

City of Tenino

149 Hodgen Street South
Tenino, WA 98589

City Council Meeting
Tuesday, November 22, 2022 at 7:00 PM

Agenda

WORK SESSION

- [1.](#) Budget Workshop

CALL TO ORDER

AGENDA APPROVAL

2. Agenda for the Regular Meeting of the 11/22/22.

Recommended Action: Motion to approve the agenda as presented.

APPROVAL OF MINUTES

- [3.](#) Meeting Minutes for 11/8/2022

Recommended Action: Motion to approve 11/8/2022 meeting minutes as presented

CONSENT CALENDAR

- [4.](#) Consent Calendar consisting of November 9, 2022 through November 22, 2022:

Payroll EFT's in the amount of \$62,489.64

Claims Checks #31005 through #31040 and EFT's in the amount of \$97,690.30

for a grand total of \$160,179.94

Liquor Cannabis License: Kirby Co, Heddens Liquor & Wine, Cannabis NW.

Recommended Action: Move to approve the consent calendar as presented.

EXECUTIVE SESSION

PRESENTATIONS

5. Rate Study presentation from FCS Group Martin Chaw and Amanda Levine.

PUBLIC COMMENTS

PUBLIC HEARING

- [6.](#) 2nd Public Hearing on the proposed 2023 Ad Valorem Tax Levy

Recommended Action: Move to adopt an Ad Valorem Tax Levy using Highest Lawful Levy Procedures

7. 2nd Public Hearing of Proposed 2020 Budget: Expenditures

State law provides that each municipality hold two Public Hearings prior to budget adoption in order to provide the opportunity for input by the Public. Tonight's second hearing will focus primarily upon expenditures.

Recommended action: Move to accept the Administration's recommendations on budget expenditures as presented.

PROCLAMATIONS

OLD BUSINESS

NEW BUSINESS

8. Amendment 3 for engineering the Quarry House. Right now, we are out of funds and just cut an amendment for the structural engineer do come up with a solution for the sagging ceiling. This amendment is for \$10,000 which should be more than enough to finish up and allows for additional "surprises" that may come our way. Any unused money can go back to construction like we did for the City Hall project.

Recommended Action: Discuss and motion to approve Amendment No. 3 for the Quarry House.

9. Amendment No. 4 for master planning and surveying for the Quarry Pool

Recommended Action: Discuss and Motion to approve Amendment No 4 for Master Planning and Surveying for the Quarry Pool.

10. Facade Improvement Grant Increase.

City of Tenino has been awarded a Grant to give Grants for Facade Improvement throughout the Historical District. We have \$10,000 to award but only \$3,000 has been applied for and given out. If COuncil agrees City Can award an additional \$1,000 each recipient totaling \$6,000 out of the \$10,000 Grant.

Recommended Action: Discuss and motion to grant an additional \$1,000 to 2022 recipients.

RESOLUTIONS

11. Thurston County has provided the Assessed Valuation and Property Tax Worksheet for the purpose of calculating and the Ad Valorem Property Tax for fiscal year 2022. The City will hold two Public hearings as required by RCW 84.55 on November 8th and 22nd and is required to pass a resolution adopting the 2023 property tax by November 30, 2022

Recommended action: Move to adopt an Ad Valorem Tax Levy using Highest Lawful Levy Procedures that would result in a total increase of \$8,647.16

12. Resolution 2022-07

A Resolution of the City of Tenino Amending the Adopted 2023 Consolidated Fee Schedule

Recommended Action: Motion to pass Resolution 2022-07

ORDINANCES

[13.](#) Ordinance 926 would adopt the City's 2023 Municipal Budget

Recommended Action: Review and approve first reading of Ordinance 926

REPORTS

14. 1) Chamber of Commerce

2) Economic Development Council (EDC)

3) South Thurston Economic Development Initiative (STEDI)

4) ARCH Commission

5) Experience Olympia & Beyond (VCB)

6) Fire District #12

7) Library

8) Museum

9) Tenino Community Service Center

15. 1) Civil Service Commission

2) Façade Improvement Grant Review Committee

3) Finance Committee

4) Planning Commission

5) Public Safety Committee

[16.](#) **1) Chief of Police**

2) Director of Public Works

3) City Planner

4) Code Enforcement/Building Inspector

5) PARC Specialist

6) City Attorney

7) Clerk/Treasurer

8) Mayor

17. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Solid Waste Advisory Board

3) TCOMM/911

4) Tenino School Board

5) Thurston Regional Planning Council (TRPC)

6) Transportation Policy Board

7) Legislature

PUBLIC COMMENTS 2

ANNOUNCEMENTS

ADJOURNMENT

1.

File Attachments for Item:

1. Budget Workshop

2023 BUDGET TOTALS

City Of Tenino

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01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 01	Beginning Balance	526,968.42
308 Beginning Balances		526,968.42

310 Taxes

311 10 00 00	Real & Personal Property Taxes	321,191.93
311 30 00 00	Sale Of Tax Title Property	0.00
313 11 00 00	Sales & Use	395,855.00
313 11 00 01	Sales & Use (Public Safety)	129.00
313 71 00 00	Local Criminal Justice	40,017.25
316 10 00 00	Business And Occupation Taxes	61,598.66
316 41 00 00	Business Utility Tax-electri	103,622.70
316 42 00 00	Utility Tax - Water	14,065.24
316 44 00 00	Utility Tax-Sewer	68,018.14
316 44 01 00	Utility Tax-Septic Receiving	40,000.00
316 45 00 00	Business Utility Tax (Solid Waste)	18,598.98
316 46 00 00	Business Utility Tax (Cable)	38,597.00
316 47 00 00	Business Utility Tax (Telephone)	29,721.40
316 81 00 00	Gambling Taxes	9,805.94
317 40 00 00	Timber Excise Tax (4X)	352.03
310 Taxes		1,141,573.27

320 Licenses & Permits

321 91 00 00	Comcast Franchise Fees	0.00
321 91 00 01	Comcast Franchise Fees	25,967.66
321 91 00 02	Verizon Franchise Fees	9,954.00
321 99 00 00	Business Licenses - New	8,500.00
321 99 01 00	Business License Renewal	4,765.00
322 10 00 00	Building Permits	37,704.00
322 30 00 00	Animal License	150.00
322 40 00 01	Parades / Special Events	550.00
320 Licenses & Permits		87,590.66

330 Intergovernmental Revenues

331 16 60 00	Bulletproof Vest Partnership Program	0.00
333 14 00 02	CARES Act Funding	0.00
334 03 10 01	SMP Update Grant - DoE	0.00
334 05 80 00	Capital Project Pilot Grant - ARTS	5,000.00
336 00 98 00	City Assistance	55,904.00
336 06 21 00	Criminal Justice - Populatio	1,000.00

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REVENUES

330 Intergovernmental Revenues

336 06 26 00	Criminal Justice - Special Programs	2,578.00
336 06 42 00	Marijuana Excise Tax	4,953.00
336 06 51 00	Police OT Reimbursement / DUI	1,883.00
336 06 51 10	Crime Vicitims Compensation	0.00
336 06 94 00	Liquor Excise Tax	13,926.00
336 06 95 00	Liquor Control Board Profits	15,530.00
337 00 00 10	RMSA Lexipol Cost Share	3,798.00
337 00 00 11	AWC Loss Control Grant	5,000.00

330 Intergovernmental Revenues 109,572.00

340 Charges For Services

341 33 00 00	Compliance Fee	119.00
341 33 02 00	Warrant Cost	149.76
341 33 03 00	Court Admin Cost	0.00
341 35 01 00	Police Reports	25.00
341 49 00 01	Court Conviction Fees	198.97
341 81 00 00	Photocopies	49.00
341 95 00 00	Legal Services	171.75
341 95 00 01	Notary Fee	50.00
342 10 00 01	Special Emphasis Reimbursement	0.00
342 10 00 02	TSD School Resource Officer Contract	50,000.00
342 10 00 03	Code Enforcement/Building Official Contract	20,000.00
342 33 06 00	Traffic Safety School	1,404.00
342 36 00 00	Housing And Monitoring Of Prisoners	175.00
342 37 00 00	Booking Fees	175.00
345 29 00 00	Sales Of Electricity Solar Incentive	0.00
345 81 00 00	Zoning & Subdivision Fees	2,146.62
345 83 00 00	Plan Check Fees	15,174.20
347 30 01 00	Ball Field Fees	2,320.00

340 Charges For Services 92,158.30

350 Fines, Penalties, & Forfeitures

352 30 00 00	Mandatory Insurance Cost	125.00
353 10 00 00	Traffic Infractions	6,883.92
354 00 00 00	Parking Infractions	0.00
355 80 00 00	Criminal Traffic	6,647.00
356 90 00 00	Criminal Non-traffic	1,096.54
357 33 00 00	Public Defense Cost	3,006.84
357 37 00 00	Court Cost Recoup	344.80
359 00 00 01	Business License Renewal Penalty	549.00

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REVENUES

350 Fines, Penalties, & Forfeitures

359 00 00 02 B&O Penalties 1,171.00

350 Fines, Penalties, & Forfeitures 19,824.10

360 Misc Revenues

361 11 45 20 Investment Interest 163.80

361 40 00 00 Sales Interest 338.90

361 40 01 00 D/M Interest Income 773.00

362 00 00 00 Ag Park Lease 0.00

362 40 01 00 Camping Fees 3,500.00

362 40 02 00 Quarry House Rent 10,000.00

362 40 03 00 Park & Picnic Shelter Rental 150.00

362 40 04 00 Concession Stand Rental 200.00

362 40 05 00 Food Warehouse Rental 3,200.00

362 40 06 00 Old PW Building Rental 16,800.00

367 00 00 00 Donations 500.00

367 00 00 01 Donations 0.00

367 00 00 02 Donations To COVID-10 Relief Fund 0.00

369 10 00 02 Sale Of Scrap And Junk 1,141.00

369 80 00 00 Other Miscellaneous Revenue 307.00

369 90 00 01 Tuition Refund 0.00

360 Misc Revenues 37,073.70

380 Non Revenues

385 00 00 00 Special Or Extraordinary Items 0.00

389 10 00 01 Deposit / Facility Rental 3,249.00

389 10 00 02 Deposit / Land Use 1,931.00

389 10 00 03 Deposit / Special Events 500.00

389 10 00 04 Hydrant Meter Deposit 250.00

389 30 00 02 Building Code Fees 2,853.00

389 30 00 04 EMS/Trauma 1,132.00

389 30 00 05 Auto Theft 1,506.00

389 30 00 06 Trama Brain Injury 307.00

389 30 00 07 PSEA 3 281.00

389 30 00 08 WSP Highway Account 316.00

389 30 00 09 Highway Safety 167.00

389 30 00 10 Death Investigation 145.00

389 30 00 11 Public Safety/education PSEA 1 11,856.00

389 30 00 12 PSEA 2 6,309.00

389 30 00 13 JIS 5,352.00

389 30 00 14 School Zone Safety 864.00

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REVENUES

380 Non Revenues

389 30 00 15	Distracted Driving	324.22
389 30 00 16	CC Convenience Fee	0.00

380 Non Revenues	37,342.22
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397 Interfund Transfers

397 00 00 07	Transfer From #109	0.00
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397 Interfund Transfers	0.00
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398 Insurance Recoveries

398 10 00 00	Insurance Recoveries	0.00
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398 Insurance Recoveries	0.00
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Fund Revenues:	2,052,102.67
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EXPENDITURES

511 Legislative

511 20 45 00	Professional Services - Leader Wkshp	2,500.00
511 30 45 01	Code Book Publications	1,500.00
511 60 10 00	Council Stipend	15,000.00
511 60 20 00	Council Benefits - Taxes	650.00
511 60 31 00	Janitorial Supplies	350.00
511 60 42 03	MNS Service Provider	8,000.00
511 60 42 04	E Governance Software	1,611.00
511 60 42 05	PRA Compliance Software	249.00
511 60 42 06	City Web Site	125.00
511 60 42 08	Postage	22.00
511 60 42 10	Office Productivity Software	0.00
511 60 46 00	Insurance	9,800.00
511 60 47 00	Advertising & Publications	788.00
511 60 48 01	Education/Training	1,000.00
511 60 48 02	Meals/Lodging/Travel	1,000.00
511 61 10 00	Leg Spt Salaries & Wages	16,682.16
511 61 20 00	Leg Spt - Benefits-Taxes	1,236.56
511 61 21 00	Leg Spt - Benefits-Health Care	3,200.00
511 61 22 00	Leg Spt - Benefits-Retirement	1,900.86
511 61 22 01	Legislative -DCP	0.00

511 Legislative	65,614.58
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EXPENDITURES

512 Judicial

512 50 10 00	Judicial Spt Salaries & Wages	31,177.38
512 50 20 00	Judicial Spt - Benefits-Taxes	2,455.00
512 50 21 00	Judicial Spt - Benefits-Health Care	5,446.90
512 50 22 00	Judicial Spt - Benefits-Retirement	2,980.64
512 50 22 01	Judicial -DCP	180.00
512 50 30 00	Office Supplies	150.00
512 50 33 00	Small Tools & Equipment	150.00
512 50 41 04	Judge Fees	1,917.00
512 50 42 00	Telephone (Land Line)	750.00
512 50 42 03	MNS Service Provider	2,345.00
512 50 42 05	PRA Compliance Software	300.00
512 50 42 06	City Web Site	125.00
512 50 42 08	Postage	550.00
512 50 42 10	Office Productivity Software	150.00
512 50 45 01	Printing	550.00
512 50 46 00	Insurance	4,390.00
512 50 48 01	Education/Training	250.00
512 50 48 02	Meals/Lodging/Travel	250.00
512 50 49 00	Dues/membership/misc	150.00
512 Judicial		<u>54,266.92</u>

513 Executive

513 10 10 00	Mayor Stipend	18,000.00
513 10 20 00	Mayor Benefits - Taxes	1,193.92
513 10 42 03	MNS Service Provider	1,779.00
513 10 42 05	PRA Compliance Software	124.00
513 10 42 06	City Web Site	125.00
513 10 42 08	Postage	33.00
513 10 42 10	Office Productivity Software	0.00
513 10 46 00	Insurance	6,027.00
513 10 48 01	Executive - Education/Training	1,500.00
513 10 48 02	Executive - Meals, Travel, & Lodging	1,000.00
		<u>29,781.92</u>

010 Office of the Chief Executive

513 20 10 00	Executive Spt Salaries & Wages	14,672.00
513 20 20 00	Executive Spt Benefits - Taxes	2,125.76
513 20 21 00	Executive Spt Benefits - Health Care	2,955.68
513 20 22 00	Executive Spt Benefits - Retirement	2,000.00
513 20 22 01	Executive Spt Benefits - Retirement (DCP)	92.00
		<u>21,845.44</u>

020 Advisory Services

21,845.44

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EXPENDITURES

513 Executive

513 20 42 03	MNS Service Provider	4,700.00
513 20 42 04	E Governance Software	1,256.00
513 20 42 05	PRA Compliance Software	249.00
513 20 42 06	City Web Site	125.00
513 20 42 10	Office Productivity Software	0.00
513 20 45 10	CS Commission - Examiner	500.00
513 20 46 00	CS Commission - Insurance	4,336.80
513 20 48 01	CS Commission - Training	300.00
513 20 48 02	CS Commission - Travel, Meals, & Lodging	800.00

021 Civil Service Commission 12,266.80

513 Executive 63,894.16

514 Finance, Recording, And Elections

514 20 10 00	Salaries & Wages	68,921.45
514 20 20 00	Benefits - Taxes	3,625.56
514 20 21 00	Benefits - Health Care	6,350.24
514 20 22 00	Benefits - Retirement	3,274.96
514 20 22 01	Benefits - Retirement (DCP)	198.00
514 20 30 00	Office Supplies	1,365.12
514 20 31 00	Janitorial Supplies	147.82
514 20 35 00	Small Tools & Equipment	198.00
514 20 42 00	Telephone (Land Line)	1,151.24
514 20 42 03	MNS Service Provider	2,266.98
514 20 42 05	PRA Compliance Software	249.00
514 20 42 07	Web Bill Pay Services	420.00
514 20 42 08	Postage	800.00
514 20 42 10	Office Productivity Software	200.00
514 20 42 13	Financial Software (BIAS)	2,977.00
514 20 45 00	Professional Services	777.00
514 20 45 01	Equipment Repair/maintenance	200.00
514 20 46 00	Insurance	4,390.00
514 20 48 01	Education & Training	1,500.00
514 20 48 02	Travel/lodging/meals	1,000.00
514 20 49 00	Dues/memberships/misc.	100.00
514 20 49 01	Bank Charges	1,830.00
514 20 49 03	Fines And Penalties	61.00
514 23 40 00	Audit Costs	5,000.00
514 40 51 00	Election Services	2,618.00

514 Finance, Recording, And Elections 109,621.37

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EXPENDITURES

515 Legal

515 41 41 01	City Attorney	30,000.00
515 41 41 02	Prosecuting Attorney	13,000.00
515 41 41 05	Outside Counsel	500.00
515 93 41 03	Public Defender	14,000.00
515 93 41 06	Interpreter Services	500.00

515 Legal 58,000.00

518 Centralized/General Services

518 10 10 00	Pers Svc-Salaries	26,391.83
518 10 20 00	Pers Svc-Benefits-Taxes	2,272.18
518 10 21 00	Pers Svc - Benefits-Health Care	4,846.40
518 10 22 00	Pers Svc-Benefits-Retirement	2,576.03
518 10 22 01	Pers Svc-Benefits-Retirement-(DCP)	152.00
518 10 30 00	Office Supplies	900.00
518 10 41 00	Professional Services	500.00
518 10 45 02	OASI Benefits DRS	25.00
518 10 46 00	Insurance - HR	4,390.00
518 10 47 00	Advertising/Publication	0.00
518 10 48 01	Education/Training	1,500.00
518 10 48 02	Meals/Lodging/Travel	750.00

010 Personnel Services 44,303.44

518 30 10 00	Central Svc-Salaries & Wages	40,988.00
518 30 20 00	Central Svc-Benefits-Taxes	2,644.44
518 30 21 00	Central Svc-Benefits-Health Care	6,448.00
518 30 22 00	Central Svc-Benefits-Retirement	4,130.00
518 30 22 01	Central Services-Benefits-Retirement (DCP)	209.00
518 30 23 00	Safety Clothing	250.00
518 30 30 00	Small Tools & Equipment	200.00
518 30 31 01	Janitorial Supplies	200.00
518 30 32 00	Bldg Hdw/Materials	150.00
518 30 35 06	Fuel, F-150	250.00
518 30 45 03	Maintenance - Office Equipment	100.00
518 30 45 04	Maintenance - Electronics	750.00
518 30 45 05	Maintenance - Facilities	2,000.00
518 30 45 06	Utilities	6,000.00

030 Maintenance/Janitorial Services 64,319.44

518 70 42 11	Copier Costs	5,072.28
518 80 42 00	Telephone (Land Line)	0.00
518 80 42 01	Internet Service Provider	4,859.8

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EXPENDITURES

518 Centralized/General Services

518 80 42 03	MNS Service Provider	10,673.00
518 80 42 06	City Web Site	140.00
518 80 42 08	Postage	300.00
518 80 42 09	Telephone (Cellular)	0.00
518 80 42 10	Office Productivity Software	0.00
518 80 42 13	HR Accounting Software (BIAS)	1,988.00

080 Information Technology 23,033.14

518 90 10 00	Pers Svc - Salaries & Wages	0.00
518 90 10 01	Pers Svc-Salaries (P&R Manager)	0.00
518 90 20 00	Pers Services - Personnel Benefits	0.00
518 90 20 01	Pers Svc-SalariesBenefits-Taxes (P&R Manager)	946.00
518 90 40 00	Audit Costs	0.00
518 90 46 00	Insurance (City Hall & PW)	11,009.00
518 90 49 00	AWC Dues	1,163.00
518 90 49 02	WMCA Dues	200.00

090 Other Centralized Services 13,318.00

518 Centralized/General Services 144,974.02

521 Law Enforcement

521 10 10 00	Salaries & Wages	51,014.28
521 10 10 02	Overtime	1,000.00
521 10 20 00	Benefits - Taxes	4,056.00
521 10 20 02	OT Benefits - Taxes	98.00
521 10 21 00	Benefits - Health Care	11,498.24
521 10 21 02	OT Benefits - Health Care	0.00
521 10 22 00	Benefits - Retirement	5,434.00
521 10 22 01	Benefits-Retirement (DCP)	360.00
521 10 22 02	OT Benefits - Retirement	103.00
521 10 24 02	Retiree Medical/Deductible	13,000.00
521 10 31 00	Office Supplies	1,000.00
521 10 33 00	Small Equipment	1,500.00
521 10 36 00	Computer Hardware/software	500.00
521 10 40 00	Audit Services	0.00
521 10 42 03	MNS Service Provider	1,467.69
521 10 42 05	PRA Compliance Software	249.00
521 10 42 06	City Web Site	125.00
521 10 42 08	Postage	500.00
521 10 42 09	Telephone (Cellular)	506.00
521 10 42 10	Office Productivity Software	0.00

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EXPENDITURES

521 Law Enforcement

521 10 45 01	Prof Svc -Background Investigations	1,000.00
521 10 45 02	Repair/Maintenance (Office Equipment)	750.00
521 10 47 00	Advertising	250.00
521 10 48 01	Education/Training	500.00
521 10 48 02	Meals/Lodging/Travel	500.00
521 10 49 00	Dues/Memberships/Misc.	125.00

010 Admin

95,536.21

521 20 10 00	Salaries & Wages	322,715.57
521 20 10 01	Standby	2,500.00
521 20 10 02	Overtime	5,000.00
521 20 20 00	Benefits - Taxes	37,808.80
521 20 20 01	Standby Benefits - Taxes	325.52
521 20 20 02	OT Benefits - Taxes	1,461.00
521 20 21 00	Benefits - Health Care	58,535.32
521 20 22 00	Benefits - Retirement	14,452.92
521 20 22 01	Standby Benefits-Retirement	160.00
521 20 22 02	OT Benefits-Retirement	550.00
521 20 22 03	Benefits-Retirement (DCP)	1,872.00
521 20 23 00	Benefits - Uniforms	3,000.00
521 20 30 00	Office Supplies	500.00
521 20 33 00	Small Equipment	1,500.00
521 20 33 01	Firearm Inventory Replacement	0.00
521 20 35 20	Fuel, K8 7418	3,500.00
521 20 35 21	Fuel, K8 7419	3,500.00
521 20 35 22	Fuel, K8 7420	3,500.00
521 20 35 23	Fuel, Explorer (Black)	3,500.00
521 20 35 24	Fuel, Ford F150	3,500.00
521 20 37 00	Bullet-proof Vests	1,500.00
521 20 38 00	Pistol Ammunition	1,500.00
521 20 38 01	Rifle Ammunition	1,000.00
521 20 42 03	MNS Service Provider	13,000.00
521 20 42 09	Telephone (Cellular)	4,976.00
521 20 42 10	Office Productivity Software	0.00
521 20 42 11	Cad Communications	500.00
521 20 42 12	RMS System	6,526.00
521 20 45 05	LE Equipment Repairs & Maintenance	1,000.00
521 20 45 11	Maintenance, K8 7418	1,000.00
521 20 45 12	Maintenance, K8 7419	1,000.00
521 20 45 13	Maintenance, K8 7420	1,000.00
521 20 45 14	Maintenance, Explorer (Black)	1,000.00
521 20 45 15	Maintenance, Ford F150	1,000.00

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EXPENDITURES

521 Law Enforcement

521 20 45 20	TCSO Interlocal	2,000.00
521 20 45 21	Lexipol	4,500.00
521 20 46 00	Insurance	22,996.88
521 20 48 01	Education/Training	2,500.00
521 20 48 02	Meals/Lodging/Travel	3,000.00

020 Operations 537,880.01

521 30 49 01 Crime Prevention Education 0.00

030 Crime Prevention 0.00

521 50 42 00	Telephone (Land Line)	3,308.00
521 50 42 01	Internet Service Provider	2,040.00
521 50 42 02	Alarm Services	800.00
521 50 45 00	Custodial Services	500.00
521 50 45 04	Repair & Maintenance	1,500.00
521 50 45 06	Utilities	5,500.00
521 50 46 00	Insurance	7,731.00

