

City of Tenino

149 Hodgen Street South
Tenino, WA 98589

City Council Meeting
Tuesday, July 11, 2023 at 7:00 PM

Agenda

WORK SESSION

1. Proposed Dog Park

Recommended Action: None, Discussion only.

- [2.](#) Resolution 2023-04

Recommended Action: None, discussion only

CALL TO ORDER

AGENDA APPROVAL

3. Agenda for the Regular Meeting of the 7/11/23.

Recommended Action: Motion to approve the agenda as presented.

APPROVAL OF MINUTES

- [4.](#) Meeting Minutes for 6/27/2023

Recommended Action: Motion to approve 6/27/2023 meeting minutes as presented.

CONSENT CALENDAR

- [5.](#) Consent Calendar consisting of June 28, 2023 through July 11, 2023:

Payroll EFT's in the amount of \$36,022.39 Claims Checks #31509 through #31548 and EFT's in the amount of \$213,050.23

for a grand total of \$249,050.23

Liquor Cannabis License: None

Recommended Action: Move to approve the consent calendar as presented.

EXECUTIVE SESSION

PRESENTATIONS

PUBLIC COMMENTS

PUBLIC HEARING

PROCLAMATIONS

OLD BUSINESS

NEW BUSINESS

6. 2025 Growth Management Act Periodic Update Grant

Recommended Action: Motion to accept Grant Award

RESOLUTIONS

ORDINANCES

REPORTS

7. 1) Chamber of Commerce
2) Economic Development Council (EDC)
3) South Thurston Economic Development Initiative (STEDI)
4) ARCH Commission
5) Experience Olympia & Beyond (VCB)
6) South Thurston Fire
7) Library
8) Museum
9) Tenino Community Service Center
8. 1) Civil Service Commission
2) Façade Improvement Grant Review Committee
3) Finance Committee
4) Planning Commission
5) Public Safety Committee
9. 1) Chief of Police
2) Director of Public Works
3) Clerk/Treasurer
4) Code Enforcement/Building Inspector
5) PARC Specialist
6) City Attorney

7) City Planner

8) Mayor

10. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Solid Waste Advisory Board

3) TCOMM/911

4) Tenino School Board

5) Thurston Regional Planning Council (TRPC)

6) Transportation Policy Board

7) Legislature

PUBLIC COMMENTS 2

ANNOUNCEMENTS

ADJOURNMENT

2.

File Attachments for Item:

2. Resolution 2023-04

Recommended Action: None, discussion only

Resolution 2023-04 Amending the Police Officers' salaries

WHEREAS, the City Council has reviewed the changes set forth below,

WHEREAS, the City Council acknowledges the overall budget will not change, and it is understood the fourth officer position will not be filled at this time but remain in a suspended status until review again by council.

WHEREAS, the City of Tenino Police Department is adjusting steps for police officer wages

- Step 1 from \$3,967.60 to \$5,445.00
- Step 2 from \$4,265.49 to \$5,730.45
- Step 3 from \$4,592.08 to \$6,032.40
- Step 4 from \$4,812.75 to \$6,334.35
- Step 5 from \$4,934.11 to \$6,651.15
- Step 6 from \$5,180.83 to \$6,982.80

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TENINO, WASHINGTON, that the following changes are hereby amended and adopted as the 2023 Salary Schedule for the City of Tenino unless superseded by action of the City Council.

THEREFORE, THE CITY COUNCIL HEREBY RESOLVES AND DECLARES that the above-described rate plan serves the City of Tenino.

Dated this ____ day of July, 2023

Wayne Fournier, Mayor

ATTEST:

APPROVED AS TO FORM:

Jen Scharber, Clerk Treasurer.

Richard L. Hughes, City Attorney

File Attachments for Item:

4. Meeting Minutes for 6/27/2023

Recommended Action: Motion to approve 6/27/2023 meeting minutes as presented.

