

City of Tenino

149 Hodgen Street South
Tenino, WA 98589

City Council Meeting
Tuesday, October 12, 2021 at 7:00 PM

Agenda

WORK SESSION

CALL TO ORDER

AGENDA APPROVAL

1. Agenda for the Regular Meeting of the 10/12/21.

Recommended Action: Motion to approve the agenda as presented.

APPROVAL OF MINUTES

2. Minutes of the regular City Council Meeting 9/28/2021

Recommended Action: Move to approve the minutes of the 9/28/2021 Regular Council Meeting as presented.

CONSENT CALENDAR

3. Consent Calendar consisting of September 29, 2021 through October 12, 2021:

Payroll EFT's in the amount of \$52,535.05

Claims Checks #30160 through #30183 and EFT's in the amount of \$48,934.62

for a grand total of \$101,469.67

Liquor Cannabis License: None

Letter recommending that the City reject the sole bid received for the wading pool renovation.

Recommended Action: Move to approve the consent calendar as presented.

EXECUTIVE SESSION

PRESENTATIONS

PUBLIC COMMENTS

PUBLIC HEARING

PROCLAMATIONS

4. Proclamation for Heddens Family.

OLD BUSINESS

5. Review and approve Amendment for the Ritter Street water line replacement.

Recommended Action: Motion to approve Amendment for Ritter Street water line replacement.

NEW BUSINESS

RESOLUTIONS

ORDINANCES

6. Ordinance 919 review

REPORTS

7.
 - 1) Chamber of Commerce
 - 2) Economic Development Council (EDC)
 - 3) Experience Olympia & Beyond (VCB)
 - 4) Fire District #12
 - 5) Library
 - 6) Museum
 - 7) Tenino Community Service Center
8.
 - 1) ARCH Commission
 - 2) Civil Service Commission
 - 3) Façade Improvement Grant Review Committee
 - 4) Finance Committee
 - 5) Planning Commission
 - 6) Public Safety Committee
9.
 - 1) Chief of Police
 - 2) Director of Public Works
 - 3) City Planner/Building Official
 - 4) City Attorney
 - 5) Clerk/Treasurer
 - 6) Mayor

10. 1) Bucoda/Tenino Healthy Action Team (BTHAT)
- 2) Community Investment Partnership (CIP)
- 3) Solid Waste Advisory Board
- 4) South Thurston Economic Development Initiative (STEDI)
- 5) TCOMM/911
- 6) Tenino School Board
- 7) Thurston Regional Planning Council (TRPC)
- 8) Transportation Policy Board

PUBLIC COMMENTS 2

ANNOUNCEMENTS

ADJOURNMENT

File Attachments for Item:

2. Minutes of the regular City Council Meeting 9/28/2021

Recommended Action: Move to approve the minutes of the 9/28/2021 Regular Council Meeting as presented.

**City Council Meeting
Tuesday, September 28, 2021**

Minutes

WORK SESSION

Convened at 7:00 pm by Mayor Fournier with

PRESENT

Councilmember Linda Gotovac
Councilmember John O'Callahan
Councilmember Jason Lawton

1. HOME fund discussion with presentation from former State Representative Beth Doglio.

CALL TO ORDER

Convened at 7:30 pm by Mayor Fournier with

PRESENT

Councilmember Linda Gotovac
Councilmember John O'Callahan
Councilmember Jason Lawton

AGENDA APPROVAL

1. Agenda for the Regular Meeting of the 9/28/21.

Recommended Action: Motion to approve the agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.
Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton

PRESENT

Councilmember Linda Gotovac
Councilmember John O'Callahan
Councilmember Jason Lawton

Motion passes 3/0.

APPROVAL OF MINUTES

2. Minutes of the regular City Council Meeting 9/14/2021

Recommended Action: Move to approve the minutes of the 9/14/2021 Regular Council Meeting as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.
Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton

PRESENT

Councilmember Linda Gotovac
Councilmember John O'Callahan
Councilmember Jason Lawton

Motion passes 3/0.

CONSENT CALENDAR

- 3. Consent Calendar consisting of September 15, 2021 through September 28, 2021:

Claims Checks #30138 through 30159

for a grand total of \$94,863.34

Liquor Cannabis License: None

Recommended Action: Move to approve the consent calendar as presented.