050 Facilities 21,379.00

521 70 49 00 Traffic Safety School 250.00

070 Traffic 250.00

521 Law Enforcement 655,045.22

522 Fire And Emergency Medical Activities

522 20 50 00	Contracted Services - STFEMS	10,000.00
522 60 49 00	Emergency Management Council Dues	337.00
525 60 50 01	Emergency Management Council Dues	0.00

522 Fire And Emergency Medical Activities 10,337.00

523 Detention/Correction Activities

523 60 40 00	Detention/Correction-Chehalis	500.00
523 60 40 01	Detention/Correction-Nisqually	250.00
523 60 40 02	Detention/Correction-Thurston	500.00
523 60 40 03	Inmate Medical Expenses	1,500.00

523 Detention/Correction Activities 2,750.00

525 Disaster Services

525 10 41 01 COVID-19 Legal Expenses 0.00

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EXPENDITURES

525 Disaster Services

525 10 42 14	Go To Meeting	0.00
525 10 45 13	Vehicle Maintenance	0.00
525 20 33 01	Recovery Grant Supplies	0.00
525 20 33 02	COVID-19 Cleaning Materials	0.00
525 20 33 03	COVID-19 PPE	0.00
525 20 45 01	Recovery Grant Printing Svc	0.00
525 20 45 13	Vehicle Maintenance	0.00
525 30 45 50	COVID-19 Grant Proceeds	0.00
525 30 45 51	Food Bank Plus Donation	0.00
525 30 45 52	CARES Act Disbursement To EDC	0.00
525 50 40 01	Emergency Notification System Contribution	0.00
565 10 45 20	COVID-19 Recovery Grant Program	0.00
565 10 45 21	Tenino Food Bank Plus Grant	0.00

525 Disaster Services 0.00

526 Building Services

524 00 00 00	Salaries And Wages	57,854.40
524 00 01 00	Overtime	1,000.00
524 00 02 00	Benefits-Taxes	1,905.28
524 00 03 00	Benefits-Healthcare	4,033.00
524 00 05 00	Benefits-Retirement	2,253.00
524 00 06 00	Benefits-Safety Uniforms	500.00
524 00 07 00	Office Supplies	500.00
524 00 08 00	Computer Hardware/Software	1,000.00
524 00 09 00	MNS Service Provider	500.00
524 10 01 00	Office Productivity Software	500.00
524 10 02 00	PRA Compliance Software	500.00
524 10 03 00	Small Equipment/Tools	1,500.00
524 10 05 00	Equipment-Repairs/Maintenance	500.00
524 10 06 00	Vehicle Maintenance	1,500.00
524 10 07 00	Vehicle Fuel	2,500.00
524 10 08 00	Cell Phone	600.00
524 10 09 00	Postage	500.00
524 10 10 00	Legal-City Attorney	500.00
524 20 01 00	Dues/Memberships/Misc	250.00
524 20 02 00	Education/Training	1,000.00
524 20 03 00	Travel/Lodging/Meals	500.00

526 Building Services 79,895.68

553 Conservation

2023 BUDGET TOTALS

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001 General Government Fund #001

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EXPENDITURES

553 Conservation

553 70 40 01	DNR FFPA Assessment	20.00
553 70 50 00	Air Pollution Control	1,529.00
553 Conservation		1,549.00

554 Environmental Services

554 30 10 00	Salaries & Wages	0.00
554 30 20 00	Benefits - Taxes Animal Control	0.00
554 30 21 00	Benefits - Health Care	0.00
554 30 22 00	Retirement - Animal Control	0.00
554 30 31 00	Supplies	0.00
554 30 35 00	Fuel	0.00
554 30 41 00	Disposal Fees/county	0.00
554 30 45 04	Kennel Maintenance	0.00
554 30 45 06	Utilities	531.00
554 30 45 30	Join Animal Services Contract	3,000.00
554 30 46 00	Insurance	1,435.00
554 Environmental Services		4,966.00

558 Community Planning & Economic Development

558 70 21 00	Benefits - Taxes	0.00
000		0.00
524 60 10 00	Salaries & Wages - Building Inspector	40,230.57
524 60 20 00	Benefits - Taxes	1,905.28
524 60 21 00	Benefits - Healthcare	4,033.00
524 60 22 00	Benefits - Retirement	2,253.00
524 60 22 01	Benefits - Reirement (DCP)	131.04
524 60 30 00	Office Supplies	150.00
524 60 42 03	MNS Service Provider	2,028.26
524 60 42 05	PRA Compliance Software	273.90
524 60 42 06	City Web Site	820.83
524 60 42 08	Postage	50.00
524 60 42 10	Office Productivity Software	0.00
524 60 45 01	Code Publications	1,222.00
524 60 46 00	Insurance	7,604.00
524 60 49 00	Dues	195.00
010 Protective Inspection Services		60,896.88
557 30 00 00	Tourism Promotional Items	2,000.00
557 30 31 00	Supplies	125.00

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001 General Government Fund #001

01/01/2023 To: 12/31/2023

EXPENDITURES

558 Community Planning & Economic Development

557 30 44 00	Tourism (VCB Interlocal)	5,000.00
557 30 47 00	Tourism Expenses	1,000.00
557 30 48 02	Lodging/Meals/Travel	895.00
557 30 49 00	VCB Dues	200.00

030 Tourism 9,220.00

558 60 10 00	Salaries & Wages	16,673.00
558 60 20 00	Benefits - Taxes	1,164.80
558 60 21 00	Benefits - Health Care	906.54
558 60 22 00	Benefits - Retirement	582.00
558 60 22 01	Benefits - Retirement - (DCP)	24.00
558 60 31 00	Supplies	500.00
558 60 42 03	MNS Service Provider	9,092.00
558 60 42 04	E-Governance System	1,088.66
558 60 42 05	PRA Compliance Software	249.00
558 60 42 06	City Web Site	125.00
558 60 42 08	Postage	304.00
558 60 42 10	Office Productivity Software	0.00
558 60 43 00	Engineering Services Planning	2,500.00
558 60 44 00	Planning Services Contract	30,000.00
558 60 44 01	Strategic Visioning Facilitator	2,000.00
558 60 44 02	SMP Update	650.00
558 60 45 01	Printing	50.00
558 60 46 00	Insurance	13,251.00
558 60 47 00	Advertising/planning	225.00
558 60 48 01	Training/Education	500.00
558 60 48 02	Meals/Lodging/Travel	500.00
558 60 49 00	TRPC Dues	1,899.00

060 Planning 82,284.00

558 70 10 00	Salaries & Wages - Econ Dev	3,500.00
558 70 20 00	Benefits - Taxes	1,068.00
558 70 22 00	Benefits - Retirement	1,000.00
558 70 45 00	Professional Services - EDC Contract	12,500.00
558 70 45 07	Professional Services - Grant Writer	3,000.00
558 70 45 08	P.A.R.C. Foundation	2,500.00

070 Economic Development 23,568.00

558 Community Planning & Economic Development 175,968.88

560 Social Services

2023 BUDGET TOTALS

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001 General Government Fund #001

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EXPENDITURES

560 Social Services

565 10 45 05	Food Warehouse Maintenance	300.00
565 10 45 06	Food Warehouse Utilities	3,711.00
565 10 46 00	Food Warehouse Insurance	673.00
565 40 49 01	CIP Dues	0.00
566 00 00 00	Employee Assistance Program	409.00

560 Social Services

5,093.00

572 Libraries

572 50 10 00	Salaries & Wages	9,241.44
572 50 20 00	Benefits - Taxes	815.36
572 50 21 00	Benefits - Health Care	1,846.00
572 50 22 00	Benefits-Retirement	947.44
572 50 22 01	Benefits -Retirement (DCP)	60.32
572 50 31 00	Office Supplies	100.00
572 50 31 01	Janitorial Supplies	250.00
572 50 35 06	Fuel	250.00
572 50 45 06	Utilities	4,500.00
572 50 46 00	Insurance	3,990.00
572 50 48 00	Repairs/Maintenance	1,000.00

572 Libraries

23,000.56

575 Cultural & Recreational Facilities

575 30 10 00	Salaries & Wages	14,331.77
575 30 20 00	Benefits - Taxes	601.12
575 30 21 00	Benefits - Health Care	1,270.88
575 30 22 00	Benefits - Retirement	760.24
575 30 22 01	Benefits - Retirement (DCP)	40.00
575 30 31 00	Office Supplies	100.00
575 30 31 01	Janitorial Supplies	150.00
575 30 42 00	Telephone (Land Line)	600.00
575 30 42 02	Alarm Services	250.00
575 30 42 03	MNS Service Provider	1,779.00
575 30 42 05	PRA Compliance Software	300.00
575 30 42 06	City Web Site	945.83
575 30 42 10	Office Productivity Software	0.00
575 30 45 05	Repairs & Maintenance	2,000.00
575 30 45 06	Utilities	7,886.00
575 30 46 00	Insurance	6,644.00
575 30 47 00	Advertising	0.00

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001 General Government Fund #001

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EXPENDITURES

575 Cultural & Recreational Facilities

030 Museum		37,658.84
575 50 10 00	Salaries & Wages	4,592.24
575 50 20 00	Benefits - Taxes	372.32
575 50 21 00	Benefits - Health Care	588.28
575 50 22 00	Benefits - Retirement	432.64
575 50 22 01	Benefits - Retirement (DCP)	26.00
575 50 31 00	Supplies	150.00
575 50 31 01	Janitorial Supplies	150.00
575 50 35 06	Fuel	200.00
575 50 42 00	Telephone (Land Line)	651.00
575 50 42 01	Internet Service Provider	1,600.00
575 50 42 05	PRA Compliance Software	249.00
575 50 42 06	City Web Site	820.83
575 50 45 05	Repairs & Maintenance	1,100.00
575 50 45 06	Utilities	4,000.00
575 50 46 00	Insurance	4,875.00
050 Quarry House		19,807.31
575 Cultural & Recreational Facilities		57,466.15

576 Park Facilities

576 80 45 04	Replacement Of Damaged Park PG Equipment	0.00
000		0.00
576 30 10 00	Salaries & Wages	5,585.84
576 30 20 00	Benefits - Taxes	856.91
576 30 21 00	Benefits - Health Care	1,400.00
576 30 22 00	Benefits - Retirement	810.00
576 30 22 01	Benefits - Retirement (DCP)	26.00
576 30 35 08	Fuel	200.00
576 30 45 06	Utilities - Campground	300.00
576 30 46 00	Insurance - Campground	1,615.00
576 30 53 00	Taxes & Assessments	150.00
030 Campgrounds		10,943.75
576 40 10 00	Salaries & Wages	8,543.41
576 40 20 00	Benefits - Taxes	701.02
576 40 21 00	Benefits - Health Care	1,146.25
576 40 22 00	Benefits - Retirement	639.00
576 40 22 01	Benefits - Retirement (DCP)	36.00

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001 General Government Fund #001

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EXPENDITURES

576 Park Facilities

576 40 31 00	Supplies	300.00
576 40 35 06	Fuel	500.00
576 40 35 08	Fuel, Diesel	500.00
576 40 45 05	Repairs & Maintenance	600.00
576 40 45 06	Utilities	3,000.00
576 40 46 00	Insurance - Ball Fields	2,498.00
576 50 35 00	Fuel	0.00
576 50 35 01	Fuel, Diesel	0.00

040 Ballfields & Concession Stand	<u>18,463.68</u>
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576 50 10 00	Salaries & Wages - Pump Trak	0.00
576 50 20 00	Benefits - Taxes	0.00
576 50 21 00	Benefits - Health Care	0.00
576 50 22 00	Benefits - Retirement	0.00
576 50 22 01	Benefits - Retirement (DCP)	0.00
576 50 45 06	Utilities	0.00
576 50 46 00	Insurance	0.00

050 Pump Track	<u>0.00</u>
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576 80 10 00	Salaries & Wages	15,261.45
576 80 20 00	Benefits - Taxes	1,300.00
576 80 21 00	Benefits - Health Care	2,200.00
576 80 22 00	Benefits - Retirement	1,600.00
576 80 22 01	Benefits - Retirement (DCP)	62.00
576 80 31 00	Office Supplies	500.00
576 80 32 00	Hardware & Materials	800.00
576 80 34 00	Small Equipment	900.00
576 80 35 03	Fuel	1,000.00
576 80 35 04	Fuel, Diesel	800.00
576 80 42 03	MNS Service Provider	0.00
576 80 42 05	PRA Compliance Software	300.00
576 80 42 06	City Web Site	820.83
576 80 42 10	Office Productivity Software	0.00
576 80 45 05	Repairs & Maintenance (Park)	5,500.00
576 80 45 06	Utilities	2,940.00
576 80 46 00	Insurance (Park)	2,940.00
576 80 53 00	Property Taxes	250.00

080 Park Core & Playground	<u>37,174.28</u>
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576 Park Facilities	<u>66,581.71</u>
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2023 BUDGET TOTALS

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001 General Government Fund #001

01/01/2023 To: 12/31/2023

EXPENDITURES

580 Other Decreases In Fund Resources

582 00 00 02	Deposit Refund / Special Events	400.00
582 10 00 04	Deposit Refund/Hydrant Meter	61.00
588 10 00 00	Prior Period(s) Adjustments - Other Costs Allocations	0.00
589 00 00 02	Deposit Refund / Special Events	0.00
589 10 00 01	Deposit Refunds / Facility Rental	200.00
589 10 00 04	Deposit Refund/Hydrant Meter	0.00
589 30 00 02	Building Code Fees	480.00
589 30 00 03	Crime Victim Comp Fund	461.00
589 30 00 04	Trauma	175.00
589 30 00 05	Auto Theft Prevention	175.00
589 30 00 06	Trauma Brain Injury	301.00
589 30 00 07	State Fees 3	281.00
589 30 00 08	WSP Highway Account	420.00
589 30 00 09	Highway Safety	39.00
589 30 00 10	Death Investigation	150.00
589 30 00 15	Thurston-Mason Behavioral Health	500.00
589 91 00 00	State Fees	2,500.00
589 92 00 00	State Fees 2	2,500.00
589 97 00 00	JIS	500.00
589 99 00 00	School Zone Safety	150.00
599 14 00 99	Payroll Benefit Clearing Account	0.00

580 Other Decreases In Fund Resources 9,293.00

597 Interfund Transfers

597 00 00 01	Transfer To Quarry Pool (Fund 002)	20,000.00
597 00 00 02	Transfer To Street Fund (#101)	38,785.48
597 00 00 18	Transfer To #310	325,000.00

597 Interfund Transfers 383,785.48

999 Ending Balance

508 90 00 01	Ending Balance	0.00
508 91 00 01	Ending Balance	0.00

999 Ending Balance 0.00

Fund Expenditures: 1,972,102.73

Excess/Deficit: 79,999.94

2023 BUDGET TOTALS

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002 Quarry Pool Fund #002

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 02	Beginning Balance	8,583.00
308 91 00 02	Beginning Balance	0.00
308 Beginning Balances		<u>8,583.00</u>

340 Charges For Services

347 30 00 02	Swimming Pool Revenues	20,111.00
340 Charges For Services		<u>20,111.00</u>

360 Misc Revenues

367 11 05 02	Quarry Pool Donations	0.00
360 Misc Revenues		<u>0.00</u>

397 Interfund Transfers

397 00 00 01	Transfer From #001	20,000.00
397 00 00 08	Transfer From #109	0.00
397 Interfund Transfers		<u>20,000.00</u>

Fund Revenues:

48,694.00

EXPENDITURES

576 Park Facilities

576 20 47 00	Advertising	142.00
576 20 48 01	Lifeguard Training	600.00
576 21 10 00	Salaries & Wages - Lifeguards	28,725.00
576 21 20 00	Benefits - Taxes - Lifeguards	2,198.00
100 Pool Operations		<u>31,665.00</u>

576 20 10 00	Salaries & Wages - Full Time Employees	2,152.80
576 20 20 00	Benefits - Taxes - Full Time	434.00
576 20 21 00	Benefits - Health Care - Full Time	924.56
576 20 22 00	Benefits - Retirement - Full Time	372.00
576 20 22 01	Benefits - Retirement -(DCP) Full Time	29.00
576 20 31 00	Supplies	1,651.00
576 20 32 00	Bldg Hdw/Materials	110.00
576 20 42 02	Telephone (Land Line)	466.00
576 20 42 05	PRA Compliance Software	249.00
576 20 42 06	City Web Site	820.80

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002 Quarry Pool Fund #002

01/01/2023 To: 12/31/2023

EXPENDITURES

576 Park Facilities

576 20 45 02	Repairs & Maintenance (Pool)	1,516.00
576 20 45 06	Utilities	4,037.00
576 20 46 00	Insurance (Pool)	2,660.00
576 20 49 02	Operating Permit/Taxes	1,223.00

200 Pool Maintenance 16,645.19

576 Park Facilities 48,310.19

999 Ending Balance

508 80 00 02	Ending Balance	0.00
508 91 00 02	Ending Balance	0.00

999 Ending Balance 0.00

Fund Expenditures: 48,310.19

Excess/Deficit: 383.81

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003 Reserve Academy Operating Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 03	Beginning Balance	0.00
308 Beginning Balances		0.00

340 Charges For Services

342 10 00 00	Tuition Fees	10,000.00
340 Charges For Services		10,000.00

Fund Revenues: **10,000.00**

EXPENDITURES

521 Law Enforcement

521 21 10 00	Salaries & Wages	0.00
521 21 10 03	Overtime	0.00
521 21 20 00	Benefits - Taxes	0.00
521 21 20 03	OT Benefits - Taxes	0.00
521 21 21 00	Benefits - Health Care	0.00
521 21 21 03	OT Benefits - Health Care	0.00
521 21 22 00	Benefits - Retirement	0.00
521 21 22 01	OT Benefits - Retirement	0.00
521 21 23 01	Benefits - Uniforms	0.00
521 21 35 26	Fuel	0.00
521 22 31 01	Office & Operating Supplies	0.00
521 22 33 02	Small Equipment	0.00
521 22 48 03	Education/Training	0.00
521 22 48 04	Meals/Lodging/Travel	0.00
521 Law Enforcement		0.00

Fund Expenditures: **0.00**

Excess/Deficit: **10,000.00**

2023 BUDGET TOTALS

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101 City Street Fund #101

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 31 00 04	Beginning Balance	14,000.00
308 91 00 03	Beginning Balance	0.00
308 Beginning Balances		14,000.00

310 Taxes

313 11 00 02	Sales & Use (Streets)	0.00
318 35 00 00	REET	37,136.00
310 Taxes		37,136.00

320 Licenses & Permits

322 40 00 00	Street Use Permit	539.00
320 Licenses & Permits		539.00

330 Intergovernmental Revenues

334 03 80 01	Ritter Street SCAP Grant	545,003.00
334 05 90 01	2022 Regional Transportation Alternatives (TA) Trail Design	225,000.00
336 00 71 00	Multimodal Transpo City	2,620.00
336 00 87 00	Mv Fuel Tax - Streets	36,028.00
330 Intergovernmental Revenues		808,651.00

360 Misc Revenues

361 11 45 21	Investment Interest	435.00
360 Misc Revenues		435.00

397 Interfund Transfers

397 00 00 02	Transfer From #001	38,785.48
397 Interfund Transfers		38,785.48

Fund Revenues:

899,546.48

EXPENDITURES

308 Beginning Balances

594 38 00 04	Beginning Balance	0.00
308 Beginning Balances		0.00

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101 City Street Fund #101

01/01/2023 To: 12/31/2023

EXPENDITURES

542 Roads/Streets Ordinary Maintenance

542 30 10 00	Salaries & Wages	23,507.12
542 30 20 00	Benefits - Taxes	2,372.72
542 30 21 00	Benefits - Health Care	4,527.84
542 30 22 00	Benefits - Retirement	2,409.68
542 30 22 01	Benefits - Retirement (DCP)	148.00
542 30 31 00	Supplies	800.00
542 30 33 00	Small Tools	500.00
542 30 35 00	Fuel	2,000.00
542 30 35 02	Fuel, Diesel	800.00
542 30 42 03	MNS Service Provider	0.00
542 30 42 05	PRA Compliance Software	0.00
542 30 42 06	City Web Site	0.00
542 30 42 10	Office Productivity Software	0.00
542 30 46 00	Insurance	1,436.00
542 30 48 01	Auto Repair	1,000.00
542 30 48 02	Maintenance/repair	5,000.00
542 63 47 00	Utilities / Street Lighting	37,000.00
542 64 48 00	Traffic Control Devices	1,500.00
542 67 50 00	Street Cleaning	1,500.00
542 67 50 01	Street Painting/Striping	1,000.00
542 Roads/Streets Ordinary Maintenance		85,501.36

594 Capital Expenditures

595 10 41 01	Professional Engineering Services	2,241.00
595 10 43 01	Ritter Street Engineering	0.00
595 30 50 00	Street Sign Replacement	1,500.00
595 30 62 01	Ritter Street Roadway	480,865.00
595 30 63 03	Pot Hole Supplies	1,500.00
595 40 62 02	Ritter Street Drainage	14,335.00
595 61 62 03	Ritter Street Sidewalks	14,335.00
595 62 62 00	2022 Regional Transportation Alternatives (TA)	225,000.00
594 Capital Expenditures		739,776.00

999 Ending Balance

508 80 00 03	Ending Balance	0.00
508 91 00 03	Ending Balance	0.00
999 Ending Balance		0.00

Fund Expenditures: 825,277.36

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101 City Street Fund #101

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Excess/Deficit:

74,269.12

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102 Special Revenue Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

313 27 10 00 Beginning Balance 8,011.92

308 Beginning Balances 8,011.92

310 Taxes

313 27 00 00 Affordable & Supportive Housing Sales & Use Tax 36,000.00

310 Taxes 36,000.00

Fund Revenues: 44,011.92

Excess/Deficit: 44,011.92

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109 Contingency Fund #109

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 05	Beginning Balance	0.00
308 91 00 05	Beginning Balance	33,848.18
308 Beginning Balances		33,848.18

360 Misc Revenues

361 11 45 22	Investment Interest	435.00
360 Misc Revenues		435.00

397 Interfund Transfers

397 00 00 49	Transfer From Water Fund	0.00
397 00 10 01	Transfer From #001	60,000.00
397 Interfund Transfers		60,000.00

Fund Revenues: 94,283.18

EXPENDITURES

308 Beginning Balances

594 38 00 05	Ending Balance	0.00
308 Beginning Balances		0.00

597 Interfund Transfers

597 00 00 07	Transfer To #001	0.00
597 00 00 08	Transfer To #002	0.00
597 Interfund Transfers		0.00

999 Ending Balance

508 10 00 01	Ending Balance	0.00
999 Ending Balance		0.00

Fund Expenditures: 0.00

Excess/Deficit: 94,283.18

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310 Municipal Capital Imp Fund 310

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 31 00 06	Beginning Balance	0.00
308 91 00 06	Beginning Balance	0.00
308 Beginning Balances		0.00

310 Taxes

318 34 03 01	REET	26,905.00
310 Taxes		26,905.00

330 Intergovernmental Revenues

330 14 00 00	CDBG Quarry Pool 2022 Funds	450,000.00
331 14 00 01	Housing Rehab Loan Payments	0.00
333 14 00 00	CDBG Grant - Quarry Pool Renovation	153,720.00
333 14 00 01	CDBG Grant - Quarry House Renovation	256,481.00
334 10 00 01	Leg Direct Grant - City Hall Renovation	0.00
334 40 00 00	HAPI Grant-WA Dept Of Commerce	74,260.00
337 00 00 01	Port Of Olympia Small Cities Grant	10,000.00
337 00 00 02	2022 Heritage Grant	5,000.00
337 00 00 03	Nisqually Tribe Grant	0.00
337 00 00 04	ARPA-2021	80,000.00
337 00 00 05	ARPA-2022	260,305.00
337 00 00 06	Leg Direct Grant-Park Bathrooms	575,000.00
330 Intergovernmental Revenues		1,864,766.00

