

City of Tenino

149 Hodgen Street South
Tenino, WA 98589

City Council Meeting
Tuesday, October 26, 2021 at 7:00 PM

Agenda

WORK SESSION

CALL TO ORDER

AGENDA APPROVAL

1. Agenda for the Regular Meeting of the 10/26/21.

Recommended Action: Motion to approve the agenda as presented.

APPROVAL OF MINUTES

2. Minutes of the regular City Council Meeting 10/12/2021

Recommended Action: Move to approve the minutes of the 10/12/2021 Regular Council Meeting as presented.

CONSENT CALENDAR

3. Consent Calendar consisting of October 13, 2021 through October 26, 2021:

Payroll EFT's in the amount of \$39,459.25

Claims Checks #30184 through #30206 and EFT's in the amount of \$23,866.86

for a grand total of \$63,326.09

Liquor Cannabis License: Scatter Creek Winery, Scatter Creek Brewing.

Recommended Action: Move to approve the consent calendar as presented.

EXECUTIVE SESSION

PRESENTATIONS

PUBLIC COMMENTS

PUBLIC HEARING

PROCLAMATIONS

OLD BUSINESS

4. Review Ordinance 920, regarding Tenino City Park hours and Camping season opening and closing.

NEW BUSINESS

5. City of Tenino has 48 Utility customers that are more than 90 days delinquent. The total of these past due accounts is \$76,999.20. Washington State Proclamation 20-23.15 expired on September 30, 2021. The City of Tenino will resume disconnection of service for past due accounts in December as well as reinstating late fees.

Recommended Action: Review and approve past due letter as well as 12 month contract.

RESOLUTIONS

6. Review Resolution 2021-06 regarding LeMay waste services rate increases.

Recommended Action: Review and approve Resolution 2021-06

ORDINANCES

7. Ordinance 920, regarding Tenino City Park hours and Camping season opening and closing.

Recommended Action: Review and approve first reading of Ordinance 920.

REPORTS

8.
 - 1) Chamber of Commerce
 - 2) Economic Development Council (EDC)
 - 3) Experience Olympia & Beyond (VCB)
 - 4) Fire District #12
 - 5) Library
 - 6) Museum
 - 7) Tenino Community Service Center
9.
 - 1) ARCH Commission
 - 2) Civil Service Commission
 - 3) Façade Improvement Grant Review Committee
 - 4) Finance Committee
 - 5) Planning Commission
 - 6) Public Safety Committee
10.
 - 1) Chief of Police

- 2) Director of Public Works
 - 3) City Planner/Building Official
 - 4) City Attorney
 - 5) Clerk/Treasurer
 - 6) Mayor
11. 1) Bucoda/Tenino Healthy Action Team (BTHAT)
- 2) Community Investment Partnership (CIP)
 - 3) Solid Waste Advisory Board
 - 4) South Thurston Economic Development Initiative (STEDI)
 - 5) TCOMM/911
 - 6) Tenino School Board
 - 7) Thurston Regional Planning Council (TRPC)
 - 8) Transportation Policy Board

PUBLIC COMMENTS 2

ANNOUNCEMENTS

- [12.](#) Elected Official training flyer

ADJOURNMENT

File Attachments for Item:

2. Minutes of the regular City Council Meeting 10/12/2021

Recommended Action: Move to approve the minutes of the 10/12/2021 Regular Council Meeting as presented.

**City Council Meeting
Tuesday, October 12, 2021**

Minutes

WORK SESSION

Convened at 7:00 pm. Present is Mayor Fournier and

PRESENT

Councilmember Linda Gotovac
Councilmember John O'Callahan
Councilmember Jason Lawton
Councilmember Rachel Davidson

CALL TO ORDER

Mayor Fournier called the regular meeting to order at 7:30 pm with

PRESENT

Councilmember Linda Gotovac
Councilmember John O'Callahan
Councilmember Jason Lawton
Councilmember Rachel Davidson

AGENDA APPROVAL

1. Agenda for the Regular Meeting of the 10/12/21.

Recommended Action: Motion to approve the agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton,
Councilmember Davidson.

Motion passes 4/0.

APPROVAL OF MINUTES

2. Minutes of the regular City Council Meeting 9/28/2021

Recommended Action: Move to approve the minutes of the 9/28/2021 Regular Council Meeting as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton,
Councilmember Davidson.

Motion passes 4/0.