**City Council Meeting
Tuesday, June 27, 2023**

Minutes

WORK SESSION

Mayor Fournier convened the work session at 7:00 pm with

PRESENT

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Rachel Davidson

1. RV Ordinance

Recommended Action: None, Discussion Only

None, Discussion Only

2. Proposed Dog Park location

Recommended Action: None, Discussion Only

C/T Scharber explained to Mayor and Council, City volunteer J. Cryderman had started a fundraiser to help build a dog shelter at the PW Building. She has been in contact with the Thurston Co PARC commission and they have informed her that there are grants available for a dog run park. She is requesting the City think about a dog park being constructed on the triangle of Park, McArthur and 6th.

CALL TO ORDER

Mayor Fournier convened the regular Council Meeting at 7:30 pm with

PRESENT

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Rachel Davidson

AGENDA APPROVAL

3. Agenda for the Regular Meeting of the 6/27/23.

Recommended Action: Motion to approve the agenda as presented.

Motion by Councilmember O'Callahan to approve the presented agenda, hearing no second, motion died.

Motion made by Councilmember Lawton to amend the agenda to include the RV Ordinance under Old Business, Seconded by Councilmember O'Callahan.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson

Motion passes 5/0.

APPROVAL OF MINUTES

4. Meeting Minutes for 6/13/2023

Recommended Action: Motion to approve 6/13/2023 meeting minutes as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

CONSENT CALENDAR

5. Consent Calendar consisting of June 14, 2023 through June 27, 2023:

Payroll EFT's in the amount of \$32,222.83 Claims Checks #31484 through #31508 and EFT's in the amount of \$91,803.37

for a grand total of \$124,026.20

Liquor Cannabis License: None

Recommended Action: Move to approve the consent calendar as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

EXECUTIVE SESSION

None

PRESENTATIONS

6. Tenino Police Chief Auderer presenting Amended PD Salaries

Recommended Action: None, Presentation Only

Chief Auderer presented a slide presentation to the Mayor and Council regarding an increase in pay to his Officers in hopes of preventing them to moving to other agencies for higher pay.

7. Tenino Arts Check presentation

Recommended Action: Motion to accept donation.

The Tenino Arts Commission presented the City of Tenino with a donation of \$500.00 for the banners that will be displayed on the light poles along Sussex Ave.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion carries 5/0.

PUBLIC COMMENTS

None

PUBLIC HEARING

None

PROCLAMATIONS

None

OLD BUSINESS

8. Planning Commissioner Mathew Rounsley Oath

Recommended Action: None, already approved by council

Mayor Fournier administered the oath of office to new Planning Commissioner Mathew Rounsley.

9. 6 Year Street Plan Update

Recommended Action: Motion to approve 6 year street plan as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 5/0.

10. RV Ordinance

Recommended action: Motion to return to the Planning Commission for additional clarification.

Motion made by Councilmember Lawton, Seconded by Councilmember Klamn.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember Lawton,
Councilmember Davidson

Voting Abstaining: Councilmember O'Callahan

Motion passes 4/0.

NEW BUSINESS

None

RESOLUTIONS

None

ORDINANCES

None

REPORTS**11. 1) Chamber of Commerce****2) Economic Development Council (EDC)****3) South Thurston Economic Development Initiative (STEDI)****4) ARCH Commission****5) Experience Olympia & Beyond (VCB)****6) South Thurston Fire****7) Library****8) Museum****9) Tenino Community Service Center**

1) Chamber of Commerce: The last OTD meeting will be held on 7/3/2023 and Oregon Trail Days is held on 7/21-7/23/2023.

3) South Thurston Economic Development Initiative (STEDI): Their last meeting was great, it was held at the Quarry House. They also held a ribbon cutting for the new renovation.

4) ARCH Commission: The banners are being completed and will be hung on the poles on Sussex Ave.

7) Library: Linda reported they will be participating in the Jubilee on July 8th. They have opened up the expanded hours for citizens that want to participate by getting a pass to do so.

12. 1) Civil Service Commission

2) Façade Improvement Grant Review Committee

3) Finance Committee

4) Planning Commission

5) Public Safety Committee

None

13. 1) Chief of Police

2) Director of Public Works

3) Clerk/Treasurer

4) Code Enforcement/Building Inspector

5) PARC Specialist

6) City Attorney

7) City Planner

8) Mayor

1) Chief of Police: Chief Auderer invited Officer McClelland to go over a call that happened on Monday regarding a strong armed robbery and stolen vehicle from Lewis County that came through Tenino.