360 Misc Revenues

361 11 45 23	Investment Interest	435.00
360 Misc Revenues		435.00

390 Other Financing Sources

395 10 00 01	Sale Of Fire Station	0.00
395 11 00 01	Interest From Sale Of Fire Station	0.00
390 Other Financing Sources		0.00

397 Interfund Transfers

397 00 01 00	Transfer From #001	325,000.00
397 Interfund Transfers		325,000.00

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310 Municipal Capital Imp Fund 310

01/01/2023 To: 12/31/2023

REVENUES

080 Park, General

594 Capital Expenditures

334 00 10 00 Playground Funds 74,260.00

594 Capital Expenditures 74,260.00

080 Park, General **74,260.00**

Fund Revenues: **2,291,366.00**

EXPENDITURES

330 Intergovernmental Revenues

594 76 60 11 ARPA 2022 0.00

330 Intergovernmental Revenues 0.00

521 Law Enforcement

594 21 45 00 Law Enforcement - Vehicle Lease 0.00

594 21 45 01 Police Cruiser 0.00

521 Law Enforcement 0.00

558 Community Planning & Economic Development

594 58 60 01 Facade Improvement Grants 10,000.00

594 70 00 00 Leg Direct Grant-Park Bathrooms 575,000.00

558 Community Planning & Economic Development 585,000.00

594 Capital Expenditures

594 18 60 03 Danger Tree Management 15,000.00

594 18 62 01 Library 0.00

594 21 45 02 PW Truck-Street Sweeper 150,000.00

594 21 60 00 Law Enforcement-Toughbook Puchase 0.00

594 21 60 04 Dowies Bldg Renovation 0.00

594 21 60 05 Dowies Bldg Sign 0.00

594 75 60 01 Museum Reno 1,000.00

594 76 43 00 Professional Services - Engineer Cont 0.00

594 76 60 00 Park Improvements - General 210,000.00

594 76 60 01 Interpretive Signs 3,000.00

594 76 60 02 Quarry Pool Renovation Project 440,000.00

594 76 60 03 Quarry House Renovation Project 237,192.00

2023 BUDGET TOTALS

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310 Municipal Capital Imp Fund 310

01/01/2023 To: 12/31/2023

EXPENDITURES

594 Capital Expenditures

594 76 60 04	Caboose Restoration	0.00
594 76 60 05	Pump Track	0.00
594 76 60 06	HAPI Grant - WA Dept Of Commerce	0.00
594 76 60 07	Quarry House-Ramp	10,000.00
594 76 60 08	Library-Exterior Wall	2,300.00
594 76 60 09	CDBG 2022 Quarry Pool	450,000.00
594 76 60 10	Old PW Shop Repair/Maint.	2,500.00
594 76 63 02	Campground Improvements	1,500.00
595 10 42 01	Engineering - City Hall Reno	0.00
595 50 42 02	Structures - City Hall Reno	0.00
594 Capital Expenditures		1,522,492.00

999 Ending Balance

508 80 00 04	Ending Balance	0.00
508 91 00 04	Ending Balance	0.00
999 Ending Balance		0.00

080 Park, General

594 Capital Expenditures

594 60 70 00	Playground Funds	70,000.00
594 Capital Expenditures		70,000.00
080 Park, General		70,000.00

Fund Expenditures: 2,177,492.00

Excess/Deficit: 113,874.00

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330 Inter Governemantal Fund

01/01/2023 To: 12/31/2023

REVENUES

330 Intergovernmental Revenues

334 01 10 00	State Direct/Indirect Grant From Criminal Justice Training Commission	15,464.16
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330 Intergovernmental Revenues		15,464.16
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Fund Revenues:		15,464.16
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Excess/Deficit:		15,464.16
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2023 BUDGET TOTALS

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401 Water Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 07	Beginning Balance	0.00
308 91 00 07	Beginning Balance	0.00
308 Beginning Balances		<u>0.00</u>

340 Charges For Services

343 40 00 00	Water Services	230,000.00
343 40 00 02	Water Account Activation Fee	3,000.00
343 40 03 00	Excise Tax	12,000.00
343 40 04 00	Hydrant Permits	231.00
359 00 00 04	Late Charge Penalty - Water	12,000.00
340 Charges For Services		<u>257,231.00</u>

360 Misc Revenues

361 11 45 24	Interest	2,500.00
360 Misc Revenues		<u>2,500.00</u>

Fund Revenues: 259,731.00

EXPENDITURES

534 Water Utilities

534 00 40 00	Audit Costs	4,963.00
534 80 10 00	Salaries & Wages	93,301.05
534 80 20 00	Benefits - Taxes	7,394.05
534 80 21 00	Benefits - Health Care	15,387.75
534 80 22 00	Benefits - Retirement	8,605.80
534 80 22 01	Benefits - Retirement (DCP)	476.00
534 80 23 00	Safety Clothing	1,500.00
534 80 31 00	Supplies	8,500.00
534 80 31 01	Corrosion Control Supplies	2,500.00
534 80 33 00	Small Tools & Equipment	1,500.00
534 80 35 00	Fuel	4,000.00
534 80 35 01	Fuel - Diesel	2,000.00
534 80 41 03	Water Utilities - Professional Services	30,265.00
534 80 42 00	Telephone (Land Line)	2,850.00
534 80 42 03	MNS Service Provider	2,500.00
534 80 42 05	PRA Compliance Software	249.00
534 80 42 06	City Web Site	125.00
534 80 42 08	Postage	3,000.00

2023 BUDGET TOTALS

1.

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401 Water Fund

01/01/2023 To: 12/31/2023

EXPENDITURES

534 Water Utilities

534 80 42 09	Telephone (Cellular)	1,688.00
534 80 42 10	Office Productivity Software	190.00
534 80 42 13	BIAS Financial Software	2,200.00
534 80 45 03	Professional Testing Service	2,500.00
534 80 45 04	Repair & Maintenance	15,000.00
534 80 45 05	Computer Software Maintenance	1,500.00
534 80 45 17	Maintenance - Vactor Truck	0.00
534 80 46 00	Insurance	6,370.00
534 80 47 00	Utilities	13,079.00
534 80 48 01	Education / Training	1,000.00
534 80 48 02	Meals/Lodging/Travel	500.00
534 80 49 00	Misc Dues, Subs & Tuition	2,500.00
534 80 53 00	State Water Excise Tax	13,300.00
534 Water Utilities		248,943.65

597 Interfund Transfers

597 00 00 15	Transfer To #402	0.00
597 00 00 49	Transfer To Water Capital Improvement	0.00
597 Interfund Transfers		0.00

999 Ending Balance

508 80 00 05	Ending Balance	0.00
508 91 00 05	Ending Balance	0.00
999 Ending Balance		0.00

Fund Expenditures: 248,943.65

Excess/Deficit: 10,787.35

2023 BUDGET TOTALS

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402 Water Capital Imp Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 08	Beginning Balance	1,419,291.00
308 91 00 08	Beginning Balance	0.00
308 Beginning Balances		1,419,291.00

340 Charges For Services

343 40 01 00	Water Surcharge/Cap. Improve	38,542.00
343 40 02 00	Tapping Fees	10,000.00
343 40 06 00	Meter Installation	0.00
340 Charges For Services		48,542.00

360 Misc Revenues

361 11 45 25	Investment Interest	1,301.00
360 Misc Revenues		1,301.00

397 Interfund Transfers

397 00 00 15	Transfer From #401	0.00
397 Interfund Transfers		0.00

Fund Revenues: 1,469,134.00

EXPENDITURES

591 Debt Repayment

591 34 70 00	DWSRF Loan Repayment	6,545.00
591 Debt Repayment		6,545.00

594 Capital Expenditures

594 34 43 00	Water Comp Plan Update	6,425.00
594 34 45 03	Reservoir Cleaning	0.00
594 34 61 00	Water Rights	10,000.00
594 34 61 01	Third Well	10,000.00
594 34 62 01	Emergency Response Vehicle	40,000.00
594 34 63 01	Well #1	5,000.00
594 34 63 02	Fire Hydrants	1,000.00
594 34 63 09	Water Main Replacement	50,000.00
594 34 64 05	Radio Read Meter Reading	10,000.00
594 34 64 06	Meter Read Tower	0.00

2023 BUDGET TOTALS

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402 Water Capital Imp Fund

01/01/2023 To: 12/31/2023

EXPENDITURES

594 Capital Expenditures

594 34 64 07	Vactor Truck Finance Payment	32,500.00
594 34 65 00	Water System Repairs	10,000.00
594 50 60 02	PW Shop Maintenance	2,500.00
595 50 60 02	PW Shop Extension	0.00
594 Capital Expenditures		<u>177,425.00</u>

999 Ending Balance

508 80 00 06	Ending Balance	0.00
508 91 00 06	Ending Balance	0.00
999 Ending Balance		<u>0.00</u>

Fund Expenditures: 183,970.00

Excess/Deficit: 1,285,164.00

2023 BUDGET TOTALS

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403 Stormwater Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 09	Beginning Balance	0.00
308 91 00 09	Beginning Balance	0.00
308	Beginning Balances	0.00

360 Misc Revenues

361 11 45 26	Investment Interest	80.00
360	Misc Revenues	80.00

Fund Revenues: 80.00

EXPENDITURES

543 Roads/Streets General Administration And Overhead

543 40 10 00	Salaries And Wages	0.00
543 40 20 00	Benefits - Taxes	0.00
543 40 21 00	Benefits - Health Care	0.00
543 40 22 00	Benefits - Retirement	0.00
543 40 31 00	Maintenance & Repairs	0.00
543 40 45 01	Old 99 Ditch Cleaning	0.00
595 50 64 03	Storm Drain Installation	0.00
543	Roads/Streets General Administration And Overhead	0.00

999 Ending Balance

508 80 00 07	Ending Balance	0.00
508 91 00 07	Ending Balance	0.00
999	Ending Balance	0.00

Fund Expenditures: 0.00

Excess/Deficit: 80.00

2023 BUDGET TOTALS

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410 Sewer Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 10	Beginning Balance	247,370.00
308 91 00 10	Beginning Balance	0.00
308 Beginning Balances		<u>247,370.00</u>

340 Charges For Services

343 50 00 10	Sewer Services	1,066,292.00
343 50 00 11	Septage Receiving	350,000.00
343 50 03 10	Excise Tax - Sewer	39,702.00
340 Charges For Services		<u>1,455,994.00</u>

350 Fines, Penalties, & Forfeitures

359 90 04 02	Late Charge Penalty - Sewer	10,000.00
350 Fines, Penalties, & Forfeitures		<u>10,000.00</u>

380 Non Revenues

385 00 00 01	Refund Of Overpayment	0.00
380 Non Revenues		<u>0.00</u>

Fund Revenues: 1,713,364.00

EXPENDITURES

535 Sewer/Reclaimed Water Utilities

535 10 10 00	Salaries & Wages	27,527.16
535 10 20 00	Benefits - Taxes	2,091.44
535 10 21 00	Benefits - Health Care	2,357.00
535 10 22 00	Benefits - Retirement	2,345.00
535 10 22 01	Benefits - Retirement (DCP)	152.00
535 10 31 00	Office Supplies	500.00
535 10 42 08	Postage	2,500.00
535 10 53 00	External Taxes/Op. Assessmts	15,000.00
535 23 40 00	Audit Costs	0.00

010 Admin 52,472.60

535 30 10 00	SR Salaries & Wages	33,525.48
535 30 20 00	SR Benefits - Taxes	2,787.75
535 30 21 00	SR Benefits - Health Care	3,293.35
535 30 22 00	SR Benefits - Retirement	3,245.50

2023 BUDGET TOTALS

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410 Sewer Fund

01/01/2023 To: 12/31/2023

EXPENDITURES

535 Sewer/Reclaimed Water Utilities

535 30 22 01	SR Benefits - Retirement (DCP)	180.00
535 30 31 00	SR Office & Operating Supplies	500.00
535 30 53 10	SR Excise Tax	19,851.00

030 Septage Receiving

63,383.13

535 50 10 00	Salaries & Wages	77,343.85
535 50 20 00	Benefits - Taxes	6,158.00
535 50 21 00	Benefits - Health Care	12,255.60
535 50 22 00	Benefits - Retirement	7,161.00
535 50 22 01	Benefits - Retirement (DCP)	396.00
535 50 32 00	Hdw/Maint Supplies	1,000.00
535 50 33 00	Small Tools & Equipment	500.00
535 50 35 00	Fuel	1,000.00
535 50 35 01	Fuel, Diesel	1,000.00
535 50 42 12	Utility Locator Service (811)	200.00
535 50 45 03	Repairs & Maintenance	40,000.00
535 50 45 17	Maintenance - Vactor Truck	0.00
535 50 46 00	Insurance	1,759.00

050 Collection System

148,773.45

535 80 10 10	Salaries & Wages	95,358.16
535 80 20 10	Benefits - Taxes	8,075.55
535 80 21 10	Benefits - Health Care	16,334.85
535 80 22 03	Benefits - Retirement (DCP)	506.70
535 80 22 10	Benefits - Retirement	3,556.35
535 80 23 00	Personnel Safety Equip/clothes	1,500.00
535 80 31 00	Supplies	8,500.00
535 80 33 00	Small Tools & Equipment	1,000.00
535 80 34 00	Chemicals	5,000.00
535 80 35 00	Fuel	2,500.00
535 80 35 12	Fuel, Diesel	2,500.00
535 80 41 03	Sewer/Reclaimed Water Utilities - Professional Services	30,265.00
535 80 42 00	Telephone (Land Line)	2,500.00
535 80 42 01	Internet Service Provider	1,000.00
535 80 42 03	MNS Service Provider	3,500.00
535 80 42 05	PRA Compliance Software	249.00
535 80 42 06	City Web Site	125.00
535 80 42 09	Telephone (Cellular)	1,760.00
535 80 42 10	Office Productivity Software	0.00
535 80 42 13	BIAS Financial Software	2,000.00
535 80 45 03	WWTP Repairs & Maintenance	36,000.00
535 80 45 08	Water/WasteWater Services Contract	72,000.00

2023 BUDGET TOTALS

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410 Sewer Fund

01/01/2023 To: 12/31/2023

EXPENDITURES

535 Sewer/Reclaimed Water Utilities

535 80 45 09	Laboratory Services	25,000.00
535 80 45 10	Crane Services For Lifting	5,000.00
535 80 46 00	Insurance	14,773.00
535 80 47 10	Utilities	46,788.00
535 80 48 01	Education/Training	1,500.00
535 80 48 02	Meals/Lodging/Travel	1,500.00
535 80 49 00	Dues/Memberships/Misc	150.00
535 80 49 02	Permits/Licenses/Fees	3,500.00
535 80 49 03	Manuals/Software/support	2,000.00

080 WWTP 394,441.61

535 Sewer/Reclaimed Water Utilities 659,070.79

597 Interfund Transfers

597 00 00 16	Transfer To #421	0.00
597 00 00 20	USDA-RD Bond Interest Payment	44,740.00
597 00 00 22	USDA-RD Bond Principal Payment	60,280.00
597 00 00 30	PRE-119 Principal Payment	53,882.00
597 00 00 31	PRE-119 Interest Payment	60,000.00
597 00 00 40	PW-044 Principal Payment	387,226.00
597 00 00 41	PW-044 Interest Payment	11,617.00
597 00 00 50	Transfer To Sewer Capital Improvement	363,123.64

597 Interfund Transfers 980,868.64

999 Ending Balance

508 80 00 08	Ending Balance	0.00
508 91 00 08	Ending Balance	0.00

999 Ending Balance 0.00

Fund Expenditures: 1,639,939.43

Excess/Deficit: 73,424.57

2023 BUDGET TOTALS

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421 Sewer Capital Improvement Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 11	Beginning Balance	578,982.00
308 91 00 11	Beginning Balance	0.00
308 Beginning Balances		578,982.00

340 Charges For Services

343 50 00 00	Facility Charges - New Connection	25,000.00
343 50 00 01	Sewer Capital Improvement Fee	15,546.00
343 50 00 02	Facility Charge - Loan Repayment	0.00
343 50 00 21	Sewer Services	0.00
340 Charges For Services		40,546.00

360 Misc Revenues

361 11 45 27	Investment Interest-	1,500.00
360 Misc Revenues		1,500.00

397 Interfund Transfers

397 00 00 16	Transfer From #420	0.00
397 00 00 50	Transfer From Sewer Fund (410)	363,123.64
397 Interfund Transfers		363,123.64

Fund Revenues: 984,151.64

EXPENDITURES

594 Capital Expenditures

594 35 60 02	Grinder Pump Replacement	50,000.00
594 35 62 01	Emergency Response Vehicle	0.00
594 35 68 01	Septage Receiving Facility Construction	10,000.00
594 35 68 02	Belt Press Rental	0.00
594 35 68 03	Composting Facility Construction	50,000.00
594 35 68 04	MBR Replacement	110,000.00
594 35 68 05	Sludge Removal	100,000.00
594 35 68 06	Sludge Hauling Truck	100,000.00
594 35 68 07	Vactor Truck Finance Payment	32,500.00
594 Capital Expenditures		452,500.00

999 Ending Balance

2023 BUDGET TOTALS

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421 Sewer Capital Improvement Fund

01/01/2023 To: 12/31/2023

EXPENDITURES

999 Ending Balance

508 80 00 09 Ending Balance 0.00

508 91 00 09 Ending Balance 0.00

999 Ending Balance 0.00

Fund Expenditures: 452,500.00

Excess/Deficit: 531,651.64

2023 BUDGET TOTALS

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422 Sewer Reserve Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 31 00 11	Reserved Beginning Balance	0.00
308 51 00 12	Beginning Balance	0.00
308 91 00 12	Beginning Balance	0.00
308 Beginning Balances		0.00

397 Interfund Transfers

397 00 00 20	USDA-RD Bond Principal From #410	44,740.00
397 00 00 21	USDA-RD Bond Interest From #410	53,882.00
397 00 00 31	PRE-119 Interest From #410	1,347.00
397 00 00 40	PW-044 Principal From #410	387,226.00
397 00 00 41	PW-044 Interest From #410	11,617.00
397 Interfund Transfers		498,812.00

Fund Revenues: 498,812.00

EXPENDITURES

591 Debt Repayment

591 35 72 20	USDA RD Bond Principal Payment	44,740.00
591 35 78 30	PRE-119 & PW-044 Principal Payments	387,226.00
592 35 83 21	USDA RD Bond Interest Payment	53,822.00
592 35 83 31	PRE-119 & PW-044 Interest Payments	11,617.00
591 Debt Repayment		497,405.00

999 Ending Balance

508 10 00 02	Ending Balance	0.00
508 31 00 02	Ending Balance	0.00
999 Ending Balance		0.00

Fund Expenditures: 497,405.00

Excess/Deficit: 1,407.00

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580 Claims Receipts Clearing

01/01/2023 To: 12/31/2023

EXPENDITURES

580 Other Decreases In Fund Resources

589 90 00 01 Claims/ Receipts Clearing

0.00

580 Other Decreases In Fund Resources

0.00

Fund Expenditures:

0.00

Excess/Deficit:

0.00

2023 BUDGET TOTALS

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601 SWWAIP Trust Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 13 Beginning Balance 0.00

308 Beginning Balances 0.00

Fund Revenues: 0.00

EXPENDITURES

594 Capital Expenditures

595 80 68 01 Ag Park Sewer/Water Line Extension 0.00

594 Capital Expenditures 0.00

Fund Expenditures: 0.00

Excess/Deficit: 0.00

2023 BUDGET TOTALS

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631 Municipal Court Trust Fund #631

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 31 00 14 Beginning Balance 0.00

308 Beginning Balances 0.00

380 Non Revenues

386 00 00 00 Receipts From Court 0.00

380 Non Revenues 0.00

Fund Revenues: 0.00

EXPENDITURES

580 Other Decreases In Fund Resources

586 00 00 03 Expenditures For TMC 0.00

580 Other Decreases In Fund Resources 0.00

999 Ending Balance

508 80 00 10 Ending Balance 0.00

508 91 00 10 Ending Balance 0.00

999 Ending Balance 0.00

Fund Expenditures: 0.00

Excess/Deficit: 0.00

2023 BUDGET TOTALS

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Fund	Revenues	Expenditures	Net
001 General Government Fund #001	2,052,102.67	1,972,102.73	79,999.94
002 Quarry Pool Fund #002	48,694.00	48,310.19	383.81
003 Reserve Academy Operating Fund	10,000.00	0.00	10,000.00
101 City Street Fund #101	899,546.48	825,277.36	74,269.12
102 Special Revenue Fund	44,011.92	0.00	44,011.92
109 Contingency Fund #109	94,283.18	0.00	94,283.18
310 Municipal Capital Imp Fund 310	2,291,366.00	2,177,492.00	113,874.00
330 Inter Governmental Fund	15,464.16	0.00	15,464.16
401 Water Fund	259,731.00	248,943.65	10,787.35
402 Water Capital Imp Fund	1,469,134.00	183,970.00	1,285,164.00
403 Stormwater Fund	80.00	0.00	80.00
410 Sewer Fund	1,713,364.00	1,639,939.43	73,424.57
421 Sewer Capital Improvement Fund	984,151.64	452,500.00	531,651.64
422 Sewer Reserve Fund	498,812.00	497,405.00	1,407.00
580 Claims Receipts Clearing	0.00	0.00	0.00
601 SWWAIP Trust Fund	0.00	0.00	0.00
631 Municipal Court Trust Fund #631	0.00	0.00	0.00
	10,380,741.05	8,045,940.36	2,334,800.69

File Attachments for Item:

3. Meeting Minutes for 11/8/2022

Recommended Action: Motion to approve 11/8/2022 meeting minutes as presented

City Council Meeting Tuesday, November 08, 2022

Minutes

WORK SESSION

1. Budget Workshop

Budget Workshop, Review and discussion on Revenues. Discussion and review of Expenditures. 4% Payroll increase for all employees. Lots more work to be done on budget.

Currently City of Tenino has 3 FTO, 1 SRO, and a Police Chief. SRO Contract went from 19k- 50k.

PARCS we are hoping to make a full time position and create a public works clerk part time then PARC the remaining time.

Code Enforcement is now under Public Safety, Code Enforcement has moved over to the police department. Councilmember Ocallahan recommends editing the job description to reflect changes.

City of Tenino now has 15 Full Time Employees.

Recommended Action: None, Discussion only

CALL TO ORDER

Mayor Fournier convened the regular Council Meeting at 7:30 pm with

PRESENT

Councilmember Elaine Klamn
Councilmember John O'Callahan
Councilmember Jason Lawton

ABSENT

Councilmember Linda Gotovac
Councilmember Rachel Davidson

AGENDA APPROVAL

2. Agenda for the Regular Meeting of the 11/8/22.

Recommended Action: Motion to approve the agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Klamn.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton

Motion passes 3/0

APPROVAL OF MINUTES

3. Meeting Minutes for 10/25/2022

Recommended Action: Motion to approve 10/25/2022 meeting minutes as presented

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton

Motion Passes 3/0

CONSENT CALENDAR

4. Consent Calendar consisting of October 26, 2022 through November 8, 2022:

Payroll EFT's in the amount of \$29,036.77

Claims Checks #30974 through #31003 and EFT's in the amount of \$161,108.47

for a grand total of \$190,145.24

Liquor Cannabis License: None

Recommended Action: Move to approve the consent calendar as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton

Motion passes 3/0

EXECUTIVE SESSION

PRESENTATIONS

PUBLIC COMMENTS

PUBLIC HEARING

5. State law provides that each municipality hold two Public Hearings prior to budget adoption in order to provide the opportunity for input by the Public. Tonight's hearing will focus primarily upon revenues.

Recommended action: Move to accept the Administration's recommendations on budget revenues as presented.