CONSENT CALENDAR

- 3. Consent Calendar consisting of September 29, 2021 through October 12, 2021:

Payroll EFT's in the amount of \$52,535.05

Claims Checks #30160 through #30183 and EFT's in the amount of \$48,934.62

for a grand total of \$101,469.67

Liquor Cannabis License: None

Letter recommending that the City reject the sole bid received for the wading pool renovation.

Recommended Action: Move to approve the consent calendar as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 4/0.

EXECUTIVE SESSION

None

PRESENTATIONS

None

PUBLIC COMMENTS

None

PUBLIC HEARING

None

PROCLAMATIONS

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac to approve the Proclamation to be awarded at the Chamber Meeting in November.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 4/0.

- 4. Proclamation for Heddens Family.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 4/0.

OLD BUSINESS

5. Review and approve Amendment for the Ritter Street water line replacement.

Recommended Action: Motion to approve Amendment for Ritter Street water line replacement.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember O'Callahan, Councilmember Lawton, Councilmember Davidson.

Motion passes 4/0.

NEW BUSINESS

None

RESOLUTIONS

None

ORDINANCES

6. Ordinance 919 review

Discussion held only. To remain on agenda under Old Business.

REPORTS

7. **1) Chamber of Commerce**
- 2) Economic Development Council (EDC)**
- 3) Experience Olympia & Beyond (VCB)**
- 4) Fire District #12**
- 5) Library**
- 6) Museum**
- 7) Tenino Community Service Center**

1) Chamber of Commerce: Meeting on 10/20/21 between 5:30 pm - 7:30 pm at the Kodiak Room including a meet the candidates for council positions session.

5) Library: Linda McKinnie reported Timberland will be opening a new Library in the Hawks Prairie area.

7) Tenino Community Service Center: Jody reported they are working on a grant for an overhead cover for the courtyard. They are also still looking for bodies to help with food deliveries. They will be talking with the School District for HS community service possibility.

8. 1) ARCH Commission

2) Civil Service Commission

3) Façade Improvement Grant Review Committee

4) Finance Committee

5) Planning Commission

6) Public Safety Committee

3) Façade Improvement Grant Review Committee: Councilmember Gotovac reported she is going to be contacting two applicants to remind them to get their upgrades completed prior to the end of the year.

5) Planning Commission: Mayor Fournier reported the Commission did a walk about town on 10/9/21 looking at empty lots and alleys.

9. 1) Chief of Police

2) Director of Public Works

3) City Planner/Building Official

4) City Attorney

5) Clerk/Treasurer

6) Mayor

1) Chief of Police: Chief Hutchings reported they had a mobile home house fire on Huston St and 7th with no injuries. It appeared to be an accidental fire from cooking per the Fire Chief. The PD has an agreement with Lexipol so the officers will have free trainings with them. He has extended the application deadline until the end of October in the hopes of receiving more Chief applications.

2) Director of Public Works: Mayor Fournier reported the septage receiving plant is up and running and the City is making approximately \$1000.00 per day revenue from this.

3) City Planner/Building Official: Rene Durand reported he had been in training last week and passed as a permit technician. He is attending training this week for his building inspection certification.

5) Clerk/Treasurer: C/T Canup reported she has been very busy working on the budget.

6) Mayor: Mayor Fournier reported he attended the Planning Commission walk about on Saturday. He entered the Boo-coda's casket race on Saturday along with Councilmember Lawton and Aslan Meade pushing Sage in the casket placing first against two other Mayors. His daughter Sage and himself attended the Haunted House as well which was great. If you have time attend, by all means please do so you won't be disappointed.

10. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Community Investment Partnership (CIP)

3) Solid Waste Advisory Board

4) South Thurston Economic Development Initiative (STEDI)

5) TCOMM/911

6) Tenino School Board

7) Thurston Regional Planning Council (TRPC)

8) Transportation Policy Board

1) Bucoda/Tenino Healthy Action Team (BTHAT): Councilmember Lawton reported they will be hosting Family Fun Day on October 30th in Bucoda. Also, do not forget that on October 23rd between 10 am - 2 pm, is the medicine drop off at the Police Department in Tenino.

6) Tenino School Board: Councilmember Davidson reported the Parkside portables are up and running holding 2 additional classe rooms. They have room to add another portable as attendance is continuing to grow. The Elementary and Middles Schools have installed new carpeting. The High School is adding a new drain system at the ball fields. They are also removing the books from the Library and replacing them with chairs, couches transforming it to be a student success center.