2) Director of Public Works: C/T Scharber reported for PW Director Cannon stating the Pump Track is now open to the public. Fencing will be installed this week. We are getting ready to hire lifeguards for the pool, July 20th is the projected opening date. They are finishing up the railing at the QH. They are reading meters this week, and sweeping the streets. The public works vacancy is posted on the website and facebook.

3) Clerk/Treasurer: C/T Scharber reported she is finishing up the grant on the playground. The final reimbursement is about \$70,000.00. The purple heart signs have been ordered, however, they are \$88.00 each. Councilmember Klamn stated the VFW will purchase up to 3. Jody with Tenino Food Bank has been in contact with her regarding a longer lease so that they can apply for some grants. They are looking for at least 6 years. They are growing out of their space on Sussex and would like to get permission to place two 20' conex containers by the warehouse. Jessica has requested the Council attend the Jubilee on 7/8 at 10:00 am for the opening ceremony.

4) Code Enforcement/Building Inspector: C/T Scharber reported for R. Durand stating he has received 4 new building applications for the month of June. He has 4 new cases for the month

of June with 3 being closed due to compliance and 1 remains open. He received 3 new citizen action requests last week and has started an investigation of possible violations this week.

8) Mayor: Mayor Fournier reported on the information received regarding a possible time capsule in the sandstone of the building, however, nothing has been found.

14. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Solid Waste Advisory Board

3) TCOMM/911

4) Tenino School Board

5) Thurston Regional Planning Council (TRPC)

6) Transportation Policy Board

7) Legislature

4) Tenino School Board: Councilmember Davidson reported school is out for the summer break. Holly Johnson has been selected as the regional teacher of the year. The free lunches have started and will be available through August 25th at the Middle School.

PUBLIC COMMENTS 2

None

ANNOUNCEMENTS

Mayor Fournier announced the City's website now has information regarding the Ag Park being built with pictures for all to see.

Councilmember O'Callahan announced the 1st Responders Appreciation BBQ will be held on Sept. 9th in the park.

ADJOURNMENT

Mayor Fournier adjourned the meeting at 8:16 pm.

File Attachments for Item:

5. Consent Calendar consisting of June 28, 2023 through July 11, 2023: Payroll EFT's in the amount of \$36,022.39 Claims Checks #31509 through #31548 and EFT's in the amount of \$213,050.23 for a grand total of \$249,050.23

Liquor Cannabis License: None **Recommended Action:** Move to approve the consent calendar as presented.

Consent Calendar July 11, 2023 consisting of:

- **Payroll EFT's in the amount of \$36,022.39**
- **Claims Checks #31509 through #31548 in the amount of \$213,027.84.**

for a total of \$249,050.23

a) Liquor & Cannabis License:

CHECK REGISTER

City Of Tenino

Time: 15:40:08 Date: 07/11/2023

06/28/2023 To: 07/11/2023

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1933	07/11/2023	Claims	5	31541	City Of Tenino	4,465.89	
1934	07/11/2023	Claims	5	31542	Thurston Co Env Health	128.00	
1935	07/11/2023	Claims	5	31543	Thurston Co Treasurer	16.19	
1936	07/11/2023	Claims	5	31544	Ken Trombley	234.00	
1937	07/11/2023	Claims	5	31545	USA BlueBook	662.69	
1938	07/11/2023	Claims	5	31546	Utilities Underground Location	19.35	
1939	07/11/2023	Claims	5	31547	Voyager Fleet System	2,815.29	
1940	07/11/2023	Claims	5	31548	Wilson Parts Corporation	691.79	
						<hr/>	
001 General Government Fund #001						46,840.12	
002 Quarry Pool Fund #002						1,086.58	
101 City Street Fund #101						6,469.84	
310 Municipal Capital Imp Fund 310						155,843.39	
401 Water Fund						8,174.49	
402 Water Capital Imp Fund						4,754.84	
410 Sewer Fund						25,880.97	
						<hr/>	
						Claims:	213,027.84
						249,050.23 Payroll:	36,022.39

WE, the members of the City Council of the City of Tenino, Thurston County, Washington, DO
 HEREBY certify that the merchandise or services listed above have been received and that the above
 listed vouchers and the related checks have been reviewed and approved for payment by the Tenino City
 Council.