Interim C/T Scharber explained the rationale for how each line of the budget was developed and asked the Council to consider each budget line and challenge the Administration to defend each entry they have questions about. No public comment was received. Motion to adopt Revenue budget for 2023.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton

Motion Passes 3/0

6. Thurston County has provided the Assessed Valuation and Property Tax Worksheet for the purpose of calculating and the Ad Valorem Property Tax for fiscal year 2022. The City will hold two Public hearings as required by RCW 84.55 on November 8th and 22nd and is required to pass a resolution adopting the 2023 property tax by November 30, 2022

Recommended action: Move to adopt an Ad Valorem Tax Levy using Highest Lawful Levy Procedures that would result in a total increase of \$8,647.16

Interim C/T Scharber explained the Ad Valorem tax computations.. No public comment was received. Council had no comments.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.
Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton

Motion Passes 3/0

PROCLAMATIONS

OLD BUSINESS

7. Preliminary Plat approval for Tenino Agricultural Park, a request to subdivide a city-owned 20.07-acre parcel zoned Public/Semi-Public into five lots, 1 housing the existing wastewater treatment plant and 4 for future development. Also included are tracts for storm drainage and shared access/parking.

Recommended Action: Approve Preliminary Plat PSD2022-0001 for a 5-lot subdivision, based upon finding that the request meets all applicable standards set forth in the Tenino Municipal Code

City Planner Dan Penrose Presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.
Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton

Motion Passes 3/0

NEW BUSINESS

RESOLUTIONS

8. Proposed Resolution 2022-06 would establish the Ad Valorem Tax Levy for 2023. This Resolution would authorize the collection of \$320,006.34 representing a dollar increase of \$8,647.16 over last year's levy, which is 1.3% increase in property tax revenues and represents the highest lawful levy the City may impose absent a voter-approved levy lid lift.

Recommended Action: Review and Approve Ad Valorem Tax Levy first public hearing.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.
Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton

Motion Passes 3/0

ORDINANCES

9. Ordinance 924 Second Reading

An Ordinance of the City of Tenino amending chapter 2.80, Arts, Recreation, Culture, and History (ARCH) Commission.

Recommended Action: Review and approve second reading of Ordinance 924

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton

Motion Passes 3/0

REPORTS

10. 1) Chamber of Commerce

2) Economic Development Council (EDC)

3) South Thurston Economic Development Initiative (STEDI)

4) ARCH Commission

5) Experience Olympia & Beyond (VCB)

6) Fire District #12

7) Library

8) Museum

9) Tenino Community Service Center

1) Chamber of Commerce

On November 16th they will hold a social at the Kodiak Room beginning at 6:00 pm. Nov 25-27th will be the Holiday Craft Fair at the Kodiak Room from 10-5 pm each day. December 2nd will be the Christmas Tree lighting as well as the Chamber's annual dinner and auction at the Eagles afterwards.

2) Economic Development Council (EDC)

Business Expo December 1 at Great Wolf Lodge.

3) South Thurston Economic Development Initiative (STEDI)

4) ARCH Commission

He will send an update after the meeting. The next meeting will be 11/17/2022 in the Council Chambers beginning at 4:00 pm

5) Experience Olympia & Beyond (VCB)

6) Fire District #12**7) Library**

All Libraries in Thurston County have partnered with the Auditors office for voter assistance program. Assisting gwt voters registered and assisting printing ballots and are a place to drop off ballots as well. The expanded access hours (EAH) project which will allow people to access the library 7-10am & 5-8pm is closer to being implemented here in Tenino. Doors have been wired and cameras installed. Hoping to get people signed up and going in early 2023. Continue to offer in person programs for all ages and encourage visiting their website for more info.

8) Museum**9) Tenino Community Service Center****11. 1) Civil Service Commission****2) Façade Improvement Grant Review Committee****3) Finance Committee****4) Planning Commission****5) Public Safety Committee****12. 1) Chief of Police****2) Director of Public Works****3) City Planner****4) Code Enforcement/Building Inspector****5) PARC Specialist****6) City Attorney****7) Clerk/Treasurer****8) Mayor****1) Chief of Police**

SRO: Officer lee has completed the WA State certification course and is now recognized as a field training officer (FTO) The grant/req for charitable funds (approx.\$78,000.00) from the Nisqually Indian Tribe is in the review process at the tribe, we hope to hear something by mid-December. Code Enf: code enforcement is now operating out of the P.D. Rene is scheduled for his final class which will grant him access to the criminal justice data base so he can perform his duties. Other: Officer Backus has officially started his FTO program. 1st phase is with Officer McLelland, then he will move on to Officer Lee.

2) Director of Public Works

WWTP, No Major issues, Looking at upgrades on the SCADA Alarm System for next year. New Playground Toys are in, still waiting on concrete bids to come back. We will be filling potholes this week and clearing storm drains. Replacing filter media in the tanks at the wells this month. Ritter Street project, waterline and the 4 connections are done. NW Cascade is working on concrete curbs and sidewalks, and top course gravel for asphalt. Sussex Ave waterline started Nov. 2, they will be installing water main.

3) City Planner

4) Code Enforcement/Building Inspector

5) PARC Specialist

6) City Attorney

7) Clerk/Treasurer

8) Mayor

13. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Solid Waste Advisory Board

3) TCOMM/911

4) Tenino School Board

5) Thurston Regional Planning Council (TRPC)

6) Transportation Policy Board

7) Legislature

PUBLIC COMMENTS 2

ANNOUNCEMENTS

ADJOURNMENT

Mayor Fournier Adjourned Meeting at 7:50pm

File Attachments for Item:

4. Consent Calendar consisting of November 9, 2022 through November 22, 2022:

Payroll EFT's in the amount of \$62,489.64

Claims Checks #31005 through #31040 and EFT's in the amount of \$97,690.30 for a grand total of \$160,179.94

Liquor Cannabis License: Kirby Co, Heddens Liquor & Wine, Cannabis NW.

Recommended Action: Move to approve the consent calendar as presented.



Washington State
Liquor and Cannabis Board
PO Box 43098,

Olympia WA 98504-3098, (360) 664-1600

RECEIVED

NOV 09 2022

CITY OF TENINO

3400R OF TENINO/CITY OF TENINO
PO BOX 4019
TENINO, WA 98589



Washington State
Liquor and Cannabis Board
PO Box 43098

Olympia WA 98504-3098, (360) 664-1600
www.liq.wa.gov Fax #: (360) 753-2710

November 06, 2022

Dear Local Authority:
RE: Liquor License Renewal Applications in Your Jurisdiction - Your Objection Opportunity

Enclosed please find a list of liquor-licensed premises in your jurisdiction whose liquor licenses will expire in about 90 days. This is your opportunity to object to these license renewal requests as authorized by RCW 66.24.010 (8).

1) Objection to License Renewal

To object to a liquor license renewal: fax or mail a letter to the Washington State Liquor and Cannabis Board (WS-LCB) Licensing Division. This letter must:

- o Detail the reason(s) for your objection, including a statement of all the facts upon which your objection or objections are based. You may include attachments and supporting documents which contain or confirm the facts upon which your objections are based.
- o Please note that whether a hearing will be granted or not is within the Board's discretion per RCW 66.24.010 (8)(d).

Your letter or fax of objection must be received by the Board's Licensing Division at least 30 days prior to the license expiration date. If you need additional time you must request that in writing. Please be aware, however, that it is within the Board's discretion to grant or deny any requests for extension of time to submit objections. Your request for extension will be granted or denied in writing. If objections are not timely received, they will not be considered as part of the renewal process.

A copy of your objection and any attachments and supporting materials will be made available to the licensee, therefore, it is the local authority's responsibility to redact any confidential or non-disclosable information (see RCW 42.56) prior to submission to the WSLCB.

2) Status of License While Objection Pending

During the time an objection to a renewal is pending, the permanent liquor license is placed on hold. However, temporary licenses are regularly issued to the licensee until a final decision is made by the Board.

3) Procedure Following Licensing Division Receipt of Objection

After we receive your objection, our licensing staff will prepare a report for review by the Licensing Director. The report will include your letter of objection, as well as any attachments and supporting documents you send. The Licensing Director will then decide to renew the liquor license, or to proceed with non-renewal.

4) Procedure if Board Does Not Renew License

If the Board decides not to renew a license, we will notify the licensee in writing, stating the reason for this decision. The licensee also has the right to request a hearing to contest non-renewal of their liquor license. RCW 66.24.010 (8)(d). If the licensee makes a timely request for a hearing, we will notify you.

The Board's Licensing Division will be required to present evidence at the hearing before an administrative law judge to support the non-renewal recommendation. You may present evidence in support of your objection or objections. The administrative law judge will consider all of the evidence and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

5) Procedure if Board Renews License Over Your Objection

If the Board decides to renew the license over your objection, you will be notified in writing. At that time, you may be given an opportunity to request a hearing. An opportunity for a hearing is offered at the Board's discretion. If a hearing is held, you will be responsible for presenting evidence before an Administrative Law Judge in support of your objection to license renewal. The Board's Licensing Division will present evidence in support of license renewal. The licensee may also participate and present evidence if the licensee desires. The administrative law judge will consider all of the evidence, and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

For questions about this process, contact the WSLCB Licensing Division at (360) 664-1600 or email us at wslcb@liq.wa.gov.

Sincerely,

Rebecca Smith

Rebecca Smith, Director,
Licensing and Regulation Division

LIQ 864 07/10

C091080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

DATE: 11/06/2022

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF TENINO
(BY ZIP CODE) FOR EXPIRATION DATE OF 20230228

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1. KIRBY CO.	TENINO MARKET FRESH 500 SUSSEX AVE E TENINO WA 98589 0000	077186	GROCERY STORE - BEER/WINE
2. HEDDEN'S LIQUOR & WINE LLC	HEDDEN'S LIQUOR & WINE 196 SUSSEX AVE W TENINO WA 98589 9327	409148	CLS SPIRITS RETAILER CLS SPIRITS RETAILER



Washington State
Liquor and Cannabis Board
P O BOX 43098

RECEIVED

NOV 09 2022

CITY OF TENINO

MAYOR OF TENINO
PO BOX 4019
TENINO, WA 98589



Washington State
Liquor and Cannabis Board

P O BOX 43098

www.liq.wa.gov Fax #: (360) 753-2710

November 06, 2022

Dear Local Authority: Renewal Applications in Your Jurisdiction - Your Objection Opportunity

RE: Cannabis License Renewal Applications in Your Jurisdiction whose cannabis licenses will expire in about 90 days. This is your opportunity to object to these license renewal requests as authorized by RCW 69.50.331 (7).

1) Objection to License Renewal

To object to a cannabis license renewal: fax or mail a letter to the Washington State Liquor and Cannabis Board (WS-LCB) Licensing Division. This letter must:

- o Detail the reason(s) for your objection, including a statement of all the facts upon which your objection or objections are based.
- o You may include attachments and supporting documents which contain or confirm the facts upon which your objections are based.
- o Please note that whether a hearing will be granted or not is within the Board's discretion per RCW 69.50.331 (7)(c).

Your letter of objection must be received by the Board's Licensing Division at least 30 days prior to the license expiration date (WAC 314-55-165). If you need additional time you must request that in writing. Please be aware, however, that it is within the Board's discretion to grant or deny any requests for extension of time to submit objections. Your request for extension will be granted or denied in writing. If the objection is received within thirty days of the expiration date or the licensee has already renewed the license, the objection will be considered as a complaint and possible license revocation may be pursued by the enforcement division.

A copy of your objection and any attachments and supporting materials will be made available to the licensee, therefore, it is the Local Authority's responsibility to redact any confidential or non-disclosable information (see RCW 42.56) prior to submission to the WSLCB.

2) Status of License While Objection Pending

During the time an objection to a renewal is pending, the permanent marijuana license is placed on hold.

3) Procedure Following Licensing Division Receipt of Objection

After we receive your objection, our licensing staff will prepare a report for review by the Licensing Director. The report will include your letter of objection, as well as any attachments and supporting documents you send. The Licensing Director will then decide to renew the marijuana license, or to proceed with non-renewal.

4) Procedure if Board Does Not Renew License (WAC 314-55-165 (2)(b))

If the Board decides not to renew a license, we will notify the licensee in writing, stating the reason for this decision. The licensee also has the right to request a hearing to contest non-renewal of their cannabis license. If the licensee makes a timely request for a hearing, we will notify you. The Board's Licensing Division will be required to present evidence at the hearing before an administrative law judge to support the non-renewal recommendation. You may present evidence in support of your objection or objections. The administrative law judge will consider all of the evidence and issue an initial order. ~~After the Board members have final authority to renew the cannabis license and will enter a final~~

5) Procedure if Board Renews License Over Your Objection (WAC 314-55-165 (2)(a))

If the Board decides to renew the license over your objection, you will be notified in writing. At that time, you may be given an opportunity to request a hearing. An opportunity for a hearing is offered at the Board's discretion. If a hearing is held, you will be responsible for presenting evidence before an Administrative Law Judge in support of your objection to license renewal. The Board's Licensing Division will present evidence in support of license renewal. The Licensee may also participate and present evidence if the licensee desires. The administrative law judge will consider all of the evidence, and issue an initial order for the Board's review. The Board members have final authority to renew the cannabis license and will enter a final order announcing their decision.

For questions about this process, contact the WSLCB Licensing Division at (360) 664-1600 or email us at wslcb@ldg.wa.gov.

Sincerely,

Rebecca Smith

Rebecca Smith, Director,
Licensing and Regulation Division

LIQ 864 07/10

C092080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

DATE: 11/06/2022

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF TENINO
(BY ZIP CODE) FOR EXPIRATION DATE OF 20230430

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1. CANNABIS NORTHWEST C-M INC	CANNABIS NORTHWEST C-M, INC 351 MCCLELLLEN ST S TENINO WA 98589 9573	427770	NON-RETAIL PRIVILEGES

File Attachments for Item:

6. 2nd Public Hearing on the proposed 2023 Ad Valorem Tax Levy

Recommended Action: Move to adopt an Ad Valorem Tax Levy using Highest Lawful Levy Procedures



Form 64 0100

Levy Certification

Submit this document, or something similar, to the **county legislative authority on or before November 30** of the year preceding the year in which the levy amounts are to be collected.

Courtesy copy may be provided to the county assessor.

This form is not designed for the certification of levies under RCW 84.52.070.

In accordance with RCW 84.52.020, I **Jen Scharber** (Name),
Interim Clerk Treasurer (Title), for **City of Tenino** (District name),
do hereby certify to the **Thurston** (Name of county) County legislative authority
that the **City Council** (Commissioners, Council, Board, etc.) of said district requests
that the following levy amounts be collected in **2023** (Year of collection) as provided in the district's
budget, which was adopted following a public hearing held on **11/22/2022** (Date of public hearing).

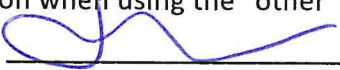
Regular levies

Levy	General levy	Other levy*
Total certified levy request amount, which includes the amounts below.	\$ 320,006.34	
Administrative refund amount	\$ 2,443.18	
Non-voted bond debt amount		
Other*		

Excess levies

Levy	General (n/a for school districts)	Bond	Enrichment (school districts only)	Cap. project	Other levy*
Total certified levy request amount, which includes the amounts below.					
Administrative refund amount					
Other*					

*Examples of other levy types may include EMS, school district transportation, or construction levies. Examples of other amounts may include levy error correction or adjudicated refund amount. Please include a description when using the "other" options.

Signature:  Date: 11/8/22

To request this document in an alternate format, please complete the form dor.wa.gov/AccessibilityRequest or call 360-705-6705. Teletype (TTY) users please dial 711.

LEVY LIMITATIONS WORKSHEET

TAXING DISTRICT City of Tenino 2022 Levy for 2023 Taxes

Instructions for electronic version of form - Fill in highlighted cells all other self populate.

A. Highest regular tax which could have been lawfully levied beginning with the 1985 levy (refund levy not included).

Year	<u>2021</u>		<u>\$309,663.24</u>	×	<u>101.000%</u>	=	<u>\$312,759.87</u>
			Highest Lawful Levy Since 1985		Limit Factor/Max Increase 101%		

B. Current year's assessed value of new construction, improvements, and wind turbines, solar, biomass, and geothermal facilities in original districts before annexation occurred times last year's levy rate (if an error occurred or an error correction was made in the previous year, use the rate that would have been levied had no error occurred).

<u>\$2,975,800</u>	×	<u>1.614118669606</u>	÷	<u>\$1,000</u>	=	<u>\$4,803.29</u>
A.V.		Last Year's Levy Rate				

C. Current year's state assessed property value less last year's state assessed property value. The remainder is to be multiplied by last year's regular levy rate (or the rate that should have been levied).

<u>\$6,443,759</u>	-	<u>\$6,485,773</u>	=	<u>\$ (42,014.00)</u>		
Current Year's A.V.		Previous Year's A.V.		Remainder		
<u>0</u>	×	<u>1.614118669606</u>	÷	<u>\$1,000</u>	=	<u>0</u>
Remainder from Line C		Last Year's Levy Rate				

D. Regular property tax limit: A+B+C = \$317,563.16

Parts E through G are used in calculating the additional levy limit due to annexation.

E. To find the rate to be used in F, take the levy limit as shown in Line D above and divide it by the current assessed value of the district, excluding the annexed area.

<u>\$317,563.16</u>	÷	<u>\$233,562,364</u>	×	<u>\$1,000</u>	=	<u>1.359650392989</u>
Total in Line D		Assessed Value Less Annexed AV				

F. Annexed area's current assessed value including new construction and improvements, times the rate in Line E.

<u>0</u>	×	<u>1.359650392989</u>	÷	<u>\$1,000</u>	=	<u>0</u>
Annexed Area's A.V.		Rate in Line E				

G. Regular property tax limit including annexation D+F = \$317,563.16

H. Statutory maximum calculation

Only enter fire/RFA rate, library rate, & firefighter pension fund rate for cities annexed to a fire/RFA or library, or has a firefighters pension fund.

<u>3.600000000000</u>	-	<u>1.373063980650</u>	-	<u>0.287998</u>	+	<u>1.938938019350</u>
District base levy rate		Fire or RFA Rate		Library Rate		Firefighter Pension Fund
<u>\$233,562,364</u>	×	<u>1.938938019350</u>	÷	<u>\$1,000</u>	=	<u>\$452,862.95</u>
A.V. of District		Statutory Rate Limit				Statutory Amount

I. Highest Lawful Levy For This Tax Year (Lesser of G and H) = \$317,563.16

J. Tax Base For Regular Levy

1. Total district taxable value (including state-assessed property, and excluding boats, timber assessed value, and the senior citizen exemption for the regular levy) \$233,562,364

K. Tax Base for Excess and Voted Bond Levies

2. Less assessed value of the senior citizen exemption of less than \$40,000 income or 65% of the median household income for the county based on lower of frozen or market value. _____

3. Plus Timber Assessed Value (TAV) _____

4. Tax base for excess and voted bond levies (1-2+3) \$233,562,364

Excess Levy Rate Computation - Excess levy amount divided by the assessed value in Line K4 above.

<u>0.000000000000</u>	÷	<u>\$233,562,364</u>	×	<u>\$1,000</u>	=	<u>0.000000000000</u>
Levy Amount		A.V. from Line K4 above				

Bond Levy Rate Computation - Bond levy amount divided by the assessed value in Line K4 above.

<u>0.000000000000</u>	÷	<u>\$233,562,364</u>	×	<u>\$1,000</u>	=	<u>0.000000000000</u>
Levy Amount		A.V. from Line K4 above				

Population: Less than 10,000 10,000 or more **\$3,843.87**

Was a resolution/ordinance adopted authorizing an increase over the previous year's levy? Yes No

Was a second resolution/ordinance adopted authorizing an increase over the IPD? Yes No N/A

If so, what was the percentage increase? _____ Calculated % Increase 1.244309132580%

A. Previous year's actual levy adjusted by the increases as stated in ordinance or resolution (RCW 84.55.120).

Year	2021	\$308,916.00	+	3,843.87	=	\$312,759.87
		Previous Year's Actual Levy		Plus Resolution Increase Amount		
Year	2021	\$308,916.00		1.244310000000%	=	\$312,759.87
		Previous Year's Actual Levy		Resolution Percentage of Increase		Prior Levy +(Prior Levy * % Inc.)

B. Amount for new construction, improvements, and wind turbines, solar, biomass, and geothermal facilities.(Line B, page 1) = \$4,803.29

C. Amount for increase in value of state-assessed property (Line C, page 1) = 0

D. Amount for increase in annexation (Line F, page 1) = 0

E. Total levy amount authorized, including the annexation Lesser of A+(B+C+D) = \$317,563.16

F. Total levy amount authorized by resolution (E) plus amount refunded or to be refunded (RCW 84.55.070).

\$317,563.16	+	\$2,443.18	=	\$320,006.34
Total from Line E		Amount to be Refunded		Amount allowable per

G. Total amount certified by county legislative authority or taxing district as applicable. (RCW 84.52.020 and RCW 84.52.070) = \$321,191.93

H. Levy limit from line G on page 1, plus amount refunded or to be refunded (RCW 84.55.070).

\$317,563.16	+	\$2,443.18	=	\$320,006.34
Line G, Page 1		Amount to be Refunded		Total

I. Amount of taxes recovered due to a settlement of highly valued disputed property (RCW 84.52.018).

\$320,006.34	-	-	=	\$320,006.34
Lesser of F, G, or H		Amount Held in Abeyance		Total

J. Statutory limit from line H on page 1 (dollar amount, not the rate) = \$452,862.95

K. Lesser of I and J \$320,006.34

L. **Levy Corrections** Year of Error: _____

1. Minus amount over levied (if applicable) _____

2. Plus amount under levied (if applicable) _____

M. **Total:** K +/- L \$320,006.34

N. **Regular Levy Rate Computation Without Levy Error Correction**

Use this rate in next year's levy calculations unless it's reduced due to levy error, other limitation, or there's a road levy shift.

\$320,006.34	÷	\$233,562,364	×	\$1,000	=	1.370110896805
Lesser of J and K		Amount on line J1 on page 1				rate w/o error correction

O. **Regular Levy Rate Computation:** Lesser of J and M divided by the assessed value in line J1 on page 1.

Use this rate for the current year's tax roll unless it is reduced due to another levy limitation such as the \$5.90 limit.

\$320,006.34	÷	\$233,562,364	×	\$1,000	=	1.370110896805
Lesser of J and M		Amount on line J1 on page 1				rate before aggregate check

P. **Road Levy Shift Rate Computation - (Do not enter a shift amount in both shift fields.)**

Q. _____ **OR** _____

Amount shifted TO this taxing district Amount shifted FROM this taxing district

S. \$320,006.34 ÷ \$233,562,364 × \$1,000 = 1.370110896805

Post Shift Levy Amount Amount on line J1 on page 1 Post Shift Levy Rate

File Attachments for Item:

7. 2nd Public Hearing of Proposed 2020 Budget: Expenditures

State law provides that each municipality hold two Public Hearings prior to budget adoption in order to provide the opportunity for input by the Public. Tonight's second hearing will focus primarily upon expenditures.

Recommended action: Move to accept the Administration's recommendations on budget expenditures as presented.