PUBLIC COMMENTS 2

Marlena Mulkins, Bowen Way: She thanked whoever posted the link to facebook so she could join. She is wondering if the funds from the septage receiving will be used to help reduce the costs of the sewer/water costs. She is very happy to see Shiplap Coffee House and the new Tattoo Parlor opened up in Tenino.

Dylan Oxford, Lincoln Ave: He stated he is a long time listerner, first time attendee. He is glad to be present.

Mayor Fournier: Advised the funds received from the septage receiving will be put back into the water/sewer funds only.

ANNOUNCEMENTS

Linda McKinnie: She advised everyone of the scarecrow contest going on through this month around town with the applications deadline by the 16th of the month turning them into the Library. Winners to be announced on the 30th.

Jen Scharber: Announced City Hall will be hosting a candy give away on the 31st at City Hall.

John O'Callahan: Announced the Miss Thurston County Pageant will be held this weekend. He also questioned the update on the Park Hours new ordinance.

Mayor Fournier: Announced the City has entered the scare crow contest spear headed by employee Jen Scharber.

ADJOURNMENT

Adjourned at 7:55 pm

File Attachments for Item:

3. Consent Calendar consisting of October 13, 2021 through October 26, 2021:

Payroll EFT's in the amount of \$39,459.25

Claims Checks #30184 through #30206 and EFT's in the amount of \$23,866.86 for a grand total of \$63,326.09 Liquor Cannabis License: Scatter Creek Winery, Scatter Creek Brewing.

Recommended Action: Move to approve the consent calendar as presented.

Consent Calendar consisting of October 13, 2021, 2021 through October 26, 2021:

- Payroll EFT's in the amount of \$39,459.23**
- Claims Checks #30184 through #30206 and EFT's in the amount of \$23,866.86**

for a grand total of \$63,326.09

**Liquor and Cannabis License Applications/
Renewals:**

**Scatter Creek Winery
Scatter Creek Brewery**

CHECK REGISTER

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3008	10/20/2021	Payroll	5	EFT	Veronica A Barnes	1,581.46	
3009	10/20/2021	Payroll	5	EFT	Miles Cannon	1,512.86	
3010	10/20/2021	Payroll	5	EFT	Troy LK Cannon	2,128.90	
3011	10/20/2021	Payroll	5	EFT	Kayleen Canup	1,865.87	
3012	10/20/2021	Payroll	5	EFT	Rene Durand	1,524.42	
3013	10/20/2021	Payroll	5	EFT	Brent L Gibbs	2,234.67	
3014	10/20/2021	Payroll	5	EFT	John F Hutchings	2,411.31	
3015	10/20/2021	Payroll	5	EFT	Drew Johnson	1,624.53	
3016	10/20/2021	Payroll	5	EFT	Aaron Lee	1,809.73	
3017	10/20/2021	Payroll	5	EFT	Jason M Plaja	2,486.43	
3018	10/20/2021	Payroll	5	EFT	Maria Rodriguez	1,580.72	
3019	10/20/2021	Payroll	5	EFT	Jennifer N Scharber	1,319.70	
3020	10/20/2021	Payroll	5	EFT	Seth D Sharp	1,786.26	
3098	10/26/2021	Claims	5	30184	Centralia OK Tire	1,919.85	
3099	10/26/2021	Claims	5	30185	Dragon Analytical Laboratory	540.00	
3100	10/26/2021	Claims	5	30186	Gibbs & Olson Inc	12,037.97	
3101	10/26/2021	Claims	5	30187	Brent L Gibbs	99.26	
3102	10/26/2021	Claims	5	30188	Hach Company	398.76	
3103	10/26/2021	Claims	5	30189	Laura Hershberger	227.39	400600.00 - 199 BOGNOR ST S
3104	10/26/2021	Claims	5	30190	Lewis County Chemical	261.13	
3105	10/26/2021	Claims	5	30191	Lexipol, LLC	930.00	
3106	10/26/2021	Claims	5	30192	McClatchy Company LLC	553.18	
3107	10/26/2021	Claims	5	30193	Mountain Mist Water	18.53	
3108	10/26/2021	Claims	5	30194	Northwest Municipal Advisors	15,000.00	
3109	10/26/2021	Claims	5	30195	Puget Sound Energy	2,459.09	
3110	10/26/2021	Claims	5	30196	Quill	244.52	
3111	10/26/2021	Claims	5	30197	Springbrook Holding Co LLC	179.00	
3112	10/26/2021	Claims	5	30198	Tenino Marketfresh	384.07	
3113	10/26/2021	Claims	5	30199	Thurston Co Economic Dev Council	1,250.00	
3114	10/26/2021	Claims	5	30200	Thurston Co Sheriff	68.74	
3115	10/26/2021	Claims	5	30201	Thurston Co Treasurer	16.59	
3116	10/26/2021	Claims	5	30202	USA BlueBook	368.02	
3117	10/26/2021	Claims	5	30203	Uline	442.21	
3118	10/26/2021	Claims	5	30204	WA State Treasurer	702.47	
3119	10/26/2021	Claims	5	30205	Wells Fargo Vendor Fin Serv	1,267.89	
3120	10/26/2021	Claims	5	30206	Wilson Parts Corporation	90.56	