DATED this _____ day of _____ 2023.

 Clerk/Treasurer

 Mayor

 Councilmember

 Councilmember

 Councilmember

 Councilmember

 Councilmember

CHECK REGISTER

City Of Tenino

Time: 15:40:08 Date: 07/11/2023

06/28/2023 To: 07/11/2023

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1839	07/05/2023	Payroll	5	EFT	Robert A Auderer	2,555.82	
1840	07/05/2023	Payroll	5	EFT	Veronica A Barnes	1,943.62	
1841	07/05/2023	Payroll	5	EFT	Cassie Cannon	186.87	
1842	07/05/2023	Payroll	5	EFT	Troy LK Cannon	2,848.03	
1843	07/05/2023	Payroll	5	EFT	Rene Durand	1,983.70	
1844	07/05/2023	Payroll	5	EFT	Brent L Gibbs	2,820.67	
1845	07/05/2023	Payroll	5	EFT	Drew Johnson	3,135.29	
1846	07/05/2023	Payroll	5	EFT	Aaron Lee	2,191.36	
1847	07/05/2023	Payroll	5	EFT	Alec C McClelland	2,059.00	
1848	07/05/2023	Payroll	5	EFT	Cole Plaja	1,693.50	
1849	07/05/2023	Payroll	5	EFT	Jason M Plaja	2,447.45	
1850	07/05/2023	Payroll	5	EFT	Derrick Prosser	3,236.68	
1851	07/05/2023	Payroll	5	EFT	Jessica Reeves-Rush	1,354.25	
1852	07/05/2023	Payroll	5	EFT	Maria Rodriguez	1,809.79	
1853	07/05/2023	Payroll	5	EFT	Jennifer N Scharber	2,303.04	
1854	07/05/2023	Payroll	5	EFT	Courtney N Sheldon	1,321.76	
1855	07/05/2023	Payroll	5	EFT	Rachel L Davidson	137.62	
1856	07/05/2023	Payroll	5	EFT	Wayne R Fournier	1,305.83	
1857	07/05/2023	Payroll	5	EFT	Linda Gotovac	183.50	
1858	07/05/2023	Payroll	5	EFT	Effie E Klamm	137.62	
1859	07/05/2023	Payroll	5	EFT	Jason A Lawton	137.62	
1860	07/05/2023	Payroll	5	EFT	John J O'Callahan	229.37	
1901	07/11/2023	Claims	5	31509	ALS Group USA, Corp	570.00	
1902	07/11/2023	Claims	5	31510	Awards West	396.08	
1903	07/11/2023	Claims	5	31511	Baker's Towing	177.88	
1904	07/11/2023	Claims	5	31512	Nicole Behnke	75.00	
1905	07/11/2023	Claims	5	31513	Centralia OK Tire	16.77	
1906	07/11/2023	Claims	5	31514	Chehalis Tribal Jail	235.00	
1907	07/11/2023	Claims	5	31515	Cintas Corporation	136.21	
1908	07/11/2023	Claims	5	31516	Corporate Payment Systems	5,182.23	
1909	07/11/2023	Claims	5	31517	Correct Equipment	3,741.03	
1910	07/11/2023	Claims	5	31518	Creative Iron Works, LLC	4,800.00	
1911	07/11/2023	Claims	5	31519	Molly Gossett	75.00	
1912	07/11/2023	Claims	5	31520	H D Fowler Co	9,970.51	
1913	07/11/2023	Claims	5	31521	J & I Power Equip	157.62	
1914	07/11/2023	Claims	5	31522	Joes Refuse	1,325.09	
1915	07/11/2023	Claims	5	31523	Law Office of Richard L. Hughes PLLC	5,290.00	
1916	07/11/2023	Claims	5	31524	Kamerrer & Bogdanovich P Law, Lyman, Daniel,	4,202.78	
1917	07/11/2023	Claims	5	31525	Les Schwab Tires (Tumwater)	108.48	
1918	07/11/2023	Claims	5	31526	Mahlen Investments II Inc DBA Actionaire	286.68	
1919	07/11/2023	Claims	5	31527	Mountain Mist Water	53.08	
1920	07/11/2023	Claims	5	31528	Northstar Chemical, Inc	1,279.91	
1921	07/11/2023	Claims	5	31529	Orca Pacific Inc.	123,720.00	
1922	07/11/2023	Claims	5	31530	Pitney Bowes	1,075.86	
1923	07/11/2023	Claims	5	31531	Puget Sound Energy	7,609.02	
1924	07/11/2023	Claims	5	31532	RTS Enviromental LLC	5,500.00	
1925	07/11/2023	Claims	5	31533	Right Systems Inc	2,833.06	
1926	07/11/2023	Claims	5	31534	Rosen Supply Lacey	151.55	
1927	07/11/2023	Claims	5	31535	S & J Fencing	13,195.10	
1928	07/11/2023	Claims	5	31536	SCJ Alliance	8,732.85	
1929	07/11/2023	Claims	5	31537	Soggy Bottom Ranch Inc	300.00	
1930	07/11/2023	Claims	5	31538	Tenino Marketfresh	513.02	
1931	07/11/2023	Claims	5	31539	Tenino Telephone Co	1,834.83	
1932	07/11/2023	Claims	5	31540	Tenino Youth Soccer	450.00	