2023 BUDGET TOTALS

City Of Tenino

Time: 14:58:19 Date: 11/22/2022

Page: 1

001 General Government Fund #001

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 01 Beginning Balance 526,968.42

308 Beginning Balances 526,968.42

310 Taxes

311 10 00 00 Real & Personal Property Taxes 321,191.93

311 30 00 00 Sale Of Tax Title Property 0.00

313 11 00 00 Sales & Use 395,855.00

313 11 00 01 Sales & Use (Public Safety) 129.00

313 71 00 00 Local Criminal Justice 40,017.25

316 10 00 00 Business And Occupation Taxes 61,598.66

316 41 00 00 Business Utility Tax-electri 103,622.70

316 42 00 00 Utility Tax - Water 14,065.24

316 44 00 00 Utility Tax-Sewer 68,018.14

316 44 01 00 Utility Tax-Septic Receiving 40,000.00

316 45 00 00 Business Utility Tax (Solid Waste) 18,598.98

316 46 00 00 Business Utility Tax (Cable) 38,597.00

316 47 00 00 Business Utility Tax (Telephone) 29,721.40

316 81 00 00 Gambling Taxes 9,805.94

317 40 00 00 Timber Excise Tax (4X) 352.03

310 Taxes 1,141,573.27

320 Licenses & Permits

321 91 00 00 Comcast Franchise Fees 0.00

321 91 00 01 Comcast Franchise Fees 25,967.66

321 91 00 02 Verizon Franchise Fees 9,954.00

321 99 00 00 Business Licenses - New 8,500.00

321 99 01 00 Business License Renewal 4,765.00

322 10 00 00 Building Permits 37,704.00

322 30 00 00 Animal License 150.00

322 40 00 01 Parades / Special Events 550.00

320 Licenses & Permits 87,590.66

330 Intergovernmental Revenues

331 16 60 00 Bulletproof Vest Partnership Program 0.00

333 14 00 02 CARES Act Funding 0.00

334 03 10 01 SMP Update Grant - DoE 0.00

334 05 80 00 Capital Project Pilot Grant - ARTS 5,000.00

336 00 98 00 City Assistance 55,904.00

336 06 21 00 Criminal Justice - Populatio 1,000.00

2023 BUDGET TOTALS

City Of Tenino

Time: 14:58:19 Date: 11/22/2022

Page: 2

001 General Government Fund #001

01/01/2023 To: 12/31/2023

REVENUES

330 Intergovernmental Revenues

336 06 26 00	Criminal Justice - Special Programs	2,578.00
336 06 42 00	Marijuana Excise Tax	4,953.00
336 06 51 00	Police OT Reimbursement / DUI	1,883.00
336 06 51 10	Crime Vicitims Compensation	0.00
336 06 94 00	Liquor Excise Tax	13,926.00
336 06 95 00	Liquor Control Board Profits	15,530.00
337 00 00 10	RMSA Lexipol Cost Share	3,798.00
337 00 00 11	AWC Loss Control Grant	5,000.00

330 Intergovernmental Revenues 109,572.00

340 Charges For Services

341 33 00 00	Compliance Fee	119.00
341 33 02 00	Warrant Cost	149.76
341 33 03 00	Court Admin Cost	0.00
341 35 01 00	Police Reports	25.00
341 49 00 01	Court Conviction Fees	198.97
341 81 00 00	Photocopies	49.00
341 95 00 00	Legal Services	171.75
341 95 00 01	Notary Fee	50.00
342 10 00 01	Special Emphasis Reimbursement	0.00
342 10 00 02	TSD School Resource Officer Contract	50,000.00
342 10 00 03	Code Enforcement/Building Official Contract	20,000.00
342 33 06 00	Traffic Safety School	1,404.00
342 36 00 00	Housing And Monitoring Of Prisoners	175.00
342 37 00 00	Booking Fees	175.00
345 29 00 00	Sales Of Electricity Solar Incentive	0.00
345 81 00 00	Zoning & Subdivision Fees	2,146.62
345 83 00 00	Plan Check Fees	15,174.20
347 30 01 00	Ball Field Fees	2,320.00

340 Charges For Services 92,158.30

350 Fines, Penalties, & Forfeitures

352 30 00 00	Mandatory Insurance Cost	125.00
353 10 00 00	Traffic Infractions	6,883.92
354 00 00 00	Parking Infractions	0.00
355 80 00 00	Criminal Traffic	6,647.00
356 90 00 00	Criminal Non-traffic	1,096.54
357 33 00 00	Public Defense Cost	3,006.84
357 37 00 00	Court Cost Recoup	344.80
359 00 00 01	Business License Renewal Penalty	549.00

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REVENUES

350 Fines, Penalties, & Forfeitures

359 00 00 02 B&O Penalties 1,171.00

350 Fines, Penalties, & Forfeitures 19,824.10

360 Misc Revenues

361 11 45 20 Investment Interest 163.80

361 40 00 00 Sales Interest 338.90

361 40 01 00 D/M Interest Income 773.00

362 00 00 00 Ag Park Lease 0.00

362 40 01 00 Camping Fees 3,500.00

362 40 02 00 Quarry House Rent 10,000.00

362 40 03 00 Park & Picnic Shelter Rental 150.00

362 40 04 00 Concession Stand Rental 200.00

362 40 05 00 Food Warehouse Rental 3,200.00

362 40 06 00 Old PW Building Rental 16,800.00

367 00 00 00 Donations 500.00

367 00 00 01 Donations 0.00

367 00 00 02 Donations To COVID-10 Relief Fund 0.00

369 10 00 02 Sale Of Scrap And Junk 1,141.00

369 80 00 00 Other Miscellaneous Revenue 307.00

369 90 00 01 Tuition Refund 0.00

360 Misc Revenues 37,073.70

380 Non Revenues

385 00 00 00 Special Or Extraordinary Items 0.00

389 10 00 01 Deposit / Facility Rental 3,249.00

389 10 00 02 Deposit / Land Use 1,931.00

389 10 00 03 Deposit / Special Events 500.00

389 10 00 04 Hydrant Meter Deposit 250.00

389 30 00 02 Building Code Fees 2,853.00

389 30 00 04 EMS/Trauma 1,132.00

389 30 00 05 Auto Theft 1,506.00

389 30 00 06 Trama Brain Injury 307.00

389 30 00 07 PSEA 3 281.00

389 30 00 08 WSP Highway Account 316.00

389 30 00 09 Highway Safety 167.00

389 30 00 10 Death Investigation 145.00

389 30 00 11 Public Safety/education PSEA 1 11,856.00

389 30 00 12 PSEA 2 6,309.00

389 30 00 13 JIS 5,352.00

389 30 00 14 School Zone Safety 864.00

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REVENUES

380 Non Revenues

389 30 00 15	Distracted Driving	324.22
389 30 00 16	CC Convenience Fee	0.00
380 Non Revenues		37,342.22

397 Interfund Transfers

397 00 00 07	Transfer From #109	0.00
397 Interfund Transfers		0.00

398 Insurance Recoveries

398 10 00 00	Insurance Recoveries	0.00
398 Insurance Recoveries		0.00

Fund Revenues:

2,052,102.67

EXPENDITURES

511 Legislative

511 20 45 00	Professional Services - Leader Wkshp	2,500.00
511 30 45 01	Code Book Publications	1,500.00
511 60 10 00	Council Stipend	15,000.00
511 60 20 00	Council Benefits - Taxes	650.00
511 60 31 00	Janitorial Supplies	350.00
511 60 42 03	MNS Service Provider	8,000.00
511 60 42 04	E Governance Software	1,611.00
511 60 42 05	PRA Compliance Software	249.00
511 60 42 06	City Web Site	125.00
511 60 42 08	Postage	22.00
511 60 42 10	Office Productivity Software	0.00
511 60 46 00	Insurance	9,800.00
511 60 47 00	Advertising & Publications	788.00
511 60 48 01	Education/Training	1,000.00
511 60 48 02	Meals/Lodging/Travel	1,000.00
511 61 10 00	Leg Spt Salaries & Wages	16,682.16
511 61 20 00	Leg Spt - Benefits-Taxes	1,236.56
511 61 21 00	Leg Spt - Benefits-Health Care	3,200.00
511 61 22 00	Leg Spt - Benefits-Retirement	1,900.86
511 61 22 01	Legislative -DCP	0.00

511 Legislative

65,614.58

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EXPENDITURES

512 Judicial

512 50 10 00	Judicial Spt Salaries & Wages	31,177.38
512 50 20 00	Judicial Spt - Benefits-Taxes	2,455.00
512 50 21 00	Judicial Spt - Benefits-Health Care	5,446.90
512 50 22 00	Judicial Spt - Benefits-Retirement	2,980.64
512 50 22 01	Judicial -DCP	180.00
512 50 30 00	Office Supplies	150.00
512 50 33 00	Small Tools & Equipment	150.00
512 50 41 04	Judge Fees	1,917.00
512 50 42 00	Telephone (Land Line)	750.00
512 50 42 03	MNS Service Provider	2,345.00
512 50 42 05	PRA Compliance Software	300.00
512 50 42 06	City Web Site	125.00
512 50 42 08	Postage	550.00
512 50 42 10	Office Productivity Software	150.00
512 50 45 01	Printing	550.00
512 50 46 00	Insurance	4,390.00
512 50 48 01	Education/Training	250.00
512 50 48 02	Meals/Lodging/Travel	250.00
512 50 49 00	Dues/membership/misc	150.00

512 Judicial 54,266.92

513 Executive

513 10 10 00	Mayor Stipend	18,000.00
513 10 20 00	Mayor Benefits - Taxes	1,193.92
513 10 42 03	MNS Service Provider	1,779.00
513 10 42 05	PRA Compliance Software	124.00
513 10 42 06	City Web Site	125.00
513 10 42 08	Postage	33.00
513 10 42 10	Office Productivity Software	0.00
513 10 46 00	Insurance	6,027.00
513 10 48 01	Executive - Education/Training	1,500.00
513 10 48 02	Executive - Meals, Travel, & Lodging	1,000.00

010 Office of the Chief Executive 29,781.92

513 20 10 00	Executive Spt Salaries & Wages	14,672.00
513 20 20 00	Executive Spt Benefits - Taxes	2,125.76
513 20 21 00	Executive Spt Benefits - Health Care	2,955.68
513 20 22 00	Executive Spt Benefits - Retirement	2,000.00
513 20 22 01	Executive Spt Benefits - Retirement (DCP)	92.00

020 Advisory Services 21,845.44

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EXPENDITURES

513 Executive

513 20 42 03	MNS Service Provider	4,700.00
513 20 42 04	E Governance Software	1,256.00
513 20 42 05	PRA Compliance Software	249.00
513 20 42 06	City Web Site	125.00
513 20 42 10	Office Productivity Software	0.00
513 20 45 10	CS Commission - Examiner	500.00
513 20 46 00	CS Commission - Insurance	4,336.80
513 20 48 01	CS Commission - Training	300.00
513 20 48 02	CS Commission - Travel, Meals, & Lodging	800.00

021 Civil Service Commission 12,266.80

513 Executive 63,894.16

514 Finance, Recording, And Elections

514 20 10 00	Salaries & Wages	68,921.45
514 20 20 00	Benefits - Taxes	3,625.56
514 20 21 00	Benefits - Health Care	6,350.24
514 20 22 00	Benefits - Retirement	3,274.96
514 20 22 01	Benefits - Retirement (DCP)	198.00
514 20 30 00	Office Supplies	1,365.12
514 20 31 00	Janitorial Supplies	147.82
514 20 35 00	Small Tools & Equipment	198.00
514 20 42 00	Telephone (Land Line)	1,151.24
514 20 42 03	MNS Service Provider	2,266.98
514 20 42 05	PRA Compliance Software	249.00
514 20 42 07	Web Bill Pay Services	420.00
514 20 42 08	Postage	800.00
514 20 42 10	Office Productivity Software	200.00
514 20 42 13	Financial Software (BIAS)	2,977.00
514 20 45 00	Professional Services	777.00
514 20 45 01	Equipment Repair/maintenance	200.00
514 20 46 00	Insurance	4,390.00
514 20 48 01	Education & Training	1,500.00
514 20 48 02	Travel/lodging/meals	1,000.00
514 20 49 00	Dues/memberships/misc.	100.00
514 20 49 01	Bank Charges	1,830.00
514 20 49 03	Fines And Penalties	61.00
514 23 40 00	Audit Costs	5,000.00
514 40 51 00	Election Services	2,618.00

514 Finance, Recording, And Elections 109,621.37

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EXPENDITURES

515 Legal

515 41 41 01	City Attorney	30,000.00
515 41 41 02	Prosecuting Attorney	13,000.00
515 41 41 05	Outside Counsel	500.00
515 93 41 03	Public Defender	14,000.00
515 93 41 06	Interpreter Services	500.00

515 Legal 58,000.00

518 Centralized/General Services

518 10 10 00	Pers Svc-Salaries	26,391.83
518 10 20 00	Pers Svc-Benefits-Taxes	2,272.18
518 10 21 00	Pers Svc - Benefits-Health Care	4,846.40
518 10 22 00	Pers Svc-Benefits-Retirement	2,576.03
518 10 22 01	Pers Svc-Benefits-Retirement-(DCP)	152.00
518 10 30 00	Office Supplies	900.00
518 10 41 00	Professional Services	500.00
518 10 45 02	OASI Benefits DRS	25.00
518 10 46 00	Insurance - HR	4,390.00
518 10 47 00	Advertising/Publication	0.00
518 10 48 01	Education/Training	1,500.00
518 10 48 02	Meals/Lodging/Travel	750.00

010 Personnel Services 44,303.44

518 30 10 00	Central Svc-Salaries & Wages	40,988.00
518 30 20 00	Central Svc-Benefits-Taxes	2,644.44
518 30 21 00	Central Svc-Benefits-Health Care	6,448.00
518 30 22 00	Central Svc-Benefits-Retirement	4,130.00
518 30 22 01	Central Services-Benefits-Retirement (DCP)	209.00
518 30 23 00	Safety Clothing	250.00
518 30 30 00	Small Tools & Equipment	200.00
518 30 31 01	Janitorial Supplies	200.00
518 30 32 00	Bldg Hdw/Materials	150.00
518 30 35 06	Fuel, F-150	250.00
518 30 45 03	Maintenance - Office Equipment	100.00
518 30 45 04	Maintenance - Electronics	750.00
518 30 45 05	Maintenance - Facilities	2,000.00
518 30 45 06	Utilities	6,000.00

030 Maintenance/Janitorial Services 64,319.44

518 70 42 11	Copier Costs	5,072.28
518 80 42 00	Telephone (Land Line)	0.00
518 80 42 01	Internet Service Provider	4,859.8

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EXPENDITURES

518 Centralized/General Services

518 80 42 03	MNS Service Provider	10,673.00
518 80 42 06	City Web Site	140.00
518 80 42 08	Postage	300.00
518 80 42 09	Telephone (Cellular)	0.00
518 80 42 10	Office Productivity Software	0.00
518 80 42 13	HR Accounting Software (BIAS)	1,988.00

080 Information Technology 23,033.14

518 90 10 00	Pers Svc - Salaries & Wages	0.00
518 90 10 01	Pers Svc-Salaries (P&R Manager)	0.00
518 90 20 00	Pers Services - Personnel Benefits	0.00
518 90 20 01	Pers Svc-SalariesBenefits-Taxes (P&R Manager)	946.00
518 90 40 00	Audit Costs	0.00
518 90 46 00	Insurance (City Hall & PW)	11,009.00
518 90 49 00	AWC Dues	1,163.00
518 90 49 02	WMCA Dues	200.00

090 Other Centralized Services 13,318.00

518 Centralized/General Services 144,974.02

521 Law Enforcement

521 10 10 00	Salaries & Wages	51,014.28
521 10 10 02	Overtime	1,000.00
521 10 20 00	Benefits - Taxes	4,056.00
521 10 20 02	OT Benefits - Taxes	98.00
521 10 21 00	Benefits - Health Care	11,498.24
521 10 21 02	OT Benefits - Health Care	0.00
521 10 22 00	Benefits - Retirement	5,434.00
521 10 22 01	Benefits-Retirement (DCP)	360.00
521 10 22 02	OT Benefits - Retirement	103.00
521 10 24 02	Retiree Medical/Deductible	13,000.00
521 10 31 00	Office Supplies	1,000.00
521 10 33 00	Small Equipment	1,500.00
521 10 36 00	Computer Hardware/software	500.00
521 10 40 00	Audit Services	0.00
521 10 42 03	MNS Service Provider	1,467.69
521 10 42 05	PRA Compliance Software	249.00
521 10 42 06	City Web Site	125.00
521 10 42 08	Postage	500.00
521 10 42 09	Telephone (Cellular)	506.00
521 10 42 10	Office Productivity Software	0.00

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EXPENDITURES

521 Law Enforcement

521 10 45 01	Prof Svc -Background Investigations	1,000.00
521 10 45 02	Repair/Maintenance (Office Equipment)	750.00
521 10 47 00	Advertising	250.00
521 10 48 01	Education/Training	500.00
521 10 48 02	Meals/Lodging/Travel	500.00
521 10 49 00	Dues/Memberships/Misc.	125.00

010 Admin

95,536.21

521 20 10 00	Salaries & Wages	322,715.57
521 20 10 01	Standby	2,500.00
521 20 10 02	Overtime	5,000.00
521 20 20 00	Benefits - Taxes	37,808.80
521 20 20 01	Standby Benefits - Taxes	325.52
521 20 20 02	OT Benefits - Taxes	1,461.00
521 20 21 00	Benefits - Health Care	58,535.32
521 20 22 00	Benefits - Retirement	14,452.92
521 20 22 01	Standby Benefits-Retirement	160.00
521 20 22 02	OT Benefits-Retirement	550.00
521 20 22 03	Benefits-Retirement (DCP)	1,872.00
521 20 23 00	Benefits - Uniforms	3,000.00
521 20 30 00	Office Supplies	500.00
521 20 33 00	Small Equipment	1,500.00
521 20 33 01	Firearm Inventory Replacement	0.00
521 20 35 20	Fuel, K8 7418	3,500.00
521 20 35 21	Fuel, K8 7419	3,500.00
521 20 35 22	Fuel, K8 7420	3,500.00
521 20 35 23	Fuel, Explorer (Black)	3,500.00
521 20 35 24	Fuel, Ford F150	3,500.00
521 20 37 00	Bullet-proof Vests	1,500.00
521 20 38 00	Pistol Ammunition	1,500.00
521 20 38 01	Rifle Ammunition	1,000.00
521 20 42 03	MNS Service Provider	13,000.00
521 20 42 09	Telephone (Cellular)	4,976.00
521 20 42 10	Office Productivity Software	0.00
521 20 42 11	Cad Communications	500.00
521 20 42 12	RMS System	6,526.00
521 20 45 05	LE Equipment Repairs & Maintenance	1,000.00
521 20 45 11	Maintenance, K8 7418	1,000.00
521 20 45 12	Maintenance, K8 7419	1,000.00
521 20 45 13	Maintenance, K8 7420	1,000.00
521 20 45 14	Maintenance, Explorer (Black)	1,000.00
521 20 45 15	Maintenance, Ford F150	1,000.00

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EXPENDITURES

521 Law Enforcement

521 20 45 20	TCSO Interlocal	2,000.00
521 20 45 21	Lexipol	4,500.00
521 20 46 00	Insurance	22,996.88
521 20 48 01	Education/Training	2,500.00
521 20 48 02	Meals/Lodging/Travel	3,000.00

020 Operations 537,880.01

521 30 49 01	Crime Prevention Education	0.00
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030 Crime Prevention 0.00

521 50 42 00	Telephone (Land Line)	3,308.00
521 50 42 01	Internet Service Provider	2,040.00
521 50 42 02	Alarm Services	800.00
521 50 45 00	Custodial Services	500.00
521 50 45 04	Repair & Maintenance	1,500.00
521 50 45 06	Utilities	5,500.00
521 50 46 00	Insurance	7,731.00

050 Facilities 21,379.00

521 70 49 00	Traffic Safety School	250.00
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070 Traffic 250.00

521 Law Enforcement 655,045.22

522 Fire And Emergency Medical Activities

522 20 50 00	Contracted Services - STFEMS	10,000.00
522 60 49 00	Emergency Management Council Dues	337.00
525 60 50 01	Emergency Management Council Dues	0.00

522 Fire And Emergency Medical Activities 10,337.00

523 Detention/Correction Activities

523 60 40 00	Detention/Correction-Chehalis	500.00
523 60 40 01	Detention/Correction-Nisqually	250.00
523 60 40 02	Detention/Correction-Thurston	500.00
523 60 40 03	Inmate Medical Expenses	1,500.00

523 Detention/Correction Activities 2,750.00

525 Disaster Services

525 10 41 01	COVID-19 Legal Expenses	0.00
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EXPENDITURES

525 Disaster Services

525 10 42 14	Go To Meeting	0.00
525 10 45 13	Vehicle Maintenance	0.00
525 20 33 01	Recovery Grant Supplies	0.00
525 20 33 02	COVID-19 Cleaning Materials	0.00
525 20 33 03	COVID-19 PPE	0.00
525 20 45 01	Recovery Grant Printing Svc	0.00
525 20 45 13	Vehicle Maintenance	0.00
525 30 45 50	COVID-19 Grant Proceeds	0.00
525 30 45 51	Food Bank Plus Donation	0.00
525 30 45 52	CARES Act Disbursement To EDC	0.00
525 50 40 01	Emergency Notification System Contribution	0.00
565 10 45 20	COVID-19 Recovery Grant Program	0.00
565 10 45 21	Tenino Food Bank Plus Grant	0.00

525 Disaster Services 0.00

526 Building Services

524 00 00 00	Salaries And Wages	57,854.40
524 00 01 00	Overtime	1,000.00
524 00 02 00	Benefits-Taxes	1,905.28
524 00 03 00	Benefits-Healthcare	4,033.00
524 00 05 00	Benefits-Retirement	2,253.00
524 00 06 00	Benefits-Safety Uniforms	500.00
524 00 07 00	Office Supplies	500.00
524 00 08 00	Computer Hardware/Software	1,000.00
524 00 09 00	MNS Service Provider	500.00
524 10 01 00	Office Productivity Software	500.00
524 10 02 00	PRA Compliance Software	500.00
524 10 03 00	Small Equipment/Tools	1,500.00
524 10 05 00	Equipment-Repairs/Maintenance	500.00
524 10 06 00	Vehicle Maintenance	1,500.00
524 10 07 00	Vehicle Fuel	2,500.00
524 10 08 00	Cell Phone	600.00
524 10 09 00	Postage	500.00
524 10 10 00	Legal-City Attorney	500.00
524 20 01 00	Dues/Memberships/Misc	250.00
524 20 02 00	Education/Training	1,000.00
524 20 03 00	Travel/Lodging/Meals	500.00

526 Building Services 79,895.68

553 Conservation

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EXPENDITURES

553 Conservation

553 70 40 01	DNR FFPA Assessment	20.00
553 70 50 00	Air Pollution Control	1,529.00
553 Conservation		1,549.00

554 Environmental Services

554 30 10 00	Salaries & Wages	0.00
554 30 20 00	Benefits - Taxes Animal Control	0.00
554 30 21 00	Benefits - Health Care	0.00
554 30 22 00	Retirement - Animal Control	0.00
554 30 31 00	Supplies	0.00
554 30 35 00	Fuel	0.00
554 30 41 00	Disposal Fees/county	0.00
554 30 45 04	Kennel Maintenance	0.00
554 30 45 06	Utilities	531.00
554 30 45 30	Join Animal Services Contract	3,000.00
554 30 46 00	Insurance	1,435.00
554 Environmental Services		4,966.00

558 Community Planning & Economic Development

558 70 21 00	Benefits - Taxes	0.00
000		0.00
524 60 10 00	Salaries & Wages - Building Inspector	40,230.57
524 60 20 00	Benefits - Taxes	1,905.28
524 60 21 00	Benefits - Healthcare	4,033.00
524 60 22 00	Benefits - Retirement	2,253.00
524 60 22 01	Benefits - Reirement (DCP)	131.04
524 60 30 00	Office Supplies	150.00
524 60 42 03	MNS Service Provider	2,028.26
524 60 42 05	PRA Compliance Software	273.90
524 60 42 06	City Web Site	820.83
524 60 42 08	Postage	50.00
524 60 42 10	Office Productivity Software	0.00
524 60 45 01	Code Publications	1,222.00
524 60 46 00	Insurance	7,604.00
524 60 49 00	Dues	195.00
010 Protective Inspection Services		60,896.88
557 30 00 00	Tourism Promotional Items	2,000.00
557 30 31 00	Supplies	125.00

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EXPENDITURES

558 Community Planning & Economic Development

557 30 44 00	Tourism (VCB Interlocal)	5,000.00
557 30 47 00	Tourism Expenses	1,000.00
557 30 48 02	Lodging/Meals/Travel	895.00
557 30 49 00	VCB Dues	200.00