001 General Government Fund #001	26,132.96
002 Quarry Pool Fund #002	24.88
101 City Street Fund #101	12,156.33
310 Municipal Capital Imp Fund 310	553.18
401 Water Fund	2,575.80
410 Sewer Fund	6,550.59
421 Sewer Capital Improvement Fund	332.35
422 Sewer Reserve Fund	15,000.00

* Transaction Has Mixed Revenue And Expense Accounts

Claims:	39,459.23
Payroll:	23,866.86
Total:	63,326.09

CHECK REGISTER

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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WE, the members of the City Council of the City of Tenino, Thurston County, Washington, DO HEREBY certify that the merchandise or services listed above have been received and that the above listed vouchers and the related checks have been reviewed and approved for payment by the Tenino City Council.

DATED this _____ day of _____ 2021.

Clerk/Treasurer

Mayor

Councilmember

Councilmember

Councilmember

Councilmember

Councilmember



Washington State
Liquor and Cannabis Board
PO Box 43098,
Olympia WA 98504-3098, (360) 664-1600

RECEIVED

OCT 19 2021

CITY OF TENINO

MAYOR OF TENINO/CITY OF TENINO
PO BOX 4019
TENINO, WA 98589



Washington State
Liquor and Cannabis Board

Olympia WA 98504-3098, (360) 664-1600
www.liq.wa.gov Fax #: (360) 753-2710

October 06, 2021

Dear Local Authority:
RE: Liquor License Renewal Applications in Your Jurisdiction - Your Objection Opportunity

Enclosed please find a list of liquor-licensed premises in your jurisdiction whose liquor licenses will expire in about 90 days. This is your opportunity to object to these license renewal requests as authorized by RCW 66.24.010 (8).

1) Objection to License Renewal

To object to a liquor license renewal: fax or mail a letter to the Washington State Liquor and Cannabis Board (WS-LCB) Licensing Division. This letter must:

- o Detail the reason(s) for your objection, including a statement of all the facts upon which your objection or objections are based. You may include attachments and supporting documents which contain or confirm the facts upon which your objections are based.
- o Please note that whether a hearing will be granted or not is within the Board's discretion per RCW 66.24.010 (8)(d).

Your letter or fax of objection must be received by the Board's Licensing Division at least 30 days prior to the license expiration date. If you need additional time you must request that in writing. Please be aware, however, that it is within the Board's discretion to grant or deny any requests for extension of time to submit objections. Your request for extension will be granted or denied in writing. If objections are not timely received, they will not be considered as part of the renewal process.

A copy of your objection and any attachments and supporting materials will be made available to the licensee, therefore, it is the Local Authority's responsibility to redact any confidential or non-disclosable information (see RCW 42.56) prior to submission to the WSLCB.

2) Status of License While Objection Pending

During the time an objection to a renewal is pending, the permanent liquor license is placed on hold. However, temporary licenses are regularly issued to the licensee until a final decision is made by the Board.

3) Procedure Following Licensing Division Receipt of Objection

After we receive your objection, our licensing staff will prepare a report for review by the Licensing Director. The report will include your letter of objection, as well as any attachments and supporting documents you send. The Licensing Director will then decide to renew the liquor license, or to proceed with non-renewal.

4) Procedure if Board Does Not Renew License

If the Board decides not to renew a license, we will notify the licensee in writing, stating the reason for this decision. If the licensee also has the right to request a hearing to contest non-renewal of their liquor license. RCW 66.24.010 (8)(d). If the licensee makes a timely request for a hearing, we will notify you.

The Board's Licensing Division will be required to present evidence at the hearing before an administrative law judge to support the non-renewal recommendation. You may present evidence in support of your objection or objections. The administrative law judge will consider all of the evidence and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

5) Procedure if Board Renews License Over Your Objection

If the Board decides to renew the license over your objection, you will be notified in writing. At that time, you may be given an opportunity to request a hearing. An opportunity for a hearing is offered at the Board's discretion. If a hearing is held, you will be responsible for presenting evidence before an Administrative Law Judge in support of your objection to license renewal. The Board's Licensing Division will present evidence in support of license renewal. The licensee may also participate and present evidence if the licensee desires. The administrative law judge will consider all of the evidence, and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

For questions about this process, contact the WSLCB Licensing Division at (360) 664-1600 or email us at wslcb@liq.wa.gov.

Sincerely,

Rebecca Smith

Rebecca Smith, Director,
Licensing and Regulation Division

LIQ 864 07/10

C091080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

DATE: 10/06/2021

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF TENINO
(BY ZIP CODE) FOR EXPIRATION DATE OF 20220131

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1. SCATTER CREEK BREWING L.L.C.	SCATTER CREEK BREWING 237 SUSSEX AVE W STE 1 TENINO WA 98589 9360	425843	MICROBREWERY FARMER'S MARKET BEER SALES
2. SCATTER CREEK BREWING L.L.C.	SCATTER CREEK WINERY 237 SUSSEX AVE W TENINO WA 98589 9360	419017	DOMESTIC WINERY < 250,000 LITERS FARMER'S MARKET WINE SALES

RECEIVED

OCT 19 2021

CITY OF TENINO

File Attachments for Item:

5. City of Tenino has 48 Utility customers that are more than 90 days delinquent. The total of these past due accounts is \$76,999.20. Washington State Proclamation 20-23.15 expired on September 30, 2021. The City of Tenino will resume disconnection of service for past due accounts in December as well as reinstating late fees.

Recommended Action: Review and approve past due letter as well as 12 month contract.



City of Tenino

149 Hodgden St. S
PO Box 4019
Tenino, WA 98589

(360) 264-2368
Fax (360) 264-5772
kcanup@cityoftenino.org

ADDRESS BLOCK
1234
5697

RE: Past Due Utility Bill – INSERT SERVICE ADDRESS

Dear INSERT NAME:

Your utility account with the City of Tenino is past due in the amount of \$ <INSERT>. Please be advised that Washington State Proclamation 20-23.15 expired on September 30, 2021. The City of Tenino will resume disconnection of service for past due accounts on December 10, 2021. As a public water utility, we are not able to forgive or write-off balances.

In order to avoid disconnection of services, please contact the City of Tenino to set up a payment plan or pay the past due amount by November 30, 2021.

In addition to the payment plan option, the following additional resources may be available.

- 2-1-1 Washington- <https://wa211.org/> or by dialing 2-1-1 on your phone. If you have trouble dialing the number 2-1-1, please dial 1-877-211-9274. 2-1-1 Washington is a free confidential community service and your one-stop connection to the local services you need, from utility assistance, food, housing, health, childcare, after school programs, elder care, crisis intervention and much more.
- Community Action Council of Lewis, Mason & Thurston Counties – <https://caclmt.org/>
- Homes First - <https://www.homesfirst.org/covid19resources>

Your immediate attention to this issue is requested. Please contact City Hall to bring your account current or to set up a payment plan.

Thank you,

Jen Scharber

Jen Scharber
Utility Billing Clerk
360.264.2368
Jscharber@cityoftenino.org



City of Tenino

149 Hodgden St. S
PO Box 4019
Tenino, WA 98589

(360) 264-2368
Fax (360) 264-5772
kcanup@cityoftenino.org

Utility Payment Contract during the COVID 19 Pandemic

Governor Inslee’s Proclamation provides the following customer protections.

- Continue to provide essential water services during the COVID-19 pandemic
- Waive Fees associated with past due payments

Account Number: _____ Service Location: _____

Name: _____ Mailing Address: _____

Phone Number: _____

Email Address: _____

Renter Homeowner

Please keep in mind that deferment only postpones payment. Any outstanding balance on your account is your responsibility. As a public water utility, we are not able to forgive or write off any balances, and we continue to send monthly statements with new charges.