Added to Agenda, Council member Davidson excusal.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton

PRESENT

Councilmember Linda Gotovac
Councilmember John O'Callahan
Councilmember Jason Lawton

ABSENT

Councilmember Rachel Davidson

Motion passes 3/0

EXECUTIVE SESSION

NONE

PRESENTATIONS

None

PUBLIC COMMENTS

NONE

PUBLIC HEARING

NONE

PROCLAMATIONS

NONE

OLD BUSINESS

NONE

NEW BUSINESS

- 4. HOME Fund Discussion

Recommended Action:

HOME fund discussion with presentation from former State Representative Beth Doglio during work session. Letter attached.

Council Member Gotovac recommends City write our own ordinance to create our own HOME fund. Council member Lawton recommends the public attend HOME fund meeting on Oct 19th.

Mayor Makes Motion to have City staff create a HOME fund Tax ordinance reflecting house bill 1590.

Motion made by Councilmember Gotovac, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Lawton

Voting Abstaining: Councilmember O'Callahan

RESOLUTIONS

NONE

ORDINANCES

NONE

REPORTS

- 5. 1) Chamber of Commerce
- 2) Economic Development Council (EDC)
- 3) Experience Olympia & Beyond (VCB)
- 4) Fire District #12
- 5) Library
- 6) Museum
- 7) Tenino Community Service Center

1.Tenino Chamber of Commerce. T9O ARTS along with the Chamber will be hosting Artober, This will include a Scarecrow and Coloring contest. Sign up online of at the Tenino Library. Next

Tenino Chamber meeting will be Oct 20th at the Kodiak Room in Tenino. This meeting will be the Candidates Forum.

2. Tenino Community Service Center. They are seeing an increase in senior housing prices throughout Tenino.

3. ARTS Commission. Still accepting applications for members.

6. 1) ARCH Commission

2) Civil Service Commission

3) Façade Improvement Grant Review Committee

4) Finance Committee

5) Planning Commission

6) Public Safety Committee

NONE

7. 1) Chief of Police

2) Director of Public Works

3) City Planner/Building Official

4) City Attorney

5) Clerk/Treasurer

6) Mayor

1. Chief of Police. Chief Recruitments have gone out to many sites. AWC City website and more. Mailed them to every law enforcement in Thurston County including Tribal. Lateral posting out as well. Thurston County ILA regarding Jury trials, Chief Hutchings would like to contract with county for Jury trials.

2. Clerk Treasurer. Had a department head meeting this week. regarding the budget, budget it nearing completion. BTHAT brought in signs for City non vaping/smoking that will be placed through town (Ballfields, park)

8. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Community Investment Partnership (CIP)

3) Solid Waste Advisory Board

4) South Thurston Economic Development Initiative (STEDI)

5) TCOMM/911

6) Tenino School Board

7) Thurston Regional Planning Council (TRPC)

8) Transportation Policy Board

NONE

PUBLIC COMMENTS 2

NONE

ANNOUNCEMENTS

NONE

ADJOURNMENT

Adjourned at 8:09pm

File Attachments for Item:

3. Consent Calendar consisting of September 29, 2021 through October 12, 2021:

Payroll EFT's in the amount of \$52,535.05

Claims Checks #30160 through #30183 and EFT's in the amount of \$48,934.62 for a grand total of \$101,469.67
Liquor Cannabis License: None

Letter recommending that the City reject the sole bid received for the wading pool renovation.

Recommended Action: Move to approve the consent calendar as presented.



Memorandum

To: Kayleen Canup - City of Tenino
From: Michael Marshall, PE *MM*
Date: October 8, 2021
Re: Quarry Wading Pool Bid Rejection

The City advertised for bids for the Tenino Quarry Wading Pool on August 18, 2021 to renovate the wading pool. The City opened the sole bid from Rognlin's, Inc. which was for \$599,000.00 not including sales tax. The bid was much higher than the estimate and project funding.

We recommend that the City reject the sole bid from Rognlin's, Inc.

