Planning Council (TRPC)
- 8) Transportation Policy Board

PUBLIC COMMENTS 2

None

ANNOUNCEMENTS

None

ADJOURNMENT

Mayor Fournier adjourned the Meeting at 8:22 pm

File Attachments for Item:

4. Payroll EFT's in the amount of \$57,281.58 and Claims Checks #29531 through #29565, and other EFT's in the amount of \$71,306.76 for a Grand Total of \$128,588.34.

Recommended action: Move to approve EFT's and Vouchers as presented.

Consent Calendar consisting of November 25, 2020 through December 08, 2020:

- Payroll EFT's in the amount of \$57,281.58**
- Claims Checks #29531 through #29565 and EFT's in the amount of \$71,306.76**

for a grand total of \$128,588.34.

**Liquor and Cannabis License Applications/
Renewals:**

None

4.

CHECK REGISTER

City Of Tenino
MCAG #: 0757

11/25/2020 To: 12/08/2020

Time: 15:21:47 Date: 12/08/2020
Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo	
			402		Water Capital Imp Fund	-3.80		
			410		Sewer Fund	21,339.67		
			421		Sewer Capital Improvement Fund	6,115.56		
			* Transaction Has Mixed Revenue And Expense Accounts				128,588.34	Claims: 71,306.76 Payroll: 57,281.58

WE, the members of the City Council of the City of Tenino, Thurston County, Washington, DO
HEREBY certify that the merchandise or services listed above have been received and that the above
listed vouchers and the related checks have been reviewed and approved for payment by the Tenino City
Council.

DATED this _____ day of _____ 2020.

Clerk/Treasurer

Mayor

Councilmember

Councilmember

Councilmember

Councilmember

Councilmember

CHECK REGISTER

4.

City Of Tenino
MCAG #: 0757

11/25/2020 To: 12/08/2020

Time: 15:21:47 Date: 12/08/2020
Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4383	12/04/2020	Claims	5	EFT	Retail Lockbox Merchant Services, LLC	8.75	
4399	12/08/2020	Claims	5	EFT	Retail Lockbox Merchant Services, LLC	5.00	
4402	12/08/2020	Claims	5	EFT	Retail Lockbox Merchant Services, LLC	3.75	
4405	12/08/2020	Claims	5	EFT	Retail Lockbox Merchant Services, LLC	3.75	
4408	12/08/2020	Claims	5	EFT	Retail Lockbox Merchant Services, LLC	6.25	
4422	12/08/2020	Claims	5	29531	Avenger Logistics	747.85	
4423	12/08/2020	Claims	5	29532	Carrie Buhtz	311.78	201150.00 - 198 WICHMAN ST N
4424	12/08/2020	Claims	5	29533	Capital Industrial Inc.	105.15	
4425	12/08/2020	Claims	5	29534	Centralia OK Tire	60.12	
4426	12/08/2020	Claims	5	29535	Corporate Payment Systems	173.45	
4427	12/08/2020	Claims	5	29536	Deshutes Aggregate & Recycling Inc	522.40	
4428	12/08/2020	Claims	5	29537	Dragon Analytical Laboratory	606.00	
4429	12/08/2020	Claims	5	29538	Donna Dube	100.00	108350.00 - 229 WICHMAN ST S
4430	12/08/2020	Claims	5	29539	Edward Echtle	155.89	404700.00 - 224 REYNOLDS ST S
4431	12/08/2020	Claims	5	29540	Enviro-Clean Equipment Inc	354.16	
4432	12/08/2020	Claims	5	29541	H D Fowler Co	1,139.75	
4433	12/08/2020	Claims	5	29542	Andre & Erinn Holmes	195.89	401050.10 - 948 WASHINGTON AVE E
4434	12/08/2020	Claims	5	29543	Joes Refuse	929.44	
4435	12/08/2020	Claims	5	29544	Law Office of Richard L. Hughes PLLC	3,277.50	
4436	12/08/2020	Claims	5	29545	LeMay Mobile Shredding	21.00	
4437	12/08/2020	Claims	5	29546	Lewis County Chemical	72.04	
4438	12/08/2020	Claims	5	29547	Lincoln Creek Lumber	160.79	
4439	12/08/2020	Claims	5	29548	Kelsey Lindstrom	50.72	209000.30 - 458 HUSTON ST S
4440	12/08/2020	Claims	5	29549	Midwest Laboratories Inc	20.65	
4441	12/08/2020	Claims	5	29550	Miles Sand And Gravel Company	113.40	
4442	12/08/2020	Claims	5	29551	Mountain Mist Water	78.26	
4443	12/08/2020	Claims	5	29552	Thad & Renee Nelson	51.30	506800.10 - 873 LINCOLN AVE E
4444	12/08/2020	Claims	5	29553	Puget Sound Energy	5,257.87	
4445	12/08/2020	Claims	5	29554	Retail Lockbox Merchant Services, LLC	35.00	
4446	12/08/2020	Claims	5	29555	Tenino Marketfresh	18.35	
4447	12/08/2020	Claims	5	29556	Tenino Telephone Co	1,678.48	
4448	12/08/2020	Claims	5	29557	City Of Tenino	1,659.50	
4449	12/08/2020	Claims	5	29558	Thomas L. Meyer	2,250.00	
4450	12/08/2020	Claims	5	29559	Thurston Co Treasurer	29.03	
4451	12/08/2020	Claims	5	29560	Tribeca Transport LLC	6,115.56	
4452	12/08/2020	Claims	5	29561	Utilities Underground Location	6.16	
4453	12/08/2020	Claims	5	29562	Voyager Fleet System	1,517.76	
4454	12/08/2020	Claims	5	29563	WA State Treasurer	1,486.79	
4455	12/08/2020	Claims	5	29564	Water & Wastewater Svcs, Inc	6,933.00	
4456	12/08/2020	Claims	5	29565	Wilson Parts Corporation	114.28	

001 General Government Fund #001	85,041.25
002 Quarry Pool Fund #002	878.89
101 City Street Fund #101	4,865.12
310 Municipal Capital Imp Fund 310	747.85
401 Water Fund	9,603.80

CHECK REGISTER

4. City Of Tenino
MCAG #: 0757

11/25/2020 To: 12/08/2020

Time: 15:21:47 Date: 12/08/2020
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4276	11/25/2020	Claims	5	EFT	Retail Lockbox Merchant Services, LLC	1.25	CC Pymt 11/24/2020
4284	11/30/2020	Claims	5	EFT	Retail Lockbox Merchant Services, LLC	6.25	Bank Charges 11/25/2020
4288	11/30/2020	Claims	5	EFT	Retail Lockbox Merchant Services, LLC	2.50	11/26/2020 Payments
4291	11/30/2020	Claims	5	EFT	Retail Lockbox Merchant Services, LLC	8.75	Bank Chgs For Cc Pymnts 11/27/2020
4295	11/30/2020	Claims	5	EFT	Retail Lockbox Merchant Services, LLC	7.50	11/28/2020 CC Pymnts
4296	11/30/2020	Claims	5	EFT	Retail Lockbox Merchant Services, LLC	3.75	11/29/2020 CC Pymnts
4303	12/01/2020	Claims	5	EFT	Retail Lockbox Merchant Services, LLC	6.25	
4336	12/02/2020	Claims	5	EFT	Retail Lockbox Merchant Services, LLC	5.00	
4344	12/05/2020	Payroll	5	EFT	Bennett H Barnes	693.80	
4345	12/05/2020	Payroll	5	EFT	Rachel L Davidson	138.14	
4346	12/05/2020	Payroll	5	EFT	Wayne R Fournier	888.47	
4347	12/05/2020	Payroll	5	EFT	Linda Gotovac	69.07	
4348	12/05/2020	Payroll	5	EFT	Jason A Lawton	69.07	
4349	12/05/2020	Payroll	5	EFT	John J O'Callahan	69.07	
4350	12/05/2020	Payroll	5	EFT	Veronica A Barnes	1,344.69	
4351	12/05/2020	Payroll	5	EFT	Miles Cannon	1,634.16	
4352	12/05/2020	Payroll	5	EFT	Troy LK Cannon	1,984.06	
4353	12/05/2020	Payroll	5	EFT	Samantha L Garcia	1,397.70	
4354	12/05/2020	Payroll	5	EFT	Brent L Gibbs	1,887.32	
4355	12/05/2020	Payroll	5	EFT	Kristi L Lougheed	1,881.61	
4356	12/05/2020	Payroll	5	EFT	John C Millard	1,837.99	
4357	12/05/2020	Payroll	5	EFT	Jason M Plaja	1,992.88	
4358	12/05/2020	Payroll	5	EFT	Maria Rodriguez	1,260.48	
4359	12/05/2020	Payroll	5	EFT	Jennifer N Scharber	1,046.44	
4360	12/05/2020	Payroll	5	EFT	Seth D Sharp	1,730.94	
4361	12/05/2020	Payroll	5	EFT	Robert D Thornburg	2,156.27	
4362	12/01/2020	Payroll	5	EFT	AWC Benefits Trust	9,999.81	Pay Cycle(s) 11/01/2020 To 11/30/2020 - AWC Disability; Pay Cycle(s) 11/01/2020 To 11/30/2020 - AWC
4363	12/01/2020	Payroll	5	EFT	Timberland Bank	7,560.79	941 Deposit for Pay Cycle(s) 12/05/2020 - 12/05/2020
4364	12/01/2020	Payroll	5	EFT	WA State Dept of Retirement Systems	17,638.82	Pay Cycle(s) 10/20/2020 To 11/05/2020 - PERS II; Pay Cycle(s) 11/20/2020 To 11/20/2020 - Deffered Comp; Pay Cycle(s) 11/01/2020 To 11/30/2020 - LEOFF II; Pay Cycle(s) 11/01/2020 To 11/30/2020 - PERS I
4372	12/03/2020	Claims	5	EFT	Retail Lockbox Merchant Services, LLC	5.00	
4375	12/03/2020	Claims	5	EFT	WMCA	32,720.00	WMCA 50th Anniversary Conference Loan
4376	12/03/2020	Claims	5	EFT	Excise WA State Dept Of Revenue	1,779.40	November, 2020, Excise Tax Payment
4379	12/03/2020	Claims	5	EFT	TriSource Solutions LLC	384.29	Nov 2020

File Attachments for Item:

6. Mr. Cutter Copeland has made application for, and Mayor Fournier wishes to appoint him as, City Councilmember, Position #2. If confirmed, Mr. Copeland would be seated for the duration of the term vacated by the resignation of former Councilmember Dave Watterson. That term expires on December 31, 2023.

Mr. Copeland presents himself tonight in order to answer any questions the Council, or any individual Councilmember, may have for him.

Recommended action: Move to confirm Mr. Cutter Copeland as Councilmember, Position #2.

Cutter Copeland

██████████ Tenino, Wa- ██████████ ██████████

Cover Letter: Thank you Mayor Fournier for this opportunity to join Tenino's city council. I feel I am the best fit for this position due to my previous leadership roles, as well as my current involvement in a local Tenino business. I have lived in Tenino for my whole life, at this point I know most of the people who live in this town. Having a connection to the people of this community has only increased since recently becoming a server at Don Juans Mexican Kitchen. Seeing the passion that the locals have about this town showed me the importance of supporting small local businesses. This is why I am excited to use my 3 years of education in my Marketing degree to help bring exposure to this wonderful town. Besides bringing the knowledge of Business to the council, I will also bring an incredible drive and dedication to every meeting. I realize the importance and responsibility of this position. I am incredibly grateful for this opportunity to give back in small way to a town that has supported me countless times. Once again thank you sir for your time hope to hear from you soon.

Education: Humboldt State University (HSU), Arcata, CA

3rd year

Major: Business Administration with a marketing concentration

Experience:

Skills Guide for Starfish Hero Arcata Ca — 2020- Present

Working with children who are on the autism spectrum, teaching them social skills as well as taking data on their behaviors. This job has transferred to zoom, which means the job requires me to use excel, Microsoft word, and zoom frequently.

Tenino High School Technology Work, Tenino Wa — 2018- 2019

Worked with the technology department of my high school, repairing computers, installing a new wireless system throughout multiple school buildings, and organizing the new wires.

Tenino Wrestling Varsity Captain. Tenino Wa — 2018-2018

Chosen as Captain of our wrestling team for our senior year. In this position I lead the teams warm ups, made sure overall atmosphere was positive amongst the team, and help lead the youth camp that our team organized.

ASB President, Tenino High School — 2017-2018

Elected as president of the student body. In this position I organized various school events and changed the school focus to be more oriented in school safety. This was done by organizing our schools walkout and getting student feedback on ways in which to increase our schools safety measures.

Honors:

Academic Top Ten, *Tenino High School* (2018)

Academic Wrestling State Champion 113lbs, Wa, (2018)

File Attachments for Item:

As the EDC prepares to construct the first building on the Ag Park Property, they must meet the site control requirement established by the Washington State Department of Commerce. The requirement is to show "site control" for a minimum of 15 years and so they request an extension of the lease to an initial term of 17.5 years from the date of the original lease.

Recommended action: Move to authorize the lease extension document once it has been vetted by the City Attorney.

**FIRST AMENDMENT
TO
LEASE AGREEMENT**

THIS FIRST AMENDMENT TO LEASE AGREEMENT (this “Amendment”) is made and entered into this _____ day of December, 2020, by and between the CITY OF TENINO, a Washington municipal corporation (“Lessor”) and THURSTON ECONOMIC DEVELOPMENT COUNCIL CENTER FOR BUSINESS & INNOVATION, a subdivision of Thurston County Economic Development Council, a Washington non-profit corporation (“Lessee”) (collectively, the “Parties”), who are parties to that certain Lease Agreement dated December 11, 2018 (the “Lease”), as to that portion of the Tenino Wastewater Treatment Plant property located at 16402 Old Hwy. 99 SE as depicted in **Exhibit A** to the Lease and legally described therein (the “Property”). Any terms not defined herein shall have the meaning ascribed to them in the Lease.

RECITALS

WHEREAS, the Parties mutually wish to amend the Lease Agreement.

CONSIDERATION

NOW THEREFORE, IT IS HEREBY MUTUALLY AGREED that the Lease between the Parties is hereby amended as follows:

1. **Extension of Initial Term**. The initial term of fifteen (15) years contained in the Lease shall be amended to seventeen (17.5) years beginning as of January 1, 2019.

2. **Option to Extend**. Section 1(c) shall be deleted and replaced in its entirety as follows:

“Lessee shall have two (2) options to extend the Lease for an additional period of five (5) years (“Option Term”) at Lessee’s sole discretion. Such Option Term may be exercised only by written notice to Lessor no later than six (6) months prior to the expiration of the then correct term.”

3. **Evaluation**. Section 1(e) shall be added to the Lease as follows:

“The Parties will meet and evaluate progress of the Agricultural Park on an annual basis. The sufficiency of the progress observed, as determined by the Parties’ respective governing bodies, shall have no bearing on Lessee’s options to extend as set forth in Section 1(c) herein.”

[SIGNATURES ON NEXT PAGE]

THE REST AND REMAINDER of the Lease shall remain in full force and effect and is affirmed and ratified by the signature of the Parties.

**LESSOR:
CITY OF TENINO**

By: _____
Wayne Fournier
Its: Mayor

**LESSEE:
THURSTON ECONOMIC
DEVELOPMENT COUNCIL CENTER
FOR BUSINESS & INNOVATION, a
subdivision of Thurston Economic
Development Council**

By: _____
Michael F. Cade
Its: Executive Director

APPROVED AS TO FORM:

By: _____
Richard L. Hughes
Its: City Attorney

ATTEST:

By: _____
John C. Millard
Its: Clerk / Treasurer

[NOTARY ACKNOWLEDGEMENTS ON NEXT PAGE]

STATE OF WASHINGTON)
) ss.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that Wayne Fournier is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the Mayor of the CITY OF TENINO, a Washington municipal corporation, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED: this _____ day of _____, 2020.