6.

File Attachments for Item:

6. 2025 Growth Management Act Periodic Update Grant

Recommended Action: Motion to accept Grant Award



STATE OF WASHINGTON
DEPARTMENT OF COMMERCE
1011 Plum Street SE • PO Box 42525 • Olympia, Washington 98504-2525 • (360) 725-4000
www.commerce.wa.gov

June 27, 2023

The Honorable Wayne Fournier
Mayor of Tenino
149 Hodgden Street South
Tenino, Washington 98589-4019

RE: 2025 Growth Management Act Periodic Update Grant

Dear Mayor Fournier:

The City of Tenino is required by RCW 36.70A.130(5)(b) to review and, if needed, revise its comprehensive plan and development regulations by June 30, 2025, to ensure they comply with the Growth Management Act (GMA).

We are pleased to inform you that, based on your population size, that \$100,000 has been reserved for the City of Tenino as a grant to assist in completing your update work. This funding is reserved for the city as a non-competitive formula grant.

Please note: In addition to this formula award, we will provide more information in the upcoming months regarding additional grant funding opportunities through Growth Management Services, particularly to assistance with implementation of new housing and climate change legislation under the GMA. We will be providing more announcements about these additional grants very soon, as the agency finalizes its new 2-year budget for the new 2023-2025.

Due to the way funding is appropriated by the legislature, one-half of this currently available GMA Update Grant funding award, or \$50,000 is available to reimburse related review and update project costs from July 1, 2023 to June 30, 2024. The second half of this total award, or \$50,000 will be available in your grant agreement for the period of July 1, 2024 to June 30, 2025.

Commerce will sign a grant agreement with you in the upcoming month. This letter confirms that all related GMA update project costs incurred by your jurisdiction, beginning July 1, 2023, will be eligible for reimbursement. Therefore, you will not need to delay work on the update grant until the contract is signed.

In addition to this financial assistance, Growth Management Services will continue to provide technical assistance for you during this periodic update process, until your scheduled update deadline, and our professional senior planners are ready to assist you with any questions. Please feel free to contact your assigned senior planner with any questions.

Your first grant deliverable for the periodic update grant will be the completion and submittal of the periodic update checklist, which we provide for review for your comprehensive plan and development regulation. You may find a copy of the checklist and instructions on our webpage here: <https://www.commerce.wa.gov/serving-communities/growth-management/periodic-update/>

In order to receive this funding, please complete and submit the GMA Update Grant Application materials. These materials are located on the Growth Management Services grants webpage located at <https://www.commerce.wa.gov/serving-communities/growth-management/growth-management-grants/>

We request application materials please be returned no later than **September 30, 2023**. As soon we receive your submitted application, we will begin preparing your contract and negotiate your final scopes of work.

If you have questions regarding this grant program or receiving technical assistance regarding your update, please contact Carol Holman, at (360) 725-2706, or carol.holman@commerce.wa.gov.

Sincerely,



Dave Andersen, AICP
Managing Director, Growth Management Services

cc: Rachel Granrath, Project Manager, Consultant