Consent Calendar consisting of September 29, 2021 through October 12, 2021:

Payroll EFT's in the amount of \$52,535.05

- **Claims Checks #30160 through #30183 and EFT's in the amount of \$48,934.62**

for a grand total of \$101,469.67

**Liquor and Cannabis License Applications/
Renewals:**

None

CHECK REGISTER

Time: 13:50:16 Date: 10/12/2021

09/29/2021 To: 10/12/2021

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2948	10/12/2021	Claims	5	30169	Northstar Chemical, Inc	1,685.24	
2949	10/12/2021	Claims	5	30170	Puget Sound Energy	6,129.44	
2950	10/12/2021	Claims	5	30171	Right Systems Inc	5,434.25	
2951	10/12/2021	Claims	5	30172	Stanley Security Solutions	324.00	
2952	10/12/2021	Claims	5	30173	Tenino Marketfresh	82.87	
2953	10/12/2021	Claims	5	30174	Tenino Telephone Co	1,687.51	
2954	10/12/2021	Claims	5	30175	City Of Tenino	2,178.64	
2955	10/12/2021	Claims	5	30176	Steve & Sharon Thorniley	1,000.00	
2956	10/12/2021	Claims	5	30177	Thurston Co Sheriff	274.96	
2957	10/12/2021	Claims	5	30178	Tribeca Transport LLC	8,406.82	
2958	10/12/2021	Claims	5	30179	Utilities Underground Location	7.70	
2959	10/12/2021	Claims	5	30180	Verizon Wireless (Cell)	781.30	
2960	10/12/2021	Claims	5	30181	Voyager Fleet System	2,669.51	
2961	10/12/2021	Claims	5	30182	Water & Wastewater Svcs, Inc	7,355.22	
2962	10/12/2021	Claims	5	30183	Wilson Parts Corporation	23.18	
						<hr/>	
001 General Government Fund #001						59,215.06	
002 Quarry Pool Fund #002						88.67	
101 City Street Fund #101						4,702.33	
310 Municipal Capital Imp Fund 310						4,719.00	
401 Water Fund						4,750.93	
410 Sewer Fund						19,529.87	
421 Sewer Capital Improvement Fund						8,463.81	
						<hr/>	
						Claims:	48,934.62
* Transaction Has Mixed Revenue And Expense Accounts						101,469.67	Payroll: 52,535.05