030 Tourism 9,220.00

558 60 10 00	Salaries & Wages	16,673.00
558 60 20 00	Benefits - Taxes	1,164.80
558 60 21 00	Benefits - Health Care	906.54
558 60 22 00	Benefits - Retirement	582.00
558 60 22 01	Benefits - Retirement - (DCP)	24.00
558 60 31 00	Supplies	500.00
558 60 42 03	MNS Service Provider	9,092.00
558 60 42 04	E-Governance System	1,088.66
558 60 42 05	PRA Compliance Software	249.00
558 60 42 06	City Web Site	125.00
558 60 42 08	Postage	304.00
558 60 42 10	Office Productivity Software	0.00
558 60 43 00	Engineering Services Planning	2,500.00
558 60 44 00	Planning Services Contract	30,000.00
558 60 44 01	Strategic Visioning Facilitator	2,000.00
558 60 44 02	SMP Update	650.00
558 60 45 01	Printing	50.00
558 60 46 00	Insurance	13,251.00
558 60 47 00	Advertising/planning	225.00
558 60 48 01	Training/Education	500.00
558 60 48 02	Meals/Lodging/Travel	500.00
558 60 49 00	TRPC Dues	1,899.00

060 Planning 82,284.00

558 70 10 00	Salaries & Wages - Econ Dev	3,500.00
558 70 20 00	Benefits - Taxes	1,068.00
558 70 22 00	Benefits - Retirement	1,000.00
558 70 45 00	Professional Services - EDC Contract	12,500.00
558 70 45 07	Professional Services - Grant Writer	3,000.00
558 70 45 08	P.A.R.C. Foundation	2,500.00

070 Economic Development 23,568.00

558 Community Planning & Economic Development 175,968.88

560 Social Services

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EXPENDITURES

560 Social Services

565 10 45 05	Food Warehouse Maintenance	300.00
565 10 45 06	Food Warehouse Utilities	3,711.00
565 10 46 00	Food Warehouse Insurance	673.00
565 40 49 01	CIP Dues	0.00
566 00 00 00	Employee Assistance Program	409.00

560 Social Services

5,093.00

572 Libraries

572 50 10 00	Salaries & Wages	9,241.44
572 50 20 00	Benefits - Taxes	815.36
572 50 21 00	Benefits - Health Care	1,846.00
572 50 22 00	Benefits-Retirement	947.44
572 50 22 01	Benefits -Retirement (DCP)	60.32
572 50 31 00	Office Supplies	100.00
572 50 31 01	Janitorial Supplies	250.00
572 50 35 06	Fuel	250.00
572 50 45 06	Utilities	4,500.00
572 50 46 00	Insurance	3,990.00
572 50 48 00	Repairs/Maintenance	1,000.00

572 Libraries

23,000.56

575 Cultural & Recreational Facilities

575 30 10 00	Salaries & Wages	14,331.77
575 30 20 00	Benefits - Taxes	601.12
575 30 21 00	Benefits - Health Care	1,270.88
575 30 22 00	Benefits - Retirement	760.24
575 30 22 01	Benefits - Retirement (DCP)	40.00
575 30 31 00	Office Supplies	100.00
575 30 31 01	Janitorial Supplies	150.00
575 30 42 00	Telephone (Land Line)	600.00
575 30 42 02	Alarm Services	250.00
575 30 42 03	MNS Service Provider	1,779.00
575 30 42 05	PRA Compliance Software	300.00
575 30 42 06	City Web Site	945.83
575 30 42 10	Office Productivity Software	0.00
575 30 45 05	Repairs & Maintenance	2,000.00
575 30 45 06	Utilities	7,886.00
575 30 46 00	Insurance	6,644.00
575 30 47 00	Advertising	0.00

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575 Cultural & Recreational Facilities

030 Museum		37,658.84
575 50 10 00	Salaries & Wages	4,592.24
575 50 20 00	Benefits - Taxes	372.32
575 50 21 00	Benefits - Health Care	588.28
575 50 22 00	Benefits - Retirement	432.64
575 50 22 01	Benefits - Retirement (DCP)	26.00
575 50 31 00	Supplies	150.00
575 50 31 01	Janitorial Supplies	150.00
575 50 35 06	Fuel	200.00
575 50 42 00	Telephone (Land Line)	651.00
575 50 42 01	Internet Service Provider	1,600.00
575 50 42 05	PRA Compliance Software	249.00
575 50 42 06	City Web Site	820.83
575 50 45 05	Repairs & Maintenance	1,100.00
575 50 45 06	Utilities	4,000.00
575 50 46 00	Insurance	4,875.00
050 Quarry House		19,807.31
575 Cultural & Recreational Facilities		57,466.15

576 Park Facilities

576 80 45 04	Replacement Of Damaged Park PG Equipment	0.00
000		0.00
576 30 10 00	Salaries & Wages	5,585.84
576 30 20 00	Benefits - Taxes	856.91
576 30 21 00	Benefits - Health Care	1,400.00
576 30 22 00	Benefits - Retirement	810.00
576 30 22 01	Benefits - Retirement (DCP)	26.00
576 30 35 08	Fuel	200.00
576 30 45 06	Utilities - Campground	300.00
576 30 46 00	Insurance - Campground	1,615.00
576 30 53 00	Taxes & Assessments	150.00
030 Campgrounds		10,943.75
576 40 10 00	Salaries & Wages	8,543.41
576 40 20 00	Benefits - Taxes	701.02
576 40 21 00	Benefits - Health Care	1,146.25
576 40 22 00	Benefits - Retirement	639.00
576 40 22 01	Benefits - Retirement (DCP)	36.00

2023 BUDGET TOTALS

7.

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001 General Government Fund #001

01/01/2023 To: 12/31/2023

EXPENDITURES

576 Park Facilities

576 40 31 00	Supplies	300.00
576 40 35 06	Fuel	500.00
576 40 35 08	Fuel, Diesel	500.00
576 40 45 05	Repairs & Maintenance	600.00
576 40 45 06	Utilities	3,000.00
576 40 46 00	Insurance - Ball Fields	2,498.00
576 50 35 00	Fuel	0.00
576 50 35 01	Fuel, Diesel	0.00

040 Ballfields & Concession Stand	<u>18,463.68</u>
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576 50 10 00	Salaries & Wages - Pump Trak	0.00
576 50 20 00	Benefits - Taxes	0.00
576 50 21 00	Benefits - Health Care	0.00
576 50 22 00	Benefits - Retirement	0.00
576 50 22 01	Benefits - Retirement (DCP)	0.00
576 50 45 06	Utilities	0.00
576 50 46 00	Insurance	0.00

050 Pump Track	<u>0.00</u>
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576 80 10 00	Salaries & Wages	15,261.45
576 80 20 00	Benefits - Taxes	1,300.00
576 80 21 00	Benefits - Health Care	2,200.00
576 80 22 00	Benefits - Retirement	1,600.00
576 80 22 01	Benefits - Retirement (DCP)	62.00
576 80 31 00	Office Supplies	500.00
576 80 32 00	Hardware & Materials	800.00
576 80 34 00	Small Equipment	900.00
576 80 35 03	Fuel	1,000.00
576 80 35 04	Fuel, Diesel	800.00
576 80 42 03	MNS Service Provider	0.00
576 80 42 05	PRA Compliance Software	300.00
576 80 42 06	City Web Site	820.83
576 80 42 10	Office Productivity Software	0.00
576 80 45 05	Repairs & Maintenance (Park)	5,500.00
576 80 45 06	Utilities	2,940.00
576 80 46 00	Insurance (Park)	2,940.00
576 80 53 00	Property Taxes	250.00

080 Park Core & Playground	<u>37,174.28</u>
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576 Park Facilities	<u>66,581.71</u>
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2023 BUDGET TOTALS

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001 General Government Fund #001

01/01/2023 To: 12/31/2023

EXPENDITURES

580 Other Decreases In Fund Resources

582 00 00 02	Deposit Refund / Special Events	400.00
582 10 00 04	Deposit Refund/Hydrant Meter	61.00
588 10 00 00	Prior Period(s) Adjustments - Other Costs Allocations	0.00
589 00 00 02	Deposit Refund / Special Events	0.00
589 10 00 01	Deposit Refunds / Facility Rental	200.00
589 10 00 04	Deposit Refund/Hydrant Meter	0.00
589 30 00 02	Building Code Fees	480.00
589 30 00 03	Crime Victim Comp Fund	461.00
589 30 00 04	Trauma	175.00
589 30 00 05	Auto Theft Prevention	175.00
589 30 00 06	Trauma Brain Injury	301.00
589 30 00 07	State Fees 3	281.00
589 30 00 08	WSP Highway Account	420.00
589 30 00 09	Highway Safety	39.00
589 30 00 10	Death Investigation	150.00
589 30 00 15	Thurston-Mason Behavioral Health	500.00
589 91 00 00	State Fees	2,500.00
589 92 00 00	State Fees 2	2,500.00
589 97 00 00	JIS	500.00
589 99 00 00	School Zone Safety	150.00
599 14 00 99	Payroll Benefit Clearing Account	0.00

580 Other Decreases In Fund Resources 9,293.00

597 Interfund Transfers

597 00 00 01	Transfer To Quarry Pool (Fund 002)	20,000.00
597 00 00 02	Transfer To Street Fund (#101)	38,785.48
597 00 00 18	Transfer To #310	325,000.00

597 Interfund Transfers 383,785.48

999 Ending Balance

508 90 00 01	Ending Balance	0.00
508 91 00 01	Ending Balance	0.00

999 Ending Balance 0.00

Fund Expenditures: 1,972,102.73

Excess/Deficit: 79,999.94

2023 BUDGET TOTALS

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002 Quarry Pool Fund #002

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 02	Beginning Balance	8,583.00
308 91 00 02	Beginning Balance	0.00
308 Beginning Balances		8,583.00

340 Charges For Services

347 30 00 02	Swimming Pool Revenues	20,111.00
340 Charges For Services		20,111.00

360 Misc Revenues

367 11 05 02	Quarry Pool Donations	0.00
360 Misc Revenues		0.00

397 Interfund Transfers

397 00 00 01	Transfer From #001	20,000.00
397 00 00 08	Transfer From #109	0.00
397 Interfund Transfers		20,000.00

Fund Revenues: 48,694.00

EXPENDITURES

576 Park Facilities

576 20 47 00	Advertising	142.00
576 20 48 01	Lifeguard Training	600.00
576 21 10 00	Salaries & Wages - Lifeguards	28,725.00
576 21 20 00	Benefits - Taxes - Lifeguards	2,198.00

100 Pool Operations 31,665.00

576 20 10 00	Salaries & Wages - Full Time Employees	2,152.80
576 20 20 00	Benefits - Taxes - Full Time	434.00
576 20 21 00	Benefits - Health Care - Full Time	924.56
576 20 22 00	Benefits - Retirement - Full Time	372.00
576 20 22 01	Benefits - Retirement -(DCP) Full Time	29.00
576 20 31 00	Supplies	1,651.00
576 20 32 00	Bldg Hdw/Materials	110.00
576 20 42 02	Telephone (Land Line)	466.00
576 20 42 05	PRA Compliance Software	249.00
576 20 42 06	City Web Site	820.80

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002 Quarry Pool Fund #002

01/01/2023 To: 12/31/2023

EXPENDITURES

576 Park Facilities

576 20 45 02	Repairs & Maintenance (Pool)	1,516.00
576 20 45 06	Utilities	4,037.00
576 20 46 00	Insurance (Pool)	2,660.00
576 20 49 02	Operating Permit/Taxes	1,223.00

200 Pool Maintenance	16,645.19
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576 Park Facilities	48,310.19
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999 Ending Balance

508 80 00 02	Ending Balance	0.00
508 91 00 02	Ending Balance	0.00

999 Ending Balance	0.00
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Fund Expenditures:	48,310.19
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Excess/Deficit:	383.81
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003 Reserve Academy Operating Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 03	Beginning Balance	0.00
308 Beginning Balances		0.00

340 Charges For Services

342 10 00 00	Tuition Fees	10,000.00
340 Charges For Services		10,000.00

Fund Revenues: **10,000.00**

EXPENDITURES

521 Law Enforcement

521 21 10 00	Salaries & Wages	0.00
521 21 10 03	Overtime	0.00
521 21 20 00	Benefits - Taxes	0.00
521 21 20 03	OT Benefits - Taxes	0.00
521 21 21 00	Benefits - Health Care	0.00
521 21 21 03	OT Benefits - Health Care	0.00
521 21 22 00	Benefits - Retirement	0.00
521 21 22 01	OT Benefits - Retirement	0.00
521 21 23 01	Benefits - Uniforms	0.00
521 21 35 26	Fuel	0.00
521 22 31 01	Office & Operating Supplies	0.00
521 22 33 02	Small Equipment	0.00
521 22 48 03	Education/Training	0.00
521 22 48 04	Meals/Lodging/Travel	0.00
521 Law Enforcement		0.00

Fund Expenditures: **0.00**

Excess/Deficit: **10,000.00**

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101 City Street Fund #101

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 31 00 04	Beginning Balance	14,000.00
308 91 00 03	Beginning Balance	0.00
308 Beginning Balances		14,000.00

310 Taxes

313 11 00 02	Sales & Use (Streets)	0.00
318 35 00 00	REET	37,136.00
310 Taxes		37,136.00

320 Licenses & Permits

322 40 00 00	Street Use Permit	539.00
320 Licenses & Permits		539.00

330 Intergovernmental Revenues

334 03 80 01	Ritter Street SCAP Grant	545,003.00
334 05 90 01	2022 Regional Transportation Alternatives (TA) Trail Design	225,000.00
336 00 71 00	Multimodal Transpo City	2,620.00
336 00 87 00	Mv Fuel Tax - Streets	36,028.00
330 Intergovernmental Revenues		808,651.00

360 Misc Revenues

361 11 45 21	Investment Interest	435.00
360 Misc Revenues		435.00

397 Interfund Transfers

397 00 00 02	Transfer From #001	38,785.48
397 Interfund Transfers		38,785.48

Fund Revenues:

899,546.48

EXPENDITURES

308 Beginning Balances

594 38 00 04	Beginning Balance	0.00
308 Beginning Balances		0.00

2023 BUDGET TOTALS

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101 City Street Fund #101

01/01/2023 To: 12/31/2023

EXPENDITURES

542 Roads/Streets Ordinary Maintenance

542 30 10 00	Salaries & Wages	23,507.12
542 30 20 00	Benefits - Taxes	2,372.72
542 30 21 00	Benefits - Health Care	4,527.84
542 30 22 00	Benefits - Retirement	2,409.68
542 30 22 01	Benefits - Retirement (DCP)	148.00
542 30 31 00	Supplies	800.00
542 30 33 00	Small Tools	500.00
542 30 35 00	Fuel	2,000.00
542 30 35 02	Fuel, Diesel	800.00
542 30 42 03	MNS Service Provider	0.00
542 30 42 05	PRA Compliance Software	0.00
542 30 42 06	City Web Site	0.00
542 30 42 10	Office Productivity Software	0.00
542 30 46 00	Insurance	1,436.00
542 30 48 01	Auto Repair	1,000.00
542 30 48 02	Maintenance/repair	5,000.00
542 63 47 00	Utilities / Street Lighting	37,000.00
542 64 48 00	Traffic Control Devices	1,500.00
542 67 50 00	Street Cleaning	1,500.00
542 67 50 01	Street Painting/Striping	1,000.00
542 Roads/Streets Ordinary Maintenance		85,501.36

594 Capital Expenditures

595 10 41 01	Professional Engineering Services	2,241.00
595 10 43 01	Ritter Street Engineering	0.00
595 30 50 00	Street Sign Replacement	1,500.00
595 30 62 01	Ritter Street Roadway	480,865.00
595 30 63 03	Pot Hole Supplies	1,500.00
595 40 62 02	Ritter Street Drainage	14,335.00
595 61 62 03	Ritter Street Sidewalks	14,335.00
595 62 62 00	2022 Regional Transportation Alternatives (TA)	225,000.00
594 Capital Expenditures		739,776.00

999 Ending Balance

508 80 00 03	Ending Balance	0.00
508 91 00 03	Ending Balance	0.00
999 Ending Balance		0.00

Fund Expenditures: 825,277.36

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101 City Street Fund #101

01/01/2023 To: 12/31/2023

Excess/Deficit:

74,269.12

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102 Special Revenue Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

313 27 10 00 Beginning Balance 8,011.92

308 Beginning Balances 8,011.92

310 Taxes

313 27 00 00 Affordable & Supportive Housing Sales & Use Tax 36,000.00

310 Taxes 36,000.00

Fund Revenues: 44,011.92

Excess/Deficit: 44,011.92

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109 Contingency Fund #109

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 05	Beginning Balance	0.00
308 91 00 05	Beginning Balance	33,848.18
308 Beginning Balances		33,848.18

360 Misc Revenues

361 11 45 22	Investment Interest	435.00
360 Misc Revenues		435.00

397 Interfund Transfers

397 00 00 49	Transfer From Water Fund	0.00
397 00 10 01	Transfer From #001	60,000.00
397 Interfund Transfers		60,000.00

Fund Revenues: 94,283.18

EXPENDITURES

308 Beginning Balances

594 38 00 05	Ending Balance	0.00
308 Beginning Balances		0.00

597 Interfund Transfers

597 00 00 07	Transfer To #001	0.00
597 00 00 08	Transfer To #002	0.00
597 Interfund Transfers		0.00

999 Ending Balance

508 10 00 01	Ending Balance	0.00
999 Ending Balance		0.00

Fund Expenditures: 0.00

Excess/Deficit: 94,283.18

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310 Municipal Capital Imp Fund 310

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 31 00 06	Beginning Balance	0.00
308 91 00 06	Beginning Balance	0.00
308 Beginning Balances		0.00

310 Taxes

318 34 03 01	REET	26,905.00
310 Taxes		26,905.00

330 Intergovernmental Revenues

330 14 00 00	CDBG Quarry Pool 2022 Funds	450,000.00
331 14 00 01	Housing Rehab Loan Payments	0.00
333 14 00 00	CDBG Grant - Quarry Pool Renovation	153,720.00
333 14 00 01	CDBG Grant - Quarry House Renovation	256,481.00
334 10 00 01	Leg Direct Grant - City Hall Renovation	0.00
334 40 00 00	HAPI Grant-WA Dept Of Commerce	74,260.00
337 00 00 01	Port Of Olympia Small Cities Grant	10,000.00
337 00 00 02	2022 Heritage Grant	5,000.00
337 00 00 03	Nisqually Tribe Grant	0.00
337 00 00 04	ARPA-2021	80,000.00
337 00 00 05	ARPA-2022	260,305.00
337 00 00 06	Leg Direct Grant-Park Bathrooms	575,000.00
330 Intergovernmental Revenues		1,864,766.00

360 Misc Revenues

361 11 45 23	Investment Interest	435.00
360 Misc Revenues		435.00

390 Other Financing Sources

395 10 00 01	Sale Of Fire Station	0.00
395 11 00 01	Interest From Sale Of Fire Station	0.00
390 Other Financing Sources		0.00

397 Interfund Transfers

397 00 01 00	Transfer From #001	325,000.00
397 Interfund Transfers		325,000.00

2023 BUDGET TOTALS

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310 Municipal Capital Imp Fund 310

01/01/2023 To: 12/31/2023

REVENUES

080 Park, General

594 Capital Expenditures

334 00 10 00 Playground Funds 74,260.00

594 Capital Expenditures 74,260.00

080 Park, General 74,260.00

Fund Revenues: 2,291,366.00

EXPENDITURES

330 Intergovernmental Revenues

594 76 60 11 ARPA 2022 0.00

330 Intergovernmental Revenues 0.00

521 Law Enforcement

594 21 45 00 Law Enforcement - Vehicle Lease 0.00

594 21 45 01 Police Cruiser 0.00

521 Law Enforcement 0.00

558 Community Planning & Economic Development

594 58 60 01 Facade Improvement Grants 10,000.00

594 70 00 00 Leg Direct Grant-Park Bathrooms 575,000.00

558 Community Planning & Economic Development 585,000.00

594 Capital Expenditures

594 18 60 03 Danger Tree Management 15,000.00

594 18 62 01 Library 0.00

594 21 45 02 PW Truck-Street Sweeper 150,000.00

594 21 60 00 Law Enforcement-Toughbook Puchase 0.00

594 21 60 04 Dowies Bldg Renovation 0.00

594 21 60 05 Dowies Bldg Sign 0.00

594 75 60 01 Museum Reno 1,000.00

594 76 43 00 Professional Services - Engineer Cont 0.00

594 76 60 00 Park Improvements - General 210,000.00

594 76 60 01 Interpretive Signs 3,000.00

594 76 60 02 Quarry Pool Renovation Project 440,000.00

594 76 60 03 Quarry House Renovation Project 237,192.00

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310 Municipal Capital Imp Fund 310

01/01/2023 To: 12/31/2023

EXPENDITURES

594 Capital Expenditures

594 76 60 04	Caboose Restoration	0.00
594 76 60 05	Pump Track	0.00
594 76 60 06	HAPI Grant - WA Dept Of Commerce	0.00
594 76 60 07	Quarry House-Ramp	10,000.00
594 76 60 08	Library-Exterior Wall	2,300.00
594 76 60 09	CDBG 2022 Quarry Pool	450,000.00
594 76 60 10	Old PW Shop Repair/Maint.	2,500.00
594 76 63 02	Campground Improvements	1,500.00
595 10 42 01	Engineering - City Hall Reno	0.00
595 50 42 02	Structures - City Hall Reno	0.00
594 Capital Expenditures		1,522,492.00

999 Ending Balance

508 80 00 04	Ending Balance	0.00
508 91 00 04	Ending Balance	0.00
999 Ending Balance		0.00

080 Park, General

594 Capital Expenditures

594 60 70 00	Playground Funds	70,000.00
594 Capital Expenditures		70,000.00
080 Park, General		70,000.00

Fund Expenditures: **2,177,492.00**

Excess/Deficit: **113,874.00**

2023 BUDGET TOTALS

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330 Inter Governemantal Fund

01/01/2023 To: 12/31/2023

REVENUES

330 Intergovernmental Revenues

334 01 10 00	State Direct/Indirect Grant From Criminal Justice Training Commission	15,464.16
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330 Intergovernmental Revenues		15,464.16
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Fund Revenues:		15,464.16
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Excess/Deficit:		15,464.16
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2023 BUDGET TOTALS

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401 Water Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 07	Beginning Balance	0.00
308 91 00 07	Beginning Balance	0.00
308 Beginning Balances		<u>0.00</u>

340 Charges For Services

343 40 00 00	Water Services	230,000.00
343 40 00 02	Water Account Activation Fee	3,000.00
343 40 03 00	Excise Tax	12,000.00
343 40 04 00	Hydrant Permits	231.00
359 00 00 04	Late Charge Penalty - Water	12,000.00
340 Charges For Services		<u>257,231.00</u>

360 Misc Revenues

361 11 45 24	Interest	2,500.00
360 Misc Revenues		<u>2,500.00</u>

Fund Revenues: 259,731.00

EXPENDITURES

534 Water Utilities

534 00 40 00	Audit Costs	4,963.00
534 80 10 00	Salaries & Wages	93,301.05
534 80 20 00	Benefits - Taxes	7,394.05
534 80 21 00	Benefits - Health Care	15,387.75
534 80 22 00	Benefits - Retirement	8,605.80
534 80 22 01	Benefits - Retirement (DCP)	476.00
534 80 23 00	Safety Clothing	1,500.00
534 80 31 00	Supplies	8,500.00
534 80 31 01	Corrosion Control Supplies	2,500.00
534 80 33 00	Small Tools & Equipment	1,500.00
534 80 35 00	Fuel	4,000.00
534 80 35 01	Fuel - Diesel	2,000.00
534 80 41 03	Water Utilities - Professional Services	30,265.00
534 80 42 00	Telephone (Land Line)	2,850.00
534 80 42 03	MNS Service Provider	2,500.00
534 80 42 05	PRA Compliance Software	249.00
534 80 42 06	City Web Site	125.00
534 80 42 08	Postage	3,000.00