Print Name: _____
Notary Public for the state of Washington
Residing at: _____
Appointment Expires: _____

STATE OF WASHINGTON)
) ss.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that Michael F. Cade is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the Executive Director of THURSTON ECONOMIC DEVELOPMENT COUNCIL, a Washington non-profit corporation, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED: this _____ day of _____, 2020.

Print Name: _____
Notary Public for the state of Washington
Residing at: _____
Appointment Expires: _____

STATE OF WASHINGTON)
) ss.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that John C. Milgard is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the Clerk / Treasurer of CITY OF TENINO, a Washington municipal corporation, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED: this _____ day of _____, 2020.

Print Name: _____
Notary Public for the state of Washington
Residing at: _____
Appointment Expires: _____

STATE OF WASHINGTON)
) ss.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that Richard L. Hughes is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the attorney for the CITY OF TENINO, a Washington municipal corporation, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED: this _____ day of _____, 2020.

Print Name: _____
Notary Public for the state of Washington
Residing at: _____
Commission Expires: _____

File Attachments for Item:

Amendment No. 3 to the On-Call agreement between Gibbs & Olson (received on Tuesday, December 8, 2020) would provide the City Engineer with an additional \$5,500.00 to reimburse them for the additional time and expenses required to manage the construction contract and perform all contract close-out procedures. This amendment is required due to the City's request to have the reclaimed water line installed as part of the project.

Recommended action: Move to authorize Amendment No. 3 after vetting with the City Attorney.

AMENDMENT NO. 3

This Amendment No. 3 modifies the Authorization for Engineering Services (Authorization) originally executed on August 27, 2019 and amended on April 28, 2020 (Amendment No. 1) and on May 26, 2020 (Amendment No. 2) for a project known as the Ag Park Water & Sewer Extension Project under the On-Call Agreement between Gibbs & Olson, Inc., Longview, Washington (Engineer) and the City of Tenino, Washington (Client).

The following modifications are made to the Authorization. All other terms and conditions of the original Authorization and the underlying On-Call Agreement remain unchanged.

SCOPE OF WORK

The Engineer’s Scope of Work for this project is modified to include construction management and onsite observation and documentation for the reclaimed water line within the Ag Park.


BUDGET

The budget for the additional scope of work presented above is \$5,500.

Original Agreement Amount	\$ 42,600.00
Amendment No. 1.....	\$ 69,100.00
Amendment No.2	\$ 23,300.00
<u>Amendment No. 3.....</u>	<u>\$ 5,500.00</u>
Total Agreement Amount with	\$ 140,500.00

GIBBS & OLSON, INC.

CITY OF TENINO, WASHINGTON

By: 
Richard A. Gushman, President

By: _____
Wayne Fournier, Mayor

Date: December 8, 2020

Date: _____

File Attachments for Item:

7. Proposed Resolution 2020-05 would establish the Consolidated Fee Schedule for 2021.

Recommended action: Move to approve Resolution 2020-05 as presented.

RESOLUTION 2020-05

A RESOLUTION OF THE CITY OF TENINO, WASHINGTON ADOPTING THE 2021 CONSOLIDATED FEE SCHEDULE

WHEREAS, Ordinance 870, establishing the City of Tenino Consolidated Fee Schedule was duly adopted by the City Council on January 24, 2017; and

WHEREAS, Ordinance 870 requires the Consolidated Fee Schedule to be amended no less than yearly by Resolution of the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TENINO, WASHINGTON, that all previous versions of the Consolidated Fee Schedule are repealed effective December 31, 2019 and are replaced by the 2020 Consolidated Fee Schedule as shown below:

Section 1. Use of all City facilities or permits shall be granted only through the application process established for the type of use being requested. All applications shall be submitted to the City Clerk’s Office for processing. No permit shall issue unless all applicable fees have been paid.

Section 2. Application forms shall be available at City Hall, or online on the City’s Web Page, which can be accessed at: www.CityOfTenino.us. Downloaded applications forms must still be submitted to the City Clerk’s Office for processing. The Clerk shall accept the forms in person, via the U.S. Mail, or via e-mail.

Section 3. The 2020 General Schedule of Fees and Charges, is set forth below:

	FEES	DEPOSIT
ANIMAL LICENSES		
New License	\$ 15.00	
New License – senior citizen	\$ 12.00	
Renewal – Spayed or Neutered	\$ 8.00	
Renewal – Non-altered	\$12.00	
Renewal – Senior Citizen	\$ 5.00	
Replacement Tag	\$ 5.00	
Documented Rescued Animal	1 st License free	
BALLFIELD FEES		
Tournaments (Deposit non-refundable if Canceled less than 72 hours prior to event)	\$ 25.00 per field, per day	\$ 50.00 per field
Tournament Maintenance	\$ 15.00 per game	
League Practices (Adults Only – Maximum 2 Practices per week, 10 weeks)	\$ 50.00 per league	
Other than Leagues (All Day)	\$ 60.00 per day	\$ 50.00
Other than Leagues (Half Day)	\$ 30.00 per ½ day	\$ 50.00

Youth Sports	\$ 5.00 per player, per season	
Field Maintenance/Capital Improvement	\$250.00 per league per season	
BUSINESS LICENSES		
New Business	\$ 55.00	
Renewal	\$ 45.00	
Late Renewal Penalty	\$ 75.00	
CONCESSION STAND RENTAL		
All Day	\$100.00	\$100.00
Half Day (4 Hours)	\$50.00	\$100.00
Youth Seasonal Activities	\$50.00/month	
Commercial Vehicle (Food Vendor – Business License Required)	\$50.00/month	
Concession at Pool (Business License Required_		
Non-profit	10% of gross sales \$25/day cap	
For Profit	10% of gross sales \$50/day cap	
COUNCIL CHAMBERS RENTAL		
2 Hour Minimum (No alcoholic beverages)	\$ 25.00 per hour	\$ 50.00
MISCELLANEOUS		
Photocopies	\$ 0.15 each	
Copy onto CD or disc (includes cost of CD or disc)	\$ 5.00	
Notary Service (1 st signature)	\$ 10.00	
Each additional signature	\$ 1.50	
Credit Card Convenience Fee	2.5% of transaction amount	
NSF Check Fee	\$ 40.00	
Copy of Police Reports	\$ 7.50 per report	
PARKING		
Designated Parking Stalls		
Hourly (First 15 minutes free)	\$ 2.00	
Permit (Daily)	\$ 12.00	
Permit (Weekly)	\$ 48.00	
Permit (Monthly)	\$ 150.00	
Permit (Yearly)	\$1600.00	
PARK FEES		
Premium Numbered Sites	\$ 15.00/night	
1 unit per site (1-8 people)		
Unit = tent/RV/camping structure		
Open Camp Sites	\$ 10.00/unit/night	
Camping Fees (Single entity / unit / night)	\$ 8.00	
Groups		

Areas 1, 2, 4, 5		
1-50 people	\$ 50.00	\$ 75.00
51-75 people	\$100.00	\$ 75.00
76-125 people	\$150.00	\$ 75.00
Area 3 (Concession Stand Not Included)		
1-50 people	\$ 50.00	\$ 75.00
51-75 people	\$100.00	\$ 75.00
76-125 people	\$150.00	\$ 75.00
Area 6 (Concession Stand Not Included)		
1-50 people	\$ 50.00	\$ 75.00
51-75 people	\$100.00	\$ 75.00
76-125 people	\$150.00	\$ 75.00
Designated Rentable Spaces & Shelters		
Shelters 2 & 3, Quarry House Back Porch		
All Day (8:00 a.m. to dusk)	\$ 60.00	\$ 75.00
½ Day (8 a.m. – 2 p.m. or 2:30 p.m. to dusk)	\$ 35.00	\$ 75.00
PARADES & SPECIAL EVENTS		
Permit Fee	\$100.00	\$500.00
Plus cost for any necessary police, public works, or other City personnel or services required.	Per FY Salary Schedule	
QUARRY HOUSE RENTAL		
All Day (8:00 a.m. – 2:00 p.m. the next day)	\$130.00	\$ 100.00
½ Day (8:00 am – 4:00 pm or 5:00 pm – 1:00 pm the next day)	\$100.00	\$ 100.00
Meetings (2-hour minimum)	\$ 25.00/hour	\$ 75.00
Non-Profit Organizations	\$ 30.00 utility fee	
Senior Lunch Program	\$115.00/month	
QUARRY POOL FEES	Inside TSD	Outside TSD
Per Person / Per Day	\$ 3.00	\$ 5.00
Per Season / Per Family (2 adults and 3 children)	\$125.00	\$200.00
Early Bird (purchased prior to June 1 st)	\$100.00	\$175.00
No Child Left Inside Program Pass	\$ 75.00	\$150.00
Day Pass Punch Card (pay for nine, get one free)	\$ 27.00	\$ 45.00
Corporate Sponsor Day Use Fee	\$1000.00	\$1000.00
Non-Profit Sponsor Day Use Fee	\$800.00	\$800.00
SCOTCH BROOM PULLER RENTAL	\$ 15.00/day	\$ 75.00
STREET USE PERMITS		
Surface Improvements	\$120.00	
Underground Improvements in Roadway	\$180.00	
Underground Improvements Outside Roadway	\$ 75.00	
Miscellaneous	\$ 50.00	
Street Cleaning Deposit		\$200.00
Street Closure Deposit		\$200.00

Bond Required	125% of improvements	
TENINO-TOLEDO RESERVE ACADEMY		
Tuition	\$1000.00	
UTILITIES		
<u>Establishment of Service</u>		
New Account Application Fee	\$ 40.00	
<u>Water Service</u>		
Connection/Disconnection		
Turn water service on or off	\$ 40.00	
Tapping Fee	\$2,500.00 plus cost of materials	
Usage Charges (up to 500 cf)		
¾" meter (up to 500 cf)	\$ 12.65	
1" meter (up to 500 cf)	\$ 17.63	
1-1/2" meter (up to 500 cf)	\$ 29.58	
2" meter (up to 500 cf)	\$ 44.84	
3" meter (up to 500 cf)	\$ 93.04	
4" meter (up to 500 cf)	\$138.38	
Senior Citizen (in city only, up to 300 cf)	\$ 7.59	
Outside City Limits (up to 300 cf)	\$ 18.95	
Quarry Pool Rate	\$ 9.11	
Vacancy Rate	\$ 3.16	
Overage		
Within city per additional 100 cf	\$ 3.22	
Outside city per additional 100 cf	\$ 4.56	
Senior (in city only) per add 100 cf	\$ 0.81	
Utility Tax	5.029%	
Excise Tax		
Water Capital Improvement Charge	\$14.50 per month	
Water Surcharge	\$3.80 per month	
Hydrant		
Permit Fee	\$ 75.00	\$250.00
Use and rent of meter	\$ 35.00	
First 300 cubic feet	\$ 18.22	
Each additional 100 cubic feet	\$ 3.10	
Municipal Rate		
Base Rate (first 500 cubic feet)	\$ 8.93	
Each additional 100 cubic feet	\$ 0.77	
Reclaimed (Class A) Water		
Available only by contract	Contract Rate	
Sewer Service		
Connection/Disconnection		
Connection Charge	\$7,000.00 plus cost of materials	
Remove or Install Grinder Pump	\$300.00	
Monthly Service		

Per ERU	\$125.66	
Per ERU w/Grinder Credit	\$122.38	
Per ERU w/Grinder Charge	\$128.95	
Vacancy Rate	\$ 71.03	
Excise Tax		
Utility Tax	3.852%	
Surcharge	\$3.80 per month	
Late Fee	\$ 25.00	
Interest (on outstanding balance)	2%	
Septage Receiving		
Contents up to 10% solids	\$0.12 per gallon	
Contents between 10%-20% solids	\$0.13 per gallon	
Contents over 20% cannot be accepted		
Lien Recordation	\$ 36.00	
Lien Removal	\$ 36.00	

COMMUNITY DEVELOPMENT – PLANNING & BUILDING

Application, Permit, or Request Type*†	Fee	Initial Engineering Deposit[§]
Physical Development Permits		
Building Permit	\$40 + Building Fee**	\$0
Design Standards Review	\$264	\$0
Sign Permit	\$33	\$0
Site Development Permit	\$198	\$450
Shoreline Substantial Development Permit	\$660	\$450
Use Permits		
Administrative Use Permit	\$396	\$450
<i>Home Occupation</i>	\$198	\$300
Conditional Use Permit – including shoreline conditional use permits	\$1,320	\$450
Public Facilities Use Permit	\$1,320	\$450
Development Option/Subdivision Permits		
Binding Site Plan – Preliminary	\$1,980	\$1,800
Binding Site Plan – Final	\$990	\$1,500
Boundary Line Adjustment	\$396	\$450
<i>Lot Combination/Segregation</i>	\$132	\$0
Density Transfer Program	\$1,320	\$900
Short Plat – Preliminary	\$1,320	\$900
Short Plat – Final	\$330	\$1,500
Subdivision – Preliminary	\$1,980	\$1,800
Subdivision – Final	\$990	\$1,500
Environmental Review†		
Critical Area Report Review	\$528	\$450
SEPA Threshold Determination	\$528	\$450
Waiver - Critical Area Report or Shoreline Substantial Development Permit	\$198	\$450
Environmental Impact Statement Review	Staff/ Consultant Costs	Staff/ Consultant Costs

COMMUNITY DEVELOPMENT – PLANNING & BUILDING		
Application, Permit, or Request Type*†	Fee	Initial Engineering Deposit[§]
Mitigation Plan Review	\$528	\$450
Amendments to the LDRs/Comprehensive Plan		
Rezone	\$1,980	\$0
Text Amendment		
<i>Initial Application Fee</i>	\$0	\$0
<i>Accepted on City Council Docket</i>	\$1,980	\$1,800
Master Planned Development	\$1,980	\$1,800
Comprehensive Plan Amendment		
<i>Initial Application Fee</i>	\$0	\$0
<i>Accepted on City Council Docket</i>	\$1,980	\$1,800
Relief from the LDRs		
Administrative Variance	\$660	\$450
Appeal of Administrative or Planning Commission Decision ^{§§}	\$660	\$0
Extension Request	\$198	\$0
Reasonable Use Determination	\$1,320	\$450
Variance – including shoreline variances	\$1,320	\$450
Interpretations of the LDRs		
Administrative Interpretation	\$660	\$450
Zoning Decision	Hourly Rate	\$0
Other Requests		
Annexation	\$1,320	\$900
Notification Posting	\$33	\$0
Pre-Application Conference	\$60.00	\$450
Right-of-Way Vacation	\$990	\$1,500
City Council Reconsideration	\$264	\$0

*A review deposit may apply in addition to the application fee.

†**County Reviews.** Applications may also be required to be reviewed by Thurston County. Please check with the individual County department for possible review/application fees.

§**Engineering Deposit.** For applications requiring an initial engineering deposit, projects may be evaluated on a case-by-case basis to determine if the deposit is necessary. All Engineering review fees are required to be paid, including fees in excess of the initial deposit. Any of the deposit remaining after completion of the review will be returned to the applicant.

****Building Permits.** Building fees are based on current Thurston County Building Fee Guide and fee tables. See <http://www.co.thurston.wa.us/permitting/fees/fees-building-explain.html> for more information.

#**Wetland/Stream Reviews.** Applications requiring a review of wetlands and/or streams may require an additional \$990 review deposit.

§§**Appeals.** The application fee for appealing an Administrative or Planning Commission decision shall be refunded if appellant prevails.

PASSED at a regular meeting of the Tenino City Council this 10th day of December, 2019.

Wayne Fournier, Mayor

ATTEST:

APPROVED AS TO FORM:

John C. Millard, City Clerk-Treasurer

Richard L. Hughes, City Attorney

File Attachments for Item:

8. Ordinance 915 would amend the 2020 budget by directing the Clerk/Treasurer to execute a series of transactions in order to:

- Close the SWWAAIP Trust Fund
- Preclude the Quarry Pool and Street Funds from ending the year with negative balances.
- Reduce the balances of the Water and Sewer Funds to an amount consistent with their proprietary purposes and increase the balances of the Water Capital Improvement and Sewer Capital Improvement Funds.

Recommended action: Move to approve as a second reading and to adopt Ordinance 915 as presented.

ORDINANCE 915

AN ORDINANCE OF THE CITY OF TENINO AMENDING THE BUDGET FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020

WHEREAS, on December 10, 2019, the City Council adopted Ordinance No. 908 fixing the Budget for fiscal year 2020; and

WHEREAS, there are several instances where actual revenues and expenditures vary from projected revenues and expenditures; and

WHEREAS, a budget amendment is desired to close the City's budget at the end of the current fiscal year and establish the beginning fund balances for the subsequent fiscal year;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TENINO,
WASHINGTON DO ORDAIN AS FOLLOWS:**

Section I. The Clerk/Treasurer is hereby directed to take the following actions not before December 31, 2020, and no later than January 20, 2021, in preparation for the implementation of the 2021 budget:

- A. Bring the General Fund to an ending balance of \$27,000.00 by executing an Interfund Transfer from the Contingency Fund (109) to the General Fund (001) in the approximate amount of \$23,780.00.
- B. Bring the Quarry Pool Fund to an ending balance of \$1.00 by executing an Interfund Transfer from the Contingency Fund (109) to the Quarry Pool Fund (002) in the approximate amount of \$8,073.18.
- C. Bring the Street Fund to an ending balance of \$12,000.00 by executing an Interfund Transfer from the Contingency Fund (109) to the Street Fund (101) in the approximate amount of \$2,507.99.
- D. Bring the Water Fund to an ending balance of \$250,000.00 by executing an Interfund Transfer from the Water Fund (401) to the Water Capital Improvement Fund (402) in the approximate amount of \$278,392.92.
- E. Bring the Sewer Fund to an ending balance of \$250,000.00 by executing an Interfund Transfer from the Sewer Fund (410) to the Sewer Capital Improvement Fund (421) in the approximate amount of \$172,168.55.
- F. Close the SWAWAIP Trust Fund (631) upon receipt of all reimbursements for which the City is eligible. Any remaining positive balance shall be transferred to the Contingency Fund (109). Any negative balance shall be made up by a transfer of funds from the Contingency Fund (109). The instructions contained in this paragraph shall be carried out without regard to the time limitation set forth in Section I, above.

Section 2. This ordinance shall be in full force and effective five (5) days from and after its passage, approval, and publication as provided by law.

ADOPTED by the City Council of the City of Tenino, Washington, and **APPROVED** by its Mayor, at a regularly scheduled open public meeting thereof this 8th day of December 2020.

Wayne Fournier, Mayor

Attest:

Approved as to form:

John C. Millard, Clerk/Treasurer

Richard L. Hughes, City Attorney

File Attachments for Item:

9. Ordinance 916 would adopt the proposed 2021 Municipal Budget.

The 2021 Budget is a balanced budget, the significant features of which are:

- A 3% Cost of Living Adjustment for the City's employees
- A fifth Public Works Employee to operate the Septage Receiving Station
- The purchase or lease of a new Police Cruiser and two Emergency Response Vehicles for Public Works
- The inclusion of two street projects: Ritter Street and Hodgden Street
- The construction of a Composting Facility (including the rental of a belt press)

Recommended action: Move to approve as a second reading and to adopt Ordinance 916 as presented.

ORDINANCE 916

**AN ORDINANCE OF THE CITY OF TENINO WASHINGTON
ADOPTING THE BUDGET FOR THE FISCAL YEAR
JANUARY 1, 2021 THROUGH DECEMBER 31, 2021**

WHEREAS, the City Council for the City of Tenino, Washington, held public hearings on November 10, 2020, and November 24, 2020 for the purpose of determining the Ad Valorem tax to be levied in 2021; and

WHEREAS, the City Council for the City of Tenino, Washington, held public hearings on November 10, 2020, and November 24, 2020 for the purpose of establishing the City's Budget for fiscal year 2021;

WHEREAS, the first reading of this Ordinance was held on November 24, 2020, and the second reading was held on December 08, 2020;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TENINO, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. The following budget is hereby adopted for the year 2021:

FUND		REVENUES	EXPENDITURES
001	General Government Fund	1,346,103	1,332,940
002	Quarry Pool Fund	39,122	39,121
003	Reserve Academy Operating Fund	10,000	10,000
101	Street Fund	670,444	658,443
109	Contingency Fund	90,435	0
310	Municipal Capital Improvement Fund	1,236,997	1,021,042
401	Water Fund	529,559	271,460
402	Water Capital Improvement Fund	1,034,568	267,413
403	Storm water Fund	37,080	0
410	Sewer Fund	1,881,425	1,569,385
421	Sewer Capital Improvement Fund	1,226,414	422,570
422	Sewer Reserve Fund	765,092	559,091
631	Municipal Court Trust Fund	62,100	56,305
	Total All Funds	8,929,339	6,227,769

Section 2. The details of each of these accounts, along with the 2021 Salary Schedule and Organizational Structure for 2021 are shown at Exhibit A attached hereto, made part hereof, and are incorporated herein by reference.

Section 3. This ordinance shall be in full force and effect on January 1, 2021 after its passage, approval, and publication as provided by law.

ADOPTED by the City Council of the City of Tenino, Washington, and **APPROVED** by its Mayor, at a regularly scheduled open public meeting thereof this 8th day of December 2020.

Wayne Fournier, Mayor

Attest:

Approved as to form:

John C. Millard, Clerk/Treasurer

Richard L. Hughes, City Attorney

2021 BUDGET POSITION

City Of Tenino
MCAG #: 0757

Time: 08:51:59 Date: 12/04/2020

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001 General Government Fund #001

01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 80 00 01 Beginning Balance	27,000.00	0.00	27,000.00	0.0%
308 Beginning Balances	27,000.00	0.00	27,000.00	0.0%

310 Taxes

311 10 00 00 Real & Personal Property Taxes	272,032.00	0.00	272,032.00	0.0%
313 11 00 00 Sales & Use	242,912.00	0.00	242,912.00	0.0%
313 11 00 01 Sales & Use (Public Safety)	128.00	0.00	128.00	0.0%
313 71 00 00 Local Criminal Justice	32,428.00	0.00	32,428.00	0.0%
316 10 00 00 Business And Occupation Taxes	55,118.00	0.00	55,118.00	0.0%
316 41 00 00 Business Utility Tax-electri	93,582.00	0.00	93,582.00	0.0%
316 42 00 00 Utility Tax - Water	13,749.00	0.00	13,749.00	0.0%
316 44 00 00 Utility Tax-Sewer	61,379.00	0.00	61,379.00	0.0%
316 45 00 00 Business Utility Tax (Solid Waste)	16,718.00	0.00	16,718.00	0.0%
316 46 00 00 Business Utility Tax (Cable)	41,940.00	0.00	41,940.00	0.0%
316 47 00 00 Business Utility Tax (Telephone)	40,863.00	0.00	40,863.00	0.0%
316 81 00 00 Gambling Taxes	8,139.00	0.00	8,139.00	0.0%
317 40 00 00 Timber Excise Tax (4X)	473.00	0.00	473.00	0.0%
310 Taxes	879,461.00	0.00	879,461.00	0.0%

320 Licenses & Permits

321 91 00 01 Comcast Franchise Fees	17,200.00	0.00	17,200.00	0.0%
321 91 00 02 Verizon Franchise Fees	9,954.00	0.00	9,954.00	0.0%
321 99 00 00 Business Licenses - New	3,314.00	0.00	3,314.00	0.0%
321 99 01 00 Business License Renewal	4,765.00	0.00	4,765.00	0.0%
322 10 00 00 Building Permits	33,704.00	0.00	33,704.00	0.0%
322 30 00 00 Animal License	412.00	0.00	412.00	0.0%
322 40 00 01 Parades / Special Events	903.00	0.00	903.00	0.0%
320 Licenses & Permits	70,252.00	0.00	70,252.00	0.0%

330 Intergovernmental Revenues

331 16 60 00 Bulletproof Vest Partnership Program	0.00	0.00	0.00	0.0%
336 00 98 00 City Assistance	37,178.00	0.00	37,178.00	0.0%
336 06 21 00 Criminal Justice - Populatio	1,000.00	0.00	1,000.00	0.0%
336 06 26 00 Criminal Justice - Special Programs	2,165.00	0.00	2,165.00	0.0%
336 06 42 00 Marijuana Excise Tax	4,953.00	0.00	4,953.00	0.0%
336 06 51 00 Police OT Reimbursement / DUI	1,883.00	0.00	1,883.00	0.0%
336 06 51 10 Crime Vicitims Compensation	459.00	0.00	459.00	0.0%
336 06 94 00 Liquor Excise Tax	10,471.00	0.00	10,471.00	0.0%
336 06 95 00 Liquor Control Board Profits	14,615.00	0.00	14,615.00	0.0%
337 00 00 10 RMSA Lexipol Cost Share	1,896.00	0.00	1,896.00	0.0%
337 00 00 11 AWC Loss Control Grant	5,000.00	0.00	5,000.00	0.0%
330 Intergovernmental Revenues	79,620.00	0.00	79,620.00	0.0%

340 Charges For Services

341 33 00 00 Compliance Fee	119.00	0.00	119.00	0.0%
341 33 02 00 Warrant Cost	835.00	0.00	835.00	0.0%
341 33 03 00 Court Admin Cost	246.00	0.00	246.00	0.0%

2021 BUDGET POSITION

City Of Tenino
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001 General Government Fund #001 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining	
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340 Charges For Services

341 35 01 00	Police Reports	83.00	0.00	83.00	0.0%
341 49 00 01	Court Conviction Fees	189.00	0.00	189.00	0.0%
341 81 00 00	Photocopies	82.00	0.00	82.00	0.0%
341 95 00 00	Legal Services	243.00	0.00	243.00	0.0%
341 95 00 01	Notary Fee	50.00	0.00	50.00	0.0%
342 10 00 02	TSD School Resource Officer Contract	18,000.00	0.00	18,000.00	0.0%
342 33 06 00	Traffic Safety School	2,697.00	0.00	2,697.00	0.0%
342 36 00 00	Housing And Monitoring Of Prisoners	162.00	0.00	162.00	0.0%
342 37 00 00	Booking Fees	175.00	0.00	175.00	0.0%
345 81 00 00	Zoning & Subdivision Fees	2,788.00	0.00	2,788.00	0.0%
345 83 00 00	Plan Check Fees	11,660.00	0.00	11,660.00	0.0%
347 30 01 00	Ball Field Fees	317.00	0.00	317.00	0.0%
340 Charges For Services		37,646.00	0.00	37,646.00	0.0%

350 Fines, Penalties, & Forfeitures

352 30 00 00	Mandatory Insurance Cost	125.00	0.00	125.00	0.0%
353 10 00 00	Traffic Infractions	9,775.00	0.00	9,775.00	0.0%
354 00 00 00	Parking Infractions	3.00	0.00	3.00	0.0%
355 80 00 00	Criminal Traffic	6,647.00	0.00	6,647.00	0.0%
356 90 00 00	Criminal Non-traffic	1,382.00	0.00	1,382.00	0.0%
357 33 00 00	Public Defense Cost	3,964.00	0.00	3,964.00	0.0%
357 37 00 00	Court Cost Recoup	417.00	0.00	417.00	0.0%
359 00 00 01	Business License Renewal Penalty	633.00	0.00	633.00	0.0%
359 00 00 02	B&O Penalties	1,916.00	0.00	1,916.00	0.0%
350 Fines, Penalties, & Forfeitures		24,862.00	0.00	24,862.00	0.0%

360 Misc Revenues

361 11 45 20	Investment Interest	1,046.00	0.00	1,046.00	0.0%
361 40 00 00	Sales Interest	368.00	0.00	368.00	0.0%
361 40 01 00	D/M Interest Income	682.00	0.00	682.00	0.0%
362 00 00 00	Ag Park Lease	10.00	0.00	10.00	0.0%
362 40 01 00	Camping Fees	1,500.00	0.00	1,500.00	0.0%
362 40 02 00	Quarry House Rent	6,406.00	0.00	6,406.00	0.0%
362 40 03 00	Park & Picnic Shelter Rental	145.00	0.00	145.00	0.0%
362 40 04 00	Concession Stand Rental	232.00	0.00	232.00	0.0%
362 40 05 00	Food Warehouse Rental	5,000.00	0.00	5,000.00	0.0%
367 00 00 00	Donations	0.00	0.00	0.00	0.0%
368 50 53 10	Septage Receiving	174,000.00	0.00	174,000.00	0.0%
369 10 00 02	Sale Of Scrap And Junk	1,368.00	0.00	1,368.00	0.0%
369 80 00 00	Other Miscellaneous Revenue	307.00	0.00	307.00	0.0%
360 Misc Revenues		191,064.00	0.00	191,064.00	0.0%

380 Non Revenues

389 10 00 01	Deposit / Facility Rental	3,249.00	0.00	3,249.00	0.0%
389 10 00 02	Deposit / Land Use	1,931.00	0.00	1,931.00	0.0%
389 10 00 03	Deposit / Special Events	556.00	0.00	556.00	0.0%
389 10 00 04	Hydrant Meter Deposit	166.00	0.00	166.00	0.0%
389 30 00 02	Building Code Fees	1,616.00	0.00	1,616.00	0.0%

2021 BUDGET POSITION

City Of Tenino
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001 General Government Fund #001 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining	
380 Non Revenues				
389 30 00 04 EMS/Trauma	1,132.00	0.00	1,132.00	0.0%
389 30 00 05 Auto Theft	1,506.00	0.00	1,506.00	0.0%
389 30 00 06 Trama Brain Injury	307.00	0.00	307.00	0.0%
389 30 00 07 PSEA 3	281.00	0.00	281.00	0.0%
389 30 00 08 WSP Highway Account	316.00	0.00	316.00	0.0%
389 30 00 09 Highway Safety	167.00	0.00	167.00	0.0%
389 30 00 10 Death Investigation	75.00	0.00	75.00	0.0%
389 30 00 11 Public Safety/education PSEA 1	11,856.00	0.00	11,856.00	0.0%
389 30 00 12 PSEA 2	6,309.00	0.00	6,309.00	0.0%
389 30 00 13 JIS	5,352.00	0.00	5,352.00	0.0%
389 30 00 14 School Zone Safety	864.00	0.00	864.00	0.0%
389 30 00 15 Distracted Driving	15.00	0.00	15.00	0.0%
389 30 00 16 CC Convenience Fee	500.00	0.00	500.00	0.0%
380 Non Revenues	36,198.00	0.00	36,198.00	0.0%
Fund Revenues:	1,346,103.00	0.00	1,346,103.00	0.0%

Expenditures	Amt Budgeted	Expenditures	Remaining	
511 Legislative				
511 20 45 00 Professional Services - Leader Wkshp	2,500.00	0.00	2,500.00	0.0%
511 30 45 01 Code Book Publications	3,000.00	0.00	3,000.00	0.0%
511 60 10 00 Council Stipend	9,000.00	0.00	9,000.00	0.0%
511 60 20 00 Council Benefits - Taxes	440.00	0.00	440.00	0.0%
511 60 31 00 Janitorial Supplies	350.00	0.00	350.00	0.0%
511 60 42 03 MNS Service Provider	9,092.00	0.00	9,092.00	0.0%
511 60 42 04 E Governance Software	1,100.00	0.00	1,100.00	0.0%
511 60 42 05 PRA Compliance Software	249.00	0.00	249.00	0.0%
511 60 42 06 City Web Site	125.00	0.00	125.00	0.0%
511 60 42 08 Postage	20.00	0.00	20.00	0.0%
511 60 46 00 Insurance	9,551.00	0.00	9,551.00	0.0%
511 60 47 00 Advertising & Publications	788.00	0.00	788.00	0.0%
511 60 48 01 Education/Training	1,000.00	0.00	1,000.00	0.0%
511 60 48 02 Meals/Lodging/Travel	1,000.00	0.00	1,000.00	0.0%
511 61 10 00 Leg Spt Salaries & Wages	14,672.00	0.00	14,672.00	0.0%
511 61 20 00 Leg Spt - Benefits-Taxes	2,444.00	0.00	2,444.00	0.0%
511 61 21 00 Leg Spt - Benefits-Health Care	1,053.00	0.00	1,053.00	0.0%
511 61 22 00 Leg Spt - Benefits-Retirement	1,470.00	0.00	1,470.00	0.0%
511 Legislative	57,854.00	0.00	57,854.00	0.0%