CHECK REGISTER

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2869	10/05/2021	Payroll	5	EFT	Veronica A Barnes	1,583.00	
2870	10/05/2021	Payroll	5	EFT	Miles Cannon	1,700.17	
2871	10/05/2021	Payroll	5	EFT	Troy LK Cannon	2,130.09	
2872	10/05/2021	Payroll	5	EFT	Kayleen Canup	1,866.51	
2873	10/05/2021	Payroll	5	EFT	Rene Durand	1,524.42	
2874	10/05/2021	Payroll	5	EFT	Brent L Gibbs	1,912.29	
2875	10/05/2021	Payroll	5	EFT	John F Hutchings	2,411.31	
2876	10/05/2021	Payroll	5	EFT	Drew Johnson	1,675.56	
2877	10/05/2021	Payroll	5	EFT	Aaron Lee	1,763.73	
2878	10/05/2021	Payroll	5	EFT	Jason M Plaja	2,377.10	
2879	10/05/2021	Payroll	5	EFT	Maria Rodriguez	1,583.31	
2880	10/05/2021	Payroll	5	EFT	Jennifer N Scharber	1,323.10	
2881	10/05/2021	Payroll	5	EFT	Seth D Sharp	1,781.30	
2882	10/05/2021	Payroll	5	EFT	Rachel L Davidson	138.14	
2883	10/05/2021	Payroll	5	EFT	Wayne R Fournier	889.72	
2884	10/05/2021	Payroll	5	EFT	Linda Gotovac	46.04	
2885	10/05/2021	Payroll	5	EFT	Jason A Lawton	69.07	
2886	10/05/2021	Payroll	5	EFT	John J O'Callahan	69.07	
2905	10/06/2021	Payroll	5	EFT	Timberland Bank	7,497.34	941 Deposit for Pay Cycle(s) 10/05/2021 - 10/05/2021
2906	10/07/2021	Payroll	5	EFT	WA State Dept of Retirement Systems	1,015.96	Pay Cycle(s) 03/20/2021 To 03/20/2021 - LEOFF II Actual Pay Was On 4/14/21 Not Transferred To Paid
2910	10/07/2021	Payroll	5	EFT	WA State Dept of Retirement Systems	7,072.59	Pay Cycle(s) 03/20/2021 To 03/20/2021 - PERS II; Pay Cycle(s) 04/05/2021 To 04/05/2021 - PERS II Actual Pay 4/14/2021 Not Transferred
2913	10/07/2021	Payroll	5	EFT	WA State Dept of Retirement Systems	3,481.91	Pay Cycle(s) 04/20/2021 To 04/20/2021 - PERS II Actual Pay On 6/8/2021 Not Transferred As Paid
2914	10/07/2021	Payroll	5	EFT	WA State Dept of Retirement Systems	2,003.63	Pay Cycle(s) 05/20/2021 To 05/20/2021 - LEOFF II; Pay Cycle(s) 05/05/2021 To 05/05/2021 - LEOFF II Actual Pay Was On 6/8/21 EFT, Not Transferred
2915	10/07/2021	Payroll	5	EFT	WA State Dept of Retirement Systems	6,619.69	Pay Cycle(s) 05/20/2021 To 05/20/2021 - PERS II; Pay Cycle(s) 05/05/2021 To 05/05/2021 - PERS II Actual Pay Was 6/8/21 Not Transferred
2939	10/12/2021	Claims	5	30160	Corporate Payment Systems	648.96	
2940	10/12/2021	Claims	5	30161	Dragon Analytical Laboratory	108.00	
2941	10/12/2021	Claims	5	30162	Enbody, Dugaw, Enbody	1,330.00	
2942	10/12/2021	Claims	5	30163	Gibbs & Olson Inc	2,719.00	
2943	10/12/2021	Claims	5	30164	Chris Hallett	1,000.00	
2944	10/12/2021	Claims	5	30165	Hillier, Scheibmeir & Kelly, PS	1,027.30	
2945	10/12/2021	Claims	5	30166	Joes Refuse	976.13	
2946	10/12/2021	Claims	5	30167	Law Office of Richard L. Hughes PLLC	3,045.00	
2947	10/12/2021	Claims	5	30168	Mountain Mist Water	39.59	

4.

File Attachments for Item:

4. Proclamation for Heddens Family.

BY THE CITY OF TENINO

- A PROCLAMATION -

**BY REQUEST OF MAYOR FOURNIER, COUNCIL MEMBERS
LAWTON, O'CALLAHAN, GOTOVAC, AND DAVIDSON**

WHEREAS, Heddens Family Pharmacy has been serving Tenino since 1953; and

WHEREAS, Heddens Family Pharmacy was created with a mission to serve the Tenino Community; and

WHEREAS, The Heddens Family has provided customer care for the community of Tenino for nearly 70 years; and

WHEREAS, several members of the Heddens Family have served in various public service rolls during that time, including as the Mayor of the City of Tenino, Tenino Rockhounds & Quarrymen Car Club; and

WHEREAS, The Heddens Family and Pharmacy continue to serve and enrich the community at large.

NOW THEREFORE, I, Wayne Fournier, Mayor of the City of Tenino, and Tenino City Council Members do hereby proclaim the celebration of The Heddens Family Contribution to the Community of Tenino.

Signed in the City of Tenino, Washington, this 12th day of October 2021.

Wayne Fournier, Mayor

Jason Lawton, Council Member

John O'Callahan, Council Member

Linda Gotovac, Council Member

Rachel Davidson, Council Member

File Attachments for Item:

5. Review and approve Amendment for the Ritter Street water line replacement.

Recommended Action: Motion to approve Amendment for Ritter Street water line replacement.

**EXHIBIT A
AUTHORIZATION FOR ENGINEERING SERVICES NO. 2021-001
CITY OF TENINO, WASHINGTON**

RITTER STREET WATER LINE REPLACEMENT

The Engineer is hereby authorized to perform Engineering Services for the Client as provided for in our General Agreement for Professional Engineering Services dated December 16, 2016, and extended through December 31, 2021, by Amendment No. 1 executed on December 12, 2018, and as more fully described herein:

PROJECT DESCRIPTION

The Client has authorized design work to reconstruct Ritter Street from Sussex Avenue to Park Street under a TIB Consultant Agreement. The city now wishes to design the water line replacement at the same time.

SCOPE OF WORK

The Engineer will include the design of approximately 740 feet of new 8-inch PVC water line and associated services in the Ritter Street Reconstruction plans and specifications.

SCHEDULE:

The water line replacement will be part of the roadway reconstruction plans and specifications to be bid spring of 2022, and will be included as a separate bid schedule.

BUDGET:

The budget for the above referenced work shall be set at \$5,000. The Engineer agrees not to exceed this amount without the Client’s prior authorization.


Authorized by:
City of Tenino, Washington

Date

By: Wayne Fournier, Mayor

Accepted: Gibbs & Olson, Inc.

June 21, 2021
Date



By: Richard A. Gushman, President

6.

File Attachments for Item:

6. Ordinance 919 review

CITY OF TENINO, WASHINGTON
ORDINANCE NO. 919

AN ORDINANCE of the City of Tenino, Washington, imposing the additional local sales and use tax under RCW 82.14.530 to be used for the Tenino Home Fund to construct affordable and supportive housing and housing-related services, including mental and behavioral health-related facilities: and providing for other matters relating thereto and properly permitted by state law.

THE CITY COUNCIL OF THE CITY OF TENINO, WASHINGTON, does hereby ordain as follows:

Section 1. Findings.

1.1 During the 2019 Legislative Session House Bill 1590 (HB-1590) was passed into law. HB-1590 provided County legislative authorities with the option (in addition to a ballot measure) to impose, by councilmanic action, an additional 0.1 percent sales and use tax for housing and related services (Home Fund).

1.2 The Council finds that the City of Tenino has satisfied all prerequisites to imposing the additional sales and use tax, including the conditions set forth in RCW 82.14.530.

Section 2. Additional Sales and Use Tax Imposed.

2.1 Tax Imposed; Effective Date. The additional sales and use tax shall be imposed at a rate of one-tenth of one percent of the selling price in the case of a sales tax, or value of the article used, in the case of a use tax. The tax shall become effective on the earliest practicable date consistent with RCW 82.14.055.

2.2 Use of Additional Sales and Use Tax Receipts. City proceeds shall be used for housing and housing-related services, including mental and behavioral health programs and facilities as required by RCW 82.14.530 and that a minimum of sixty (60) percent of the monies collected under RCW 82.14.530 shall be used for the housing and

housing-related purposes as defined in RCW 82.14.530(2)(a)(i), (ii) and (iii), and the remainder of the monies collected shall be used for the operation, delivery, or evaluation of mental and behavioral health treatment programs and services or housing-related services as required by RCW 82.14.530(2)(c). Ratification and Confirmation. Any actions of the City or its officers prior to the date thereof and consistent with the terms of this resolution are ratified and confirmed.

Section 3. Administration. The City Clerk is directed to cause a certified copy of this Ordinance to be delivered to the State of Washington Department of Revenue and any other public officers or agencies required by law The City's Administrative services Director and other appropriate officers are authorized and directed to enter into such contracts with and provide such notices to the State Department of Revenue and other appropriate state or local agencies for the collection and distribution of receipts of the tax imposed by his Ordinance as may be necessary or convenient consistent with Chapter 82.14 RCW and other applicable law.

Section 4. Ratification. All actions taken in furtherance of and not inconsistent with this Ordinance are ratified and confirmed in all respects.

Section 5. Severability. If any provision of this Ordinance is declared by any court of competent jurisdiction to be invalid, then such provision shall be null and void and shall be severable from the remaining provisions of this Ordinance and shall in no way affect the validity of the other provisions of this Ordinance.

Section 6. Publication and Effective Date. Ordinance shall be in full force and effect from and after its adoption and publication as provided by law.

The foregoing Ordinance was ADOPTED by the City Council of the City of Tenino, Washington, at a regular open public meeting thereof the _____ day of _____, _____.

Wayne Fournier, Mayor

ATTEST:

Kayleen Canup, City Clerk

APPROVED AS TO FORM:

Richard L Hughes, City Attorney