2023 BUDGET TOTALS

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401 Water Fund

01/01/2023 To: 12/31/2023

EXPENDITURES

534 Water Utilities

534 80 42 09	Telephone (Cellular)	1,688.00
534 80 42 10	Office Productivity Software	190.00
534 80 42 13	BIAS Financial Software	2,200.00
534 80 45 03	Professional Testing Service	2,500.00
534 80 45 04	Repair & Maintenance	15,000.00
534 80 45 05	Computer Software Maintenance	1,500.00
534 80 45 17	Maintenance - Vactor Truck	0.00
534 80 46 00	Insurance	6,370.00
534 80 47 00	Utilities	13,079.00
534 80 48 01	Education / Training	1,000.00
534 80 48 02	Meals/Lodging/Travel	500.00
534 80 49 00	Misc Dues, Subs & Tuition	2,500.00
534 80 53 00	State Water Excise Tax	13,300.00
534 Water Utilities		<u>248,943.65</u>

597 Interfund Transfers

597 00 00 15	Transfer To #402	0.00
597 00 00 49	Transfer To Water Capital Improvement	0.00
597 Interfund Transfers		<u>0.00</u>

999 Ending Balance

508 80 00 05	Ending Balance	0.00
508 91 00 05	Ending Balance	0.00
999 Ending Balance		<u>0.00</u>

Fund Expenditures: 248,943.65

Excess/Deficit: 10,787.35

2023 BUDGET TOTALS

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402 Water Capital Imp Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 08	Beginning Balance	1,419,291.00
308 91 00 08	Beginning Balance	0.00
308 Beginning Balances		1,419,291.00

340 Charges For Services

343 40 01 00	Water Surcharge/Cap. Improve	38,542.00
343 40 02 00	Tapping Fees	10,000.00
343 40 06 00	Meter Installation	0.00
340 Charges For Services		48,542.00

360 Misc Revenues

361 11 45 25	Investment Interest	1,301.00
360 Misc Revenues		1,301.00

397 Interfund Transfers

397 00 00 15	Transfer From #401	0.00
397 Interfund Transfers		0.00

Fund Revenues: 1,469,134.00

EXPENDITURES

591 Debt Repayment

591 34 70 00	DWSRF Loan Repayment	6,545.00
591 Debt Repayment		6,545.00

594 Capital Expenditures

594 34 43 00	Water Comp Plan Update	6,425.00
594 34 45 03	Reservoir Cleaning	0.00
594 34 61 00	Water Rights	10,000.00
594 34 61 01	Third Well	10,000.00
594 34 62 01	Emergency Response Vehicle	40,000.00
594 34 63 01	Well #1	5,000.00
594 34 63 02	Fire Hydrants	1,000.00
594 34 63 09	Water Main Replacement	50,000.00
594 34 64 05	Radio Read Meter Reading	10,000.00
594 34 64 06	Meter Read Tower	0

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402 Water Capital Imp Fund

01/01/2023 To: 12/31/2023

EXPENDITURES

594 Capital Expenditures

594 34 64 07	Vactor Truck Finance Payment	32,500.00
594 34 65 00	Water System Repairs	10,000.00
594 50 60 02	PW Shop Maintenance	2,500.00
595 50 60 02	PW Shop Extension	0.00

594 Capital Expenditures 177,425.00

999 Ending Balance

508 80 00 06	Ending Balance	0.00
508 91 00 06	Ending Balance	0.00

999 Ending Balance 0.00

Fund Expenditures: 183,970.00

Excess/Deficit: 1,285,164.00

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403 Stormwater Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 09	Beginning Balance	0.00
308 91 00 09	Beginning Balance	0.00
308	Beginning Balances	0.00

360 Misc Revenues

361 11 45 26	Investment Interest	80.00
360	Misc Revenues	80.00

Fund Revenues: 80.00

EXPENDITURES

543 Roads/Streets General Administration And Overhead

543 40 10 00	Salaries And Wages	0.00
543 40 20 00	Benefits - Taxes	0.00
543 40 21 00	Benefits - Health Care	0.00
543 40 22 00	Benefits - Retirement	0.00
543 40 31 00	Maintenance & Repairs	0.00
543 40 45 01	Old 99 Ditch Cleaning	0.00
595 50 64 03	Storm Drain Installation	0.00
543	Roads/Streets General Administration And Overhead	0.00

999 Ending Balance

508 80 00 07	Ending Balance	0.00
508 91 00 07	Ending Balance	0.00
999	Ending Balance	0.00

Fund Expenditures: 0.00

Excess/Deficit: 80.00

2023 BUDGET TOTALS

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410 Sewer Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 10	Beginning Balance	247,370.00
308 91 00 10	Beginning Balance	0.00
308 Beginning Balances		<u>247,370.00</u>

340 Charges For Services

343 50 00 10	Sewer Services	1,066,292.00
343 50 00 11	Septage Receiving	350,000.00
343 50 03 10	Excise Tax - Sewer	39,702.00
340 Charges For Services		<u>1,455,994.00</u>

350 Fines, Penalties, & Forfeitures

359 90 04 02	Late Charge Penalty - Sewer	10,000.00
350 Fines, Penalties, & Forfeitures		<u>10,000.00</u>

380 Non Revenues

385 00 00 01	Refund Of Overpayment	0.00
380 Non Revenues		<u>0.00</u>

Fund Revenues: 1,713,364.00

EXPENDITURES

535 Sewer/Reclaimed Water Utilities

535 10 10 00	Salaries & Wages	27,527.16
535 10 20 00	Benefits - Taxes	2,091.44
535 10 21 00	Benefits - Health Care	2,357.00
535 10 22 00	Benefits - Retirement	2,345.00
535 10 22 01	Benefits - Retirement (DCP)	152.00
535 10 31 00	Office Supplies	500.00
535 10 42 08	Postage	2,500.00
535 10 53 00	External Taxes/Op. Assessmts	15,000.00
535 23 40 00	Audit Costs	0.00

010 Admin 52,472.60

535 30 10 00	SR Salaries & Wages	33,525.48
535 30 20 00	SR Benefits - Taxes	2,787.75
535 30 21 00	SR Benefits - Health Care	3,293.35
535 30 22 00	SR Benefits - Retirement	3,245.00

2023 BUDGET TOTALS

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410 Sewer Fund

01/01/2023 To: 12/31/2023

EXPENDITURES

535 Sewer/Reclaimed Water Utilities

535 30 22 01	SR Benefits - Retirement (DCP)	180.00
535 30 31 00	SR Office & Operating Supplies	500.00
535 30 53 10	SR Excise Tax	19,851.00

030 Septage Receiving

63,383.13

535 50 10 00	Salaries & Wages	77,343.85
535 50 20 00	Benefits - Taxes	6,158.00
535 50 21 00	Benefits - Health Care	12,255.60
535 50 22 00	Benefits - Retirement	7,161.00
535 50 22 01	Benefits - Retirement (DCP)	396.00
535 50 32 00	Hdw/Maint Supplies	1,000.00
535 50 33 00	Small Tools & Equipment	500.00
535 50 35 00	Fuel	1,000.00
535 50 35 01	Fuel, Diesel	1,000.00
535 50 42 12	Utility Locator Service (811)	200.00
535 50 45 03	Repairs & Maintenance	40,000.00
535 50 45 17	Maintenance - Vactor Truck	0.00
535 50 46 00	Insurance	1,759.00

050 Collection System

148,773.45

535 80 10 10	Salaries & Wages	95,358.16
535 80 20 10	Benefits - Taxes	8,075.55
535 80 21 10	Benefits - Health Care	16,334.85
535 80 22 03	Benefits - Retirement (DCP)	506.70
535 80 22 10	Benefits - Retirement	3,556.35
535 80 23 00	Personnel Safety Equip/clothes	1,500.00
535 80 31 00	Supplies	8,500.00
535 80 33 00	Small Tools & Equipment	1,000.00
535 80 34 00	Chemicals	5,000.00
535 80 35 00	Fuel	2,500.00
535 80 35 12	Fuel, Diesel	2,500.00
535 80 41 03	Sewer/Reclaimed Water Utilities - Professional Services	30,265.00
535 80 42 00	Telephone (Land Line)	2,500.00
535 80 42 01	Internet Service Provider	1,000.00
535 80 42 03	MNS Service Provider	3,500.00
535 80 42 05	PRA Compliance Software	249.00
535 80 42 06	City Web Site	125.00
535 80 42 09	Telephone (Cellular)	1,760.00
535 80 42 10	Office Productivity Software	0.00
535 80 42 13	BIAS Financial Software	2,000.00
535 80 45 03	WWTP Repairs & Maintenance	36,000.00
535 80 45 08	Water/WasteWater Services Contract	72,000.00

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410 Sewer Fund

01/01/2023 To: 12/31/2023

EXPENDITURES

535 Sewer/Reclaimed Water Utilities

535 80 45 09	Laboratory Services	25,000.00
535 80 45 10	Crane Services For Lifting	5,000.00
535 80 46 00	Insurance	14,773.00
535 80 47 10	Utilities	46,788.00
535 80 48 01	Education/Training	1,500.00
535 80 48 02	Meals/Lodging/Travel	1,500.00
535 80 49 00	Dues/Memberships/Misc	150.00
535 80 49 02	Permits/Licenses/Fees	3,500.00
535 80 49 03	Manuals/Software/support	2,000.00

080 WWTP 394,441.61

535 Sewer/Reclaimed Water Utilities 659,070.79

597 Interfund Transfers

597 00 00 16	Transfer To #421	0.00
597 00 00 20	USDA-RD Bond Interest Payment	44,740.00
597 00 00 22	USDA-RD Bond Principal Payment	60,280.00
597 00 00 30	PRE-119 Principal Payment	53,882.00
597 00 00 31	PRE-119 Interest Payment	60,000.00
597 00 00 40	PW-044 Principal Payment	387,226.00
597 00 00 41	PW-044 Interest Payment	11,617.00
597 00 00 50	Transfer To Sewer Capital Improvement	363,123.64

597 Interfund Transfers 980,868.64

999 Ending Balance

508 80 00 08	Ending Balance	0.00
508 91 00 08	Ending Balance	0.00

999 Ending Balance 0.00

Fund Expenditures: 1,639,939.43

Excess/Deficit: 73,424.57

2023 BUDGET TOTALS

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421 Sewer Capital Improvement Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 11	Beginning Balance	578,982.00
308 91 00 11	Beginning Balance	0.00
308 Beginning Balances		578,982.00

340 Charges For Services

343 50 00 00	Facility Charges - New Connection	25,000.00
343 50 00 01	Sewer Capital Improvement Fee	15,546.00
343 50 00 02	Facility Charge - Loan Repayment	0.00
343 50 00 21	Sewer Services	0.00
340 Charges For Services		40,546.00

360 Misc Revenues

361 11 45 27	Investment Interest-	1,500.00
360 Misc Revenues		1,500.00

397 Interfund Transfers

397 00 00 16	Transfer From #420	0.00
397 00 00 50	Transfer From Sewer Fund (410)	363,123.64
397 Interfund Transfers		363,123.64

Fund Revenues: 984,151.64

EXPENDITURES

594 Capital Expenditures

594 35 60 02	Grinder Pump Replacement	50,000.00
594 35 62 01	Emergency Response Vehicle	0.00
594 35 68 01	Septage Receiving Facility Construction	10,000.00
594 35 68 02	Belt Press Rental	0.00
594 35 68 03	Composting Facility Construction	50,000.00
594 35 68 04	MBR Replacement	110,000.00
594 35 68 05	Sludge Removal	100,000.00
594 35 68 06	Sludge Hauling Truck	100,000.00
594 35 68 07	Vactor Truck Finance Payment	32,500.00
594 Capital Expenditures		452,500.00

999 Ending Balance

2023 BUDGET TOTALS

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421 Sewer Capital Improvement Fund

01/01/2023 To: 12/31/2023

EXPENDITURES

999 Ending Balance

508 80 00 09 Ending Balance 0.00

508 91 00 09 Ending Balance 0.00

999 Ending Balance 0.00

Fund Expenditures: 452,500.00

Excess/Deficit: 531,651.64

2023 BUDGET TOTALS

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422 Sewer Reserve Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 31 00 11	Reserved Beginning Balance	0.00
308 51 00 12	Beginning Balance	0.00
308 91 00 12	Beginning Balance	0.00
308 Beginning Balances		0.00

397 Interfund Transfers

397 00 00 20	USDA-RD Bond Principal From #410	44,740.00
397 00 00 21	USDA-RD Bond Interest From #410	53,882.00
397 00 00 31	PRE-119 Interest From #410	1,347.00
397 00 00 40	PW-044 Principal From #410	387,226.00
397 00 00 41	PW-044 Interest From #410	11,617.00
397 Interfund Transfers		498,812.00

Fund Revenues: 498,812.00

EXPENDITURES

591 Debt Repayment

591 35 72 20	USDA RD Bond Principal Payment	44,740.00
591 35 78 30	PRE-119 & PW-044 Principal Payments	387,226.00
592 35 83 21	USDA RD Bond Interest Payment	53,822.00
592 35 83 31	PRE-119 & PW-044 Interest Payments	11,617.00
591 Debt Repayment		497,405.00

999 Ending Balance

508 10 00 02	Ending Balance	0.00
508 31 00 02	Ending Balance	0.00
999 Ending Balance		0.00

Fund Expenditures: 497,405.00

Excess/Deficit: 1,407.00

2023 BUDGET TOTALS

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580 Claims Receipts Clearing

01/01/2023 To: 12/31/2023

EXPENDITURES

580 Other Decreases In Fund Resources

589 90 00 01 Claims/ Receipts Clearing

0.00

580 Other Decreases In Fund Resources

0.00

Fund Expenditures:

0.00

Excess/Deficit:

0.00

2023 BUDGET TOTALS

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601 SWWAIP Trust Fund

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 51 00 13 Beginning Balance 0.00

308 Beginning Balances 0.00

Fund Revenues: 0.00

EXPENDITURES

594 Capital Expenditures

595 80 68 01 Ag Park Sewer/Water Line Extension 0.00

594 Capital Expenditures 0.00

Fund Expenditures: 0.00

Excess/Deficit: 0.00

2023 BUDGET TOTALS

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631 Municipal Court Trust Fund #631

01/01/2023 To: 12/31/2023

REVENUES

308 Beginning Balances

308 31 00 14 Beginning Balance 0.00

308 Beginning Balances 0.00

380 Non Revenues

386 00 00 00 Receipts From Court 0.00

380 Non Revenues 0.00

Fund Revenues: 0.00

EXPENDITURES

580 Other Decreases In Fund Resources

586 00 00 03 Expenditures For TMC 0.00

580 Other Decreases In Fund Resources 0.00

999 Ending Balance

508 80 00 10 Ending Balance 0.00

508 91 00 10 Ending Balance 0.00

999 Ending Balance 0.00

Fund Expenditures: 0.00

Excess/Deficit: 0.00

2023 BUDGET TOTALS

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Fund	Revenues	Expenditures	Net
001 General Government Fund #001	2,052,102.67	1,972,102.73	79,999.94
002 Quarry Pool Fund #002	48,694.00	48,310.19	383.81
003 Reserve Academy Operating Fund	10,000.00	0.00	10,000.00
101 City Street Fund #101	899,546.48	825,277.36	74,269.12
102 Special Revenue Fund	44,011.92	0.00	44,011.92
109 Contingency Fund #109	94,283.18	0.00	94,283.18
310 Municipal Capital Imp Fund 310	2,291,366.00	2,177,492.00	113,874.00
330 Inter Governmental Fund	15,464.16	0.00	15,464.16
401 Water Fund	259,731.00	248,943.65	10,787.35
402 Water Capital Imp Fund	1,469,134.00	183,970.00	1,285,164.00
403 Stormwater Fund	80.00	0.00	80.00
410 Sewer Fund	1,713,364.00	1,639,939.43	73,424.57
421 Sewer Capital Improvement Fund	984,151.64	452,500.00	531,651.64
422 Sewer Reserve Fund	498,812.00	497,405.00	1,407.00
580 Claims Receipts Clearing	0.00	0.00	0.00
601 SWWAIP Trust Fund	0.00	0.00	0.00
631 Municipal Court Trust Fund #631	0.00	0.00	0.00
	10,380,741.05	8,045,940.36	2,334,800.69

File Attachments for Item:

8. Amendment 3 for engineering the Quarry House. Right now, we are out of funds and just cut an amendment for the structural engineer do come up with a solution for the sagging ceiling. This amendment is for \$10,000 which should be more than enough to finish up and allows for additional “surprises” that may come our way. Any unused money can go back to construction like we did for the City Hall project.

Recommended Action: Discuss and motion to approve Amendment No. 3 for the Quarry House.

AMENDMENT NO. 3

This Amendment No. 3 modifies Authorization 2019-003 for Engineering Services (Agreement) between Gibbs & Olson, Inc. (Engineer) and the City of Tenino, Washington (Client) executed on September 10, 2019, for a project known as the Quarry House Renovation Project.

The following modifications are made to the Agreement. All other terms and conditions of the Agreement remain unchanged.

BUDGET

Engineer’s budget is increased to provide for additional construction management services due to contractor encountering multiple unforeseen changed conditions with the 100-year-old building structure which has delayed project completion. Engineer is also working with CDBG to optimize the grant funding between the Quarry House and Quarry Pool projects.

Original Agreement Amount	\$ 6,000.00
Amendment No. 1	\$ 4,000.00
Amendment No. 2.....	\$30,000.00
<u>Amendment No. 3</u>	<u>\$10,000.00</u>
Total Agreement Amount	\$50,000.00

GIBBS & OLSON, INC.

CITY OF TENINO, WASHINGTON

By: Richard A. Gushman
Richard A. Gushman, President

By: _____
Wayne Fournier, Mayor

Date: November 15, 2022

Date: _____

File Attachments for Item:

9. Amendment No. 4 for master planning and surveying for the Quarry Pool

Recommended Action: Discuss and Motion to approve Amendment No 4 for Master Planning and Surveying for the Quarry Pool.

AMENDMENT NO. 4

This Amendment No. 4 modifies Authorization 2019-004 for Engineering Services (Agreement) between Gibbs & Olson, Inc. (Engineer) and the City of Tenino, Washington (Client) executed on October 22, 2019, and previously amended with Amendment No. 1 executed on May 20, 2020, Amendment No. 2, executed on July 27, 2021, and Amendment 3 executed on February 10, 2022, for a project known as the Quarry Pool Renovation Project. The following modifications are made to the Agreement. All other terms and conditions of the Agreement remain unchanged.

SCOPE OF WORK

The Engineer's Scope of Work is hereby modified to include master planning work for the following improvements to the deep-water lake portion of the property:

Topographic and bathymetric surveys will be conducted for the pool/lake site for use in master planning and subsequent design work for the recommended improvements. The area to be surveyed is as shown in Attachment No. 1 - Survey Map.

Engineer will subcontract with a landscape architect for schematic design consisting of:

1. Refinement to parking and accessible route to pool and restroom.
2. Work with Client to define pool side improvements including surfacing, potential gathering areas, plaza, seating, new diving board, swim floats, etc.
3. Gazebo or kiosk for small event and photo opportunities.
4. Explore options for prefabricated versus custom restroom improvements.
5. Pump system improvements for the waterfall including a new pump and pump housing enclosure.
6. Recommendations for stormwater handling which will be collecting and sending all stormwater to the lake or adjacent wetlands.
7. Recommendations for water quality consideration for natural filtration systems in the lake/pool. This will most likely be through chemical addition to coagulate the suspended solids and allow them to settle on the bottom.

Deliverables include:

1. Planning level cost estimate
2. List of preferred amenities for the pool area
3. Schematic site plan (1 drawing sheet at 1" = 60')
4. Pump system recommendations
5. Summary of building improvement recommendations with conceptual graphics

BUDGET

Engineer's budget is increased by \$73,000 for the above added scope of work as detailed in Attachment No. 2 - Budget Estimate. This budget increase also includes additional funds for construction assistance due to the repeated submissions to the Washington Department of Health to obtain the construction permit.

Original Agreement Amount	\$ 12,500.00
Amendment No. 1.....	\$ 19,000.00
Amendment No. 2.....	\$ 12,000.00
Amendment No. 3.....	\$ 10,000.00
Amendment No. 4.....	\$ 73,000.00
<u>Total Agreement Amount</u>	<u>\$126,500.00</u>

GIBBS & OLSON, INC.

CITY OF TENINO, WASHINGTON

By: *Richard A. Gushman*
Richard A. Gushman, President

By: _____
Wayne Fournier, Mayor

Date: November 17, 2022

Date: _____

Attachments:
No. 1 - Map
No. 2 - Budget Estimate

File: 0751.5025

shallow pool
fencing

SITE SURVEY AREA

2020 Photo Thurston Co. GIS

swim barrier
rope

water fall

Attachment No. 1
QUARRY POOL
SURVEY MAP

SITE SURVEY AREA

Amendment No. 4 - Attachment No. 2 - Budget
 City of Tenino - Quarry Pool Project November
 17, 2022



Task	Task Description	Prin.	PM	Eng. V	CAD Tech	Admin	PLS	1-Man Survey	2-Man Survey	Landscape Arch. Subconsult	Total Budget
1	Project Management, Administration & Master Planning Coordination	1	32	2	0	1	0	0	0	\$30,300	\$40,980
2	Pool Site & Lake Bathymetric Survey	0	2	0	4	0	32	4	32	\$0	\$11,872
3	Pumping, storm water and water quality recommendations	2	34	6	4	1	0	0	0	\$0	\$8,788
4	Pool Construction Assistance	1	32	16	0	6	0	0	0	\$0	\$9,856
	Subtotal	4	100	24	8	8	32	4	32	\$30,300	\$70,890
	Mileage										\$300
	Robotic Total Station - \$25/Hr/Unit x 1 Unit x 12 Hours										\$300
	GPS & Sonar - \$95/Hr/Unit x 1 Unit x 12 Hours										\$1,140
	Boat - \$125/Day x 2 Days										\$250
	Reproduction & Expendables										\$120
	Amendment No. 4 Budget	4	100	24	8	8	32	4	32		\$73,000
	Amendment No. 3 Budget										\$10,000
	Amendment No. 2 Budget										\$12,000
	Amendment No. 1 Budget										\$19,000
	Original Agreement Amount										\$12,500
	Total Agreement Amount with Amendments 1 through 4										\$126,500
	2022 RATES	\$220	\$200	\$173	\$108	\$78	\$135	\$120	\$195	\$30,300	

File Attachments for Item:

11. Thurston County has provided the Assessed Valuation and Property Tax Worksheet for the purpose of calculating and the Ad Valorem Property Tax for fiscal year 2022. The City will hold two Public hearings as required by RCW 84.55 on November 8th and 22nd and is required to pass a resolution adopting the 2023 property tax by November 30, 2022

Recommended action: Move to adopt an Ad Valorem Tax Levy using Highest Lawful Levy Procedures that would result in a total increase of \$8,647.16



Ordinance / Resolution No. 2022-06
RCW 84.55.120

WHEREAS, the City Council of The City of Tenino has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar year 2023; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 308,916.00; and,
(Previous year's levy amount)

WHEREAS, the population of this district is more than or less than 10,000; and now, therefore,
(Check one)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2023 tax year.
(Year of collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 3,843.87
which is a percentage increase of 1.2 % from the previous year. This increase is exclusive of
(Percentage increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this 22 day of November, 2022.

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

To ask about the availability of this publication in an alternate format, please call 1-800-647-7706. Teletype (TTY) users may use the Washington Relay Service by calling 711. For tax assistance, call (360) 534-1400.

File Attachments for Item:

12. Resolution 2022-07

A Resolution of the City of Tenino Amending the Adopted 2023 Consolidated Fee Schedule

Recommended Action: Motion to pass Resolution 2022-07

RESOLUTION 2022-07

A RESOLUTION OF THE CITY OF TENINO, WASHINGTON AMENDING THE ADOPTED 2023 CONSOLIDATED FEE SCHEDULE

WHEREAS, Ordinance 870, establishing the City of Tenino Consolidated Fee Schedule was duly adopted by the City Council on January 24, 2017; and

WHEREAS, Ordinance 870 requires the Consolidated Fee Schedule to be amended no less than yearly by Resolution of the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TENINO, WASHINGTON, that all previous versions of the Consolidated Fee Schedule are repealed effective January 01, 2022 and are replaced by the amended 2023 Consolidated Fee Schedule as shown below:

Section 1. Use of all City facilities or permits shall be granted only through the application process established for the type of use being requested. All applications shall be submitted to the City Clerk’s Office for processing. No permit shall issue unless all applicable fees have been paid.