512 Judicial				
512 50 10 00 Judicial Spt Salaries & Wages	24,145.00	0.00	24,145.00	0.0%
512 50 20 00 Judicial Spt - Benefits-Taxes	1,166.00	0.00	1,166.00	0.0%
512 50 21 00 Judicial Spt - Benefits-Health Care	4,959.00	0.00	4,959.00	0.0%
512 50 22 00 Judicial Spt - Benefits-Retirement	3,040.00	0.00	3,040.00	0.0%
512 50 30 00 Office Supplies	201.00	0.00	201.00	0.0%
512 50 33 00 Small Tools & Equipment	78.00	0.00	78.00	0.0%
512 50 41 04 Judge Fees	4,917.00	0.00	4,917.00	0.0%
512 50 42 00 Telephone (Land Line)	950.00	0.00	950.00	0.0%
512 50 42 03 MNS Service Provider	1,779.00	0.00	1,779.00	0.0%

2021 BUDGET POSITION

City Of Tenino
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001 General Government Fund #001

01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining	
512 Judicial				
512 50 42 05 PRA Compliance Software	249.00	0.00	249.00	0.0%
512 50 42 06 City Web Site	125.00	0.00	125.00	0.0%
512 50 42 08 Postage	403.00	0.00	403.00	0.0%
512 50 45 01 Printing	196.00	0.00	196.00	0.0%
512 50 46 00 Insurance	3,952.00	0.00	3,952.00	0.0%
512 50 48 01 Education/Training	100.00	0.00	100.00	0.0%
512 50 48 02 Meals/Lodging/Travel	250.00	0.00	250.00	0.0%
512 50 49 00 Dues/membership/misc	150.00	0.00	150.00	0.0%
512 Judicial	46,660.00	0.00	46,660.00	0.0%
513 Executive				
513 10 10 00 Mayor Stipend	12,000.00	0.00	12,000.00	0.0%
513 10 20 00 Mayor Benefits - Taxes	900.00	0.00	900.00	0.0%
513 10 42 03 MNS Service Provider	1,779.00	0.00	1,779.00	0.0%
513 10 42 05 PRA Compliance Software	124.00	0.00	124.00	0.0%
513 10 42 06 City Web Site	62.00	0.00	62.00	0.0%
513 10 42 08 Postage	33.00	0.00	33.00	0.0%
513 10 46 00 Insurance	5,818.00	0.00	5,818.00	0.0%
513 10 48 01 Executive - Education/Training	1,000.00	0.00	1,000.00	0.0%
513 10 48 02 Executive - Meals, Travel, & Lodging	1,000.00	0.00	1,000.00	0.0%
010 Office of the Chief Executive	22,716.00	0.00	22,716.00	0.0%
513 20 10 00 Executive Spt Salaries & Wages	14,672.00	0.00	14,672.00	0.0%
513 20 20 00 Executive Spt Benefits - Taxes	1,500.00	0.00	1,500.00	0.0%
513 20 21 00 Executive Spt Benefits - Health Care	1,052.00	0.00	1,052.00	0.0%
513 20 22 00 Executive Spt Benefits - Retirement	2,400.00	0.00	2,400.00	0.0%
020 Advisory Services	19,624.00	0.00	19,624.00	0.0%
513 20 42 03 MNS Service Provider	5,271.00	0.00	5,271.00	0.0%
513 20 42 04 E Governance Software	550.00	0.00	550.00	0.0%
513 20 42 05 PRA Compliance Software	125.00	0.00	125.00	0.0%
513 20 42 06 City Web Site	63.00	0.00	63.00	0.0%
513 20 45 10 CS Commission - Examiner	500.00	0.00	500.00	0.0%
513 20 46 00 CS Commission - Insurance	3,952.00	0.00	3,952.00	0.0%
513 20 48 01 CS Commission - Training	300.00	0.00	300.00	0.0%
513 20 48 02 CS Commission - Travel, Meals, & Lodging	800.00	0.00	800.00	0.0%
021 Civil Service Commission	11,561.00	0.00	11,561.00	0.0%
513 Executive	53,901.00	0.00	53,901.00	0.0%
514 Finance, Recording, And Elections				
514 20 10 00 Salaries & Wages	40,832.00	0.00	40,832.00	0.0%
514 20 20 00 Benefits - Taxes	2,079.00	0.00	2,079.00	0.0%
514 20 21 00 Benefits - Health Care	7,439.00	0.00	7,439.00	0.0%
514 20 22 00 Benefits - Retirement	5,142.00	0.00	5,142.00	0.0%
514 20 30 00 Office Supplies	949.00	0.00	949.00	0.0%
514 20 31 00 Janitorial Supplies	708.00	0.00	708.00	0.0%
514 20 35 00 Small Tools & Equipment	198.00	0.00	198.00	0.0%

2021 BUDGET POSITION

City Of Tenino
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001 General Government Fund #001 01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining
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514 Finance, Recording, And Elections

514 20 42 00	Telephone (Land Line)	2,888.00	0.00	2,888.00	0.0%
514 20 42 03	MNS Service Provider	3,294.00	0.00	3,294.00	0.0%
514 20 42 05	PRA Compliance Software	249.00	0.00	249.00	0.0%
514 20 42 07	Web Bill Pay Services	420.00	0.00	420.00	0.0%
514 20 42 08	Postage	800.00	0.00	800.00	0.0%
514 20 42 13	Financial Software (BIAS)	1,988.48	0.00	1,988.48	0.0%
514 20 45 00	Professional Services	775.00	0.00	775.00	0.0%
514 20 45 01	Equipment Repair/maintenance	200.00	0.00	200.00	0.0%
514 20 46 00	Insurance	3,952.00	0.00	3,952.00	0.0%
514 20 48 01	Education & Training	500.00	0.00	500.00	0.0%
514 20 48 02	Travel/lodging/meals	1,000.00	0.00	1,000.00	0.0%
514 20 49 00	Dues/memberships/misc.	100.00	0.00	100.00	0.0%
514 20 49 01	Bank Charges	1,287.00	0.00	1,287.00	0.0%
514 20 49 03	Fines And Penalties	0.00	0.00	0.00	0.0%
514 23 40 00	Audit Service	6,701.00	0.00	6,701.00	0.0%
514 40 51 00	Election Services	2,618.00	0.00	2,618.00	0.0%
514 Finance, Recording, And Elections		84,119.48	0.00	84,119.48	0.0%

515 Legal

515 41 41 01	City Attorney	30,000.00	0.00	30,000.00	0.0%
515 41 41 02	Prosecuting Attorney	12,000.00	0.00	12,000.00	0.0%
515 41 41 05	Outside Counsel	1,500.00	0.00	1,500.00	0.0%
515 93 41 03	Public Defender	18,000.00	0.00	18,000.00	0.0%
515 93 41 06	Interpreter Services	500.00	0.00	500.00	0.0%
515 Legal		62,000.00	0.00	62,000.00	0.0%

518 Centralized/General Services

518 10 47 00	Advertising/Publication	0.00	0.00	0.00	0.0%
000		0.00	0.00	0.00	0.0%
518 10 10 00	Pers Svc-Salaries	25,361.00	0.00	25,361.00	0.0%
518 10 20 00	Pers Svc-Benefits-Taxes	1,076.00	0.00	1,076.00	0.0%
518 10 21 00	Pers Svc - Benefits-Health Care	2,092.00	0.00	2,092.00	0.0%
518 10 22 00	Pers Svc-Benefits-Retirement	3,194.00	0.00	3,194.00	0.0%
518 10 30 00	Office Supplies	900.00	0.00	900.00	0.0%
518 10 41 00	Professional Services	500.00	0.00	500.00	0.0%
518 10 45 02	OASI Benefits DRS	25.00	0.00	25.00	0.0%
518 10 46 00	Insurance - HR	3,952.00	0.00	3,952.00	0.0%
518 10 48 01	Education/Training	2,500.00	0.00	2,500.00	0.0%
518 10 48 02	Meals/Lodging/Travel	750.00	0.00	750.00	0.0%
010 Personnel Services		40,350.00	0.00	40,350.00	0.0%

518 30 10 00	Central Svc-Salaries & Wages	27,693.00	0.00	27,693.00	0.0%
518 30 20 00	Central Svc-Benefits-Taxes	3,243.00	0.00	3,243.00	0.0%
518 30 21 00	Central Svc-Benefits-Health Care	10,199.00	0.00	10,199.00	0.0%
518 30 22 00	Central Svc-Benefits-Retirement	3,487.00	0.00	3,487.00	0.0%
518 30 23 00	Safety Clothing	125.00	0.00	125.00	0.0%
518 30 30 00	Small Tools & Equipment	100.00	0.00	100.00	0.0%
518 30 31 01	Janitorial Supplies	100.00	0.00	100.00	0.0%
518 30 32 00	Bldg Hdw/Materials	50.00	0.00	50.00	0.0%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
518 Centralized/General Services				
518 30 35 06 Fuel, F-150	25.00	0.00	25.00	0.0%
518 30 45 03 Maintenance - Office Equipment	100.00	0.00	100.00	0.0%
518 30 45 04 Maintenance - Electronics	750.00	0.00	750.00	0.0%
518 30 45 05 Maintenance - Facilities	3,503.00	0.00	3,503.00	0.0%
518 30 45 06 Utilities	5,496.00	0.00	5,496.00	0.0%
030 Maintenance/Janitorial Services	54,871.00	0.00	54,871.00	0.0%
518 70 42 11 Copier Costs	6,500.00	0.00	6,500.00	0.0%
518 80 42 00 Telephone (Land Line)	4,359.00	0.00	4,359.00	0.0%
518 80 42 01 Internet Service Provider	4,080.00	0.00	4,080.00	0.0%
518 80 42 03 MNS Service Provider	10,673.00	0.00	10,673.00	0.0%
518 80 42 06 City Web Site	125.00	0.00	125.00	0.0%
518 80 42 08 Postage	300.00	0.00	300.00	0.0%
518 80 42 09 Telephone (Cellular)	2,000.00	0.00	2,000.00	0.0%
518 80 42 13 HR Accounting Software (BIAS)	1,988.48	0.00	1,988.48	0.0%
080 Information Technology	30,025.48	0.00	30,025.48	0.0%
518 90 46 00 Insurance (City Hall & PW)	10,226.00	0.00	10,226.00	0.0%
518 90 49 00 AWC Dues	1,020.00	0.00	1,020.00	0.0%
518 90 49 02 WMCA Dues	200.00	0.00	200.00	0.0%
090 Other Centralized Services	11,446.00	0.00	11,446.00	0.0%
518 Centralized/General Services	136,692.48	0.00	136,692.48	0.0%

521 Law Enforcement

521 10 10 00 Salaries & Wages	47,700.00	0.00	47,700.00	0.0%
521 10 10 02 Overtime	1,000.00	0.00	1,000.00	0.0%
521 10 20 00 Benefits - Taxes	3,100.00	0.00	3,100.00	0.0%
521 10 20 02 OT Benefits - Taxes	221.00	0.00	221.00	0.0%
521 10 21 00 Benefits - Health Care	11,658.00	0.00	11,658.00	0.0%
521 10 22 00 Benefits - Retirement	6,007.00	0.00	6,007.00	0.0%
521 10 24 02 Retiree Medical/deductible	9,450.00	0.00	9,450.00	0.0%
521 10 31 00 Office Supplies	1,500.00	0.00	1,500.00	0.0%
521 10 33 00 Small Equipment	3,000.00	0.00	3,000.00	0.0%
521 10 36 00 Computer Hardware/software	500.00	0.00	500.00	0.0%
521 10 40 00 Audit	2,132.00	0.00	2,132.00	0.0%
521 10 42 03 MNS Service Provider	1,779.00	0.00	1,779.00	0.0%
521 10 42 05 PRA Compliance Software	249.00	0.00	249.00	0.0%
521 10 42 06 City Web Site	125.00	0.00	125.00	0.0%
521 10 42 08 Postage	500.00	0.00	500.00	0.0%
521 10 42 09 Telephone (Cellular)	1,655.00	0.00	1,655.00	0.0%
521 10 45 01 Prof Svc (BI's)	2,000.00	0.00	2,000.00	0.0%
521 10 45 02 Repair/Maintenance (Office Equipment)	500.00	0.00	500.00	0.0%
521 10 47 00 Advertising	250.00	0.00	250.00	0.0%
521 10 48 01 Education/Training	500.00	0.00	500.00	0.0%
521 10 48 02 Meals/Lodging/Travel	1,000.00	0.00	1,000.00	0.0%
521 10 49 00 Dues/memberships/misc.	500.00	0.00	500.00	0.0%
010 Admin	95,326.00	0.00	95,326.00	0.0%
521 20 10 00 Salaries & Wages	224,157.00	0.00	224,157.00	0.0%
521 20 10 01 Standby	2,500.00	0.00	2,500.00	0.0%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
521 Law Enforcement				
521 20 10 02 Overtime	10,000.00	0.00	10,000.00	0.0%
521 20 20 00 Benefits - Taxes	33,824.00	0.00	33,824.00	0.0%
521 20 20 02 OT Benefits - Taxes	2,500.00	0.00	2,500.00	0.0%
521 20 21 00 Benefits - Health Care	39,674.00	0.00	39,674.00	0.0%
521 20 22 00 Benefits - Retirement	11,143.00	0.00	11,143.00	0.0%
521 20 23 00 Benefits - Uniforms	2,500.00	0.00	2,500.00	0.0%
521 20 30 00 Office Supplies	500.00	0.00	500.00	0.0%
521 20 33 00 Small Equipment	2,500.00	0.00	2,500.00	0.0%
521 20 35 20 Fuel, K8 7418	3,500.00	0.00	3,500.00	0.0%
521 20 35 21 Fuel, K8 7419	3,500.00	0.00	3,500.00	0.0%
521 20 35 22 Fuel, K8 7420	3,500.00	0.00	3,500.00	0.0%
521 20 35 23 Fuel, Tahoe 3013	1,000.00	0.00	1,000.00	0.0%
521 20 35 24 Fuel, Ford F150	3,500.00	0.00	3,500.00	0.0%
521 20 37 00 Bullet-proof Vests	3,000.00	0.00	3,000.00	0.0%
521 20 38 00 Pistol Ammunition	1,500.00	0.00	1,500.00	0.0%
521 20 38 01 Rifle Ammunition	1,000.00	0.00	1,000.00	0.0%
521 20 42 03 MNS Service Provider	14,494.00	0.00	14,494.00	0.0%
521 20 42 09 Telephone (Cellular)	4,976.00	0.00	4,976.00	0.0%
521 20 42 11 Cad Communications	1,000.00	0.00	1,000.00	0.0%
521 20 42 12 RMS System	5,744.00	0.00	5,744.00	0.0%
521 20 45 05 LE Equipment Repairs & Maintenance	1,000.00	0.00	1,000.00	0.0%
521 20 45 11 Maintenance, K8 7418	1,500.00	0.00	1,500.00	0.0%
521 20 45 12 Maintenance, K8 7419	1,500.00	0.00	1,500.00	0.0%
521 20 45 13 Maintenance, K8 7420	1,500.00	0.00	1,500.00	0.0%
521 20 45 14 Maintenance, Tahoe	1,500.00	0.00	1,500.00	0.0%
521 20 45 15 Maintenance, Ford F150	1,500.00	0.00	1,500.00	0.0%
521 20 45 20 TCSO Interlocal	5,000.00	0.00	5,000.00	0.0%
521 20 45 21 Lexipol	3,791.00	0.00	3,791.00	0.0%
521 20 46 00 Insurance	20,750.00	0.00	20,750.00	0.0%
521 20 48 01 Education/training	5,000.00	0.00	5,000.00	0.0%
521 20 48 02 Meals/Lodging/Travel	7,500.00	0.00	7,500.00	0.0%
020 Operations	426,553.00	0.00	426,553.00	0.0%
521,30 49 01 Crime Prevention Education	1,000.00	0.00	1,000.00	0.0%
030 Crime Prevention	1,000.00	0.00	1,000.00	0.0%
521 50 42 00 Telephone (Land Line)	3,000.00	0.00	3,000.00	0.0%
521 50 42 01 Internet Service Provider	2,040.00	0.00	2,040.00	0.0%
521 50 42 02 Alarm Services	800.00	0.00	800.00	0.0%
521 50 45 00 Custodial Services	500.00	0.00	500.00	0.0%
521 50 45 04 Repair & Maintenance	1,500.00	0.00	1,500.00	0.0%
521 50 45 06 Utilities	5,500.00	0.00	5,500.00	0.0%
521 50 46 00 Insurance	7,119.00	0.00	7,119.00	0.0%
050 Facilities	20,459.00	0.00	20,459.00	0.0%
521 70 49 00 Traffic Safety School	250.00	0.00	250.00	0.0%
070 Traffic	250.00	0.00	250.00	0.0%
521 Law Enforcement	543,588.00	0.00	543,588.00	0.0%

522 Fire And Emergency Medical Activities

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Expenditures	Amt Budgeted	Expenditures	Remaining
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522 Fire And Emergency Medical Activities

522 20 50 00	Contracted Services - STFEMS	0.00	0.00	0.00	0.0%
522 60 49 00	Emergency Management Council Dues	284.00	0.00	284.00	0.0%
522 Fire And Emergency Medical Activities		284.00	0.00	284.00	0.0%

523 Detention/Correction Activities

523 60 51 00	Detention/correction-Chehalis	2,500.00	0.00	2,500.00	0.0%
523 60 51 01	Detention/correction-Nisqually	280.00	0.00	280.00	0.0%
523 60 51 02	Detention/correction-Thurston	500.00	0.00	500.00	0.0%
523 60 51 03	Inmate Medical Expenses	1,500.00	0.00	1,500.00	0.0%
523 Detention/Correction Activities		4,780.00	0.00	4,780.00	0.0%

525 Disaster Services

525 10 41 01	COVID-19 Legal Expenses	0.00	0.00	0.00	0.0%
525 10 42 14	Go To Meeting	0.00	0.00	0.00	0.0%
525 10 45 13	Vehicle Maintenance	0.00	0.00	0.00	0.0%
525 20 33 01	Recovery Grant Supplies	0.00	0.00	0.00	0.0%
525 20 33 02	COVID-19 Cleaning Materials	0.00	0.00	0.00	0.0%
525 20 33 03	COVID-19 PPE	0.00	0.00	0.00	0.0%
525 20 45 01	Recovery Grant Printing Svc	0.00	0.00	0.00	0.0%
525 30 45 50	COVID-19 Grant Proceeds	0.00	0.00	0.00	0.0%
525 30 45 51	Food Bank Plus Donation	0.00	0.00	0.00	0.0%
525 Disaster Services		0.00	0.00	0.00	0.0%

553 Conservation

553 70 50 00	Air Pollution Control	1,261.00	0.00	1,261.00	0.0%
553 Conservation		1,261.00	0.00	1,261.00	0.0%

554 Environmental Services

554 30 10 00	Salaries & Wages	0.00	0.00	0.00	0.0%
554 30 41 00	Disposal Fees/county	0.00	0.00	0.00	0.0%
554 30 45 04	Kennel Maintenance	0.00	0.00	0.00	0.0%
554 30 45 06	Utilities	531.00	0.00	531.00	0.0%
554 30 45 30	Join Animal Services Contract	12,000.00	0.00	12,000.00	0.0%
554 30 46 00	Insurance	1,152.00	0.00	1,152.00	0.0%
554 Environmental Services		13,683.00	0.00	13,683.00	0.0%

558 Community PLanning & Economic Developme:

524 60 10 00	Salaries & Wages - Building Official	14,140.00	0.00	14,140.00	0.0%
524 60 20 00	Benefits - Taxes	500.00	0.00	500.00	0.0%
524 60 30 00	Office Supplies	150.00	0.00	150.00	0.0%
524 60 42 03	MNS Service Provider	1,779.00	0.00	1,779.00	0.0%
524 60 42 05	PRA Compliance Software	249.00	0.00	249.00	0.0%
524 60 42 06	City Web Site	62.00	0.00	62.00	0.0%
524 60 42 08	Postage	50.00	0.00	50.00	0.0%
524 60 45 01	Code Publications	1,222.00	0.00	1,222.00	0.0%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
558 Community PLanning & Economic Developme:				
524 60 46 00 Insurance	7,685.00	0.00	7,685.00	0.0%
524 60 49 00 Dues	145.00	0.00	145.00	0.0%
010 Protective Inspection Services	25,982.00	0.00	25,982.00	0.0%
557 30 00 00 Tourism Promotional Items	500.00	0.00	500.00	0.0%
557 30 31 00 Supplies	125.00	0.00	125.00	0.0%
557 30 44 00 Tourism (VCB Interlocal)	5,000.00	0.00	5,000.00	0.0%
557 30 47 00 Tourism Expenses	1,000.00	0.00	1,000.00	0.0%
557 30 48 02 Lodging/Meals/Travel	750.00	0.00	750.00	0.0%
557 30 49 00 VCB Dues	200.00	0.00	200.00	0.0%
030 Tourism	7,575.00	0.00	7,575.00	0.0%
558 60 10 00 Salaries & Wages	12,257.00	0.00	12,257.00	0.0%
558 60 20 00 Benefits - Taxes	1,500.00	0.00	1,500.00	0.0%
558 60 21 00 Benefits - Health Care	1,049.00	0.00	1,049.00	0.0%
558 60 22 00 Benefits - Retirement	2,500.00	0.00	2,500.00	0.0%
558 60 31 00 Supplies	500.00	0.00	500.00	0.0%
558 60 42 03 MNS Service Provider	9,092.00	0.00	9,092.00	0.0%
558 60 42 04 E-Governance System	550.00	0.00	550.00	0.0%
558 60 42 05 PRA Compliance Software	249.00	0.00	249.00	0.0%
558 60 42 06 City Web Site	63.00	0.00	63.00	0.0%
558 60 42 08 Postage	150.00	0.00	150.00	0.0%
558 60 43 00 Engineering Services Planning	2,500.00	0.00	2,500.00	0.0%
558 60 44 00 Planning Services Contract	30,000.00	0.00	30,000.00	0.0%
558 60 44 01 Strategic Visioning Facilitator	7,500.00	0.00	7,500.00	0.0%
558 60 45 01 Printing	50.00	0.00	50.00	0.0%
558 60 46 00 Insurance	12,351.00	0.00	12,351.00	0.0%
558 60 47 00 Advertising/planning	209.00	0.00	209.00	0.0%
558 60 48 01 Training/Education	250.00	0.00	250.00	0.0%
558 60 48 02 Meals/Lodging/Travel	500.00	0.00	500.00	0.0%
558 60 49 00 TRPC Dues	1,888.00	0.00	1,888.00	0.0%
060 Planning	83,158.00	0.00	83,158.00	0.0%
558 70 10 00 Salaries&Wages - Econ Dev	12,156.00	0.00	12,156.00	0.0%
558 70 20 00 Benefits - Taxes	4,188.00	0.00	4,188.00	0.0%
558 70 22 00 Benefits - Retirement	1,049.00	0.00	1,049.00	0.0%
558 70 45 00 Professional Services - EDC Contract	5,000.00	0.00	5,000.00	0.0%
558 70 45 07 Professional Services - Grant Writer	3,000.00	0.00	3,000.00	0.0%
070 Economic Development	25,393.00	0.00	25,393.00	0.0%
558 Community PLanning & Economic Developme:	142,108.00	0.00	142,108.00	0.0%
560 Social Services				
565 10 45 05 Food Warehouse Maintenance	300.00	0.00	300.00	0.0%
565 10 45 06 Food Warehouse Utilities	2,667.00	0.00	2,667.00	0.0%
565 10 46 00 Food Warehouse Insurance	638.00	0.00	638.00	0.0%
566 00 00 00 Employee Assistance Program	150.00	0.00	150.00	0.0%
589 30 00 15 Thurston-Mason Behavioral Health	500.00	0.00	500.00	0.0%
560 Social Services	4,255.00	0.00	4,255.00	0.0%

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572 Libraries

572 50 10 00	Salaries & Wages	8,550.00	0.00	8,550.00	0.0%
572 50 20 00	Benefits - Taxes	1,090.00	0.00	1,090.00	0.0%
572 50 21 00	Benefits - Health Care	843.00	0.00	843.00	0.0%
572 50 22 00	Benefits-Retirement	1,077.00	0.00	1,077.00	0.0%
572 50 31 00	Office Supplies	50.00	0.00	50.00	0.0%
572 50 31 01	Janitorial Supplies	250.00	0.00	250.00	0.0%
572 50 35 06	Fuel, F-150	100.00	0.00	100.00	0.0%
572 50 45 06	Utilities	4,000.00	0.00	4,000.00	0.0%
572 50 46 00	Insurance	3,573.00	0.00	3,573.00	0.0%
572 50 48 00	Repairs/maintenance	553.00	0.00	553.00	0.0%
572 Libraries		20,086.00	0.00	20,086.00	0.0%

575 Cultural & Recreational Facilities

575 30 10 00	Salaries & Wages	6,594.00	0.00	6,594.00	0.0%
575 30 20 00	Benefits - Taxes	846.00	0.00	846.00	0.0%
575 30 21 00	Benefits - Health Care	843.00	0.00	843.00	0.0%
575 30 22 00	Benefits - Retirement	830.00	0.00	830.00	0.0%
575 30 31 00	Office Supplies	100.00	0.00	100.00	0.0%
575 30 31 01	Janitorial Supplies	150.00	0.00	150.00	0.0%
575 30 42 00	Telephone (Land Line)	600.00	0.00	600.00	0.0%
575 30 42 02	Alarm Services	130.00	0.00	130.00	0.0%
575 30 42 03	MNS Service Provider	1,779.00	0.00	1,779.00	0.0%
575 30 42 05	PRA Compliance Software	249.00	0.00	249.00	0.0%
575 30 42 06	City Web Site	125.00	0.00	125.00	0.0%
575 30 45 05	Repairs & Maintenance	1,092.00	0.00	1,092.00	0.0%
575 30 45 06	Utilities	6,661.00	0.00	6,661.00	0.0%
575 30 46 00	Insurance	6,089.00	0.00	6,089.00	0.0%
030 Museum		26,088.00	0.00	26,088.00	0.0%

575 50 10 00	Salaries & Wages	4,704.00	0.00	4,704.00	0.0%
575 50 20 00	Benefits - Taxes	626.00	0.00	626.00	0.0%
575 50 21 00	Benefits - Health Care	843.00	0.00	843.00	0.0%
575 50 22 00	Benefits - Retirement	592.00	0.00	592.00	0.0%
575 50 31 00	Supplies	244.00	0.00	244.00	0.0%
575 50 31 01	Janitorial Supplies	186.00	0.00	186.00	0.0%
575 50 42 00	Telephone (Land Line)	651.00	0.00	651.00	0.0%
575 50 42 01	Internet Service Provider	1,100.00	0.00	1,100.00	0.0%
575 50 42 05	PRA Compliance Software	249.00	0.00	249.00	0.0%
575 50 42 06	City Web Site	125.00	0.00	125.00	0.0%
575 50 45 05	Repairs & Maintenance	1,000.00	0.00	1,000.00	0.0%
575 50 45 06	Utilities	3,848.00	0.00	3,848.00	0.0%
575 50 46 00	Insurance	4,412.00	0.00	4,412.00	0.0%

050 Quarry House		18,580.00	0.00	18,580.00	0.0%
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575 Cultural & Recreational Facilities		44,668.00	0.00	44,668.00	0.0%
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576 Park Facilities

576 30 10 00	Salaries & Wages	8,740.00	0.00	8,740.00	0.0%
576 30 20 00	Benefits - Taxes	537.00	0.00	537.00	0.0%
576 30 21 00	Benefits - Health Care	843.00	0.00	843.00	0.0%

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576 Park Facilities

576 30 22 00	Benefits - Retirement	508.00	0.00	508.00	0.0%
576 30 35 08	Fuel, Ford Ranger	40.00	0.00	40.00	0.0%
576 30 45 06	Utilities - Campground	300.00	0.00	300.00	0.0%
576 30 46 00	Insurance - Campground	1,322.00	0.00	1,322.00	0.0%
576 30 53 00	Taxes & Assessments	15,064.00	0.00	15,064.00	0.0%

030 Campgrounds

		27,354.00	0.00	27,354.00	0.0%
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576 40 10 00	Salaries & Wages	6,471.00	0.00	6,471.00	0.0%
576 40 20 00	Benefits - Taxes	817.00	0.00	817.00	0.0%
576 40 21 00	Benefits - Health Care	1,046.00	0.00	1,046.00	0.0%
576 40 22 00	Benefits - Retirement	815.00	0.00	815.00	0.0%
576 40 31 00	Supplies	285.00	0.00	285.00	0.0%
576 40 35 06	Fuel, F-150	145.00	0.00	145.00	0.0%
576 40 35 08	Fuel, Ford Ranger	81.00	0.00	81.00	0.0%
576 40 35 10	Fuel, John Deer Tractor	105.00	0.00	105.00	0.0%
576 40 35 34	Fuel, Dump Truck	40.00	0.00	40.00	0.0%
576 40 45 05	Repairs & Maintenance	513.00	0.00	513.00	0.0%
576 40 45 06	Utilities	3,859.00	0.00	3,859.00	0.0%
576 40 46 00	Insurance - Ball Fields	2,159.00	0.00	2,159.00	0.0%

040 Ballfields & Concession Stand

		16,336.00	0.00	16,336.00	0.0%
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576 80 10 00	Salaries & Wages	8,910.00	0.00	8,910.00	0.0%
576 80 20 00	Benefits - Taxes	1,097.00	0.00	1,097.00	0.0%
576 80 21 00	Benefits - Health Care	2,182.00	0.00	2,182.00	0.0%
576 80 22 00	Benefits - Retirement	1,122.00	0.00	1,122.00	0.0%
576 80 31 00	Office Supplies	1,736.00	0.00	1,736.00	0.0%
576 80 32 00	Hardware & Materials	750.00	0.00	750.00	0.0%
576 80 34 00	Small Equipment	660.00	0.00	660.00	0.0%
576 80 35 03	Fuel, Chevy C2500	156.00	0.00	156.00	0.0%
576 80 35 04	Fuel, Dump Truck	59.00	0.00	59.00	0.0%
576 80 35 06	Fuel, F-150	190.00	0.00	190.00	0.0%
576 80 35 08	Fuel, Ford Ranger	29.00	0.00	29.00	0.0%
576 80 35 11	Fuel, Kubota (Diesel)	290.00	0.00	290.00	0.0%
576 80 42 05	PRA Compliance Software	249.00	0.00	249.00	0.0%
576 80 42 06	City Web Site	125.00	0.00	125.00	0.0%
576 80 45 05	Repairs & Maintenance (Park)	1,144.00	0.00	1,144.00	0.0%
576 80 45 06	Utilities	6,000.00	0.00	6,000.00	0.0%
576 80 46 00	Insurance (Park)	2,578.00	0.00	2,578.00	0.0%
576 80 53 00	Property Taxes	235.00	0.00	235.00	0.0%

080 Park Core & Playground

		27,512.00	0.00	27,512.00	0.0%
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576 Park Facilities

		71,202.00	0.00	71,202.00	0.0%
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580 Other Decreases In Fund Resources

588 10 00 00	Prior Period(s) Adjustments - Other Costs Allocations	0.00	0.00	0.00	0.0%
589 00 00 02	Deposit Refund / Special Events	900.00	0.00	900.00	0.0%
589 10 00 01	Deposit Refunds / Facility Rental	3,434.00	0.00	3,434.00	0.0%
589 10 00 04	Deposit Refund/Hydrant Meter	61.00	0.00	61.00	0.0%
589 30 00 02	Building Code Fees	207.00	0.00	207.00	0.0%
589 30 00 03	Crime Victim Comp Fund	461.00	0.00	461.00	0.0%

2021 BUDGET POSITION

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001 General Government Fund #001

01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Other Decreases In Fund Resources				
589 30 00 04 Trauma	776.00	0.00	776.00	0.0%
589 30 00 05 Auto Theft Prevention	1,507.00	0.00	1,507.00	0.0%
589 30 00 06 Trauma Brain Injury	301.00	0.00	301.00	0.0%
589 30 00 07 State Fees 3	281.00	0.00	281.00	0.0%
589 30 00 08 WSP Highway Account	420.00	0.00	420.00	0.0%
589 30 00 09 Highway Safety	39.00	0.00	39.00	0.0%
589 30 00 10 Death Investigation	78.00	0.00	78.00	0.0%
589 91 00 00 State Fees	11,869.00	0.00	11,869.00	0.0%
589 92 00 00 State Fees 2	6,266.00	0.00	6,266.00	0.0%
589 97 00 00 JIS	4,035.00	0.00	4,035.00	0.0%
589 99 00 00 School Zone Safety	443.00	0.00	443.00	0.0%
599 14 00 99 Payroll Benefit Clearing Account	0.00	0.00	0.00	0.0%
580 Other Decreases In Fund Resources	31,078.00	0.00	31,078.00	0.0%
597 Interfund Transfers				
597 00 00 01 Transfer To Quarry Pool (Fund 002)	9,010.00	0.00	9,010.00	0.0%
597 00 00 02 Transfer To Street Fund (#101)	5,703.00	0.00	5,703.00	0.0%
597 Interfund Transfers	14,713.00	0.00	14,713.00	0.0%
999 Ending Balance				
508 80 00 01 Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	1,332,932.96	0.00	1,332,932.96	0.0%
Fund Excess/(Deficit):	13,170.04	0.00		

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002 Quarry Pool Fund #002 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 80 00 02 Beginning Balance	1.00	0.00	1.00	0.0%
308 Beginning Balances	1.00	0.00	1.00	0.0%

340 Charges For Services

347 30 00 02 Swimming Pool Revenues	20,111.00	0.00	20,111.00	0.0%
340 Charges For Services	20,111.00	0.00	20,111.00	0.0%

360 Misc Revenues

367 11 05 02 Quarry Pool Donations	10,000.00	0.00	10,000.00	0.0%
360 Misc Revenues	10,000.00	0.00	10,000.00	0.0%

397 Interfund Transfers

397 00 00 01 Transfer From #001	9,010.00	0.00	9,010.00	0.0%
397 Interfund Transfers	9,010.00	0.00	9,010.00	0.0%

Fund Revenues:

	39,122.00	0.00	39,122.00	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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576 Park Facilities

576 20 10 02 Salaries & Wages - Lifeguards	19,986.00	0.00	19,986.00	0.0%
576 20 20 00 Benefits - Taxes - Lifeguards	416.00	0.00	416.00	0.0%
576 20 47 00 Advertising	142.00	0.00	142.00	0.0%
576 20 48 01 Lifeguard Training	600.00	0.00	600.00	0.0%
100 Pool Operations	21,144.00	0.00	21,144.00	0.0%

576 20 10 03 Salaries & Wages - Full Time Employees	4,620.00	0.00	4,620.00	0.0%
576 20 20 01 Benefits - Taxes - Full Time	317.00	0.00	317.00	0.0%
576 20 21 03 Benefits - Health Care - Full Time	1,290.00	0.00	1,290.00	0.0%
576 20 22 03 Benefits - Retirement - Full Time	582.00	0.00	582.00	0.0%
576 20 31 00 Supplies	1,651.00	0.00	1,651.00	0.0%
576 20 32 00 Bldg Hdw/Materials	110.00	0.00	110.00	0.0%
576 20 42 02 Telephone (Land Line)	466.00	0.00	466.00	0.0%
576 20 42 05 PRA Compliance Software	249.00	0.00	249.00	0.0%
576 20 42 06 City Web Site	125.00	0.00	125.00	0.0%
576 20 45 02 Repairs & Maintenance (Pool)	1,516.00	0.00	1,516.00	0.0%
576 20 45 06 Utilities	4,037.00	0.00	4,037.00	0.0%
576 20 46 00 Insurance (Pool)	1,790.00	0.00	1,790.00	0.0%
576 20 49 02 Operating Permit/Taxes	1,223.00	0.00	1,223.00	0.0%

200 Pool Maintenance	17,976.00	0.00	17,976.00	0.0%
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576 Park Facilities	39,120.00	0.00	39,120.00	0.0%
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999 Ending Balance

508 80 00 02 Ending Balance	0.00	0.00	0.00	
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002 Quarry Pool Fund #002

01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance				
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	39,120.00	0.00	39,120.00	0.0%
Fund Excess/(Deficit):	2.00	0.00		

2021 BUDGET POSITION

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003 Reserve Academy Operating Fund 01/01/2021 To: 12/31/2021

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 80 00 03 Beginning Balance	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.0%

340 Charges For Services

342 10 00 00 Tuition Fees	10,000.00	0.00	10,000.00	0.0%
340 Charges For Services	10,000.00	0.00	10,000.00	0.0%

360 Misc Revenues

367 00 00 01 Donations	0.00	0.00	0.00	0.0%
360 Misc Revenues	0.00	0.00	0.00	0.0%

Fund Revenues:	10,000.00	0.00	10,000.00	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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521 Law Enforcement

521 21 10 00 Salaries & Wages	0.00	0.00	0.00	0.0%
521 21 10 03 Overtime	0.00	0.00	0.00	0.0%
521 21 20 00 Benefits - Taxes	0.00	0.00	0.00	0.0%
521 21 20 03 OT Benefits - Taxes	0.00	0.00	0.00	0.0%
521 21 21 00 Benefits - Health Care	0.00	0.00	0.00	0.0%
521 21 21 03 OT Benefits - Health Care	0.00	0.00	0.00	0.0%
521 21 22 00 Benefits - Retirement	0.00	0.00	0.00	0.0%
521 21 22 01 OT Benefits - Retirement	0.00	0.00	0.00	0.0%
521 21 23 01 Benefits - Uniforms	0.00	0.00	0.00	0.0%
521 21 35 26 Fuel	0.00	0.00	0.00	0.0%
521 22 31 01 Office & Operating Supplies	0.00	0.00	0.00	0.0%
521 22 33 02 Small Equipment	0.00	0.00	0.00	0.0%
521 22 48 03 Education/Training	5,000.00	0.00	5,000.00	0.0%
521 22 48 04 Meals/Lodging/Travel	5,000.00	0.00	5,000.00	0.0%
521 Law Enforcement	10,000.00	0.00	10,000.00	0.0%

Fund Expenditures:	10,000.00	0.00	10,000.00	0.0%
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Fund Excess/(Deficit):	0.00	0.00		
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2021 BUDGET POSITION

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101 City Street Fund #101 01/01/2021 To: 12/31/2021

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 80 00 04 Beginning Balance	12,000.00	0.00	12,000.00	0.0%
308 Beginning Balances	12,000.00	0.00	12,000.00	0.0%

310 Taxes

313 11 00 02 Sales & Use (Streets)	50.00	0.00	50.00	0.0%
318 35 00 00 REET	21,234.00	0.00	21,234.00	0.0%
310 Taxes	21,284.00	0.00	21,284.00	0.0%

320 Licenses & Permits

322 40 00 00 Street Use Permit	539.00	0.00	539.00	0.0%
320 Licenses & Permits	539.00	0.00	539.00	0.0%

330 Intergovernmental Revenues

334 03 80 01 Ritter Stree SCAP Grant	591,138.00	0.00	591,138.00	0.0%
336 00 71 00 Multimodal Transpo City	2,479.00	0.00	2,479.00	0.0%
336 00 87 00 Mv Fuel Tax - Streets	37,130.00	0.00	37,130.00	0.0%
330 Intergovernmental Revenues	630,747.00	0.00	630,747.00	0.0%

360 Misc Revenues

361 11 45 21 Investment Interest	171.00	0.00	171.00	0.0%
360 Misc Revenues	171.00	0.00	171.00	0.0%

397 Interfund Transfers

397 00 00 02 Transfer From #001	5,703.00	0.00	5,703.00	0.0%
397 Interfund Transfers	5,703.00	0.00	5,703.00	0.0%

Fund Revenues:

	670,444.00	0.00	670,444.00	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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542 Roads/Streets Ordinary Maintenance

542 30 10 00 Salaries & Wages	15,873.00	0.00	15,873.00	0.0%
542 30 20 00 Benefits - Taxes	1,891.00	0.00	1,891.00	0.0%
542 30 21 00 Benefits - Health Care	3,571.00	0.00	3,571.00	0.0%
542 30 22 00 Benefits - Retirement	1,999.00	0.00	1,999.00	0.0%
542 30 31 00 Supplies	730.00	0.00	730.00	0.0%
542 30 33 00 Small Tools	83.00	0.00	83.00	0.0%
542 30 35 00 Fuel, Unspecified	151.00	0.00	151.00	0.0%
542 30 35 02 Fuel, Chevy 1/2t	458.00	0.00	458.00	0.0%
542 30 35 04 Fuel, Dump Truck	60.00	0.00	60.00	0.0%
542 30 35 09 Fuel, Grader	23.00	0.00	23.00	0.0%
542 30 35 11 Fuel, Street Sweeper	63.00	0.00	63.00	0.0%
542 30 35 12 Fuel, Vactor Truck	77.00	0.00	77.00	0.0%

2021 BUDGET POSITION

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101 City Street Fund #101

01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining	
542 Roads/Streets Ordinary Maintenance				
542 30 46 00 Insurance	1,152.00	0.00	1,152.00	0.0%
542 30 48 01 Auto Repair	500.00	0.00	500.00	0.0%
542 30 48 02 Maintenance/repair	3,924.00	0.00	3,924.00	0.0%
542 63 47 00 Utilities / Street Lighting	30,000.00	0.00	30,000.00	0.0%
542 64 48 00 Traffic Control Devices	1,000.00	0.00	1,000.00	0.0%
542 67 50 00 Street Cleaning	1,500.00	0.00	1,500.00	0.0%
542 67 50 01 Street Painting/Striping	750.00	0.00	750.00	0.0%
542 Roads/Streets Ordinary Maintenance	63,805.00	0.00	63,805.00	0.0%
594 Capital Expenditures				
595 10 41 01 Professional Engineering Services	1,000.00	0.00	1,000.00	0.0%
595 10 43 01 Ritter Street Engineering	35,468.00	0.00	35,468.00	0.0%
595 30 50 00 Street Sign Replacement	1,000.00	0.00	1,000.00	0.0%
595 30 62 01 Ritter Street Roadway	527,000.00	0.00	527,000.00	0.0%
595 30 63 03 Pot Hole Supplies	1,500.00	0.00	1,500.00	0.0%
595 40 62 02 Ritter Street Drainage	14,335.00	0.00	14,335.00	0.0%
595 61 62 03 Ritter Street Sidewalks	14,335.00	0.00	14,335.00	0.0%
594 Capital Expenditures	594,638.00	0.00	594,638.00	0.0%
999 Ending Balance				
508 80 00 03 Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	658,443.00	0.00	658,443.00	0.0%
Fund Excess/(Deficit):	12,001.00	0.00		

2021 BUDGET POSITION

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109 Contingency Fund #109		01/01/2021 To: 12/31/2021			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances					
308 80 00 05 Beginning Balance	90,000.00	0.00	90,000.00	0.0%	
308 Beginning Balances	90,000.00	0.00	90,000.00	0.0%	
360 Misc Revenues					
361 11 45 22 Investment Interest	435.00	0.00	435.00	0.0%	
360 Misc Revenues	435.00	0.00	435.00	0.0%	
Fund Revenues:	90,435.00	0.00	90,435.00	0.0%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
999 Ending Balance					
508 10 00 01 Ending Balance	0.00	0.00	0.00	0.0%	
999 Ending Balance	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	0.00	0.00	0.0%	
Fund Excess/(Deficit):	90,435.00	0.00			

2021 BUDGET POSITION

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310 Municipal Capital Imp Fund 310 01/01/2021 To: 12/31/2021

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 80 00 06 Beginning Balance	198,000.00	0.00	198,000.00	0.0%
308 Beginning Balances	198,000.00	0.00	198,000.00	0.0%

310 Taxes

318 34 03 01 REET	37,136.00	0.00	37,136.00	0.0%
310 Taxes	37,136.00	0.00	37,136.00	0.0%

330 Intergovernmental Revenues

333 14 00 00 CDBG Grant - Quarry Pool Renovation	191,607.00	0.00	191,607.00	0.0%
333 14 00 01 CDBG Grant - Quarry House Renovation	261,000.00	0.00	261,000.00	0.0%
334 10 00 01 Leg Direct Grant - City Hall Renovation	483,685.00	0.00	483,685.00	0.0%
337 00 00 01 Port Of Olympia Small Cities Grant	10,000.00	0.00	10,000.00	0.0%
337 00 00 02 2019 Heritage Grant	10,000.00	0.00	10,000.00	0.0%
337 00 00 03 Nisqually Tribe Grant	10,000.00	0.00	10,000.00	0.0%
330 Intergovernmental Revenues	966,292.00	0.00	966,292.00	0.0%

360 Misc Revenues

361 11 45 23 Investment Interest	400.00	0.00	400.00	0.0%
360 Misc Revenues	400.00	0.00	400.00	0.0%

390 Other Financing Sources

395 10 00 01 Sale Of Fire Station	33,607.00	0.00	33,607.00	0.0%
395 11 00 01 Interest From Sale Of Fire Station	1,562.00	0.00	1,562.00	0.0%
390 Other Financing Sources	35,169.00	0.00	35,169.00	0.0%

Fund Revenues:

	1,236,997.00	0.00	1,236,997.00	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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521 Law Enforcement

594 21 45 00 Law Enforcement - Vehicle Lease	27,927.00	0.00	27,927.00	0.0%
594 21 45 01 Police Cruiser	40,000.00	0.00	40,000.00	0.0%
521 Law Enforcement	67,927.00	0.00	67,927.00	0.0%

558 Community PLanning & Economic Developme

594 58 60 01 Facade Improvement Grants	5,000.00	0.00	5,000.00	0.0%
558 Community PLanning & Economic Developme	5,000.00	0.00	5,000.00	0.0%

594 Capital Expenditures

594 76 60 00 Park Improvements - General	5,000.00	0.00	5,000.00	0.0%
594 76 60 01 Interpretive Signs	3,000.00	0.00	3,000.00	0.0%
594 76 60 02 Quarry Pool Renovation Project	191,607.00	0.00	191,607.00	0.0%

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310 Municipal Capital Imp Fund 310

01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures				
594 76 60 03 Quarry House Renovation Project	255,669.00	0.00	255,669.00	0.0%
594 76 60 04 Caboose Restoration	10,000.00	0.00	10,000.00	0.0%
594 76 63 02 Campground Improvements	1,500.00	0.00	1,500.00	0.0%
595 10 42 01 Engineering - City Hall Reno	103,339.00	0.00	103,339.00	0.0%
595 50 42 02 Structures - City Hall Reno	378,000.00	0.00	378,000.00	0.0%
594 Capital Expenditures	948,115.00	0.00	948,115.00	0.0%
999 Ending Balance				
508 80 00 04 Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	1,021,042.00	0.00	1,021,042.00	0.0%
Fund Excess/(Deficit):	215,955.00	0.00		

2021 BUDGET POSITION

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401 Water Fund 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 80 00 07 Beginning Balance	250,000.00	0.00	250,000.00	0.0%
308 Beginning Balances	250,000.00	0.00	250,000.00	0.0%

340 Charges For Services

343 40 00 00 Water Services	235,579.00	0.00	235,579.00	0.0%
343 40 00 02 Water Account Activation Fee	2,362.00	0.00	2,362.00	0.0%
343 40 03 00 Excise Tax	11,724.00	0.00	11,724.00	0.0%
343 40 04 00 Hydrant Permits	231.00	0.00	231.00	0.0%
359 00 00 04 Late Charge Penalty - Water	27,163.00	0.00	27,163.00	0.0%
340 Charges For Services	277,059.00	0.00	277,059.00	0.0%

360 Misc Revenues

361 11 45 24 Interest	2,500.00	0.00	2,500.00	0.0%
360 Misc Revenues	2,500.00	0.00	2,500.00	0.0%

Fund Revenues:	529,559.00	0.00	529,559.00	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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534 Water Utilities

534 00 40 00 Audit Costs	0.00	0.00	0.00	0.0%
534 80 10 00 Salaries & Wages	63,353.00	0.00	63,353.00	0.0%
534 80 20 00 Benefits - Taxes	6,643.00	0.00	6,643.00	0.0%
534 80 21 00 Benefits - Health Care	12,894.00	0.00	12,894.00	0.0%
534 80 22 00 Benefits - Retirement	7,978.00	0.00	7,978.00	0.0%
534 80 23 00 Safety Clothing	1,124.00	0.00	1,124.00	0.0%
534 80 31 00 Supplies	5,424.00	0.00	5,424.00	0.0%
534 80 31 01 Corrosion Control Supplies	2,439.00	0.00	2,439.00	0.0%
534 80 33 00 Small Tools & Equipment	610.00	0.00	610.00	0.0%
534 80 35 00 Fuel, Unspecified	1,150.00	0.00	1,150.00	0.0%
534 80 35 01 Fuel, Backhoe	124.00	0.00	124.00	0.0%
534 80 35 03 Fuel, Chevy 3/4t	1,000.00	0.00	1,000.00	0.0%
534 80 35 04 Fuel, Dump Truck	90.00	0.00	90.00	0.0%
534 80 35 13 Fuel, Kumatsu	83.00	0.00	83.00	0.0%
534 80 35 15 Fuel, Vactor Truck	273.00	0.00	273.00	0.0%
534 80 42 00 Telephone (Land Line)	4,306.00	0.00	4,306.00	0.0%
534 80 42 03 MNS Service Provider	1,779.00	0.00	1,779.00	0.0%
534 80 42 05 PRA Compliance Software	249.00	0.00	249.00	0.0%
534 80 42 06 City Web Site	125.00	0.00	125.00	0.0%
534 80 42 08 Postage	3,648.00	0.00	3,648.00	0.0%
534 80 42 09 Telephone (Cellular)	1,688.00	0.00	1,688.00	0.0%
534 80 42 13 BIAS Financial Software	1,988.48	0.00	1,988.48	0.0%
534 80 45 03 Professional Testing Service	2,435.00	0.00	2,435.00	0.0%
534 80 45 04 Repair & Maintenance	15,000.00	0.00	15,000.00	0.0%
534 80 45 05 Computer Software Maintenance	1,500.00	0.00	1,500.00	0.0%
534 80 45 17 Maintenance - Vactor Truck	0.00	0.00	0.00	0.0%
534 80 46 00 Insurance	5,828.00	0.00	5,828.00	0.0%
534 80 47 00 Utilities	13,079.00	0.00	13,079.00	0.0%

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401 Water Fund 01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining	
534 Water Utilities				
534 80 48 01 Education / Training	1,000.00	0.00	1,000.00	0.0%
534 80 48 02 Meals/Lodging/Travel	500.00	0.00	500.00	0.0%
534 80 49 00 Misc Dues, Subs & Tuition	2,228.00	0.00	2,228.00	0.0%
534 80 53 00 State Water Excise Tax	13,168.00	0.00	13,168.00	0.0%
534 Water Utilities	171,706.48	0.00	171,706.48	0.0%
597 Interfund Transfers				
597 00 00 49 Transfer To Water Capital Improvement	100,000.00	0.00	100,000.00	0.0%
597 Interfund Transfers	100,000.00	0.00	100,000.00	0.0%
999 Ending Balance				
508 80 00 05 Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	271,706.48	0.00	271,706.48	0.0%
Fund Excess/(Deficit):	257,852.52	0.00		

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402 Water Capital Imp Fund 01/01/2021 To: 12/31/2021

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 80 00 08 Beginning Balance	886,392.00	0.00	886,392.00	0.0%
308 Beginning Balances	886,392.00	0.00	886,392.00	0.0%

340 Charges For Services

343 40 01 00 Water Surcharge/cap. Improve	38,542.00	0.00	38,542.00	0.0%
343 40 02 00 Tapping Fees	8,333.00	0.00	8,333.00	0.0%
343 40 06 00 Meter Installation	0.00	0.00	0.00	0.0%
340 Charges For Services	46,875.00	0.00	46,875.00	0.0%

360 Misc Revenues

361 11 45 25 Investment Interest	1,301.00	0.00	1,301.00	0.0%
360 Misc Revenues	1,301.00	0.00	1,301.00	0.0%

397 Interfund Transfers

397 00 00 49 Transfer From Water Fund	100,000.00	0.00	100,000.00	0.0%
397 Interfund Transfers	100,000.00	0.00	100,000.00	0.0%

Fund Revenues:

	1,034,568.00	0.00	1,034,568.00	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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591 Debt Repayment

591 34 70 00 DWSRF Loan Repayment	6,545.00	0.00	6,545.00	0.0%
591 Debt Repayment	6,545.00	0.00	6,545.00	0.0%

594 Capital Expenditures

594 34 43 00 Water Comp Plan Update	6,425.00	0.00	6,425.00	0.0%
594 34 45 03 Reservoir Cleaning	7,000.00	0.00	7,000.00	0.0%
594 34 61 00 Water Rights	10,000.00	0.00	10,000.00	0.0%
594 34 61 01 Third Well	7,500.00	0.00	7,500.00	0.0%
594 34 62 01 Emergency Response Vehicle	40,000.00	0.00	40,000.00	0.0%
594 34 63 01 Well #1	2,500.00	0.00	2,500.00	0.0%
594 34 63 02 Fire Hydrants	516.00	0.00	516.00	0.0%
594 34 63 09 Water Main Replacement	15,000.00	0.00	15,000.00	0.0%
594 34 64 05 Radio Read Meter Reading	2,770.00	0.00	2,770.00	0.0%
594 34 64 06 Meter Read Tower	163,000.00	0.00	163,000.00	0.0%
594 34 65 00 Water System Repairs	6,157.00	0.00	6,157.00	0.0%
594 Capital Expenditures	260,868.00	0.00	260,868.00	0.0%

999 Ending Balance

508 80 00 06 Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%

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402 Water Capital Imp Fund		01/01/2021 To: 12/31/2021	
Expenditures	Amt Budgeted	Expenditures	Remaining
Fund Expenditures:	267,413.00	0.00	267,413.00 0.0%
Fund Excess/(Deficit):	767,155.00	0.00	

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403 Stormwater Fund 01/01/2021 To: 12/31/2021

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 80 00 09 Beginning Balance	37,000.00	0.00	37,000.00	0.0%
308 Beginning Balances	37,000.00	0.00	37,000.00	0.0%

360 Misc Revenues

361 11 45 26 Investment Interest	80.00	0.00	80.00	0.0%
360 Misc Revenues	80.00	0.00	80.00	0.0%

Fund Revenues:	37,080.00	0.00	37,080.00	0.0%
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	Amt Budgeted	Expenditures	Remaining	
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543 Roads/Streets General Administration And Over

543 40 10 00 Salaries And Wages	0.00	0.00	0.00	0.0%
543 40 20 00 Benefits - Taxes	0.00	0.00	0.00	0.0%
543 40 21 00 Benefits - Health Care	0.00	0.00	0.00	0.0%
543 40 22 00 Benefits - Retirement	0.00	0.00	0.00	0.0%
543 40 31 00 Maintenance & Repairs	0.00	0.00	0.00	0.0%
543 40 45 01 Old 99 Ditch Cleaning	0.00	0.00	0.00	0.0%
595 50 64 03 Storm Drain Installation	0.00	0.00	0.00	0.0%
543 Roads/Streets General Administration And Over	0.00	0.00	0.00	0.0%

999 Ending Balance

508 80 00 07 Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%

Fund Expenditures:	0.00	0.00	0.00	0.0%
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Fund Excess/(Deficit):	37,080.00	0.00		
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2021 BUDGET POSITION

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410 Sewer Fund 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 80 00 10 Beginning Balance	250,000.00	0.00	250,000.00	0.0%
308 Beginning Balances	250,000.00	0.00	250,000.00	0.0%
340 Charges For Services				
343 50 00 10 Sewer Services	1,033,895.00	0.00	1,033,895.00	0.0%
343 50 00 11 Septage Receiving	550,000.00	0.00	550,000.00	0.0%
343 50 03 10 Excise Tax - Sewer	39,702.00	0.00	39,702.00	0.0%
340 Charges For Services	1,623,597.00	0.00	1,623,597.00	0.0%
350 Fines, Penalties, & Forfeitures				
359 90 04 02 Late Charge Penalty - Sewer	7,828.00	0.00	7,828.00	0.0%
350 Fines, Penalties, & Forfeitures	7,828.00	0.00	7,828.00	0.0%
Fund Revenues:	1,881,425.00	0.00	1,881,425.00	0.0%

Expenditures	Amt Budgeted	Expenditures	Remaining	
535 Sewer/Reclaimed Water Utilities				
535 10 10 00 Salaries & Wages	16,632.00	0.00	16,632.00	0.0%
535 10 20 00 Benefits - Taxes	1,136.00	0.00	1,136.00	0.0%
535 10 21 00 Benefits - Health Care	1,984.00	0.00	1,984.00	0.0%
535 10 22 00 Benefits - Retirement	2,094.00	0.00	2,094.00	0.0%
535 10 31 00 Office Supplies	500.00	0.00	500.00	0.0%
535 10 42 08 Postage	2,500.00	0.00	2,500.00	0.0%
535 10 53 00 External Taxes/Op. Assessmts	15,000.00	0.00	15,000.00	0.0%
535 23 40 00 Audit Costs	0.00	0.00	0.00	0.0%
010 Admin	39,846.00	0.00	39,846.00	0.0%
535 30 10 00 SR Salaries & Wages	41,200.00	0.00	41,200.00	0.0%
535 30 20 00 SR Benefits - Taxes	4,000.00	0.00	4,000.00	0.0%
535 30 21 00 SR Benefits - Health Care	10,440.00	0.00	10,440.00	0.0%
535 30 22 00 SR Benefits - Retirement	5,000.00	0.00	5,000.00	0.0%
535 30 53 10 SR Excise Tax	174,000.00	0.00	174,000.00	0.0%
030 Septage Receiving	234,640.00	0.00	234,640.00	0.0%
535 50 10 00 Salaries & Wages	55,701.00	0.00	55,701.00	0.0%
535 50 20 00 Benefits - Taxes	6,313.00	0.00	6,313.00	0.0%
535 50 21 00 Benefits - Health Care	10,910.00	0.00	10,910.00	0.0%
535 50 22 00 Benefits - Retirement	7,014.00	0.00	7,014.00	0.0%
535 50 32 00 Hdw/Maint Supplies	1,000.00	0.00	1,000.00	0.0%
535 50 33 00 Small Tools & Equipment	477.00	0.00	477.00	0.0%
535 50 35 00 Fuel	248.00	0.00	248.00	0.0%
535 50 35 01 Fuel, Backhoe	25.00	0.00	25.00	0.0%
535 50 35 04 Fuel, Dump Truck	25.00	0.00	25.00	0.0%
535 50 35 13 Fuel, Kumatsu	37.00	0.00	37.00	0.0%
535 50 35 15 Fuel, Vactor Truck	105.00	0.00	105.00	0.0%
535 50 35 16 Fuel, Chevy S-10	486.00	0.00	486.00	0.0%
535 50 42 12 Utility Locator Service (811)	130.00	0.00	130.00	0.0%

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410 Sewer Fund 01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining	
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535 Sewer/Reclaimed Water Utilities

535 50 45 03 Repairs & Maintenance	33,067.00	0.00	33,067.00	0.0%
535 50 46 00 Insurance	1,458.00	0.00	1,458.00	0.0%

050 Collection System

	116,996.00	0.00	116,996.00	0.0%
535 80 10 10 Salaries & Wages	31,765.00	0.00	31,765.00	0.0%
535 80 20 10 Benefits - Taxes	3,546.00	0.00	3,546.00	0.0%
535 80 21 10 Benefits - Health Care	5,951.00	0.00	5,951.00	0.0%
535 80 22 10 Benefits - Retirement	4,000.00	0.00	4,000.00	0.0%
535 80 23 00 Personnal Safety Equip/clothes	416.00	0.00	416.00	0.0%
535 80 31 00 Supplies	5,987.00	0.00	5,987.00	0.0%
535 80 33 00 Small Tools & Equipment	416.00	0.00	416.00	0.0%
535 80 34 00 Chemicals	3,964.00	0.00	3,964.00	0.0%
535 80 35 00 Fuel (generators)	859.00	0.00	859.00	0.0%
535 80 35 12 Fuel, Kubota, Gas	98.00	0.00	98.00	0.0%
535 80 35 16 Fuel, Chevy S-10	355.00	0.00	355.00	0.0%
535 80 42 00 Telephone (Land Line)	2,490.00	0.00	2,490.00	0.0%
535 80 42 01 Internet Service Provider	869.00	0.00	869.00	0.0%
535 80 42 03 MNS Service Provider	3,294.00	0.00	3,294.00	0.0%
535 80 42 05 PRA Compliance Software	249.00	0.00	249.00	0.0%
535 80 42 06 City Web Site	125.00	0.00	125.00	0.0%
535 80 42 09 Telephone (Cellular)	1,760.00	0.00	1,760.00	0.0%
535 80 42 13 BIAS Financial Software	1,988.48	0.00	1,988.48	0.0%
535 80 45 03 WWTP Repairs & Maintenance	20,721.00	0.00	20,721.00	0.0%
535 80 45 08 Water/WasteWater Services Contract	88,263.00	0.00	88,263.00	0.0%
535 80 45 09 Laboratory Services	18,466.00	0.00	18,466.00	0.0%
535 80 45 10 Crane Services For Lifting	2,500.00	0.00	2,500.00	0.0%
535 80 46 00 Insurance	13,794.00	0.00	13,794.00	0.0%
535 80 47 10 Utilities	38,554.00	0.00	38,554.00	0.0%
535 80 48 01 Education/Training	1,000.00	0.00	1,000.00	0.0%
535 80 48 02 Meals/Lodging/Travel	1,500.00	0.00	1,500.00	0.0%
535 80 49 00 Dues/Memberships/Misc	150.00	0.00	150.00	0.0%
535 80 49 02 Permits/Licenses/Fees	2,788.00	0.00	2,788.00	0.0%
535 80 49 03 Manuals/Software/support	1,800.00	0.00	1,800.00	0.0%

080 WWTP

	257,668.48	0.00	257,668.48	0.0%
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535 Sewer/Reclaimed Water Utilities

	649,150.48	0.00	649,150.48	0.0%
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597 Interfund Transfers

597 00 00 20 USDA-RD Bond Interest Payment	44,740.00	0.00	44,740.00	0.0%
597 00 00 22 USDA-RD Bond Principal Payment	60,280.00	0.00	60,280.00	0.0%
597 00 00 30 PRE-119 Principal Payment	53,882.00	0.00	53,882.00	0.0%
597 00 00 31 PRE-119 Interest Payment	1,347.00	0.00	1,347.00	0.0%
597 00 00 40 PW-044 Principal Payment	387,226.00	0.00	387,226.00	0.0%
597 00 00 41 PW-044 Interest Payment	11,617.00	0.00	11,617.00	0.0%
597 00 00 50 Transfer To Sewer Capital Improvement	365,000.00	0.00	365,000.00	0.0%

597 Interfund Transfers

	924,092.00	0.00	924,092.00	0.0%
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999 Ending Balance

508 80 00 08 Ending Balance	0.00	0.00	0.00	0.0%
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2021 BUDGET POSITION

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410 Sewer Fund		01/01/2021 To: 12/31/2021		
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance				
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	1,573,242.48	0.00	1,573,242.48	0.0%
Fund Excess/(Deficit):	308,182.52	0.00		

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421 Sewer Capital Improvement Fund

01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 80 00 11 Beginning Balance	798,168.00	0.00	798,168.00	0.0%
308 Beginning Balances	798,168.00	0.00	798,168.00	0.0%

340 Charges For Services

343 50 00 00 Facility Charges - New Connection	28,337.00	0.00	28,337.00	0.0%
343 50 00 01 Sewer Capital Improvement Fee	15,546.00	0.00	15,546.00	0.0%
343 50 00 02 Facility Charge - Loan Repayment	17,863.00	0.00	17,863.00	0.0%
340 Charges For Services	61,746.00	0.00	61,746.00	0.0%

360 Misc Revenues

361 11 45 27 Investment Interest-	1,500.00	0.00	1,500.00	0.0%
360 Misc Revenues	1,500.00	0.00	1,500.00	0.0%

397 Interfund Transfers

397 00 00 50 Transfer From Sewer Fund (410)	365,000.00	0.00	365,000.00	0.0%
397 Interfund Transfers	365,000.00	0.00	365,000.00	0.0%

Fund Revenues:

1,226,414.00 0.00 1,226,414.00 0.0%

Expenditures

Amt Budgeted Expenditures Remaining

594 Capital Expenditures

594 35 60 02 Grinder Pump Replacement	30,000.00	0.00	30,000.00	0.0%
594 35 62 01 Emergency Response Vehicle	40,000.00	0.00	40,000.00	0.0%
594 35 68 01 Septage Receiving Facility Construction	48,570.00	0.00	48,570.00	0.0%
594 35 68 02 Belt Press Rental	174,000.00	0.00	174,000.00	0.0%
594 35 68 03 Composting Facility Construction	150,000.00	0.00	150,000.00	0.0%
594 Capital Expenditures	442,570.00	0.00	442,570.00	0.0%

999 Ending Balance

508 80 00 09 Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%

Fund Expenditures:

442,570.00 0.00 442,570.00 0.0%

Fund Excess/(Deficit):

783,844.00 0.00

2021 BUDGET POSITION

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422 Sewer Reserve Fund 01/01/2021 To: 12/31/2021

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 10 00 11 Reserved Beginning Balance	100,000.00	0.00	100,000.00	0.0%
308 80 00 12 Beginning Balance	106,000.00	0.00	106,000.00	0.0%
308 Beginning Balances	206,000.00	0.00	206,000.00	0.0%

397 Interfund Transfers

397 00 00 20 USDA-RD Bond Principal From #410	44,740.00	0.00	44,740.00	0.0%
397 00 00 21 USDA-RD Bond Interest From #410	60,280.00	0.00	60,280.00	0.0%
397 00 00 30 PRE 119 Principal From #410	53,882.00	0.00	53,882.00	0.0%
397 00 00 31 PRE-119 Interest From #410	1,347.00	0.00	1,347.00	0.0%
397 00 00 40 PW-044 Principal From #410	387,226.00	0.00	387,226.00	0.0%
397 00 00 41 PW-044 Interest From #410	11,617.00	0.00	11,617.00	0.0%
397 Interfund Transfers	559,092.00	0.00	559,092.00	0.0%

Fund Revenues:	765,092.00	0.00	765,092.00	0.0%
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	Amt Budgeted	Expenditures	Remaining	
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591 Debt Repayment

591 35 72 20 USDA RD Bond Principal Payment	44,740.00	0.00	44,740.00	0.0%
591 35 78 30 PRE-119 & PW-044 Principal Payments	441,107.00	0.00	441,107.00	0.0%
592 35 83 21 USDA RD Bond Interest Payment	60,280.00	0.00	60,280.00	0.0%
592 38 83 31 PRE-119 & PW-044 Interest Payments	12,964.00	0.00	12,964.00	0.0%
591 Debt Repayment	559,091.00	0.00	559,091.00	0.0%

999 Ending Balance

508 10 00 02 Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%

Fund Expenditures:	559,091.00	0.00	559,091.00	0.0%
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Fund Excess/(Deficit):	206,001.00	0.00		
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601 SWWAIP Trust Fund		01/01/2021 To: 12/31/2021			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances					
308 80 00 13 Beginning Balance	0.00	0.00	0.00	0.0%	
308 Beginning Balances	0.00	0.00	0.00	0.0%	
330 Intergovernmental Revenues					
334 10 00 02 Leg Direct Grant - Ag Park Sewer/Water Extension	0.00	0.00	0.00	0.0%	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%	
Fund Revenues:	0.00	0.00	0.00	0.0%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
594 Capital Expenditures					
595 10 68 01 Ag Park Sewer/Water Line Engineering	0.00	0.00	0.00	0.0%	
595 80 68 01 Ag Park Sewer/Water Line Extension	0.00	0.00	0.00	0.0%	
595 90 68 02 Ag Park Sewer/Water Const Permits	0.00	0.00	0.00	0.0%	
595 90 68 03 Ag Park Sewer/Water Const Mgt	0.00	0.00	0.00	0.0%	
594 Capital Expenditures	0.00	0.00	0.00	0.0%	
999 Ending Balance					
508 10 00 03 Ending Balance	0.00	0.00	0.00	0.0%	
999 Ending Balance	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	0.00	0.00	0.0%	
Fund Excess/(Deficit):	0.00	0.00			

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631 Municipal Court Trust Fund #631		01/01/2021 To: 12/31/2021			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances					
308 80 00 14 Beginning Balance	5,625.00	0.00	5,625.00	0.0%	
308 Beginning Balances	5,625.00	0.00	5,625.00	0.0%	
380 Non Revenues					
386 00 00 00 Receipts From Court	56,475.00	0.00	56,475.00	0.0%	
380 Non Revenues	56,475.00	0.00	56,475.00	0.0%	
Fund Revenues:	62,100.00	0.00	62,100.00	0.0%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
580 Other Decreases In Fund Resources					
586 00 00 03 Expenditures For TMC	56,305.00	0.00	56,305.00	0.0%	
580 Other Decreases In Fund Resources	56,305.00	0.00	56,305.00	0.0%	
999 Ending Balance					
508 80 00 10 Ending Balance	0.00	0.00	0.00	0.0%	
999 Ending Balance	0.00	0.00	0.00	0.0%	
Fund Expenditures:	56,305.00	0.00	56,305.00	0.0%	
Fund Excess/(Deficit):	5,795.00	0.00			

2021 BUDGET POSITION TOTALS

City Of Tenino
MCAG #: 0757

Time: 08:51:59 Date: 12/04/2020
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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Government Fund #001	1,346,103.00	0.00	0.0%	1,332,932.96	0.00	0%
002 Quarry Pool Fund #002	39,122.00	0.00	0.0%	39,120.00	0.00	0%
003 Reserve Academy Operating Fund	10,000.00	0.00	0.0%	10,000.00	0.00	0%
101 City Street Fund #101	670,444.00	0.00	0.0%	658,443.00	0.00	0%
109 Contingency Fund #109	90,435.00	0.00	0.0%	0.00	0.00	0%
310 Municipal Capital Imp Fund 310	1,236,997.00	0.00	0.0%	1,021,042.00	0.00	0%
401 Water Fund	529,559.00	0.00	0.0%	271,706.48	0.00	0%
402 Water Capital Imp Fund	1,034,568.00	0.00	0.0%	267,413.00	0.00	0%
403 Stormwater Fund	37,080.00	0.00	0.0%	0.00	0.00	0%
410 Sewer Fund	1,881,425.00	0.00	0.0%	1,573,242.48	0.00	0%
421 Sewer Capital Improvement Fund	1,226,414.00	0.00	0.0%	442,570.00	0.00	0%
422 Sewer Reserve Fund	765,092.00	0.00	0.0%	559,091.00	0.00	0%
601 SWWAIP Trust Fund	0.00	0.00	0.0%	0.00	0.00	0%
631 Municipal Court Trust Fund #631	62,100.00	0.00	0.0%	56,305.00	0.00	0%
	8,929,339.00	0.00	0.0%	6,231,865.92	0.00	0.0%

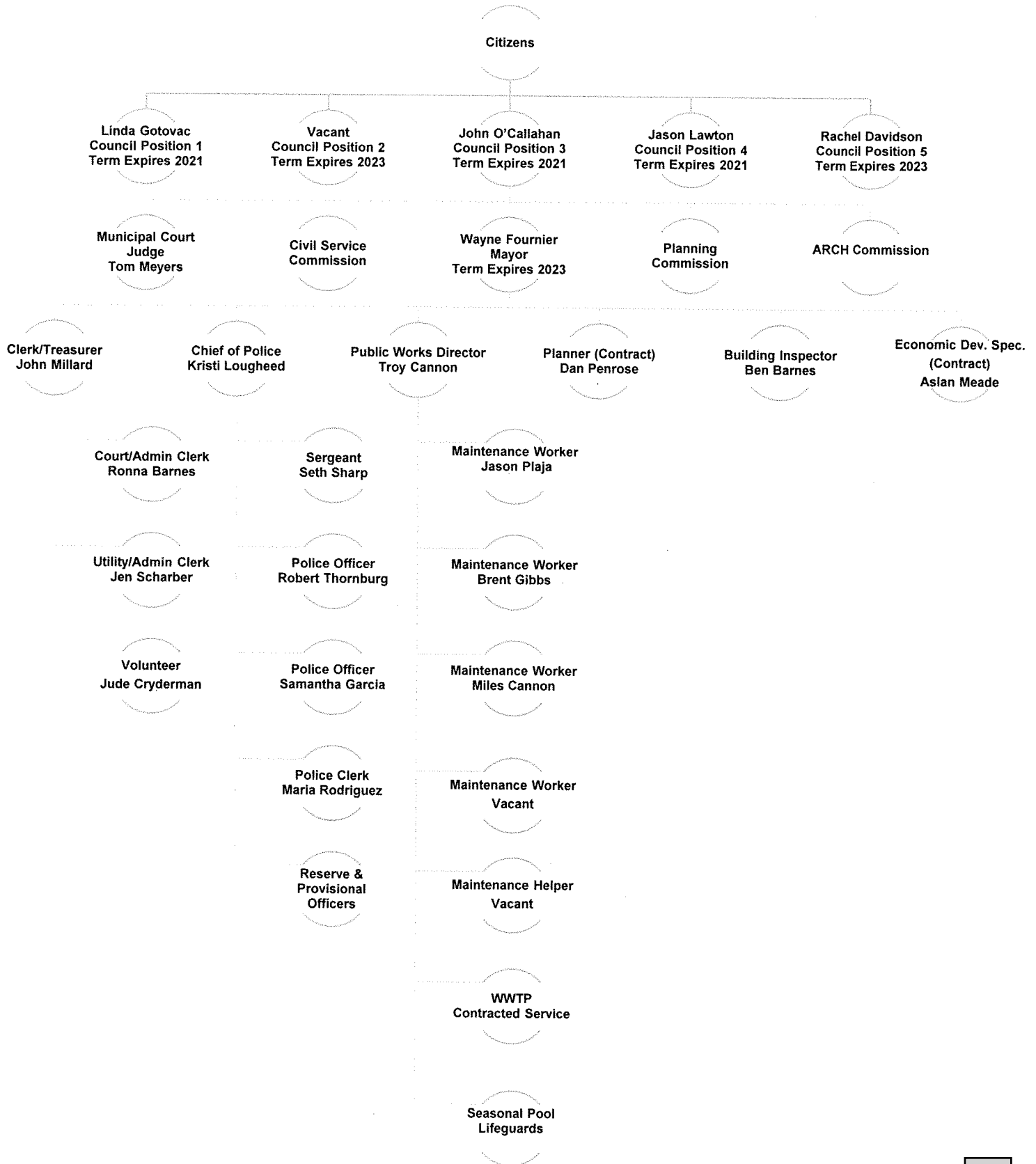
2020 SALARY SCHEDULE

Position	FTE	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	
Police Chief	1.00	\$4,470.20	\$4,694.74	\$4,928.55	\$5,174.72	\$5,434.28	\$5,570.24	
Police Officer *	3.00	\$3,444.32	\$3,703.88	\$3,981.98	\$4,278.62	\$4,492.86	\$4,606.16	
Police Clerk	1.00	\$16.92	\$18.19	\$19.55	\$21.03	\$22.65	\$23.21	
Public Works Director	1.00	\$4,470.20	\$4,694.74	\$4,928.55	\$5,174.72	\$5,434.28	\$5,570.24	
Maintenance Worker ** ***	4.00	\$18.12	\$19.48	\$20.94	\$22.51	\$24.20	\$24.80	
Maintenance Helper	0.50	\$13.91	\$13.91	\$14.29	\$15.35	\$16.50	\$16.92	
Seasonal - Supervisory Lifeguard	****	\$15.91	\$16.50	\$17.11	\$17.76	\$18.10	\$18.45	
Seasonal-Pool attend/Lifeguards	****	\$13.91	\$13.91	\$14.29	\$15.35	\$16.50	\$16.92	
Clerk/Treasurer	1.00	\$4,470.20	\$4,694.74	\$4,928.55	\$5,174.72	\$5,434.28	\$5,570.24	
Admin/Utility Clerk	1.00	\$16.92	\$18.19	\$19.55	\$21.03	\$22.65	\$23.21	
Court/Admin Clerk	1.00	\$16.92	\$18.19	\$19.55	\$21.03	\$22.65	\$23.21	
Building Official	0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total FTE								13.8
* Duty Differential of \$100.00/month for extra Police Officer Duties - 1xSergeant, 3xFTO, 1xFirearms Instructor, 1xSRO, 1xDetective								
** \$10.00 per animal control event (Maximum of five (5) per month per employee)								
*** Duty Differential of \$100.00/month for extra Public Works Duties - 1xSupervisor, 3xCCC, 1xSewerPlantOperator								

Mayor Elected \$1000.00 per month
 Council members Elected \$50.00 per month plus \$50/meeting (max 3 meetings/month)

**** Required for pool operation: Supervisory Lifeguard and 6 Lifeguards (one of whom acts as gatekeeper.) Pool hours are 12:00 - 6:00 p.m., Tue-Sun

City of Tenino Organization Chart 2021



File Attachments for Item:

12. 1) Chief of Police
- 2) Director of Public Works
- 3) City Planner / Building Official
- 4) City Attorney
- 5) Clerk/Treasurer
- 6) Mayor



City of Tenino

Honorable Mayor and Town Council

Monthly Report of Wastewater Treatment Plant Operations & Maintenance

Month: November 2020

During the month of November, the treatment plant continues to perform optimally. All testing parameters are well below permit levels.

System Maintenance

- Regular upkeep.

Process Changes

- Dewatering of biosolids lagoon has begun using Tribeca Transport.
- Supernatant from the biosolid lagoon being re-entered to the headworks has created a spike in Ammon creating a violation.

Call Outs-Emergencies

- There were no call outs or emergencies for the month of November.

Communications

- Influent sampling has been suspended by DOE during the COVID-19 outbreak.
- Replacement MBR filters should be purchased.
- Outside plant lighting is not working correctly, on during the day and off at night.

Miscellaneous

Flows

- Influent total flow = N/A
- Average daily flow = 0.096 MG
- Max daily flow = 0.110 MG
- Total daily flow = 2,976,400 gallons
- Total gallons wasted = 70,060 gallons