I agree to remit contract payments as defined below. I understand and agree that contract payments are to be made ***in addition to*** the regular monthly utility billing payment. I understand that if my balance becomes delinquent at the shut off date, the City will consider non-payment as a break of contract and services and may be disconnected upon expiration of Governor Inslee’s Proclamation. In order to be reinstated, the full past due balance, full contracted amount, and \$50.00 service fee will have to be paid.

Signature: _____ Owner Signature: _____

Printed Name: _____ Printed Name: _____

Date: _____ Date: _____

STATE OF WASHINGTON

COUNTY OF _____

On this day personally appeared before me _____,
to me known to be the individual(s) described in and who executed the within and foregoing
instrument, and acknowledged that he/she/they signed the same as his/her/their free and
voluntary act and deed, for the uses and purposes therein mentioned.

Given under my hand and seal of office this _____ day of _____, 20_____.

Notary Public residing at _____

Notary Signature: _____

Printed Name: _____ My Commission Expires: _____

12 Month Payment Breakdown

Total Due: \$ _____

Total Contract: \$ _____

Payment Number	Due Date	Amount
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		

6.

File Attachments for Item:

6. Review Resolution 2021-06 regarding LeMay waste services rate increases.

Recommended Action: Review and approve Resolution 2021-06

RESOLUTION NO. 2021-06

CITY OF TENINO, WASHINGTON

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TENINO, THURSTON COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN AN ADDENDUM TO THE SOLID WASTE COLLECTION AGREEMENT WITH LEMAY ENTERPRISES, INC.

WHEREAS, the City of Tenino has a Solid Waste Collection Agreement with LeMay Enterprises, Inc., and

WHEREAS, LeMay Enterprises, Inc. provides services to the City of Tenino and its residents, and

WHEREAS, the cost of doing business has increased and LeMay Enterprises, Inc. has submitted for a rate increase effective January 1, 2022; now, therefore;

THE CITY COUNCIL OF THE CITY OF TENINO, WASHINGTON, DO RESOLVE AS FOLLOWS:

Section 1. The Mayor of Tenino has the authority to sign the Addendum to the Solid Waste Collection Agreement.

ADOPTED by the City Council of the City of Tenino, Washington, and **APPROVED** by its Mayor, at a regularly scheduled open public meeting thereof this _____ day of _____, 2021.

Wayne Fournier, Mayor

Attest:

Kayleen Canup, Clerk/Treasurer

Approved as to form and content:

Richard Hughes, City Attorney



LEMAY ENTERPRISES, INC.

1713 N PEARL
CENTRALIA, WA 98531

Phone: 360-736-4769

800-525-4167

October 12, 2021

John Millard, City Clerk-Treasurer
City of Tenino
PO Box 4019
Tenino, WA 98589

Re: Contract for Garbage, Recyclables and Yard Waste Collection

Dear Mr. Millard:

Harold LeMay Enterprises, Inc. respectfully requests the garbage and recycling rates be adjusted effective January 1, 2022 as allowed in Item 7 of the City of Tenino / Harold LeMay Enterprises, Inc. Contract for Garbage, Recyclables and Yard Waste Collection.

The Consumer Price Index for one year ending June 2021 has increased 2.97%.

Your consideration is appreciated. If you have any questions please contact me at your convenience.

Sincerely,

A handwritten signature in blue ink that reads "Ed Morlan".

Ed Morlan
Operations Manager

Cc: Tom Rupert, District Mgr

**EXHIBIT "A"
CITY OF TENINO
FEE SCHEDULE**

The following monthly charges and collection fees will take effect January 1, 2022. The fees contain a six percent (6%) business utility tax. This Exhibit supersedes any and all previous Exhibit "A's".

<u>Residential Curb Rates</u>		Current 2021 Rate <u>with co- mingle curbside recycle</u>	2.97% CPI Adjustment <u>Increase</u>	<u>Proposed 2022 Rates</u>
<u>Service</u>				
65 Gal	Monthly	17.21	0.51	17.72
	W/O recycle	18.82	0.56	19.38
65 Gal	EOW	25.24	0.75	25.99
	W/O recycle	26.87	0.80	27.67
65 Gal	Weekly	36.93	1.10	38.03
	W/O recycle	38.52	1.14	39.66
95 Gal	Monthly	19.84	0.59	20.43
	W/O recycle	21.43	0.64	22.07
95 Gal	EOW	41.72	1.24	42.96
	W/O recycle	43.31	1.29	44.60
95 Gal	Weekly	48.59	1.44	50.03
	W/O recycle	50.19	1.49	51.68
		-		-
	Extra Charge 65 - gallon	8.96	0.27	9.23
	Extra Charge 95 - gallon	11.72	0.35	12.07
	Roll out charge	2.46	0.07	2.53
	Qualifying Seniors are exempt.			
	*Senior Rate 1 - 65 gallon M	9.84	0.29	10.13

*One 65-gallon automated container picked up one time per month when placed on the curb. Senior Citizens must qualify for this lower rate. Qualifying Senior citizens who are physically unable to place a container on the curb must sign up at City Hall. City Hall will notify contractor of same.

**EXHIBIT "A"
CITY OF TENINO
FEE SCHEDULE**

Commercial Rates (no recycling)*

<u>Service (Totes Provided by contractor)</u>	<u>Rates</u>	<u>2.97% CPI Adjustment Increase</u>	<u>Proposed 2022 Rates</u>
1 - 65 gallon EOW	17.37	0.52	17.89
1 - 65 gallon W	28.63	0.85	29.48
1 - 95 gallon W	41.13	1.22	42.35

Contractor Owned Containers

1 - 1yd	1x per week	111.98	3.33	115.31
	2x per week	211.69	6.29	217.98
1 - 1 1/2	1x per week	153.06	4.55	157.61
	2x per week	290.16	8.62	298.78
1 - 2yd	1x per week	203.02	6.03	209.05
	2x per week	385.78	11.46	397.24
1 - 3yd	1x per week	263.98	7.84	271.82
	2x per week	482.97	14.34	497.31
1 - 4yd	1x per week	325.03	9.65	334.68
	2x per week	595.04	17.67	612.71
1 - 5yd	1x per week	406.97	12.09	419.06
	2x per week	745.25	22.13	767.38
1 - 6yd	1x per week	530.11	15.74	545.85
	2x per week	970.31	28.82	999.13

Customer owned

1 - 1yd	1x per week	105.62	3.14	108.76
	2x per week	200.69	5.96	206.65
1 - 1 1/2	1x per week	143.53	4.26	147.79
	2x per week	279.32	8.30	287.62
1 - 2yd	1x per week	195.33	5.80	201.13
	2x per week	374.35	11.12	385.47

City cans

1 - 65 gallon tote	5.46	0.16	5.62
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Can count

1 - 65 gallon tote	7.00	0.21	7.21
Minimum monthly charge	21.94	0.65	22.59

M = Monthly
EOW = Every-other-week
W = Weekly

Multi Family Recycle Charge	3.10	0.09	3.19
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*In addition to the above rates, all Multi-family customers shall pay \$3.19/dwelling unit for co-mingled recycling collection.

**CPI for All Urban Consumers (CPI-U)
Original Data Value**

Series Id: CUURS49DSA0
 Not Seasonally Adjusted
 Series Title: All items in Seattle-Tacoma-Bellevue, WA, all urban
 Area: Seattle-Tacoma-Bellevue WA
 Item: All items
 Base Period: 1982-84=100
 Years: 2011 to 2021

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2011	229.482	229.482	231.314	231.314	233.250	233.250	233.810	233.810	235.916	235.916	234.812	234.812	232.765	230.815	234.715
2012	235.744	235.744	237.931	237.931	239.540	239.540	240.213	240.213	241.355	241.355	237.993	237.993	238.663	237.344	239.981
2013	239.898	239.898	240.823	240.823	242.820	242.820	242.767	242.767	242.787	242.787	241.055	241.055	241.563	240.777	242.350
2014	242.770	242.770	246.616	246.616	247.642	247.642	247.185	247.185	247.854	247.854	245.050	245.050	246.018	245.125	246.912
2015	245.496	245.496	247.611	247.611	251.622	251.622	251.617	251.617	250.831	250.831	250.385	250.385	249.364	247.614	251.115
2016	250.942	250.942	253.815	253.815	256.098	256.098	256.907	256.907	256.941	256.941	256.821	256.821	254.886	253.122	256.651
2017	259.503	259.503	261.560	261.560	263.756	263.756	263.333	263.333	264.653	264.653	265.850	265.850	262.668	260.656	264.680
2018	268.031	268.031	270.309	270.309	272.395	272.395	271.625	271.625	272.805	272.805	273.293	273.293	271.089	269.527	272.652
2019	275.304	275.304	276.765	276.765	278.631	278.631	280.286	280.286	278.682	278.682	279.421	279.421	277.984	276.230	279.738
2020	282.115	282.115	280.484	280.484	281.055	281.055	284.905	284.905	284.505	284.505	283.409	283.409	282.693	281.281	284.105
2021	286.950	286.950	290.068	290.068	296.573	296.573	299.704	299.704						289.628	

2021 1st Half CPI Index 289.628
 2020 1st Half CPI Index 281.281
 Diff 8.35
 Percent Diff 2.97%

File Attachments for Item:

7. Ordinance 920, regarding Tenino City Park hours and Camping season opening and closing.

Recommended Action: Review and approve first reading of Ordinance 920.

CITY OF TENINO
ORDINANCE NO. 920

AN ORDINANCE OF THE CITY OF TENINO,
WASHINGTON AMENDING CHAPTER 16.08 PARKS OF
THE TENINO MUNICIPAL CODE.

NOW THEREFORE, BE IT ORDERED, RESOLVED AND DECREED BY THE CITY COUNCIL OF THE CITY OF TENINO AS FOLLOWS:

Section 1. Public Interest. The Tenino City Council finds that adoption of the amendment to the TMC 16.08 PARKS, as set forth in Sections 2 and 3, below, is in the best public interest for the citizens of Tenino.

Section 2. That Chapter 16.08 Parks, Section 16.08.080 of the Tenino Municipal Code shall be amended to read as follows:

16.08.080 – Camping – Where and when permitted.

No person shall camp in any city park except in areas specifically designated by the city council and marked for that purpose by city staff. The campground will be open the Friday before Memorial Day and will close on Labor Day. (Ord 363 § 8, 1982)
(Ord. 843 § 080, 2014)

Section 3. That Chapter 16.08 Parks, Section 16.08.150 of the Tenino Municipal Code shall be amended to read as follows:

16.08.150 - Hours.

The town council may establish times periods when the park will be open or closed to the public, which times or periods as so established shall be posted at the entrance to such park. Where not so established, the town park shall be open daily from ~~six a.m.~~ dusk until ~~ten p.m.~~ dawn. No person shall enter into or be present within the city park during the time it is closed except when camping in a designated campsite after having paid the applicable use fee, if so required. The park restrooms will be opened and closed by park employee(s) based on weather and park usage. The campground or portions of the campground may be opened or closed by park employee(s) based on weather, fire danger, and other considerations. (Ord. 363 § 15, 1982)
(Ord. 843 § 150, 2014)

Section 4. This ordinance shall be published in the official newspaper of the City and shall take effect and be in full force 5 days after date of publication as required by law.

Section 5. If any provision of this ordinance or its application to any person or circumstances is held invalid, the remainder of this ordinance, or application of the provision to other persons or circumstances, shall be unaffected.

PASSED AND ADOPTED by the City Council of the City of Tenino, Washington and approved by its Mayor, at a regular scheduled public meeting, this _____ day of _____, 2021.

Wayne Fournier, Mayor

ATTEST:

Kayleen Canup, City Clerk/Treasurer

File Attachments for Item:

12. Elected Official training flyer

Elected Officials Essentials



Learn the most critical legal and functional responsibilities of elected office



Open to newly elected and seasoned elected officials



Led by experienced municipal attorneys

Online
 Saturday
December 4
 2021
 \$40 per person

**Registration
 opens October 20!**

Those not yet in elected office will need to register after November 2.

Getting elected to city council is just the beginning. Once you start your role, there are many things to learn — and quickly. Get a head start by attending this popular event that explores the most important legal and functional roles of city elected officials in Washington.

- Understand your roles and responsibilities
- Explore important ethical considerations to keep you on the right side of the law
- Examine real-world municipal scenarios with legal counsel
- Learn how to facilitate meetings effectively, both in person and online
- Network with city leaders from across the state

Open government training

This webinar fulfills the Open Government Trainings Act's specific training requirements for elected officials, including:

- Public records
- Records retention
- Open public meetings

Local elected officials are required by state law to complete open government training within 90 days of taking office, with a refresher course every four years.