Section 2. Application forms shall be available at City Hall, or online on the City’s Web Page, which can be accessed at: www.cityoftenino.us. Downloaded applications forms must still be submitted to the City Clerk’s Office for processing. The Clerk shall accept the forms in person, via the U.S. Mail, or via e-mail.

Section 3. The 2023 General Schedule of Fees and Charges, is set forth below:

	FEES	DEPOSIT
ANIMAL LICENSES		
New License	\$25.00	
New License – senior citizen	\$15.00	
Renewal – Spayed or Neutered	\$10.00	
Renewal – Non-altered	\$15.00	
Renewal – Senior Citizen	\$10.00	
Replacement Tag	\$10.00	
Documented Rescued Animal	1 st License free	
BALLFIELD FEES		
Tournaments (Deposit non-refundable if Canceled less than 72 hours prior to event)	\$ 25.00 per field, per day	\$ 50.00 per field
Tournament Maintenance	\$ 15.00 per game	
League Practices (Adults Only – Maximum 2 Practices per week, 10 weeks)	\$ 50.00 per league	
Other than Leagues (All Day)	\$ 60.00 per day	\$ 50.00
Other than Leagues (Half Day)	\$ 30.00 per day	\$ 50.00

Youth Sports	\$ 5.00 per player, per season	
Field Maintenance/Capital Improvement	\$250.00 per league per season	
BUSINESS LICENSES		
New Business	\$ 55.00	
Renewal	\$ 45.00	
Late Renewal Penalty	\$ 75.00	
CONCESSION STAND RENTAL		
All Day	\$100.00	\$100.00
Half Day (4 Hours)	\$50.00	\$100.00
Youth Seasonal Activities	\$50.00/month	
Commercial Vehicle (Food Vendor – Business License Required)	\$50.00/month	
Concession at Pool (Business License Required_		
Non-profit	10% of gross sales \$25/day cap	
For Profit	10% of gross sales \$50/day cap	
COUNCIL CHAMBERS RENTAL		
2 Hour Minimum (No alcoholic beverages)	\$ 50.00 per hour	\$ 100.00
MISCELLANEOUS		
Photocopies	\$ 0.15 each	
Copy onto CD or disc (includes cost of CD or disc)	\$ 5.00	
Notary Service (1 st signature)	\$ 10.00	
Each additional signature	\$ 1.50	
Credit Card Convenience Fee	2.5% of transaction amount	
NSF Check Fee	\$ 40.00	
Copy of Police Reports	\$ 7.50 per report	
PARKING		
Designated Parking Stalls		
Hourly (First 15 minutes free)	\$ 2.00	
Permit (Daily)	\$ 12.00	
Permit (Weekly)	\$ 48.00	
Permit (Monthly)	\$ 150.00	
Permit (Yearly)	\$1600.00	
PARK FEES		
Premium Numbered Sites	\$ 15.00/night	
1 unit per site (1-8 people)		
Unit = tent/RV/camping structure		
Open Camp Sites	\$ 10.00/unit/night	
Camping Fees (Single entity / unit / night)	\$ 8.00	
Groups		

Areas 1, 2, 4, 5		
1-50 people	\$ 50.00	\$ 75.00
51-75 people	\$100.00	\$ 75.00
76-125 people	\$150.00	\$ 75.00
Area 3 (Concession Stand Not Included)		
1-50 people	\$ 50.00	\$ 75.00
51-75 people	\$100.00	\$ 75.00
76-125 people	\$150.00	\$ 75.00
Area 6 (Concession Stand Not Included)		
1-50 people	\$ 50.00	\$ 75.00
51-75 people	\$100.00	\$ 75.00
76-125 people	\$150.00	\$ 75.00
Designated Rentable Spaces & Shelters		
Shelters 2 & 3, Quarry House Back Porch		
All Day (8:00 a.m. to dusk)	\$ 60.00	\$ 75.00
½ Day (8 a.m. – 2 p.m. or 2:30 p.m. to dusk)	\$ 35.00	\$ 75.00
PARADES & SPECIAL EVENTS		
Permit Fee	\$100.00	\$500.00
Plus cost for any necessary police, public works, or other City personnel or services required.	Per FY Salary Schedule	
QUARRY HOUSE RENTAL		
All Day (8:00 a.m. – 2:00 p.m. the next day)	\$250.00	\$ 150.00
½ Day (8:00 am – 4:00 pm or 5:00 pm – 1:00 pm the next day)	\$200.00	\$ 150.00
Meetings (2-hour minimum)- Weekday Only	\$ 50.00/hour	\$ 75.00
Non-Profit Organizations- Weekday Only	\$ 30.00 utility fee	
Senior Lunch Program	\$115.00/month	
QUARRY POOL FEES	Inside TSD	Outside TSD
Per Person / Per Day	\$ 4.00	\$ 6.00
Per Season / Per Family (2 adults and 3 children)	\$125.00	\$200.00
Early Bird (purchased prior to June 1 st)	\$100.00	\$175.00
No Child Left Inside Program Pass	\$ 100.00	\$175.00
Corporate Sponsor Day Use Fee	\$1,250.00	\$1,250.00
Non-Profit Sponsor Day Use Fee	\$1,000.00	\$1,000.00
SCOTCH BROOM PULLER RENTAL	\$ 15.00/day	\$ 75.00
STREET USE PERMITS		
Surface Improvements	\$120.00	
Underground Improvements in Roadway	\$180.00	
Underground Improvements Outside Roadway	\$ 75.00	
Miscellaneous	\$ 50.00	
Street Cleaning Deposit		\$200.00
Street Closure Deposit		\$200.00
Bond Required	125% of improvements	

TENINO-TOLEDO RESERVE ACADEMY		
Tuition	\$1000.00	
UTILITIES		
<u>Establishment of Service</u>		
New Account Application Fee	\$ 40.00	
<u>Water Service</u>		
Connection/Disconnection		
Turn water service on or off	\$ 40.00	
Tapping Fee	\$2,500.00 plus cost of materials	
Usage Charges (up to 500 cf)		
¾" meter (up to 500 cf)	\$ 12.65	
1" meter (up to 500 cf)	\$ 17.63	
1-1/2" meter (up to 500 cf)	\$ 29.58	
2" meter (up to 500 cf)	\$ 44.84	
3" meter (up to 500 cf)	\$ 93.04	
4" meter (up to 500 cf)	\$138.38	
Senior Citizen (in city only, up to 300 cf)	\$ 7.59	
Outside City Limits (up to 300 cf)	\$ 18.95	
Quarry Pool Rate	\$ 9.11	
Vacancy Rate	\$ 3.16	
Overage		
Within city per additional 100 cf	\$ 3.22	
Outside city per additional 100 cf	\$ 4.56	
Senior (in city only) per add 100 cf	\$ 0.81	
Utility Tax	5.029%	
Excise Tax		
Water Capital Improvement Charge	\$14.50 per month	
Water Surcharge	\$3.80 per month	
Hydrant		
Permit Fee	\$ 75.00	\$250.00
Use and rent of meter	\$ 35.00	
First 300 cubic feet	\$ 18.22	
Each additional 100 cubic feet	\$ 3.10	
Municipal Rate		
Base Rate (first 500 cubic feet)	\$ 8.93	
Each additional 100 cubic feet	\$ 0.77	
Reclaimed (Class A) Water		
Available only by contract	Contract Rate	
Sewer Service		
Connection/Disconnection		
Connection Charge	\$7,000.00 plus cost of materials	
Remove or Install Grinder Pump	\$300.00	
Monthly Service		
Per ERU	\$125.66	
Per ERU w/Grinder Credit	\$122.38	

Per ERU w/Grinder Charge	\$128.95	
Vacancy Rate	\$ 71.03	
Excise Tax		
Utility Tax	3.852%	
Surcharge	\$3.80 per month	
Late Fee	\$ 25.00	
Interest (on outstanding balance)	2%	
Septage Receiving	\$0.14 per gallon	
Lien Recordation	\$ 36.00	
Lien Removal	\$ 36.00	

COMMUNITY DEVELOPMENT – PLANNING & BUILDING

Application, Permit, or Request Type*†	Fee	Initial Engineering Deposit [§]
Physical Development Permits		
Building Permit	\$120 + Building Fee**	\$0
Design Standards Review	\$264	\$0
Sign Permit	\$90	\$0
Site Development Permit	\$198	\$450
Shoreline Substantial Development Permit	\$660	\$450
Use Permits		
Administrative Use Permit	\$396	\$450
<i>Home Occupation</i>	\$198	\$300
Conditional Use Permit – including shoreline conditional use permits	\$1,320	\$450
Public Facilities Use Permit	\$1,320	\$450
Development Option/Subdivision Permits		
Binding Site Plan – Preliminary	\$1,980	\$1,800
Binding Site Plan – Final	\$990	\$1,500
Boundary Line Adjustment	\$396	\$450
<i>Lot Combination/Segregation</i>	\$132	\$0
Density Transfer Program	\$1,320	\$900
Short Plat – Preliminary	\$1,320	\$900
Short Plat – Final	\$330	\$1,500
Subdivision – Preliminary	\$1,980	\$1,800
Subdivision – Final	\$990	\$1,500
Environmental Review[‡]		
Critical Area Report Review	\$528	\$450
SEPA Threshold Determination	\$528	\$450
Waiver - Critical Area Report or Shoreline Substantial Development Permit	\$198	\$450
Environmental Impact Statement Review	Staff/ Consultant Costs	Staff/ Consultant Costs
Mitigation Plan Review	\$528	\$450

COMMUNITY DEVELOPMENT – PLANNING & BUILDING		
Application, Permit, or Request Type*†	Fee	Initial Engineering Deposit[§]
Amendments to the LDRs/Comprehensive Plan		
Rezone	\$1,980	\$0
Text Amendment		
<i>Initial Application Fee</i>	\$0	\$0
<i>Accepted on City Council Docket</i>	\$1,980	\$1,800
Master Planned Development	\$1,980	\$1,800
Comprehensive Plan Amendment		
<i>Initial Application Fee</i>	\$0	\$0
<i>Accepted on City Council Docket</i>	\$1,980	\$1,800
Relief from the LDRs		
Administrative Variance	\$660	\$450
Appeal of Administrative or Planning Commission Decision ^{§§}	\$660	\$0
Extension Request	\$198	\$0
Reasonable Use Determination	\$1,320	\$450
Variance – including shoreline variances	\$1,320	\$450
Interpretations of the LDRs		
Administrative Interpretation	\$660	\$450
Zoning Decision	Hourly Rate	\$0
Other Requests		
Annexation	\$1,320	\$900
Notification Posting	\$33	\$0
Pre-Application Conference	\$264	\$450
Right-of-Way Vacation	\$990	\$1,500
City Council Reconsideration	\$264	\$0

*A review deposit may apply in addition to the application fee.

** Tech Fee 2.5% of Planner Fee

†**County Reviews.** Applications may also be required to be reviewed by Thurston County. Please check with the individual County department for possible review/application fees.

§**Engineering Deposit.** For applications requiring an initial engineering deposit, projects may be evaluated on a case-by-case basis to determine if the deposit is necessary. All Engineering review fees are required to be paid, including fees in excess of the initial deposit. Any of the deposit remaining after completion of the review will be returned to the applicant.

****Building Permits.** Building fees are based on current Thurston County Building Fee Guide and fee tables. See <http://www.co.thurston.wa.us/permitting/fees/fees-building-explain.html> for more information.

‡**Wetland/Stream Reviews.** Applications requiring a review of wetlands and/or streams may require an additional \$990 review deposit.

§§**Appeals.** The application fee for appealing an Administrative or Planning Commission decision shall be refunded if appellant prevails.

PASSED at a regular meeting of the Tenino City Council this 13th day of December 2022.

Wayne Fournier, Mayor

ATTEST:

APPROVED AS TO FORM:

Jen Scharber, Interim Clerk-Treasurer

Richard L. Hughes, City Attorney

File Attachments for Item:

13. Ordinance 926 would adopt the City's 2023 Municipal Budget

Recommended Action: Review and approve first reading of Ordinance 926

ORDINANCE 926

AN ORDINANCE OF THE CITY OF TENINO WASHINGTON ADOPTING THE BUDGET FOR THE FISCAL YEAR JANUARY 1, 2023 THROUGH DECEMBER 31, 2023.

WHEREAS, the City Council for the City of Tenino, Washington, held public hearings on November 08, 2022, and November 22, 2022, for the purpose of determining the Ad Valorem tax to be levied in 2023; and

WHEREAS, the City Council for the City of Tenino, Washington, held public hearings on November 08, 2022, and November 22, 2022, for the purpose of establishing the City's Budget for fiscal year 2023; and

WHEREAS, the first reading of this Ordinance was held on November 22, 2022, and the second reading was held on December 13, 2022.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TENINO,
WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. The following budget is hereby adopted for the year 2023:

FUND	REVENUES	EXPENDITURES
001 General Government Fund	2,052,102.67	1,972,102.73
002 Quarry Pool Fund	48,694.00	48,310.19
003 Reserve Academy Operating Fund	10,000	0.00
101 City Street Fund	899,546.48	825,277.36
102 Special Revenue Fund-Home Fund	44,011.92	0.00
109 Contingency Fund	94,283.18	0.00
310 Municipal Capital Improvement Fund	2,291,366.00	2,177,492.00
330 Inter Governmental Fund	15,464.16	0.00
401 Water Fund	259,731.00	248,943.65
402 Water Capital Improvement Fund	1,469,134.00	183,970.00
403 Storm Water Fund	80.00	0.00
410 Sewer Fund	1,713,364.00	1,639,939.43
421 Sewer Capital Improvement Fund	984,151.64	452,500.00
422 Sewer Reserve Fund	498,812.00	497,405.00
631 Municipal Court Trust Fund	0.00	0.00
TOTAL ALL FUNDS	10,308,741.05	8,045,940.36

Section 2. The details of each of these accounts, along with the 2023 Salary Schedule and Organizational Structure for 2023 are shown at Exhibit A attached hereto, made part hereof, and are incorporated herein by reference.

Section 3. This ordinance shall be in full force and effect on January 1, 2023, after its passage, approval, and publication as provided by law.

ADOPTED by the City Council of The City of Tenino, Washington, and **APPROVED** by its Mayor, at a regularly scheduled open public meeting thereof this 13th day of December 2022.

Wayne Fournier, Mayor

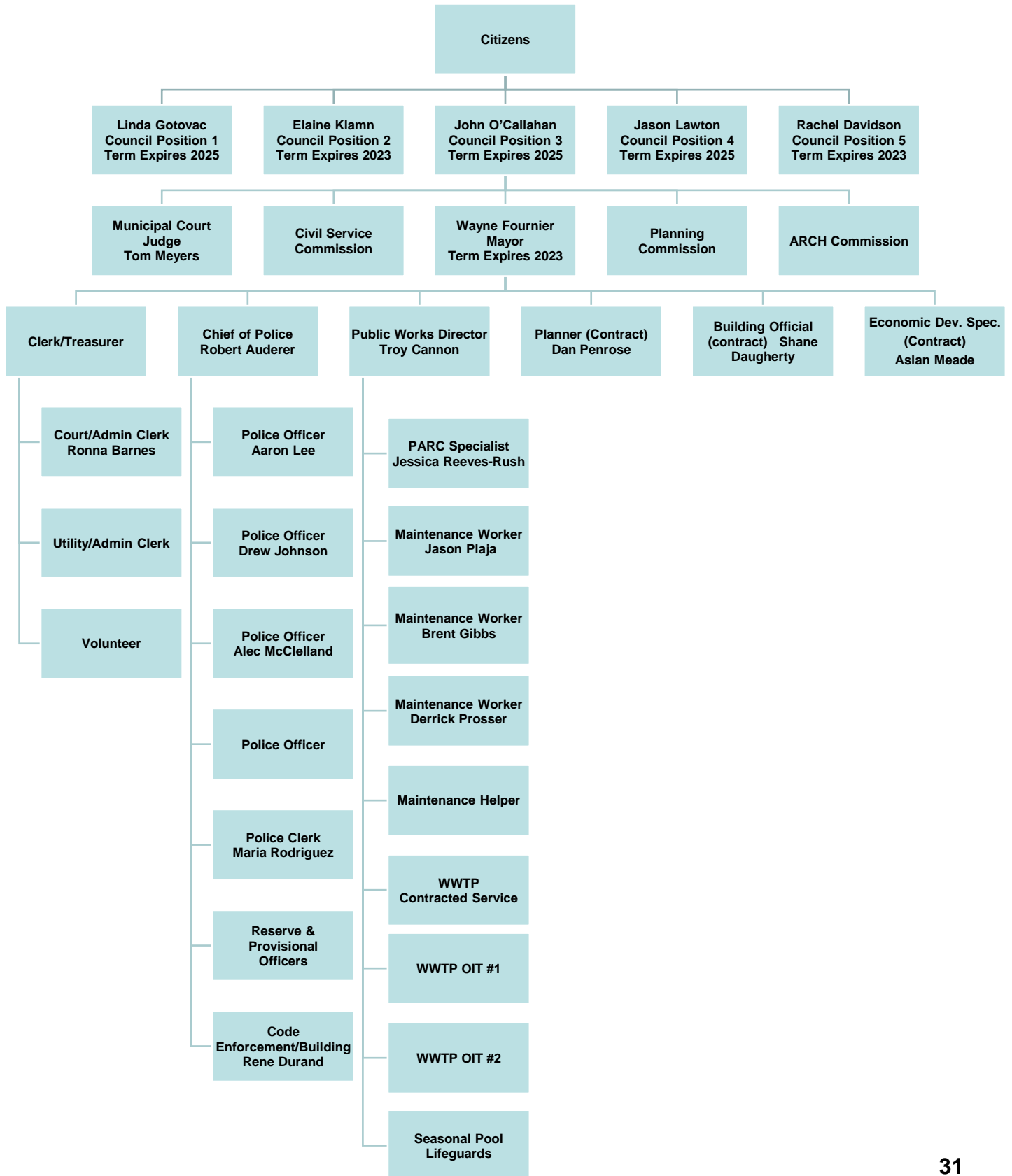
Attest:

Approved as to form:

Jen Scharber, Interim Clerk/Treasurer

Richard L. Hughes, Attorney

City of Tenino Organization Chart 2023



2023 SALARY SCHEDULE

Position	FTE		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
PUBLIC SAFETY								
Police Chief	1.00	exempt	\$6,115.58	\$6,356.41	\$6,609.96	\$6,877.31	\$7,017.35	\$7,297.35
Police Officer *	4.00	non-exempt	\$3,815.00	\$4,101.44	\$4,406.98	\$4,627.65	\$4,744.34	\$4,981.57
Public Safety Clerk	1.00	hourly	\$19.48	\$20.94	\$22.52	\$24.26	\$24.86	\$26.14
Code Enforcement/Building Official *****	1.00	hourly	\$20.86	\$22.43	\$24.11	\$25.92	\$26.56	\$27.88
PUBLIC WORKS								
Public Works Director	1.00	exempt	\$6,115.58	\$6,356.41	\$6,609.96	\$6,877.31	\$7,017.35	\$7,297.35
Maintenance Worker ** *** *****	4.00	hourly	\$20.86	\$22.43	\$24.11	\$25.92	\$26.56	\$27.88
Maintenace Helper-Seasonal	1.00	hourly	\$15.74	\$16.36	\$16.54	\$17.87	\$18.58	\$19.32
Seasonal - Supervisory Lifeguard	****	hourly	\$17.68	\$18.32	\$19.02	\$19.38	\$19.74	\$20.74
Seasonal-Pool attend/Lifeguards	****	hourly	\$15.74	\$16.36	\$17.19	\$17.87	\$18.58	\$19.32
CITY HALL								
Clerk/Treasurer	1.00	exempt	\$6,365.58	\$6,606.41	\$6,859.96	\$7,127.31	\$7,267.35	\$7,557.35
Admin/Utility Clerk	1.00	hourly	\$19.48	\$20.94	\$22.52	\$24.26	\$24.86	\$26.14
Court/Admin Clerk	1.00	hourly	\$19.48	\$20.94	\$22.52	\$24.26	\$24.86	\$26.14
PARC Specialist	0.50	hourly	\$15.74	\$16.36	\$17.19	\$17.87	\$18.58	\$19.32
Total FTE		16.5						
* Duty Differential of \$100.00/month for extra Police Officer Duties - 1xSergeant, 4xFTO, 1xFirearms Instructor, 1xSRO, 1xDetective								
** \$10.00 per animal control event (Maximum of five (5) per month per employee)								
*** Duty Differential of \$100.00/month for extra Public Works Duties - 1xSupervisor, 3xCCC.								
****Duty Differential of WWTP Operator \$100 Level 1, \$200 Level 2, \$300 Level 3.								
*****Duty Differential of up to \$350/Month-Code Enforcement & Up to \$250/Month- Building Official								
*****Longevity Pay- \$100.00 additional each month for every 5 years of service.								

Mayor Elected \$1500.00 per month
 Council members Elected \$100.00 per month plus \$50/meeting (max 3 meetings/month)

**** Required for pool operation: Supervisory Lifeguard and 6 Lifeguards (one of whom acts as gatekeeper.) Pool hours are 12:00 - 6:00 p.m., Tue-Sun

File Attachments for Item:

- 16. 1) Chief of Police**
- 2) Director of Public Works**
- 3) City Planner**
- 4) Code Enforcement/Building Inspector**
- 5) PARC Specialist**
- 6) City Attorney**
- 7) Clerk/Treasurer**
- 8) Mayor**

On 11/21/22 at approximately 1600 hours Tenino Police Officers were dispatched to the area of the Black Bear Espresso stand to a report of suspicious circumstances. Dispatch advised the two responding Tenino Officers that the 911 caller was reporting a suspicious male circling the coffee stand. The suspicious vehicle which was occupied by one male then backed into the adjacent public works lot and was apparently surveilling the coffee stand which was occupied by a 24 year old employee and her three year old child.

As Tenino officers arrived in the area the driver saw the patrol car and exited the parking lot in his vehicle. The officers followed and developed probable cause to conduct a traffic stop. The driver initially stopped but as officers approached on foot the driver fled at a high rate of speed, in the oncoming lane of travel nearly causing multiple collisions. The vehicle fled onto Sussex Ave toward Rainer. Officers were able to keep the vehicle in sight long enough to relay information and advised units from partner agencies that the Tenino Police Department had probable cause to stop and arrest the driver for Felony Eluding. Tenino officers did not engage in a pursuit in compliance with state law. Deputies from the TCSO responded to the address that the vehicle was registered to. As deputies arrived in the area they saw the vehicle and driver pulling into the address. The driver fled from deputies through a field in the car. Deputies were able to follow at a safe distance until the car got stuck in some vegetation on the property.

Deputies contacted the driver and after a struggle he was taken into custody. A search subsequent to arrest revealed that the driver, who was a violent felon on escape status from the department of corrections had in his possession a stolen handgun out of Tacoma which was loaded, binoculars, gloves and a balaclava style mask. The driver also had outstanding felony warrants for his arrest. If it wasn't for the quick response of Tenino officers and cooperation with our partner agencies this violent felon who was clearly intent on victimizing citizens would still be on the loose.

Robert Auderer

Chief of Police

City of Tenino

(360) 264-2626 (office)

rauderer@teninopolice.org



CITY COUNCIL AGENDA DEPARTMENT REPORT

Council Meeting Date: Nov 22, 2022

Agenda Item Number: _____

Originator: Robert Auderer

Title: Chief of Police

Discussion Action Required

Department: Police

SRO:

Tickets:

Grants:

Other:

Felony Domestic Violence Assault arrest last week.

Successful multi agency assist during a carjacking incident. Tenino officers assisted with 6 hours a traffic control of Old Hwy 99.

Officer Chris Backus is progressing into phase 2 of FTO as of next week.

Staff Recommendation:

Move to authorize:
