

City of Tenino

149 Hodgen Street South
Tenino, WA 98589

City Council Meeting
Tuesday, January 24, 2023 at 7:00 PM

Agenda

WORK SESSION

- [1.](#) Planning Commission has been working on a proposed Temporary RV permit.

Recommended Action: None, Discussion Only

CALL TO ORDER

AGENDA APPROVAL

2. Agenda for the Regular Meeting of the 1/24/23.

Recommended Action: Motion to approve the agenda as presented.

APPROVAL OF MINUTES

3. Meeting Minutes for 1/10/2023

Recommended Action: Motion to approve 1/10/2023 meeting minutes as presented.

CONSENT CALENDAR

- [4.](#) Consent Calendar consisting of January 11, 2023 through January 24, 2023:

Payroll EFT's in the amount of \$39,645.69

Claims Checks #31137 through #31162 and EFT's in the amount of \$96,738.86

for a grand total of \$136,384.55

Liquor Cannabis License: 1776 Bar, Three Amigos (Don Juans), Tenino VFW

Recommended Action: Move to approve the consent calendar as presented.

EXECUTIVE SESSION

PRESENTATIONS

PUBLIC COMMENTS

PUBLIC HEARING

PROCLAMATIONS

5. Proclamation for Tenino's Sesquicentennial Year

Recommended Action: Motion to proclaim 2023 Tenino's Sesquicentennial Year

OLD BUSINESS

NEW BUSINESS

6. Tenino Community Service Center introducing their new program that is a non-governing board represented by Tenino High School students learning about Tenino Food Bank, and the City Government.

Recommended Action: none

RESOLUTIONS

ORDINANCES

REPORTS

7.
 - 1) Chamber of Commerce
 - 2) Economic Development Council (EDC)
 - 3) South Thurston Economic Development Initiative (STEDI)
 - 4) ARCH Commission
 - 5) Experience Olympia & Beyond (VCB)
 - 6) South Thurston Fire
 - 7) Library
 - 8) Museum
 - 9) Tenino Community Service Center
8.
 - 1) Civil Service Commission
 - 2) Façade Improvement Grant Review Committee
 - 3) Finance Committee
 - 4) Planning Commission
 - 5) Public Safety Committee
9.
 - 1) Chief of Police
 - 2) Director of Public Works
 - 3) City Planner
 - 4) Code Enforcement/Building Inspector

5) PARC Specialist

6) City Attorney

7) Clerk/Treasurer

8) Mayor

10. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Solid Waste Advisory Board

3) TCOMM/911

4) Tenino School Board

5) Thurston Regional Planning Council (TRPC)

6) Transportation Policy Board

7) Legislature

PUBLIC COMMENTS 2

ANNOUNCEMENTS

ADJOURNMENT

File Attachments for Item:

1. Planning Commission has been working on a proposed Temporary RV permit.

Recommended Action: None, Discussion Only

ORDINANCE _____

**AN ORDINANCE OF THE CITY OF TENINO,
WASHINGTON, ADDING CHAPTER [fill in],
RECREATIONAL VEHICLE AND TRAVEL TRAILER
TEMPORARY OCCUPANCY, TO THE TENINO
MUNICIPAL CODE**

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WHEREAS, a recreational vehicle or travel trailer (collectively “RV”) located in a residential lot within the City of Tenino for conditional temporary occupancy is beneficial to residents who may need family or friends nearby for to assist with safety and care, who have family or friends in the process of relocating, and for various other reasons; and

WHEREAS, the City currently allows under TMC 108.40.140 for temporary stays in permitted RV parks; and

WHEREAS, the City must balance the benefits of temporary RV occupancy on residential lots with problems that may be associated with unrestricted occupancy.

NOW THEREFORE, the City Council of the City of Tenino, Washington, do ordain as follows:

Section I. It is the intention of the City Council, and it is hereby ordained, that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances, City of Tenino, Washington, and the section of the code and this ordinance may be renumbered to accomplish that intention.

Section II. A new chapter numbered _____, and titled “Temporary Occupancy of Recreational Vehicles on Residential Lots,” shall be added to the Tenino Municipal Code as described in Exhibit A attached hereto, made part hereof, and incorporated herein by reference.

Section III. This Ordinance shall become effective five (5) days after publication as required by law.

Adopted by the Tenino City Council and approved by its Mayor this _____ day of August, 2022.

Wayne Fournier, Mayor

Attest:

Jen Scharber, Acting Clerk/Treasurer

First reading: [date]
Second reading: [date]

Approved as to Form:

Richard L. Hughes, City Attorney

Temporary Occupancy of Recreational Vehicle or Travel Trailer

A recreational ~~v~~ehicle (RV) or ~~t~~ravel ~~t~~railer located on a residential lot of record may be temporarily occupied for a time period of 120 days subject to compliance with the standards set forth in this Section. Recreational vehicles, travel trailers or tents located within a recreational vehicle park or other public areas are ~~not~~ subject to other standards set forth in ~~this section~~the Tenino Municipal Code, or as established by City Staff consistent with the Tenino Municipal Code.

1. Temporary occupancy of a recreational vehicle or travel trailer is permitted in all appropriate zones when in compliance with the following:
 - A. Within the city limits, only a recreational vehicle or travel trailer located on a lot developed with a principal dwelling unit or dwelling under construction or remodel may be occupied for the temporary time of up to 120-60 days, and be renewed up to an additional 60 days, as determined by the City without submission of another permit application. Occupancy of RVs or travel trailers on developed residential property of less than 30 consecutive days within a 120-day period do not need City approval.
 - ~~B. Recreational vehicles or travel trailers shall be in good working order and maintained such that their appearance is not unsightly as determined by the City in such a condition as to provide for safe and effective use, and not be more than 10 years old.~~
 - ~~C. A recreational vehicle or travel trailer parked on a public right of way or easement shall not be occupied.~~
 - D. Recreational vehicles or travel trailers shall have access to adequate power and water at the site. In addition, *through the permitting process, methods of wastewater disposal shall be established.* If connection to the City sewer system is established through an approved connection, the property owner will be charged \$25.00 per month on the utility customer's utility bill. No grey or black water shall be discharged on the property. Any evidence of such will cause immediate revocation of the temporary occupancy permit. The utility customer will be responsible for any unpaid charges as a result of occupancy of an RV or trailer on the corresponding residential property.
 - ~~E.~~
 - E. No generators are allowed to power the recreational vehicle or travel trailer under this permit.
 - F. Garbage and sanitation shall be disposed of in a manner approved by the City.
 - G. Recreational vehicles or travel trailers shall only be placed in side yards or back yards of the lot instead of the front of a residence. Where a house exists on the neighboring

Commented [RH1]: Excluding 30 day periods should reduce the administrative burden for the city.
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Commented [RH2]: I don't think you want to have this here. There may be Boise decision implications.
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property, a minimum of 10' clearance shall be maintained from the property lines. Establishment of use ~~can not~~ cannot impact neighboring properties. All City standards related to a ~~single family~~ single-family dwelling shall apply unless specifically changed here. A maximum of 1 RV or trailer is allowed per lot.

~~G.H.~~ G.H. At the discretion of the City, temporary occupancy of an RV or travel trailer shall include a site plan or map showing proposed placement of the RV or travel trailer on the property.

~~a. All proposals for temporary occupancy of RV or travel trailer within City limits shall include a site plan showing proposed placement of RV or travel trailer on parcel.~~

~~I.J. A recreational vehicle or travel trailer may be occupied for up to 14 days per year without a temporary use permit.~~

~~2. Any ordinance adopted hereafter shall not be subject to the provisions of this Code that prohibit the City from modifying or amending any other section of the Tenino Municipal Code pertaining to the use, parking, storage, abandonment of RV's and travel trailers, or any other section generally.~~

~~3. This ordinance will expire 1 year from time of adoption unless extended by the City Council. During this period there will only be 10 permits allowed at any one time. City staff will have discretion to limit the number of permits for occupancy issued as described herein based on the City's financial and staffing capacity.~~

~~4. Violation of a temporary occupancy permit shall be punishable as a class 1 civil infraction pursuant RCW 7.80.120, in addition to other civil penalties that may be applicable to such violation, such as for vehicle abandonment.~~

File Attachments for Item:

4. Consent Calendar consisting of January 11, 2023 through January 24, 2023:

Payroll EFT's in the amount of \$39,645.69

Claims Checks #31137 through #31162 and EFT's in the amount of \$96,738.86 for a grand total of \$136,384.55

Liquor Cannabis License: 1776 Bar, Three Amigos (Don Juans), Tenino VFW

Recommended Action: Move to approve the consent calendar as presented.

NOTICE OF LIQUOR LICENSE APPLICATION

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

License Division - P.O. Box 43098
Olympia, WA 98504-3098
Customer Service: (360) 664-1600
Fax: (360) 753-2710
Website: http://lcb.wa.gov

TO: 3400R OF TENINO/CITY OF TENINO
RE: NEW APPLICATION

RETURN TO: localauthority@sp.lcb.wa.gov

DATE: 1/20/23

UBI: 604-871-295-001-0001

License: 419017 - 20 County: 34
Tradename: 1776

APPLICANTS:

1776 TENINO BAR, LLC

Loc Addr: 237 SUSSEX AVE W
TENINO WA 98589-9360

JOHNSON, JADE LYNN
1992-08-28

Mail Addr: 5727 201ST AVE SE
TENINO WA 98589-9118

JOHNSON, ROSS ROBERT
1987-10-12

Phone No.: 253-202-8254 JADE JOHNSON

Privileges Applied For:

- Curbside/Delivery Endorsement
- Cocktails/Wine To-Go
- SPIRITS/BR/WN REST LOUNGE -

As required by RCW 66.24.010(8), the Liquor and Cannabis Board is notifying you that the above has applied for a liquor license. You have 20 days from the date of this notice to give your input on this application. If we do not receive this notice back within 20 days, we will assume you have no objection to the issuance of the license. If you need additional time to respond, you must submit a written request for an extension of up to 20 days, with the reason(s) you need more time. If you need information on SSN, contact our CHRI desk at (360) 664-1724.

- 1. Do you approve of applicant? YES NO
- 2. Do you approve of location? YES NO
- 3. If you disapprove and the Board contemplates issuing a license, do you wish to request an adjudicative hearing before final action is taken? YES NO
(See WAC 314-09-010 for information about this process)
- 4. If you disapprove, per RCW 66.24.010(8) you MUST attach a letter to the Board detailing the reason(s) for the objection and a statement of all facts on which your objection(s) are based.

1/20/24
DATE

[Signature]
SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE



**Washington State
Liquor and Cannabis Board**
PO Box 43098

Olympia WA 98504-3098, (360) 664-1600
www.liq.wa.gov Fax #: (360) 753-2710

January 06, 2023

Dear Local Authority:
RE: Liquor License Renewal Applications in Your Jurisdiction - Your Objection Opportunity

Enclosed please find a list of liquor-licensed premises in your jurisdiction whose liquor licenses will expire in about 90 days. This is your opportunity to object to these license renewal requests as authorized by RCW 66.24.010 (8).

1) Objection to License Renewal

To object to a liquor license renewal: fax or mail a letter to the Washington State Liquor and Cannabis Board (WS-LCB) Licensing Division. This letter must:

- o Detail the reason(s) for your objection, including a statement of all the facts upon which your objection or objections are based. You may include attachments and supporting documents which contain or confirm the facts upon which your objections are based.
- o Please note that whether a hearing will be granted or not is within the Board's discretion per RCW 66.24.010 (8)(d).

Your letter or fax of objection must be received by the Board's Licensing Division at least 30 days prior to the license expiration date. If you need additional time you must request that in writing. Please be aware, however, that it is within the Board's discretion to grant or deny any requests for extension of time to submit objections. Your request for extension will be granted or denied in writing. If objections are not timely received, they will not be considered as part of the renewal process.

A copy of your objection and any attachments and supporting materials will be made available to the licensee, therefore, it is the Local Authority's responsibility to redact any confidential or non-disclosable information (see RCW 42.56) prior to submission to the WSLCB.

2) Status of License While Objection Pending

During the time an objection to a renewal is pending, the permanent liquor license is placed on hold. However, temporary licenses are regularly issued to the licensee until a final decision is made by the Board.

3) Procedure Following Licensing Division Receipt of Objection

After we receive your objection, our licensing staff will prepare a report for review by the Licensing Director. The report will include your letter of objection, as well as any attachments and supporting documents you send. The Licensing Director will then decide to renew the liquor license, or to proceed with non-renewal.

4) Procedure if Board Does Not Renew License

If the Board decides not to renew a license, we will notify the licensee in writing, stating the reason for this decision. The licensee also has the right to request a hearing to contest non-renewal of their liquor license. RCW 66.24.010 (8)(d). If the licensee makes a timely request for a hearing, we will notify you.

The Board's Licensing Division will be required to present evidence at the hearing before an administrative law judge to support the non-renewal recommendation. You may present evidence in support of your objection or objections. The administrative law judge will consider all of the evidence and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

5) Procedure if Board Renews License Over Your Objection

If the Board decides to renew the license over your objection, you will be notified in writing. At that time, you may be given an opportunity to request a hearing. An opportunity for a hearing is offered at the Board's discretion. If a hearing is held, you will be responsible for presenting evidence before an Administrative Law Judge in support of your objection to license renewal. The Board's Licensing Division will present evidence in support of license renewal. The licensee may also participate and present evidence if the licensee desires. The administrative law judge will consider all of the evidence, and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

For questions about this process, contact the WSLCB Licensing Division at (360) 664-1600 or email us at wslcb@liq.wa.gov.

Sincerely,

Rebecca Smith

Rebecca Smith, Director,
Licensing and Regulation Division

LIQ 864 07/10

C091080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

DATE: 01/06/2023

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF TENINO
(BY ZIP CODE) FOR EXPIRATION DATE OF 20230430

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1. THREE AMIGOS LLC	DON JUAN'S MEXICAN KITCHEN 639 E LINCOLN AVE STE 1 & 2 TENINO WA 98589 0000	083922	SPIRITS/BR/WN REST SERVICE BAR
2. VETERANS OF FOREIGN WARS GEORGE PENDARVIS POST NO. 5878	VETERANS OF FOREIGN WARS POST 5878 287 SUSSEX ST TENINO WA 98589 0000	369264	PRIVATE CLUB - SPIRITS/BEER/WINE

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Liquor and/or Cannabis License requests:

CHECK REGISTER

Time: 15:52:07 Date: 01/24/2023

01/11/2023 To: 01/31/2023

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
139	01/20/2023	Payroll	5	EFT	Robert A Auderer	2,551.86	
140	01/20/2023	Payroll	5	EFT	Christopher A Backus	2,665.38	
141	01/20/2023	Payroll	5	EFT	Veronica A Barnes	1,766.35	
142	01/20/2023	Payroll	5	EFT	Troy LK Cannon	2,852.82	
143	01/20/2023	Payroll	5	EFT	Rene Durand	1,826.51	
144	01/20/2023	Payroll	5	EFT	Brent L Gibbs	2,299.74	
145	01/20/2023	Payroll	5	EFT	Drew Johnson	2,343.50	
146	01/20/2023	Payroll	5	EFT	Aaron Lee	1,819.46	
147	01/20/2023	Payroll	5	EFT	Alec C McClelland	1,825.77	
148	01/20/2023	Payroll	5	EFT	Cole Plaja	1,412.96	
149	01/20/2023	Payroll	5	EFT	Jason M Plaja	2,150.81	
150	01/20/2023	Payroll	5	EFT	Derrick Prosser	1,919.64	
151	01/20/2023	Payroll	5	EFT	Jessica Reeves-Rush	1,000.09	
152	01/20/2023	Payroll	5	EFT	Maria Rodriguez	1,537.77	
153	01/20/2023	Payroll	5	EFT	Jennifer N Scharber	2,314.26	
157	01/19/2023	Payroll	5	EFT	Timberland Bank	9,358.77	941 Deposit for Pay Cycle(s) 12/20/2022 - 12/20/2022
202	01/24/2023	Claims	5	31137	B-Line Plumbing LLC	421.53	
203	01/24/2023	Claims	5	31138	Baxter's Carpet Cleaning	375.00	
204	01/24/2023	Claims	5	31139	Capital Industrial Inc.	767.69	
205	01/24/2023	Claims	5	31140	Chehalis Outfitters	221.75	
206	01/24/2023	Claims	5	31141	Corporate Payment Systems	1,978.84	
207	01/24/2023	Claims	5	31142	Correct Equipment	5,067.89	
208	01/24/2023	Claims	5	31143	Evergreen Rural Water	355.20	
209	01/24/2023	Claims	5	31144	Gibbs & Olson Inc	19,880.68	
210	01/24/2023	Claims	5	31145	H D Fowler Co	3,199.49	
211	01/24/2023	Claims	5	31146	Joes Refuse	1,013.80	
212	01/24/2023	Claims	5	31147	Mountain Mist Water	29.19	
213	01/24/2023	Claims	5	31148	North Cascades Bank	599.44	
214	01/24/2023	Claims	5	31149	Northwest Cascade	26,618.10	
215	01/24/2023	Claims	5	31150	Puget Sound Energy	6,375.23	
216	01/24/2023	Claims	5	31151	Quill	28.10	
217	01/24/2023	Claims	5	31152	Right Systems Inc	7,162.00	
218	01/24/2023	Claims	5	31153	SCJ Alliance	8,710.41	
219	01/24/2023	Claims	5	31154	Tenino Marketfresh	108.66	
220	01/24/2023	Claims	5	31155	Thurston Co Economic Dev Council	2,500.00	
221	01/24/2023	Claims	5	31156	Thurston Co Public Health & Social Serv	120.00	
222	01/24/2023	Claims	5	31157	Thurston Co Treasurer	9.32	
223	01/24/2023	Claims	5	31158	Uline	6,106.13	
224	01/24/2023	Claims	5	31159	Verizon Wireless (Cell)	760.60	
225	01/24/2023	Claims	5	31160	WA State Auditor	3,363.13	
226	01/24/2023	Claims	5	31161	WA State Treasurer	481.61	
227	01/24/2023	Claims	5	31162	Wells Fargo Vendor Fin Serv	485.07	
						52,296.06	
001 General Government Fund #001							
002 Quarry Pool Fund #002						310.66	
101 City Street Fund #101						38,760.66	
310 Municipal Capital Imp Fund 310						12,561.16	
401 Water Fund						8,963.02	
402 Water Capital Imp Fund						8,273.13	
410 Sewer Fund						14,620.42	
422 Sewer Reserve Fund						599.44	

Claims:	96,738.86
136,384.55 Payroll:	39,645.69

5.

File Attachments for Item:

5. Proclamation for Tenino's Sesquicentennial Year

Reccomended Action: Motion to proclaim 2023 Tenino's Sesquicentennial Year

BY THE CITY OF TENINO

- A PROCLAMATION -

***Sesquicentennial Year
2023***

Whereas we remember that in 1872 the Northern Pacific Railway's track arrived in the region of Thurston County, Washington Territory, known as Coal Bank, and there stopped just south of Stephen Hodgden's farm and stage station; and

Whereas the Northern Pacific Rail Road Company built a depot at this location and named it "Tenino"; and

Whereas, on May 22, 1873, Stephen and Deborah Hodgden had filed a plat for Hodgden's Addition to Tenino with the Recorder of Thurston County, Washington Territory; and

Whereas, on July 5, 1873, the Plan of Tenino, was filed by the Lake Superior and Puget Sound Company with the Recorder of Thurston County, Washington Territory; and

Whereas, these two filings together created the town of Tenino, Thurston County, Washington Territory.

Now, Therefore, we, the Council of the City of Tenino, Washington, do hereby Proclaim 2023 to be our Sesquicentennial Year. And that our community, past, present, and future shall be celebrated this year on Saturday, July 8th with a 150th Jubilee celebrated by our citizens, businesses, and civic organizations, showing the world our Tenino Spirit.

Signed in the City of Tenino, Washington, this 24th day of January 2023.

Wayne Fournier, Mayor

Linda K. Gotovac, Council Member

Elaine Klamn, Council Member

John O'Callahan, Council Member

Jason Lawton, Council Member

Rachel Davidson, Council Member